

Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, September 17th, 2026, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:04 p.m. Commissioners Pulscher, Markham and Hirsch were present. The City Administrator and City Finance Officer were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Markham gave the invocation.

Call for Changes-None

Motion by Pulscher, second by Markham to approve the agenda of the regular meeting of the Summerset City Commission for September 17th, 2026, as presented. Motion carried.

Citizen Input

None

Consent Calendar

Approval of the Minutes

Motion by Markham, second by Hirsch to approve the minutes of the regular meeting held on September 3rd, 2026, as presented or amended. Motion carried.

Approval of Claims

Motion by Hirsch, second by Pulscher to approve the claims to the amount of \$95,125.50 from September 3rd, 2026, to September 16th, 2026. Motion carried.

Birgen, Nicholin \$73.77; Black Hawk Water \$311.20; Black Hills Family Practice \$135.00; CBH CO-OP \$6,556.48; City of Rapid City \$6,461.12; Diamond Water \$148.95; Evergreen Office \$224.06; Golden West \$4,297.93; Greenapsis \$376.04; Hawkins \$1,325.00; HDR Engineering \$10,040.50; Hills Toilet \$222.30; SD Northern Truck \$11,025.00; Dept. of Revenue \$1,174.42; SD One Call \$32.55; Servall \$249.33; Superior Custom Homes \$1,000.00; Thomas Flamboe \$600.00; Tru-form Construction \$18.00; USA Bluebook \$505.63; Delta Dental \$1004.60; Health Pool \$16,932.03; SDRS \$11,281.82; SDRS Supplement \$465.00; US Treasury \$20,664.77

***Noted For the Record – Department Head Reports are in the packet for viewing.**

Veteran's Exemption for 2024,2025 and 2026

Motion by Pulscher, second by Markham to open discussion. Motion carried.

City Administrator Lisa Schieffer stated that the City received Veteran's Exemptions from Meade County for 2024, 2025, and 2026. The exemptions are not public record. The 2024 exemption covers eight months at \$150,000, while the 2025 and 2026 exemptions are based on \$200,000. Because the individuals are city residents, the exemptions are processed through the city before the County.

Motion by Markham, second by Hirsch to close discussion. Motion carried.

Motion by Pulscher, second by Markham to approve the abatement for tax years 2024,2025 and 2026 for Veteran's Exemption. Motion carried.

New Hire – Change of Payroll Police Department

Motion by Markham, second by Hirsch to approve the hire of Jon Esmay at Grade 18, Step A at \$28.18 effective September 28th, 2026. Motion carried.

New Hire – Change of Payroll Wastewater Department

Motion by Hirsch, second by Pulscher to approve the hire of Kailie Ryan at Grade 13, Step A at \$22.01 effective August 26th, 2026. Motion carried.

SDARWS Employer Acceptance Agreement

Motion by Hirsch, second by Markham to open discussion. Motion carried.

Wastewater Superintendent Jon Ambrose reported that the city is reviewing the SDARWS wastewater apprenticeship program, which would allow Kailie Ryan to obtain her Class 2 license in two years rather than five. The program begins October 1, 2026, with online, self-paced coursework. The city will incur course and wage costs but may be eligible for up to \$5,000 after the first year to help offset those expenses. The program is intended to provide training and support employee retention.

Motion by Markham, second by Pulscher to close discussion. Motion carried.

Motion by Hirsch, second by Pulscher to approve the SDARWS Employer Acceptance Agreement. Motion carried.

First Reading of FY Budget 2027 – Ordinance 2027

Motion by Pulscher, second by Markham to open discussion. Motion carried.

City Administrator Lisa Schieffer went over a list of items that the Commission would need to consider before the second reading.

1. **Cash Balance Analysis – Balance Sheets**-City Administrator Lisa Schieffer presented the cash balance in each of the funds to the Commission.
2. **Piedmont Library**- The Commission agreed to have the library research other lines of revenue.
3. **Piedmont – Joint Ventures** – The Commission agreed that Public Works should send their proposal on garbage to Piedmont. Law Enforcement has sent their proposal.
4. **Stipend Policy**- The Commission suggested Public Works and Wastewater set up a base amount for new employees.
5. **High Meadows** – 504 Fund- Public Works Superintendent stated that time is running out to complete the asphalt work this year. HDR will continue the design. The Commission agreed to put this project on the back burner for now and work with SDDOT on additional funding for roads and property.
6. **Ambulance Contract** – The Commission agreed to proceed with the Rapid City Ambulance contract. Piedmont and Black Hawk have not responded to the Commission regarding a signed agreement.
7. **Camera COS Verkada Quote** – Police Chief Nasser stated that the funding for this project could come from a Homeland Security Grant. The Commission agreed to include the quote of \$94,916.86 as an expenditure and offset it with 80% grant funding. If the grant is not received, the camera system will not be purchased.
8. **Evergreen I.T.** – The Commission agreed to continue the search for an I.T. Provider.
9. **Health and Dental Rates** – City Administrator Lisa Schieffer presented the proposed increases to the South Dakota Health Pool of 12% and Delta Dental of 2.06%.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Pulscher, second by Hirsch to approve the first reading of FY Budget 2027 – Ordinance 2027 with amendments. Motion carried.

Special Meeting to Set Second Reading of FY Budget 2027 – Ordinance 2027

Motion by Markham, second by Pulscher to set the Second Reading of FY Budget 2027 – Ordinance 2027 for Wednesday, September 23rd, 2026 @ 6:00 p.m. Motion carried.

Legacy Ryders Association – Permission to use parking lot for Trunk or Treat October 31st

Motion by Pulscher, second by Hirsch to open discussion. Motion carried.

City Administrator Lisa Schieffer reported that the Legacy Ryders Association requested permission to use the city parking lot on October 31. Schieffer consulted Chief Nasser regarding any necessary city or Police Department involvement. The association representative was unable to attend the meeting, so Schieffer presented the request. If approved, the city would assist with promoting the event to the community.

Motion by Markham, second by Hirsch to close discussion. Motion carried.

Motion by Pulscher, second by Markham to approve Legacy Ryders Association permission to use parking lot for Trunk or Treat October 31st. Motion carried.

Upcoming Events

- Planning & Zoning's Regular Meeting will be held Tuesday, September 22nd, 2026 @ 6z;00 p.m.
- Leisure Lane Park Playground Area remains closed until further notice due to old equipment being taken down to get ready for the new equipment. The rest of the park remains open.

Executive Session - None

Adjournment

Motion by Markham, second by Pulscher to adjourn at 6:46 p.m. Motion carried.

(SEAL)

ATTEST:

Lisa Fischer
Finance Officer

Michael Kitzmiller
Mayor

Published once _____ at the total approximate cost of \$_____.