



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: September 3rd, 2026 @ 6:00 p.m.

1) Roll call

Markham, Pulscher, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for September 3rd, 2026, as presented or amended.

5) Citizen Input

*No action will be taken.

6) Consent Calendar

a) Approval of the Minutes

Approval of the Minutes of the regular meeting held on August 20th, 2026, as presented or amended.

b) Approval of the Claims

Approval of the claims in the amount of \$174,149.98 from August 20th, 2026, to September 2nd, 2026.

c) Approval of Payroll – August 2026 (SDCL 6-1-10)

Dept. 4000 - \$14,887.10 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$12,718.21 Finance
Dept. 4210 - \$41,565.39 Police
Dept. 4310 - \$18,968.59 Streets
Dept. 4652 - \$1,400.00 Planning & Zoning

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$29.19 for the period of August 1st through August 31st, 2026.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) Flock Safety Systems - Discussion

Discussion on Flock LPR cameras

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

10) Agreement for Professional Services HDR – High Meadows Paving

Task Order for High Meadow Road/Paving

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

11) Utility Work in the Right-Of-Way Application

Draft of Utility Work in ROW Application – Determine Fee

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

12) City of Summerset Easement Application

Draft of Easement Application – Determine Fee

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

13) 2024 Building Data Rates

Adopting the International Code Council Building Valuation Data Rates – August 2024

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

14) Resolution 2026-07 A Resolution Setting Certain Fees

Updating Fees and Charges for Services Provided by the City of Summerset

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion T/B/D

15) Second Reading of Ordinance 2026-03 Amending § 151.053 Final Plats.

Changing D (9) Register of Deeds language

- a) Motion to Open Discussion.
- b) Close Discussion
- c) Motion to approve or deny the second reading of Ordinance 151.053 Final Plats.
- d) Motion to adopt Ordinance 151.053 Final Plats.

16) Payroll Change – Police Department

Step Increase for Patrol Officer Kyle McSherry, effective for August 26th, 2026.

- a) Motion to approve/deny Kyle McSherry step increase to Grade 18, Step C @ \$29.61.

17) New Hire – Police Department

Patrol Officer Tyler Cameron, effective for September 14th, 2026.

- a) Motion to approve the hire of Tyler Cameron at Grade 18, Step C @ \$29.61.

18) Resignation Planning & Zoning Board Member – Brittnei Bjorum

Resignation Effective August 28th, 2026.

- a) Motion to approve the resignation of Brittnei Bjorum effective August 28th and authorize the City Administrator to post an opening for an alternate Planning & Zoning Board Member.

19) Upcoming Events

- a) City Offices will be closed Monday, September 7th, 2026, for Labor Day.

20) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

21) Adjournment

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