

Summerset City Commission  
Regular Meeting  
Summerset Municipal Building  
7055 Leisure Lane  
Thursday, June 18th, 2026, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Pulscher, Markham and Hirsch were present. The City Administrator and City Attorney were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Markham gave the invocation.

**Call for Changes**

There were no declarations of conflict of interest.

**Motion** by Pulscher, second by Markham to approve the agenda of the regular meeting of the Summerset City Commission for June 18<sup>th</sup>, 2026, as presented. Motion carried.

**Citizen Input**

Richard Hausvik stated he lives at 6935 Townsend Street and that there is a house one over on the street that has not been mowing their lawn regularly.

**Administer Oath of Office- Commission**

Mayor Kitzmiller administered the oath of office to Gwenn Markham. Markham will be serving a three-year term.

Mayor Kitzmiller administered the oath of office to Jordan Pulscher. Pulscher will be serving a three-year term.

\*The record will reflect that the new officers have been sworn in and are present to conduct business for the rest of the regular meeting of the Summerset Commission.

**Appointment of Commission**

**Motion** by Hirsch, second by Pulscher to open discussion. Motion carried. City Administrator Lisa Schieffer reviewed the Commission form of Government and each of the appointments to be made.

**Motion** by Markham, second by Hirsch to close discussion. Motion carried.

**Public Safety** – Motion was made by Pulscher, second by Hirsch to nominate Gwenn Markham to Public Safety. Motion carried.

**Public Works** – None.

**Utilities** – Motion was made by Pulscher, second by Markham to nominate Clyde Hirsch to Utilities. Motion carried.

**Finance** – Motion was made by Hirsch, second by Pulscher to nominate Jordan Pulscher to Finance. Motion carried.

**Election of the President of the Summerset Commission**

**Motion** made by Pulscher, second by Hirsch to nominate Gwenn Markham to President of the Commission. Motion carried.

**Election of the Vice-President of the Summerset Commission**

**Motion** by Hirsch, second by Markham to nominate Jordan Pulscher to Vice-President of the Commission. Motion carried.

**Consent Calendar****Approval of the Minutes**

**Motion** by Markham, second by Hirsch to approve the minutes of the regular meeting held on June 4<sup>th</sup>, 2026, as presented or amended. Motion carried.

**Approval of Claims**

**Motion** by Pulscher, second by Markham to approve the claims to the amount of \$66,405.98 from June 4<sup>th</sup>, 2026, to June 17<sup>th</sup>, 2026. Motion carried.

Black Hawk Water \$408.20; CBH CO-OP \$4,263.02; City of Rapid City \$6,807.92; City of Sturgis \$40.00; Dakota Pump \$204.08; Demersseman Jensen \$1,717.50; Diamond Water \$45.00; DOT Marketing \$360.00; Fischer, Lisa \$327.60; Golden West \$4,241.93; HDR Engineering \$16,057.56; Hills Septic \$3,297.00; Hills Toilet \$222.30; MDU \$289.05; SD Dept. of Revenue \$1,169.64; SD One Call \$23.10; Thomas Flamboe \$600.00; USA Bluebook \$1,494.18; USGS \$22,025.00; Block, Brenna \$2,812.90

**\*Noted For the Record – Department Head Reports are in the packet for viewing.**

**Phase 1A – Final Plat Norman Ranch**

Planning & Zoning approved the Phase 1A Final Plat unanimously, contingent upon moving forward with the vacation of section line.

**Motion** by Hirsch, second by Pulscher to open discussion. Motion carried.

City Administrator Lisa Schieffer stated that you will find the minutes of the Planning & Zoning, along with the final plat for Phase 1A, there is a memo from HDR, and all the items in the comments have been addressed. Schieffer reviewed part of the Ordinance and the Developer's Agreement. The application is in for the vacation of the section line. Mayor Kitzmiller stated his recommendation is to table this until the section line is completely resolved.

**Motion** by Markham, second by Hirsch to close discussion.

**Motion** by Hirsch, second by Pulscher to table the matter until the section line of 158' is addressed. Motion carried.

**Casey Peterson and Associates 2025 Audit Findings – Financial Statements**

**Motion** by Pulscher, second by Markham to open discussion. Motion carried.

Devin Pfaff from Casey Peterson and Associates stated that everything went very well. There was one finding, and there were three journal entries that were made, and that they went over the Cash Basis notes. Overall, Pfaff stated that everything looks good.

**Motion** by Hirsch, second by Pulscher to close discussion. Motion carried.

**Receipt and Waiver of Mechanic's Lien Rights**

**Motion** by Pulscher, second by Hirsch to take the matter off the table from the June 4<sup>th</sup> Commission Meeting and open discussion. Motion carried.

City Administrator Lisa Schieffer stated that when we received the check from the Title Company, she was unsure why we received the Receipt & Waiver of Mechanic's Lien Rights. It was sent to Mr. Wheeler to review the same. Mr. Wheeler has changed some of the format on the waiver. Once it is signed, Schieffer will get it sent off.

**Motion** by Pulscher, second by Markham to close discussion. Motion carried.

**Motion** by Markham, second by Hirsch to approve signing the Receipt and Waiver of Mechanic's Lien Rights. Motion carried.

**I.T. Policies and Procedures Manual/Secure SD -Discussion Only**

**Motion** by Pulscher, second by Markham to open discussion. Motion carried.

City Administrator Lisa Schieffer explained while we were at training, there were discussions on Cyber Security, and we have received information from Golden West as well. We do have an Incident Response Plan and are also insured with SDPAA. In going one step further, they are wanting us to have a Policies and Procedures Manual. There were several concerns from Police Chief Rich Nasser and Schieffer on some items. Nasser and Schieffer are going to get together and also meet with Golden West to get clarification and make sure the Policies and Procedures Manual is done correctly.

**Motion** by Hirsch, second by Pulscher to close discussion. Motion carried.

**July 1<sup>st</sup> Notable Law Changes for Municipalities**

**Motion** by Markham, second by Pulscher to open discussion.

City Administrator Lisa Schieffer reviewed some of the notable law changes that will be affecting municipalities. Schieffer informed the Board that SB 3 had to do with building permits and that the city was already following the same. SB10 had to do with CDL regulations which the Public Work's Department has already taken care of. SB 46 requires the agenda of the Board of Commissioners to describe each item in sufficient detail. Schieffer has reached out to the State and the County asking for a definition of sufficient. SB 47 was a cleanup bill pertaining to executive session. SB129 Updated the ICC Building Code Edition from 2021 to 2024. SB228 made significant changes to structure and procedure of Tax Increment Financing and HB 1095 was a cleanup bill on election matters.

**Motion** by Pulscher, second by Markham to close discussion. Motion carried.

**Set Budget Meeting Date with Dept. Heads in July 2026**

City Administrator Lisa Schieffer stated that we usually hold a meeting in July with all Department Heads to start discussing budget. The initial date for the meeting will be Wednesday, July 22<sup>nd</sup> at 6:00 p.m.

**Upcoming Events**

City offices will be closed Friday, July 3<sup>rd</sup> in Honor of Independence Day.

Planning and Zoning meetings will take place on July 14<sup>th</sup> and July 27<sup>th</sup> due to the State-wide runoff election.

**Executive Session -None****Adjournment**

**Motion** by Pulscher, second by Markham to adjourn at 6:40 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Lisa Fischer  
Finance Officer

\_\_\_\_\_  
Michael Kitzmiller  
Mayor

Published once \_\_\_\_\_ at the total approximate cost of \$\_\_\_\_\_.



City of Summerset, SD

# Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00312 - July 2 2026 AP

| Payable #                                           | Payable Type            | Post Date | Payable Date | Due Date    | Discount Date | Amount  | Tax      | Shipping | Discount | Total                |
|-----------------------------------------------------|-------------------------|-----------|--------------|-------------|---------------|---------|----------|----------|----------|----------------------|
| Payable Description                                 | Bank Code               |           |              |             | On Hold       |         |          |          |          |                      |
| <b>Vendor: 1098 - A&amp;B Business Solutions</b>    |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |
| IN1376606                                           | Invoice                 | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 45.00   | 0.00     | 0.00     | 0.00     | 45.00                |
| Monthly Water Usage                                 | BANKW - BANK WEST       |           |              |             | No            |         |          |          |          |                      |
| <b>Items</b>                                        |                         |           |              |             |               |         |          |          |          |                      |
| Item Description                                    | Commodity               |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |                      |
| Monthly Water Usage                                 | NA                      |           | 0.00         | 0.00        | 45.00         | 0.00    | 0.00     | 0.00     | 45.00    |                      |
| <b>Distributions</b>                                |                         |           |              |             |               |         |          |          |          |                      |
| Account Number                                      | Account Name            |           | Project      | Account Key | Amount        | Percent |          |          |          |                      |
| 101-4192-43400                                      | Equip Expense           |           |              |             | 45.00         | 100.00% |          |          |          |                      |
| <b>Vendor: 2132 - Alliance Technical Group, llc</b> |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |
| RAP139262                                           | Invoice                 | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 386.25  | 0.00     | 0.00     | 0.00     | 386.25               |
| Monthly Testing                                     | BANKW - BANK WEST       |           |              |             | No            |         |          |          |          |                      |
| <b>Items</b>                                        |                         |           |              |             |               |         |          |          |          |                      |
| Item Description                                    | Commodity               |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |                      |
| Monthly Testing                                     | NA                      |           | 0.00         | 0.00        | 386.25        | 0.00    | 0.00     | 0.00     | 386.25   |                      |
| <b>Distributions</b>                                |                         |           |              |             |               |         |          |          |          |                      |
| Account Number                                      | Account Name            |           | Project      | Account Key | Amount        | Percent |          |          |          |                      |
| 604-4000-42620                                      | Testing Expense         |           |              |             | 386.25        | 100.00% |          |          |          |                      |
| <b>Vendor: 1111 - Ambrose, Jonathan</b>             |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |
| July 2026                                           | Invoice                 | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 50.00   | 0.00     | 0.00     | 0.00     | 50.00                |
| Cell phone stipend                                  | BANKEFT - BANK WEST EFT |           |              |             | No            |         |          |          |          |                      |
| <b>Items</b>                                        |                         |           |              |             |               |         |          |          |          |                      |
| Item Description                                    | Commodity               |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |                      |
| Cell phone stipend                                  | NA                      |           | 0.00         | 0.00        | 50.00         | 0.00    | 0.00     | 0.00     | 50.00    |                      |
| <b>Distributions</b>                                |                         |           |              |             |               |         |          |          |          |                      |
| Account Number                                      | Account Name            |           | Project      | Account Key | Amount        | Percent |          |          |          |                      |
| 604-4000-42810                                      | Phone                   |           |              |             | 50.00         | 100.00% |          |          |          |                      |
| <b>Vendor: 1191 - Auto Owners Insurance</b>         |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |
| 66-133163-6.15.26                                   | Invoice                 | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 15.00   | 0.00     | 0.00     | 0.00     | 15.00                |
| Public Official Bond                                | BANKW - BANK WEST       |           |              |             | No            |         |          |          |          |                      |
| <b>Items</b>                                        |                         |           |              |             |               |         |          |          |          |                      |
| Item Description                                    | Commodity               |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |                      |
| Public Official Bond                                | NA                      |           | 0.00         | 0.00        | 15.00         | 0.00    | 0.00     | 0.00     | 15.00    |                      |
| <b>Distributions</b>                                |                         |           |              |             |               |         |          |          |          |                      |
| Account Number                                      | Account Name            |           | Project      | Account Key | Amount        | Percent |          |          |          |                      |
| 101-4110-42100                                      | Other Ins Expense       |           |              |             | 15.00         | 100.00% |          |          |          |                      |
| <b>Vendor: 1906 - Birgen, Nicholin</b>              |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |
| July 2026                                           | Invoice                 | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 50.00   | 0.00     | 0.00     | 0.00     | 50.00                |
| Cell phone stipend                                  | BANKEFT - BANK WEST EFT |           |              |             | No            |         |          |          |          |                      |
| <b>Items</b>                                        |                         |           |              |             |               |         |          |          |          |                      |
| Item Description                                    | Commodity               |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |                      |
| Cell phone stipend                                  | NA                      |           | 0.00         | 0.00        | 50.00         | 0.00    | 0.00     | 0.00     | 50.00    |                      |
| <b>Distributions</b>                                |                         |           |              |             |               |         |          |          |          |                      |
| Account Number                                      | Account Name            |           | Project      | Account Key | Amount        | Percent |          |          |          |                      |
| 101-4140-42810                                      | Phone                   |           |              |             | 50.00         | 100.00% |          |          |          |                      |
| <b>Vendor: 0808 - Black Hills Energy</b>            |                         |           |              |             |               |         |          |          |          | <b>Vendor Total:</b> |

## Payable Register

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| Payable #                          | Payable Type            | Post Date | Payable Date        | Due Date | Discount Date           | Amount    | Tax         | Shipping | Discount   | Total     |
|------------------------------------|-------------------------|-----------|---------------------|----------|-------------------------|-----------|-------------|----------|------------|-----------|
| Payable Description                | Bank Code               |           | On Hold             |          |                         |           |             |          |            |           |
| 5408768657-6.15.26                 | Invoice                 | 7/2/2026  | 7/2/2026            | 7/2/2026 | 7/2/2026                | 6,844.82  | 0.00        | 0.00     | 0.00       | 6,844.82  |
| Monthly Usage                      | BANKEFT - BANK WEST EFT |           |                     | No       | Payment Date: 7/6/2026  |           | Bank Draft: |          | DFT0000522 |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Monthly Usage                      | NA                      |           | 0.00                | 0.00     | 761.48                  | 0.00      | 0.00        | 0.00     | 761.48     |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4192-42800                     | Utility Expense         |           |                     |          | 761.48                  | 100.00%   |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Monthly Usage                      | NA                      |           | 0.00                | 0.00     | 1,031.32                | 0.00      | 0.00        | 0.00     | 1,031.32   |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4310-42800                     | Utility Expense         |           |                     |          | 1,031.32                | 100.00%   |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Monthly Usage                      | NA                      |           | 0.00                | 0.00     | 62.20                   | 0.00      | 0.00        | 0.00     | 62.20      |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4520-42800                     | Utility Expense         |           |                     |          | 62.20                   | 100.00%   |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Monthly Usage                      | NA                      |           | 0.00                | 0.00     | 4,989.82                | 0.00      | 0.00        | 0.00     | 4,989.82   |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 604-4000-42800                     | Utility Expense         |           |                     |          | 4,989.82                | 100.00%   |             |          |            |           |
| Vendor: 2141 - Cahoy, David        |                         |           |                     |          |                         |           |             |          |            |           |
| Vendor Total:                      |                         |           |                     |          |                         |           |             |          |            | 50.00     |
| July 2026                          | Invoice                 | 7/2/2026  | 7/2/2026            | 7/2/2026 | 7/2/2026                | 50.00     | 0.00        | 0.00     | 0.00       | 50.00     |
| Cell phone stipend                 | BANKEFT - BANK WEST EFT |           |                     | No       |                         |           |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Cell phone stipend                 | NA                      |           | 0.00                | 0.00     | 50.00                   | 0.00      | 0.00        | 0.00     | 50.00      |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4310-42810                     | Phone                   |           |                     |          | 50.00                   | 100.00%   |             |          |            |           |
| Vendor: 1665 - Cardmember Services |                         |           |                     |          |                         |           |             |          |            |           |
| Vendor Total:                      |                         |           |                     |          |                         |           |             |          |            | 10,924.73 |
| June 18 2026                       | Invoice                 | 7/2/2026  | 7/2/2026            | 7/2/2026 | 7/2/2026                | 10,924.73 | 0.00        | 0.00     | 0.00       | 10,924.73 |
| Monthly charges                    | BANKEFT - BANK WEST EFT |           |                     | No       | Payment Date: 7/15/2026 |           | Bank Draft: |          | DFT0000528 |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Mower balde, knob                  | NA                      |           | 0.00                | 0.00     | 230.24                  | 0.00      | 0.00        | 0.00     | 230.24     |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4310-42500                     | Repair/Maint Expense    |           |                     |          | 230.24                  | 100.00%   |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Brake tools                        | NA                      |           | 0.00                | 0.00     | -74.99                  | 0.00      | 0.00        | 0.00     | -74.99     |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4310-42500                     | Repair/Maint Expense    |           |                     |          | -74.99                  | 100.00%   |             |          |            |           |
| Items                              |                         |           |                     |          |                         |           |             |          |            |           |
| Item Description                   | Commodity               |           | Units               | Price    | Amount                  | Tax       | Shipping    | Discount | Total      |           |
| Monthly charges                    | NA                      |           | 0.00                | 0.00     | 74.99                   | 0.00      | 0.00        | 0.00     | 74.99      |           |
| Distributions                      |                         |           |                     |          |                         |           |             |          |            |           |
| Account Number                     | Account Name            |           | Project Account Key |          | Amount                  | Percent   |             |          |            |           |
| 101-4310-42500                     | Repair/Maint Expense    |           |                     |          | 74.99                   | 100.00%   |             |          |            |           |

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #                                     | Payable Type         | Post Date           | Payable Date | Due Date  | Discount Date | Amount   | Tax      | Shipping  | Discount | Total |
|-----------------------------------------------|----------------------|---------------------|--------------|-----------|---------------|----------|----------|-----------|----------|-------|
| Payable Description                           |                      | Bank Code           | On Hold      |           |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Glass Cleaner                                 | NA                   | 0.00                | 0.00         | 5.99      | 0.00          | 0.00     | 0.00     | 5.99      |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4310-42500</u>                         | Repair/Maint Expense |                     | 5.99         | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Tire wire, post kit, carriage belt            | NA                   | 0.00                | 0.00         | 1,454.87  | 0.00          | 0.00     | 0.00     | 1,454.87  |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4520-42600</u>                         | Supply/Material Exp  |                     | 1,454.87     | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Black top rail, black line post, black loop   | NA                   | 0.00                | 0.00         | -1,396.93 | 0.00          | 0.00     | 0.00     | -1,396.93 |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4520-42600</u>                         | Supply/Material Exp  |                     | -1,396.93    | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Seperator fuel filter, oil filter element, f  | NA                   | 0.00                | 0.00         | 184.34    | 0.00          | 0.00     | 0.00     | 184.34    |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4320-42500</u>                         | Repair/Maint Expense |                     | 184.34       | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Beta tube clamp, w clamps                     | NA                   | 0.00                | 0.00         | 16.46     | 0.00          | 0.00     | 0.00     | 16.46     |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4320-42500</u>                         | Repair/Maint Expense |                     | 16.46        | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Hepa filter, air rilter, oil filter, motoroil | NA                   | 0.00                | 0.00         | 94.36     | 0.00          | 0.00     | 0.00     | 94.36     |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4310-42500</u>                         | Repair/Maint Expense |                     | 94.36        | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| 3' Anchor 36" x 2 1/4 x 2 1/4 x 12 gauge      | NA                   | 0.00                | 0.00         | 195.00    | 0.00          | 0.00     | 0.00     | 195.00    |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4310-42600</u>                         | Supply/Material Exp  |                     | 195.00       | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| DOT Physical-Jason Doty                       | NA                   | 0.00                | 0.00         | 104.20    | 0.00          | 0.00     | 0.00     | 104.20    |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4310-42730</u>                         | Training Expense     |                     | 104.20       | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Line trimmer, HP Oil                          | NA                   | 0.00                | 0.00         | 23.38     | 0.00          | 0.00     | 0.00     | 23.38     |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4520-42600</u>                         | Supply/Material Exp  |                     | 23.38        | 100.00%   |               |          |          |           |          |       |
| Items                                         |                      |                     |              |           |               |          |          |           |          |       |
| Item Description                              | Commodity            | Units               | Price        | Amount    | Tax           | Shipping | Discount | Total     |          |       |
| Glass cleaner, grease tithium 35# pail        | NA                   | 0.00                | 0.00         | 102.78    | 0.00          | 0.00     | 0.00     | 102.78    |          |       |
| Distributions                                 |                      |                     |              |           |               |          |          |           |          |       |
| Account Number                                | Account Name         | Project Account Key | Amount       | Percent   |               |          |          |           |          |       |
| <u>101-4320-42600</u>                         | Supply/Material Exp  |                     | 102.78       | 100.00%   |               |          |          |           |          |       |

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #                                 | Payable Type         | Post Date           | Payable Date | Due Date | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|-------------------------------------------|----------------------|---------------------|--------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description                       | Bank Code            |                     |              |          | On Hold       |         |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| 1/4" male pipe plug                       | NA                   |                     | 0.00         | 0.00     | 4.84          | 0.00    | 0.00     | 0.00     | 4.84     |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 604-4000-42500                            | Repair/Maint Expense |                     |              |          | 4.84          | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Wiper fluid                               | NA                   |                     | 0.00         | 0.00     | 4.69          | 0.00    | 0.00     | 0.00     | 4.69     |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4210-42600                            | Supply/Material Exp  |                     |              |          | 4.69          | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Oil change-2021 Ford Interceptor          | NA                   |                     | 0.00         | 0.00     | 63.66         | 0.00    | 0.00     | 0.00     | 63.66    |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4210-42500                            | Repair/Maint Expense |                     |              |          | 63.66         | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Double window envelopes                   | NA                   |                     | 0.00         | 0.00     | 172.00        | 0.00    | 0.00     | 0.00     | 172.00   |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4140-42600                            | Supply/Material Exp  |                     |              |          | 172.00        | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Pseudo line, ABSA Edge 12 month licens    | NA                   |                     | 0.00         | 0.00     | 2,175.74      | 0.00    | 0.00     | 0.00     | 2,175.74 |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4210-42810                            | Phone                |                     |              |          | 2,175.74      | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Internet & Phone-Glenwood                 | NA                   |                     | 0.00         | 0.00     | 188.42        | 0.00    | 0.00     | 0.00     | 188.42   |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 604-4000-42600                            | Supply/Material Exp  |                     |              |          | 188.42        | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Commission minutes 5.21.26                | NA                   |                     | 0.00         | 0.00     | 146.60        | 0.00    | 0.00     | 0.00     | 146.60   |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4110-42300                            | Publishing Exp       |                     |              |          | 146.60        | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| WIX 46770 Radial Seal Outer air filter-fo | NA                   |                     | 0.00         | 0.00     | 206.56        | 0.00    | 0.00     | 0.00     | 206.56   |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4310-42500                            | Repair/Maint Expense |                     |              |          | 206.56        | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Internet-Steamboat                        | NA                   |                     | 0.00         | 0.00     | 101.31        | 0.00    | 0.00     | 0.00     | 101.31   |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 604-4000-42800                            | Utility Expense      |                     |              |          | 101.31        | 100.00% |          |          |          |       |
| Items                                     |                      |                     |              |          |               |         |          |          |          |       |
| Item Description                          | Commodity            |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Center Deck spindle for gravelly Pro turn | NA                   |                     | 0.00         | 0.00     | 81.95         | 0.00    | 0.00     | 0.00     | 81.95    |       |
| Distributions                             |                      |                     |              |          |               |         |          |          |          |       |
| Account Number                            | Account Name         | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| 101-4310-42500                            | Repair/Maint Expense |                     |              |          | 81.95         | 100.00% |          |          |          |       |

## Payable Register

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| Payable #                               | Payable Type         | Post Date           | Payable Date | Due Date | Discount Date | Amount   | Tax      | Shipping | Discount | Total |
|-----------------------------------------|----------------------|---------------------|--------------|----------|---------------|----------|----------|----------|----------|-------|
| Payable Description                     |                      | Bank Code           | On Hold      |          |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Commission munites 6.4.26               | NA                   | 0.00                | 0.00         | 200.35   | 0.00          | 0.00     | 0.00     | 200.35   |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4110-42300</u>                   | Publishing Exp       |                     | 200.35       | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Phones-PD                               | NA                   | 0.00                | 0.00         | 1,083.59 | 0.00          | 0.00     | 0.00     | 1,083.59 |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4210-42810</u>                   | Phone                |                     | 1,083.59     | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Vidoe, internet & phone services-Leisur | NA                   | 0.00                | 0.00         | 1,207.30 | 0.00          | 0.00     | 0.00     | 1,207.30 |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4192-42800</u>                   | Utility Expense      |                     | 1,207.30     | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| HR & FO School-Oacoma Lisa S            | NA                   | 0.00                | 0.00         | 150.00   | 0.00          | 0.00     | 0.00     | 150.00   |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4140-42700</u>                   | Travel/Conf Expense  |                     | 150.00       | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| TSO 2026-01                             | NA                   | 0.00                | 0.00         | 48.03    | 0.00          | 0.00     | 0.00     | 48.03    |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4110-42300</u>                   | Publishing Exp       |                     | 48.03        | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Website care- Renewal-1 month           | NA                   | 0.00                | 0.00         | 130.24   | 0.00          | 0.00     | 0.00     | 130.24   |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4192-42201</u>                   | Dues/Subscriptions   |                     | 130.24       | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Brake Pads for Explorer                 | NA                   | 0.00                | 0.00         | 361.06   | 0.00          | 0.00     | 0.00     | 361.06   |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4310-42500</u>                   | Repair/Maint Expense |                     | 361.06       | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Brake pads & Rotors Explorer            | NA                   | 0.00                | 0.00         | -174.16  | 0.00          | 0.00     | 0.00     | -174.16  |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4310-42500</u>                   | Repair/Maint Expense |                     | -174.16      | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| P & Z June 8, 2026                      | NA                   | 0.00                | 0.00         | 53.16    | 0.00          | 0.00     | 0.00     | 53.16    |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4652-42300</u>                   | Publishing Exp       |                     | 53.16        | 100.00%  |               |          |          |          |          |       |
| Items                                   |                      |                     |              |          |               |          |          |          |          |       |
| Item Description                        | Commodity            | Units               | Price        | Amount   | Tax           | Shipping | Discount | Total    |          |       |
| Return of a uniform shirt               | NA                   | 0.00                | 0.00         | -90.81   | 0.00          | 0.00     | 0.00     | -90.81   |          |       |
| Distributions                           |                      |                     |              |          |               |          |          |          |          |       |
| Account Number                          | Account Name         | Project Account Key | Amount       | Percent  |               |          |          |          |          |       |
| <u>101-4210-42851</u>                   | Duty Equipment       |                     | -90.81       | 100.00%  |               |          |          |          |          |       |

# Payable Register

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| Payable #                              | Payable Type                | Post Date | Payable Date | Due Date    | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|----------------------------------------|-----------------------------|-----------|--------------|-------------|---------------|---------|----------|----------|----------|-------|
| Payable Description                    | Bank Code                   |           |              |             | On Hold       |         |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Flat repair & new tire                 | NA                          |           | 0.00         | 0.00        | 218.67        | 0.00    | 0.00     | 0.00     | 218.67   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42500</u>                  | Repair/Maint Expense        |           |              |             | 218.67        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Uniform shirts                         | NA                          |           | 0.00         | 0.00        | 153.96        | 0.00    | 0.00     | 0.00     | 153.96   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42850</u>                  | Uniform Allowance           |           |              |             | 153.96        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Copy paper                             | NA                          |           | 0.00         | 0.00        | 136.41        | 0.00    | 0.00     | 0.00     | 136.41   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4192-42600</u>                  | Supply/Material Exp         |           |              |             | 136.41        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Subscription renewal-monthly-single us | NA                          |           | 0.00         | 0.00        | 24.00         | 0.00    | 0.00     | 0.00     | 24.00    |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4140-42201</u>                  | Dues/Subscriptions          |           |              |             | 24.00         | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Marketing supplies                     | NA                          |           | 0.00         | 0.00        | 115.03        | 0.00    | 0.00     | 0.00     | 115.03   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42301</u>                  | Marketing/Recruiting        |           |              |             | 115.03        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Leutenant Badge                        | NA                          |           | 0.00         | 0.00        | 111.50        | 0.00    | 0.00     | 0.00     | 111.50   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42850</u>                  | Uniform Allowance           |           |              |             | 111.50        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Physical-R.Reiman                      | NA                          |           | 0.00         | 0.00        | 200.00        | 0.00    | 0.00     | 0.00     | 200.00   |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42200</u>                  | Prof Fees Expense           |           |              |             | 200.00        | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Self sealing envelopes-PD              | NA                          |           | 0.00         | 0.00        | 29.68         | 0.00    | 0.00     | 0.00     | 29.68    |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4210-42601</u>                  | Evidence - Supply/Materials |           |              |             | 29.68         | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Car Wash                               | NA                          |           | 0.00         | 0.00        | 12.50         | 0.00    | 0.00     | 0.00     | 12.50    |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4310-42500</u>                  | Repair/Maint Expense        |           |              |             | 12.50         | 100.00% |          |          |          |       |
| Items                                  |                             |           |              |             |               |         |          |          |          |       |
| Item Description                       | Commodity                   |           | Units        | Price       | Amount        | Tax     | Shipping | Discount | Total    |       |
| Fuel                                   | NA                          |           | 0.00         | 0.00        | 43.11         | 0.00    | 0.00     | 0.00     | 43.11    |       |
| Distributions                          |                             |           |              |             |               |         |          |          |          |       |
| Account Number                         | Account Name                |           | Project      | Account Key | Amount        | Percent |          |          |          |       |
| <u>101-4140-42900</u>                  | Other Expense               |           |              |             | 43.11         | 100.00% |          |          |          |       |

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #                          | Payable Type                | Post Date           | Payable Date | Due Date | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|------------------------------------|-----------------------------|---------------------|--------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description                | Bank Code                   |                     |              |          | On Hold       |         |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Fuel                               | NA                          |                     | 0.00         | 0.00     | -0.43         | 0.00    | 0.00     | 0.00     | -0.43    |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4140-42900</u>              | Other Expense               |                     |              |          | -0.43         | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Fuel                               | NA                          |                     | 0.00         | 0.00     | 51.55         | 0.00    | 0.00     | 0.00     | 51.55    |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4140-42900</u>              | Other Expense               |                     |              |          | 51.55         | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Hotel for HR & FO School-Lisa F.   | NA                          |                     | 0.00         | 0.00     | 364.71        | 0.00    | 0.00     | 0.00     | 364.71   |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4140-42700</u>              | Travel/Conf Expense         |                     |              |          | 364.71        | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Hotel for HR & FO School-Lisa S.   | NA                          |                     | 0.00         | 0.00     | 364.71        | 0.00    | 0.00     | 0.00     | 364.71   |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4140-42700</u>              | Travel/Conf Expense         |                     |              |          | 364.71        | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Patching x 2                       | NA                          |                     | 0.00         | 0.00     | 20.60         | 0.00    | 0.00     | 0.00     | 20.60    |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42850</u>              | Uniform Allowance           |                     |              |          | 20.60         | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Uniforms shirts & pants            | NA                          |                     | 0.00         | 0.00     | 411.96        | 0.00    | 0.00     | 0.00     | 411.96   |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42850</u>              | Uniform Allowance           |                     |              |          | 411.96        | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Police decal, reflective stripes   | NA                          |                     | 0.00         | 0.00     | 1,250.70      | 0.00    | 0.00     | 0.00     | 1,250.70 |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-43400</u>              | Equip Expense               |                     |              |          | 1,250.70      | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Methamphetamine & Ecstasy evidence | NA                          |                     | 0.00         | 0.00     | 202.10        | 0.00    | 0.00     | 0.00     | 202.10   |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42601</u>              | Evidence - Supply/Materials |                     |              |          | 202.10        | 100.00% |          |          |          |       |
| <b>Items</b>                       |                             |                     |              |          |               |         |          |          |          |       |
| Item Description                   | Commodity                   |                     | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Uniform                            | NA                          |                     | 0.00         | 0.00     | 10.92         | 0.00    | 0.00     | 0.00     | 10.92    |       |
| <b>Distributions</b>               |                             |                     |              |          |               |         |          |          |          |       |
| Account Number                     | Account Name                | Project Account Key |              |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42850</u>              | Uniform Allowance           |                     |              |          | 10.92         | 100.00% |          |          |          |       |

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #                       | Payable Type                | Post Date | Payable Date        | Due Date | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|---------------------------------|-----------------------------|-----------|---------------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description             | Bank Code                   |           | On Hold             |          |               |         |          |          |          |       |
| Items                           |                             |           |                     |          |               |         |          |          |          |       |
| Item Description                | Commodity                   |           | Units               | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| 2 x Standard Swab boxes-100/pkg | NA                          |           | 0.00                | 0.00     | 73.83         | 0.00    | 0.00     | 0.00     | 73.83    |       |
| Distributions                   |                             |           |                     |          |               |         |          |          |          |       |
| Account Number                  | Account Name                |           | Project Account Key |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42601</u>           | Evidence - Supply/Materials |           |                     |          | 73.83         | 100.00% |          |          |          |       |

**Vendor:** 1083 - CASEY PETERSON & ASSOC., LTD**Vendor Total:** 30,353.47

|               |                   |          |          |          |          |           |      |      |      |           |
|---------------|-------------------|----------|----------|----------|----------|-----------|------|------|------|-----------|
| <u>185984</u> | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 30,353.47 | 0.00 | 0.00 | 0.00 | 30,353.47 |
| FY 2025 Audit | BANKW - BANK WEST |          | No       |          |          |           |      |      |      |           |

| Items                          |                   |                     |       |           |         |          |          |           |
|--------------------------------|-------------------|---------------------|-------|-----------|---------|----------|----------|-----------|
| Item Description               | Commodity         | Units               | Price | Amount    | Tax     | Shipping | Discount | Total     |
| FY 2025 Audit                  | NA                | 0.00                | 0.00  | 30,353.47 | 0.00    | 0.00     | 0.00     | 30,353.47 |
| Distributions                  |                   |                     |       |           |         |          |          |           |
| Account Number                 | Account Name      | Project Account Key |       | Amount    | Percent |          |          |           |
| <a href="#">101-4140-42200</a> | Prof Fees Expense |                     |       | 30,353.47 | 100.00% |          |          |           |

**Vendor:** 1093 - Dakota Pump, Inc**Vendor Total:** 1,512.50

|                   |                   |          |          |          |          |        |      |      |      |        |
|-------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| <u>12691</u>      | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 852.50 | 0.00 | 0.00 | 0.00 | 852.50 |
| WWTP-Mixer repair | BANKW - BANK WEST |          | No       |          |          |        |      |      |      |        |

| Items             |                      |                     |       |        |         |          |          |        |
|-------------------|----------------------|---------------------|-------|--------|---------|----------|----------|--------|
| Item Description  | Commodity            | Units               | Price | Amount | Tax     | Shipping | Discount | Total  |
| WWTP-Mixer repair | NA                   | 0.00                | 0.00  | 852.50 | 0.00    | 0.00     | 0.00     | 852.50 |
| Distributions     |                      |                     |       |        |         |          |          |        |
| Account Number    | Account Name         | Project Account Key |       | Amount | Percent |          |          |        |
| 604-4000-42500    | Repair/Maint Expense |                     |       | 852.50 | 100.00% |          |          |        |

|                  |                   |          |          |          |          |        |      |      |      |        |
|------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| <u>13513</u>     | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 660.00 | 0.00 | 0.00 | 0.00 | 660.00 |
| WWTP-Flow Module | BANKW - BANK WEST |          | No       |          |          |        |      |      |      |        |

| Items            |                      |                     |       |        |         |          |          |        |
|------------------|----------------------|---------------------|-------|--------|---------|----------|----------|--------|
| Item Description | Commodity            | Units               | Price | Amount | Tax     | Shipping | Discount | Total  |
| WWTP-Flow Module | NA                   | 0.00                | 0.00  | 660.00 | 0.00    | 0.00     | 0.00     | 660.00 |
| Distributions    |                      |                     |       |        |         |          |          |        |
| Account Number   | Account Name         | Project Account Key |       | Amount | Percent |          |          |        |
| 604-4000-42500   | Repair/Maint Expense |                     |       | 660.00 | 100.00% |          |          |        |

**Vendor:** 2046 - Doty, Jason**Vendor Total:** 50.00

|                    |                         |          |          |          |          |       |      |      |      |       |
|--------------------|-------------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice                 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKEFT - BANK WEST EFT |          | No       |          |          |       |      |      |      |       |

| Items                 |              |                     |       |        |         |          |          |       |
|-----------------------|--------------|---------------------|-------|--------|---------|----------|----------|-------|
| Item Description      | Commodity    | Units               | Price | Amount | Tax     | Shipping | Discount | Total |
| Cell phone stipend    | NA           | 0.00                | 0.00  | 50.00  | 0.00    | 0.00     | 0.00     | 50.00 |
| Distributions         |              |                     |       |        |         |          |          |       |
| Account Number        | Account Name | Project Account Key |       | Amount | Percent |          |          |       |
| <u>101-4310-42810</u> | Phone        |                     |       | 50.00  | 100.00% |          |          |       |

**Vendor:** 2102 - Fischer, Lisa**Vendor Total:** 50.00

|                    |                         |          |          |          |          |       |      |      |      |       |
|--------------------|-------------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice                 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKEFT - BANK WEST EFT |          | No       |          |          |       |      |      |      |       |

| Items              |              |                     |       |        |         |          |          |       |
|--------------------|--------------|---------------------|-------|--------|---------|----------|----------|-------|
| Item Description   | Commodity    | Units               | Price | Amount | Tax     | Shipping | Discount | Total |
| Cell phone stipend | NA           | 0.00                | 0.00  | 50.00  | 0.00    | 0.00     | 0.00     | 50.00 |
| Distributions      |              |                     |       |        |         |          |          |       |
| Account Number     | Account Name | Project Account Key |       | Amount | Percent |          |          |       |
| 101-4140-42810     | Phone        |                     |       | 50.00  | 100.00% |          |          |       |

**Vendor:** 0814 - Foothills Fence LLC**Vendor Total:** 2,420.24

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #                                  | Payable Type      | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax  | Shipping | Discount | Total  |
|--------------------------------------------|-------------------|-----------|--------------|----------|---------------|--------|------|----------|----------|--------|
| Payable Description                        | Bank Code         |           |              |          | On Hold       |        |      |          |          |        |
| <u>4082</u>                                | Invoice           | 7/3/2026  | 7/3/2026     | 7/3/2026 | 7/3/2026      | 310.48 | 0.00 | 0.00     | 0.00     | 310.48 |
| Pivot rod & clutch handle working condi... | BANKW - BANK WEST |           |              |          | No            |        |      |          |          |        |

## Items

| Item Description                        | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total  |
|-----------------------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Pivot rod & clutch handle working condi | NA        | 0.00  | 0.00  | 310.48 | 0.00 | 0.00     | 0.00     | 310.48 |

## Distributions

| Account Number        | Account Name         | Project Account Key | Amount | Percent |
|-----------------------|----------------------|---------------------|--------|---------|
| <u>604-4000-42500</u> | Repair/Maint Expense |                     | 310.48 | 100.00% |

|                                         |                   |          |          |          |          |          |      |      |      |          |
|-----------------------------------------|-------------------|----------|----------|----------|----------|----------|------|------|------|----------|
| <u>4100</u>                             | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 2,109.76 | 0.00 | 0.00 | 0.00 | 2,109.76 |
| Brown chain link fence-200' of 48" tall | BANKW - BANK WEST |          |          |          | No       |          |      |      |      |          |

## Items

| Item Description                        | Commodity | Units | Price | Amount   | Tax  | Shipping | Discount | Total    |
|-----------------------------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Brown chain link fence-200' of 48" tall | NA        | 0.00  | 0.00  | 2,109.76 | 0.00 | 0.00     | 0.00     | 2,109.76 |

## Distributions

| Account Number        | Account Name        | Project Account Key | Amount   | Percent |
|-----------------------|---------------------|---------------------|----------|---------|
| <u>101-4520-42600</u> | Supply/Material Exp |                     | 2,109.76 | 100.00% |

Vendor: 2091 - Garcia, Jaeson

Vendor Total: 50.00

|                    |                         |          |          |          |          |       |      |      |      |       |
|--------------------|-------------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice                 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKEFT - BANK WEST EFT |          |          |          | No       |       |      |      |      |       |

## Items

| Item Description   | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA        | 0.00  | 0.00  | 50.00  | 0.00 | 0.00     | 0.00     | 50.00 |

## Distributions

| Account Number        | Account Name | Project Account Key | Amount | Percent |
|-----------------------|--------------|---------------------|--------|---------|
| <u>604-4000-42810</u> | Phone        |                     | 50.00  | 100.00% |

Vendor: 1287 - Hills Septic Service Go Pro

Vendor Total: 6,594.00

|                     |                   |          |          |          |          |          |      |      |      |          |
|---------------------|-------------------|----------|----------|----------|----------|----------|------|------|------|----------|
| <u>24026</u>        | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 3,297.00 | 0.00 | 0.00 | 0.00 | 3,297.00 |
| WWTP-pumped 6 loads | BANKW - BANK WEST |          |          |          | No       |          |      |      |      |          |

## Items

| Item Description    | Commodity | Units | Price | Amount   | Tax  | Shipping | Discount | Total    |
|---------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| WWTP-pumped 6 loads | NA        | 0.00  | 0.00  | 3,297.00 | 0.00 | 0.00     | 0.00     | 3,297.00 |

## Distributions

| Account Number        | Account Name      | Project Account Key | Amount   | Percent |
|-----------------------|-------------------|---------------------|----------|---------|
| <u>604-4000-42640</u> | Permits/Penalties |                     | 3,297.00 | 100.00% |

|                     |                   |          |          |          |          |          |      |      |      |          |
|---------------------|-------------------|----------|----------|----------|----------|----------|------|------|------|----------|
| <u>24153</u>        | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 3,297.00 | 0.00 | 0.00 | 0.00 | 3,297.00 |
| WWTP-pumped 6 loads | BANKW - BANK WEST |          |          |          | No       |          |      |      |      |          |

## Items

| Item Description    | Commodity | Units | Price | Amount   | Tax  | Shipping | Discount | Total    |
|---------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| WWTP-pumped 6 loads | NA        | 0.00  | 0.00  | 3,297.00 | 0.00 | 0.00     | 0.00     | 3,297.00 |

## Distributions

| Account Number        | Account Name      | Project Account Key | Amount   | Percent |
|-----------------------|-------------------|---------------------|----------|---------|
| <u>604-4000-42640</u> | Permits/Penalties |                     | 3,297.00 | 100.00% |

Vendor: 1513 - Hirsch, Clyde

Vendor Total: 50.00

|                    |                         |          |          |          |          |       |      |      |      |       |
|--------------------|-------------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice                 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKEFT - BANK WEST EFT |          |          |          | No       |       |      |      |      |       |

## Items

| Item Description   | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA        | 0.00  | 0.00  | 50.00  | 0.00 | 0.00     | 0.00     | 50.00 |

## Distributions

| Account Number        | Account Name | Project Account Key | Amount | Percent |
|-----------------------|--------------|---------------------|--------|---------|
| <u>101-4110-42810</u> | Phone        |                     | 50.00  | 100.00% |

Vendor: 0324 - Kavl, Anthony

Vendor Total: 50.00

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #             | Payable Type            | Post Date | Payable Date        | Due Date | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|-----------------------|-------------------------|-----------|---------------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description   | Bank Code               |           | On Hold             |          |               |         |          |          |          |       |
| <u>July 2026</u>      | Invoice                 | 7/2/2026  | 7/2/2026            | 7/2/2026 | 7/2/2026      | 50.00   | 0.00     | 0.00     | 0.00     | 50.00 |
| Cell phone stipend    | BANKEFT - BANK WEST EFT |           |                     |          | No            |         |          |          |          |       |
| Items                 |                         |           |                     |          |               |         |          |          |          |       |
| Item Description      | Commodity               |           | Units               | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| Cell phone stipend    | NA                      |           | 0.00                | 0.00     | 50.00         | 0.00    | 0.00     | 0.00     | 50.00    |       |
| Distributions         |                         |           |                     |          |               |         |          |          |          |       |
| Account Number        | Account Name            |           | Project Account Key |          | Amount        | Percent |          |          |          |       |
| <u>101-4310-42810</u> | Phone                   |           |                     |          | 50.00         | 100.00% |          |          |          |       |

|                                    |              |                         |          |          |          |          |          |               |      |       |
|------------------------------------|--------------|-------------------------|----------|----------|----------|----------|----------|---------------|------|-------|
| Vendor: 1103 - Kitzmiller, Michael |              |                         |          |          |          |          |          | Vendor Total: |      | 50.00 |
| July 2026                          | Invoice      | 7/2/2026                | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00    | 0.00     | 0.00          | 0.00 | 50.00 |
| Cell phone stipend                 |              | BANKEFT - BANK WEST EFT |          |          | No       |          |          |               |      |       |
| Items                              |              |                         |          |          |          |          |          |               |      |       |
| Item Description                   | Commodity    | Units                   | Price    | Amount   | Tax      | Shipping | Discount | Total         |      |       |
| Cell phone stipend                 | NA           | 0.00                    | 0.00     | 50.00    | 0.00     | 0.00     | 0.00     | 50.00         |      |       |
| Distributions                      |              |                         |          |          |          |          |          |               |      |       |
| Account Number                     | Account Name | Project Account Key     |          |          | Amount   | Percent  |          |               |      |       |
| 101-4120-42810                     | Phone        |                         |          |          | 50.00    | 100.00%  |          |               |      |       |

|                                          |              |                         |          |          |          |          |          |               |      |       |
|------------------------------------------|--------------|-------------------------|----------|----------|----------|----------|----------|---------------|------|-------|
| Vendor: <u>2124 - Kotermanski, Kevin</u> |              |                         |          |          |          |          |          | Vendor Total: |      | 50.00 |
| <u>July 2026</u>                         | Invoice      | 7/2/2026                | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00    | 0.00     | 0.00          | 0.00 | 50.00 |
| Cell phone stipend                       |              | BANKEFT - BANK WEST EFT |          |          | No       |          |          |               |      |       |
| Items                                    |              |                         |          |          |          |          |          |               |      |       |
| Item Description                         | Commodity    | Units                   | Price    | Amount   | Tax      | Shipping | Discount | Total         |      |       |
| Cell phone stipend                       | NA           | 0.00                    | 0.00     | 50.00    | 0.00     | 0.00     | 0.00     | 50.00         |      |       |
| Distributions                            |              |                         |          |          |          |          |          |               |      |       |
| Account Number                           | Account Name | Project Account Key     |          |          | Amount   | Percent  |          |               |      |       |
| <u>101-4310-42810</u>                    | Phone        |                         |          |          | 50.00    | 100.00%  |          |               |      |       |

|                                                     |                   |          |                     |          |          |         |          |               |       |       |
|-----------------------------------------------------|-------------------|----------|---------------------|----------|----------|---------|----------|---------------|-------|-------|
| Vendor: 2119 - Madison National Life Ins. Co., Inc. |                   |          |                     |          |          |         |          | Vendor Total: |       | 44.00 |
| 1780777                                             | Invoice           | 7/2/2026 | 7/2/2026            | 7/2/2026 | 7/2/2026 | 44.00   | 0.00     | 0.00          | 0.00  | 44.00 |
| Life Insurance                                      | BANKW - BANK WEST |          |                     | No       |          |         |          |               |       |       |
| Items                                               |                   |          |                     |          |          |         |          |               |       |       |
| Item Description                                    | Commodity         |          | Units               | Price    | Amount   | Tax     | Shipping | Discount      | Total |       |
| Life Insurance                                      | NA                |          | 0.00                | 0.00     | 44.00    | 0.00    | 0.00     | 0.00          | 44.00 |       |
| Distributions                                       |                   |          |                     |          |          |         |          |               |       |       |
| Account Number                                      | Account Name      |          | Project Account Key |          | Amount   | Percent |          |               |       |       |
| 998-0000-21850                                      | Life Ins Payable  |          |                     |          | 44.00    | 100.00% |          |               |       |       |

|                               |              |                         |          |          |          |          |          |       |      |               |       |
|-------------------------------|--------------|-------------------------|----------|----------|----------|----------|----------|-------|------|---------------|-------|
| Vendor: 1970 - Markham, Gwenn |              |                         |          |          |          |          |          |       |      | Vendor Total: | 50.00 |
| July 2026                     | Invoice      | 7/2/2026                | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00    | 0.00     | 0.00  | 0.00 | 50.00         |       |
| Cell phone stipend            |              | BANKEFT - BANK WEST EFT |          |          | No       |          |          |       |      |               |       |
| Items                         |              |                         |          |          |          |          |          |       |      |               |       |
| Item Description              | Commodity    | Units                   | Price    | Amount   | Tax      | Shipping | Discount | Total |      |               |       |
| Cell phone stipend            | NA           | 0.00                    | 0.00     | 50.00    | 0.00     | 0.00     | 0.00     | 50.00 |      |               |       |
| Distributions                 |              |                         |          |          |          |          |          |       |      |               |       |
| Account Number                | Account Name | Project Account Key     |          |          | Amount   | Percent  |          |       |      |               |       |
| 101-4110-42810                | Phone        |                         |          |          | 50.00    | 100.00%  |          |       |      |               |       |

|                                                   |                   |          |          |          |          |          |      |      |      |                      |                 |
|---------------------------------------------------|-------------------|----------|----------|----------|----------|----------|------|------|------|----------------------|-----------------|
| <b>Vendor: <u>1101 - Meade County Auditor</u></b> |                   |          |          |          |          |          |      |      |      | <b>Vendor Total:</b> | <b>4,371.63</b> |
| <u>May 2026</u>                                   | Invoice           | 7/2/2026 | 7/2/2026 | 7/2/2026 | 7/2/2026 | 4,371.63 | 0.00 | 0.00 | 0.00 | 4,371.63             |                 |
| May Dispatch Expense                              | BANKW - BANK WEST |          |          |          | No       |          |      |      |      |                      |                 |

## Payable Register

Packet: APPKT00312 - July 2 2026 AP

| Payable #             | Payable Type     | Post Date | Payable Date | Due Date | Discount Date | Amount  | Tax      | Shipping | Discount | Total |
|-----------------------|------------------|-----------|--------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description   | Bank Code        |           |              |          | On Hold       |         |          |          |          |       |
| <b>Items</b>          |                  |           |              |          |               |         |          |          |          |       |
| Item Description      | Commodity        |           | Units        | Price    | Amount        | Tax     | Shipping | Discount | Total    |       |
| May Dispatch Expense  | NA               |           | 0.00         | 0.00     | 4,371.63      | 0.00    | 0.00     | 0.00     | 4,371.63 |       |
| <b>Distributions</b>  |                  |           |              |          |               |         |          |          |          |       |
| Account Number        | Account Name     | Project   | Account Key  |          | Amount        | Percent |          |          |          |       |
| <u>101-4210-42820</u> | Dispatch Expense |           |              |          | 4,371.63      | 100.00% |          |          |          |       |

Vendor: 2047 - Pulscher, Jordan

Vendor Total: 50.00

|                    |         |                         |          |          |          |       |      |      |      |       |
|--------------------|---------|-------------------------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice | 7/2/2026                | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend |         | BANKEFT - BANK WEST EFT |          |          | No       |       |      |      |      |       |

**Items**

| Item Description   | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA        | 0.00  | 0.00  | 50.00  | 0.00 | 0.00     | 0.00     | 50.00 |

**Distributions**

| Account Number        | Account Name | Project | Account Key | Amount | Percent |
|-----------------------|--------------|---------|-------------|--------|---------|
| <u>101-4110-42810</u> | Phone        |         |             | 50.00  | 100.00% |

Vendor: 1732 - Schieffer, Lisa

Vendor Total: 50.00

|                    |         |                         |          |          |          |       |      |      |      |       |
|--------------------|---------|-------------------------|----------|----------|----------|-------|------|------|------|-------|
| <u>July 2026</u>   | Invoice | 7/2/2026                | 7/2/2026 | 7/2/2026 | 7/2/2026 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend |         | BANKEFT - BANK WEST EFT |          |          | No       |       |      |      |      |       |

**Items**

| Item Description   | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA        | 0.00  | 0.00  | 50.00  | 0.00 | 0.00     | 0.00     | 50.00 |

**Distributions**

| Account Number        | Account Name | Project | Account Key | Amount | Percent |
|-----------------------|--------------|---------|-------------|--------|---------|
| <u>101-4140-42810</u> | Phone        |         |             | 50.00  | 100.00% |

Vendor: 1328 - Servall Uniform & Linen Supply

Vendor Total: 249.33

|                 |         |                   |          |          |          |        |      |      |      |        |
|-----------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| <u>1205870</u>  | Invoice | 7/2/2026          | 7/2/2026 | 7/2/2026 | 7/2/2026 | 249.33 | 0.00 | 0.00 | 0.00 | 249.33 |
| Monthly service |         | BANKW - BANK WEST |          |          | No       |        |      |      |      |        |

**Items**

| Item Description | Commodity | Units | Price | Amount | Tax  | Shipping | Discount | Total  |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Monthly service  | NA        | 0.00  | 0.00  | 249.33 | 0.00 | 0.00     | 0.00     | 249.33 |

**Distributions**

| Account Number        | Account Name      | Project | Account Key | Amount | Percent |
|-----------------------|-------------------|---------|-------------|--------|---------|
| <u>101-4192-42200</u> | Prof Fees Expense |         |             | 249.33 | 100.00% |

Payable Summary

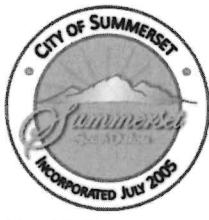
| Type         | Count | Gross     | Tax  | Shipping | Discount | Total     | Manual Payment | Balance   |
|--------------|-------|-----------|------|----------|----------|-----------|----------------|-----------|
| Invoice      | 28    | 64,410.97 | 0.00 | 0.00     | 0.00     | 64,410.97 | 17,769.55      | 46,641.42 |
| Grand Total: |       | 64,410.97 | 0.00 | 0.00     | 0.00     | 64,410.97 | 17,769.55      | 46,641.42 |

## Account Summary

| Account               | Name                        | Amount    |
|-----------------------|-----------------------------|-----------|
| <u>101-4110-42100</u> | Other Ins Expense           | 15.00     |
| <u>101-4110-42300</u> | Publishing Exp              | 394.98    |
| <u>101-4110-42810</u> | Phone                       | 150.00    |
| <u>101-4120-42810</u> | Phone                       | 50.00     |
| <u>101-4140-42200</u> | Prof Fees Expense           | 30,353.47 |
| <u>101-4140-42201</u> | Dues/Subscriptions          | 24.00     |
| <u>101-4140-42600</u> | Supply/Material Exp         | 172.00    |
| <u>101-4140-42700</u> | Travel/Conf Expense         | 879.42    |
| <u>101-4140-42810</u> | Phone                       | 150.00    |
| <u>101-4140-42900</u> | Other Expense               | 94.23     |
| <u>101-4192-42200</u> | Prof Fees Expense           | 249.33    |
| <u>101-4192-42201</u> | Dues/Subscriptions          | 130.24    |
| <u>101-4192-42600</u> | Supply/Material Exp         | 136.41    |
| <u>101-4192-42800</u> | Utility Expense             | 1,968.78  |
| <u>101-4192-43400</u> | Equip Expense               | 45.00     |
| <u>101-4210-42200</u> | Prof Fees Expense           | 200.00    |
| <u>101-4210-42301</u> | Marketing/Recruiting        | 115.03    |
| <u>101-4210-42500</u> | Repair/Maint Expense        | 282.33    |
| <u>101-4210-42600</u> | Supply/Material Exp         | 4.69      |
| <u>101-4210-42601</u> | Evidence - Supply/Materials | 305.61    |
| <u>101-4210-42810</u> | Phone                       | 3,259.33  |
| <u>101-4210-42820</u> | Dispatch Expense            | 4,371.63  |
| <u>101-4210-42850</u> | Uniform Allowance           | 708.94    |
| <u>101-4210-42851</u> | Duty Equipment              | -90.81    |
| <u>101-4210-43400</u> | Equip Expense               | 1,250.70  |
| <u>101-4310-42500</u> | Repair/Maint Expense        | 818.50    |
| <u>101-4310-42600</u> | Supply/Material Exp         | 195.00    |
| <u>101-4310-42730</u> | Training Expense            | 104.20    |
| <u>101-4310-42800</u> | Utility Expense             | 1,031.32  |
| <u>101-4310-42810</u> | Phone                       | 200.00    |
| <u>101-4320-42500</u> | Repair/Maint Expense        | 200.80    |
| <u>101-4320-42600</u> | Supply/Material Exp         | 102.78    |
| <u>101-4520-42600</u> | Supply/Material Exp         | 2,191.08  |
| <u>101-4520-42800</u> | Utility Expense             | 62.20     |
| <u>101-4652-42300</u> | Publishing Exp              | 53.16     |
| Total:                |                             | 50,179.35 |

| Account               | Name                 | Amount    |
|-----------------------|----------------------|-----------|
| <u>604-4000-42500</u> | Repair/Maint Expense | 1,827.82  |
| <u>604-4000-42600</u> | Supply/Material Exp  | 188.42    |
| <u>604-4000-42620</u> | Testing Expense      | 386.25    |
| <u>604-4000-42640</u> | Permits/Penalties    | 6,594.00  |
| <u>604-4000-42800</u> | Utility Expense      | 5,091.13  |
| <u>604-4000-42810</u> | Phone                | 100.00    |
| Total:                |                      | 14,187.62 |

| Account               | Name             | Amount |
|-----------------------|------------------|--------|
| <u>998-0000-21850</u> | Life Ins Payable | 44.00  |
| Total:                |                  | 44.00  |



City of Summerset, SD

# Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00314 - PYPKT00323 - June 2026 PY

| Payable #                                                       | Payable Type                | Post Date | Payable Date | Due Date    | Discount Date | Amount                  | Tax      | Shipping | Discount               | Total                          |
|-----------------------------------------------------------------|-----------------------------|-----------|--------------|-------------|---------------|-------------------------|----------|----------|------------------------|--------------------------------|
| Payable Description                                             | Bank Code                   |           |              |             | On Hold       |                         |          |          |                        |                                |
| <b>Vendor: 0468 - Delta Dental</b>                              |                             |           |              |             |               |                         |          |          |                        | <b>Vendor Total: 801.70</b>    |
| 1977273                                                         | Invoice                     | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 801.70                  | 0.00     | 0.00     | 0.00                   | 801.70                         |
| Dental & Vision Insurance                                       | BANKW - BANK WEST           |           |              |             | No            |                         |          |          |                        |                                |
| <b>Items</b>                                                    |                             |           |              |             |               |                         |          |          |                        |                                |
| Item Description                                                | Commodity                   |           | Units        | Price       | Amount        | Tax                     | Shipping | Discount | Total                  |                                |
| Dental & Vision Insurance                                       | NA                          |           | 0.00         | 0.00        | 801.70        | 0.00                    | 0.00     | 0.00     | 801.70                 |                                |
| <b>Distributions</b>                                            |                             |           |              |             |               |                         |          |          |                        |                                |
| Account Number                                                  | Account Name                |           | Project      | Account Key | Amount        | Percent                 |          |          |                        |                                |
| 998-0000-21800                                                  | Dental & Vision Ins Payable |           |              |             | 801.70        | 100.00%                 |          |          |                        |                                |
| <b>Vendor: 0041 - Health Pool of SD</b>                         |                             |           |              |             |               |                         |          |          |                        | <b>Vendor Total: 14,072.01</b> |
| 2026-1591                                                       | Invoice                     | 7/2/2026  | 7/2/2026     | 7/2/2026    | 7/2/2026      | 14,072.01               | 0.00     | 0.00     | 0.00                   | 14,072.01                      |
| Health Insurance                                                | BANKW - BANK WEST           |           |              |             | No            |                         |          |          |                        |                                |
| <b>Items</b>                                                    |                             |           |              |             |               |                         |          |          |                        |                                |
| Item Description                                                | Commodity                   |           | Units        | Price       | Amount        | Tax                     | Shipping | Discount | Total                  |                                |
| Health Insurance                                                | NA                          |           | 0.00         | 0.00        | 14,072.01     | 0.00                    | 0.00     | 0.00     | 14,072.01              |                                |
| <b>Distributions</b>                                            |                             |           |              |             |               |                         |          |          |                        |                                |
| Account Number                                                  | Account Name                |           | Project      | Account Key | Amount        | Percent                 |          |          |                        |                                |
| 998-0000-21830                                                  | Medical Ins Payable         |           |              |             | 14,072.01     | 100.00%                 |          |          |                        |                                |
| <b>Vendor: 0011 - SDRS</b>                                      |                             |           |              |             |               |                         |          |          |                        | <b>Vendor Total: 11,310.28</b> |
| INV0000341                                                      | Invoice                     | 6/29/2026 | 6/29/2026    | 6/29/2026   | 6/29/2026     | 4,851.74                | 0.00     | 0.00     | 0.00                   | 4,851.74                       |
| SDRS 6%                                                         | BANKEFT - BANK WEST EFT     |           |              |             | No            | Payment Date: 6/29/2026 |          |          | Bank Draft: DFT0000523 |                                |
| <b>Items</b>                                                    |                             |           |              |             |               |                         |          |          |                        |                                |
| Item Description                                                | Commodity                   |           | Units        | Price       | Amount        | Tax                     | Shipping | Discount | Total                  |                                |
| SDRS 6%                                                         | NA                          |           | 0.00         | 0.00        | 4,851.74      | 0.00                    | 0.00     | 0.00     | 4,851.74               |                                |
| <b>Distributions</b>                                            |                             |           |              |             |               |                         |          |          |                        |                                |
| Account Number                                                  | Account Name                |           | Project      | Account Key | Amount        | Percent                 |          |          |                        |                                |
| 211-0000-21910                                                  | SDRS Payable                |           |              |             | 133.78        | 0%                      |          |          |                        |                                |
| 101-0000-21910                                                  | SDRS Payable                |           |              |             | 2,969.42      | 0%                      |          |          |                        |                                |
| 604-0000-21910                                                  | SDRS Payable                |           |              |             | 1,748.54      | 0%                      |          |          |                        |                                |
| INV0000342                                                      | Invoice                     | 6/29/2026 | 6/29/2026    | 6/29/2026   | 6/29/2026     | 6,458.54                | 0.00     | 0.00     | 0.00                   | 6,458.54                       |
| SDRS 8%                                                         | BANKEFT - BANK WEST EFT     |           |              |             | No            | Payment Date: 6/29/2026 |          |          | Bank Draft: DFT0000524 |                                |
| <b>Items</b>                                                    |                             |           |              |             |               |                         |          |          |                        |                                |
| Item Description                                                | Commodity                   |           | Units        | Price       | Amount        | Tax                     | Shipping | Discount | Total                  |                                |
| SDRS 8%                                                         | NA                          |           | 0.00         | 0.00        | 6,458.54      | 0.00                    | 0.00     | 0.00     | 6,458.54               |                                |
| <b>Distributions</b>                                            |                             |           |              |             |               |                         |          |          |                        |                                |
| Account Number                                                  | Account Name                |           | Project      | Account Key | Amount        | Percent                 |          |          |                        |                                |
| 101-0000-21910                                                  | SDRS Payable                |           |              |             | 6,458.54      | 0%                      |          |          |                        |                                |
| <b>Vendor: 1022 - SDRS-Supplemental Retirement Plan (SDSRP)</b> |                             |           |              |             |               |                         |          |          |                        | <b>Vendor Total: 490.00</b>    |
| INV0000343                                                      | Invoice                     | 6/29/2026 | 6/29/2026    | 6/29/2026   | 6/29/2026     | 490.00                  | 0.00     | 0.00     | 0.00                   | 490.00                         |
| SDRS Supplemental                                               | BANKW - BANK WEST           |           |              |             | No            |                         |          |          |                        |                                |
| <b>Items</b>                                                    |                             |           |              |             |               |                         |          |          |                        |                                |
| Item Description                                                | Commodity                   |           | Units        | Price       | Amount        | Tax                     | Shipping | Discount | Total                  |                                |
| SDRS Supplemental                                               | NA                          |           | 0.00         | 0.00        | 490.00        | 0.00                    | 0.00     | 0.00     | 490.00                 |                                |
| <b>Distributions</b>                                            |                             |           |              |             |               |                         |          |          |                        |                                |
| Account Number                                                  | Account Name                |           | Project      | Account Key | Amount        | Percent                 |          |          |                        |                                |
| 101-0000-21910                                                  | SDRS Payable                |           |              |             | 335.01        | 0%                      |          |          |                        |                                |
| 604-0000-21910                                                  | SDRS Payable                |           |              |             | 154.99        | 0%                      |          |          |                        |                                |

## Payable Register

Packet: APPKT00314 - PYPKT00323 - June 2026 PY

| Payable #           | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code    |           |              |          | On Hold       |        |     |          |          |       |

Vendor: 0128 - United States Treasury

Vendor Total: 21,663.18

|             |                         |           |           |           |           |                         |      |             |      |            |
|-------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000344  | Invoice                 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 7,255.48                | 0.00 | 0.00        | 0.00 | 7,255.48   |
| Federal W/H | BANKEFT - BANK WEST EFT |           |           |           | No        | Payment Date: 6/29/2026 |      | Bank Draft: |      | DFT0000525 |

## Items

| Item Description | Commodity | Units | Price | Amount   | Tax  | Shipping | Discount | Total    |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Federal W/H      | NA        | 0.00  | 0.00  | 7,255.48 | 0.00 | 0.00     | 0.00     | 7,255.48 |

## Distributions

| Account Number | Account Name        | Project Account Key | Amount   | Percent |
|----------------|---------------------|---------------------|----------|---------|
| 211-0000-21710 | Payroll Tax Payable |                     | 126.41   | 0%      |
| 604-0000-21710 | Payroll Tax Payable |                     | 1,167.66 | 0%      |
| 101-0000-21710 | Payroll Tax Payable |                     | 5,961.41 | 0%      |

|                 |                         |           |           |           |           |                         |      |             |      |            |
|-----------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000345      | Invoice                 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 11,676.80               | 0.00 | 0.00        | 0.00 | 11,676.80  |
| Social Security | BANKEFT - BANK WEST EFT |           |           |           | No        | Payment Date: 6/29/2026 |      | Bank Draft: |      | DFT0000526 |

## Items

| Item Description | Commodity | Units | Price | Amount    | Tax  | Shipping | Discount | Total     |
|------------------|-----------|-------|-------|-----------|------|----------|----------|-----------|
| Social Security  | NA        | 0.00  | 0.00  | 11,676.80 | 0.00 | 0.00     | 0.00     | 11,676.80 |

## Distributions

| Account Number | Account Name        | Project Account Key | Amount   | Percent |
|----------------|---------------------|---------------------|----------|---------|
| 211-0000-21710 | Payroll Tax Payable |                     | 138.20   | 0%      |
| 101-0000-21710 | Payroll Tax Payable |                     | 9,820.52 | 0%      |
| 604-0000-21710 | Payroll Tax Payable |                     | 1,718.08 | 0%      |

|            |                         |           |           |           |           |                         |      |             |      |            |
|------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000346 | Invoice                 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 6/29/2026 | 2,730.90                | 0.00 | 0.00        | 0.00 | 2,730.90   |
| Medicare   | BANKEFT - BANK WEST EFT |           |           |           | No        | Payment Date: 6/29/2026 |      | Bank Draft: |      | DFT0000527 |

## Items

| Item Description | Commodity | Units | Price | Amount   | Tax  | Shipping | Discount | Total    |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Medicare         | NA        | 0.00  | 0.00  | 2,730.90 | 0.00 | 0.00     | 0.00     | 2,730.90 |

## Distributions

| Account Number | Account Name        | Project Account Key | Amount   | Percent |
|----------------|---------------------|---------------------|----------|---------|
| 604-0000-21710 | Payroll Tax Payable |                     | 401.80   | 0%      |
| 211-0000-21710 | Payroll Tax Payable |                     | 32.32    | 0%      |
| 101-0000-21710 | Payroll Tax Payable |                     | 2,296.78 | 0%      |

Payable Summary

| Type         | Count | Gross     | Tax  | Shipping | Discount | Total     | Manual Payment | Balance   |
|--------------|-------|-----------|------|----------|----------|-----------|----------------|-----------|
| Invoice      | 8     | 48,337.17 | 0.00 | 0.00     | 0.00     | 48,337.17 | 32,973.46      | 15,363.71 |
| Grand Total: |       | 48,337.17 | 0.00 | 0.00     | 0.00     | 48,337.17 | 32,973.46      | 15,363.71 |

**Account Summary**

| <b>Account</b>        | <b>Name</b>         | <b>Amount</b>    |
|-----------------------|---------------------|------------------|
| <u>101-0000-21710</u> | Payroll Tax Payable | 18,078.71        |
| <u>101-0000-21910</u> | SDRS Payable        | 9,762.97         |
|                       | <b>Total:</b>       | <b>27,841.68</b> |

| <b>Account</b>        | <b>Name</b>         | <b>Amount</b> |
|-----------------------|---------------------|---------------|
| <u>211-0000-21710</u> | Payroll Tax Payable | 296.93        |
| <u>211-0000-21910</u> | SDRS Payable        | 133.78        |
|                       | <b>Total:</b>       | <b>430.71</b> |

| <b>Account</b>        | <b>Name</b>         | <b>Amount</b>   |
|-----------------------|---------------------|-----------------|
| <u>604-0000-21710</u> | Payroll Tax Payable | 3,287.54        |
| <u>604-0000-21910</u> | SDRS Payable        | 1,903.53        |
|                       | <b>Total:</b>       | <b>5,191.07</b> |

| <b>Account</b>        | <b>Name</b>                 | <b>Amount</b>    |
|-----------------------|-----------------------------|------------------|
| <u>998-0000-21800</u> | Dental & Vision Ins Payable | 801.70           |
| <u>998-0000-21830</u> | Medical Ins Payable         | 14,072.01        |
|                       | <b>Total:</b>               | <b>14,873.71</b> |

## Required Report

June 2026 Commissioner Clyde Hirsch

### MEETINGS

- Attended 2 ( ) Commission Meetings
- Attended \_\_\_\_\_ ( ) Special Meetings.

### WASTEWATER DEPARTMENT

weekly Visits with Jon over Sewer Plant.

# **JUNE COMMISSION REPORT**

## **COMMISSIONER MARKHAM**

### **MEETINGS:**

- 2 – COMMISSION MEETINGS
- PUBLIC SAFETY DAY
- BLACK HAWK FIRE DEPARTMENT
- COUNTY COMMISSION MEETING

### **POLICE DEPARTMENT:**

- WEEKLY/ DAILY TOUCH BASE WITH CHIEF NASSER
  - DAY TO DAY OPERATIONS
  - REVIEW SCHEDULE
  - OFFICER INTERVIEWS
  - BUDGET REVIEW AND PLANNING
  - PUBLIC SAFETY UPDATE

### **OTHER BUSINESS:**

- WORKING IN THE OFFICE:
  - L. SCHIFFER
    - WEBSITE
    - OFFICE OPERATIONS
  - N. BIRGEN
    - WEBSITE UPDATE
    - ASSIST OFFICE
- VARIOUS EMAILS WITH:
  - CHIEF NASSER
  - LISA SCHIFFER
  - MAYOR KITZMILLER
- PHONE CALLS:
  - CITIZENS OF SUMMERSET
- Facebook Responses

## Required Report

June 2026 Mayor Kitzmiller

### MEETINGS

- Attended required Commission Meetings
- Attended all Special Meetings

Almost daily calls or text messages with our City Administrator. Weekley visits with department heads and Commissioners.

- Lighting
- DOT roads
- Park Equipment
- Norman Ranch: Developer Issues
- DOT Crosswalk
- Public Works: Hiring, Concrete, Roll Off Location, H-Vac for City Building
- Police: Hiring, Office space
- Simon Lots
- Waste Water: Repair of building
- City Building: Office Space

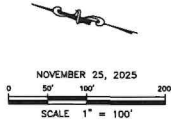
Monitored my Facebook page providing information and taking phone calls from our citizens

## Commissioner Pulscher's Report- June 2026

- Attended 2 Commission Meeting
- Check-ins with City Administrator and Finance Officer
- Participated in the 2026 SDGOP State Convention as a Delegate representing my voting district.
- Followed up with citizens questions about the I-90 Exit project, firework ordinance and yard waste dumpsters.
- Cyber Security Training for the City of Summerset
- Completed a review for Lisa Fischer (Finance Officer)

PLAT OF  
 LOTS 1-9 OF BLOCK 1, LOTS 1-10 OF BLOCK 2, LOTS 1A & 1B-13A & 13B OF BLOCK 3,  
 LOTS 1-27 OF BLOCK 4, LOTS 1-3 OF BLOCK 5 &  
 MACALLAN WAY, MORAY MIST LANE, HIGHLANDS WAY, & NORMAN AVENUE RIGHT-OF-WAYS  
 UTILITY EASEMENT AND MAJOR DRAINAGE EASEMENT,  
 NORMAN RANCH SUBDIVISION

(formerly a portion of the SW1/4 of SW1/4 of Section 32, T3N, R7E and the N158' of  
 Gov't Lots 3 & 4 of Section 5, T2N, R7E, BHM)  
 LOCATED IN SECTION 32, T3N, R7E AND SECTION 5, T2N, R7E, BHM,  
 CITY OF SUMMERSET, MEADE COUNTY, SOUTH DAKOTA



**NOTES:**

Eight foot (8') utility and minor drainage easement is hereby granted on the interior of side of the side & rear lot lines. A ten foot (10') utility & minor drainage easement is hereby granted on the interior side of the front lot line. Removal or modification of any obstruction or impediment to such an easement shall be the financial responsibility of the landowner.

Major drainage easements shall be kept free of all obstructions, including fences, and that the major drainage easement provides the Summermet Public Works Department, or their designee(s) the rights of entry, construction, and maintenance in order to facilitate drainage through these easements.

**LEGEND:**

- Denotes set rebar with survey cap marked "Renner - Assoc. 9213".
  - Denotes Found Survey Monument marked as noted.
  - (R) Denotes Recorded in previous plat or description.
  - (M) Denotes Measured in this survey.
- Scale of Bearings:** South Dakota State Plane Coordinate System North Zone, NAD 83 (2011)

THE SUBJECT PROPERTY FALLS IN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN) AS SHOWN IN THE FLOOD INSURANCE RATE MAP (FIRM), MAP NUMBER 46093C1791F, EFFECTIVE DATE OF SEPTEMBER 16, 2011.



| Line Table |        |             |
|------------|--------|-------------|
| Line #     | Length | Direction   |
| L1         | 33.00' | N87°38'57"W |
| L2         | 14.14' | N42°38'25"W |
| L3         | 89.25' | N02°00'38"E |
| L4         | 14.14' | S47°00'38"E |
| L5         | 24.89' | S43°03'53"E |
| L6         | 28.78' | S88°03'53"E |
| L7         | 10.00' | S02°00'37"E |
| L8         | 31.30' | S55°13'59"E |
| L9         | 57.39' | N55°14'00"W |
| L10        | 14.55' | N81°54'10"W |
| L11        | 14.42' | S10°55'15"E |
| L12        | 81.75' | N32°38'40"W |
| L13        | 88.68' | N55°13'58"W |
| L14        | 37.18' | S09°04'00"E |
| L15        | 44.08' | S87°59'20"E |
| L17        | 75.89' | N30°48'56"W |

| Curve Table |         |          |            |                 |              |
|-------------|---------|----------|------------|-----------------|--------------|
| Curve #     | Length  | Radius   | Delta      | Chord Direction | Chord Length |
| C1          | 54.65'  | 174.00'  | 175°59'37" | S09°58'11"E     | 54.42'       |
| C2          | 199.82' | 200.00'  | 57°14'37"  | N26°38'41"W     | 191.81'      |
| C3          | 184.71' | 228.00'  | 48°49'43"  | N21°24'14"W     | 179.82'      |
| C4          | 119.20' | 174.00'  | 39°15'00"  | S35°38'29"E     | 116.88'      |
| C5          | 174.70' | 500.00'  | 20°01'07"  | N45°13'28"W     | 173.81'      |
| C6          | 7.66'   | 528.00'  | 0°50'04"   | N54°48'58"W     | 7.66'        |
| C7          | 85.02'  | 528.00'  | 7°04'55"   | S50°51'28"E     | 84.97'       |
| C8          | 41.08'  | 228.00'  | 10°24'54"  | N50°01'32"W     | 41.02'       |
| C9          | 15.81'  | 334.51'  | 1°54'38"   | N54°16'40"W     | 15.80'       |
| C10         | 55.74'  | 474.00'  | 8°44'14"   | S38°18'47"E     | 56.70'       |
| C11         | 112.85' | 474.00'  | 13°38'28"  | N49°30'08"W     | 112.58'      |
| C12         | 75.08'  | 528.00'  | 8°10'47"   | S43°13'37"E     | 75.03'       |
| C13         | 16.55'  | 59.00'   | 16°04'21"  | N49°01'05"W     | 16.50'       |
| C14         | 19.81'  | 500.00'  | 2°18'12"   | N34°04'48"W     | 19.81'       |
| C15         | 23.70'  | 228.00'  | 9°02'30"   | N57°47'22"E     | 23.69'       |
| C16         | 63.36'  | 174.00'  | 20°51'49"  | S65°13'02"W     | 63.01'       |
| C17         | 129.94' | 200.00'  | 37°13'30"  | S73°23'53"W     | 127.87'      |
| C18         | 63.94'  | 228.00'  | 16°12'35"  | N68°53'55"E     | 63.73'       |
| C19         | 59.19'  | 228.00'  | 15°00'25"  | N84°30'28"E     | 59.03'       |
| C20         | 49.69'  | 174.00'  | 16°21'42"  | S83°49'47"W     | 49.52'       |
| C21         | 26.71'  | 30.00'   | 51°00'28"  | N66°30'24"E     | 25.83'       |
| C22         | 14.50'  | 59.00'   | 14°04'47"  | N48°02'33"E     | 14.46'       |
| C23         | 67.04'  | 59.00'   | 60°06'17"  | N87°38'05"E     | 63.49'       |
| C24         | 59.60'  | 59.00'   | 57°32'26"  | S30°52'33"E     | 57.09'       |
| C25         | 58.87'  | 59.00'   | 57°15'52"  | S26°41'36"W     | 58.54'       |
| C26         | 73.75'  | 59.00'   | 71°33'13"  | N88°51'51"W     | 69.04'       |
| C27         | 26.71'  | 30.00'   | 51°00'28"  | N62°29'07"W     | 25.83'       |
| C28         | 109.04' | 9582.70' | 0°38'07"   | N00°28'36"E     | 109.04'      |
| C29         | 160.86' | 9582.70' | 0°57'42"   | N00°19'49"W     | 160.86'      |
| C30         | 167.99' | 9582.70' | 1°00'16"   | N01°18'48"W     | 167.99'      |

PLAT OF  
LOTS 1-9 OF BLOCK 1, LOTS 1-10 OF BLOCK 2, LOTS 1A & 1B-13A & 13B OF BLOCK 3,  
LOTS 1-27 OF BLOCK 4, LOTS 1-3 OF BLOCK 5 &  
MACALLAN WAY, MORAY MIST LANE, HIGHLANDS WAY, & NORMAN AVENUE RIGHT-OF-WAYS  
UTILITY EASEMENT AND MAJOR DRAINAGE EASEMENT,  
NORMAN RANCH SUBDIVISION  
(formerly a portion of the SW1/4 of SW1/4 of Section 32, T3N, R7E and the N 158' of  
Gov't Lots 3 & 4 of Section 5, T2N, R7E, BHM)  
LOCATED IN SECTION 32, T3N, R7E AND SECTION 5, T2N, R7E, BHM,  
CITY OF SUMMERSET, MEADE COUNTY, SOUTH DAKOTA

**CERTIFICATE OF OWNERSHIP**

I, the undersigned, do hereby certify that I am the owner of the tract of land shown and described herein, that said land is free from any encumbrance, that I did authorize and do hereby approve the survey and within plot of said land for the purposes indicated herein. I further certify that the development of this land shall conform to all existing applicable zoning, subdivision, erosion and sediment control regulations.

Any land shown on the within plot as dedicated to public right-of-way is hereby dedicated to public use and public utility use as such forever, but such dedication shall not be construed to be a donation of the fee of such land.

In witness whereof, I have set my hand and seal.

OWNER: NORMAN RANCH SUBDIVISION, LLC.

BY: \_\_\_\_\_

**ACKNOWLEDGEMENT OF OWNERSHIP**

State of South Dakota  
County of Meade S.S.

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_ of Norman Ranch Subdivision, LLC., known to me to be the person described in the foregoing instrument and acknowledged to me that he signed the same.

NOTARY PUBLIC: \_\_\_\_\_

My commission expires: \_\_\_\_\_

**APPROVAL BY HIGHWAY OR STREET AUTHORITY**

The location of the proposed access to the Highway or Street as shown herein is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Highway or Street Authority

**CERTIFICATE OF HIGHWAY OR STREET AUTHORITY**

State of South Dakota  
County of Meade S.S.

The location of the proposed access road to the County or State Highway or City Street as shown herein, is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Highway or Street Authority

**CERTIFICATE OF COUNTY TREASURER**

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes, which are liens upon the within described lands are fully paid according to the records in my office.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Meade County Treasurer

**CERTIFICATE OF REGISTER OF DEEDS**

State of South Dakota  
County of Meade S.S.

Filed for record this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M. in Book \_\_\_\_\_ of Plots, Page \_\_\_\_\_

Fee: \$ \_\_\_\_\_  
Register of Deeds



**CERTIFICATE OF SURVEYOR**

State of South Dakota  
County of Pennington S.S.

I, Eric D. Howard, Registered Land Surveyor No. 9213 in the State of South Dakota, do hereby certify that at the request of the owners listed herein, I have surveyed the tract of land shown, and to the best of my knowledge and belief, the within plot is a representation of said survey. Easements or restrictions of miscellaneous record or private easements that are not known to me are not shown herein.

In witness whereof, I have hereunto set my hand and seal.

Eric D. Howard, Registered Land Surveyor Date: \_\_\_\_\_

**CERTIFICATE OF PLANNING COMMISSION**

The City of SummerSet Planning and Zoning Commission certifies it has reviewed the final plat and hereby recommends approval to the City Commission of the City of SummerSet, South Dakota.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Planning Commission Member

**CERTIFICATE OF DIRECTOR OF EQUALIZATION**

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Meade County Director of Equalization

**CERTIFICATE OF CITY FINANCE OFFICER**

I, Finance Officer of the City of SummerSet, South Dakota, do hereby certify that the foregoing instrument is a true and correct copy of the resolution adopted by the City Commission of City of SummerSet, South Dakota, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Finance Officer

Date

**CERTIFICATE OF CITY FINANCE OFFICER**

I, Finance Officer of the City of SummerSet, South Dakota, do hereby certify that all special assessments which are liens upon the within described lands are fully paid according to the records of my office.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Finance Officer

**RESOLUTION OF CITY COMMISSION**

Whereas there has been presented to the City Commission of the City of SummerSet, South Dakota, the within plat of the above described lands, and it appears to this Council of Commissioners that:

- The system of streets set forth therein conforms to the system of streets of the existing plots of the City;
- All provisions of the City subdivision regulations have been complied with;
- All taxes and special assessments upon the tract or subdivision have been fully paid; and
- Such plot and survey thereof have been executed according to law.

NOW THEREFORE, BE IT RESOLVED that said plat is hereby approved in all respects.

Dated at SummerSet, South Dakota this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

Date

# Memo

Date: Friday, April 03, 2026

---

Project: Lots 1-9 of Block 1, Lots 1-10 of Block 2, Lots 1A & 1B-13A & 13B of Block 3, Lots 1-27 of Block 4, Lots 1-3 of Block 5 & Macallan Way, Moray Mist Lane, Highlands Way, & Norman Avenue Right-of-Ways Utility Easement and Major Drainage Easement, Norman Ranch Subdivision

---

To: Lisa Schieffer, City Administrator

---

From: HDR, Inc

---

Subject: Phase 1A Final Plat Review

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A resubmittal of the Norman Ranch Final Plat Phase 1A documents dated March 2nd, 2026, has been received and reviewed by HDR. The previous submittal review comments are below with updates from the most recent review. Prior comments that have been adequately addressed were retained but text has been struck through to indicate resolution.

## Norman Ranch Phase 1A Final Plat (4-2-26)

### Preliminary Plat Document Phase 1A Norman Ranch

*Review Comments (11-04-25) (See markups on plat)*

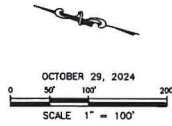
No comments were addressed or commented on from previous review.

1. It's not clear what the dimensions on the east end of Highland are labeling?
2. Update utility easement in lift station area to extend to edge of section line right-of-way so water and sewer to the lift station are located on private property.
3. Is section line right-of-way located in the lots on the south side of Highland being vacated?
4. Is the section line right-of-way located in the lots on the east side of Norman Ave being vacated?
5. What are the found monuments shown in the southwest corner of the plat related to?

1. The dimensions along the east end of Highlands way have been removed.
2. The lift station utility easement has been extended to the section line ROW.
3. The section line ROW along Highlands Way will be vacated after the plat via miscellaneous document.
4. The section line ROW along Norman Avenue will be vacated after the plat via miscellaneous document.
5. These are SDDOT monuments and have been labeled on the plat.

PLAT OF  
 LOTS 1-9 OF BLOCK 1, LOTS 1-10 OF BLOCK 2, LOTS 1A & 1B-13A & 13B OF BLOCK 3,  
 LOTS 1-27 OF BLOCK 4, LOTS 1-3 OF BLOCK 5 &  
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 UTILITY EASEMENT AND MAJOR DRAINAGE EASEMENT,  
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(formerly a portion of the SW1/4 of SW1/4 of Section 32, T3N, R7E and the N158' of  
 Gov't Lots 3 & 4 of Section 5, T2N, R7E, BHM)  
 LOCATED IN SECTION 32, T3N, R7E AND SECTION 5, T2N, R7E, BHM,  
 CITY OF SUMMERSET, MEADE COUNTY, SOUTH DAKOTA



**NOTES:**

Eight foot (8') utility and minor drainage easement is hereby granted on the interior of side of the side & rear lot lines. A 10' utility & minor drainage easement is hereby granted on the interior side of the front lot line. Removal or modification of any obstruction or impediment to such an easement shall be the financial responsibility of the landowner.

Major drainage easements shall be kept free of all obstructions, including fences, and that the major drainage easement provides the Summerlet Public Works Department, or their designee(s) the rights of entry, construction, and maintenance in order to facilitate drainage through these easements.

**LEGEND**

- Denotes set rebar with survey cap marked "Renner - Assoc. 9213".
- Denotes Found Survey Monument marked as noted.
- (R) Denotes Recorded in previous plat or description.
- (M) Denotes Measured in this survey.

Base of Bearings: South Dakota State Plane Coordinate System North Zone, NAD 83 (2011)

Easement should go to updated section line ROW.

What are these dimensions showing?

Dimensions removed.

Is this portion of Section Line ROW being vacated?  
 Vacated by misc. document.



DETAIL A

| Line Table |        |             |  |
|------------|--------|-------------|--|
| Line #     | Length | Direction   |  |
| L1         | 33.00' | N87°59'20"W |  |
| L2         | 14.14' | N42°58'25"W |  |
| L3         | 89.25' | N02°00'38"E |  |
| L4         | 14.14' | S47°00'38"E |  |
| L5         | 24.99' | S43°03'53"E |  |
| L6         | 28.78' | S88°03'53"E |  |
| L7         | 10.00' | S02°00'37"E |  |
| L8         | 31.30' | S55°13'59"E |  |
| L9         | 57.39' | N05°14'00"W |  |
| L10        | 14.55' | N81°54'10"W |  |
| L11        | 14.42' | S10°53'19"E |  |
| L12        | 81.75' | N32°58'40"W |  |
| L13        | 88.68' | N05°13'59"W |  |
| L14        | 37.18' | S08°04'00"E |  |
| L15        | 44.08' | S87°59'20"E |  |
| L17        | 78.89' | N30°48'56"W |  |

| Curve Table |         |         |           |                 |              |
|-------------|---------|---------|-----------|-----------------|--------------|
| Curve #     | Length  | Radius  | Delta     | Chord Direction | Chord Length |
| C1          | 54.85'  | 174.00' | 17°59'37" | S06°58'11"E     | 54.42'       |
| C2          | 199.82' | 200.00' | 57°14'37" | N28°36'41"W     | 191.81'      |
| C3          | 184.71' | 228.00' | 48°49'43" | N21°24'14"W     | 179.82'      |
| C4          | 119.20' | 174.00' | 38°15'00" | S35°36'29"E     | 116.88'      |
| C5          | 174.70' | 500.00' | 20°01'07" | N45°13'26"W     | 173.81'      |
| C6          | 7.66'   | 528.00' | 0°50'04"  | N54°48'58"W     | 7.66'        |
| C7          | 85.02'  | 598.00' | 7°04'55"  | S50°51'28"E     | 84.97'       |
| C8          | 41.08'  | 228.00' | 10°24'54" | N50°01'32"W     | 41.03'       |
| C9          | 15.81'  | 334.51' | 1°54'38"  | N54°16'40"W     | 15.80'       |
| C10         | 55.74'  | 474.00' | 6°44'14"  | S30°18'47"E     | 55.70'       |
| C11         | 112.85' | 474.00' | 13°38'28" | N48°30'08"W     | 112.56'      |
| C12         | 75.09'  | 528.00' | 8°10'47"  | S43°13'37"E     | 75.03'       |
| C13         | 16.55'  | 59.00'  | 16°04'21" | N45°01'05"W     | 16.50'       |
| C14         | 19.81'  | 500.00' | 2°18'12"  | N34°04'46"W     | 19.81'       |
| C15         | 23.70'  | 228.00' | 6°00'30"  | N57°47'22"E     | 23.69'       |
| C16         | 63.36'  | 174.00' | 20°51'49" | S85°13'02"W     | 63.01'       |
| C17         | 129.94' | 200.00' | 37°13'30" | S72°23'53"W     | 127.83'      |
| C18         | 63.84'  | 228.00' | 16°12'35" | N68°53'55"E     | 63.73'       |
| C19         | 58.18'  | 228.00' | 15°00'25" | N43°30'26"E     | 58.03'       |
| C20         | 49.89'  | 174.00' | 18°21'42" | S83°49'47"W     | 49.52'       |
| C21         | 28.71'  | 30.00'  | 51°00'28" | N68°30'24"E     | 28.52'       |
| C22         | 14.50'  | 58.00'  | 14°04'47" | N48°02'33"E     | 14.48'       |
| C23         | 87.04'  | 58.00'  | 60°08'17" | N87°38'05"E     | 63.48'       |
| C24         | 58.60'  | 58.00'  | 57°52'26" | S30°52'33"E     | 57.06'       |
| C25         | 58.97'  | 58.00'  | 57°15'52" | S28°41'36"W     | 58.54'       |
| C26         | 73.78'  | 58.00'  | 71°37'13" | N88°51'51"W     | 69.04'       |
| C27         | 28.71'  | 30.00'  | 51°00'28" | N68°29'07"W     | 28.53'       |
| C28         | 108.04' | 958.70' | 0°38'07"  | N07°18'36"E     | 108.04'      |
| C29         | 160.86' | 958.70' | 0°57'42"  | N07°19'49"W     | 160.86'      |
| C30         | 167.98' | 958.70' | 1°00'16"  | N01°18'48"W     | 167.89'      |

Detail B added to plat to show measurements

Vacated by misc. document  
 Is this Section Line ROW being vacated?

Provide measurement for this line

What are these land monuments related to?

SDDOT monuments labeled



PLAT OF  
LOTS 1-9 OF BLOCK 1, LOTS 1-10 OF BLOCK 2, LOTS 1A & 1B-13A & 13B OF BLOCK 3,  
LOTS 1-27 OF BLOCK 4, LOTS 1-3 OF BLOCK 5 &  
MACALLAN WAY, MORAY MIST LANE, HIGHLANDS WAY, & NORMAN AVENUE RIGHT-OF-WAYS  
UTILITY EASEMENT AND MAJOR DRAINAGE EASEMENT,  
NORMAN RANCH SUBDIVISION

(formerly a portion of the SW1/4 of SW1/4 of Section 32, T3N, R7E and the N 158' of  
Gov't Lots 3 & 4 of Section 5, T2N, R7E, BHM)  
LOCATED IN SECTION 32, T3N, R7E AND SECTION 5, T2N, R7E, BHM,  
CITY OF SUMMERSET, MEADE COUNTY, SOUTH DAKOTA

THE SUBJECT PROPERTY FALLS IN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE  
FLOOD PLAIN) AS SHOWN IN THE FLOOD INSURANCE RATE MAP (FIRM), MAP NUMBER 46093C1791F, EFFECTIVE DATE  
OF SEPTEMBER 15, 2011.

**CERTIFICATE OF OWNERSHIP**

I, the undersigned, do hereby certify that I am the owner of the tract of land  
shown and described herein, that said land is free from any encumbrance, that I  
did authorize and do hereby approve the survey and within plot of said land for  
the purposes indicated herein. I further certify that the development of this land  
shall conform to all existing applicable zoning, subdivision, erosion and sediment  
control regulations.

Any land shown on the within plat as dedicated to public right-of-way is hereby  
dedicated to public use and public utility use as such forever, but such dedication  
shall not be construed to be a donation of the fee of such land.

In witness whereof, I have set my hand and seal.

OWNER: NORMAN RANCH SUBDIVISION, LLC.

BY: \_\_\_\_\_

**ACKNOWLEDGEMENT OF OWNERSHIP**

State of South Dakota  
County of Meade S.S.

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary  
Public, personally appeared \_\_\_\_\_ of Norman Ranch Subdivision, LLC,  
known to me to be the person described in the foregoing instrument and  
acknowledged to me that he signed the same.

NOTARY PUBLIC: \_\_\_\_\_

My commission expires: \_\_\_\_\_

**APPROVAL BY HIGHWAY OR STREET AUTHORITY**

The location of the proposed access to the Highway or Street as shown herein is  
hereby approved. Any change in the location of the proposed access shall require  
additional approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Highway or Street Authority

**CERTIFICATE OF HIGHWAY OR STREET AUTHORITY**

State of South Dakota  
County of Meade S.S.

The location of the proposed access road to the County or State Highway or City  
Street as shown hereon, is hereby approved. Any change in the location of the  
proposed access shall require additional approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Highway or Street Authority

**CERTIFICATE OF COUNTY TREASURER**

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes, which  
are liens upon the within described lands are fully paid according to the records in  
my office.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Meade County Treasurer

**CERTIFICATE OF REGISTER OF DEEDS**

State of South Dakota  
County of Meade S.S.

Filed for record this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at

\_\_\_\_\_ o'clock \_\_\_\_\_ M. in Book \_\_\_\_\_ of Plots, Page \_\_\_\_\_

Fee: \$

\_\_\_\_\_  
Register of Deeds



**CERTIFICATE OF SURVEYOR**

State of South Dakota  
County of Pennington S.S.

I, Eric D. Howard, Registered Land Surveyor No. 9213 in the State of South  
Dakota, do hereby certify that at the request of the owners listed herein, I  
have surveyed the tract of land shown, and to the best of my knowledge and  
belief, the within plat is a representation of said survey. Easements or  
restrictions of miscellaneous record or private easements that are not known  
to me are not shown hereon.

In witness whereof, I have hereunto set my hand and seal.

Eric D. Howard, Registered Land Surveyor

Date: \_\_\_\_\_

**CERTIFICATE OF PLANNING COMMISSION**

The City of SummerSet Planning and Zoning Commission certifies it has reviewed  
the final plat and hereby recommends approval to the City Commission of the  
City of SummerSet, South Dakota.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Planning Commission Member

**CERTIFICATE OF DIRECTOR OF EQUALIZATION**

I, Director of Equalization of Meade County, South Dakota, do hereby certify  
that I have on record in my office a copy of the within described plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Meade County Director of Equalization

**CERTIFICATE OF CITY FINANCE OFFICER**

I, Finance Officer of the City of SummerSet, South Dakota, do hereby certify that  
the foregoing instrument is a true and correct copy of the resolution adopted by  
the City Commission of City of SummerSet, South Dakota, at a meeting held on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Finance Officer

Date

**CERTIFICATE OF CITY FINANCE OFFICER**

I, Finance Officer of the City of SummerSet, South Dakota, do hereby certify that  
all special assessments which are liens upon the within described lands are fully  
paid according to the records of my office.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Finance Officer

**RESOLUTION OF CITY COMMISSION**

Whereas there has been presented to the City Commission of the City of SummerSet,  
South Dakota, the within plat of the above described lands, and it appears to this  
Council of Commissioners that:

- The system of streets set forth therein conforms to the system of streets of the  
existing plat of the City;
- All provisions of the City subdivision regulations have been complied with;
- All taxes and special assessments upon the tract or subdivision have been fully paid;  
and
- Such plat and survey thereof have been executed according to law.

NOW THEREFORE, BE IT RESOLVED that said plat is hereby approved in all respects,

Dated at SummerSet, South Dakota this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

Date



**OFFICIAL MINUTES**  
**SUMMERSET PLANNING AND ZONING COMMISSION**  
**REGULAR MEETING**  
**MONDAY, JUNE 8th, 2026 @ 6:00 P.M.**

The meeting was called to order by Vice-Chairman Casey Kenrick at 6:00 p.m.

**Roll Call:** Dustin Hirsch, David Brenneman, Casey Kenrick, and Mike Martin were present. Also present was City Administrator Lisa Schieffer and Public Works Director Anthony Kayl.

**Call for Changes:** Motion by Martin, second by Brenneman to approve the agenda of the regular meeting for June 8th, 2026. Motion carried.

**Consent Calendar:**

Motion by Hirsch, second by Martin to approve the minutes of the regular meeting held on May 12th, 2026. Motion carried.

**Final Plat – Phase 1A Norman Ranch Subdivision**

Motion by Martin, second by Hirsch, to open discussion. Motion carried.

City Administrator Lisa Schieffer presented the final plat of Phase 1A of Norman Ranch Subdivision to the Board. Tony Thompson and Forrest Thompson were present to answer any questions. The Board reviewed the comments made by HDR Engineering and discussed the remaining item of the section line being vacated on Highlands Way. At this point in time Norman Ranch is investigating further the need to vacate the section line along Norman Avenue. That option will remain open until further notice. The question was asked regarding Lots 1 and 1A and how, if the section line was vacated along Norman, would that affect them. Thompson stated that the setbacks were accommodated for in the same. That is why they are bigger lots. The Board had no further questions.

Motion by Hirsch, second by Martin, to close discussion. Motion carried.

Motion by Hirsch, second by Martin, to recommend approval of the final plat for Phase 1A of Norman Ranch, contingent upon the developer continuing with the section line vacation. Motion carried.

**Adjournment**

Motion by Hirsch, second by Martin to adjourn the meeting at 6:10 p.m. Motion carried.

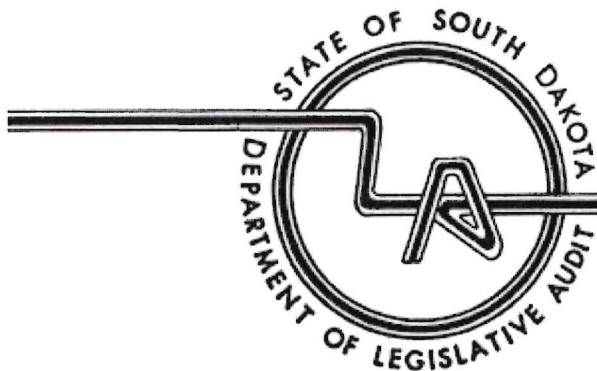
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Lisa Schieffer, City Administrator

---

Brody Oldfield, Chairman

Published once \_\_\_\_\_ at total approximate cost \$ \_\_\_\_\_.



RECEIVED

427 SOUTH CHAPPELLE  
C/O 500 EAST CAPITOL  
PIERRE, SD 57501-5070  
(605) 773-3595

JUN 15 2026

RUSSELL A. OLSON  
AUDITOR GENERAL

June 11, 2026

Lisa Fischer, Finance Officer  
City of Summerset  
7055 Leisure Lane  
Summerset, SD 57718

We have reviewed and accepted your audit report on the:

City of Summerset  
(For the Year Ended December 31, 2025)

Our review was limited to the report and did not include a review of the working papers.  
Our limited review does NOT constitute a pre-issuance review.

It is our understanding that the Rapid City Journal is the official newspaper for the City of Summerset. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson  
Auditor General

RAO:sld

cc: Casey Peterson, Ltd.  
Certified Public Accountants  
PO Box 8127  
Rapid City, SD 57709

**JOINT POWERS AGREEMENT FOR OWNERSHIP, MAINTENANCE AND  
JURISDICTION TRANSFER  
AMONG  
STATE OF SOUTH DAKOTA  
AND  
THE CITY OF SUMMERSET, SOUTH DAKOTA**

This Agreement is made by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the City of Summerset, South Dakota, referred to in this Agreement as "CITY".

**1. PURPOSE AND BACKGROUND**

The purpose of this Agreement is to effectuate the transfer of parcels of real property from STATE to CITY and transfer highway rights-of-way and jurisdiction, operations, replacement, repair, and maintenance responsibilities for various highways from STATE to CITY, as detailed in this Agreement.

Any transfer of highway rights-of-way will be for public highway purposes pursuant to SDCL 31-19-63 and 31-19-64.

This Agreement is a joint powers agreement authorized by SDCL ch. 1-24. This Agreement does not establish a separate legal entity, as contemplated by SDCL 1-24-5. The cooperative undertaking described in this Agreement will be financed and conducted under the provisions of this Agreement by CITY and the STATE. Each party has responsibilities under the terms of this Agreement and no joint board or administrator will be used. Real property exchanged under this Agreement will be held, maintained and disposed of as required by South Dakota law.

**2. HIGHWAYS OF EACH PARTY**

A. STATE is the fee owner of the following parcels of real property in Meade County, South Dakota:

X Lot A in Tract W in the E1/2NE1/4 of Section 6, Township 2 North, Range 7 East of the B.H.M., Meade County, South Dakota (contains 13.35 acres).

Tract B of the SW1/4SE1/4 and Tract BW of the SE1/4SE1/4; all in Section 31, Township 3 North, Range 7 East of the B.H.M., Meade County, South Dakota (contains 5.52 acres).

These properties will collectively be referred to as "State Fee Property". These three properties have been appraised and collectively are valued at Four Hundred Twenty-Five Thousand Dollars. (\$425,000.00).

B. The STATE holds the right-of-way and has jurisdiction, operations, replacement, repair and maintenance responsibilities over the following highways:

JB Road (also referred to as 090 WF by the STATE) from its intersection with Stage Stop Road at approximately MRM 48.5 and extending south and east to its termination point at approximately MRM 49.2;

Capt. Soelzer Street (also referred to as 090 SF by the STATE) from its intersection with Sturgis Road at MRM 51.40) and extending south and east to its termination point at MRM 51.98); This right-of-way is more specifically described as follows:

Lot X in a portion of Lots H4 and H5, and in a portion of previously acquired 66' highway right of way all in the NE1/4 of Section 6, Township 2 North, Range 7 East of the B.H.M.

Lot B in a portion of Lot H2 in the SW1/4SW1/4 of Section 5, Township 2 North, Range 7 East of the B.H.M.

Lot C in a portion of Lot H1 in the NE1/4SE1/4 of Section 6, Township 2 North, Range 7 East of the B.H.M.

Lot D in a portion of Lot H1 in the SE1/4SE1/4 of Section 6, Township 2 North, Range 7 East of the B.H.M.

These highways are shown in **Exhibits A & B**, attached to and made a part of this Agreement, and include all bridges, culverts, signing, lighting, signals, drainage facilities, and other highway appurtenances which may be on the segments of highway.

The Parties agree that the value of jurisdiction, operations, replacement, repair, and maintenance responsibilities for JB Road is Two Hundred Seventy-Seven Thousand Six Hundred Sixty-Eight Dollars (\$277,668.00). The Parties agree that the value of ownership, jurisdiction, operations, replacement, repair, and maintenance responsibilities for Capt. Soelzer Street is Three Hundred Sixty-One Thousand Six Hundred Eighty Dollars (\$361,680.00).

### **3. PROPERTY TRANSFER**

#### **A. STATE Transfer of Highway Rights of Way to CITY.**

**(1) Jurisdiction and Right-of-Way Transfer for Capt. Soelzer Street.** If approved by the South Dakota Transportation Commission, the STATE will transfer ownership to CITY of the rights-of-way for Capt. Soelzer Street, described above. The transfer of Capt. Soelzer Street will be made by delivery of a quit-claim deed(s) to CITY pursuant to SDCL 31-19-63 and 31-19-64. The STATE will prepare the deeds for this transfer. Upon delivery of the deed(s) to CITY, CITY will accept absolute ownership of the deeded rights-of-way and will assume all jurisdiction, operations, reconstruction, replacement, repair and ongoing maintenance responsibilities for the entire span of Capt. Soelzer Street from its intersection to Sturgis Road to its termination point.

**(2) Transfer of Maintenance and Jurisdiction for JB Road.** Upon execution of this Agreement by all parties, the CITY accepts jurisdiction, operations, replacement, repair, and maintenance responsibilities of JB Road. The parties acknowledge and agree, however, that the STATE retains ownership of all the right of way for JB Road. In the event JB Road is abandoned or obliterated, STATE may use that segment of JB Road right of way for any lawful purpose including but not limited to construction and maintenance of Interstate 90 and its appurtenances.

**(3) Utilities and Other Encroachments in STATE-retained Right-of-Way.** For any part of JB Road or Capt. Soelzer Street where the STATE has retained ownership of right-of-way, CITY will obtain the written concurrence of the STATE prior to granting any utility permit, allowing any access to the highway, or allowing any other encroachment in the STATE-retained right-of-way. Any such permit or encroachment allowed by CITY without STATE's concurrence is void. If improvements to Interstate 90 require the relocation of any sections of these highways located on STATE-retained right-of-way, then the STATE will relocate those highway sections at STATE'S sole expense.

**(4) Removal From State Trunk Highway.** If deemed necessary by the STATE, the STATE will bring legislation to remove any applicable portions of Capt. Soelzer Street and JB Road from the state trunk highway system and CITY will support that legislation.

#### **B. STATE Transfer of State Fee Property to CITY.**

**(1) Conveyance.** STATE will convey, or caused to be conveyed, all of the STATE'S right, title, and interest in and to the State Fee Property to the CITY by quitclaim deed, subject to any visible and recorded easements, exceptions, and reservations of record, or such as may be made, done,

or permitted by the CITY, and in accordance with the terms, conditions, and reservations contained in this Agreement. The deed from the STATE to the CITY will include the following provisions:

*Grantee further understands and accepts the Real Property in an "AS IS, WHERE IS" condition and subject to all faults of every kind and nature whatsoever, whether latent or patent and whether now or hereafter existing. Grantor will not be obligated to do any restoration, repairs, removal, remediation, monitoring, or other work in connection with the Real Property, and Grantor will not be liable for any restoration, repairs, removal, remediation, monitoring, or other work necessary to cause the Real Property to meet any applicable laws, ordinances, requirements, limitations, restrictions, rules, regulations, or codes, or be suitable for any particular use. Grantee will indemnify Grantor against any liability, claims, suits, actions, damages, penalties, fines, costs, and expenses, including attorneys' and consultants' fees, incurred or arising directly or indirectly from or in connection with any such restoration, repairs, removal, remediation, monitoring, or other work, including injury to or death of Grantee's agents, contractors, employees, and officials or any third party and loss of or damage to property of Grantee or any third party. Grantee specifically assumes the risk that subsurface voids and defects and hazardous substances, contaminants, and conditions may be present on the property, and indemnifies, holds harmless, and hereby waives, releases, and discharges forever the Grantor from any and all present or future claims or demands, and any and all damages, loss, injury, claims or costs, including fines, penalties, and judgments arising from or in any way related to the condition of the property or presence of any hazardous substances, contaminants, or conditions in, on, or under the Real Property. This indemnity specifically includes the obligation of Grantee to remove, close, remediate, reimburse, or take other actions requested or required by any governmental agency concerning any subsurface voids and defects and hazardous substances, contaminates, or conditions on the Real Property.*

*This Deed does not carry with it any implied covenants whatsoever, including any covenant that Grantor has good right to convey any interest in the Real Property to Grantee. Grantee understands and accepts the Real Property subject to all encumbrances, covenants, conditions, and restrictions, whether of record or not.*

*The provisions of this deed will be covenants running with the land binding upon and inuring to the benefit of Grantor and Grantee and their respective successors and assigns.*

**(2) Natural Resources.** The STATE reserves all rights to all deposits of coal, ores, metals, and other minerals, asphaltum, oil, gas, and other like substance, together with the right to prospect for, mine, and remove the same upon rendering compensation to the owner or lessee for all damages that may be caused by such prospecting or removal, together with the right of access at all times to exercise said right. The deed from the STATE to the CITY will contain the following provision:

*As is required by S.D. Const. art. VIII, § 19 and SDCL § 5-2-12, it is expressly understood that the Grantor reserves all rights to all deposits of coal, ores, metals, and other minerals, asphaltum, oil, gas, and other like substance, together with the right to prospect for, mine, and remove the same upon rendering compensation to the owner or lessee for all damages that may be caused by such prospecting or removal. This provision shall not be construed to impose a duty upon the Grantor to provide subjacent support for any actions or inactions performed by the Grantor during the period of Grantor's ownership or performed by any predecessor in interest prior to the Grantor's ownership. By accepting the deed to the Real Property, Grantee explicitly disclaims any and all rights it possesses to subjacent*

*support from Grantor for any actions or inactions performed prior to Grantee's ownership.*

#### **C. PAYMENT OF HIGHWAY FUNDS.**

As consideration for these transfers of property and rights-of-way and the CITY's acceptance of rights of way and responsibilities under this Agreement, the STATE will pay the CITY Two Hundred Fourteen Thousand Three Hundred Forty-Eight Dollars (\$214,348.00) in STATE highway funds. This amount is equal to the difference between (1) the value of the right of way and jurisdiction, operations, replacement, repair, and maintenance responsibilities for JB Road and Capt. Soelzer Street and (2) the value of the State Fee Property. The CITY will use these funds for highway purposes only. The STATE will make the payment in a single lump sum after the following steps have been completed: (1) this Agreement has been fully executed, and (2) the transfer of rights of way and the transfers of maintenance and jurisdiction detailed in this Agreement has been approved by the South Dakota Transportation Commission and (3) all recordable documents have been filed at the register of deeds by the STATE.

The CITY will keep detailed records, accounts, invoices and other supporting documents pertaining to the use of the funds paid by the STATE to the CITY under this Agreement. Upon reasonable notice, the CITY will allow the STATE'S officials, agents and employees to examine and copy all such records, accounts, invoices and other supporting documents. No part of this payment will revert to CITY'S general funds, nor will any portion of this payment be used for any other purpose.

#### **4. DEFINITION OF MAINTENANCE RESPONSIBILITIES**

The term "maintenance responsibilities," when used in this Agreement, will include, but not be limited to, the following:

- i. Snow removal;
- ii. Pavement markings;
- iii. Repairs and improvements;
- iv. Signing, lighting, and traffic signals;
- v. Drainage;
- vi. Traffic control;
- vii. Utility management;
- viii. Mowing and weed control; and,
- ix. Compliance and coordination with STATE regarding the American with Disabilities Act requirements.

#### **5. INDEMNIFICATION**

CITY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that arise as a result of CITY'S performance under this Agreement. This section does not require CITY to be responsible for or defend against claims or damages arising solely from errors or omissions of the STATE, its officers, agents, or employees.

#### **6. MISCELLANEOUS**

- A. This Agreement is contingent upon approval by the South Dakota Transportation Commission. In the event the South Dakota Transportation Commission declines to approve all real property transfers anticipated by this Agreement, this Agreement will be null and void.
- B. CITY may not assign this Agreement, in whole or in part, without the STATE'S prior written consent. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement and must be signed by an authorized representative of each of the parties.

- B. The STATE makes no representations or warranties of title for any of the property to be conveyed pursuant to this Agreement.
- C. This Agreement will be effective as of date of last signature.
- D. CITY has approved the terms and conditions of this Agreement and designated its Mayor as CITY'S duly authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of their respective City and to execute all other documents necessary to comply with the requirements of this Agreement. A copy of the City Council minutes or resolution approving this Agreement and authorizing the execution of this Agreement by the Mayor as CITY'S authorized representative is attached hereto as **Exhibit C**.

This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and CITY to enter into same.

*Signatures on following page*

City of Summerset, South Dakota

By: [Signature]

Printed Name: Robert Kitzmiller

Its: Mayor

Date: 6/17/2026

Attest:

By: [Signature]

Printed Name: Lisa Schreffler

County Auditor/Clerk



State of South Dakota  
Department of Transportation

By: \_\_\_\_\_

Joel M. Jundt

Its: Department Secretary

Date: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_

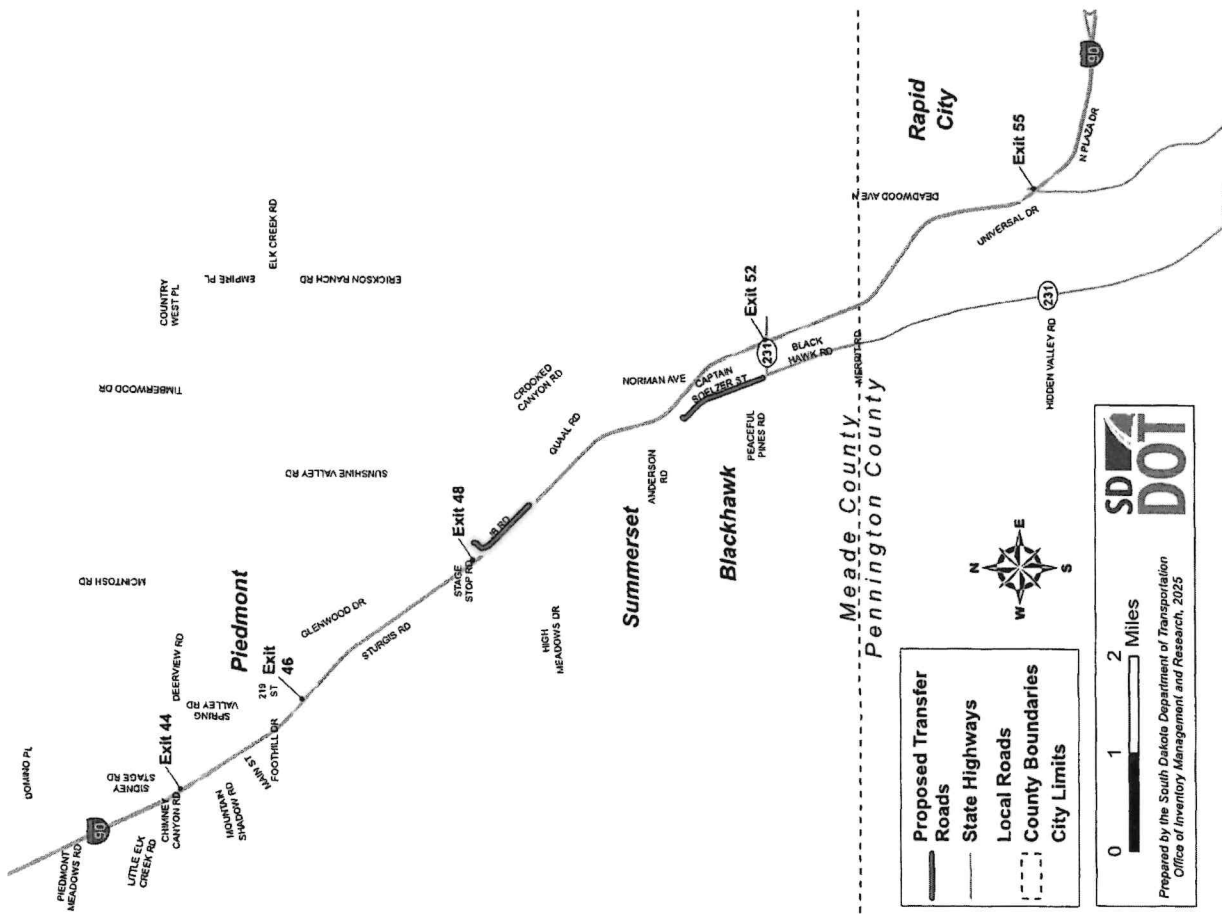
Printed Name: \_\_\_\_\_

Special Assistant Attorney General

# JB Road in Meade County



JB Road (also referred to as 090 WF by the STATE) from its intersection with Stage Stop Road at approximately MRM 48.50 and extending south and east to its termination point at approximately MRM 49.20; 0.764 miles

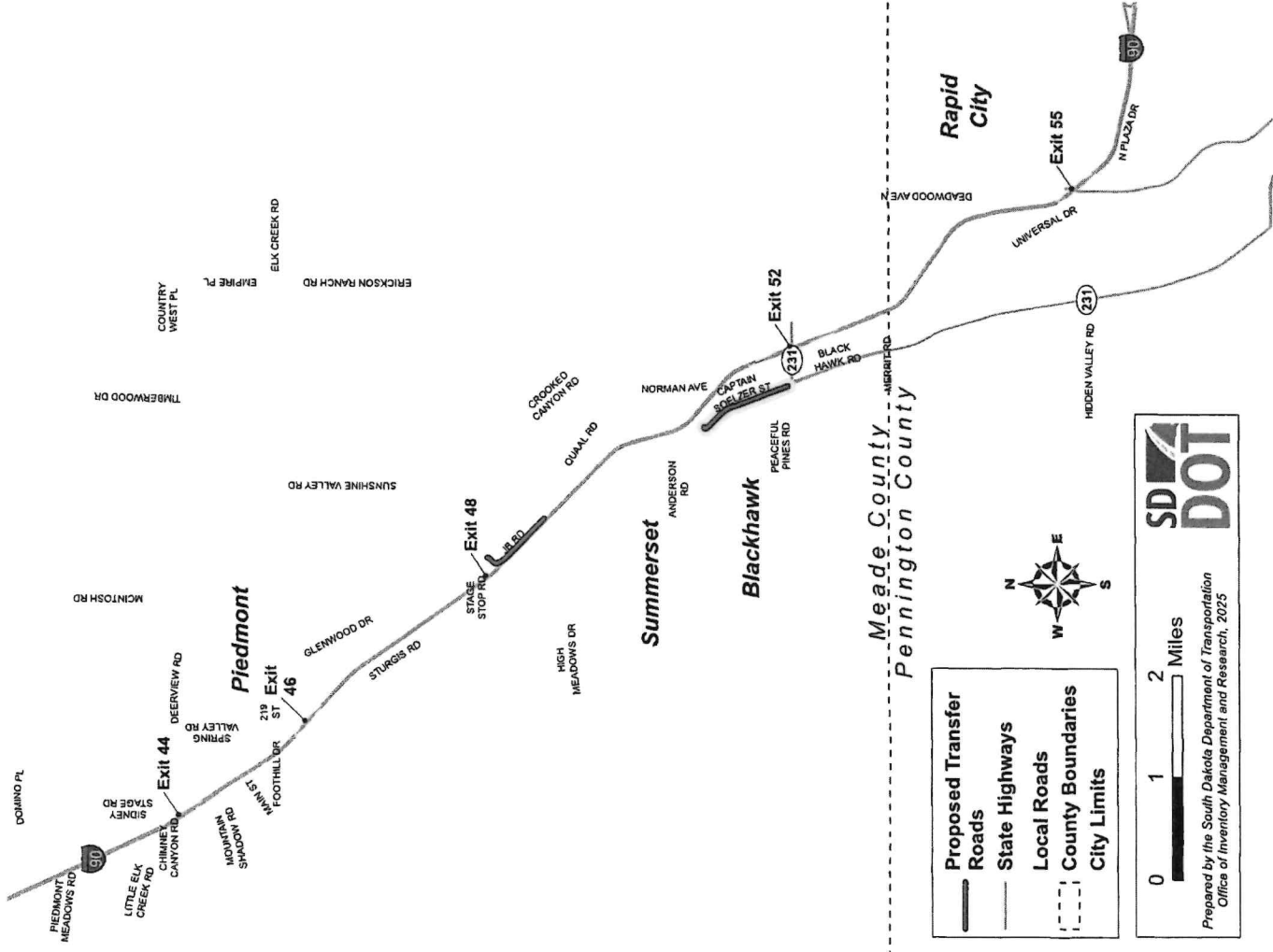


SD DOT  
Prepared by the South Dakota Department of Transportation  
Office of Inventory Management and Research, 2025

# Captain Soelzer Street in Meade Cou



Captain Soelzer Street (also referred to as 090 SF by the STATE) fr intersection with Sturgis Road at MRM 51.40 and extending south e to its termination point at MRM 51.98; 0.953 miles



labor organizations, exemptions for special circumstances, and construction with National Labor Relations Act.

### **Disposition of Surplus Property**

**Motion** - The governing board of a political subdivision may sell, trade, loan, destroy, or otherwise dispose of any land, structures, equipment, or other property which the governing board has, by appropriate motion, determined is no longer necessary, useful, or suitable for the purpose for which it was acquired. No motion is required to sell, trade, loan, destroy, or otherwise dispose of consumable supplies, printed text, zoo animals, or subscriptions. (SDCL 6-13-1)

Whenever the board of county commissioners deems it advisable or whenever a written petition shall be presented to the board of county commissioners by the governing board of any city, town, school district or township requesting the sale of any real property over which such petitioner has taxing power, the board of county commissioners shall direct such real property to be offered for sale in accordance with SDCL 6-13. (SDCL 7-31-16)

Municipalities – It shall require a two-thirds vote of all the aldermen to sell any city property (SDCL 9-8-10). The two-thirds vote of all the commissioners elected is required to sell any city real property (SDCL 9-9-17)

**Appraisal** - After determining surplus property the governing board shall appoint three real property owners of the entity to appraise the value of such property. The appraisal shall be filed with the fiscal officer of the entity. The governing board may employ a person or persons licensed by the state to do fee appraisals in lieu of appointing three real property owners. (SDCL 6-13-2)

Any improvements on land shall be appraised separately from the land. Equipment or supplies which are to be traded for other property, property which is to be destroyed, property which is to be transferred to another political subdivision, property being sold which was created as result of an educational program in a school and property which is to be sold at public auction need not be appraised. (SDCL 6-13-3)

Appraisals or appraisal information and negotiation records concerning the purchase or sale, by a public body, of any interest in real or personal property are records that are not subject to inspection and copying as promulgated in SDCL 1-27-1, 1.1, and 1.3.

No governing board member, any officer of a county, municipality, township, or school district, who has been elected or appointed, or real property owner acting as an appraiser may purchase the surplus property except at public auction. (SDCL 6-13-7)

Any surplus property appraised at \$2,500.00 or less or any animal owned by a municipality for a zoo may be sold by the governing board at a private or public sale without notice. (SDCL 6-13-4)

**Notice** - The governing board shall give notice of the sale of all surplus property, appraised in excess of \$2,500.00, by publishing a notice of such sale at least 10 days prior to the sale. Advertisement of the sale must be published at least twice prior to opening of sealed bids. The

first publication has to be in the entity's official newspaper; however, the second publication can be in any other newspaper in the state. Such notice shall describe the property to be sold and the time when bids will be opened. Property to be transferred to another political subdivision need not be advertised. (SDCL 6-13-4)

**Sealed Bids** - Sealed bids received on the surplus property shall be filed with the fiscal officer of the political subdivision and shall be opened at a governing board meeting at the time specified in the notice required by § 6-13-4, or the governing board may designate an official of the political subdivision and a witness to open all bids before the meeting of the governing board as specified in the notice required by § 6-13-4. The governing board may reject any and all bids. However, if the governing board accepts a bid, it must be the bid of the highest bidder. If no bids are received, the governing board may have the surplus property reappraised pursuant to 6-13-2, or may, within twelve months thereafter, sell the property at private sale for not less than ninety percent of the appraised value without further publication or appraisal. (SDCL 6-13-5)

If the property to be sold was created as a result of an educational program in a school, the school board may accept the highest bid or it may reject all bids and may sell the property at private sale without further publication. (SDCL 6-13-5)

**Auction** - In lieu of sealed bids the governing board may sell surplus property at auction. Such governing board shall advertise such auction by publication in the official newspaper for at least once each week for two consecutive weeks with the first publication no less than 10 days prior to the sale. The first publication has to be in the entity's official newspaper; however, the second publication can be in any other newspaper in the state. (SDCL 6-13-6, 6-13-4)

If a governing body sells real property by public auction or through a real estate broker, the governing body shall give notice of the sale of the real property and the appraised value of the real property from the appraisal report on file with the fiscal offices of the governing body as required by § 6-13-4. (SDCL 6-13-5.2)

**Proceeds of Sale** - All revenue accruing from the sale of surplus property shall be paid into the treasury of such political subdivision and credited, at the discretion of the governing board, to the general fund, to the fund in which such property was inventoried, or to the Capital Outlay Fund of a School District. (SDCL 6-13-8)

Property conveyed to a political subdivision by a railroad may be sold to the lessee of the property or, if there is no lessee, to the owner of the property abutting the property to be sold for not less than its appraised value. (SDCL 6-13-5.1)

**Real Estate Brokers** - In lieu of receiving sealed bids as required by this chapter, a school district, municipality, or county may sell real property at public auction or by listing the property with one or more licensed real estate brokers. The governing body may accept any offer through a real estate broker for purchase of real property. If a governing body sells real property by public auction or through a real estate broker, the governing body shall give notice of the sale of the real property and the appraised value of the real property from the appraisal report on file with the fiscal offices of the governing body as required by § 6-13-4. (SDCL 6-13-5.2)

**Installment Contract** - The governing board may sell any real property with a purchase price in excess of \$250.00 under an installment contract. The property may not be sold for less than 90% of the appraised value. Before the governing board may sell any real property under an installment contract it shall attempt to sell such property by sealed bids or by auction sale. The governing board shall determine the terms and conditions of the installment contract including the number of installments, date of payment and rate of interest. The purchaser may, at his option, pay the balance or any number of installments on any interest payment date. (SDCL 6-13-9)

Immediately upon the acceptance of the bid on the sale of real property the purchaser shall deposit the amount of the cash payment with the fiscal officer. The fiscal officer shall provide the purchaser with a receipt for such payment and retain a copy in his office. (SDCL 6-13-10)

At the first meeting of the governing board after a sale of surplus real property has been made the fiscal officer shall report the sale to the governing board. The governing board may refuse to approve the sale if the purchase price offered is, in the judgment of the board, less than the true and full value of the real property. If the sale is not approved, the fiscal officer shall return the purchaser's deposit. The purchaser shall surrender the receipt for such deposit. (SDCL 6-13-11)

If the governing board approves a sale of surplus real property and the full amount of the purchase price has been paid in cash, the board shall direct that a deed conveying such property be delivered to the purchaser. The deed shall be executed in the name of the chairman of the governing board and attested by the fiscal officer. The deed shall vest in the grantee or grantees all of the right, title and interest of the political subdivision in and to such real property so sold and every part thereof. (SDCL 6-13-12)

If the governing board approves a sale of surplus real property and less than the full amount of the purchase price is paid in cash and the remainder is to be paid in annual installments, the purchaser or purchasers shall be given a contract for deed covering such real property. The contract for deed shall be executed in the name of the chairman of the governing board and attested by the fiscal officer. The contract for deed shall state the political subdivision agrees to convey all of the right, title and interest of the political subdivision in and to such real property so sold and every part thereof upon the full performance thereof by the purchaser. The contract for deed shall contain a recital of terms of the sale, the amount of cash paid at the sale, the amount of each of the annual installments, the date of payment of such annual installments, and the rate of interest thereon. The contract for deed shall require the purchaser to make the payments of principal and interest in the amounts and at the times provided by SDCL 6-13-9. The contract for deed shall require that all taxes assessed and levied upon the real property shall be paid in full each year during the term of the contract and before the taxes become delinquent. The contract for deed shall provide that in case of default in the payment of any annual installment or interest or taxes assessed and levied, the governing board, at its option, may declare the contract at an end and proceed immediately to foreclose the deed. The contract for deed shall provide that all payments made prior to such default shall be retained by the political subdivision as liquidated damages. (SDCL 6-13-13)

**Bicycles** - If any abandoned, lost, or confiscated bicycle is under the control or care of or has been placed in storage by any local government agency or law enforcement agency and if more than ninety days have passed since the bicycle first came in possession of the local government agency or law enforcement agency, the bicycle may be donated to a charitable organization,

**6-13-4. Sale of surplus property--Notice--Exceptions.**

Any surplus property appraised pursuant to § 6-13-2 at two thousand five hundred dollars or less or any animal owned by a municipality for a zoo may be sold by the governing board at a private or public sale without notice. The governing board of the political subdivision shall give notice of the sale of all other surplus property by publishing a notice of the sale at least twice, with the first publication not less than ten days prior to the date of the sale. The first publication must be in the official newspapers of the political subdivision and the second publication may be in any legal newspaper of the state chosen by the governing board of the political subdivision. If the political subdivision has no official newspaper, the first publication must be made in a legal newspaper with general circulation in the area, to be selected by the governing board of the political subdivision. The notice shall describe the property to be sold and the time when bids will be opened. The governing board may open the bids or may designate an official and a witness to open all bids prior to the meeting of the governing board and shall state such in the notice of sale. Property to be transferred to another political subdivision pursuant to § 6-5-1 need not be advertised.

**Source:** SL 1988, ch 64, § 4; SL 1990, ch 48, § 2; SL 1990, ch 53; SL 1992, ch 50; SL 1997, ch 43, § 1; SL 2024, ch 24, § 1.

# Positive Pay gives you peace of mind.



## Secure

Reduces check fraud.



## Automated

Ongoing fraud monitoring.



## Always On

Access to 24/7 Customer Support.

## Why Positive Pay?

Positive Pay is an automated fraud detection tool for business checking accounts that monitors check and ACH transactions. This service ensures that funds are not released from your checking account unless specific information on each check presented for payment exactly matches the list you provided to us electronically.

## Positive Pay at Work

*Here's an example of Positive Pay in action:* Let's say your company issues a check to a vendor for \$500 that was later altered to appear as a \$5,000 check. Positive Pay will catch the transaction and give you the option to authorize the bank to return the fraudulent check before it is paid out of your business checking account.

## How to Use Positive Pay in 4 Easy Steps

1. Import your list of issued checks.
2. Positive Pay compares the check activity to the file you submitted.
3. A list of exceptions is generated, i.e. duplicate transaction, amount discrepancies, and check number mismatch.
4. You choose to pay or return exceptions through Online or Mobile Business Banking.

Hi Lisa:

I hope you are doing well.

We received the completed grant application and I am happy to inform you that the City of Summerset has been awarded the 2026 Trenching and Confined Space Grant for the purchase of the equipment approved on the application.

The billing process will proceed as follows:

1. Once the City's check for the payment of the equipment has been cashed by the vendor, please send a copy of the invoice and cleared check to Brad Wilson at [brad@sdmlwcfund.com](mailto:brad@sdmlwcfund.com) or [info@sdmlwcfund.com](mailto:info@sdmlwcfund.com).
2. The SDML WC Fund will issue a check for 50% of the invoice amount up to \$5,000 maximum (whichever is lower) made payable to the City.

Congratulations and let me know if you have any questions. Thank you and have a good day.

**Kim Curry**  
**SDML Work Comp Fund**  
**4901 Isabel Place Suite 210**  
**Sioux Falls, SD 57108**

# QUOTATION CONFIRMATION



Stan Houston Equipment Co.  
3020 W. 12th St.

Sioux Falls, SD 57104  
USA  
Phone: 605-336-3727

|       |           |
|-------|-----------|
| PAGE  | 1         |
| QUOTE | 4838452-0 |
| DATE  | 6/03/26   |

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S SUMMERSET, CITY OF  
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T SUMMERSET,SD 57718  
O USA

S SUMMERSET, CITY OF  
H 605-718-9858  
I  
P 1210 DEADWOOD AVENUE

T RAPID CITY,SD 57702  
O USA

| ENTERED BY    |                                                | RFQ REFERENCE  |     | VALID UNTIL |                 |          |
|---------------|------------------------------------------------|----------------|-----|-------------|-----------------|----------|
| Eddie Haskell |                                                | TRENCH SHORING |     | 9/01/26     |                 |          |
| ITEM          | DESCRIPTION                                    | QUANTITY       | U/M | DISC %      | PRICE           | AMOUNT   |
| 59425-RAW     | CHUDOFORM 3/4" X 4' X 8'<br>FOR TRENCH SHORING | 2.00           | EA  |             | 285.0000        | 570.00   |
| S-3.5X3455    | STANDARD EPI VERTICAL<br>SHORING RAIL SYSTEM   | 2.00           | EA  |             | 1,261.0000      | 2,522.00 |
| HVS-48-RH     | REMOVAL HOOK 48"                               | 1.00           | EA  |             | 109.0000        | 109.00   |
| HVS-48-RT     | RELEASE TOOL 48"                               | 1.00           | EA  |             | 132.0000        | 132.00   |
| AS512039      | 5 GAL EPI PUMP BUCKET<br>TRANSLUCENT WHITE     | 1.00           | EA  |             | 1,195.0000      | 1,195.00 |
| AS510036      | SHORING FLUID- NO FREEZE<br>4 GAL.             | 1.00           | EA  |             | 330.0000        | 330.00   |
|               |                                                |                |     |             | Material Total: | 4,858.00 |
|               |                                                |                |     |             | Total Quote:    | 4,858.00 |

**Job Title:** Public Works Foreman

**Location:** Summerset

**Job Type:** Full-Time

**Salary Range:**

**Job Summary:**

We are seeking a skilled and experienced Public Works Foreman to oversee and coordinate public works projects, maintenance, and infrastructure improvements. The successful candidate will lead staff, ensure quality control, and manage daily operations to maintain roads, parks, garbage refuge and other municipal assets.

**Key Responsibilities:**

- Assists the Public Works Director in operations of the Department (i.e. maintenance, roads, parks, garbage refuge, and code enforcement).
- Supervise and assist public works staff in construction, repair, and maintenance projects.
- Supervise and assist in the planning and scheduling of work assignments, ensuring efficiency and compliance with safety regulations.
- Supervise and assist with the operation and use of heavy equipment, tools, and vehicles.
- Supervise and assist in inspecting work sites and ensure adherence to standards, codes, and environmental regulations.
- Assist in budget planning, procurement, and inventory management for public works materials.
- Assist in coordination with city officials, engineers, and contractors to facilitate projects.
- Respond to emergency situations, including weather-related incidents or infrastructure failures.
- Respond to citizen complaints, calls, and emails as needed.
- Maintain accurate records of work performed, employee time tracking, and project progress.
- Supervise and assist in training and mentoring staff to ensure proper techniques are being used, job safety, and provide record keeping of the same.

- Performs all other duties as assigned by the Public Works Director and assists other departments as needed.

**Qualifications:**

- High school diploma or equivalent; additional technical or vocational training preferred.
- Proven experience in public works, construction, or maintenance roles.
- Strong leadership and team management skills.
- Knowledge of municipal infrastructure, road maintenance, and utility systems.
- Ability to operate heavy machinery and construction equipment.
- Excellent problem-solving and decision-making abilities.
- Strong communication, computer, and organizational skills.
- Valid driver's license; CDL preferred.

**Work Environment:**

- Outdoor and indoor settings with exposure to various weather conditions.
- Physical demands include lifting, operating equipment, and prolonged standing.

Interested applicants should submit their resume and relevant certifications to Anthony Kayl, 7055 Leisure Lane, Summerset SD 57718.

Approved 6/17/2025 – Summerset City Commission