



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: July 2nd, 2026 @ 6:00 p.m.

1) Roll call

Markham, Pulscher, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for July 2nd, 2026, as presented or amended.

5) Citizen Input

*No action will be taken.

6) Consent Calendar

a) Approval of the Minutes

Approval of the Minutes of the regular meeting held on June 18th, 2026, as presented or amended.

b) Approval of the Claims

Approval of the claims in the amount of \$112,748.14 from June 18th, 2026, to July 1st, 2026.

c) Approval of Payroll – June 2026 (SDCL 6-1-10)

Dept. 4000 - \$14,571.23 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$12,800.27 Finance
Dept. 4210 - \$46,444.89 Police
Dept. 4310 - \$16,757.31 Streets
Dept. 4652 - \$800.00 Planning & Zoning

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$21.50 for the period of June 1st – June 30th, 2026.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) Norman Ranch Final Plat of Phase 1A/Resolution 2026-05

Final Plat presentation for Phase 1A of Norman Ranch consisting of 75 lots.

- a) Motion to take the matter off of the table from the June 18th Commission Meeting and open discussion.
- b) Close Discussion
- c) Motion T/B/D

10) South Dakota Department of Legislative Audit Review Letter

A letter from the SD Dept. of Legislative Audit indicating acceptance of the 2025 audit report.

- a) Motion to accept the letter from the SD Department of Legislative Audit Review for City of Summerset Fiscal Year ending 12/31/2025.

11) SD DOT – Transfer of Disposal Property

Update on acceptance of SDDOT property for road swap. Transportation Board approved on 6/25/2026.

- a) Open Discussion
- b) Close Discussion

12) Surplus and Appraisal Disposal Property

Disposal Property acquired from SDDOT to be made surplus property per SDCL 6-13-1 and appraised per SDCL 6-13-2.

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

13) Appoint Real Estate Broker for Disposal Property

Appoint a broker per SDCL 6-13-5.2 and notice the sale of the real property and appraised value.

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

14) Positive Pay Bank West – Lisa Fischer

Positive Pay is a bank-run fraud prevention service. This protects against counterfeit, altered or unauthorized payments.

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

15) Workers Comp Safety Grant – Approval

SDML Workers Compensation Fund Safety Grant Application – 50% reimbursement.

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

16) Promotion/Payroll Change Public Works – Jason Doty

Promote Jason Doty to Foreman Status and put him on the scale at Grade 15, Step I @ \$27.49.

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

17) Upcoming Events

- a) City Offices will be closed Friday, July 3rd.
- b) SD DOT Public Informational Meeting on Exit 46 will be held Wednesday, July 8th @ 5:30 p.m. at Piedmont Valley Elementary School.
- c) FY2027 Budget Meeting will be held Wednesday, July 22nd, 2026 @ 6:00 p.m.

18) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

19) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: lfischer@summerset.us

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City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Jul 2, 2026 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89513530526?pwd=jofXjDYqrvQKRGGYCKO3mwBa75QCyE.1>

Meeting ID: 895 1353 0526

Passcode: 526639