

***SUMMERSET CITY COMMISSION
SPECIAL BUDGET MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
TUESDAY, July 30th, 2024 6:00 P.M***

Mayor Kitzmiller called the special meeting to order at 6:00 p.m. Commissioners Markham, Osten, Hirsch, Kitzmiller and Reade were present. The City Administrator and City Finance Officer were also present.

Mayor Kitzmiller led the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Osten, second by Hirsch to approve the agenda for the special meeting of the Somerset City Commission for July 30th, 2024 as presented or amended. Motion carried.

OVERVIEW OF THE FY 2025 BUDGET/CAPITAL IMPROVEMENT PLAN/COST OF LIVING WAGE

City Administrator spoke on same.

SEDC – AMANDA ANGLIN/BRENNA BLOCK

Amanda Anglin spoke on 211 Fund – Economic Development and budget request.

PUBLIC WORKS DIRECTOR - ANTHONY KAYL

Department head gave overview of requested items and general budget for the following
General Government Buildings (Department 4192)
Public Works – Streets (Department 4310)
Code Enforcement & Sanitation (Department 4320)
Parks and Recreation (Department 4520)
Capital Outlay Resolution - Streets

LAW ENFORCEMENT – RICH NASSER

Department head gave overview of requested items and general budget for the following
Law Enforcement (Department 4210)
Animal Control (Department 4410)

WASTEWATER SUPERINTENDENT – JON AMBROSE

Department head gave overview of requested items and general budget for the following
Wastewater (Fund 604/Department 4000)

FINANCE DEPARTMENT – BRIELLE SCHROCK

Department head gave overview of requested items and general budget for the following
Finance (Department 4140)
Elections (Department 4130)

COMMISSION BUDGET

City Administrator gave overview of requested items and general budget for the following
Commission (Department 4110)

MAYOR BUDGET

City Administrator gave overview of requested items and general budget for the following
Mayor (Department 4120)

PLANNING & ZONING & MISCELLANEOUS

City Administrator gave overview of requested items and general budget for the following
Planning & Zoning (Department 4652)
City Attorney (Department 4141)
City Engineer (Department 4196)
Inspections (Department 4232)
Fire Department (Department 4220)
Miscellaneous (Department 4900)
Contingency (Department 4115)

FUNDS 302, 305 LOAN PAYMENTS

City Administrator gave overview of same

REVENUE FUNDS 101, 211, 302, 305 & 604

City Administrator gave overview and discussion on impact of IM 28 if passed.

Mayor requested Department Heads their and Commissioners review department budget for next meeting.

CITIZEN INPUT

None

ADJOURNMENT

Motion by Hirsch, second by Reade to adjourn the meeting at 7:48 p.m.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

Published once _____, 2024, at a cost of \$_____.

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, AUGUST 1st, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:01 p.m. Commissioners Osten, Markham, Hirsch, and Reade were present. The City Attorney and City Administrator were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Osten, second by Markam to amend agenda item 6- utility billing adjustments to \$606.40. Motion carried.

CONSENT CALENDAR

Motion by Markham, second by Hirsch to approve the minutes of the regular meeting of July 18th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Markham, second by Osten to approve the claims and hand checks in the amount of \$91,717.29 from July 18th, 2024, through July 31st, 2024, as presented or amended. Motion carried.

AFLAC Remittance Processing	96.72
SDRS	11540.90
SDRS 6%	4767.70
SDRS 8%	6773.20
United States Treasury	19310.05
Child Support Payment Center	442.00
Davis, Owen	368.48
Delta Dental	1084.00
Health Pool of SD	15144.05
SDRS-Supplemental	625.00
A&B Business Solutions	45.00
Ambrose, Jonathan	50.00
Anglin, Mitch	50.00
AT&T Mobility	652.70
Birgen, Nicholin	50.00
Golden West Technologies	180.00
Hamelin, Anna	400.00
HDR Engineering, Inc	14187.05
Hermanson Egge Engineering, Inc.	120.00
Hirsch, Clyde	50.00
I&S Group, Inc.	1000.00
Kayl, Anthony	50.00
Kitzmiller, Michael	50.00
Markham, Gwenn	50.00
MDU	332.31
Meade County	150.00
Midcontinent Testing Laboratories, Inc.	360.00
Osten, Michael	50.00
Rapid City Journal	359.28
Schieffer, Lisa	50.00
Schmigel, David	50.00
Schrock, Brielle	50.00
Smith, Jeff	50.00

APPROVAL OF PAYROLL – July 2024 – SDCL 6-1-10

Motion by Hirsch, second by Markham, to approve the following payroll. Motion carried.

Dept. 4000 - \$12,825.20 Wastewater

Dept. 4110 - \$11749.99 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$11, 759.38 Finance

Dept. 4210 - \$43,111.38 Police

Dept. 4310 - \$15,146.04 Streets

Dept. 4652 - \$900.00 Planning & Zoning

****NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

UTILITY BILLING ADJUSTMENTS

Motion by Osten, second by Markham, to approve the utility billing adjustments of \$606.40 for the period July 1st, 2024- July 31st, 2024. Motion carried.

ROOFING QUOTES – ANTHONY KAYL

Motion by Markham, second by Osten to open discussion. Motion carried. Anthony Kayl, Public Works Director, spoke with Commission about the estimates provided.

Motion by Markham, second by Hirsch to close discussion. Motion carried.

Motion by Hirsch, second by Markham to choose the quote of All American Roofing. Motion carried

ROOFING QUOTES-REVISITED

Discussion took place on whether All American's quote included the upgrade to class 4 shingles.

Motion by Hirsch, second by Osten to rescind motion on item 7C – roofing quotes. Motion carried.

The Board then reviewed the quotes regarding class 4 shingles.

Motion by Osten, second by Markham to accept the estimate from Renuus for the roofing at \$52,500.00. Motion carried.

FENCE PERMIT

Motion by Osten, second by Hirsch to take the matter off the table from the July 18th Commission meeting and open discussion. Motion carried.

City Administrator Lisa Schieffer explained that language was being taken out since the Homeowner's Association was no longer in existence.

Motion to by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Markham to adopt the fence permit. Motion carried.

ROOFING PERMIT

Motion by Osten, second by Markham to take the matter off the table from the July 18th Commission meeting and open discussion. Motion carried. Commissioner Reade expressed concerns about what needs to be contained in the permit. Discussion ensued about what the City Inspector would need to have on it.

Motion by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Markham to table the discussion. Motion carried.

DISCUSSION ON TIF DEVELOPMENT AGREEMENT

Motion by Hirsch, second by Osten to open discussion. Motion carried. City Attorney Mike Wheeler stated he was still reviewing the same. It will be brought back before the Board on August 15th.

Motion by Markham, second by Osten to close discussion. Motion carried.

No action taken.

DISCUSSION ON ORDINANCE 31.083 – CHAIRPERSON, VICE CHAIRPERSON, SECRETARY OF PARKS & RECREATION BOARD

Motion by Markham, second by Hirsch to open discussion. Motion carried. City Administrator Lisa Schieffer presented a request for language to be changed on having more than just the Chairperson being the one to present to the Board of Commissioners.

Motion by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Markham to set first reading for September 5th @ 6:00 p.m. Motion carried.

DISCUSSION ON BUILDING CODE AND CONSTRUCTION STANDARDS/BUILDING INSPECTOR AND BUILDING PERMIT ORDINANCES

Motion by Osten, second by Markham to open discussion. Motion carried. Discussion by City Attorney Mike Wheeler and City Administrator Lisa Schieffer on cleaning up the language in said chapter. Commissioner Reade also discussed wording clarification/definition.

Motion by Osten, second by Markham to close discussion. Motion carried.

Motion by Markham, second by Hirsch to set first reading for September 5th @ 6:00 p.m. Motion carried.

DISCUSSION ON AIRBNB/VRBO HOMES IN SUMMERSET

Motion by Osten, second by Hirsch to open discussion. Motion carried. Discussion was had regarding that the city does have ordinances in place for conditional use permits and business licenses. Wheeler will research the matter more to see if the city needs to have anything further in place.

Motion by Osten, second by Markham to close discussion. Motion carried.

No action taken.

CITY OF SUMMERSET CAPITAL IMPROVEMENT PLAN

Motion by Osten, second by Markham to open discussion. Motion carried.

City Administrator Lisa Schieffer went over the CIP Plan draft. Representatives from ISG will be here on the 15th for the final adoption.

Motion by Hirsch, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Markham to set the adoption date for August 15th, 2024 @ 6:00 p.m. Motion carried.

BLUE PEAK FRANCHISE AGREEMENT – ORDINANCE 2024-10

Motion by Osten, second by Markham to approve the second reading of Ordinance 2024-10. Motion carried.

Motion by Hirsch, second by Markham to adopt Ordinance 2024-10. Motion carried.

DISCUSSION ON SDCL 9-9-20 through 9-9-24 RESPONSIBILITIES & DUTIES – M. WHEELER

Motion by Markham, second by Osten to open discussion. Motion carried.

Discussion took place on the oversight of department heads. Commissioner Reade spoke to wording in regards to finance. Request by Mayor to set resolution for clarity. City Attorney Mike Wheeler will bring back more information at the August 15th meeting.

Motion by Hirsch, second by Markham to close discussion. Motion carried.

SEPTIC PERMITS/911 ADDRESSING UPDATE – LISA SCHIEFFER

City Administrator Lisa Schieffer spoke on the transfer of delegation by Meade County to the City of Summerset.

CITIZENS INPUT

Concerns expressed by Lori Potthoff and Sue Reade.

UPCOMING EVENTS:

Public Safety Day will be Saturday, August 17th from 11:00 a.m. to 2:00 p.m. at Summerset City Hall.

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

None

ADJOURNMENT

Motion by Osten, second by Hirsch to adjourn at 7:45 p.m. Motion carried.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

Published once _____, 2024, at a cost of \$_____.



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00090 - 08.15.2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Vendor: 1098 - A&B Business Solutions										Vendor Total: 414.87
IN1165812	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	45.00	0.00	0.00	0.00	45.00
Water Machine Monthly Usage	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
Water Machine Monthly Usage	NA	0.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-43400	Equip Expense			45.00	100.00%					
Vendor: 11167103										Vendor Total: 369.87
IN1167103	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	369.87	0.00	0.00	0.00	369.87
Copy Machine Monthly Usage	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
Copy Machine Monthly Usage	NA	0.00	0.00	369.87	0.00	0.00	0.00	0.00	369.87	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-43400	Equip Expense			369.87	100.00%					
Vendor: 1978 - Auto Value										Vendor Total: 255.14
833078932	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	255.14	0.00	0.00	0.00	255.14
WW Repair Parts	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
WW Repair Parts	NA	0.00	0.00	255.14	0.00	0.00	0.00	0.00	255.14	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
604-4000-42500	Repair/Maint Expense			255.14	100.00%					
Vendor: 1866 - Baumeister, Stephan										Vendor Total: 1,968.75
0003	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	1,968.75	0.00	0.00	0.00	1,968.75
July 2024	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
July 2024	NA	0.00	0.00	1,968.75	0.00	0.00	0.00	0.00	1,968.75	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4140-42200	Prof Fees Expense			1,968.75	100.00%					
Vendor: 0021 - Black Hawk Water Users District										Vendor Total: 516.20
August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	53.50	0.00	0.00	0.00	53.50
Monthly Usage- 7055 Leisure Lane	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
Monthly Usage- 7055 Leisure Lane	NA	0.00	0.00	53.50	0.00	0.00	0.00	0.00	53.50	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42800	Utility Expense			53.50	100.00%					
Vendor: August 2024 CP										Vendor Total: 462.70
August 2024 CP	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	462.70	0.00	0.00	0.00	462.70
Monthly usage- city park	BANKW - BANK WEST			No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description		Bank Code	On Hold								
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly usage- city park Distributions	NA		0.00	0.00	462.70	0.00	0.00	0.00	462.70		
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4520-42800	Utility Expense				462.70	100.00%					

Vendor Total: 75.00

Vendor: [1979 - Black River Contracting](#)

Refund	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	75.00	0.00	0.00	0.00	75.00
Refund sign variance	BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Refund sign variance Distributions	NA	0.00	0.00	75.00	0.00	0.00	0.00	75.00
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4652-42900	Other Expense				75.00	100.00%		

Vendor Total: 11,152.87

Vendor: [1665 - Cardmember Services](#)

Aug 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	169.97	0.00	0.00	0.00	169.97
City CC Charges	BANKEFT - BANK WEST EFT		No			Payment Date: 8/15/2024		Bank Draft: DFT0000171		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
City CC Charges Distributions	NA	0.00	0.00	169.97	0.00	0.00	0.00	169.97
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4210-42500	Repair/Maint Expense				169.97	100.00%		

August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	10,982.90	0.00	0.00	0.00	10,982.90
City CC Charges	BANKEFT - BANK WEST EFT		No			Payment Date: 8/15/2024		Bank Draft: DFT0000172		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
City CC Charges Distributions	NA	0.00	0.00	10,982.90	0.00	0.00	0.00	10,982.90
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4140-42600	Supply/Material Exp				241.64	2.20%		
101-4192-42201	Dues/Subscriptions				1,450.22	13.20%		
101-4192-42600	Supply/Material Exp				50.96	0.46%		
101-4210-42150	Postage				6.60	0.06%		
101-4210-42500	Repair/Maint Expense				10.08	0.09%		
101-4210-42600	Supply/Material Exp				54.38	0.50%		
101-4210-42601	Evidence - Supply/Materials				378.00	3.44%		
101-4210-42851	Duty Equipment				62.61	0.57%		
101-4210-42900	Other Expense				38.95	0.35%		
101-4520-42900	Other Expense				2,798.22	25.48%		
101-4310-42500	Repair/Maint Expense				2,263.00	20.60%		
101-4310-42600	Supply/Material Exp				837.95	7.63%		
101-4320-42600	Supply/Material Exp				19.98	0.18%		
101-4520-42500	Repair/Maint Expense				49.14	0.45%		
101-4520-42600	Supply/Material Exp				43.04	0.39%		
101-4520-42900	Other Expense				1,380.45	12.57%		
604-4000-42150	Postage				295.00	2.69%		
604-4000-42500	Repair/Maint Expense				629.21	5.73%		
604-4000-42600	Supply/Material Exp				268.85	2.45%		
604-4000-42610	Auto Expense				24.68	0.22%		
101-4210-42851	Duty Equipment				79.94	0.73%		

Vendor Total: 8,221.71

Vendor: [1504 - CBH CO-OP](#)

August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	8,221.71	0.00	0.00	0.00	8,221.71
Govt Fuel PD	BANKW - BANK WEST		No							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt Fuel PD Distributions	NA		0.00	0.00	1,908.20	0.00	0.00	0.00	1,908.20	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42611	Fuel Expense				1,908.20	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt Fuel Distributions	NA		0.00	0.00	1,098.56	0.00	0.00	0.00	1,098.56	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42611	Fuel Expense				1,098.56	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt Fuel PD Distributions	NA		0.00	0.00	2,016.09	0.00	0.00	0.00	2,016.09	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42611	Fuel Expense				2,016.09	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt Fuel PD Distributions	NA		0.00	0.00	3,198.86	0.00	0.00	0.00	3,198.86	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42611	Fuel Expense				3,198.86	100.00%				

Vendor: [0036 - City of Rapid City](#) Vendor Total: 5,043.78

2408001	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	5,043.78	0.00	0.00	0.00	5,043.78
Solid Waste Disposal		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Solid Waste Disposal Distributions	NA		0.00	0.00	5,043.78	0.00	0.00	0.00	5,043.78	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-43230	Solid Waste Collection				5,043.78	100.00%				

Vendor: [0765 - Demersseman Jensen Tellinghuisen & Huffman, LLP](#) Vendor Total: 2,347.50

August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	2,347.50	0.00	0.00	0.00	2,347.50
Professional Services		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Professional Services Distributions	NA		0.00	0.00	2,347.50	0.00	0.00	0.00	2,347.50	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4141-42200	Prof Fees Expense				2,347.50	100.00%				

Vendor: [0709 - Diamond Water Company](#) Vendor Total: 275.10

August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	275.10	0.00	0.00	0.00	275.10
Monthly usage- SV park		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly usage- SV park Distributions	NA		0.00	0.00	275.10	0.00	0.00	0.00	275.10	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42800	Utility Expense				275.10	100.00%				

Vendor: [1452 - Fire Pro](#) Vendor Total: 73.00

9016	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	73.00	0.00	0.00	0.00	73.00
Fire Extinguishers		BANKW - BANK WEST		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Fire Extinguishers Distributions	NA	0.00	0.00	73.00	0.00	0.00	0.00	73.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4210-43400	Equip Expense			73.00	100.00%					

Vendor: [1125 - First National Trust & Investment Management Services](#) Vendor Total: 24,975.77

2024-03	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	24,975.77	0.00	0.00	0.00	24,975.77
Aug ACH Payment P&I	BANKEFT - BANK WEST EFT				No	Payment Date: 8/15/2024		Bank Draft:		DFT0000169
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Aug ACH Payment P&I Distributions	NA	0.00	0.00	24,975.77	0.00	0.00	0.00	24,975.77		
Account Number	Account Name	Project Account Key		Amount	Percent					
604-4700-47100	Swr SRF Principal			20,676.25	82.79%					
604-4700-47120	Swr SRF Interest			4,299.52	17.21%					

Vendor: [0246 - Golden West Technologies](#) Vendor Total: 3,970.98

427234	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	559.00	0.00	0.00	0.00	559.00
E1 & E3 Subscription Licenses	BANKW - BANK WEST				No					
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
E1 & E3 Subscription Licenses Distributions	NA	0.00	0.00	559.00	0.00	0.00	0.00	559.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42201	Dues/Subscriptions			559.00	100.00%					
427235	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	3,411.98	0.00	0.00	0.00	3,411.98
Comprehensive Managed Services	BANKW - BANK WEST				No					
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Comprehensive Managed Services Distributions	NA	0.00	0.00	3,411.98	0.00	0.00	0.00	3,411.98		
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42201	Dues/Subscriptions			3,411.98	100.00%					

Vendor: [1369 - Greenapsis](#) Vendor Total: 690.00

83	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	690.00	0.00	0.00	0.00	690.00
Govt Building Janitorial	BANKW - BANK WEST				No					
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Govt Building Janitorial Distributions	NA	0.00	0.00	690.00	0.00	0.00	0.00	690.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42200	Prof Fees Expense			690.00	100.00%					

Vendor: [0544 - Gunderson & Palmer LLP](#) Vendor Total: 1,300.00

134092	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	1,300.00	0.00	0.00	0.00	1,300.00
Legal Fees	BANKW - BANK WEST				No					
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Legal Fees Distributions	NA	0.00	0.00	1,300.00	0.00	0.00	0.00	1,300.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4141-42200	Prof Fees Expense			1,300.00	100.00%					

Vendor: [1115 - Haveman Business Services LLC](#) Vendor Total: 637.50

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Payable Register

Packet: APPKT00090 - 08.15.2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
866	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	637.50	0.00	0.00	0.00	637.50
Finance Consulting		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Consulting Distributions	NA	0.00	0.00	637.50	0.00	0.00	0.00	637.50		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4140-42200	Prof Fees Expense		637.50	100.00%						

Vendor: 1133 - HDR Engineering, Inc										Vendor Total:	14,571.55
1200643227	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	14,571.55	0.00	0.00	0.00	14,571.55	
WWTP Expansion		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
WWTP Expansion Distributions	NA	0.00	0.00	14,571.55	0.00	0.00	0.00	14,571.55			
Account Number	Account Name	Project Account Key	Amount	Percent							
604-4000-42200	Prof Fees Expense		14,571.55	100.00%							

Vendor: 1506 - Hermanson Egge Engineering, Inc.										Vendor Total:	240.00
2024.204	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	240.00	0.00	0.00	0.00	240.00	
Inspections		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Inspections Distributions	NA	0.00	0.00	240.00	0.00	0.00	0.00	240.00			
Account Number	Account Name	Project Account Key	Amount	Percent							
101-4232-42320	Building Inspection Expense		240.00	100.00%							

Vendor: 0124 - Kieffer Sanitation										Vendor Total:	590.00
13524549T035	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	350.00	0.00	0.00	0.00	350.00	
Temp toilets		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Temp toilets Distributions	NA	0.00	0.00	350.00	0.00	0.00	0.00	350.00			
Account Number	Account Name	Project Account Key	Amount	Percent							
101-4520-42800	Utility Expense		350.00	100.00%							

13527299T035	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	165.00	0.00	0.00	0.00	165.00
Temp toilets		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Temp toilets Distributions	NA	0.00	0.00	165.00	0.00	0.00	0.00	165.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4520-42800	Utility Expense		165.00	100.00%						

3035-1068105-002	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	75.00	0.00	0.00	0.00	75.00
Temp portable toilets		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Temp portable toilets Distributions	NA	0.00	0.00	75.00	0.00	0.00	0.00	75.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4520-42900	Other Expense		75.00	100.00%						

Vendor: 1101 - Meade County Auditor										Vendor Total:	2,180.79
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Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
May 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	2,180.79	0.00	0.00	0.00	2,180.79
Dispatch Expenses		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Dispatch Expenses Distributions	NA	0.00	0.00	2,180.79	0.00	0.00	0.00	2,180.79		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42820	Dispatch Expense				2,180.79	100.00%				

Vendor: 0664 - Meade County Register of Deeds										Vendor Total:	90.00
8.15.2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	90.00	0.00	0.00	0.00	90.00	
Recording		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Recording Distributions	NA	0.00	0.00	90.00	0.00	0.00	0.00	90.00			
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4652-42300	Publishing Exp				90.00	100.00%					

Vendor: 1433 - Midcontinent Communications										Vendor Total:	185.29
Aug 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	185.29	0.00	0.00	0.00	185.29	
WWTP Telephone		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
WWTP Telephone Distributions	NA	0.00	0.00	185.29	0.00	0.00	0.00	185.29			
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42800	Utility Expense				185.29	100.00%					

Vendor: 1069 - MUTH ELECTRIC INC										Vendor Total:	1,803.05
672571	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	1,803.05	0.00	0.00	0.00	1,803.05	
WWTP		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
WWTP Distributions	NA	0.00	0.00	1,803.05	0.00	0.00	0.00	1,803.05			
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42500	Repair/Maint Expense				1,803.05	100.00%					

Vendor: 1826 - On-Site First Aid & Safety										Vendor Total:	153.87
4347	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	88.17	0.00	0.00	0.00	88.17	
Aug First Aid Refill		BANKW - BANK WEST		No							
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Aug First Aid Refill Distributions	NA	0.00	0.00	88.17	0.00	0.00	0.00	88.17			
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4192-42600	Supply/Material Exp				88.17	100.00%					

4348	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	65.70	0.00	0.00	0.00	65.70
PW First Aid Refill		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Aug First Aid Refill Distributions	NA	0.00	0.00	65.70	0.00	0.00	0.00	65.70		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				65.70	100.00%				

Payable Register

Packet: APPKT00090 - 08.15.2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1274 - Rapid Rooter										Vendor Total: 371.70
5323F	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	371.70	0.00	0.00	0.00	371.70
WWTP Maintenance	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Maintenance Distributions	NA	0.00	0.00	371.70	0.00	0.00	0.00	371.70		
Account Number	Account Name	Project Account Key	Amount	Percent						
604-4000-42500	Repair/Maint Expense		371.70	100.00%						

Vendor: 1291 - RCS Construction Inc										Vendor Total: 548,098.94
17	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	548,098.94	0.00	0.00	0.00	548,098.94
WWTP Pay App #17	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Pay App #17 Distributions	NA	0.00	0.00	548,098.94	0.00	0.00	0.00	548,098.94		
Account Number	Account Name	Project Account Key	Amount	Percent						
502-4850-48500	Construction Costs		548,098.94	100.00%						

Vendor: 0018 - SD One Call										Vendor Total: 42.00
SD24-01734	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	24.15	0.00	0.00	0.00	24.15
Message fees June	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Message fees June Distributions	NA	0.00	0.00	24.15	0.00	0.00	0.00	24.15		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4232-42900	Other Expense		24.15	100.00%						

SD24-02272	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	17.85	0.00	0.00	0.00	17.85
17 calls July 2024	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
July 2024 Distributions	NA	0.00	0.00	17.85	0.00	0.00	0.00	17.85		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4232-42900	Other Expense		17.85	100.00%						

Vendor: 1245 - SD State Treasurer										Vendor Total: 975.69
August 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	975.69	0.00	0.00	0.00	975.69
Sales tax collected July	BANKEFT - BANK WEST EFT				No	Payment Date: 8/5/2024			Bank Draft: DFT0000170	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Sales tax collected July Distributions	NA	0.00	0.00	975.69	0.00	0.00	0.00	975.69		
Account Number	Account Name	Project Account Key	Amount	Percent						
101-0000-21700	Sales Tax Payable		975.69	100.00%						

Vendor: 1631 - SDARWS										Vendor Total: 815.00
17631	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	815.00	0.00	0.00	0.00	815.00
Annual Dues	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Annual Dues Distributions	NA		0.00	0.00	815.00	0.00	0.00	0.00	815.00	
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42201	Dues/Subscriptions				815.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	37	632,036.05	0.00	0.00	0.00	632,036.05	37,104.33	594,931.72
	Grand Total:	632,036.05	0.00	0.00	0.00	632,036.05	37,104.33	594,931.72

Account Summary

Account	Name	Amount
101-0000-21700	Sales Tax Payable	975.69
101-4140-42200	Prof Fees Expense	2,606.25
101-4140-42600	Supply/Material Exp	241.64
101-4141-42200	Prof Fees Expense	3,647.50
101-4192-42200	Prof Fees Expense	690.00
101-4192-42201	Dues/Subscriptions	5,421.20
101-4192-42600	Supply/Material Exp	139.13
101-4192-42800	Utility Expense	53.50
101-4192-43400	Equip Expense	414.87
101-4210-42150	Postage	6.60
101-4210-42500	Repair/Maint Expense	180.05
101-4210-42600	Supply/Material Exp	54.38
101-4210-42601	Evidence - Supply/Materials	378.00
101-4210-42611	Fuel Expense	5,107.06
101-4210-42820	Dispatch Expense	2,180.79
101-4210-42851	Duty Equipment	142.55
101-4210-42900	Other Expense	38.95
101-4210-43400	Equip Expense	73.00
101-4232-42320	Building Inspection Expense	240.00
101-4232-42900	Other Expense	42.00
101-4310-42500	Repair/Maint Expense	2,263.00
101-4310-42600	Supply/Material Exp	903.65
101-4320-42600	Supply/Material Exp	19.98
101-4320-42611	Fuel Expense	3,114.65
101-4320-43230	Solid Waste Collection	5,043.78
101-4520-42500	Repair/Maint Expense	49.14
101-4520-42600	Supply/Material Exp	43.04
101-4520-42800	Utility Expense	1,252.80
101-4520-42900	Other Expense	4,253.67
101-4652-42300	Publishing Exp	90.00
101-4652-42900	Other Expense	75.00
Total:		39,741.87

Account	Name	Amount
502-4850-48500	Construction Costs	548,098.94
Total:		548,098.94

Account	Name	Amount
604-4000-42150	Postage	295.00
604-4000-42200	Prof Fees Expense	14,571.55
604-4000-42201	Dues/Subscriptions	815.00
604-4000-42500	Repair/Maint Expense	3,059.10
604-4000-42600	Supply/Material Exp	268.85
604-4000-42610	Auto Expense	24.68
604-4000-42800	Utility Expense	185.29
604-4700-47100	Swr SRF Principal	20,676.25
604-4700-47120	Swr SRF Interest	4,299.52
Total:		44,195.24



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00089 - 08.15.2024 Out of cycle

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 0808 - Black Hills Energy										Vendor Total:	6,756.34
July 2024	Invoice	8/15/2024	8/15/2024	8/15/2024	8/15/2024	6,756.34	0.00	0.00	0.00	6,756.34	
July utility expense	BANKW - BANK WEST				No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
June utility expense	NA	0.00	0.00	6,756.34	0.00	0.00	0.00	6,756.34		
Distributions										

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		637.44	9.43%
101-4310-42800	Utility Expense		1,042.77	15.43%
101-4520-42800	Utility Expense		47.37	0.70%
604-4000-42800	Utility Expense		5,028.76	74.43%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	6,756.34	0.00	0.00	0.00	6,756.34	0.00	6,756.34
Grand Total:		6,756.34	0.00	0.00	0.00	6,756.34	0.00	6,756.34

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
101-4192-42800	Utility Expense	637.44
101-4310-42800	Utility Expense	1,042.77
101-4520-42800	Utility Expense	47.37
	Total:	1,727.58

<u>Account</u>	<u>Name</u>	<u>Amount</u>
604-4000-42800	Utility Expense	5,028.76
	Total:	5,028.76

August 2024 Finance Department

Meetings Attended

- ❖ 2 Commission meetings
- ❖ 1 special meeting- Budget

Payroll and Accounts Payable

- ❖ Payroll
 - Payroll processing to include deduction of benefits
 - Processed and filled 941, SDRS, SD Health Pool, Aflac and Delta Dental as well as Quarterly unemployment
 - Adjustments to insurances
- ❖ Accounts Payable
 - Prepared and submitted SD sales tax
 - Invoice processing, checks created for corresponding invoices. Printed and mailed
 - Credit Card statement reconciliation
 - Rev/ exp reports to Department Heads

Utility Billing

- ❖ Daily payment processing
 - Checks, cash and credit card payments processed
- ❖ Ensure resident billing is current, with move-in, move-outs, deposits, refunds
- ❖ Processed monthly ACH utility payments
- ❖ Discussions to improve process

Miscellaneous

- ❖ Commission meeting minutes to Rapid City Journal and website
- ❖ Budget meeting and amendments to budget to prepare for next meeting
- ❖ Discussions with City administrator involving budget and training
- ❖ Continued training and education
- ❖ Creation of operations manual
- ❖ Numerous contractors licenses, peddlers licenses, roofing permits
- ❖ TIF Tracking
- ❖ Vision insurance quotes and employee discussions
- ❖ Check-ins with Commissioner

JULY 2024 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Meeting with M. Kitzmiller, B. Block, A. Anglin and P. Anderson about future economic needs in the Piedmont and Summerset corridor.

GRANTS

- Researched grants on digital signage.

PLANNING & ZONING/BUILDING

- Norman Ranch Grading Permit received, sent all documents to HDR for review.
- Meeting with HDR on Norman Ranch.
- Preliminary Plat of Norman Ranch, sent onto HDR for review.
- Worked on septic permit for New Leaf.
- Visited with S. Delbridge regarding metal storage containers versus sheds for storage.
- Visited with S. Delbridge regarding roofing materials, inspections and manufacturers warranties.
- Visited with T. Vig, and L. Shagla regarding Right of Way & vacation of section line on Norman Ranch.
- Visited with M. Wheeler regarding process of city vacating a section line.
- Answered questionnaire on company out of North Carolina on Camping World.
- Went into Google Maps and updated street addresses for Democracy.
- Visited with S. Crittenden regarding Meade County and permitting.
- Received plat from T. Norman regarding two new lots off of Norman Ranch.
- Drafted a request for exception to Summerset Design Standard Criteria & Regulations document.
- Sent a checklist to T. Norman regarding additional items needed for his preliminary plat.
- Sent documentation to M. Wheeler on vacation of section line.
- Visited with K. LeBron of BH Water on Norman Ranch and water agreement.
- S. Jones minor plat came in. Sent documentation to HDR.
- Visited with M. Leon regarding his commercial building permit and plans that will be coming and gave him the commercial checklist of items.
- Visited with T. Vig from Meade County – no longer doing septic inspections or 911 addressing for us in the future.
- Visited with S. Delbridge on finding a new septic inspector. He is certified and we already have a contract with Hermanson Egge.
- Followed up on 911 addressing and grid maps for future addressing needs in Summerset.
- Visited with Baseline Surveying regarding the T. Norman plat.
- Review of ISO Codes/Inspections with S. Delbridge.
- Received commercial building plans on New Leaf, sent to HDR & Hermanson Egge for review.
- Visited with S. Crittenden on the rest of his paperwork needed and he returned variance sign.
- Zoom meeting with Vanocker Development to go over documents.
- Visited with Baseline Surveying on geo tech report.
- Visited with Renner on upcoming plat sent on M. Goosen property.

*See next page

MISC.

- Drafted figures for SRO agreement.
- Sent claims into insurance agent. Met with agent on two vehicle claims.
- Visited with outside counsel regarding claim from past employee.
- Worked with NOC on getting cyber security training to employees that have not received it yet.
- Visited with J. Ambrose on sewer outside the city limits on property.
- Drafted agenda for special meeting on July 9th.
- Assisted B. Schrock on 941 reporting.
- Visited with M. Wheeler regarding TIF #3.
- Visited with D. Hirsch on upcoming TIF#3 documents.
- Visited with L. Long, attorney & municipal league lobbyist on upcoming law changes and conflicts within the law.
- Attended Summerfest, set up and tear down.
- Visited with SDPAA insurance division regarding salvaged title and insurance.
- Sent taxation information to K. Larue on TIF#3.
- Contacted NOC to get C. Hirsch phone reset to receive emails again.
- Received a complaint about a dog. I sent it to the Police Department.
- Followed up with BankWest on accounts and credit cards.
- Visited with J. Kinney regarding whether there were water restrictions within the city.
- Met with G. Markham regarding Public safety Day.
- Visited with P. Olsen regarding the wastewater treatment plan expansion and go-live date.
- Visited with L. Shagla, J. Ambrose on what would be needed to expand sewer to outside the city.
- Reviewed budget codes and items not hitting correctly. Worked on mapping and journal entries to make sure they are going to the right code.
- Visited with Diamond Water following up on if there were water restrictions. There were none at this time.
- Worked on budget.
- Met with A. Kayl on items from the SD DOT.
- Met with S. Reade regarding roofing permit application and Chapter 9-9 of the SDCL Codified Law code.
- Attended the Highlands-Norman Ranch groundbreaking ceremony.
- Visited with B. Elleson regarding proof of loss statement on vehicles.
- Met with S. Reade to go over budget questions.
- Sent IM 28 information to the Board of Commissioners.
- Visited with M. Kitzmiller and A. Kayl regarding lighting and bid requirements.

- Sent claim into insurance agency on blinker stop sign being hit by a car. We will need to insure all six signs moving forward.
- Visited with B. Hibbard regarding Final Draft of CIP.
- Helped with Department of Justice financial reporting.
- Complaint on garbage pickup, sent it to Public Works.
- Met with G. Markham on not being able to get emails on personal computer. Called NOC and were able to reset the same.
- Visited with Y. Carter on agenda item.
- Met with Technology Center on the future needs of I.T. within the city.
- Drafted two notices for ordinances, sent to the paper.

JULY

Sanitation

Hauled Solid Waste, Recycling, Cardboard and yard waste. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment.

Public works

Performed maintenance on public works equipment. Had numerous conversations with the Public Works Commissioner, City Staff and Mayor. Attended budget meeting, and council meetings. Attended ground breaking ceremony at Norman Ranch.

Code enforcement

Investigated code enforcement violations.

Parks

Mowed, weeded and sprayed weeds. Attended parks board meeting. Held Summerfest

Miscellaneous

Met with insurance adjustors for due to hail damages



SUMMERSET POLICE DEPARTMENT

Monthly Report-July 2024

Calls for service

- 504

Court appearances

- Officer Siferd
- Officer Jonas
- Inv. Regan
- Officer Johnson

Training

- Stop Stick-Full Dept
- Squad Meeting-Full Dept
- OMG Training-Jonas & Juso
- CJIS Training-Nasser, Johnson & Hamelin
- Taser 7CQ Training-Hamelin
- National Advanced SRO Training-Juso
- Crisis Interventional w/ Mentally Ill Subjects-Hamelin
- Domestic Violence Training-Hamelin

Special Events

- City Food Truck Nights
- Summerfest
- Norman Ranch Groundbreaking

Daily

- Regular meetings with Commissioner Markham
- Respond to calls for service
- Evidence.com management
- LEOS reports
- LexisNexis reports
- COPS DOJ Response
- Budget Meeting
- Sontech Open House
- Highway Safety Audit
- Public Safety Day Meeting
- Northwest Prosecutors Meeting
- CJIS Maintenance
- Dispatch Meeting w/ supervisor
- MC User board Meeting
- Department budget

- Onboard New Hire
- Meeting with Firearms Instructor
- Completed employee evaluations
- NIBRS submissions
- NCIC validations

July Wastewater Department report

Daily Operations

7-2 Attended meeting concerning Norman Ranch development.
7-2 Attended Commission meeting.
7-4 Prepared for filling new SBRs.
7-4 Submitted DMR to SDDANR
7-7 Began filling new SBRs.
7-10 Construction meeting with RCS, MUTH, HDR and DPI.
7-10 Talked to Josiah Scull to approve occupancy of Summerset Heights building #2.
7/10-19 Assisted Aqua Aerobics with startup of new SBRs
7-19 Discovered water inside of SBR #4 Decanter electrical box.
7-24 Discovered water inside of SBR #3 Decanter electrical box.
7-24 Aqua Aerobics has agreed to replace all electrical components for SBR #3 & #4 Decanters.
7-24 Attended Construction meeting with RCS, HDR, discussed substantial completion requirements.
7/29-31 Worked with Aqua Aerobics to test new SBR pumps.
7-29 Conducted meter readings for monthly billing.
7-30 Attended budget meeting.
Responded to 17 calls for utility location.
Treated 5 million gallons of wastewater with a daily average of 160 thousand gallons per day

Special Projects

Misc

Final

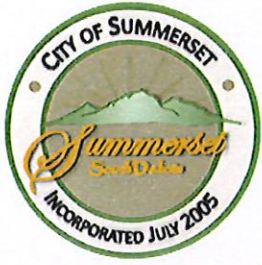
CITY OF SUMMERSET

CAPITAL IMPROVEMENT PLAN

SOUTH DAKOTA

GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

FISCAL YEARS | 2025-2029



FOR:

Lisa Schieffer
City Administrator

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Engineering
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Civil Engineer

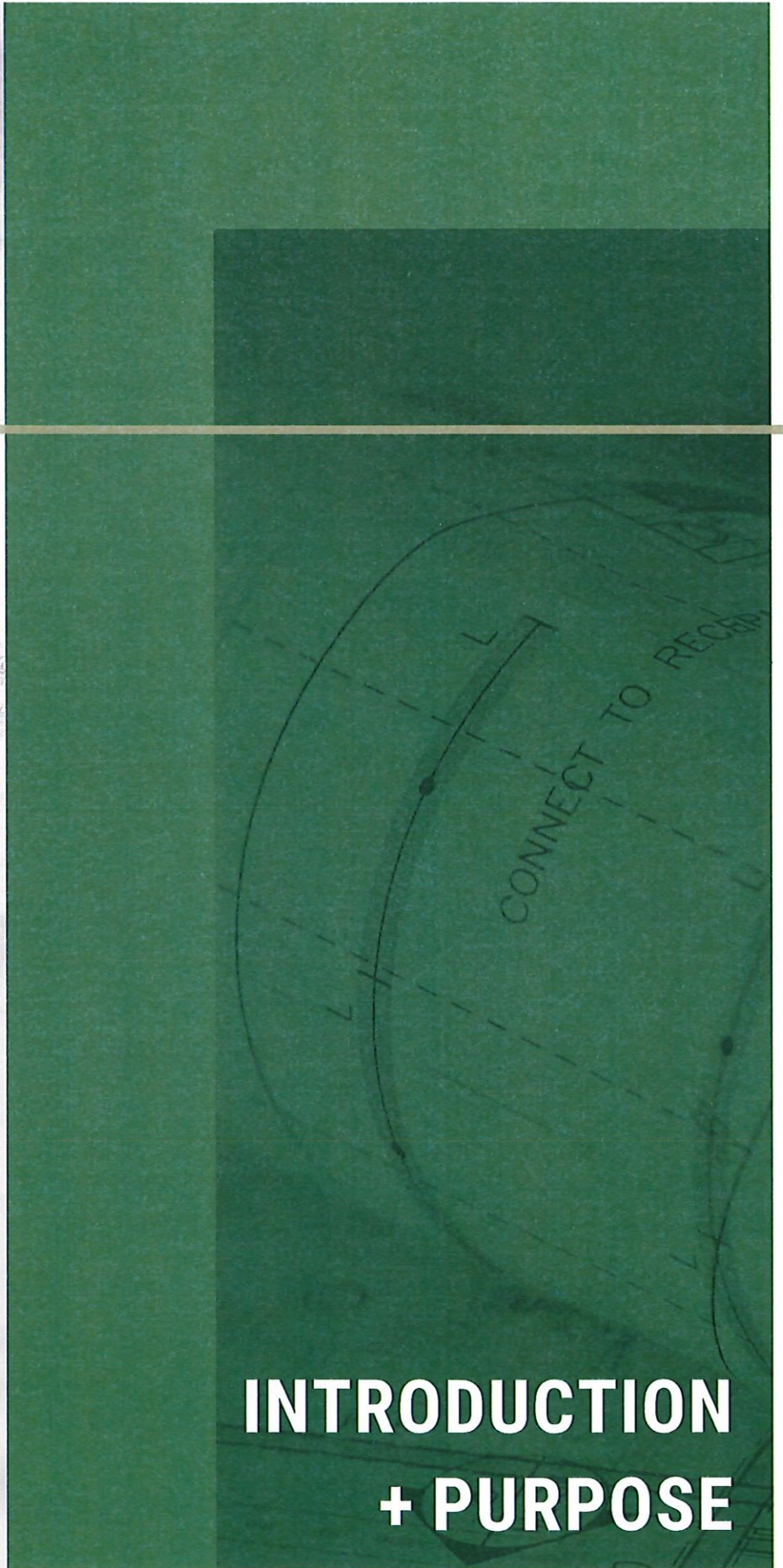
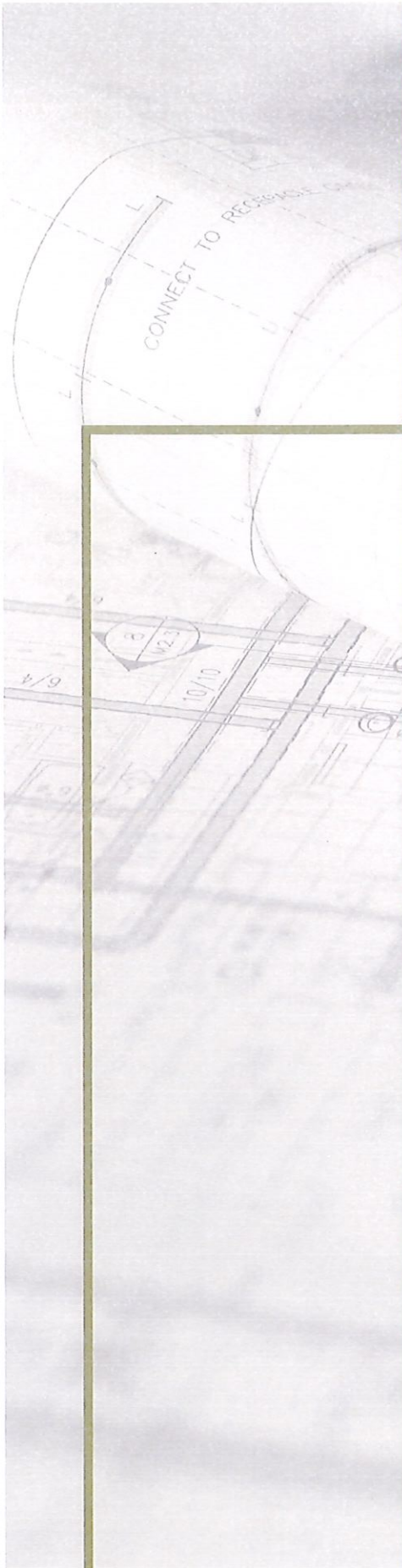
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INTRODUCTION + PURPOSE

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INTRODUCTION + PURPOSE

OVERVIEW

The Capital Improvement Plan (CIP) is a community planning and budgeting tool used to coordinate the identification, timing, and financing of public improvements and major expenditures to a City's infrastructure, equipment, and structures. The CIP includes priority ranking, schedules of project funding, an estimate of project costs, and anticipated financing sources. ISG recommends using this CIP as a living document that is reviewed and updated annually to reflect changes in community needs and priorities.

The CIP provides a working blueprint for sustaining and improving the community's infrastructure and assets and ensuring there is collaboration amongst the City's departments on large-scale improvements. The CIP coordinates strategic planning, financial capacity, and physical development.

CAPITAL IMPROVEMENT PLAN SUMMARY

The CIP is a flexible plan based on improvement planning, equipment and technology needs, and financial projections. Identifying these needs helps to schedule the major public improvements that may be incurred by the City over the next five years. A major public improvement or capital expense is any project or item costing at least \$10,000. Flexibility of the CIP is established through annual review and revision if necessary. The annual review ensures that the program becomes a continuing part of the budgetary process and that it is consistent with changing demands, as well as changing patterns in cost and financial resources.

The CIP can be used to describe the overall objectives of City development, the relationship between projects with respect to timing and need, and the City's fiscal capabilities. If the City has a comprehensive plan, the CIP will serve as a tool for implementing the goals and objectives as they relate to major public improvements or expenditures.

The CIP assists with the following:

- » Providing a systematic approach to planning and initiating capital projects and forecasting the anticipated location, timing, and financing of needed public improvement projects
- » Developing a realistic program of capital spending within the City's projected fiscal capability to finance such projects, avoiding significant changes in the tax levy or bonded indebtedness
- » Coordinating public and private improvement projects to allow adequate time for design and engineering, eliminating duplication of effort and expense
- » Informing the public about proposed future projects and expenditures and providing a guiding document for elected and appointed officials
- » Providing the necessary planning and lead time, in addition to meeting other prerequisites required for successful applications, to certain federal and state grants and funding



PROGRAM DEVELOPMENT

The development of this CIP helps provide clarity to determine short- and long-term needs. In addition to determining needed improvements, it is necessary to identify how to fund the improvements. The following factors are taken into consideration in developing plans for project funding.

Identify Funding Sources

The City has two main sources of revenue for projects: property taxes, which make up the general fund, and enterprise funds, which are primarily used for sanitary sewer and water system improvements. Property taxes and general funds are also used to fund other types of projects, such as transportation and parks and recreation improvements.

Grants + Loans

Private, federal, and state grants and loans are often designated toward applicable projects like sanitary sewer, water utility improvements, trails, and playground equipment.

Explore Project Alternatives

Identifying project alternatives provides flexibility in design, which may result in possible cost savings.

Borrowing Versus Budgeting

Borrowing has administrative and bond counsel costs associated with it and an interest rate that may vary. Budgeting and building special improvement funds each year allows a project reserve to be developed. This will give the City more flexibility to use cash reserves instead of borrowing the full amount for a project. The City should consult with their financial advisor when planning for a large capital expenditure to determine which method is most appropriate.

Economies of Scale

It may be advantageous to group projects together when planning improvements. Doing so potentially creates a more desirable and competitive bidding environment, typically resulting in lower overall project costs. In addition, each project is presented and discussed with City representatives to determine the need and priority.

These conversations include the following considerations:

- » Imminent need
- » Public health and safety concerns
- » Extending the life of infrastructure
- » Potential savings in operating and maintenance costs
- » Funding and grant opportunities

SOURCES OF FUNDING

To fund the anticipated capital improvements, the City can use a variety of sources for specific purposes. For instance, the water utility fund will finance water meter installations but not a street overlay. Therefore, it is important to identify the uses and limitations of the various revenue sources. A brief description of potential sources follows.

General Fund Reserves

General Fund Reserves are the funds remaining after subtracting cash flow and emergency amounts from the City's cash balance, sometimes referred to as the fund balance. The use of the General Fund Reserves is not recommended for capital improvements without significant City staff and Council review.

General Obligation (GO) Bonds

General obligation bonds are backed by the full faith and credit of the subject municipality. GO bonds typically have a lower interest rate than revenue bonds and are repaid through the City's power as a taxing entity.

Intergovernmental Transfers

Intergovernmental transfer funds include revenue sharing from a variety of state and county funding programs per State of South Dakota statute, as well as any special funds or grant dollars received from federal or state programs that are designated for a specific project.

Municipal Sales Tax + Municipal Gross Receipts Tax (MGR)

South Dakota has a base sales tax of 4.5% and allows local governments to add a general municipal sales tax of up to an additional 2%. The City receives approximately \$570,000 annually in municipal sales tax dollars. This funding source is a line item in the City's general fund.

Private Sector Funding

This funding source consists primarily of payments made by developers for the purchase of land, the installation of water, sewer, streets, or other related expenditures. It can also refer to donations made to the City by individuals or groups.

Revenue Bonds

These are bonds issued for improvements made for a specific revenue-producing facility or operation. The debt incurred is repaid from the revenue generated by the facility. If the revenue generated is insufficient, then the difference becomes an annual obligation of the taxpayers and an additional tax levy; these are generally not subject to referendum unless the City will exceed their debt capacity. The debt of the City shall not exceed 5% based upon the assessed valuation of the taxable property for the year preceding. A 10% limit is allowed for the purpose of providing sewer and water subject to voter referendum.

Additional information is provided in the financial analysis in the appendix.

Utility Funds

SANITARY SEWER

Sanitary sewer funds consist of revenue generated from charges for sewage disposal. The cost of operations, existing debt service, and system (capital) improvements determines the ultimate charge levied for the service provided.

The City has utility rate surcharges for the following debt services:

- » CWSRF #1 (Sewer Relining), maturity date 2053

STORM SEWER

Storm sewer funds consist of revenue generated by charging storm sewer utility fees that are used to either partially or fully fund stormwater projects and improvements. The City currently does not have a storm sewer utility fee.

Tax Increment Financing (TIF)

In many cases, cities establish special funds to support capital improvements. TIF is an example of a special fund. TIF revenue is a result of improvements or new development that incrementally increases existing tax value over time. This type of funding mechanism is often used to eliminate blighted conditions or fund economic development activities. The City has five TIF districts:

- » TIF #1 (10)
- » TIF #1 (10A)
- » TIF #1 (Overlap)
- » TIF #2 (SS2)
- » TIF #2 (SS2A)

Special Assessments

Special assessments are specific taxes levied with property taxes to meet the cost of public improvements that benefit the property affected. The City has not previously used special assessments to finance improvements.

Cost Recovery

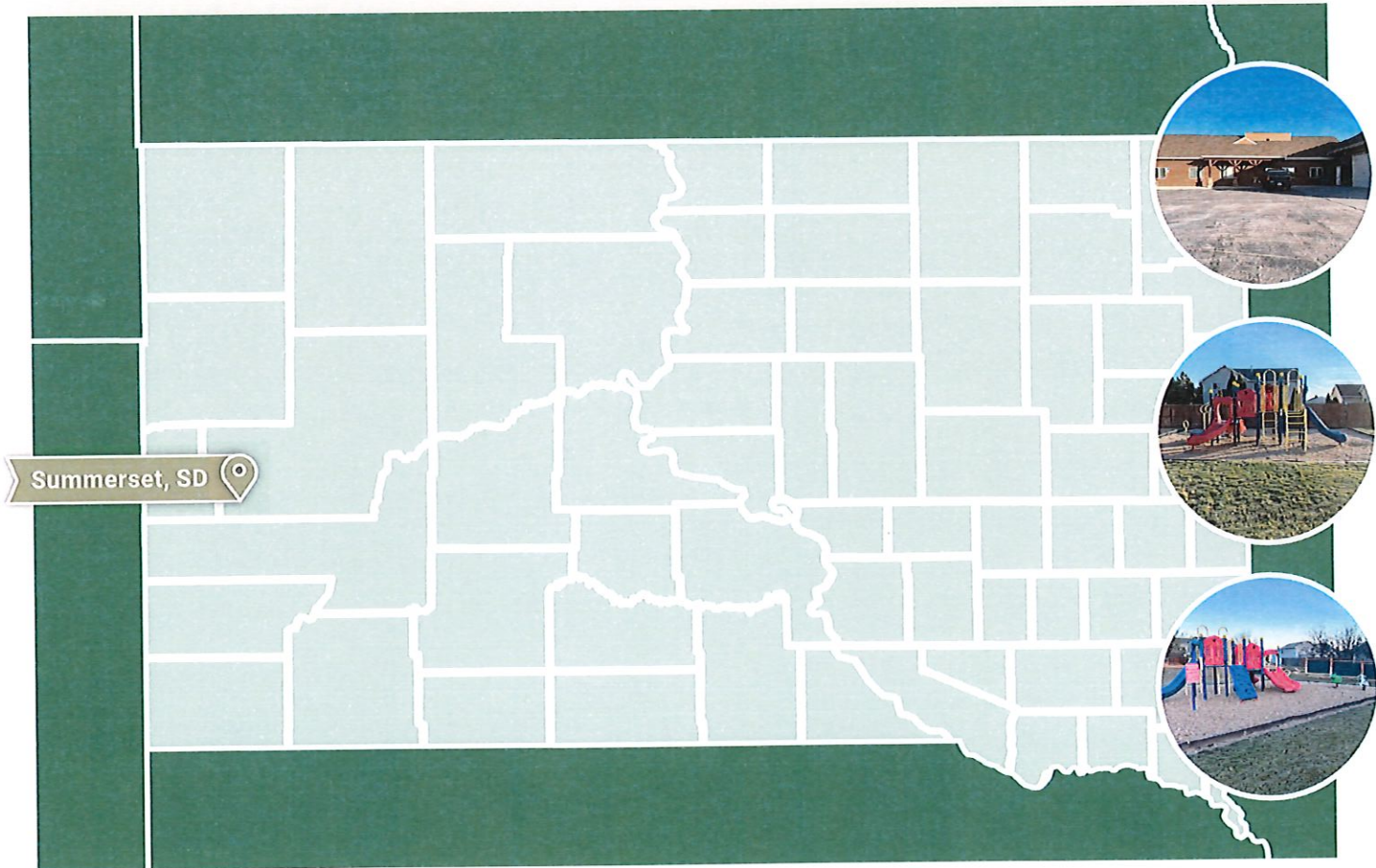
A Cost Recovery is another assessment that can be used to reclaim improvement costs from benefiting properties. Interest cannot be applied to the Cost Recovery area, or Cost Recovery District, and fees are paid at time of platting, replatting, or connection to the facilities. The City has not previously used a Cost Recovery for any previously constructed improvements.

COMMUNITY OVERVIEW

Summerset, South Dakota, is a growing community located in Meade County. The town offers residents a suburban/rural mix feel, combining the best of both worlds for those who appreciate a balance between urban amenities and countryside living. A traditional downtown Main Street hosts a variety of local businesses and contributes to the town's economic vitality. The community takes pride in its vibrant parks, which serve as gathering spaces for residents and provide recreational opportunities for families and individuals of all ages.

One key attraction is proximity to the Black Hills and outdoor recreation. The nearby trails offer exciting activities for nature enthusiasts, hikers, and cyclists, making it an ideal location for those who enjoy an active lifestyle. This blend of small-town charm and access to outdoor adventures contributes to the town's appeal.

The City's leadership is focused on growth and development while preserving its community spirit. The town offers relatively affordable housing options compared to larger urban areas. The City's combination of traditional values, modern amenities, and natural beauty makes it an attractive place for both families and individuals looking for a community that balances small-town charm with opportunities for growth and outdoor recreation.



SUMMERSET DEMOGRAPHIC OVERVIEW

KEY FACTS 2023

3,001
Population

1,621
Daytime Population

39.4
Median Age

1,083
Total Households

2023 HOUSING

81%
Owner Occupied
Housing Units

15%
Vacant
Housing Units

19%
Renter
Occupied Housing

224
Housing Units

2023 AVERAGE HOUSEHOLD EXPENDITURES

\$77,473
Annual
Budget Expenditures

\$2,726
Property Taxes

\$1,397
Education

\$6,396
Health Care

\$5,579
Groceries

\$3,462
Home
Maintenance

\$8,745
Transportation

INCOME

\$77,378
Median Household Income

\$255,847
Median Net Worth

\$32,526
Per Capita Income

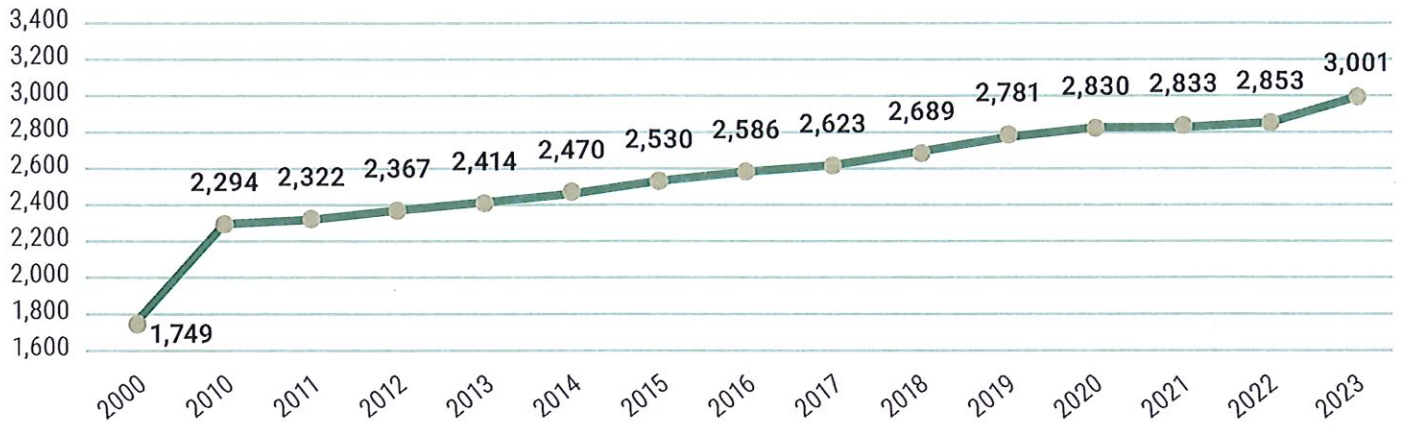
\$235,204
Median Home Value

BUSINESS

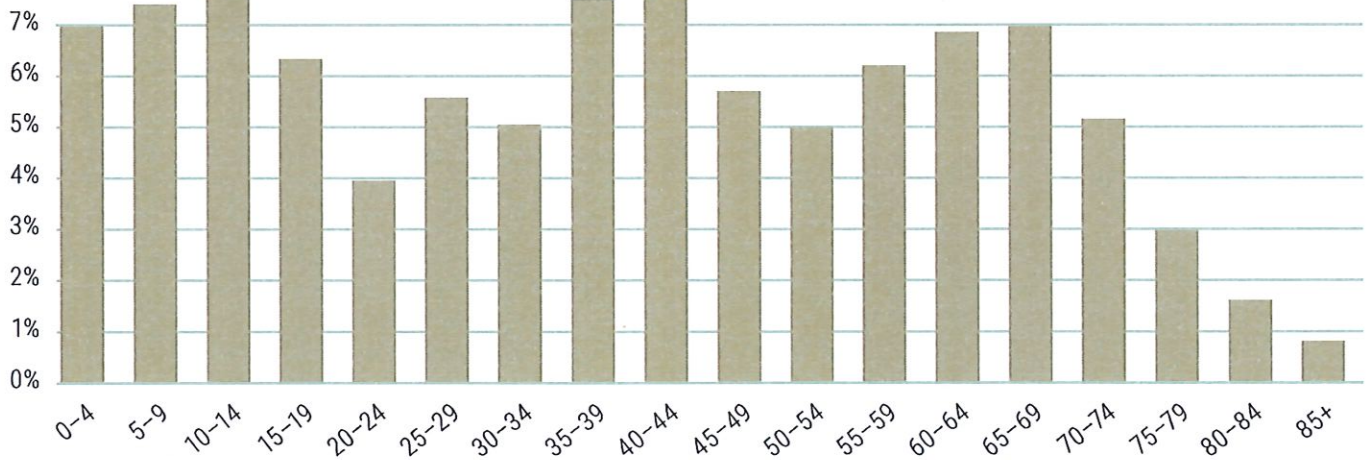
62
Businesses

418
Employees

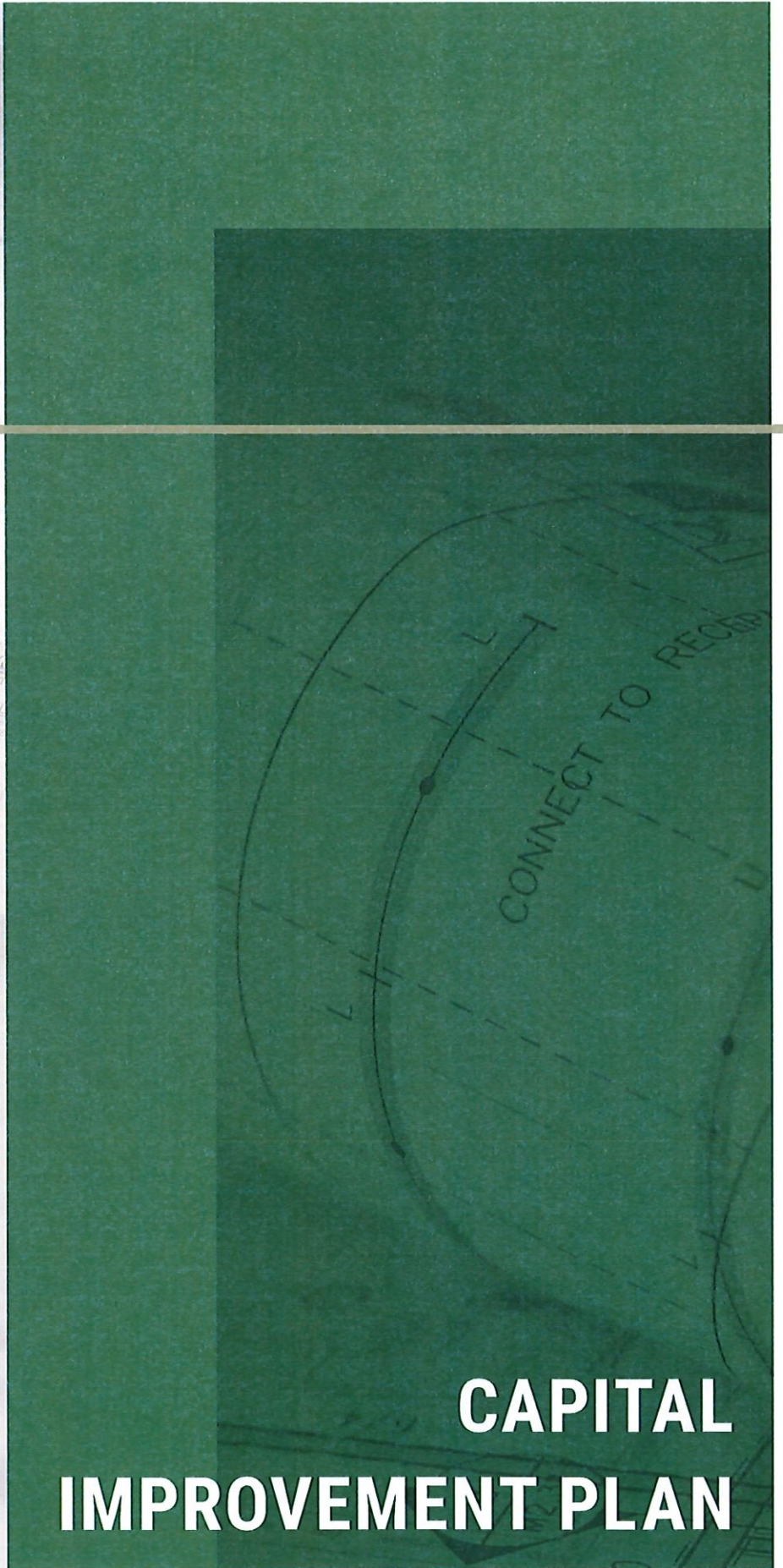
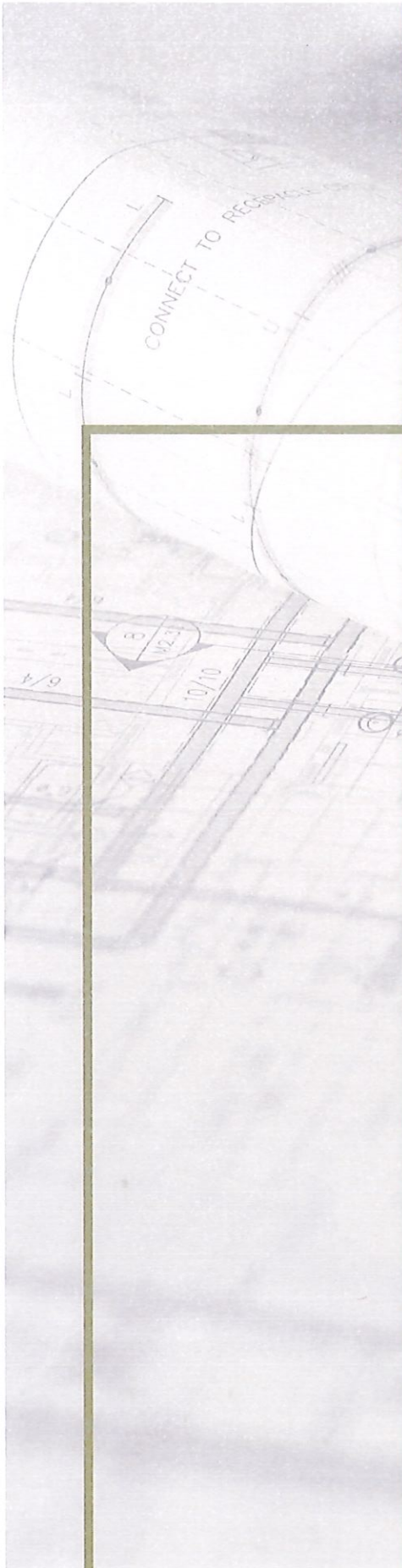
2000-2023 POPULATION TIME SERIES



2023 AGE DISTRIBUTION



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CAPITAL IMPROVEMENT PLAN

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CAPITAL IMPROVEMENT PLAN

CIP DESIGN

To effectively plan for and manage the projects contained in the CIP, activities are placed into program and department categories. The City's activities are divided into four categories:



Infrastructure

UTILITIES

- » Wastewater
- » Stormwater + Drainage

TRANSPORTATION

- » Streets



Facilities

- » City Hall + Police
- » Public Works
- » Wastewater Facility



Parks + Recreation

- » Leisure Lane Park
- » Steamboat Park



Growth + Development

- » Commercial
- » Residential

CITY OF SUMMERSET CIP

To create the City's first CIP, ISG worked with the City Administrator, Public Works Manager, and Wastewater Treatment Plant Superintendent to identify and assess department needs and the condition of City-owned infrastructure. City infrastructure for sanitary sewer, and storm sewer utilities were evaluated by reviewing existing studies and maps, analyzing existing infrastructure, and discussions with City staff. City parks, buildings, and other facilities were also evaluated by ISG staff. Additional input for purchasing and budgeting needs were provided by the City Council and Staff.

An expanded list of proposed projects and expenditures was developed for the City through the evaluation and review process completed by ISG (see Appendix B). City staff and Council members were asked to provide input on prioritizing and narrowing the list of programmed projects by year (see Appendix A).

ISG's multi-disciplinary team created an updated, comprehensive CIP for the City. The results are outlined with implementation strategies in the following pages. While ISG provided a full list of recommended or potential projects, City staff and Council members worked to prioritize and select a list of programmed improvements that are proposed for the next five years as part of this CIP. Additional projects from the full list may be replaced or eliminated at the City's discretion.

Potential funding sources have been identified for programmed improvements within this report. A full list of potential grant programs listings and more information are provided in Appendix C. The appendix also includes the effect financing will have on the City's GO debt capacity.

APPENDICES

The CIP includes the following appendices for reference:

Appendix A: Programmed Improvements + Project Priority List

The programmed improvements are scheduled for the next five years, beginning in Fiscal Year 2025. The programmed improvements are based on the Project Priority List that was determined by City Council and City Staff. ISG recommends City Council and City Staff review the Project Priority List on a yearly basis and adjust or update the CIP accordingly.

Appendix B: Project List + Itemized Project Cost Opinions

A full list of identified projects and expenditures are outlined, along with itemized opinions of probable costs.

Appendix C: Financial Analysis

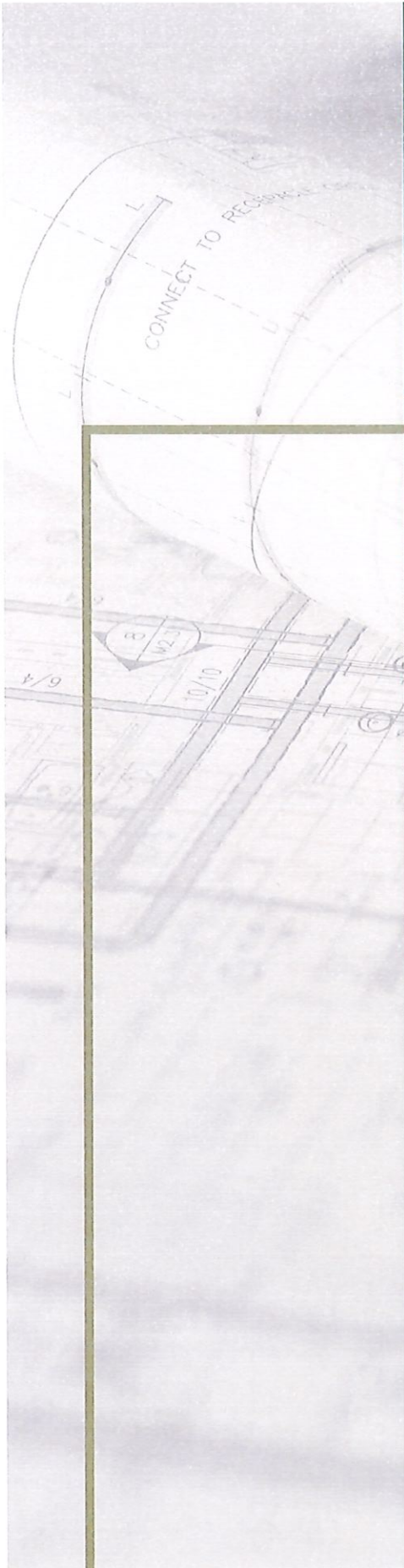
A summary of existing debt, projected debt capacity with planned projects, and a snapshot of projects using general funds.

Appendix D: Utility Maps

Utility maps have been developed for the City to be used for future reference.

Appendix E: Supplemental Information

Supplemental information provided to prepare this CIP. This includes a location map of projects, utility capacity assumptions and calculations, and any documents used for reference in the report.



**SYSTEM OVERVIEW,
RECOMMENDATIONS,
AND PROGRAMMED
IMPROVEMENTS**

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SYSTEM OVERVIEW, RECOMMENDATIONS, AND PROGRAMMED IMPROVEMENTS

INFRASTRUCTURE



WASTEWATER

Collection System

The City provides sanitary sewer service to residential and commercial properties within the City limits. The existing collection system is composed of polyvinyl chloride (PVC) gravity main, and PVC force main pipe. With the collection system containing only PVC pipe, it is likely that the system does not experience significant Inflow and Infiltration (I/I) from cracked or damaged pipes.

Table 1.1 Wastewater Collection System

Pipe Size + Material	Total Length (Feet)
6" PVC	2,500
8" PVC	48,310
10" PVC	9,405
6" PVC FM	10,330
12" PVC	1,400
Total	71,945

Lift Stations

There are three lift stations that are part of the City's collection system:

- » Northeast Lift Station
- » Plant Lift Station
- » Southwest Lift Station

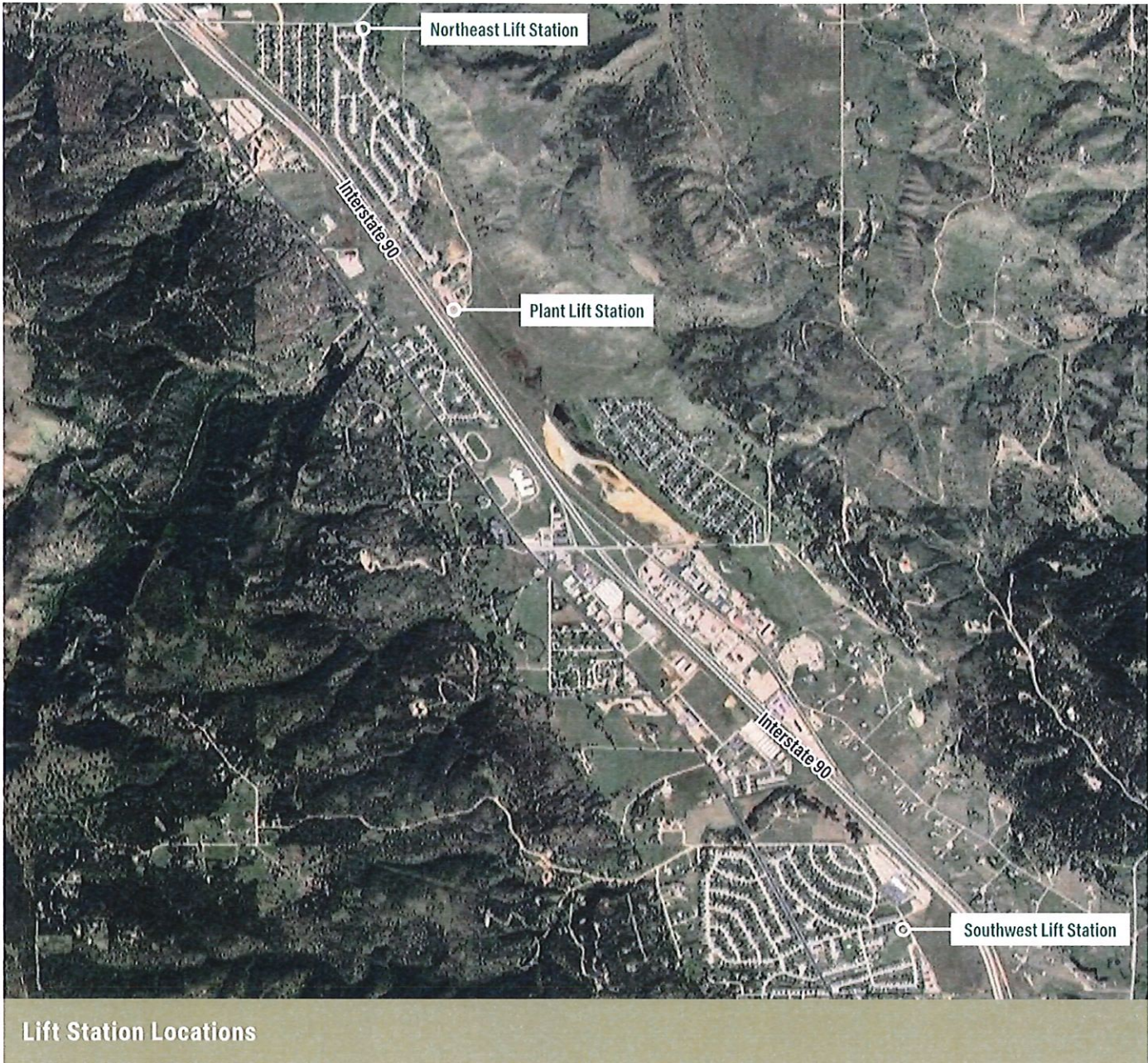
The northeast and southwest lift stations are local lift stations, which means they take wastewater collected from a smaller area and pump it up to another part of the collection system. The main plant lift station pumps all wastewater from the collection system up into the Summerset Wastewater Treatment Plant (SWWTP) for treatment.

Table 1.2 Lift Stations

Facility ID	Type	Main Size (in.)
Northeast Lift Station	Wet Well/ Dry Well	6 Force Main
Plant Lift Station	Wet Well/ Dry Well	12
Southwest Lift Station	Wet Well/ Dry Well	6 Force Main



Southwest Lift Station



Wastewater Treatment

Summerset operates a mechanical wastewater treatment facility in the northern section of the City along Interstate 90. The facility began operation in 2004, the plant had upgrades in 2012 to add reed beds for solids treatment and 2018 to add effluent equalization and effluent filtration to enhance removal of total suspended solids (TSS). The treatment process is as follows:

1. Pretreatment: Influent enters a submersible influent lift station, and is lifted into a spiral screen channel.
2. Screened effluent is sent through a six-inch Parshall flume to the sequencing batch reactor (SBR) tanks.
3. SBR effluent flow is sent to filter in the equalization tanks.
4. Effluent is lifted into cloth media filters for ultraviolet (UV) disinfection.
5. UV disinfection of final effluent discharges into an unnamed tributary of Stagebarn Canyon Creek.

Capacity

The system is designed for an average of 0.17 million gallons per day (MGD) according to a Wastewater Treatment Plant Expansion Report prepared by HDR. The current expansion of the facility will increase the capacity to 0.37 MGD. The reported average daily flow is at or exceeding the 0.17 MGD design flow.

RECOMMENDATION

- » Complete Wastewater Treatment Plant improvements

WATER SYSTEM

Supply + Demand

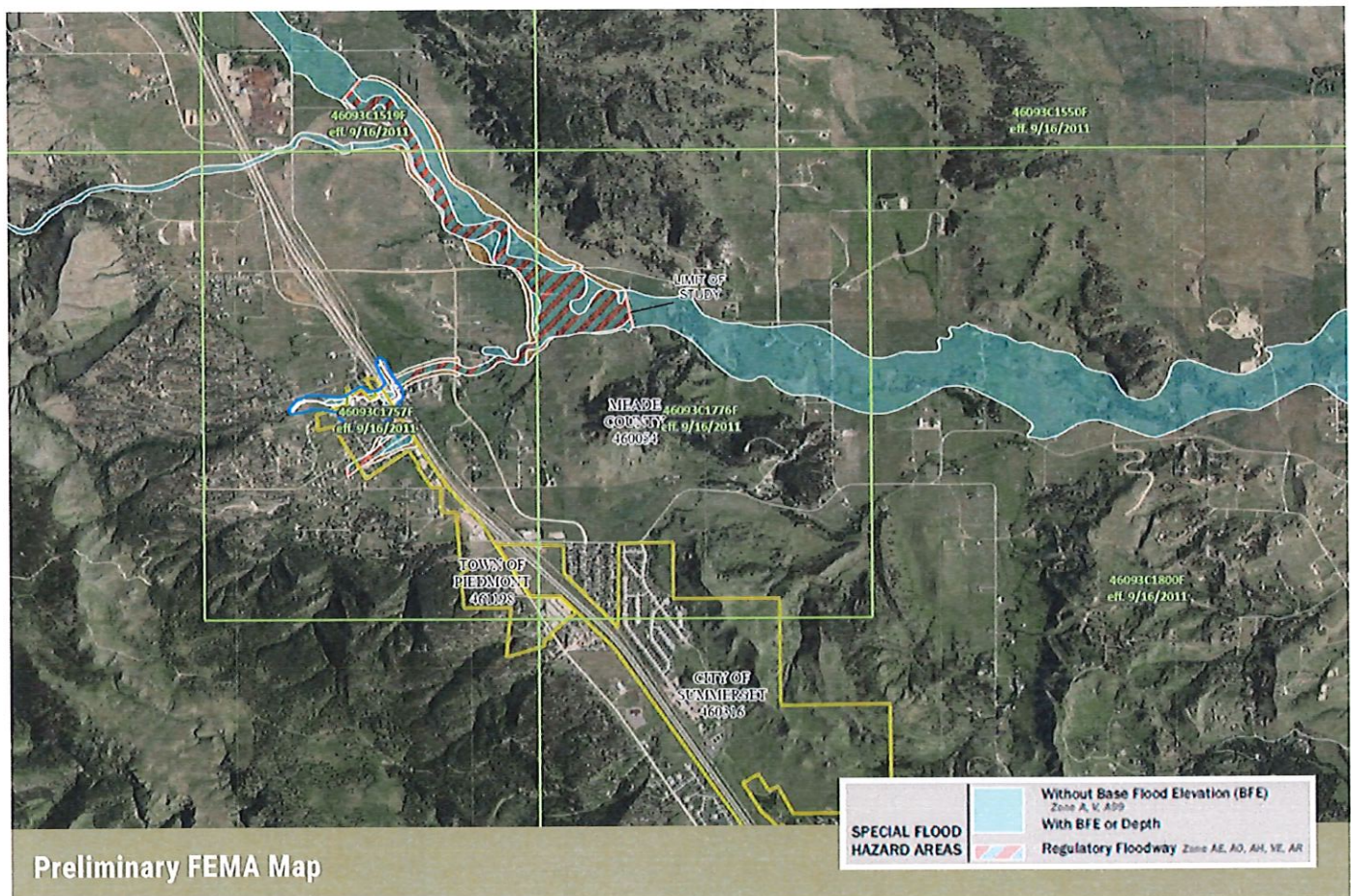
Water is supplied to residential and commercial users within City limits. The water is mainly sourced from Black Hawk Water User District. Diamond D Water Company provides water service to the Sun Valley Estate Subdivision along County Highway MC-4. Water users are billed directly from Black Hawk Water User District or Diamond D Water Company rather than by the City; therefore, the City does not have a water contract with either water provider. All water distribution lines are serviced maintained and improved by the respective water companies.

STORMWATER

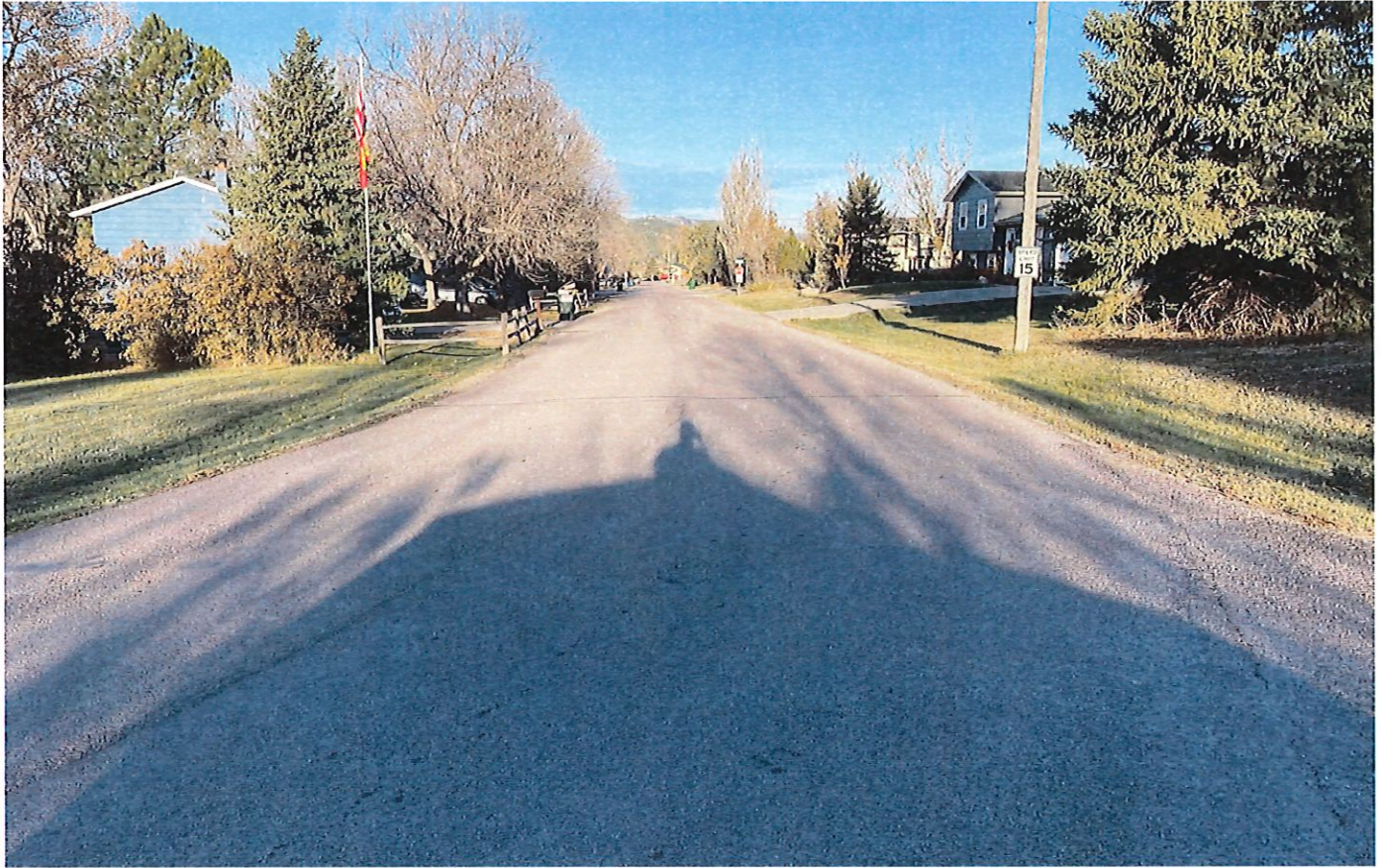
Existing Conditions

Stormwater is primarily conveyed through curb and gutter to storm sewer inlets where it enters regional open channels. Culverts are used where roads cross the open channels. Storm sewer is present throughout the City, flowing water to regional detention ponds. The City has a water basin divide near High Meadows Drive. Storm water south of High Meadows Drive is generally conveyed to the southeast towards Boxelder Creek, while stormwater north of High Meadows Drive is conveyed to the north towards Elk Creek.

Flood plain boundaries are under development by the Federal Emergency Management Agency (FEMA). Prior to this, Summerset was mapped by FEMA in 2011. Once the final map is effective, it will be used to determine flood plain boundary for both 100-year and 500-year events.



Development within the 100-year floodplain boundary requires flood insurance for structures, unless the topography is changed with development. In this case, a Letter of Map Revision (LOMR) would need to be approved by FEMA to show the area is no longer within the 100-year floodplain.



STREETS

Existing Conditions

Interstate 90 bisects the City. Sturgis Road is the main thoroughfare in Summerset, running parallel to Interstate 90. It goes as far south as Rapid City, transitioning into Main Street. Sturgis Road also goes as far north as Tilford transitioning into County Highway MC-8A. There are two crossings over Interstate 90 within City limits allowing access to the east/west side of the City. Sturgis Road is a rural section with asphalt surfacing. A majority of the remaining streets are rural or urban sections with asphalt surfacing. A limited number of streets are gravel.

RECOMMENDATION

- » Develop and maintain a Pavement Management Plan (PMP). A PMP will establish a yearly plan for street construction, maintenance practices, and a budget or funding sources. This should include a plan and budget for patching, chip seals, overlays, full reconstruction, and other options as desired.

PARKS



Leisure Lane Park

Leisure Lane Park is located in the heart of Summerset on Leisure Lane. The park contains multiple playground areas, picnic shelters and tables, a basketball court, an asphalt parking lot, and fenced in open space for outdoor events and gatherings. Leisure Lane Park also provides portable restrooms and a community garden area. The park is fully maintained by the City.

RECOMMENDATION

- » Provide sidewalks throughout the park connecting the different sections of the park together.



Steamboat Park

Steamboat Park is located in the northeast section of Summerset along Steamboat Road. The park contains playground equipment, a picnic shelter and tables, park benches, and a basketball court. The back side of the park contains a drainage channel that conveys stormwater west under Interstate 90. The park is maintained by the City.

RECOMMENDATION

- » Provide sidewalks throughout the park connecting the different sections of the park together.

FACILITIES



City Hall + Police

The existing combined City Hall and Police Station is located at the intersection of Leisure Lane and Sturgis Road. The existing police station garage floor drains toward the back wall, the floor needs to be modified to drain to the floor drain. An existing vestibule needs to be replaced with high-impact gypsum board. Doors and door hardware need to be replaced. Other needed improvements include replacing the rooftop units and light fixtures.

Public Works

The Public Works Shop is located at the end Glenwood Drive near the existing water treatment plant. The metal sided building is in good operating condition. There is no potable water in either the public works shop or the wastewater office. Potable water service should be installed to the building. Other improvement to the building include adding a concrete apron to be used for washing equipment, and paving the parking lot to reduce dust around the shop. Installing additional exterior receptacles, security cameras, and an automatic gate opener would improve the usability and security of the building.

Wastewater Facility

The Wastewater Facility is located south of the Sun Valley Estates adjacent to Interstate 90. The facility is in good condition and an expansion is under construction. There are no security cameras outside of the building. Cameras should be installed. The furnace and associated outdoor condenser needs to be replaced as it is nearing the end of useful service life. Security fencing needs to be installed around the reed ponds.

GROWTH + DEVELOPMENT



Existing Conditions

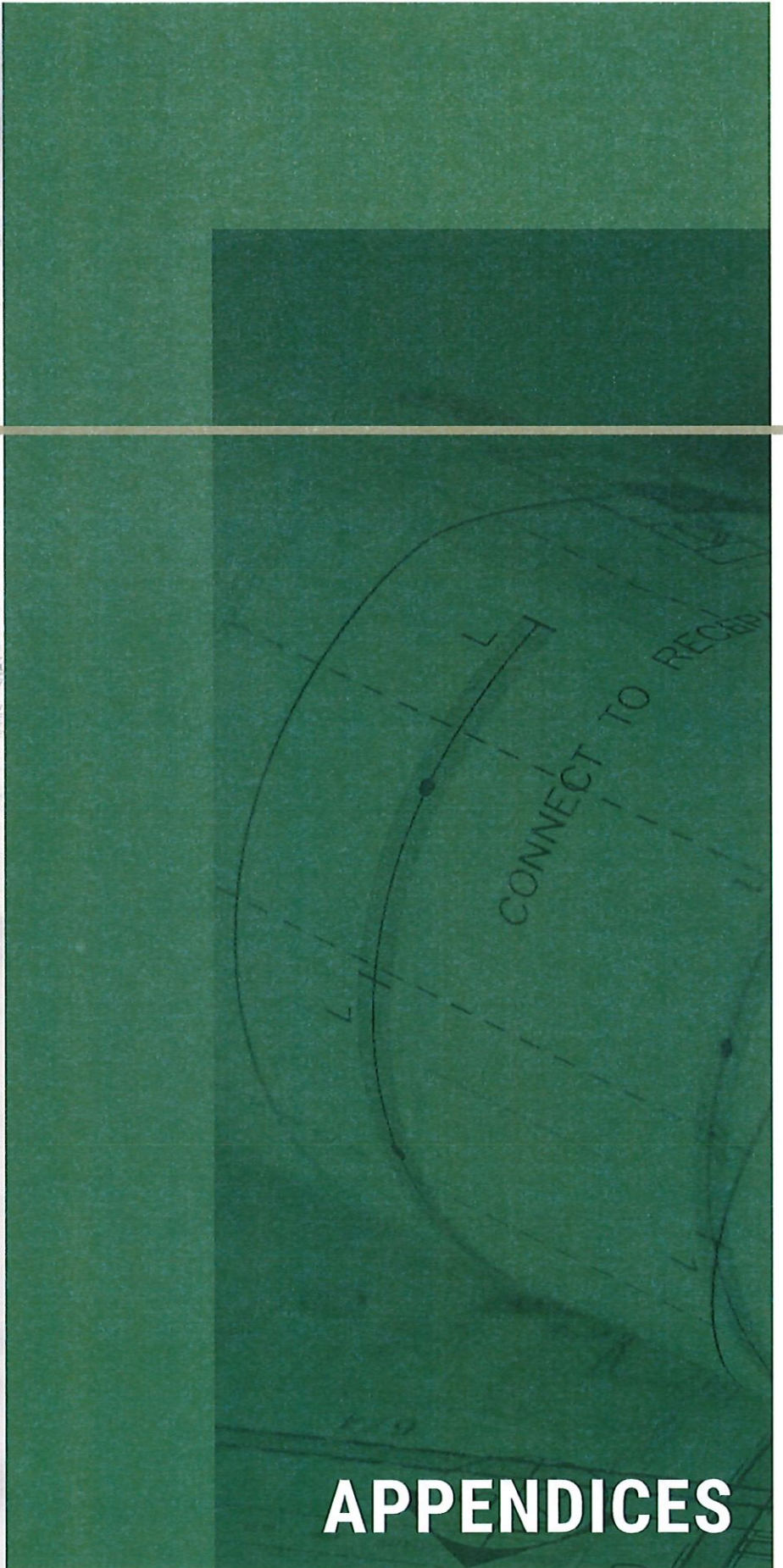
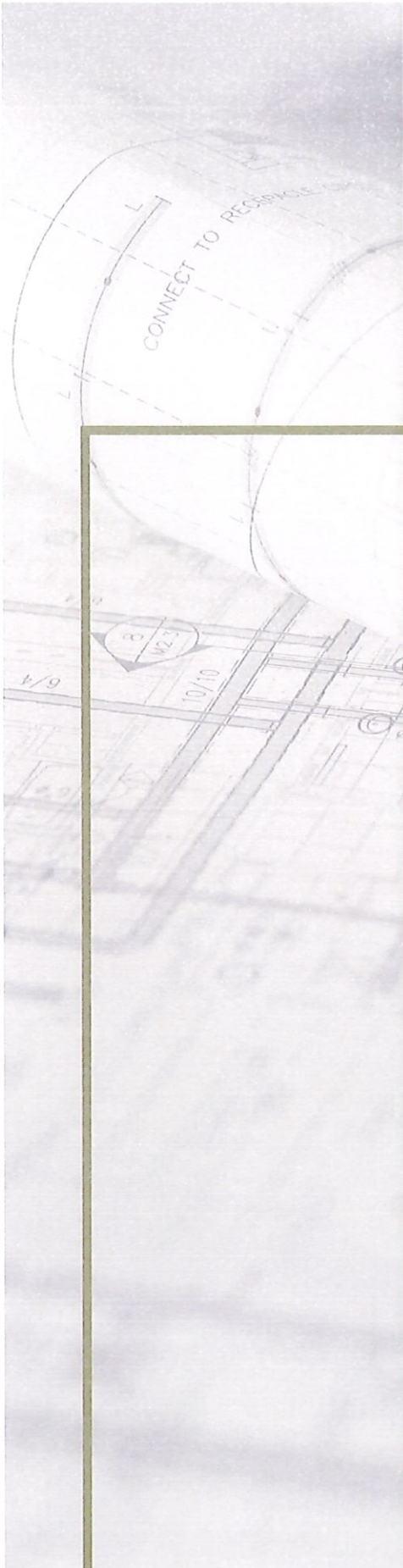
The City has identified a possible area for residential development on the south side of the City. There are many details that need to be coordinated to finalize adequate land for the proposed 160-acre residential development. The proposed development would supply space for 324 future homes. A lift station would need to be constructed to serve the development and surrounding area with sanitary sewer.

The City's goal is to lead future development and plan future infrastructure rather than having a developer guide growth. The City's control of local wastewater would give them the ability to plan and provide wastewater for development, leaving coordination of water and road development for the developer.

Summerset has identified a need for a second access on the south end of the Sun Valley Development to allow for emergency access. The City has also identified a potential area of annexation in the central part of the City. This annexation would help assist in the City's goal of doubling the current population in the next five years.

RECOMMENDATIONS

- » Coordinate with South Dakota Department of Transportation (SDDOT) on the second access point for the Sun Valley Development
- » Plan for long-term growth to the south of the City
 - Growth determination will provide size and location for a new lift station



APPENDICES

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APPENDIX A: PROGRAMMED IMPROVEMENTS BY YEAR

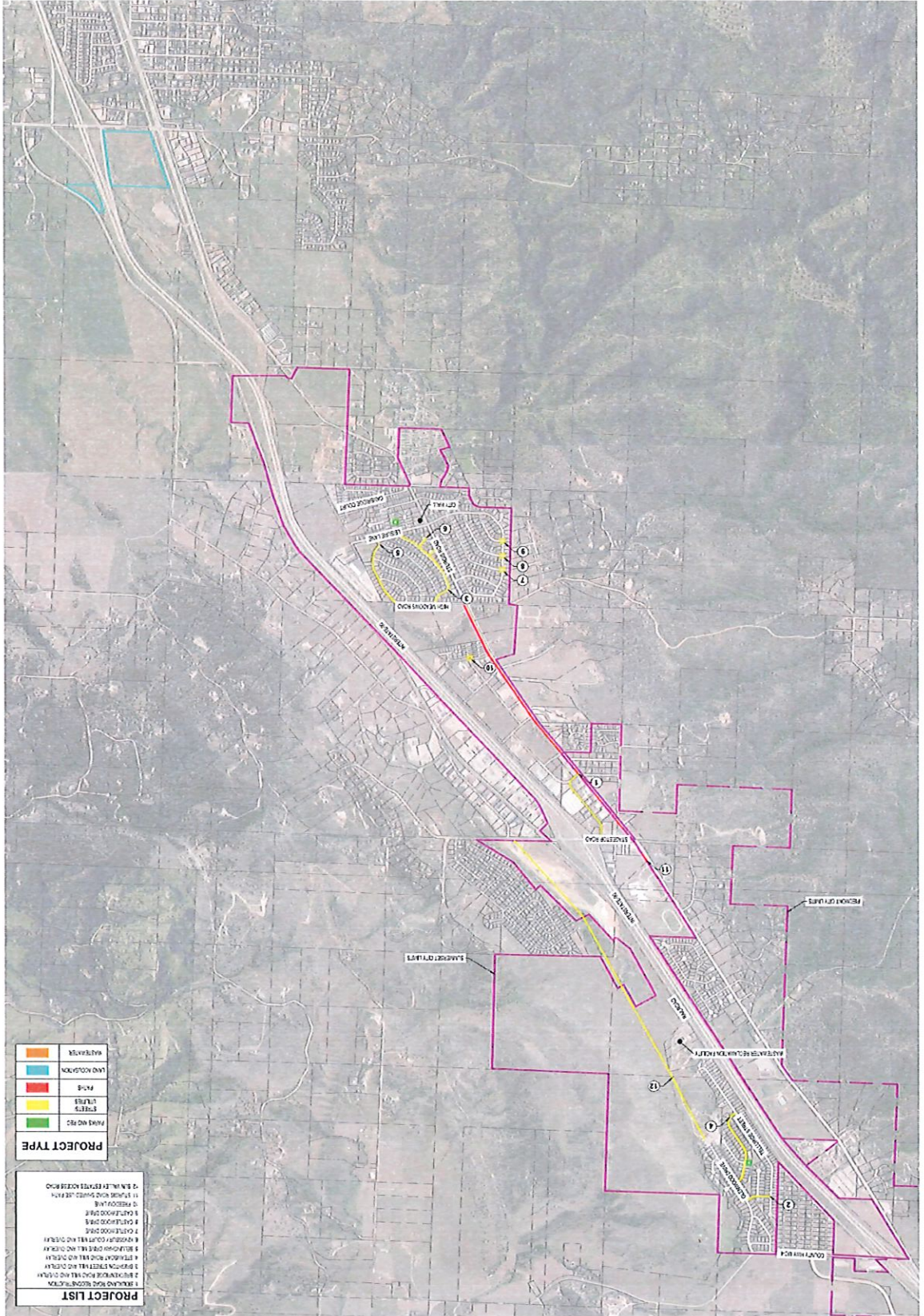
ISG recommends the City Council review the CIP on an annual basis to adjust priorities accordingly. A project priority list shows the five-year schedule of programmed improvements by year beginning in 2025.

Table 1.3 Project Schedule

No.	Project	2025	2026	2027	2028	2029	Future
1	Siouxland Road Reconstruction	\$67,180	\$877,200				
2	Breckenridge Road Mill + Overlay		\$6,290	\$82,019			
3	Brighton Street and Green Point Court Mill and Overlay			\$24,670	\$322,030		
4	Steamboat Road Mill + Overlay				\$18,530	\$241,948	
5	Bellingham Drive Mill + Overlay					\$16,530	\$215,800
6	Kingsbury Court						\$61,550
7	Remington Street and Castlewood Drive Drain Pan and Fillets			\$22,000			
8	Ventura Lane and Castlewood Drive Drain Pan + Fillets			\$22,000			
9	Laramie Lane and Castlewood Drive Drain Pan + Fillets			\$22,000			
10	Freedom Place + Freedom Lane Drain Pan			\$16,090			
11	Sturgis Road Shared Use Path						\$1,701,378
12	Sun Valley Estates Access Road						\$8,140,120
Yearly Totals		\$67,180	\$883,490	\$188,779	\$340,560	\$258,478	\$10,118,848

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APPENDIX B: EXPANDED PROJECT LIST



PROJECT LOCATIONS



Architecture + Engineering + Environmental + Planning

SUMMERSSET CIP
PROJECT NO. 23-2788

ISC.com

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Table 1.4 Itemized Project Cost

No.	Project	Cost	Description	Composite (1-10, 1=Highest)
1	Siouxland Road Reconstruction	\$944,380	Proposed improvements include full reconstruction of Siouxland Road with 6" HMA pavement (minimum thickness via 2016 Design Criteria), as well as replacement of existing culverts along Siouxland Road.	
2	Breckenridge Road Mill + Overlay	\$88,309	Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.	
3	Brighton Street/ Green Point Court Mill + Overlay	\$346,700	Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.	
4	Steamboat Road Mill + Overlay	\$260,478	Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.	
5	Bellingham Drive Mill + Overlay	\$232,330	Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.	
6	Kingsbury Court	\$61,550	Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.	
7	Remington Street and Castlewood Drive Drain Pan and Fillet	\$22,000	Project includes replacement of drain pan and fillets.	
8	Ventura Lane and Castlewood Drive Drain Pan and Fillet	\$22,000	Project includes replacement of drain pan and fillets.	
9	Laramie Lane and Castlewood Drive Drain Pan and Fillet	\$22,000	Project includes replacement of drain pan and fillets.	
10	Freedom Place and Freedom Lane Drain Pan	\$16,090	Project includes replacement of drain pan.	
11	Sturgis Road Shared Use Path	\$1,701,378	Project includes construction of a shared use path along Sturgis road from Summerset subdivision to Stagebarn Middle school.	
12	Sun Valley Estates Access Road	\$8,140,120	Proposed improvements include new access road that extends from Glenwood Drive to the south to provide a second access point to the Sun Valley Estates housing development.	

APPENDIX TABLE KEY			
LS: Lump sum	TN: Ton	RCP: Reinforced concrete pipe	PCC: Portland cement concrete
CY: Cubic yard	SF: Square foot	SDR: Standard dimension ratio	PEX: Cross-linked polyethylene
EA: Each	SY: Square yard		
LF: Linear foot			

Table 1.5 Engineer's Opinion of Probable Cost: Siouxland Road Reconstruction

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$15,000	\$15,000
2	Remove HMA Pavement	SY	4,300	\$12	\$51,600
3	Remove PCC Pavement	SY	550	\$15	\$8,250
4	Remove and Reset Mailbox and Post	EA	10	\$150	\$1,500
5	Remove Storm Sewer Culvert	LF	420	\$35	\$14,700
6	Remove Gravel Surfacing	CY	25	\$8	\$200
7	Unclassified Excavation	CY	1,875	\$30	\$56,250
8	Subgrade Preparation	SY	5,400	\$3	\$16,200
9	Subbase, Crushed Aggregate, 6"	TN	1,525	\$30	\$45,750
10	Storm Sewer, RCP, 12" Culvert	LF	400	\$95	\$38,000
11	Storm Sewer, RCP, 15" Culvert	LF	40	\$115	\$4,600
12	Driveway Pavement, 6"	SY	550	\$85	\$46,750
13	HMA Pavement, 6", 24' Width	TN	1,685	\$150	\$252,750
14	Geotextile Fabric for Subgrade Stabilization	SY	5,400	\$10	\$54,000
15	Testing	LS	1	\$10,000	\$10,000
16	Mobilization	LS	1	\$43,000	\$43,000
Construction Cost					\$658,550
20% Construction Contingency					\$131,710
Total Estimated Construction Cost					\$790,260
Survey					\$7,910
Design Engineering					\$59,270
Bidding + Contract Documents					\$7,910
Construction Engineering					\$55,320
Administration + Legal					\$23,710
Total Estimated Project Cost:					\$944,380

Proposed improvements include full reconstruction of Siouxland Road with 6" HMA pavement (min thickness via 2016 Design Criteria), as well as replacement of existing culverts along Siouxland Road.

Table 1.6 Engineer's Opinion of Probable Cost: Breckenridge Road Mill + Overlay

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$5,000	\$5,000
2	Cold Milling Asphalt Concrete, 2"	SY	2,261	\$6	\$13,566
3	Adjust Manhole	EA	3	\$1,500	\$4,500
4	HMA Pavement, 2", 28' Width	TN	210	\$150	\$31,500
5	Mobilization	LS	1	\$7,000	\$7,000
Construction Cost					\$61,566
20% Construction Contingency					\$12,313
Total Estimated Construction Cost					\$73,879
Survey					\$740
Design Engineering					\$5,550
Bidding + Contract Documents					\$740
Construction Engineering					\$5,180
Administration + Legal					\$2,220
Total Estimated Project Cost:					\$88,309

Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.

Table 1.7 Engineer's Opinion of Probable Cost: Breckenridge Road Mill + Overlay

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	1	10,000	\$10,000	\$10,000
2	Remove and Reset Mailbox and Post	11	250	\$2,750	\$1,650
3	Epoxy Pavement Marking Paint, 4" White	90	5	\$450	\$450
4	Cold Milling Asphalt Concrete, 2"	8,300	6	\$49,800	\$41,500
5	Adjust Manhole	8	1,500	\$12,000	\$12,000
6	HMA Pavement, 2", 28' Width	1,005	150	\$150,750	\$145,725
7	Mobilization	1	16,000	\$16,000	\$15,000
Construction Cost					\$241,750
20% Construction Contingency					\$48,350
Total Estimated Construction Cost					\$290,100
Survey					\$2,910
Design Engineering					\$21,760
Bidding + Contract Documents					\$2,910
Construction Engineering					\$20,310
Administration + Legal					\$8,710
Total Estimated Project Cost					\$344,780

Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.

Table 1.8 Engineer's Opinion of Probable Cost: Steamboat Road Mill + Overlay

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$10,000	\$10,000
2	Remove and Reset Mailbox and Post	EA	16	\$250	\$4,000
3	Remove + Reset Luminaire Pole	EA	3	\$700	\$2,100
4	Salvage Traffic Sign for Reset	EA	6	\$80	\$480
5	Reset Sign	EA	6	\$95	\$570
6	Cold Milling Asphalt Concrete, 2"	SY	5,790	\$6	\$34,740
7	Adjust Manhole	EA	6	\$1,500	\$9,000
8	HMA Pavement, 2", 28' Width	TN	705	\$150	\$105,750
9	Mobilization	LS	1	\$15,000	\$15,000
Construction Cost					\$181,640
20% Construction Contingency					\$36,328
Total Estimated Construction Cost					\$217,968
Survey					\$2,180
Design Engineering					\$16,350
Bidding + Contract Documents					\$2,180
Construction Engineering					\$15,260
Administration + Legal					\$6,540
Total Estimated Project Cost:					\$260,478

Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.

Table 1.9 Engineer's Opinion of Probable Cost: Bellingham Drive Mill and Overlay

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$10,000	\$10,000
2	Remove and Reset Mailbox and Post	EA	17	\$150	\$2,550
3	Cold Milling Asphalt Concrete, 2"	SY	5,325	\$6	\$31,950
4	Adjust Manhole	EA	6	\$1,500	\$9,000
5	HMA Pavement, 2", 28' Width	TN	650	\$150	\$97,500
6	Mobilization	LS	1	\$11,000	\$11,000
Construction Cost					\$162,000
20% Construction Contingency					\$32,400
Total Estimated Construction Cost					\$194,400
Survey					\$1,950
Design Engineering					\$14,580
Bidding + Contract Documents					\$1,950
Construction Engineering					\$13,610
Administration + Legal					\$5,840
Total Estimated Project Cost					\$232,330

Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.

Table 1.10 Engineer’s Opinion of Probable Cost: Kingsbury Court Mill and Overlay

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$3,000	\$3,000
2	Remove and Reset Mailbox and Post	EA	2	\$150	\$300
3	Cold Milling Asphalt Concrete, 2"	SY	1,470	\$5	\$7,350
4	Adjust Manhole	EA	1	\$1,500	\$1,500
5	HMA Pavement, 2", 28' Width	TN	185	\$150	\$27,750
6	Mobilization	LS	1	\$3,000	\$3,000
Construction Cost					\$42,900
20% Construction Contingency					\$8,580
Total Estimated Construction Cost					\$51,480
Survey					\$520
Design Engineering					\$3,870
Bidding + Contract Documents					\$520
Construction Engineering					\$3,610
Administration + Legal					\$1,550
Total Estimated Project Cost:					\$61,550

Project includes 2" cold milling and HMA overlay. Street signs and light poles will need to be removed and reset during construction. Manhole adjustments will also be necessary.

Table 1.11 Engineer's Opinion of Probable Cost: Castlewood Drive and Remington Street Drain Pan Improvements

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$1,500	\$1,500
2	Remove Concrete Pavement	SY	60	\$35	\$2,100
3	Remove Concrete Curb + Gutter	LF	50	\$20	\$1,000
4	PCC Fillet Section, 6"	SY	45	\$110	\$4,950
5	Concrete Approach Pavement, 6"	SY	15	\$135	\$2,025
6	PCC Curb and Gutter	LF	50	\$45	\$2,250
7	Mobilization	LS	1	\$1,500	\$1,500
Construction Cost					\$15,325
20% Construction Contingency					\$3,065
Total Estimated Construction Cost					\$18,390
Survey					\$190
Design Engineering					\$1,380
Bidding + Contract Documents					\$190
Construction Engineering					\$1,290
Administration + Legal					\$560
Total Estimated Project Cost:					\$22,000

Project Includes replacement of drain pan and fillets.

Table 1.12 Engineer's Opinion of Probable Cost: Castlewood Drive/Ventura Lane Drain Pan Improvements

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$1,500	\$1,500
2	Remove Concrete Pavement	SY	60	\$35	\$2,100
3	Remove Concrete Curb + Gutter	LF	50	\$20	\$1,000
4	PCC Fillet Section, 6"	SY	45	\$110	\$4,950
5	Concrete Approach Pavement, 6"	SY	15	\$135	\$2,025
6	PCC Curb and Gutter	LF	50	\$45	\$2,250
7	Mobilization	LS	1	\$1,500	\$1,500
Construction Cost					\$15,325
20% Construction Contingency					\$3,065
Total Estimated Construction Cost					\$18,390
Survey					\$190
Design Engineering					\$1,380
Bidding + Contract Documents					\$190
Construction Engineering					\$1,290
Administration + Legal					\$560
Total Estimated Project Cost					\$22,010

Project Includes replacement of drain pan and fillets.

Table 1.13 Engineer's Opinion of Probable Cost: Castlewood Drive/Laramie Lane Drain Pan Improvements

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$1,500	\$1,500
2	Remove Concrete Pavement	SY	60	\$35	\$2,100
3	Remove Concrete Curb + Gutter	LF	50	\$20	\$1,000
4	PCC Fillet Section, 6"	SY	45	\$110	\$4,950
5	Concrete Approach Pavement, 6"	SY	15	\$135	\$2,025
6	PCC Curb and Gutter	LF	50	\$45	\$2,250
7	Mobilization	LS	1	\$1,500	\$1,500
Construction Cost					\$15,325
20% Construction Contingency					\$3,065
Total Estimated Construction Cost					\$18,390
Survey					\$190
Design Engineering					\$1,380
Bidding + Contract Documents					\$190
Construction Engineering					\$1,290
Administration + Legal					\$560
Total Estimated Project Cost:					\$22,000

Project Includes replacement of drain pan and fillets.

Table 1.14 Engineer's Opinion of Probable Cost: Freedom Place/Freedom Lane Drain Pan Improvements

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$1,500	\$1,500
2	Remove Concrete Pavement	SY	40	\$35	\$1,400
3	Remove Asphalt Concrete Pavement	SY	20	\$20	\$400
4	Concrete Approach Pavement, 6"	SY	20	\$135	\$2,700
5	PCC Fillet Section, 6"	SY	40	\$110	\$4,400
6	Mobilization	LS	1	\$800	\$800
Construction Cost					\$11,200
20% Construction Contingency					\$2,240
Total Estimated Construction Cost					\$13,440
Survey					\$140
Design Engineering					\$1,010
Bidding + Contract Documents					\$140
Construction Engineering					\$950
Administration + Legal					\$410
Total Estimated Project Cost					\$16,090

Project Includes replacement of drain pan.

Table 1.15 Engineer’s Opinion of Probable Cost: Sturgis Road Shared Use Path

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$25,000	\$25,000
2	Remove Asphalt Concrete Pavement	SY	725	\$20	\$14,500
3	Remove Concrete Pavement	SY	480	\$23	\$11,040
4	Remove Granular Surfacing	CY	500	\$8	\$4,000
5	Unclassified Excavation	CY	14,000	\$25	\$350,000
6	Scarify and Recompact Subgrade	SY	9,500	\$3	\$28,500
7	Subbase, Crushed Aggregate, 6"	TN	2,850	\$30	\$85,500
8	Geotextile Fabric for Subgrade Stabilization	SY	9,500	\$8	\$76,000
9	6" Concrete Sidewalk	SF	59,650	\$8	\$477,200
10	Type A Detectable Warnings	SF	240	\$80	\$19,200
11	Erosion Control	LS	1	\$12,500	\$12,500
12	Concrete Washout Area	EA	2	\$2,500	\$5,000
13	Mobilization	LS	1	\$78,000	\$78,000
Construction Cost					\$1,186,440
20% Construction Contingency					\$237,288
Total Estimated Construction Cost					\$1,423,728
Survey					\$14,240
Design Engineering					\$106,780
Bidding + Contract Documents					\$14,240
Construction Engineering					\$99,670
Administration + Legal					\$42,720
Total Estimated Project Cost:					\$1,701,378

Project includes construction of a shared use path along Sturgis road from Summerset Subdivision to Stagebarn Middle School.

Table 1.16 Engineer's Opinion of Probable Cost: Sun Valley Estates Access Road

No.	Item Description	Unit	Qty	Unit Price	Total
1	Traffic Control	LS	1	\$8,000	\$8,000
2	Unclassified Excavation	CY	23,000	\$30	\$690,000
3	Clearing and Grubbing	LS	1	\$75,000	\$75,000
4	Strip, Salvage, and Spread Topsoil	CY	5,500	\$15	\$82,500
5	Subgrade Preparation	SY	35,000	\$3	\$105,000
6	Subbase, Crushed Aggregate, 6"	TN	15,000	\$40	\$600,000
7	Storm Sewer	LF	8,000	\$110	\$880,000
8	Box Culvert	EA	2	\$150,000	\$300,000
9	Rectangular Grate Intake	EA	40	\$5,000	\$200,000
10	HMA Pavement, 4' 28' Width	TN	8,500	\$150	\$1,275,000
11	Geotextile Fabric for Subgrade Stabilization	SF	35,000	\$5	\$175,000
12	PCC Curb + Gutter	LF	17,000	\$50	\$850,000
13	Seeding, Fertilizing and Mulching	LS	1	\$50,000	\$50,000
14	Testing	LS	1	\$15,000	\$15,000
15	Mobilization	LS	1	\$371,000	\$371,000
Construction Cost					\$5,676,500
20% Construction Contingency					\$1,135,300
Total Estimated Construction Cost					\$6,811,800
Survey					\$68,120
Design Engineering					\$510,890
Bidding + Contract Documents					\$68,120
Construction Engineering					\$476,830
Administration + Legal					\$204,360
Total Estimated Project Cost:					\$8,140,120

Proposed improvements include new access road that extends Glenwood Dr to the south to provide a second access point to the Sun Valley Estates housing development.

APPENDIX C: FINANCIAL ANALYSIS

For budgeting and planning purposes, the most useful tool in the CIP will be Appendix A, which includes the programmed and future projects and budgetary cost. During the budgeting process, the City can use current balances and projects, in parallel with the programmed and future projects, to appropriately plan for the upcoming year. For this CIP, a summary of existing debt and a projected debt capacity with planned projects are provided to assist the City in planning capital improvements over the next five years. Additionally, a snapshot of programmed projects and recommended funding sources is included for the City's reference as well.

Table 1.17 Summary of Existing Debt

Loan Title	Maturity Date	2025	2026	2027	2028	2029
Tax Increment Revenue + System Revenue Bond	2028	\$2,000,000	\$1,500,000	\$1,000,000	\$500,000	\$0
Clean Water Project Revenue Bond	2043	\$5,360,641	\$5,079,440	\$4,798,239	\$4,517,039	\$4,235,838
Total Outstanding Debt		\$7,360,641	\$6,579,440	\$5,798,239	\$5,017,039	\$4,235,838

Estimated annual repayment based on City's 2024 budget

Table 1.18 Programmed Improvements + Proposed Funding Source

Project	Year	Project Cost	Proposed Funding Source
Siouxland Road Reconstruction	2025	\$67,180	General Funds
	2026	\$877,200	GO Debt
Breckenridge Road Mill + Overlay	2025	\$6,290	General Funds
	2026	\$82,019	General Funds
Brighton Street + Green Point Court Mill + Overlay	2027	\$24,670	General Funds
	2028	\$322,030	General Funds
Steamboat Road Mill + Overlay	2028	\$18,530	General Funds
	2029	\$241,948	General Funds
Bellingham Drive Mill + Overlay	2029	\$16,530	General Funds
Remington Street + Castlewood Drive Drain Pan + Fillets	2027	\$22,000	General Funds
Ventura Lane + Castlewood Drive Drain Pan + Fillets	2027	\$22,000	General Funds
Laramie Lane + Castlewood Drain Pan + Fillets	2027	\$22,000	General Funds
Freedom Place + Freedom Lane Drain Pan	2027	\$16,090	General Funds

Table 1.19 Debt Analysis

Loan Title	2025 (Projected)	2026 (Projected)	2027 (Projected)	2028 (Projected)	2029 (Projected)
Total Property Valuation*	\$207,063,576	\$211,204,847	\$215,428,944	\$219,737,523	\$224,132,273
Debt General Obligation Debt Capacity (5% Max)	\$10,353,179	\$10,560,242	\$10,771,447	\$10,986,876	\$11,206,614
Estimated Outstanding Debt	\$7,360,641	\$6,579,440	\$5,798,239	\$5,017,039	\$4,235,838
Estimated Remaining Debt Capacity	\$2,992,538	\$3,980,802	\$4,973,208	\$5,969,837	\$6,970,776
Programmed Improvements					
Siouxland Road Reconstruction	–	\$877,200	\$834,543	\$791,886	\$749,229
Remaining Debt Capacity (Projected)	\$2,992,538	\$3,103,602	\$4,138,665	\$5,177,951	\$6,221,547

*Assumes a conservative 2.0% annual increase in property valuation

**Assumes a 20-year note at a 3.5%

The GO Debt analysis is based on current project prioritization and does not factor in outside grant funding. ISG recommends reviewing debt capacity with a Municipal Advisor prior to issuing debt for any large capital improvements to ensure the City has adequate debt capacity and annual revenues are enough to cover anticipated debt service.

Drinking Water State Revolving Loan Fund (DWSRF)

The DWSRF provides low-interest loans to support drinking water infrastructure projects, ensuring safe and reliable water supplies for communities. By accessing DWSRF funds, municipalities can enhance water quality, address aging infrastructure challenges, and comply with regulatory standards. The project must be on the SWP prior to submitting the funding application.

Interest Rates (As of Nov. 2023):

- » 5 year: 2.5%,
- » 10 year: 3.25%
- » 20 year: 3.5%
- » 30 year: 3.75%

Application Deadline: Quarterly—January 1, April 1, July 1, October 1. SD Board of Water and Natural Resources (BWNR) board reviews applications quarterly.

Requirements:

- » Projects must be on SWP. Applications are due by October 1, but SWP can be amended quarterly by submitting applications by February 1, May 1, or August 1.
- » Planning Districts assist communities with the applications. An engineer prepares a Facility Plan as part of the application.

Award Limits: Dependent on project specifics and eligibility.

Eligible Projects: Drinking water infrastructure upgrades, including water treatment facilities and distribution systems.

Land and Water Conservation Fund (LWCF)

The LWCF provides grants for the acquisition and development of public outdoor recreation areas and facilities, promoting conservation and enhancing community access to natural spaces. With LWCF support, municipalities can expand parks, develop trails, and protect valuable land while supporting recreation.

Matching Funds: Requires a 100% cost share.

Application Deadline: Announced annually, typically in August. Award date typically in January.

Award Limits: Minimum: \$250,000—Maximum: \$5,000,000

Eligible Projects: Acquisition and development of public outdoor recreation areas and facilities.

South Dakota Community Development Block Grants (CDBG)

CDBG grants offer flexible funding to address a wide range of community development needs, including housing rehabilitation, infrastructure improvements, and economic development initiatives. By leveraging CDBG funds, municipalities can revitalize neighborhoods, create affordable housing opportunities, and stimulate economic growth. Applicants should work with their local planning district to apply.

Matching Funds: No required match.

Application Deadline: Due semi-annually on April 1 and October 1.

Award Limits: Determined by federal allocation and project needs.

Eligible Projects: Broad range including housing rehabilitation, infrastructure improvements, and economic development initiatives.

Recreational Trails Program

The Recreational Trails Program supports the development and maintenance of recreational trails, promoting outdoor recreation opportunities and enhancing community connectivity. Through RTP grants, municipalities can create accessible trail systems, improve trail infrastructure, and provide recreational amenities for residents and visitors, encouraging health, wellness, and outdoor enjoyment. Payment takes place on a reimbursement basis: the project sponsor must incur costs for work completed, and then submit reimbursement request form and supporting documentation to the grants coordinator for payment.

Matching Funds: 20% match required.

Application Deadline: Announced annually typically in April.

Award Limits: Generally, range between \$40,000 and \$200,000.

Eligible Projects: Motorized and non-motorized trail development, maintenance, and accessibility enhancements.

Transportation Alternatives Program (TAP)

TAP provides funding for non-traditional transportation projects, including pedestrian and bicycle facilities, recreational trails, and safe routes to school initiatives. By accessing TAP funds, municipalities can enhance multimodal transportation options, improve safety for pedestrians and cyclists, and promote active transportation alternatives, thereby creating more walkable communities.

Matching Funds: 18.05% match required.

Application Deadline: Announced annually typically in October.

Award Limits: Generally, range between \$50,000 and \$600,000 depending on annual funding allowance.

Eligible Projects: Non-traditional transportation projects such as pedestrian and bicycle facilities, recreational trails, and safe routes to school initiatives.

GRANT FUNDING OPPORTUNITIES FOR CAPITAL IMPROVEMENT PROJECTS

Introduction

External funding sources play a pivotal role in supporting capital improvement projects outlined in the Capital Improvement Program (CIP). These grants offer financial assistance to municipalities and organizations, facilitating the realization of critical infrastructure initiatives. By leveraging these opportunities, communities can alleviate financial burdens and expedite the implementation of essential projects, ultimately enhancing public services and quality of life.

Clean Water State Revolving Loan Fund (CWSRF)

The CWSRF offers low-interest loans to finance water quality improvement projects, aiding communities in meeting federal Clean Water Act requirements. Through this program, municipalities can address critical needs such as wastewater treatment and stormwater management. By leveraging CWSRF funds, communities can advance environmental sustainability while minimizing financial strain. The project must be on the State Water Plan (SWP) prior to submitting the funding application.

Interest Rates (As of November 2023):

- » 5 year: 2.5%,
- » 10 year: 3.25%,
- » 20 year: 3.5%,
- » 30 year: 3.75%

Application Deadline: Quarterly – January 1, April 1, July 1, October 1. SD Board of Water and Natural Resources (BWNR) board reviews applications quarterly.

Requirements:

- » Projects must be on SWP. Applications are due by October 1, but SWP can be amended quarterly by submitting applications by February 1, May 1, or August 1.
- » Planning Districts assist communities with the applications. An engineer prepares a Facility Plan as part of the application.

Award Limits: Varies based on project scope and eligibility.

Eligible Projects: Water infrastructure improvements such as wastewater treatment plants, stormwater management, and green infrastructure.

Community Access Grant

The Community Access Grant program supports infrastructure projects aimed at enhancing community access and connectivity. By securing Community Access Grants, municipalities can improve transportation networks, enhance public facilities, and promote equitable access to essential services, promoting inclusivity, and community well-being. Town must be less than 5,000 in population to be eligible for these grant funds.

Matching Funds: 20% match required.

Application Deadline: Announced annually typically in July.

Award Limits: \$600,000 maximum.

Eligible Projects: Enhancing community access and connectivity through infrastructure improvements.

GOED Infrastructure Improvement Program (South Dakota)

The GOED Infrastructure Improvement Program provides funding for infrastructure projects that promote economic development, job creation, and community enhancement within South Dakota. By accessing GOED grants, municipalities can invest in critical infrastructure, support business growth, and strengthen the state's economy.

Matching Funds: No match required.

Application Deadline: Applications accepted quarterly on January 31st, April 30th, July 31st, and October 31st.

Award Limits: Dependent on project specifics and available funding.

Eligible Projects: Infrastructure projects aimed at economic development, job creation, and community enhancement within South Dakota.

South Dakota Community Facilities Direct Loan and Grant Program

The South Dakota Community Facilities Direct Loan and Grant Program offers financial assistance to rural communities for the development of essential community facilities. Through a combination of low-interest loans and grants, this program aims to improve infrastructure, enhance public services, and foster economic growth in underserved areas of the state. By accessing funds through this program, municipalities can address critical needs such as healthcare facilities, public safety buildings, and community centers, thereby enhancing the quality of life for residents and promoting community development.

Matching Funds and Interest: No matching funds for grant portion. Market: 3.75%, Intermediate: 4.125%, Poverty: 4.5%

Application Deadline: Open year-round.

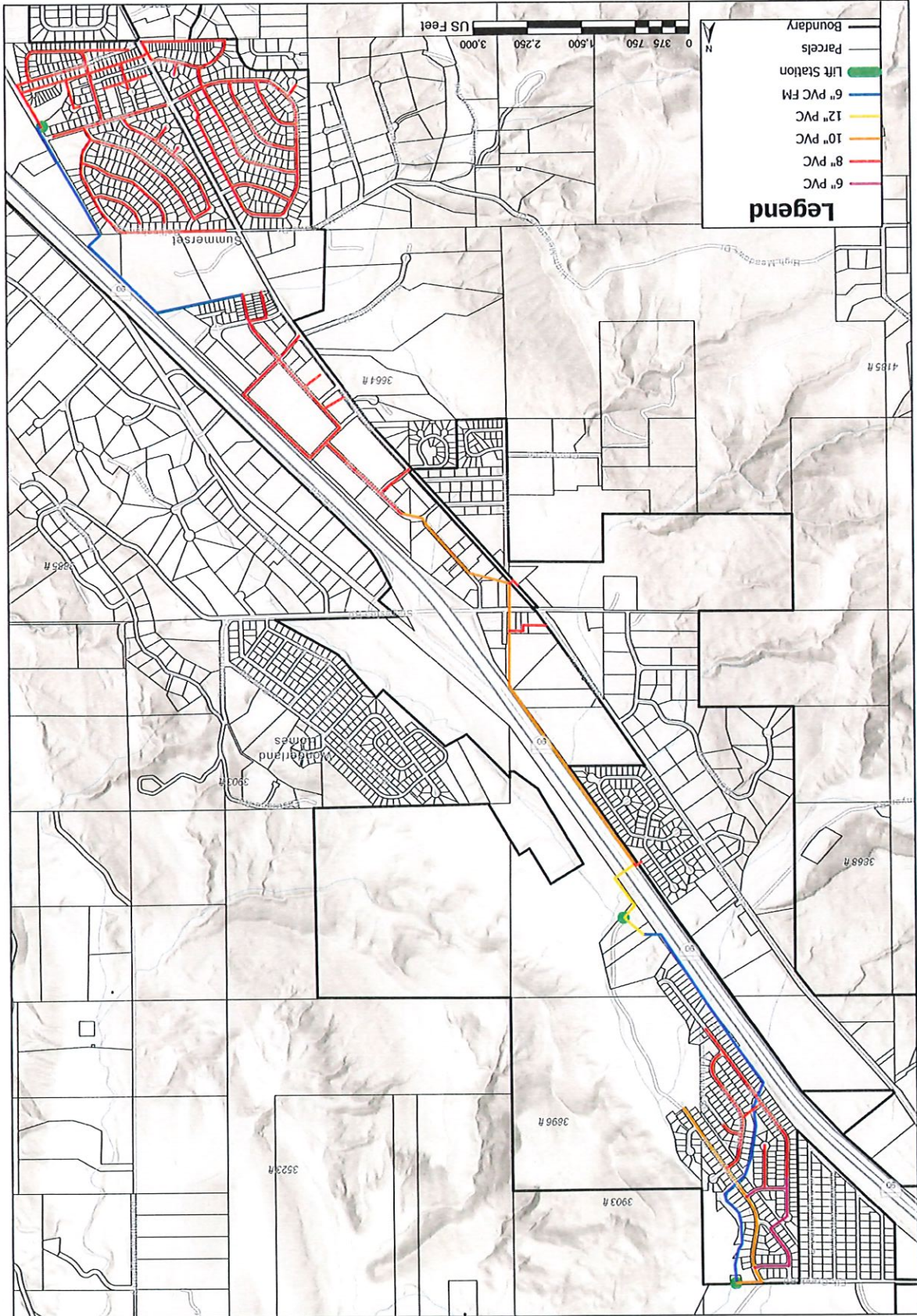
Award Limits: Determined by community population and income.

Eligible Projects: Construction, renovation, or expansion of essential community facilities such as healthcare facilities, public safety buildings, and community centers in rural areas of South Dakota.

Conclusion

Preparing well ahead of the application window for grant funding is crucial. Success depends on careful planning, aligning with state plans, understanding deadlines, and meeting eligibility criteria. By preparing proactively, municipalities and organizations can increase their chances of accessing these resources, speeding up critical infrastructure projects and improving community well-being. Investing time and effort into thorough preparation is essential for making the most of grant funding opportunities and advancing sustainable development.

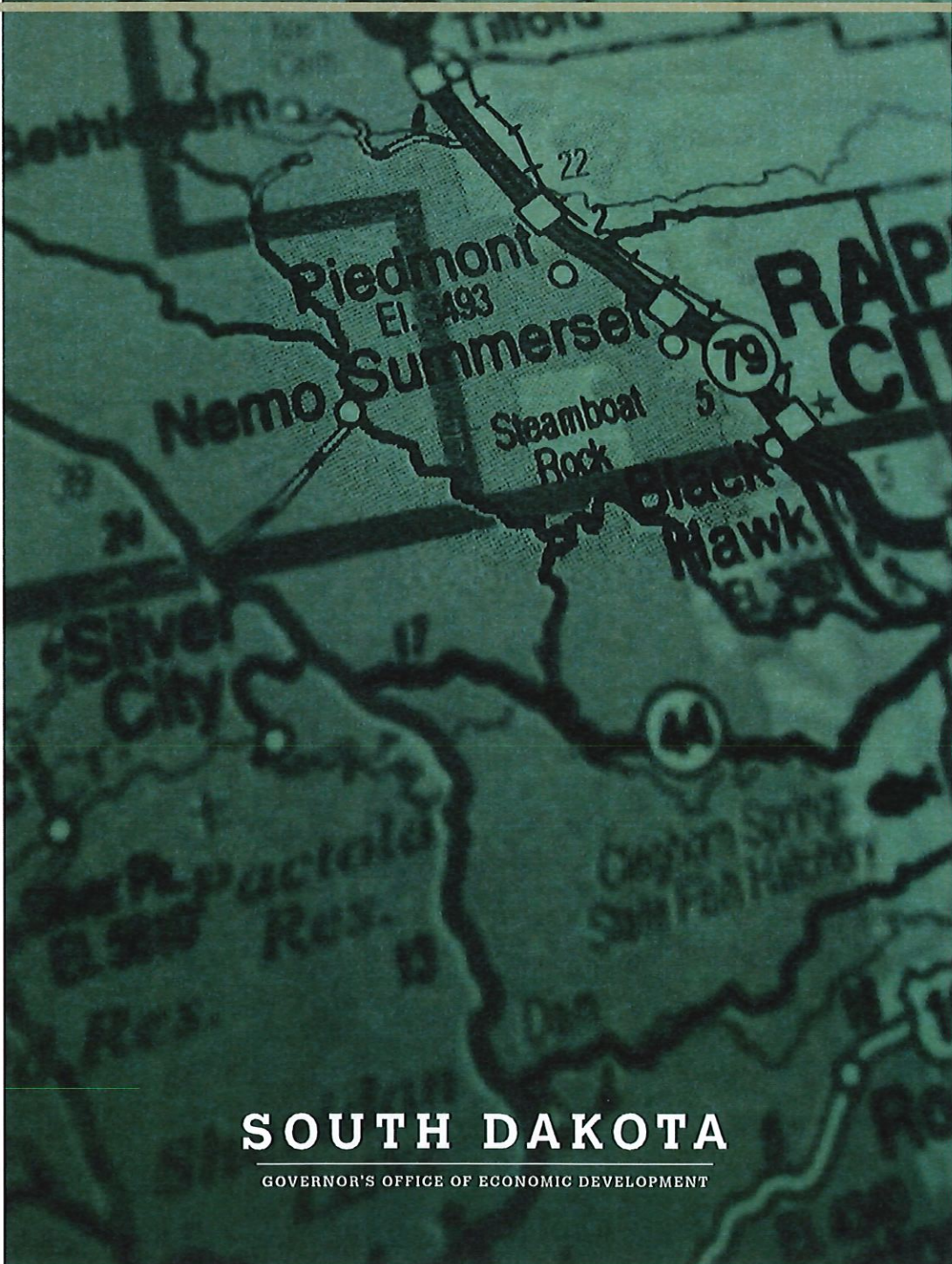
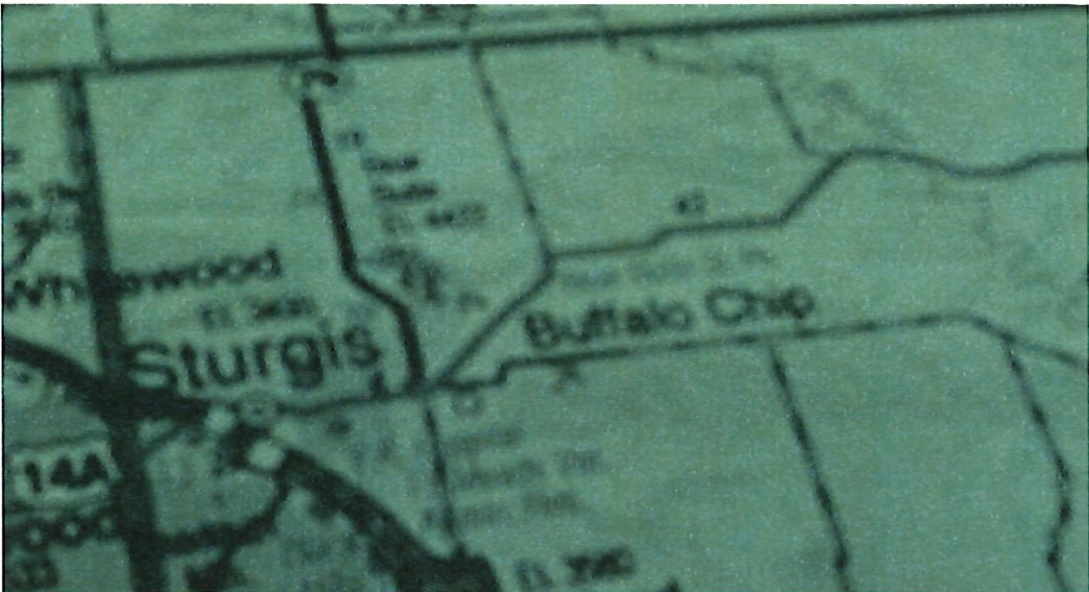
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APPENDIX D: UTILITY MAPS

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JULY 2024

SOUTH DAKOTA

GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

DEVELOPMENT AGREEMENT

BETWEEN

THE CITY OF SUMMERSET, SOUTH DAKOTA

AND NORMAN RANCH SUBDIVISION, LLC

CONCERNING

TAX INCREMENT DISTRICT NUMBER THREE

CITY OF SUMMERSET, SOUTH DAKOTA

THIS DEVELOPMENT AGREEMENT (this “**Agreement**”) is made and entered into as of the _____ day of _____, 2024, by and between **CITY OF SUMMERSET**, a South Dakota home rule municipal corporation (“**CITY**”), and **NORMAN RANCH SUBDIVISION, LLC**, _____ (“**DEVELOPER**”).

WITNESSETH:

WHEREAS, on July 9th, 2024, **CITY** approved Resolution # _____ creating Tax Increment District Number Three, City of Summerset, pursuant to SDCL Chapter 11-9 (the “**District**”), and adopting a Tax Incremental Project Plan for the District, which plan identifies a grant that qualifies as a project cost pursuant to SDCL §§ 11-9-14 and SDCL 11-9-15 (the “**Project Plan**”);

WHEREAS, pursuant to SDCL § 11-9-2(5), **CITY** is empowered to enter into contracts or agreements necessary and convenient to implement the provisions and effectuate the purposes of the Project Plan; and

WHEREAS, the purpose of this Agreement is to establish the conditions under which **DEVELOPER** may be reimbursed for certain costs (as identified in the Project Plan) from the tax increments received in the District; and

WHEREAS, this Agreement also establishes the procedures by which **DEVELOPER** may assign its right to receive such tax increments, in order to secure private financing for the cost of the improvements described in the Project Plan;

NOW, THEREFORE, in consideration of the mutual promises, covenants, obligations, and benefits contained in this Agreement, **CITY** and **DEVELOPER** hereby agree as follows:

ARTICLE I. DEFINITIONS

Unless the context otherwise requires, the terms defined in this Article I shall, for all purposes of this Agreement and of any amendment, have the meanings herein specified:

“**Act**” means SDCL Chapter 11-9, as amended from time-to-time.

“**Available Tax Increment Funds**” shall mean the positive tax increments of the District actually paid to **CITY**;

“**CITY**” and “**DEVELOPER**” shall have the meanings specified above.

“**Construction Schedule**” shall mean the timetable for constructing the improvements specified in the Project Plan and this Agreement, which timetable is more particularly set forth in **Exhibit C**, attached hereto and incorporated herein for all purposes and which timetable may be amended from time-to-time pursuant to the provisions of this Agreement.

“**District**” shall have the meaning specified above.

“**Effective Date**” shall mean the twentieth (20th) day after publication by **CITY** of its City Council’s Resolution authorizing the execution of this Agreement by **CITY**.

“Grant” means the grant awarded to DEVELOPER in connection with the District, as described in Section 2.02 of this Agreement and the Project Plan, the amount of which is not to exceed \$13,200,000.

“Phase” shall mean a portion of the Project that is being constructed by DEVELOPER normally being a set number of units or acres out of the TID Property being constructed together during a specific timeline.

“Project” shall have the meaning specified in Section 3.01 of this Agreement, and as more specifically detailed in the Project Plan as (either or both) may be amended from time-to-time.

“Project Costs” means the costs identified in Exhibit B, attached hereto and incorporated herein by reference.

“Project Plan” shall mean the final Project Plan as defined in the Act, as approved and as may be amended from time-to-time by CITY.

“Public Infrastructure Improvements” shall have the meaning specified in Paragraph 3.02 of this Agreement, and as more specifically detailed in Exhibit B, the Project Plan as (either or both) may be amended from time-to-time.

“TID Property” shall mean the real property within the District and subject to the Project Plan, which is more particularly described in Exhibit A.

ARTICLE II. OBLIGATION AND REPRESENTATIONS

Section 2.01 Remittance of Tax Increment Revenues; City Expenses. The City agrees to pay to Developer through a Grant, solely funded by Tax Increment Revenues, a sum not to exceed \$12,000,000 in total over the life of the District, which equates to approximately ninety percent (90%) of the total increment. The City will receive ten percent (10%) of the annual increment generated by the TID, up to a maximum of \$1,200,000. The Developer and City shall receive their percentage of tax increment concurrently as shown in Exhibit D.

Section 2.02 Developer’s Donation of Land to the City.

The DEVELOPER agrees to donate 3± acres within the District to the CITY. The parties agree to identify the final parcel of land at a later date. A preliminary parcel of land has been identified in Exhibit E.

Section 2.03 NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, THIS AGREEMENT DOES NOT CONSTITUTE A DEBT WITHIN THE MEANING OF ARTICLE 13 SECTION 4 OF THE SOUTH DAKOTA CONSTITUTION, AND NO OBLIGATION IS CREATED BEYOND A FISCAL YEAR IN WHICH AN ANNUAL APPROPRIATION HAS BEEN MADE. Annual Appropriation Grant. Subject to annual appropriation the right to receive the Available Tax Increment Funds referred to in Section 2.01 is a grant under the Act. The Grant is a personal property right vested with DEVELOPER on the date of execution of this Agreement. The Grant shall constitute a specific project cost under the Act and is deemed made on the date of the execution of this Agreement.

Section 2.04 No Certificated Tax Increment Revenue Bonds. CITY and DEVELOPER represent that they understand and agree that CITY shall not issue any certificated tax increment revenue bonds to cover any costs directly or indirectly related to DEVELOPER's improvement of the TID under this Agreement. This agreement shall constitute the only obligation.

Section 2.05 Tax Increment District Number Three. CITY represents to DEVELOPER that, as of the date hereof, the District is a Tax Increment District established by CITY pursuant to Resolution # _____ passed and approved on July 9th, 2024, and CITY has authority to carry on the functions and operations contemplated by this Agreement.

Section 2.06 Developer's Representations and Warranties. DEVELOPER represents, warrants and covenants unto CITY that:

- (a) DEVELOPER is an entity organized in the State of South Dakota;
- (b) DEVELOPER has the authority to enter into this Agreement and to perform the requirements of this Agreement;
- (c) DEVELOPER's performance under this Agreement will not violate any applicable judgment, order, law or regulation;
- (d) DEVELOPER's performance under this Agreement will not result in the creation of any claim against CITY for money or performance, any lien, charge, encumbrance or security interest upon any asset of CITY; and
- (d) DEVELOPER will have sufficient capital to perform all of its obligations under this Agreement when it needs to have said capital; and that DEVELOPER owns the TID Property.

Section 2.07 Approvals. Each of CITY and DEVELOPER represents to the other that the execution, delivery, and performance of this Agreement on its part does not require consent or approval of any person that has not been obtained.

Section 2.08 Assignment of Payments. Upon written notice to CITY, DEVELOPER may assign its rights to payments hereunder for the purposes of financing its obligations under or relating to this Agreement, *provided* that: (a) any such assignment must be accomplished via a written Assignment Agreement in form and substance acceptable to CITY, and (b) without limiting the foregoing requirement, the assignee shall agree in writing to be bound by the terms and conditions of this Agreement. If CITY makes any disbursement to any assignee, CITY shall, to the extent of such disbursement, be relieved from its obligation to make such disbursement to DEVELOPER. Except as described in this section, DEVELOPER may not assign any of its rights or obligations under or in connection with this Agreement.

Section 2.09 Continued Cooperation. Each CITY and DEVELOPER represents to the other that it shall make every reasonable effort to expedite the subject matters hereof and acknowledge that the successful performance of this Agreement requires its continued cooperation.

Section 2.10 Completion of Improvements. Each CITY and DEVELOPER represents that it understands and agrees that DEVELOPER shall diligently work to successfully complete any and all required improvements in accordance with the Construction Schedule attached as Exhibit C.

Section 2.11 No General Obligation of CITY. DEVELOPER represents that it understands that any contributions made by DEVELOPER in anticipation of reimbursement from Available Tax Increment Funds shall not be, nor construed to be, a general obligation of CITY. The Agreement is payable only out of the special fund created under §11-9-31 of the Act. **THIS AGREEMENT SHALL NOT CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY NOR A CHARGE AGAINST ITS GENERAL TAXING POWER.** DEVELOPER shall bear all risks associated with reimbursement, including, but not limited to: incorrect estimates of tax increment, changes in tax rates or tax collections, changes in state law or interpretations thereof, changes in market or economic conditions impacting the project, changes in interest rates or capital markets, changes in development code requirements, default by tenants, unanticipated effects covered under legal doctrine of force majeure, and/or other unanticipated factors.

Section 2.12 Pledge of the State. The State of South Dakota pursuant to Section 11-9-39.1 of the Act has pledged to not alter any of the rights vested in this Agreement until they are fully met and discharged.

ARTICLE III. THE PROJECT

Section 3.01 The Project. The Project shall constitute and include the design, construction, assembly, installation and implementation of project described on Exhibit A.

Section 3.02 The Public Infrastructure Improvements. The Public Infrastructure Improvements shall constitute and include the design, construction, assembly, installation and implementation of the items described on Exhibit B.

Section 3.03 Construction of the Public Infrastructure Improvements. CITY will neither bid nor contract for any of the Public Infrastructure Improvements. DEVELOPER shall, at its expense, design and construct the Public Infrastructure Improvements consistent with all applicable federal, state and local requirements and specifications (including, without limitation, providing all materials, labor, services and equipment associated with the Public Infrastructure Improvements), and obtain all federal, state and local permits and approvals that may be necessary for the same.

Upon DEVELOPER's completion of the Improvements and (to the extent applicable) CITY's acceptance thereof, DEVELOPER shall:

- (a) Certify to CITY's Finance Officer: (1) that the Public Infrastructure Improvements have been completed, and (2) in itemized form, the expenditures actually made by DEVELOPER in connection with the completed Public Infrastructure Improvements; and
- (b) Provide to CITY's Finance Officer copies of all mechanic's and materialmen's lien waivers and such additional documentation as the Finance Officer may require in order to evidence: (1) the matters certified by DEVELOPER pursuant to Subsection (a), immediately above, and (2) DEVELOPER's compliance with state bid laws and the terms of this Agreement.

Section 3.04 Financing of the Project. The cost of the Project and Public Infrastructure Improvements and all other improvement expenses associated with the Project shall be through the use of DEVELOPER's own capital or through commercial or private construction loans/lines of credit secured solely by DEVELOPER. DEVELOPER may use any or part of the

TID Property as collateral for the construction loan or loans as required for the financing of the Project. **THESE AVAILABLE TAX INCREMENT FUND PAYMENTS MADE TO DEVELOPER ARE NOT INTENDED TO REIMBURSE DEVELOPER FOR ALL OF ITS COSTS INCURRED IN CONNECTION WITH PERFORMING ITS OBLIGATIONS UNDER THIS AGREEMENT.** The CITY hereby pledges all Available Tax Increment Funds as full reimbursement to DEVELOPER, up to the maximum total amount specified in this Agreement

Section 3.05 CITY Costs. There shall be no CITY costs financed with the District.

ARTICLE IV. CERTAIN DUTIES AND OBLIGATIONS OF DEVELOPER.

(a) DEVELOPER agrees to complete, or cause to be completed, the improvements described in the Project Plan and this Agreement. DEVELOPER agrees to provide, or cause to be provided, all materials, labor, and services for completing the Project. DEVELOPER also agrees to obtain or cause to be obtained, all necessary permits and approvals from CITY and/or all other governmental agencies having jurisdiction over the construction of improvements to the TID Property.

(b) DEVELOPER shall prepare, or cause to be prepared plans and specifications for the Public Infrastructure Improvements in each Phase prior to starting any construction in said Phase. DEVELOPER shall not commence any construction on the Project until the plans and specifications for each Phase have been approved in writing by the appropriate department of CITY.

(c) DEVELOPER agrees to supervise the construction of the Project and cause the construction to be performed substantially in accordance with the Project Plan and the plans and specifications approved by the appropriate department of CITY. DEVELOPER also agrees to provide periodic reports of such construction to CITY upon reasonable request.

(d) DEVELOPER shall be responsible for paying, or causing to be paid, to CITY and all other governmental agencies the cost of all applicable permit fees and licenses required for construction of the Project.

(e) DEVELOPER agrees to commence and complete the Project in accordance with the Construction Schedule. If substantial completion of the Project is delayed by reason of war, civil commotion, acts of God, inclement weather, governmental restrictions, regulations, fire or other casualty, court injunction, necessary condemnation proceedings, interference by third parties, or any circumstances reasonably beyond DEVELOPER's control, then at CITY's reasonable discretion, the deadlines set forth in the Construction Schedule shall be extended by the period of each such delay.

(f) DEVELOPER shall pay monthly rates and charges for all utilities (such as water, electricity, and sewer services) used by DEVELOPER in regard to the development of the TID Property for all areas owned by DEVELOPER during construction of the Project, and for so long as DEVELOPER owns those areas.

(g) DEVELOPER shall cooperate with CITY in providing all necessary information to CITY in order to assist CITY in complying with this Agreement.

(h) DEVELOPER shall submit written annual reports, starting no later than thirty (30) days following the end of the fiscal year in which the TID was created detailing the amount of Available Tax Increment Funds received.

ARTICLE V. INSURANCE

DEVELOPER shall maintain a policy of liability insurance, acceptable to CITY, with liability limits of at least one million dollars \$1,000,000.00 that names CITY OF SUMMERSET as an additional insured. Such a policy shall remain in effect until CITY accepts the improvements.

ARTICLE VI. DEFAULT AND TERMINATION

In the event that DEVELOPER fails to commence construction of the Project, fails to complete construction of the Project, or fails to perform any other obligation pursuant to the terms of this Agreement, CITY may terminate this Agreement if DEVELOPER does not cure its failure within ninety (90) calendar days after receiving written notice from CITY requesting the failure be cured.

ARTICLE VII. INDEMNIFICATION

DEVELOPER shall, without the necessity of a determination of liability or payment being made, fully indemnify, defend, save and hold harmless CITY (and the elected officials, employees, officers, directors, and representatives of CITY) from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including (without limitation) personal injury or death and property damage, made upon CITY directly or indirectly arising out of, resulting from or relating to DEVELOPER's negligence, willful misconduct or criminal conduct in DEVELOPER's activities under this Agreement, including any such acts or omissions of DEVELOPER, its Members, Directors, Managers, any agent, officer, director, representative, employee, consultant or sub consultants of DEVELOPER, and their respective officers, agents, employees, directors and representatives while in the exercise or performance of the rights or duties under this Agreement, all without, however, waiving any governmental immunity available to CITY under South Dakota law and without waiving any defenses of the parties under South Dakota law. The provisions of this section are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. DEVELOPER will promptly advise CITY in writing of any claim or demand against CITY relating to or arising out of DEVELOPER's activities under this Agreement and will see to the investigation and defense of such claim or demand at DEVELOPER's cost to the extent required in this section. CITY will have the right, at its option and expense, to participate in such defense with attorneys of its choice, without relieving DEVELOPER of any of its obligations under this section. The provisions of this section shall survive indefinitely after the expiration and any termination of this Agreement.

ARTICLE VIII. SITE INSPECTION

DEVELOPER shall allow CITY reasonable access to the TID Property owned or controlled by DEVELOPER for inspections during and upon completion of construction of the Project and to documents and records necessary for CITY to assess DEVELOPER's compliance with this Agreement.

ARTICLE IX. LIABILITY

As between CITY and DEVELOPER, DEVELOPER shall be solely responsible for compensation payable to any employee or contractor of DEVELOPER, and none of DEVELOPER's employees or contractors will be deemed to be employees or contractors of CITY as a result of the Agreement. To the extent permitted by South Dakota law, no director, officer, employee or agent of CITY shall be personally responsible for any liability arising under or growing out of this Agreement.

ARTICLE X. EXAMINATION OF RECORDS

CITY reserves the right to conduct examinations, during regular business hours and following notice to DEVELOPER by CITY, of the books and records related to this Agreement no matter where books and records are located.

ARTICLE XI. NON-WAIVER

Any provision of this Agreement may be amended or waived if done in writing and is signed by CITY, through a Resolution passed and approved by its City Commission and DEVELOPER. No course of dealing on the part of CITY, or DEVELOPER nor any failure or delay by CITY or DEVELOPER in exercising any right, power, or privilege under this Agreement shall operate as a waiver of any right, power or privilege owing under this Agreement.

ARTICLE XII. ASSIGNMENT

(a) All covenants and agreements contained herein by CITY shall bind its successors and assigns and shall inure to the benefit of DEVELOPER and its successors and assigns.

(b) CITY may assign its rights and obligations under this Agreement to any governmental entity without prior consent of DEVELOPER. If CITY assigns its rights and obligations under this Agreement then CITY will send DEVELOPER written notice of such assignment within fifteen (15) days after such assignment.

(c) Any assignment by DEVELOPER shall be governed by Section 2.08 of this Agreement.

ARTICLE XIII. CONFLICT OF INTEREST

DEVELOPER acknowledges that the Charter of CITY and its ethics code prohibit a CITY officer or employee from having a financial interest in any contract with CITY or any CITY agency such as CITY-owned utilities. DEVELOPER warrants and certifies, and this Agreement is made in reliance thereon, that they, their officers, employees and agents are neither officers nor employees of CITY as prohibited above.

ARTICLE XIV. ENTIRE AGREEMENT

This written Agreement embodies the final and entire agreement between the parties hereto and may not be contradicted by evidence of prior, contemporaneous, or subsequent oral agreements of the parties. The exhibits attached to this Agreement are incorporated herein and shall be considered a part of this Agreement for the purposes stated herein, except that if there is a conflict between an exhibit and a provision of this Agreement, the provision of this Agreement shall prevail over the exhibit.

ARTICLE XV. CHANGES AND AMENDMENTS

Except when the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof shall be by amendment in writing executed by CITY and DEVELOPER and evidenced by passage of a subsequent CITY Resolution, as to CITY's approval.

It is understood and agreed by the parties hereto that changes in local, state and federal rules, regulations or laws applicable to DEVELOPER's services hereunder may occur during the term of this Agreement and that any such changes shall be automatically incorporated into this Agreement without written amendment hereto and shall become a part hereof as of the effective date of the rule, regulation or law.

ARTICLE XVI. SEVERABILITY

If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the charter, code, or Ordinances of CITY, then and in that event it is the intent of the parties hereto that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained herein. It is also the intent of the parties hereto that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a similar clause or provision as may be possible, legal, valid and enforceable.

ARTICLE XVII. LEGAL AUTHORITY

The person executing this Agreement on behalf of DEVELOPER represents, warrants, assures and guarantees that he has full legal authority to (i) execute this Agreement on behalf of DEVELOPER, and (ii) bind DEVELOPER to all of the terms, conditions, provisions and obligations herein contained.

ARTICLE XVIII. VENUE AND GOVERNING LAW

THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF SOUTH DAKOTA. Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in Meade County, South Dakota.

ARTICLE XIX. TAXES & LICENSES

DEVELOPER shall pay, on or before their respective due dates, to the appropriate collecting authority all Federal, State, and local taxes and fees that are now or may hereafter be levied upon the TID Property or upon DEVELOPER or upon the business conducted on the TID Property, or upon any of DEVELOPER's property used in connection therewith, including employment taxes; and DEVELOPER shall maintain in current status all federal State, and local licenses and permits required for the operation of the business conducted by DEVELOPER.

ARTICLE XX. INTERPRETATION

This Agreement has been jointly negotiated by CITY and DEVELOPER and shall not be construed against a party because that party may have primarily assumed responsibility for the drafting of this Agreement. Words used herein in the singular, where the context so permits, also includes the plural and vice versa, unless otherwise specified.

ARTICLE XXI. NOTICE

Any notice sent under this Agreement shall be written and mailed with sufficient postage, sent by certified mail, return receipt requested, documented facsimile or delivered personally to an officer of the receiving party at the following addresses:

If to CITY:

City of Summerset
Municipal Building
7055 Leisure Lane
Summerset, SD 57718

If to DEVELOPER:

Norman Ranch Subdivision, LLC
1624 Concourse Court
Rapid City, SD 57703

Each party may change its address by written notice in accordance with this Article. Any communication delivered by facsimile transmission shall be deemed delivered when receipt of such transmission is received if such receipt is during normal business hours or the next business day if such receipt is after normal business hours. Any communication so delivered in person shall be deemed received when receipted for by or actually received by an officer of the party to whom the communication is properly addressed. All notices, requests or consents under this Contract shall be (a) in writing, (b) delivered to a principal officer or managing entity of the recipient in person, by courier or mail or by facsimile, telegram, telex, cablegram or similar transmission, and (c) effective only upon actual receipt by such person's business office during normal business hours. If received after normal business hours, the notice will be considered to have been received on the next business day after such delivery. Whenever any notice is required to be given by applicable law or this Contract, a written waiver thereof, signed by the Person entitled to notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Each party shall have the right from time-to-time and at any time to change its address by giving at least 15 days' written notice to the other party.

ARTICLE XXII. CAPTIONS

All captions used herein are only for the convenience of reference and shall not be construed to have any effect or meaning as to the agreement between the parties hereto.

ARTICLE XXIII. TERM

The term of this Agreement shall commence on the Effective Date and end on the date which is the earlier to occur of the following:

- (i) the date which all monetary obligations under this Agreement have been paid and CITY expenditures reimbursed; or
- (ii) the date this Agreement is terminated as provided in Article VIII; or
- (iii) 20 years from the creation of the District.

ARTICLE XXIV. REFUNDING

This Agreement may be refunded at any time pursuant to SDCL 6-8B.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be duly executed this _____ day of _____, 2024.

Norman Ranch Subdivision, LLC

City of Summerset

By: _____
Print: _____
Its: _____

By: _____
Michael Kitzmiller, Mayor

ATTEST:

Brielle Schrock, City Finance Officer

EXHIBIT B

Public Infrastructure Improvements

See _____ detailed list of expenditures.

NORMAN RANCH SUBDIVISION				ENGINEERS ESTIMATE		MIDWEST CONTRACTING SOLUTIONS, LLC	
ANDERSON WATER CROSSING							
ITEM NO.	DESCRIPTION OF ITEM	UNIT	QUANTITY	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	16" RJ PVC WATER MAIN C-900 DR18	LF	460	\$175.00	\$80,500.00	\$193.96	\$89,221.60
2	30" STEEL CASING BORE AND JACK	LF	439	\$750.00	\$329,250.00	\$842.11	\$369,686.29
3	16" PVC WATER MAIN C-900 DR18	LF	2870	\$150.00	\$430,500.00	\$185.23	\$531,610.10
4	16" GATE VALVE W/ BOX	EA	6	\$9,000.00	\$54,000.00	\$20,604.18	\$123,625.08
5	16" FITTING	EA	24	\$2,800.00	\$67,200.00	\$5,018.17	\$120,436.08
6	6" FIRE HYDRANT, LEAD, AUXILIARY VALVE	EA	1	\$6,400.00	\$6,400.00	\$11,049.93	\$11,049.93
7	PRV STATION	EA	1	\$60,000.00	\$60,000.00	\$130,015.13	\$130,015.13
8	METER PIT	EA	1	\$25,000.00	\$25,000.00	\$2,109.33	\$2,109.33
9	CONTRACTOR MOBILIZATION	LS	1	\$30,000.00	\$30,000.00	\$11,122.47	\$11,122.47
10	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$16,683.70	\$16,683.70
11	EROSION CONTROL	LS	1	\$5,000.00	\$5,000.00	\$11,122.47	\$11,122.47
12	GRAVEL SURFACING	T	200	\$20.00	\$4,000.00	\$38.93	\$7,786.00
13	CONNECT TO EXISTING WATER MAIN	EA	1	\$6,000.00	\$6,000.00	\$6,130.42	\$6,130.42
14	INCIDENTAL	LS	1	\$30,000.00	\$30,000.00	\$38,218.71	\$38,218.71
				TOTAL	\$1,137,850.00	TOTAL	\$1,468,817.31

NORMAN RANCH SUBDIVISION				ENGINEERS ESTIMATE		MIDWEST CONTRACTING SOLUTIONS, LLC	
PHASE 1A							
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
GENERAL							
100	MOBILIZATION	1	LS	\$95,000.00	\$95,000.00	\$134,693.10	\$134,693.10
101	MATERIAL TESTING	1	LS	\$9,000.00	\$9,000.00	\$28,084.23	\$28,084.23
102	CONSTRUCTION STAKING	1	LS	\$11,000.00	\$11,000.00	\$11,122.47	\$11,122.47
103	TRAFFIC CONTROL	1	LS	\$3,000.00	\$3,000.00	\$5,561.23	\$5,561.23
104	INCIDENTAL WORK	1	LS	\$7,500.00	\$7,500.00	\$38,928.64	\$38,928.64
105	REMOVALS	1	LS	\$2,500.00	\$2,500.00	\$5,561.23	\$5,561.23
SURFACING							
200	ASPHALT, CLASS E, TYPE 1 PG64-28 (5")	2832	TONS	\$120.00	\$339,840.00	\$124.29	\$351,989.28

BID TAB SUMMARY



Project Name: Norman Ranch Subdivision
 Project Number: 2493.01
 Owner: Norman Ranch Subdivision, LLC
 Date: 5/1/2024
 Completed By: KVT

NORMAN RANCH SUBDIVISION				ENGINEERS ESTIMATE		MIDWEST CONTRACTING SOLUTIONS, LLC	
SANITARY SEWER FORCE MAIN				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
ITEM NO.	DESCRIPTION OF ITEM	UNIT	QUANTITY				
1	10" RJ PVC SEWER FORCEMAIN DR 25	LF	600	\$100.00	\$60,000.00	\$119.08	\$71,448.00
1R	10" C900 SDR 18 FORCEMAIN	LF	7071	\$90.00	\$636,390.00	\$97.83	\$691,755.93
2	8" SEWERMAIN	LF	1960	\$80.00	\$156,800.00	\$83.73	\$164,110.80
3	20" STEEL CASING BORE AND JACK	LF	406	\$580.00	\$235,480.00	\$695.37	\$282,320.22
3R	20" STEEL CASING BORE AND JACK (STURGIS ROAD)	LF	100	\$580.00	\$58,000.00	\$895.93	\$89,593.00
4	10" FITTINGS	EA	40	\$500.00	\$20,000.00	\$1,576.40	\$63,056.00
5	STANDARD MANHOLE, 48"	EA	6	\$7,850.00	\$47,100.00	\$8,408.98	\$50,453.88
6	AIR RELEASE VALVE VAULT	EA	2	\$65,000.00	\$130,000.00	\$34,804.15	\$69,608.30
7	DRAIN VAULT	EA	1	\$70,000.00	\$70,000.00	\$5,005.11	\$5,005.11
8	TRANSITION MANHOLE & CHECK VALVE VAULT	LS	1	\$110,000.00	\$110,000.00	\$9,805.99	\$9,805.99
9	LIFT STATION WET WELL	LS	1	\$125,000.00	\$125,000.00	\$139,403.62	\$139,403.62
10	LIFT STATION VALVE VAULT	LS	1	\$75,000.00	\$75,000.00	\$8,068.60	\$8,068.60
11	LIFT STATION PUMPS	LS	1	\$95,000.00	\$95,000.00	\$111,347.04	\$111,347.04
12	LIFT STATION CONTROLS & SCADA	LS	1	\$65,000.00	\$65,000.00	\$90,025.26	\$90,025.26
13	CONTRACTOR MOBILIZATION	LS	1	\$75,000.00	\$75,000.00	\$64,232.26	\$64,232.26
14	TRAFFIC CONTROL	LS	1	\$50,000.00	\$50,000.00	\$29,613.57	\$29,613.57
15	EROSION CONTROL	LS	1	\$12,000.00	\$12,000.00	\$17,768.14	\$17,768.14
16	GRAVEL SURFACING	T	400	\$18.50	\$7,400.00	\$28.92	\$11,568.00
17	SAW CUT AND REMOVE ASPHALT	SY	2800	\$7.50	\$21,000.00	\$15.02	\$42,056.00
18	5" ASPHALT PATCH	T	600	\$100.00	\$60,000.00	\$126.05	\$75,630.00
19	SEEDING, FERTILIZING, & MULCHING	SY	13000	\$0.65	\$8,450.00	\$0.56	\$7,280.00
20	RAILROAD INSURANCE	LS	1	\$5,000.00	\$5,000.00	\$11,845.43	\$11,845.43
21	INCIDENTAL	LS	1	\$50,000.00	\$50,000.00	\$25,637.29	\$25,637.29
				TOTAL	\$2,172,620.00	TOTAL	\$2,131,632.44

201	AGGREGATE BASE COURSE (6')	4094	TONS	\$26.00	\$106,444.00	\$28.92	\$118,398.48
202	GEOTEXTILE FABRIC	12930	SY	\$3.00	\$38,790.00	\$3.34	\$43,186.20
203	CONCRETE CURB & GUTTER, ROLLOVER	5918	LF	\$26.00	\$153,868.00	\$25.03	\$148,127.54
204	CONCRETE SIDEWALK 4" NON-REINFORCED W/ 2" CUSHION	58	SY	\$60.00	\$3,480.00	\$80.08	\$4,644.64
205	CONCRETE SIDEWALK RAMP W/ DETECT. PANEL	6	EA	\$800.00	\$4,800.00	\$1,112.25	\$6,673.50
206	CONCRETE FILLET AND PAN, REINFORCED	320	SY	\$125.00	\$40,000.00	\$127.91	\$40,931.20
207	ASPHALT PATCHING	583	SF	\$10.50	\$6,121.50	\$6.12	\$3,567.96
	SANITARY SEWER						
300	8" PVC SEWER MAIN	3590	LF	\$55.00	\$197,450.00	\$53.70	\$192,783.00
301	48" SANITARY SEWER MANHOLE	14	EA	\$9,000.00	\$126,000.00	\$8,528.87	\$119,404.18
302	4" SANITARY SEWER SERVICE	98	EA	\$3,000.00	\$294,000.00	\$3,067.48	\$300,613.04
303	8" SANITARY SEWER CLEANOUT	1	EA	\$600.00	\$600.00	\$1,389.22	\$1,389.22
	STORM SEWER						
400	12" RCP	217.9	LF	\$70.00	\$15,253.00	\$56.52	\$12,315.71
401	18" RCP	957.2	LF	\$80.00	\$76,576.00	\$80.41	\$76,968.45
402	24" RCP	677.3	LF	\$95.00	\$64,343.50	\$99.43	\$67,343.94
403	24" RCP FLARED END	1	EA	\$2,200.00	\$2,200.00	\$1,872.17	\$1,872.17
404	30" RCP	206.7	LF	\$130.00	\$26,871.00	\$149.14	\$30,827.24
405	30" RCP FLARED END	1	LF	\$2,800.00	\$2,800.00	\$2,217.68	\$2,217.68
406	15" RCP	197.9	LF	\$80.00	\$15,832.00	\$67.94	\$13,445.33
407	TYPE B INLET 2' X 3'	13	EA	\$4,000.00	\$52,000.00	\$3,619.73	\$47,056.49
408	TYPE B INLET 3' X 4'	7	EA	\$5,000.00	\$35,000.00	\$6,473.99	\$45,317.93
409	TYPE B INLET 4' X 4'	4	EA	\$6,000.00	\$24,000.00	\$10,387.49	\$41,549.96
410	48" STORM MANHOLE WITH TYPE B INLET	1	EA	\$4,000.00	\$4,000.00	\$6,649.19	\$6,649.19
411	CLASS 1 RIP RAP W/ FABRIC	700	TONS	\$75.00	\$52,500.00	\$116.79	\$81,753.00
412	72" RCP	368	LF	\$500.00	\$184,000.00	\$546.62	\$201,156.16
413	72" RCP FLARED END	4	EA	\$8,000.00	\$32,000.00	\$4,439.16	\$17,756.64
414	DRAINAGE OUTLET STRUCTURE W/OUTLET PIPE	2	EA	\$15,000.00	\$30,000.00	\$7,282.34	\$14,564.68

WATER							
500	8" PVC WATER MAIN, C-900, CLASS 150	1701	LF	\$70.00	\$119,070.00	\$67.16	\$114,239.16
501	12" PVC WATER MAIN, C-900, CLASS 150	1504	LF	\$100.00	\$150,400.00	\$105.53	\$158,717.12
502	8" GATE VALVE W/BOX	11	EA	\$3,000.00	\$33,000.00	\$3,467.19	\$38,139.09
503	12" GATE VALVE W/BOX	7	EA	\$4,500.00	\$31,500.00	\$5,751.86	\$40,263.02
504	8" BEND	11	EA	\$800.00	\$8,800.00	\$692.24	\$7,614.64
505	8" TEE	4	EA	\$800.00	\$3,200.00	\$992.47	\$3,969.88
506	8" CAP	1	EA	\$600.00	\$600.00	\$513.27	\$513.27
507	12" TEE	7	EA	\$1,800.00	\$12,600.00	\$1,648.56	\$11,539.92
508	12" BEND	8	EA	\$1,200.00	\$9,600.00	\$1,611.17	\$12,889.36
509	1" HDPE WATER SERVICE	98	EA	\$2,500.00	\$245,000.00	\$2,759.59	\$270,439.82
510	12" CAP	1	EA	\$1,200.00	\$1,200.00	\$815.64	\$815.64
511	FIRE HYDRANT ASSEMBLY	9	EA	\$8,000.00	\$72,000.00	\$8,502.96	\$76,526.64
512	CONNECT TO EXISTING WATER MAIN	1	EA	\$1,200.00	\$1,200.00	\$2,427.14	\$2,427.14
513	CONCRETE ENCASEMENT	150	LF	\$25.00	\$3,750.00	\$27.81	\$4,171.50
GRADING							
601	TOPSOIL, REMOVE & REPLACE (6")	22663	CY	\$7.00	\$158,641.00	\$6.67	\$151,162.21
602	SEEDING, FERTILIZING & MULCHING	27.6	AC	\$2,650.00	\$73,140.00	\$2,113.27	\$58,326.25
603	UNCLASSIFIED EXCAVATION	135626	CY	\$5.00	\$678,130.00	\$4.45	\$603,535.70
EROSION CONTROL							
700	EROSION CONTROL	1	LS	\$30,000.00	\$30,000.00	\$55,612.35	\$55,612.35
MISCELLANEOUS							
800	SIGNAGE AND STRIPING	1	LS	\$7,920.00	\$7,920.00	\$16,683.70	\$16,683.70
801	UTILITY TRENCH	3205	LF	\$17.50	\$56,087.50	\$11.12	\$35,639.60
802	UTILITY CROSSINGS	1160	LF	\$19.50	\$22,620.00	\$16.68	\$19,348.80
803	2" STREET LIGHT CONDUIT	120	LF	\$4.50	\$540.00	\$8.95	\$1,074.00
804	3" CONDUIT	11935	LF	\$5.50	\$65,642.50	\$5.67	\$67,671.45
805	3" SWEEPS	90	EA	\$250.00	\$22,500.00	\$317.19	\$28,547.10
				TOTAL	\$3,863,910.00	TOTAL	\$3,996,321.07

NORMAN RANCH SUBDIVISION				ENGINEERS ESTIMATE		MIDWEST CONTRACTING SOLUTIONS, LLC	
PHASE 1B				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
GENERAL							
100	MOBILIZATION	1	LS	\$75,000.00	\$75,000.00	\$57,280.72	\$57,280.72
101	MATERIAL TESTING	1	LS	\$9,000.00	\$9,000.00	\$18,518.91	\$18,518.91
102	CONSTRUCTION STAKING	1	LS	\$11,000.00	\$11,000.00	\$11,122.47	\$11,122.47
103	TRAFFIC CONTROL	1	LS	\$3,000.00	\$3,000.00	\$5,561.23	\$5,561.23
104	INCIDENTAL WORK	1	LS	\$7,500.00	\$7,500.00	\$38,928.64	\$38,928.64
105	REMOVALS	1	LS	\$2,500.00	\$2,500.00	\$11,122.47	\$11,122.47

SURFACING							
200	ASPHALT, CLASS G, TYPE 1 PG64-28 (5")	2312	TONS	\$120.00	\$277,440.00	\$128.62	\$297,369.44
201	AGGREGATE BASE COURSE (6")	3360	TONS	\$26.00	\$87,360.00	\$28.92	\$97,171.20
202	GEOTEXTILE FABRIC	10610	SY	\$3.00	\$31,830.00	\$3.34	\$35,437.40
203	CONCRETE CURB & GUTTER, ROLLOVER	5020	LF	\$26.00	\$130,520.00	\$25.03	\$125,650.60
204	CONCRETE SIDEWALK 4" NON-REINFORCED W/ 2" CUSHION	39	SY	\$60.00	\$2,340.00	\$80.08	\$3,123.12
205	CONCRETE SIDEWALK RAMP W/ DETECT. PANEL	4	EA	\$800.00	\$3,200.00	\$1,112.25	\$4,449.00
206	CONCRETE FILLET AND PAN, REINFORCED	236	SY	\$125.00	\$29,500.00	\$127.91	\$30,186.76
207	ASPHALT PATCHING	357	SF	\$10.50	\$3,748.50	\$6.12	\$2,184.84
SANITARY SEWER							
300	8" PVC SEWER MAIN	2345	LF	\$55.00	\$128,975.00	\$53.70	\$125,926.50
301	48" SANITARY SEWER MANHOLE	11	EA	\$9,000.00	\$99,000.00	\$8,368.17	\$92,049.87
302	4" SANITARY SEWER SERVICE	61	EA	\$3,000.00	\$183,000.00	\$2,866.20	\$174,838.20
STORM SEWER							
400	12" RCP	82.2	LF	\$70.00	\$5,754.00	\$57.69	\$4,742.12
401	18" RCP	266.7	LF	\$80.00	\$21,336.00	\$81.28	\$21,677.38
402	24" RCP	180.9	LF	\$95.00	\$17,185.50	\$100.35	\$18,153.32
403	24" RCP FLARED END	1	EA	\$2,200.00	\$2,200.00	\$1,872.17	\$1,872.17
404	TYPE B INLET 2' X 3'	9	EA	\$4,000.00	\$36,000.00	\$4,785.60	\$43,070.40
405	CLASS 1 RIP RAP W/ FABRIC	350	TONS	\$75.00	\$26,250.00	\$116.79	\$40,876.50
406	DRAINAGE OUTLET STRUCTURE W/OUTLET PIPE	1	EA	\$15,000.00	\$15,000.00	\$18,404.81	\$18,404.81

WATER							
500	8" PVC WATER MAIN, C-900, CLASS 150	2555	LF	\$70.00	\$178,850.00	\$67.32	\$172,002.60
501	8" GATE VALVE W/BOX	16	EA	\$3,000.00	\$48,000.00	\$3,467.19	\$55,475.04
502	8" BEND	14	EA	\$800.00	\$11,200.00	\$631.70	\$8,843.80
503	8" TEE	8	EA	\$800.00	\$6,400.00	\$992.47	\$7,939.76
504	8" CAP	1	EA	\$600.00	\$600.00	\$513.27	\$513.27
505	1" HDPE WATER SERVICE	61	EA	\$2,500.00	\$152,500.00	\$2,733.71	\$166,756.31
506	FIRE HYDRANT ASSEMBLY	7	EA	\$8,000.00	\$56,000.00	\$8,467.18	\$59,270.26
507	CONNECT TO EXISTING WATER MAIN	1	EA	\$1,200.00	\$1,200.00	\$1,612.89	\$1,612.89
508	CONCRETE ENCASEMENT	150	LF	\$25.00	\$3,750.00	\$27.81	\$4,171.50
GRADING							
601	TOPSOIL, REMOVE & REPLACE (6')	18543	CY	\$7.00	\$129,801.00	\$20.02	\$371,230.86
602	SEEDING, FERTILIZING & MULCHING	22.6	AC	\$2,650.00	\$59,890.00	\$2,113.27	\$47,759.90
603	UNCLASSIFIED EXCAVATION	0	CY	\$5.00	\$0.00		\$0.00
EROSION CONTROL							
700	EROSION CONTROL	1	LS	\$20,000.00	\$20,000.00	\$11,122.47	\$11,122.47
MISCELLANEOUS							
800	SIGNAGE AND STRIPING	1	LS	\$4,080.00	\$4,080.00	\$11,122.47	\$11,122.47
801	UTILITY TRENCH	2555	LF	\$17.50	\$44,712.50	\$11.12	\$28,411.60
802	UTILITY CROSSINGS	960	LF	\$19.50	\$18,720.00	\$16.68	\$16,012.80
803	2" STREET LIGHT CONDUIT	120	LF	\$4.50	\$540.00	\$8.95	\$1,074.00
804	3" CONDUIT	9585	LF	\$5.50	\$52,717.50	\$5.75	\$55,113.75
805	3" SWEEPS	80	EA	\$250.00	\$20,000.00	\$317.19	\$25,375.20
				TOTAL	\$2,017,600.00	TOTAL	\$2,323,526.54

NORMAN RANCH SUBDIVISION				ENGINEERS ESTIMATE		MIDWEST CONTRACTING SOLUTIONS, LLC	
TOTAL ALL PROJECTS				TOTAL COST	\$9,191,980.00	TOTAL COST	\$9,920,297.36

EXHIBIT C

Construction Schedule

Construction	Date
Construction Start Date	8/15/2024
Grading Phase 1A	Complete 10/15/2024
Utilities Phase 1A	Complete 11/15/2024
Paving Phase 1A	Complete 12/15/2024
Grading Phase 1B	Complete 3/15/2025
Utilities Phase 1B	Complete 5/15/2025
Paving Phase 1B	Complete 7/15/2025
Offsite Water	Complete 4/15/2025
Offsite Sewer	Complete 7/15/2025
Project Complete	7/15/2025

EXHIBIT D

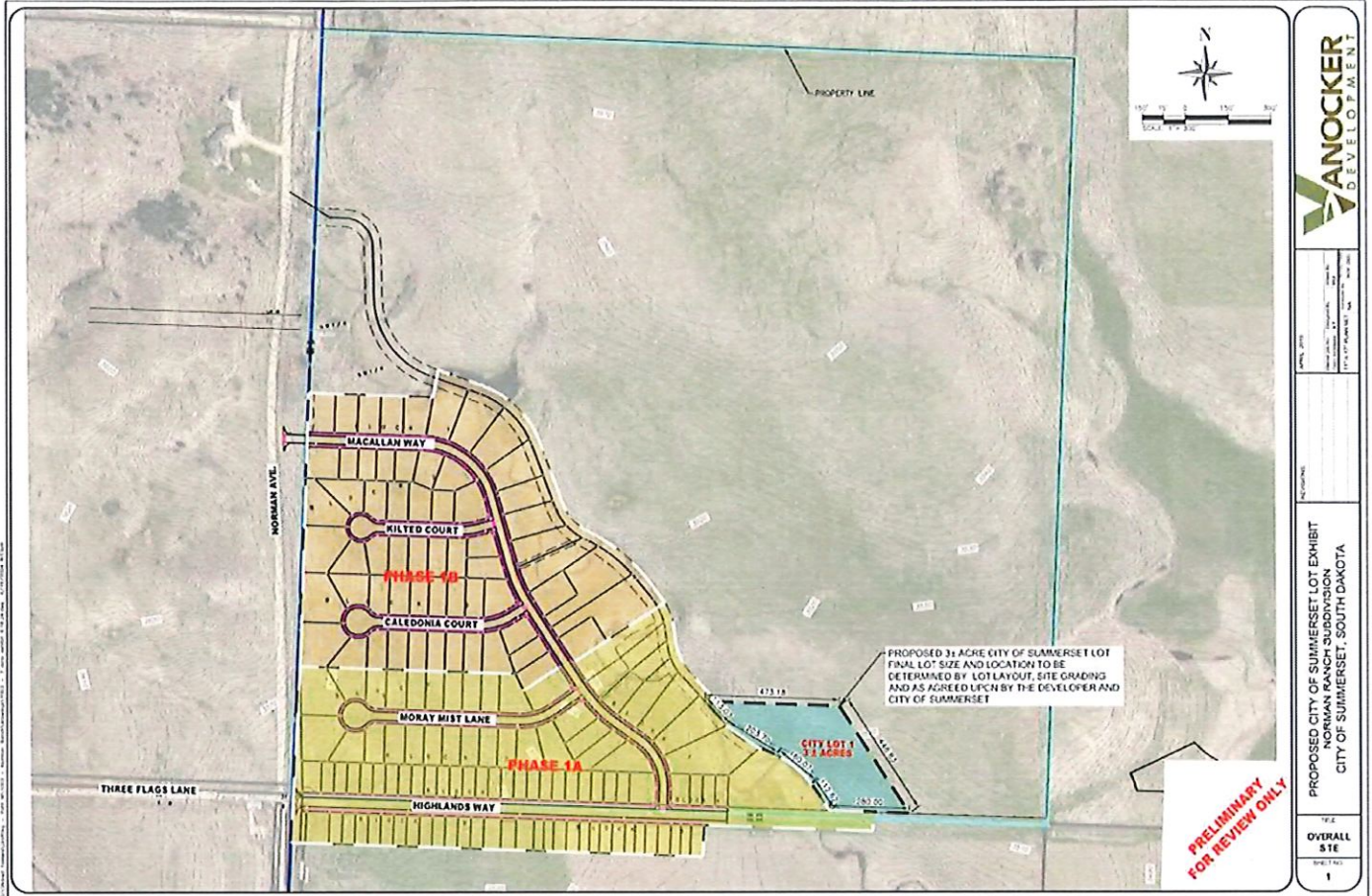
Cost Share Table

The following table is an illustration of the cost share between the City and the Developer. The values within the table are for projections only and do not represent actual numbers.

Revenue Split - Norman Ranch Subdivision				
Year	Revenue Available	Norman Ranch Subdivision, LLC	City of Summerset	Total
		90%	10%	100%
2027	\$79,875	\$71,888	\$7,988	\$79,875
2028	\$299,266	\$269,339	\$29,927	\$299,266
2029	\$525,238	\$472,714	\$52,524	\$525,238
2030	\$753,290	\$677,961	\$75,329	\$753,290
2031	\$913,997	\$822,597	\$91,400	\$913,997
2032	\$977,094	\$879,385	\$97,709	\$977,094
2033	\$977,094	\$879,385	\$97,709	\$977,094
2034	\$977,094	\$879,385	\$97,709	\$977,094
2035	\$977,094	\$879,385	\$97,709	\$977,094
2036	\$977,094	\$879,385	\$97,709	\$977,094
2037	\$977,094	\$879,385	\$97,709	\$977,094
2038	\$977,094	\$879,385	\$97,709	\$977,094
2039	\$977,094	\$879,385	\$97,709	\$977,094
2040	\$977,094	\$879,385	\$97,709	\$977,094
2041	\$977,094	\$913,645	\$63,449	\$977,094
2042	\$977,094	\$857,392		\$857,392
2043	\$977,094			
2044	\$977,094			
Total	\$15,273,892	\$12,000,000	\$1,200,000	\$13,200,000

EXHIBIT E

Developer's Land Donation to City of Summerset



DATE:	
BY:	
CHECKED:	
SCALE:	

PROPOSED CITY OF SUMMERSET LOT EXHIBIT
NORMAN RANCH SUBDIVISION
CITY OF SUMMERSET, SOUTH DAKOTA

OVERALL SITE	
SHEET NO.	1

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Summerset
 7055 Leisure Lane
 Summerset, SD 57718

PROJECT:
 Summerset WWTP Expansion

APPLICATION No. **#17**
 PERIOD TO: 07/25/24
 PROJECT NOS.: 202257

OWNER	X
ARCHITECT	
CONTRACTOR	X
ENGINEER	

FROM
 CONTRACTOR: RCS Construction, Inc
 PO Box 9337
 Rapid City, SD 57709

ARCHITECT: HDR Engineering
 703 Main St Suite 200
 Rapid City, SD 57701

CONTRACT DATE: 1/6/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

FED ID # 46-0418677
 Application is made for payment, as shown below, in connection with the attached Contract Continuation Sheet.

1 ORIGINAL CONTRACT SUM	\$ 10,322,000.00
2 Net Change by Change Orders	\$ 27,978.75
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 10,349,978.75
4 TOTAL COMPLETED & STORED TO DATE (Column G on G709)	\$ 10,349,978.75
5 RETAINAGE on COMPLETED WORK:	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that payment shown herein is now due.

By: Bob Conway Date: July 25, 2024

Retainage for Punch List

\$ 96,000.00

\$ 10,253,978.75

6 TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 9,705,879.81
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 548,098.94
8 CURRENT PAYMENT DUE	
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 96,000.00

Payment of: \$ 548,098.94
 is recommended by: [Signature] (Engineer) 7/26/24 (Date)
 (Line 8 or other - attach explanation of the other amount)

Payment of: \$ _____
 is approved by: _____ (Owner) _____ (Date)
 (Line 8 or other - attach explanation of the other amount)

Approved by: _____ (Date)
 Funding or Financing Entity (if applicable)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	27,978.75	0.00
Total approved this Month	0.00	0.00
TOTALS	27,978.75	0.00
NET CHANGES by Change Order		27,978.75

***** Contract Total Reduced by Change Order #01 as Valued Engineering during Contract Approval Process



CONTINUATION SHEET
 AIA Document G702, APPLICATION AND CERTIFICATE, containing
 Contractor's signed Application is attached
 In tabulations below, amounts are stated to the nearest dollar
 Use Column I on Contracts where variable retainage for line items may apply.

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES
 APPLICATION NUMBER: #17
 APPLICATION DATE: 7/29/2024
 PERIOD TO: 7/31/2024

A DIV. NO.	B DESCRIPTION OF WORK Sumneret WWTP Expansion	C SCHEDULED VALUE	D WORK FROM PREVIOUS APPLICATION (D+E)		E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)
1	Mobilization	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
2	Demobilization	\$ 27,000.00	\$ 6,750.00	\$ 20,250.00	\$ -	\$ -	100.0%	\$ -	
3	Bonds & Insurance	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
5	Submittals	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
6	General Conditions	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
7	SBR Foundation Slab and Excavation	\$ 1,700,000.00	\$ 1,700,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
8	SBR Walls, Elevated Slabs	\$ 750,000.00	\$ 750,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
9	Site and Misc Concrete	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
10	Greenhouse	\$ 800,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	100.0%	\$ -	
11	Furnish and Installation of Process Equipment & Piping	\$ 2,700,000.00	\$ 2,673,000.00	\$ 27,000.00	\$ -	\$ 2,700,000.00	100.0%	\$ -	
12	Mechanical	\$ 350,000.00	\$ 350,000.00	\$ -	\$ -	\$ 350,000.00	100.0%	\$ -	
13	Electrical	\$ 2,645,000.00	\$ 2,565,550.00	\$ 79,350.00	\$ -	\$ 2,645,000.00	100.0%	\$ -	
14	High Performance Coatings	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	100.0%	\$ -	
15	Demolition/Removals	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	100.0%	\$ -	
16	Seeding/Erosion Control	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100.0%	\$ -	
17	Site Blower Piping	\$ 140,000.00	\$ 140,000.00	\$ -	\$ -	\$ 140,000.00	100.0%	\$ -	
18	Site Process Piping	\$ 185,000.00	\$ 185,000.00	\$ -	\$ -	\$ 185,000.00	100.0%	\$ -	
19	Misc Site Utilities	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100.0%	\$ -	
20	Site Grading/Restoration	\$ 255,000.00	\$ 255,000.00	\$ -	\$ -	\$ 255,000.00	100.0%	\$ -	
21	Change Order #02 (\$10,857.49)								
22	- Cost Proposal #02: Reed Bed Drain Pipe Revision	\$ 384.03	\$ 384.03	\$ -	\$ -	\$ 384.03	100.0%	\$ -	
23	- Cost Proposal #03: Add Three Access Hatches	\$ 10,473.46	\$ 10,473.46	\$ -	\$ -	\$ 10,473.46	100.0%	\$ -	
24	Change Order #03 (\$17,121.26)								
25	- Cost Proposal #04: Sludge Loadout Revisions	\$ 8,699.51	\$ 8,699.51	\$ -	\$ -	\$ 8,699.51	100.0%	\$ -	
26	- Cost Proposal #05: Replace Electrical Room Door	\$ 4,264.94	\$ 4,264.94	\$ -	\$ -	\$ 4,264.94	100.0%	\$ -	
27	- Cost Proposal #06: Culvert Extensions	\$ 2,138.23	\$ 2,138.23	\$ -	\$ -	\$ 2,138.23	100.0%	\$ -	
28	- Cost Proposal #07: Abandon and Seal Old Duct	\$ 2,018.58	\$ 2,018.58	\$ -	\$ -	\$ 2,018.58	100.0%	\$ -	
29		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	
SUBTOTALS		\$ 10,349,978.75	\$ 10,223,378.75	\$ 126,600.00	\$ -	\$ 10,349,978.75	100.00%	\$0.00	



Change Order No. 4

Project Name: Wastewater Treatment Plant Capacity Expansion	HDR Project No.: 10333843
Project Owner: City of Summerset, SD	Owner's Project No.:
	Date of Issuance: July 29, 2024
Project Contractor: (Name, Address) R.C.S. Construction, Inc. 1314 Fountain Plaza Dr, Rapid City, SD 57702	Date of Contract: December 23, 2022

CPR #	ITEM AND DESCRIPTION OF CHANGES	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
8	SCADA Tag Count Upgrade	\$4,637.08	0 days
9	Various Revisions (j-box extension, digester vents, and underground rain leaders)	\$4,532.83	0 days
NA	Time Extension for Coordination of Startup	NA	31 days
	Difference Net	\$9,169.91	31 days

Summary: It is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order	Contract Time prior to this Change Order
\$ 10,349,978.75	July 19, 2024 final completion
Net Increase (decrease) of this Change Order	Net Increase (decrease) of this Change Order
\$9,169.91	31 days
Revised Contract Price with all approved Change Orders	Revised Contract Time with all approved Change Orders
\$ 10,359,148.66	August 19, 2024 final completion

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

Accepted for Contractor by: <i>Bob Conway - Vice President</i>	Date: 7-29-2024
Recommended for Approval by (HDR Engineering, Inc.): <i>Chad Kuhn</i>	Date: 7/30/24
Approved for Owner by:	Attest:
	Date:

Distribution: Owner Contractor Office Field Other



City of Summit, SD

For FI

	2023	2023	2024	2024	2025	2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity

Fund: 101 - General Fund

Department: 4110 - Commission Expenses

101-4110-41100	Wage Expense	28,000.00	23,333.20	28,000.00	15,166.58	26,250.00	0.00
Department: 4110 - Commission Expenses Total:		28,000.00	23,333.20	28,000.00	15,166.58	26,250.00	0.00

Department: 4120 - Mayoral Expense

101-4120-41100	Wage Expense	23,000.00	23,000.04	23,000.00	15,333.36	23,000.00	0.00
Department: 4120 - Mayoral Expense Total:		23,000.00	23,000.04	23,000.00	15,333.36	23,000.00	0.00

Department: 4130 - Election Expense

101-4130-41100	Wage Expense	600.00	0.00	0.00	0.00	0.00	0.00
Department: 4130 - Election Expense Total:		600.00	0.00	0.00	0.00	0.00	0.00

Department: 4140 - Finance Office Expense

101-4140-41100	Wage Expense	56,574.00	81,816.71	123,342.00	58,888.84	103,001.00	0.00
101-4140-41150	Wage Expense - Hourly	19,474.00	15,298.04	0.00	12,838.98	23,031.00	0.00
101-4140-41160	Admin Wages	35,721.00	15,743.71	0.00	0.00	0.00	0.00
Department: 4140 - Finance Office Expense Total:		111,769.00	112,858.46	123,342.00	71,727.82	126,032.00	0.00

Department: 4210 - Law Enforcement

101-4210-41100	Wage Expense	76,927.00	88,814.82	496,918.00	44,471.49	80,160.00	0.00
101-4210-41150	Wage Expense - Hourly	316,435.00	366,326.79	0.00	228,717.54	439,451.00	0.00
101-4210-41170	Safety Grant Wages	21,133.00	8,484.21	16,421.00	2,900.97	17,827.00	0.00
101-4210-41180	Other Wages	25,105.00	8,146.05	0.00	0.00	0.00	0.00
Department: 4210 - Law Enforcement Total:		439,600.00	471,771.87	513,339.00	276,090.00	537,438.00	0.00

Department: 4310 - Street Expense

101-4310-41150	Wage Expense - Hourly	150,656.00	156,461.96	167,406.00	98,829.37	181,095.00	0.00
Department: 4310 - Street Expense Total:		150,656.00	156,461.96	167,406.00	98,829.37	181,095.00	0.00

Department: 4320 - Code Enforcement & Sanitation

101-4320-41150	Wage Expense - Hourly	16,952.00	0.00	0.00	0.00	0.00	0.00
Department: 4320 - Code Enforcement & Sanitation Total:		16,952.00	0.00	0.00	0.00	0.00	0.00

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Budget Worksheet

	2023	2023	2024	2024	2025	2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity

Department: 4652 - P & Z Expense

<u>101-4652-41100</u>	Wage Expense	9,000.00	4,725.00	12,000.00	4,300.00	12,000.00	0.00
	Department: 4652 - P & Z Expense Total:	9,000.00	4,725.00	12,000.00	4,300.00	12,000.00	0.00
	Fund: 101 - General Fund Total:	779,577.00	792,150.53	867,087.00	481,447.13	905,815.00	0.00

Fund: 211 - Liquor, Lodging and Dining

Department: 4650 - Economic Development Expense

<u>211-4650-41160</u>	Admin Wages	17,861.00	18,863.89	20,317.00	11,764.18	21,141.00	0.00
	Department: 4650 - Economic Development Expense Total:	17,861.00	18,863.89	20,317.00	11,764.18	21,141.00	0.00
	Fund: 211 - Liquor, Lodging and Dining Total:	17,861.00	18,863.89	20,317.00	11,764.18	21,141.00	0.00

Fund: 604 - Sanitary Sewer Fund

Department: 4000 - General Expense

<u>604-4000-41100</u>	Wage Expense	67,570.00	69,350.88	162,785.00	42,328.65	76,454.00	0.00
<u>604-4000-41130</u>	Sewer City Admin Wages	17,861.00	18,863.82	0.00	11,764.13	21,141.00	0.00
<u>604-4000-41150</u>	Wage Expense - Hourly	41,113.00	42,845.87	0.00	27,185.21	45,617.00	0.00
<u>604-4000-41160</u>	Admin Wages	19,474.00	14,165.07	0.00	12,838.75	23,021.00	0.00
	Department: 4000 - General Expense Total:	146,018.00	145,225.64	162,785.00	94,116.74	166,243.00	0.00
	Fund: 604 - Sanitary Sewer Fund Total:	146,018.00	145,225.64	162,785.00	94,116.74	166,243.00	0.00
	Report Total:	943,456.00	956,240.06	1,050,189.00	587,328.05	1,093,199.00	0.00



City of Summerset, SD

Budget Worksheet

Account Summary

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets _____

	2023	2023	2024	2024	2025	2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Fund: 101 - General Fund						
Department: 0000 - Non departmental						
101-0000-31110	718,614.00	819,195.46	736,921.00	402,058.52	781,136.00	0.00
101-0000-31120	10,000.00	1,445.75	2,500.00	5,118.66	5,000.00	0.00
101-0000-31310	900,000.00	900,344.17	1,050,000.00	658,151.66	1,100,807.00	0.00
101-0000-31400	3,000.00	0.00	3,000.00	0.00	0.00	0.00
101-0000-31900	0.00	559.06	500.00	256.44	250.00	0.00
101-0000-32060	0.00	-5,000.00	4,000.00	-4,000.00	10,000.00	0.00
101-0000-32070	50,000.00	81,410.46	65,000.00	14,828.43	75,000.00	0.00
101-0000-32090	0.00	614.50	1,000.00	258.34	2,500.00	0.00
101-0000-32095	0.00	0.00	0.00	0.00	1,050.00	0.00
101-0000-32120	4,000.00	16,425.50	6,500.00	8,850.00	6,500.00	0.00
101-0000-32130	0.00	2,130.00	600.00	519.48	600.00	0.00
101-0000-32140	6,000.00	9,590.00	7,500.00	4,040.00	7,000.00	0.00
101-0000-32150	0.00	600.00	600.00	1,350.00	1,500.00	0.00
101-0000-32180	0.00	1,275.00	1,000.00	0.00	1,000.00	0.00
101-0000-32390	0.00	1,200.00	500.00	2,175.00	1,200.00	0.00
101-0000-32400	500.00	525.00	500.00	450.00	750.00	0.00
101-0000-33100	125,000.00	190,851.26	0.00	0.00	12,378.00	0.00
101-0000-33210	1,800.00	1,800.00	1,800.00	2,900.00	1,800.00	0.00
101-0000-33220	6,100.00	5,600.00	6,100.00	0.00	5,600.00	0.00
101-0000-33230	1,400.00	1,000.00	1,400.00	0.00	1,100.00	0.00
101-0000-33240	0.00	500.00	0.00	0.00	0.00	0.00
101-0000-33490	13,000.00	8,380.20	25,000.00	38,254.86	25,000.00	0.00
101-0000-33501	0.00	0.00	0.00	5,051.03	5,000.00	0.00
101-0000-33530	12,000.00	20,428.65	21,000.00	14,753.75	21,000.00	0.00
101-0000-33540	29,000.00	27,883.98	30,000.00	18,004.02	30,000.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
101-0000-33810	Cty Road Revenue	1,310.00	0.00	1,310.00	2,620.00	1,310.00	0.00
101-0000-33890	Other County Revenue	0.00	14,617.08	10,000.00	1,784.47	5,000.00	0.00
101-0000-34410	Refuse Collection Charges	180,000.00	201,901.39	190,000.00	111,999.48	200,000.00	0.00
101-0000-34420	Refuse Credit Application	0.00	0.00	0.00	-4,392.80	5,000.00	0.00
101-0000-35100	Court Fines & Forfeits	0.00	32.50	0.00	74.75	100.00	0.00
101-0000-36100	Interest Revenue	250.00	22,358.21	125,000.00	25,176.67	65,000.00	0.00
101-0000-36200	Copies/Fax/Notary Revenue	0.00	0.00	0.00	12.00	50.00	0.00
101-0000-36350	Street Lights Fee Revenue	3,250.00	0.00	500.00	150.00	1,500.00	0.00
101-0000-36400	Code Enf Assmnt Fee Revenue	0.00	600.00	1,000.00	1,400.00	1,500.00	0.00
101-0000-36700	Contributions and Donations	0.00	5,284.02	0.00	0.00	0.00	0.00
101-0000-36900	Other Revenue	371,034.00	51,344.30	50,000.00	109,784.72	60,000.00	0.00
101-0000-36910	Cable Television Franchise Fee	16,800.00	15,451.38	16,800.00	9,950.98	16,800.00	0.00
Department: 0000 - Non departmental Total:		2,453,058.00	2,398,347.87	2,360,031.00	1,431,580.46	2,452,431.00	0.00
Department: 4110 - Commission Expenses							
101-4110-41100	Wage Expense	28,000.00	23,333.20	28,000.00	15,166.58	26,250.00	0.00
101-4110-41200	PR Tax Expense	2,142.00	1,931.82	2,142.00	1,160.38	2,009.00	0.00
101-4110-42100	Other Ins Expense	500.00	140.65	250.00	146.92	250.00	0.00
101-4110-42200	Prof Fees Expense	38,500.00	39,150.00	2,500.00	16,637.75	10,000.00	0.00
101-4110-42300	Publishing Exp	7,500.00	9,549.03	11,000.00	4,607.43	10,000.00	0.00
101-4110-42600	Supply/Material Exp	200.00	219.00	300.00	363.72	500.00	0.00
101-4110-42700	Travel/Conf Expense	100.00	0.00	100.00	65.00	500.00	0.00
101-4110-42810	Phone	2,400.00	2,000.00	2,400.00	1,400.00	1,800.00	0.00
101-4110-42900	Other Expense	500.00	631.90	100.00	138.00	250.00	0.00
Department: 4110 - Commission Expenses Total:		79,842.00	76,955.60	46,792.00	39,685.78	51,559.00	0.00
Department: 4115 - Contingency Expense							
101-4115-41500	Contingency Expense	153,194.00	0.00	147,632.00	0.00	159,995.00	0.00
Department: 4115 - Contingency Expense Total:		153,194.00	0.00	147,632.00	0.00	159,995.00	0.00
Department: 4120 - Mayoral Expense							
101-4120-41100	Wage Expense	23,000.00	23,000.04	23,000.00	15,333.36	23,000.00	0.00
101-4120-41200	PR Tax Expense	1,760.00	1,928.62	1,760.00	1,172.96	1,760.00	0.00
101-4120-42100	Other Ins Expense	100.00	20.00	120.00	36.73	100.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
101-4120-42200	Prof Fees Expense	2,630.00	2,631.50	800.00	0.00	750.00	0.00
101-4120-42201	Dues/Subscriptions	0.00	0.00	0.00	0.00	100.00	0.00
101-4120-42600	Supply//Material Exp	50.00	42.43	50.00	77.00	0.00	0.00
101-4120-42700	Travel/Conf Expense	270.00	267.95	600.00	562.15	500.00	0.00
101-4120-42810	Phone	600.00	600.00	600.00	400.00	600.00	0.00
101-4120-42900	Other Expense	1,500.00	1,285.33	1,500.00	335.60	1,500.00	0.00
	Department: 4120 - Mayoral Expense Total:	29,910.00	29,775.87	28,430.00	17,917.80	28,310.00	0.00
	Department: 4130 - Election Expense						
101-4130-41100	Wage Expense	600.00	0.00	0.00	0.00	0.00	0.00
101-4130-42200	Prof Fees Expense	0.00	700.00	750.00	700.00	750.00	0.00
101-4130-42300	Publishing Exp	296.00	295.59	500.00	240.73	300.00	0.00
101-4130-42600	Supply//Material Exp	185.00	185.20	200.00	56.28	100.00	0.00
101-4130-42700	Travel/Conf Expense	50.00	0.00	50.00	0.00	100.00	0.00
101-4130-42900	Other Expense	50.00	0.00	50.00	19.22	0.00	0.00
	Department: 4130 - Election Expense Total:	1,181.00	1,180.79	1,550.00	1,016.23	1,250.00	0.00
	Department: 4140 - Finance Office Expense						
101-4140-41100	Wage Expense	56,574.00	81,816.71	123,342.00	58,888.84	103,001.00	0.00
101-4140-41150	Wage Expense - Hourly	19,474.00	15,298.04	0.00	12,838.98	23,031.00	0.00
101-4140-41160	Admin Wages	35,721.00	15,743.71	0.00	0.00	0.00	0.00
101-4140-41200	PR Tax Expense	8,550.00	8,582.44	9,700.00	5,249.56	9,642.00	0.00
101-4140-41300	SDRS Expense	6,706.00	6,771.61	7,401.00	4,052.16	7,562.00	0.00
101-4140-41400	Workers Comp Expense	800.00	435.21	800.00	0.00	800.00	0.00
101-4140-41700	Med Ins Expense	22,444.00	22,746.21	41,972.00	14,727.28	30,242.00	0.00
101-4140-42100	Other Ins Expense	4,000.00	4,469.58	5,400.00	4,768.46	5,000.00	0.00
101-4140-42150	Postage	700.00	553.88	700.00	415.59	700.00	0.00
101-4140-42200	Prof Fees Expense	25,140.00	12,137.67	25,500.00	5,175.00	8,000.00	0.00
101-4140-42201	Dues/Subscriptions	0.00	0.00	1,500.00	13,942.03	15,000.00	0.00
101-4140-42300	Publishing Exp	500.00	703.72	1,400.00	467.51	750.00	0.00
101-4140-42500	Repair//Maint Expense	500.00	26.50	500.00	0.00	250.00	0.00
101-4140-42600	Supply//Material Exp	3,500.00	5,178.07	4,500.00	2,017.05	3,500.00	0.00
101-4140-42610	Auto Expense	200.00	159.63	200.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
101-4140-42700	Travel/Conf Expense	5,000.00	4,353.53	6,700.00	1,864.82	5,000.00	0.00
101-4140-42800	Utility Expense	0.00	0.00	0.00	0.00	1,800.00	0.00
101-4140-42810	Phone	1,800.00	1,650.00	1,800.00	1,150.00	0.00	0.00
101-4140-42850	Uniform Expense	0.00	0.00	0.00	0.00	300.00	0.00
101-4140-42900	Other Expense	3,250.00	9,369.72	4,000.00	3,793.98	2,500.00	0.00
101-4140-43400	Equip Expense	1,800.00	0.00	7,000.00	2,834.25	1,000.00	0.00
Department: 4140 - Finance Office Expense Total:		196,659.00	189,996.23	242,415.00	132,185.51	218,078.00	0.00
Department: 4141 - City Attorney Expense							
101-4141-42200	Prof Fees Expense	51,000.00	50,487.07	30,000.00	35,893.45	50,000.00	0.00
Department: 4141 - City Attorney Expense Total:		51,000.00	50,487.07	30,000.00	35,893.45	50,000.00	0.00
Department: 4192 - General Government Buildings							
101-4192-42100	Other Ins Expense	3,500.00	4,351.12	5,200.00	4,896.66	5,000.00	0.00
101-4192-42200	Prof Fees Expense	72,450.00	72,615.67	61,820.00	21,872.71	18,500.00	0.00
101-4192-42201	Dues/Subscriptions	0.00	0.00	0.00	15,339.76	55,264.00	0.00
101-4192-42205	I.T. GoldenWest	0.00	0.00	0.00	4,529.98	0.00	0.00
101-4192-42500	Repair/Maint Expense	4,940.00	5,039.70	15,000.00	2,561.45	25,000.00	0.00
101-4192-42600	Supply/Material Exp	1,000.00	1,705.80	2,500.00	558.82	2,500.00	0.00
101-4192-42800	Utility Expense	12,600.00	17,748.49	15,000.00	12,373.14	25,000.00	0.00
101-4192-42810	Phone	13,440.00	9,000.33	13,560.00	0.00	0.00	0.00
101-4192-42900	Other Expense	30,000.00	26,938.59	5,000.00	0.00	29,663.00	0.00
101-4192-43400	Equip Expense	83,775.00	84,183.66	30,000.00	44,293.22	2,750.00	0.00
Department: 4192 - General Government Buildings Total:		221,705.00	221,583.36	148,080.00	106,425.74	163,677.00	0.00
Department: 4196 - City Engineer Expense							
101-4196-42200	Prof Fees Expense	86,000.00	85,620.21	45,000.00	34,145.13	45,000.00	0.00
Department: 4196 - City Engineer Expense Total:		86,000.00	85,620.21	45,000.00	34,145.13	45,000.00	0.00
Department: 4210 - Law Enforcement							
101-4210-41100	Wage Expense	76,927.00	88,814.82	496,918.00	44,471.49	80,160.00	0.00
101-4210-41150	Wage Expense - Hourly	316,435.00	366,326.79	0.00	228,717.54	439,451.00	0.00
101-4210-41170	Safety Grant Wages	21,133.00	8,484.21	16,421.00	2,900.97	17,827.00	0.00
101-4210-41180	Other Wages	25,105.00	8,146.05	0.00	0.00	0.00	0.00
101-4210-41200	PR Tax Expense	30,795.00	35,144.18	39,271.00	20,716.09	41,115.00	0.00
101-4210-41300	SDRS Expense	29,399.00	31,574.32	41,070.00	21,786.26	42,995.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
101-4210-41400	Workers Comp Expense	10,420.00	10,513.47	10,500.00	0.00	10,500.00	0.00
101-4210-41700	Med Ins Expense	86,393.00	64,299.52	102,915.00	40,601.13	88,871.00	0.00
101-4210-42100	Other Ins Expense	23,000.00	20,715.54	26,000.00	22,344.97	26,000.00	0.00
101-4210-42150	Postage	400.00	370.30	500.00	122.43	500.00	0.00
101-4210-42200	Prof Fees Expense	22,140.00	34,307.07	24,001.00	200.00	1,600.00	0.00
101-4210-42201	Dues/Subscriptions	0.00	0.00	0.00	100.00	2,720.00	0.00
101-4210-42202	Axon BWC	0.00	0.00	0.00	6,492.90	6,500.00	0.00
101-4210-42203	Axon Fleet	0.00	0.00	0.00	12,453.60	16,610.00	0.00
101-4210-42204	Axon CEW	0.00	0.00	0.00	0.00	4,120.00	0.00
101-4210-42205	I.T. GoldenWest	0.00	0.00	0.00	277.00	1,800.00	0.00
101-4210-42300	Publishing Exp	0.00	0.00	2,500.00	0.00	0.00	0.00
101-4210-42301	Marketing/Recruiting	0.00	0.00	0.00	0.00	2,500.00	0.00
101-4210-42500	Repair/Maint Expense	15,000.00	16,745.98	15,000.00	3,697.63	15,000.00	0.00
101-4210-42600	Supply/Material Exp	3,500.00	9,801.61	3,500.00	830.09	3,500.00	0.00
101-4210-42601	Evidence - Supply/Materials	0.00	0.00	0.00	321.88	1,000.00	0.00
101-4210-42610	Auto Expense	36,000.00	16,854.56	32,000.00	3,547.25	0.00	0.00
101-4210-42611	Fuel Expense	0.00	0.00	0.00	10,045.24	25,000.00	0.00
101-4210-42700	Travel/Cont Expense	2,000.00	2,492.75	2,000.00	1,367.79	2,000.00	0.00
101-4210-42730	Training Expense	4,000.00	1,719.12	4,000.00	1,816.57	6,000.00	0.00
101-4210-42800	Utility Expense	0.00	0.00	2,740.00	2,212.65	3,740.00	0.00
101-4210-42810	Phone	7,158.00	6,015.52	7,200.00	3,689.93	8,100.00	0.00
101-4210-42820	Dispatch Expense	32,000.00	29,590.76	37,300.00	15,786.05	30,000.00	0.00
101-4210-42821	VPN/First Net	0.00	0.00	0.00	1,803.24	1,850.00	0.00
101-4210-42850	Uniform Allowance	6,400.00	6,138.13	5,600.00	6,400.00	6,400.00	0.00
101-4210-42851	Duty Equipment	0.00	0.00	0.00	604.48	30,000.00	0.00
101-4210-42900	Other Expense	8,440.00	8,509.54	3,200.00	483.55	3,500.00	0.00
101-4210-43400	Equip Expense	114,166.00	104,215.79	68,150.00	72,931.61	93,000.00	0.00
Department: 4210 - Law Enforcement Total:		870,811.00	870,780.03	940,786.00	526,722.34	1,012,359.00	0.00
Department: 4220 - Fire Department Expense							
101-4220-42900	Other Expense	35,257.00	33,114.43	35,257.00	34,172.32	35,257.00	0.00
Department: 4220 - Fire Department Expense Total:		35,257.00	33,114.43	35,257.00	34,172.32	35,257.00	0.00

Budget Worksheet

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		2023	2023	2024	2024	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Department: 4232 - Proactive Inspection Admin							
101-4232-42320	Building Inspection Expense	7,500.00	2,685.00	10,000.00	1,430.00	15,000.00	0.00
101-4232-42900	Other Expense	500.00	349.65	750.00	145.95	0.00	0.00
	Department: 4232 - Proactive Inspection Admin Total:	8,000.00	3,034.65	10,750.00	1,575.95	15,000.00	0.00
Department: 4310 - Street Expense							
101-4310-41150	Wage Expense - Hourly	150,656.00	156,461.96	167,406.00	98,829.37	181,095.00	0.00
101-4310-41200	PR Tax Expense	11,525.00	11,134.34	12,903.00	7,038.36	13,854.00	0.00
101-4310-41300	SDNS Expense	6,248.00	9,387.73	10,120.00	5,929.77	10,866.00	0.00
101-4310-41400	Workers Comp Expense	2,000.00	5,076.21	5,000.00	0.00	5,000.00	0.00
101-4310-41700	Med Ins Expense	38,809.00	38,195.42	43,040.00	19,265.61	35,666.00	0.00
101-4310-42100	Other Ins Expense	12,000.00	14,935.48	18,000.00	21,710.45	25,000.00	0.00
101-4310-42200	Prof Fees Expense	26,000.00	23,551.24	26,000.00	0.00	30,000.00	0.00
101-4310-42201	Dues/Subscriptions	0.00	0.00	0.00	0.00	500.00	0.00
101-4310-42300	Publishing Exp	300.00	462.77	300.00	35.41	500.00	0.00
101-4310-42500	Repair/Maint Expense	480,000.00	276,303.93	350,000.00	250,501.70	400,000.00	0.00
101-4310-42510	Street Snow Removal	30,000.00	26,870.55	30,000.00	1,787.69	40,000.00	0.00
101-4310-42530	Landscape&Mowing Expense	6,000.00	1,167.44	10,000.00	0.00	5,000.00	0.00
101-4310-42550	Street Light Repair	15,000.00	0.00	115,000.00	16,578.64	115,000.00	0.00
101-4310-42600	Supply/Material Exp	44,500.00	22,950.54	50,000.00	6,936.10	25,000.00	0.00
101-4310-42610	Auto Expense	15,500.00	3,066.92	20,000.00	139.32	30,000.00	0.00
101-4310-42611	Fuel Expense	0.00	0.00	0.00	1,242.24	40,000.00	0.00
101-4310-42800	Utility Expense	21,000.00	18,369.74	21,000.00	8,428.78	25,000.00	0.00
101-4310-42810	Phone	1,800.00	1,800.00	1,800.00	1,200.00	2,400.00	0.00
101-4310-42850	Uniform Allowance	0.00	0.00	0.00	2,009.97	3,000.00	0.00
101-4310-42900	Other Expense	15,000.00	34.16	20,000.00	0.00	30,000.00	0.00
101-4310-43000	Capital Expense	0.00	0.00	250,000.00	0.00	250,000.00	0.00
101-4310-43400	Equip Expense	250,000.00	250,084.53	0.00	0.00	18,500.00	0.00
	Department: 4310 - Street Expense Total:	1,126,338.00	859,852.96	1,150,569.00	441,633.41	1,286,381.00	0.00
Department: 4320 - Code Enforcement & Sanitation							
101-4320-41150	Wage Expense - Hourly	16,952.00	0.00	0.00	0.00	0.00	0.00
101-4320-41200	PR Tax Expense	1,297.00	0.00	0.00	0.00	0.00	0.00

	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
<u>101-4320-42150</u>	Postage	1,500.00	1,417.23	1,500.00	674.77	1,500.00	0.00
<u>101-4320-42200</u>	Prof Fees Expense	0.00	75.00	0.00	0.00	0.00	0.00
<u>101-4320-42201</u>	Dues/Subscriptions	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>101-4320-42500</u>	Repair/Maint Expense	15,000.00	9,751.85	20,000.00	6,181.48	25,000.00	0.00
<u>101-4320-42600</u>	Supply/Material Exp	48,000.00	36,562.19	55,000.00	6,007.22	55,000.00	0.00
<u>101-4320-42610</u>	Auto Expense	0.00	0.00	17,000.00	3,288.90	0.00	0.00
<u>101-4320-42611</u>	Fuel Expense	0.00	0.00	0.00	7,758.49	0.00	0.00
<u>101-4320-42730</u>	Training Expense	7,000.00	6,428.53	15,000.00	1,868.23	20,000.00	0.00
<u>101-4320-42900</u>	Other Expense	25,000.00	18,681.09	40,000.00	0.00	40,000.00	0.00
<u>101-4320-43230</u>	Solid Waste Collection	70,000.00	59,062.66	70,000.00	32,499.81	70,000.00	0.00
<u>101-4320-43260</u>	C E Abatement Exp	0.00	0.00	1,000.00	0.00	1,500.00	0.00
<u>101-4320-43400</u>	Equip Expense	337,000.00	384,817.83	15,000.00	4,210.00	0.00	0.00
	Department: 4320 - Code Enforcement & Sanitation Total:	521,749.00	516,796.38	234,500.00	62,488.90	233,000.00	0.00
	Department: 4410 - Animal Control Dept						
<u>101-4410-43350</u>	Humane Society	1,000.00	650.00	1,000.00	1,470.79	2,000.00	0.00
	Department: 4410 - Animal Control Dept Total:	1,000.00	650.00	1,000.00	1,470.79	2,000.00	0.00
	Department: 4520 - Parks and Recreation						
<u>101-4520-42100</u>	Other Ins Expense	500.00	328.79	500.00	384.46	500.00	0.00
<u>101-4520-42500</u>	Repair/Maint Expense	10,000.00	8,106.64	10,000.00	1,496.66	10,000.00	0.00
<u>101-4520-42530</u>	Landscape&Mowing Expense	600.00	236.16	1,200.00	0.00	2,000.00	0.00
<u>101-4520-42600</u>	Supply/Material Exp	8,500.00	4,749.36	10,000.00	3,446.61	10,000.00	0.00
<u>101-4520-42800</u>	Utility Expense	600.00	1,642.55	1,000.00	904.74	3,000.00	0.00
<u>101-4520-42900</u>	Other Expense	5,800.00	500.00	6,000.00	325.00	7,000.00	0.00
<u>101-4520-43400</u>	Equip Expense	0.00	2,084.16	0.00	0.00	0.00	0.00
	Department: 4520 - Parks and Recreation Total:	26,000.00	17,647.66	28,700.00	6,557.47	32,500.00	0.00
	Department: 4652 - P & Z Expense						
<u>101-4652-41100</u>	Wage Expense	9,000.00	4,725.00	12,000.00	4,300.00	12,000.00	0.00
<u>101-4652-41200</u>	PR Tax Expense	689.00	361.52	918.00	328.95	918.00	0.00
<u>101-4652-42100</u>	Other Ins Expense	200.00	60.64	200.00	83.65	200.00	0.00
<u>101-4652-42150</u>	Postage	600.00	0.00	250.00	46.49	250.00	0.00
<u>101-4652-42200</u>	Prof Fees Expense	5,000.00	4,236.94	5,500.00	1,146.34	5,000.00	0.00

Budget Worksheet

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	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
101-4652-42201	Dues/Subscriptions	0.00	0.00	0.00	1,550.00	1,605.00	0.00
101-4652-42300	Publishing Exp	3,000.00	3,631.67	5,000.00	1,623.95	3,800.00	0.00
101-4652-42600	Supply/Material Exp	250.00	350.80	250.00	63.47	250.00	0.00
101-4652-42900	Other Expense	500.00	1,145.40	500.00	75.00	600.00	0.00
	Department: 4652 - P & Z Expense Total:	19,239.00	14,511.97	24,618.00	9,217.85	24,623.00	0.00
	Department: 4900 - Miscellaneous						
101-4900-49900	Miscellaneous	2,100.00	2,093.45	900.00	750.00	900.00	0.00
	Department: 4900 - Miscellaneous Total:	2,100.00	2,093.45	900.00	750.00	900.00	0.00
	Fund: 101 - General Fund Surplus (Deficit):	-976,927.00	-575,732.79	-756,948.00	-20,278.21	-907,458.00	0.00
	Fund: 211 - Liquor, Lodging and Dining						
	Department: 0000 - Non departmental						
211-0000-31320	Bed & Booze Tax	24,378.00	55,274.81	50,000.00	42,600.24	55,000.00	0.00
211-0000-33490	State Grants	0.00	245.44	500.00	0.00	0.00	0.00
	Department: 0000 - Non departmental Total:	24,378.00	55,520.25	50,500.00	42,600.24	55,000.00	0.00
	Department: 4650 - Economic Development Expense						
211-4650-41160	Admin Wages	17,861.00	18,863.89	20,317.00	11,764.18	21,141.00	0.00
211-4650-41200	PR Tax Expense	1,366.00	1,427.27	1,555.00	890.06	1,618.00	0.00
211-4650-41300	SDRS Expense	1,072.00	1,131.83	1,161.00	705.84	1,269.00	0.00
211-4650-41700	Med Ins Expense	4,999.00	4,899.79	3,000.00	1,641.99	3,096.00	0.00
211-4650-42200	Prof Fees Expense	0.00	0.00	8,000.00	8,000.00	8,000.00	0.00
211-4650-42600	Supply/Material Exp	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
211-4650-42700	Travel/Conf Expense	1,580.00	0.00	1,500.00	165.00	1,500.00	0.00
211-4650-42900	Other Expense	0.00	500.00	0.00	0.00	0.00	0.00
211-4650-42901	Allocation	0.00	0.00	35,000.00	34,000.00	39,000.00	0.00
	Department: 4650 - Economic Development Expense Total:	26,878.00	26,822.78	72,533.00	59,167.07	77,624.00	0.00
	Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):	-2,500.00	28,697.47	-22,033.00	-16,566.83	-22,624.00	0.00
	Fund: 302 - USDA/TIF #1 Fund						
	Department: 0000 - Non departmental						
302-0000-31100	TIF Tax Revenue	500,000.00	712,689.85	600,000.00	448,879.40	625,000.00	0.00
302-0000-36100	Interest Revenue	600.00	30,880.00	2,000.00	40,454.01	10,000.00	0.00
	Department: 0000 - Non departmental Total:	500,600.00	743,569.85	602,000.00	489,333.41	635,000.00	0.00

	2023	2023	2024	2024	2025	2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Department: 4700 - Swr Debt Service						
302-4700-44200 Debt Service Expense	500,600.00	296,800.00	296,800.00	148,400.00	148,400.00	0.00
Department: 4700 - Swr Debt Service Total:	500,600.00	296,800.00	296,800.00	148,400.00	148,400.00	0.00
Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):						
305-0000-31100 TIF Tax Revenue	0.00	446,769.85	305,200.00	340,933.41	486,600.00	0.00
305-0000-36100 Interest Revenue	0.00	0.00	500.00	0.00	2,500.00	0.00
305-0000-39110 Operating Transfer In	0.00	0.00	0.00	0.00	387,079.00	0.00
Department: 0000 - Non departmental Total:	0.00	171,026.99	170,500.00	166,072.19	639,579.00	0.00
Department: 4700 - Swr Debt Service						
305-4700-44200 Debt Service Expense	0.00	0.00	0.00	0.00	387,079.00	0.00
Department: 4700 - Swr Debt Service Total:	0.00	0.00	0.00	0.00	387,079.00	0.00
Fund: 502 - Improvement Projects						
Department: 3900 - Grant Funds						
502-3900-39140 Grant Funds	0.00	2,924,429.00	0.00	0.00	0.00	0.00
502-3900-39150 Proceeds From Debt	0.00	1,429,048.00	3,500,000.00	4,269,736.00	0.00	0.00
502-3900-39150 Department: 3900 - Grant Funds Total:	0.00	4,353,477.00	3,500,000.00	4,269,736.00	0.00	0.00
Department: 4850 - Capital Outlay						
502-4850-48500 Construction Costs	0.00	4,740,355.42	3,500,000.00	4,580,883.81	0.00	0.00
Department: 4850 - Capital Outlay Total:	0.00	4,740,355.42	3,500,000.00	4,580,883.81	0.00	0.00
Fund: 502 - Improvement Projects Surplus (Deficit):						
	0.00	-386,878.42	0.00	-311,147.81	0.00	0.00
Fund: 604 - Sanitary Sewer Fund						
Department: 0000 - Non departmental						
604-0000-32110 Sewer Tap Fees	4,500.00	6,000.00	15,000.00	3,000.00	50,000.00	0.00
604-0000-36100 Swr Interest Revenue	0.00	6,896.02	2,000.00	10,554.63	15,000.00	0.00
604-0000-36300 sewer late fees	10,000.00	5,930.54	10,000.00	0.00	0.00	0.00
604-0000-36310 NSF fees	0.00	374.85	200.00	131.88	200.00	0.00
604-0000-38100 Swr Residential Charge	383,616.00	450,518.64	390,000.00	246,857.08	416,297.00	0.00
604-0000-38200 Swr Commercial Revenue	52,800.00	51,064.70	50,000.00	28,059.20	59,000.00	0.00
604-0000-38300 Swr Pine Hills Revenue	49,680.00	33,120.00	49,680.00	24,840.00	49,680.00	0.00
604-0000-38400 Swr Stagebarn San Dist Rev	77,711.00	51,807.60	77,711.00	38,855.70	77,711.00	0.00

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	2023	2023	2024	2024	2025	2025
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
604-0000-38500	47,952.00	60,095.26	55,000.00	33,424.14	60,000.00	0.00
604-0000-38600	31,200.00	69,870.33	32,000.00	27,182.61	40,000.00	0.00
604-0000-38650	97,360.00	73,325.30	108,500.00	56,569.02	97,000.00	0.00
604-0000-38700	0.00	3,211.10	0.00	6,443.51	7,500.00	0.00
604-0000-38800	100.00	408,838.66	100.00	106,596.17	150,000.00	0.00
Department: 0000 - Non departmental Total:	754,919.00	1,221,053.00	790,191.00	582,513.94	1,022,388.00	0.00
Department: 3900 - Grant Funds						
604-3900-33490	0.00	0.00	0.00	0.00	169,947.00	0.00
State Grants	0.00	0.00	0.00	0.00	169,947.00	0.00
Department: 3900 - Grant Funds Total:	0.00	0.00	0.00	0.00	169,947.00	0.00
Department: 4000 - General Expense						
604-4000-41100	67,570.00	69,350.88	162,785.00	42,328.65	76,454.00	0.00
Wage Expense	67,570.00	69,350.88	162,785.00	42,328.65	76,454.00	0.00
604-4000-41130	17,861.00	18,863.82	0.00	11,764.13	21,141.00	0.00
Sewer City Admin Wages	17,861.00	18,863.82	0.00	11,764.13	21,141.00	0.00
604-4000-41150	41,113.00	42,845.87	0.00	27,185.21	45,617.00	0.00
Wage Expense - Hourly	41,113.00	42,845.87	0.00	27,185.21	45,617.00	0.00
604-4000-41160	19,474.00	14,165.07	0.00	12,838.75	23,031.00	0.00
Admin Wages	19,474.00	14,165.07	0.00	12,838.75	23,031.00	0.00
604-4000-41200	11,170.00	10,181.75	12,454.00	6,663.66	12,718.00	0.00
PR Tax Expense	11,170.00	10,181.75	12,454.00	6,663.66	12,718.00	0.00
604-4000-41300	8,761.00	8,713.43	9,868.00	5,619.38	9,975.00	0.00
SDRS Expense	8,761.00	8,713.43	9,868.00	5,619.38	9,975.00	0.00
604-4000-41400	2,000.00	3,147.11	4,000.00	0.00	4,000.00	0.00
Workers Comp Expense	2,000.00	3,147.11	4,000.00	0.00	4,000.00	0.00
604-4000-41700	40,273.00	41,947.41	53,218.00	22,814.86	44,017.00	0.00
Med Ins Expense	40,273.00	41,947.41	53,218.00	22,814.86	44,017.00	0.00
604-4000-42100	10,000.00	12,246.10	15,000.00	13,492.08	17,000.00	0.00
Other Ins Expense	10,000.00	12,246.10	15,000.00	13,492.08	17,000.00	0.00
604-4000-42130	500.00	0.00	500.00	0.00	500.00	0.00
Collection&Filing Fees	500.00	0.00	500.00	0.00	500.00	0.00
604-4000-42150	4,500.00	5,334.27	4,500.00	2,895.90	5,000.00	0.00
Postage	4,500.00	5,334.27	4,500.00	2,895.90	5,000.00	0.00
604-4000-42200	4,650.00	340,538.79	4,650.00	115,924.00	10,000.00	0.00
Prof Fees Expense	4,650.00	340,538.79	4,650.00	115,924.00	10,000.00	0.00
604-4000-42201	0.00	0.00	0.00	9,714.97	10,000.00	0.00
Dues/Subscriptions	0.00	0.00	0.00	9,714.97	10,000.00	0.00
604-4000-42300	0.00	281.04	0.00	0.00	0.00	0.00
Publishing Exp	0.00	281.04	0.00	0.00	0.00	0.00
604-4000-42500	94,500.00	188,398.27	152,500.00	101,282.80	150,000.00	0.00
Repair/Maint Expense	94,500.00	188,398.27	152,500.00	101,282.80	150,000.00	0.00
604-4000-42600	15,000.00	11,499.09	15,000.00	7,198.52	15,000.00	0.00
Supply/Material Exp	15,000.00	11,499.09	15,000.00	7,198.52	15,000.00	0.00
604-4000-42610	5,000.00	9,242.07	5,000.00	190.67	5,000.00	0.00
Auto Expense	5,000.00	9,242.07	5,000.00	190.67	5,000.00	0.00
604-4000-42620	3,000.00	3,767.00	4,000.00	1,728.50	4,000.00	0.00
Testing Expense	3,000.00	3,767.00	4,000.00	1,728.50	4,000.00	0.00
604-4000-42630	5,000.00	11,411.70	10,000.00	9,475.25	10,000.00	0.00
Chemicals and Lab Supplies	5,000.00	11,411.70	10,000.00	9,475.25	10,000.00	0.00
604-4000-42640	3,000.00	2,500.00	3,000.00	2,600.00	3,000.00	0.00
Permits/Penalties	3,000.00	2,500.00	3,000.00	2,600.00	3,000.00	0.00
604-4000-42700	1,000.00	220.00	1,000.00	1,106.93	2,000.00	0.00
Travel/Conf Expense	1,000.00	220.00	1,000.00	1,106.93	2,000.00	0.00

Budget Worksheet

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	2023	2023	2024	2024	2025	2025	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
604-4000-42800	Utility Expense	72,000.00	65,837.55	72,000.00	32,641.85	70,000.00	0.00
604-4000-42810	Phone	4,200.00	1,700.00	4,200.00	750.00	2,000.00	0.00
604-4000-42850	Uniform Allowance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
604-4000-42900	Other Expense	1,000.00	991.63	0.00	443,885.62	198,755.00	0.00
604-4000-42920	Tyler Technologies Transaction F	0.00	0.00	0.00	976.25	1,200.00	0.00
604-4000-43000	Capital Expense	410,000.00	36,008.32	100,000.00	2,739.96	400,000.00	0.00
604-4000-43400	Equip Expense	30,000.00	18,836.29	45,000.00	9,705.76	40,000.00	0.00
Department: 4000 - General Expense Total:		871,572.00	918,027.46	679,675.00	886,523.70	1,181,408.00	0.00
Department: 4700 - Swr Debt Service							
604-4700-47100	Swr SRF Principal	0.00	82,705.00	82,705.00	41,352.50	82,705.00	0.00
604-4700-47120	Swr SRF Interest	99,903.00	17,198.08	17,199.00	8,599.04	17,198.00	0.00
Department: 4700 - Swr Debt Service Total:		99,903.00	99,903.08	99,904.00	49,951.54	99,903.00	0.00
Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):		-216,556.00	203,122.46	10,612.00	-353,961.30	-88,976.00	0.00
Report Surplus (Deficit):		-1,195,983.00	-112,994.44	-292,669.00	-194,948.55	-279,958.00	0.00

Group Summary

Defined Budgets

Department	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity
Fund: 101 - General Fund						
0000 - Non departmental	2,453,058.00	2,398,347.87	2,360,031.00	1,431,580.46	2,452,431.00	0.00
4110 - Commission Expenses	79,842.00	76,955.60	46,792.00	39,685.78	51,559.00	0.00
4115 - Contingency Expense	153,194.00	0.00	147,632.00	0.00	159,995.00	0.00
4120 - Mayoral Expense	29,910.00	29,775.87	28,430.00	17,917.80	28,310.00	0.00
4130 - Election Expense	1,181.00	1,180.79	1,550.00	1,016.23	1,250.00	0.00
4140 - Finance Office Expense	196,659.00	189,996.23	242,415.00	132,185.51	218,078.00	0.00
4141 - City Attorney Expense	51,000.00	50,487.07	30,000.00	35,893.45	50,000.00	0.00
4192 - General Government Buildings	221,705.00	221,583.36	148,080.00	106,425.74	163,677.00	0.00
4196 - City Engineer Expense	86,000.00	85,620.21	45,000.00	34,145.13	45,000.00	0.00
4210 - Law Enforcement	870,811.00	870,780.03	940,786.00	526,722.34	1,012,359.00	0.00
4220 - Fire Department Expense	35,257.00	33,114.43	35,257.00	34,172.32	35,257.00	0.00
4232 - Proactive Inspection Admin	8,000.00	3,034.65	10,750.00	1,575.95	15,000.00	0.00
4310 - Street Expense	1,126,338.00	859,852.96	1,150,569.00	441,633.41	1,286,381.00	0.00
4320 - Code Enforcement & Sanitation	521,749.00	516,796.38	234,500.00	62,488.90	233,000.00	0.00
4410 - Animal Control Dept	1,000.00	650.00	1,000.00	1,470.79	2,000.00	0.00
4520 - Parks and Recreation	26,000.00	17,647.66	28,700.00	6,557.47	32,500.00	0.00
4652 - P & Z Expense	19,239.00	14,511.97	24,618.00	9,217.85	24,623.00	0.00
4900 - Miscellaneous	2,100.00	2,093.45	900.00	750.00	900.00	0.00
Fund: 101 - General Fund Surplus (Deficit):	-976,927.00	-575,732.79	-756,948.00	-20,278.21	-907,458.00	0.00
Fund: 211 - Liquor, Lodging and Dining						
0000 - Non departmental	24,378.00	55,520.25	50,500.00	42,600.24	55,000.00	0.00
4650 - Economic Development Expense	26,878.00	26,822.78	72,533.00	59,167.07	77,624.00	0.00
Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):	-2,500.00	28,697.47	-22,033.00	-16,566.83	-22,624.00	0.00
Fund: 302 - USDA/TIF #1 Fund						
0000 - Non departmental	500,600.00	743,569.85	602,000.00	489,333.41	635,000.00	0.00
4700 - SWR Debt Service	500,600.00	296,800.00	296,800.00	148,400.00	148,400.00	0.00
Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):	0.00	446,769.85	305,200.00	340,933.41	486,600.00	0.00
Fund: 305 - Fund 305						
0000 - Non departmental	0.00	171,026.99	170,500.00	166,072.19	639,579.00	0.00
4700 - SWR Debt Service	0.00	0.00	0.00	0.00	387,079.00	0.00
Fund: 305 - Fund 305 Surplus (Deficit):	0.00	171,026.99	170,500.00	166,072.19	252,500.00	0.00
Fund: 502 - Improvement Projects						
3900 - Grant Funds	0.00	4,333,477.00	3,500,000.00	4,269,736.00	0.00	0.00
4850 - Capital Outlay	0.00	4,740,355.42	3,500,000.00	4,580,883.81	0.00	0.00
Fund: 502 - Improvement Projects Surplus (Deficit):	0.00	-386,878.42	0.00	-311,147.81	0.00	0.00
Fund: 604 - Sanitary Sewer Fund						
0000 - Non departmental	754,919.00	1,221,053.00	790,191.00	582,513.94	1,022,388.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
 Defined Budgets _____

Department	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity
3900 - Grant Funds	0.00	0.00	0.00	0.00	169,947.00	0.00
4000 - General Expense	871,572.00	918,027.46	679,675.00	886,523.70	1,181,408.00	0.00
4700 - Swr Debt Service	99,903.00	99,903.08	99,904.00	49,951.54	99,903.00	0.00
Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):	-216,556.00	203,122.46	10,612.00	-353,961.30	-88,976.00	0.00
Report Surplus (Deficit):	-1,195,983.00	-112,994.44	-292,669.00	-194,948.55	-279,958.00	0.00

Fund Summary

Defined Budgets

Fund	2023		2024		2025		YTD Activity
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	
101 - General Fund	-976,927.00	-575,732.79	-756,948.00	-20,278.21	-907,458.00	0.00	0.00
211 - Liquor, Lodging and Dining	-2,500.00	28,697.47	-22,033.00	-16,566.83	-22,624.00	0.00	0.00
302 - USDA/TIF #1 Fund	0.00	446,769.85	305,200.00	340,933.41	486,600.00	0.00	0.00
305 - Fund 305	0.00	171,026.99	170,500.00	166,072.19	252,500.00	0.00	0.00
502 - Improvement Projects	0.00	-386,878.42	0.00	-311,147.81	0.00	0.00	0.00
604 - Sanitary Sewer Fund	-216,556.00	203,122.46	10,612.00	-353,961.30	-88,976.00	0.00	0.00
Report Surplus (Deficit):	-1,195,983.00	-112,994.44	-292,669.00	-194,948.55	-279,958.00	0.00	0.00

CITY OF SUMMERSET

RESOLUTION 2023-12

**RESOLUTION TO ESTABLISH CAPITAL OUTLAY FOR
STREET IMPROVEMENTS**

WHEREAS, the City of Summerset, Meade County, a South Dakota Municipal Corporation, has the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding policies and procedures; and

WHEREAS, it the City of Summerset's duty to protect the health, safety, and general welfare of its citizens; and

WHEREAS, the City of Summerset is authorized to maintain and improve municipal streets within its corporate boundaries; and

WHEREAS, pursuant to SDCL 9-21-14.1 the governing body of a municipality may by resolution authorized the accumulation of funds for a period longer than one (1) year for specific capital outlay purposes otherwise authorized by law. Capital outlay purposes means purposes which result in the acquisition or additions to equipment and street improvement for Siouxland Dr., Brighton St, Glenwood Dr., Breckenridge St., or other streets deemed in need of repair and

WHEREAS, the governing body of the municipality shall establish a maximum amount allowed to be accumulated in the fund; and

WHEREAS, pursuant to SDCL 9-21-14.2 said Resolution shall be enacted by a two-thirds (2/3) vote of the governing body and shall set forth clearly the purposes for which the funds are to be accumulated and the maximum amount that may be accumulated, and that any funds so accumulated shall be expended within eighty-four months from the date of the resolution. If the specific purposes for which the funds are accumulated are deemed no longer necessary, these funds shall revert to the general fund.

NOW THEREFORE BE IT RESOLVED that the City of Summerset Board of Commissioners does hereby establish for the 2023 budget purposes a capital outlay for street improvements within the municipal boundaries of the City of Summerset.

IT IS FURTHER RESOLVED, that the maximum amount that may be accumulated for this capital outlay is (\$1,500,000.00); and

IT IS FURTHER RESOLVED, that a minimum of Two Hundred fifty thousand dollars (\$250,000.00) will be set aside and budgeted on the capital outlay line of the Budget Ordinance

for the year 2024, 2025, 2026, 2027, and 2028 and will remain on the capital outlay line for the next seven (7) years intended for street improvement projects. If the specific purpose for which the funds are accumulated are deemed no longer necessary, at any time, or are not expended within the next seven (7) years these funds shall revert to the general fund in accordance with SDCL 9-21-14.2

Dated this 19th day of October, 2023.

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once 10/28/2023 for the total approximate cost of \$57.12.