

**SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, July 6th, 2023, 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Reade and Butler were present. The City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Kitzmiller, second by Hirsch to approve the agenda for the Regular Meeting of the Summerset City Commission for July 6th, 2023. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Reade to approve the minutes of the regular meeting of June 15th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$473,206.36 from June 15th, 2023 through July 5th, 2023 as presented or amended. Motion carried.

A & B BUSINESS SOLUTIONS	Water Machine and Copy Machine	\$443.29
AFLAC REMITTANCE PROCESSING	Employee Benefits	\$135.46
AMBROSE, JONATHAN	Cell Phone Stipend	\$50.00
ANGLIN, MITCH	Cell Phone Stipend	\$50.00
BAUMEISTER, STEPHANY	Cell Phone Stipend; Per Diem - Budget Training	\$124.00
BH ENERGY	Utilities	\$6,310.72
BIRGEN, NICHOLIN	Cell Phone Stipend	\$50.00
Butler, Dave	Cell Phone Stipend	\$50.00
CBH CO-OP	Govt Fuel	\$3,369.90
DAVIS, OWEN	Cell Phone Stipend	\$50.00
Freedom Investments LLC	Refund Sign Dpst	\$150.00
GOLDEN WEST TECHNOLOGIES	Set up New user for Matt Macrander	\$87.50
GREENAPSIS	Janitorial Govt Bldg	\$320.00
HAVEMAN BUSINESS SERVICES LLC	YTD Services	\$2,212.50
HEALTH POOL OF SD	Employee Medical Insurance	\$15,393.84
HERMANSON EGGE ENGINEERING	Building Permit Inspections	\$660.00
HIRSCH, CLYDE	Cell Phone Stipend	\$50.00
JOHNSON, SCOTT	Uniform Allowance	\$400.00
JUSO, COLTON	Uniform Allowance; Per Diem SRO Training	\$554.00
Kayl, Anthony	Cell Phone Stipend	\$50.00
KIEFFER SANITATION	Portable Toilets	\$225.00
KITZMILLER, MICHAEL	Cell Phone Stipend	\$50.00
MACRANDER, MATTHEW	Uniform Allowance	\$400.00
MDU	Utilities	\$489.68
MONTILEAUX, CASEY	Uniform Allowance	\$400.00
NASSER,RICH	Uniform Allowance	\$400.00
NORTHERN TRUCK EQUIPMENT CO	PIN/CR For Return	\$138.07
Precision Lawn & Hydroseed LLC	72" Direct Drive Jenkins Brush Cutter	\$6,300.00
RCS CONSTRUCTION INC	WWTP Expansion Pay application #4	\$401,400.00
RUSHMORE EQUIPMENT LLC	Equipment Rental - Skid steer	\$150.00

SCHIEFFER, LISA	Cell Phone Stipend	\$50.00
SERVALL UNIFORM & LINEN SUPPLY	Janitorial Govt Bldg	\$164.27
SMITH, JEFF	Cell Phone Stipend	\$50.00
SDRS	Employee Retirement	\$9,425.64
SDRS SUPPLEMENTAL RETIREMENT	Employee Retirement - Supplemental	\$520.00
TORNO, MELANIE	Cell Phone Stipend	\$50.00
TYLER TECHNOLOGIES, INC	Conversion and Go Live	\$2,441.25
UEBEL, DEREK	Uniform Allowance	\$400.00
UNITES STATES TREASURY		\$16,267.62
USA BLUEBOOK	BOD Incubator	\$3,373.62
	TOTAL:	\$473,206.36

APPROVAL OF PAYROLL – JUNE 2023 – SDCL 6-1-10

Motion by Kitzmiller, second by Butler to approve the June 2023 payroll. Motion carried.

Dept. 4000 - \$21,963.79 Wastewater/Public Works
 Dept. 4110 - \$1,749.99 Commission
 Dept. 4120 - \$1,916.67 Mayor
 Dept. 4140 - \$14,952.80 Finance
 Dept. 4210 - \$35,831.85 Police
 Dept. 4652 - \$0.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Reade to approve the billing adjustment of \$318.87 for the period of June 1st to June 30th, 2023. Motion carried.

COMMISSION REPORTS

Kitzmiller, Butler, Reade, Hirsch and Torno gave monthly reports.

SECOND READING FOR ORDINANCE 2023-03 GOVERNING BODY (3 PERSON TO 5 PERSON).

Motion by Butler, seconded by Hirsch to approve the second reading for Ordinance 2023-03. Motion carried.

ADOPT ORDINANCE 2023-03 GOVERNING BODY (3 PERSON TO 5 PERSON).

Motion by Butler, second by Kitzmiller to adopt Ordinance 2023-03. Motion carried.

FIRST READING FOR ORDINANCE 2003-06 KENNELS.

Motion by Reade, second by Kitzmiller to approve the first reading for Ordinance 2023-06. Motion carried.

SET SECOND READING FOR ORDINANCE 2003-06 KENNELS.

Motion by Kitzmiller, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-07 DANGEROUS ANIMAL.

Motion by Reade, seconded by Butler to approve the first reading for Ordinance 2023-07. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-07 DANGEROUS ANIMAL.

Motion by Butler, seconded by Kitzmiller to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-08 NOTICE OF REVIEW BY LEAGAL AND FINANCE COMMITTEE.

Motion by Hirsch, seconded by Butler to approve the first reading for Ordinance 2023-08. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-08 NOTICE OF REVIEW BY LEAGAL AND FINANCE COMMITTEE.

Motion by Butler, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-09 NOTICE TO CUT VEGETATION.

Motion by Kitzmiller, seconded by Hirsch to approve the first reading for Ordinance 2023-09. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-09 NOTICE TO CUT VEGETATION.

Motion by Hirsch, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-10 PENALTY 91.999.

Motion by Butler, seconded by Kitzmiller to approve the first reading for Ordinance 2023-10. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-10 PENALTY 91.999.

Motion by Butler, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-11 DEFINITIONS 93.01.

Motion by Kitzmiller, seconded by Reade to approve the first reading for Ordinance 2023-11. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-11 DEFINITIONS 93.01.

Motion by Kitzmiller, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-12 GENERAL PENALTY 10.99.

Motion by Hirsch, seconded by Kitzmiller to approve the first reading for Ordinance 2023-12. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-12 GENERAL PENALTY 10.99.

Motion by Hirsch, seconded by Butler to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-13 STORING, PARKING, or LEAVING VEHICLES AS A NUISANCE 93.02.

Motion by Kitzmiller, seconded by Butler to approve the first reading for Ordinance 2023-13. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-13 STORING, PARKING, or LEAVING VEHICLES AS A NUISANCE 93.02.

Motion by Butler, seconded by Kitzmiller to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-14 STORAGE ON PUBLIC PROPERTY PROHIBITED 71.085.

CANCELLED

FIRST READING FOR ORDINANCE 2023-15 PENALTY 71.999.

Motion by Kitzmiller, seconded by Reade to approve the first reading for Ordinance 2023-15. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-15 PENALTY 71.999.

Motion by Butler, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

RESIGNATION – MIKE MARTIN/PARKS AND RECREATION BOARD.

Motion by Kitzmiller, seconded by Hirsch to accept the resignation of Mike Martin. Motion carried.

PARKS & RECREATION BOARD APPLICATIONS.

Motion by Hirsch, seconded by Reade to open applications until July 14th, 2023. Motion carried.

CONDITIONAL USE PERMIT/VARIANCE – FREEDOM INVESTMENTS, LLC.

Said application for conditional use permit/variance is submitted by the Applicant: Freedom Investments, LLC to allow for two (2) off-premises signs less than 1,500 between the same.

Motion by Kitzmiller, second by Reade to approve the conditional use permit/variance application of Freedom Investments, LLC. Motion carried.

DRAFT – SPEAKER REQUEST FORM, INSTRUCTION POSTER.

City Administrator presented a draft on the speaker request form, and instructional poster. The Board asked what the procedure would be to allow a speaker additional time. The City Administrator was asked to bring the same back before the Board on July 20th.

SCHOOL RESOURCE OFFICER PROGRAM AGREEMENT *INFORMATION ONLY.

The signed School Resource Officer Program Agreement was presented to the Board.

NEW HIRE – POLICE DEPARTMENT

Corey Jonas – certified police officer \$25.94 starting date July 7th, 2023.

Motion by Kitzmiller, second by Reade to approve new hire Corey Jonas at \$25.94 per/hr. Motion carried.

APPLICATION AND CERTIFICATE FOR PAYMENT – WWTP EXPANSION.

Motion by Butler, second by Hirsch to approve application and certificate #4 for payment. Motion carried.

INTEREST RATES/BANKING.

City Finance Officer Stephany Baumeister and City Administrator Lisa Schieffer presented to the Board interest rates from various banking institutions regarding CDs and Money Market accounts. The Board asked that the same be brought back during budget time.

CITIZENS INPUT

None

UPCOMING EVENTS:

July 8th, Summerfest from 4:00 pm to 7:00 pm at Summerset City Hall Campus – featuring local business from Piedmont, Foothills Area, and Summerset.

ITEMS FROM CITY ATTORNEY

None.

ADJOURNMENT

Motion by Kitzmiller, second by Reade to adjourn the meeting at 6:47 p.m.

(SEAL)

ATTEST:

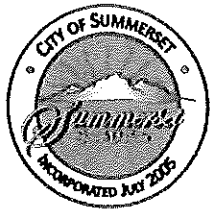
Stephany Baumeister

Finance Officer

Published once _____ at a cost of \$_____

Melanie Torno

Mayor



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1098 - A & B BUSINESS SOLUTIONS Vendor Total: 45.00

<u>IN1070065</u>	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	45.00	0.00	0.00	0.00	45.00
Water Machine	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Water Machine	NA	0.00	0.00	45.00	0.00	0.00	0.00	45.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-43400</u>	Equip Expense		45.00	100.00%

Vendor: 1683 - ARTISTIC CUSTOM BADGES Vendor Total: 407.50

<u>1847</u>	Invoice	7/20/2023	6/19/2023	7/20/2023	6/19/2023	407.50	0.00	0.00	0.00	407.50
Summerset PD Patches	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Summerset PD Patches	NA	0.00	0.00	407.50	0.00	0.00	0.00	407.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4210-42600</u>	Supply/Material Exp		407.50	100.00%

Vendor: 1816 - AT&T MOBILITY Vendor Total: 549.42

<u>287320061570C05242023</u>	Invoice	7/20/2023	6/16/2023	7/20/2023	6/16/2023	549.42	0.00	0.00	0.00	549.42
Summerset PD Cell Phones	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Summerset PD Cell Phones	NA	0.00	0.00	549.42	0.00	0.00	0.00	549.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4210-42810</u>	Phone		549.42	100.00%

Vendor: 1363 - AXON ENTERPRISE, INC Vendor Total: 3,319.80

<u>INUS160915</u>	Invoice	7/20/2023	5/27/2023	7/20/2023	5/27/2023	3,319.80	0.00	0.00	0.00	3,319.80
2021 T7CQ Dock	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2021 T7CQ Dock	NA	0.00	0.00	3,319.80	0.00	0.00	0.00	3,319.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4210-42200</u>	Prof Fees Expense		3,319.80	100.00%

Vendor: 0808 - BH ENERGY Vendor Total: 6,008.67

<u>july 2023</u>	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	6,008.67	0.00	0.00	0.00	6,008.67
Utilites	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Utilites	NA	0.00	0.00	6,008.67	0.00	0.00	0.00	6,008.67		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4192-42800</u>	Utility Expense			694.61	11.56%					
<u>101-4310-42800</u>	Utility Expense			1,021.49	17.00%					
<u>101-4520-42800</u>	Utility Expense			48.25	0.80%					
<u>604-4000-42800</u>	Utility Expense			4,244.32	70.64%					

Vendor: 0021 - BLACK HAWK WATER USERS DIST. Vendor Total: 38.25

June 2023	Invoice	7/20/2023	7/6/2023	7/20/2023	7/6/2023	38.25	0.00	0.00	0.00	38.25
Monthly Utilities 7055 Leisure Lane		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly Utilities 7055 Leisure Lane	NA	0.00	0.00	38.25	0.00	0.00	0.00	38.25		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4192-42800</u>	Utility Expense			38.25	100.00%					

Vendor: 1665 - Cardmember Services Vendor Total: 9,559.35

June 2023	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	9,301.76	0.00	0.00	0.00	9,301.76
June 2023 Credit Card Statement		BANKEFT - BANK WEST EFT		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
June 2023 Credit Card Statement	NA	0.00	0.00	9,301.76	0.00	0.00	0.00	9,301.76		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>604-4000-42610</u>	Auto Expense			362.50	3.90%					
<u>604-4000-42600</u>	Supply/Material Exp			192.95	2.07%					
<u>604-4000-42500</u>	Repair/Maint Expense			512.79	5.51%					
<u>101-4120-42900</u>	Other Expense			173.45	1.86%					
<u>101-4140-42600</u>	Supply/Material Exp			87.33	0.94%					
<u>101-4140-42700</u>	Travel/Conf Expense			550.99	5.92%					
<u>101-4210-42150</u>	Postage			25.80	0.28%					
<u>101-4210-42500</u>	Repair/Maint Expense			92.49	0.99%					
<u>101-4210-42600</u>	Supply/Material Exp			42.88	0.46%					
<u>101-4210-42700</u>	Travel/Conf Expense			547.22	5.88%					
<u>101-4310-42500</u>	Repair/Maint Expense			64.20	0.69%					
<u>101-4520-42530</u>	Landscape&Mowing Expense			99.30	1.07%					
<u>101-4320-42500</u>	Repair/Maint Expense			2,484.60	26.71%					
<u>101-4520-42500</u>	Repair/Maint Expense			115.89	1.25%					
<u>101-4520-42600</u>	Supply/Material Exp			163.81	1.76%					
<u>101-4192-42600</u>	Supply/Material Exp			19.00	0.20%					
<u>101-4192-42200</u>	Prof Fees Expense			3,406.56	36.62%					
<u>101-4192-42900</u>	Other Expense			360.00	3.87%					

June 2023 PD	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	257.59	0.00	0.00	0.00	257.59
June Credit Card Statement		BANKEFT - BANK WEST EFT		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
June Credit Card Statement	NA	0.00	0.00	257.59	0.00	0.00	0.00	257.59		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4210-42500</u>	Repair/Maint Expense			257.59	100.00%					

Vendor: 1504 - CBH CO-OP Vendor Total: 5,568.01

June 2023	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	5,568.01	0.00	0.00	0.00	5,568.01
Govt Fuel		BANKW - BANK WEST		No						

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	NA		0.00	0.00	5,568.01	0.00	0.00	0.00	5,568.01	
Govt Fuel										
Distributions					Amount	Percent				
Account Number	Account Name			Project Account Key	3,055.46	54.88%				
101-4210-42610	Auto Expense				2,512.55	45.12%				
101-4310-42500	Repair/Maint Expense									

Vendor Total: 11,545.38

Vendor: 0036 - CITY OF RAPID CITY	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	1,125.81	0.00	0.00	0.00	1,125.81
2306067					No					
Solid Waste Disposal May 1-8, 2023	BANKW - BANK WEST									

Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Item Description	NA	0.00	0.00	1,125.81	0.00	0.00	0.00	1,125.81
Solid Waste Disposal								
Distributions				Amount	Percent			
Account Number	Account Name			Project Account Key	1,125.81	100.00%		
101-4320-43230	Solid Waste Collection							

Vendor: 2306502	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	4,003.02	0.00	0.00	0.00	4,003.02
Solid Waste Disposal May 12-31, 2023	BANKW - BANK WEST				No					

Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Item Description	NA	0.00	0.00	4,003.02	0.00	0.00	0.00	4,003.02
Solid Waste Disposal								
Distributions				Amount	Percent			
Account Number	Account Name			Project Account Key	4,003.02	100.00%		
101-4320-43230	Solid Waste Collection							

Vendor: 2307003	Invoice	7/20/2023	7/3/2023	7/20/2023	7/3/2023	6,416.55	0.00	0.00	0.00	6,416.55
Solid Waste Disposal June 2023	BANKW - BANK WEST				No					

Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Item Description	NA	0.00	0.00	6,416.55	0.00	0.00	0.00	6,416.55
Solid Waste Disposal June 2023								
Distributions				Amount	Percent			
Account Number	Account Name			Project Account Key	6,416.55	100.00%		
101-4320-43230	Solid Waste Collection							

Vendor Total: 1,127.19

Vendor: 1830 - CLARITY TELECOM	Invoice	7/20/2023	6/18/2023	7/20/2023	6/18/2023	1,127.19	0.00	0.00	0.00	1,127.19
July 2023					No					
Fax/Phone/Internet	BANKW - BANK WEST									

Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Item Description	NA	0.00	0.00	1,127.19	0.00	0.00	0.00	1,127.19
Fax/Phone/Internet								
Distributions				Amount	Percent			
Account Number	Account Name			Project Account Key	1,127.19	100.00%		
101-4192-42810	Phone							

Vendor Total: 3,417.50

Vendor: 0765 - DEMERSEMAN JENSEN TELLINGHUISEN & HUFFMAN, LLP	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	3,417.50	0.00	0.00	0.00	3,417.50
36934					No					
Legal Services	BANKW - BANK WEST									

Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Item Description	NA	0.00	0.00	3,417.50	0.00	0.00	0.00	3,417.50
Legal Services								
Distributions				Amount	Percent			
Account Number	Account Name			Project Account Key	3,417.50	100.00%		
101-4141-42200	Prof Fees Expense							

Vendor Total: 238.15

Vendor: 0709 - DIAMOND D WATER

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
June 2023	Invoice	7/20/2023	7/6/2023	7/20/2023	7/6/2023	238.15	0.00	0.00	0.00	238.15
Payable Description		Bank Code	On Hold							
Sun Valley Park		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Sun Valley Park	NA	0.00	0.00	238.15	0.00	0.00	0.00	238.15		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4520-42800	Utility Expense		238.15	100.00%						

Vendor: 1932 - Diaz, Lyanna Vendor Total: 115.00

Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	115.00	0.00	0.00	0.00	115.00
WW Deposit Refund/ CR balance refund		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WW Deposit Refund/ CR balance refun	NA	0.00	0.00	115.00	0.00	0.00	0.00	115.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-0000-22000	Summerset W/water Util Payable		100.00	86.96%						
604-0000-11500	A/R Misc		15.00	13.04%						

Vendor: 1933 - Easton, Donald Vendor Total: 100.00

Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	100.00	0.00	0.00	0.00	100.00
Deposit Refund		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-0000-22000	Summerset W/water Util Payable		100.00	100.00%						

Vendor: 1935 - Farnsworth, Teresa Vendor Total: 33.60

Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	33.60	0.00	0.00	0.00	33.60
Deposit Refund - applied 68.40 to account...		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund - applied 68.40 to accou	NA	0.00	0.00	33.60	0.00	0.00	0.00	33.60		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-0000-22000	Summerset W/water Util Payable		33.60	100.00%						

Vendor: 1934 - Fitzgerald, Dan Vendor Total: 50.00

Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	50.00	0.00	0.00	0.00	50.00
Deposit Refund		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-0000-22000	Summerset W/water Util Payable		50.00	100.00%						

Vendor: 0246 - GOLDEN WEST TECHNOLOGIES Vendor Total: 3,808.50

413117	Invoice	7/20/2023	7/6/2023	7/20/2023	7/6/2023	559.00	0.00	0.00	0.00	559.00
39 Microsoft Office 365 Subscription Licen...		BANKW - BANK WEST	No							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
39 Microsoft Office 365 Subscription Lic	NA		0.00	0.00	559.00	0.00	0.00	0.00	559.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42200	Prof Fees Expense				559.00	100.00%				

4413178	Invoice	7/20/2023	7/3/2023	7/20/2023	7/3/2023	3,249.50	0.00	0.00	0.00	3,249.50
Comprehensive Managed Serives 07/01 -...	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Comprehensive Managed Serives 07/01	NA	0.00	0.00	3,249.50	0.00	0.00	0.00	3,249.50
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
101-4192-42200	Prof Fees Expense			3,249.50	100.00%			

Vendor: 0698 - HAWKINS INC. Vendor Total: 2,467.20

6510076	Invoice	7/20/2023	6/27/2023	7/20/2023	6/27/2023	2,467.20	0.00	0.00	0.00	2,467.20
Defoamer Aqua Hawk 460 lbs	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Defoamer Aqua Hawk 460 lbs	NA	0.00	0.00	2,467.20	0.00	0.00	0.00	2,467.20
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
604-4000-42630	Chemicals and Lab Supplies			2,467.20	100.00%			

Vendor: 1133 - HDR ENGINEERING, INC Vendor Total: 37,456.77

1200539217	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	3,501.25	0.00	0.00	0.00	3,501.25
Engineering Fees	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Engineering Fees	NA	0.00	0.00	3,501.25	0.00	0.00	0.00	3,501.25
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
101-4196-42200	Prof Fees Expense			3,501.25	100.00%			

1200539218	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	1,570.00	0.00	0.00	0.00	1,570.00
Task Order 3 - Astoria Ct & Astoria Ln	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Task Order 3 - Astoria Ct & Astoria Ln	NA	0.00	0.00	1,570.00	0.00	0.00	0.00	1,570.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
101-4196-42200	Prof Fees Expense			1,570.00	100.00%			

1200539219	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	7,012.50	0.00	0.00	0.00	7,012.50
Task Order 2023-004 Siouxland Road Reco...	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Task Order 2023-004 Siouxland Road Re	NA	0.00	0.00	7,012.50	0.00	0.00	0.00	7,012.50
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
101-4192-42200	Prof Fees Expense			7,012.50	100.00%			

1200539407	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	25,373.02	0.00	0.00	0.00	25,373.02
WWTP #2022-04	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total																																																			
4199936	Invoice	7/20/2023	7/8/2023	7/20/2023	7/8/2023	26.84	0.00	0.00	0.00	26.84																																																			
MaaS360 Essential Client																																																													
Vendor: <u>1694 - IBM</u>																																																													
Vendor Total: 26.84																																																													
<table border="1"> <thead> <tr> <th>Items</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Item Description</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>25,373.02</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>25,373.02</td> </tr> <tr> <td colspan="11">Distributions</td> </tr> <tr> <td>Account Number</td> <td>Account Name</td> <td colspan="2">Project Account Key</td> <td>Amount</td> <td colspan="2">Percent</td> <td colspan="4"></td> </tr> <tr> <td>604-4000-42200</td> <td>Prof Fees Expense</td> <td colspan="2"></td> <td>25,373.02</td> <td colspan="2">100.00%</td> <td colspan="4"></td> </tr> </tbody> </table>											Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Item Description	NA	0.00	0.00	25,373.02	0.00	0.00	0.00	25,373.02	Distributions											Account Number	Account Name	Project Account Key		Amount	Percent						604-4000-42200	Prof Fees Expense			25,373.02	100.00%					
Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	25,373.02	0.00	0.00	0.00	25,373.02																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
604-4000-42200	Prof Fees Expense			25,373.02	100.00%																																																								
Dpst Refund	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	65.66	0.00	0.00	0.00	65.66																																																			
Deposit Refund - applied 34.34 to account... BANKW - BANK WEST																																																													
Vendor: <u>1937 - Jensen, Elaine</u>																																																													
Vendor Total: 65.66																																																													
<table border="1"> <thead> <tr> <th>Items</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Item Description</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>26.84</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>26.84</td> </tr> <tr> <td colspan="11">Distributions</td> </tr> <tr> <td>Account Number</td> <td>Account Name</td> <td colspan="2">Project Account Key</td> <td>Amount</td> <td colspan="2">Percent</td> <td colspan="4"></td> </tr> <tr> <td>101-4192-42200</td> <td>Prof Fees Expense</td> <td colspan="2"></td> <td>26.84</td> <td colspan="2">100.00%</td> <td colspan="4"></td> </tr> </tbody> </table>											Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Item Description	NA	0.00	0.00	26.84	0.00	0.00	0.00	26.84	Distributions											Account Number	Account Name	Project Account Key		Amount	Percent						101-4192-42200	Prof Fees Expense			26.84	100.00%					
Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	26.84	0.00	0.00	0.00	26.84																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
101-4192-42200	Prof Fees Expense			26.84	100.00%																																																								
July 2023	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	400.00	0.00	0.00	0.00	400.00																																																			
Uniform Allowance																																																													
Vendor: <u>1936 - Jonas, Corey</u>																																																													
Vendor Total: 400.00																																																													
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Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	65.66	0.00	0.00	0.00	65.66																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
604-0000-22000	Summerset W/water Util Payable			65.66	100.00%																																																								
4658db84	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	3,828.57	0.00	0.00	0.00	3,828.57																																																			
2020 Ford Interceptor																																																													
Vendor: <u>1468 - KENNY'S BODY SHOP</u>																																																													
Vendor Total: 3,828.57																																																													
<table border="1"> <thead> <tr> <th>Items</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Item Description</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>400.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>400.00</td> </tr> <tr> <td colspan="11">Distributions</td> </tr> <tr> <td>Account Number</td> <td>Account Name</td> <td colspan="2">Project Account Key</td> <td>Amount</td> <td colspan="2">Percent</td> <td colspan="4"></td> </tr> <tr> <td>101-4210-42850</td> <td>Uniform Expense</td> <td colspan="2"></td> <td>400.00</td> <td colspan="2">100.00%</td> <td colspan="4"></td> </tr> </tbody> </table>											Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Item Description	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00	Distributions											Account Number	Account Name	Project Account Key		Amount	Percent						101-4210-42850	Uniform Expense			400.00	100.00%					
Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
101-4210-42850	Uniform Expense			400.00	100.00%																																																								
13342050T035	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	312.50	0.00	0.00	0.00	312.50																																																			
Portable Toilets																																																													
Vendor: <u>0124 - KIEFFER SANITATION</u>																																																													
Vendor Total: 312.50																																																													
<table border="1"> <thead> <tr> <th>Items</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Item Description</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>3,828.57</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>3,828.57</td> </tr> <tr> <td colspan="11">Distributions</td> </tr> <tr> <td>Account Number</td> <td>Account Name</td> <td colspan="2">Project Account Key</td> <td>Amount</td> <td colspan="2">Percent</td> <td colspan="4"></td> </tr> <tr> <td>101-4210-42500</td> <td>Repair/Maint Expense</td> <td colspan="2"></td> <td>3,828.57</td> <td colspan="2">100.00%</td> <td colspan="4"></td> </tr> </tbody> </table>											Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Item Description	NA	0.00	0.00	3,828.57	0.00	0.00	0.00	3,828.57	Distributions											Account Number	Account Name	Project Account Key		Amount	Percent						101-4210-42500	Repair/Maint Expense			3,828.57	100.00%					
Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	3,828.57	0.00	0.00	0.00	3,828.57																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
101-4210-42500	Repair/Maint Expense			3,828.57	100.00%																																																								
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Items	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																																																					
Item Description	NA	0.00	0.00	312.50	0.00	0.00	0.00	312.50																																																					
Distributions																																																													
Account Number	Account Name	Project Account Key		Amount	Percent																																																								
101-4520-42500	Repair/Maint Expense			312.50	100.00%																																																								

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Vendor: 1894 - MCCOMB SERVICES										Vendor Total: 1,450.00
2303	Invoice	7/20/2023	7/5/2023	7/5/2023	7/5/2023	1,450.00	0.00	0.00	0.00	1,450.00
IT Consultation March-June, 2023	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
IT Consultation March-June, 2023	NA	0.00	0.00	1,450.00	0.00	0.00	0.00	1,450.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42200	Prof Fees Expense			1,450.00	100.00%					

Vendor: 0937 - MDU										Vendor Total: 355.51
June 2023	Invoice	7/20/2023	7/10/2023	7/20/2023	7/10/2023	355.51	0.00	0.00	0.00	355.51
Utilites	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Utilites	NA	0.00	0.00	355.51	0.00	0.00	0.00	355.51		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4192-42800	Utility Expense			87.20	24.53%					
604-4000-42800	Utility Expense			250.48	70.46%					
101-4310-42800	Utility Expense			17.83	5.02%					

Vendor: 0453 - MEIERHENRY SARGENT LLP										Vendor Total: 59,230.42
45027	Invoice	7/20/2023	6/28/2023	7/20/2023	6/28/2023	59,230.42	0.00	0.00	0.00	59,230.42
WWTP Expansion Borrower Bond	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Expansion Borrower Bond	NA	0.00	0.00	59,230.42	0.00	0.00	0.00	59,230.42		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
502-4850-48500	Construction Costs			59,230.42	100.00%					

Vendor: 1433 - MIDCONTINENT COMMUNICATIONS										Vendor Total: 176.49
June 2023	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	176.49	0.00	0.00	0.00	176.49
WWTP Telephone	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Telephone	NA	0.00	0.00	176.49	0.00	0.00	0.00	176.49		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
604-4000-42800	Utility Expense			176.49	100.00%					

Vendor: 1222 - OLSON TOWING										Vendor Total: 253.50
133397	Invoice	7/20/2023	7/5/2023	7/20/2023	7/5/2023	253.50	0.00	0.00	0.00	253.50
Tow abandoned vehicle from Sun Valley Es...	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Tow abandoned vehicle from Sun Valley	NA	0.00	0.00	253.50	0.00	0.00	0.00	253.50		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4210-42610	Auto Expense			253.50	100.00%					

Vendor: 1939 - Parkinson, Kurt										Vendor Total: 21.20
Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	21.20	0.00	0.00	0.00	21.20
Deposit Refund - applied 28.80 to account...	BANKW - BANK WEST			No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code		On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund - applied 28.80 to accou	NA	0.00	0.00	21.20	0.00	0.00	0.00	21.20		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-0000-22000	Summerset W/water Util Payable				21.20	100.00%				

Vendor: <u>1938 - Piedmont Valley Chamber of Commerce</u>										Vendor Total:	500.00
<u>2023-DON</u>	Invoice	7/20/2023	7/20/2023	7/20/2023	7/20/2023	500.00	0.00	0.00	0.00	500.00	
Summerfest Donation	BANKW - BANK WEST		No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Summerfest Donation	NA	0.00	0.00	500.00	0.00	0.00	0.00	500.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42900	Other Expense				500.00	100.00%				

Vendor: <u>0008 - RAPID CITY JOURNAL</u>										Vendor Total:	756.38
<u>57685</u>	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	56.56	0.00	0.00	0.00	56.56	
Notice of Public Hearing - Variance Freedo...	BANKW - BANK WEST		No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Notice of Public Hearing - Variance Free	NA	0.00	0.00	56.56	0.00	0.00	0.00	56.56		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4652-42300	Publishing Exp				56.56	100.00%				

<u>57686</u>	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	62.84	0.00	0.00	0.00	62.84
Notice of Public Hearing Conditional Use P...	BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Notice of Public Hearing Conditional Us	NA	0.00	0.00	62.84	0.00	0.00	0.00	62.84		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4652-42300	Publishing Exp				62.84	100.00%				

<u>57841</u>	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	237.06	0.00	0.00	0.00	237.06
Commission Meeting Minutes June 1, 2023	BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Commission Meeting Minutes June 1, 2	NA	0.00	0.00	237.06	0.00	0.00	0.00	237.06		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				237.06	100.00%				

<u>57957</u>	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	38.85	0.00	0.00	0.00	38.85
Ordinance 2023-15	BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-15	NA	0.00	0.00	38.85	0.00	0.00	0.00	38.85		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				38.85	100.00%				

<u>57958</u>	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	41.13	0.00	0.00	0.00	41.13
Ordinance 2023-14	BANKW - BANK WEST		No							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
57959	Invoice	6/25/2023	6/25/2023	6/25/2023	6/25/2023	41.71	0.00	0.00	0.00	41.71
Ordinance 2023-13										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-14	NA	0.00	0.00	41.13	0.00	0.00	0.00	41.13		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				41.13	100.00%				
57960	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordinance 2023.12										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-13	NA	0.00	0.00	41.71	0.00	0.00	0.00	41.71		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				41.71	100.00%				
57961	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	38.85	0.00	0.00	0.00	38.85
Ordinance 2023-11										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-11	NA	0.00	0.00	38.85	0.00	0.00	0.00	38.85		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				38.85	100.00%				
57962	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	38.85	0.00	0.00	0.00	38.85
Ordinance 2023-10										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-10	NA	0.00	0.00	38.85	0.00	0.00	0.00	38.85		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				38.85	100.00%				
57963	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	40.56	0.00	0.00	0.00	40.56
Ordinance 2023-09										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-09	NA	0.00	0.00	40.56	0.00	0.00	0.00	40.56		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				40.56	100.00%				
57964	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	41.71	0.00	0.00	0.00	41.71
Ordinance 2023-08										
Bank Code: BANKW - BANK WEST										
On Hold: No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Ordinance 2023-08	NA	0.00	0.00	41.71	0.00	0.00	0.00	41.71		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42300	Publishing Exp				41.71	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
57969	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordinance 2023-07		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-07	NA	0.00	0.00	39.42	0.00	0.00	0.00	39.42	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp			39.42	100.00%				

57971	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordinance 2023-06		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-06	NA	0.00	0.00	39.42	0.00	0.00	0.00	39.42	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp			39.42	100.00%				

Vendor: 1732 - SCHIEFFER, LISA										Vendor Total:	204.00
June 2023	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	204.00	0.00	0.00	0.00	204.00	
Per Diem Pierre - Summer Study		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Per Diem Pierre - Summer Study	NA	0.00	0.00	204.00	0.00	0.00	0.00	204.00	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
101-4140-42700	Travel/Conf Expense			204.00	100.00%				

Vendor: 0018 - SD ONE CALL										Vendor Total:	36.75
SD23-01612	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	36.75	0.00	0.00	0.00	36.75	
35 Notifications for June 2023		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
35 Notifications for June 2023	NA	0.00	0.00	36.75	0.00	0.00	0.00	36.75	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
101-4232-42900	Other Expense			36.75	100.00%				

Vendor: 0480 - SD Secretary of State										Vendor Total:	30.00
SDSOS	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	30.00	0.00	0.00	0.00	30.00	
Schieffer-Notary Filing Fees		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Schieffer-Notary Filing Fees	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
101-4140-42200	Prof Fees Expense			30.00	100.00%				

Vendor: 1941 - Silver, Christine										Vendor Total:	15.00
Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	15.00	0.00	0.00	0.00	15.00	
Credit Balance Refund		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Credit Balance Refund	NA	0.00	0.00	15.00	0.00	0.00	0.00	15.00	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
604-0000-11500	A/R Misc			15.00	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1940 - Simpson Printing Vendor Total: 125.00

<u>138944</u>	Invoice	7/20/2023	5/31/2023	7/20/2023	5/31/2023	125.00	0.00	0.00	0.00	125.00
Business Cards R. Basser & K. Siferd		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Business Cards R. Basser & K. Siferd	NA	0.00	0.00	125.00	0.00	0.00	0.00	125.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4210-42600</u>	Supply/Material Exp		125.00	100.00%

Vendor: 1946 - Solar Eclipse Tinting Vendor Total: 716.64

<u>2819</u>	Invoice	7/20/2023	6/22/2023	7/20/2023	6/22/2023	716.64	0.00	0.00	0.00	716.64
Tint for Government Bldg Doors/PD Wind...		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Tint for Government Bldg Doors/PD Wi	NA	0.00	0.00	716.64	0.00	0.00	0.00	716.64

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-42500</u>	Repair/Maint Expense		716.64	100.00%

Vendor: 1245 - SOUTH DAKOTA STATE TREASURER Vendor Total: 1,009.92

<u>June 2023</u>	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	1,009.92	0.00	0.00	0.00	1,009.92
Sales Tax Collected June 2023		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Sales Tax Collected June 2023	NA	0.00	0.00	1,009.92	0.00	0.00	0.00	1,009.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21700</u>	Sales Tax Payable		1,009.92	100.00%

Vendor: 1023 - TYLER TECHNOLOGIES, INC Vendor Total: 5,830.00

<u>025-429088</u>	Invoice	7/20/2023	6/28/2023	7/20/2023	6/28/2023	3,202.50	0.00	0.00	0.00	3,202.50
Go Live and Utility Bill Compare		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Go Live and Utility Bill Compare	NA	0.00	0.00	3,202.50	0.00	0.00	0.00	3,202.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-43400</u>	Equip Expense		3,202.50	100.00%

025-430259 Invoice 7/20/2023 6/30/2023 7/20/2023 6/30/2023 1,000.00 0.00 0.00 0.00 1,000.00

AP History Data Conversion		BANKW - BANK WEST			No					
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Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AP History Data Conversion	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-43400</u>	Equip Expense		1,000.00	100.00%

025-430646 Invoice 7/20/2023 6/30/2023 7/20/2023 6/30/2023 1,627.50 0.00 0.00 0.00 1,627.50

Go Live		BANKW - BANK WEST			No					
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Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Go Live	NA	0.00	0.00	1,627.50	0.00	0.00	0.00	1,627.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-43400</u>	Equip Expense		1,627.50	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1945 - Welch, Travis										Vendor Total: 26.32
Dpst Refund	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	26.32	0.00	0.00	0.00	26.32
Deposit Refund - applied 23.68 to account b...		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund - applied 23.68 to accoun	NA	0.00	0.00	26.32	0.00	0.00	0.00	26.32		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
604-0000-22000	Summerset W/water Util Payable			26.32	100.00%					

Vendor: 1942 - Winningham, Daniel										Vendor Total: 1.91
Dpst Refund	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	1.91	0.00	0.00	0.00	1.91
Deposit Refund - applied 48.09 to account...		BANKW - BANK WEST	No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund - applied 48.09 to accou	NA	0.00	0.00	1.91	0.00	0.00	0.00	1.91		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
604-0000-22000	Summerset W/water Util Payable			1.91	100.00%					

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	63	161,227.90	0.00	0.00	0.00	161,227.90	0.00	161,227.90
Grand Total:		161,227.90	0.00	0.00	0.00	161,227.90	0.00	161,227.90

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
101-0000-21700	Sales Tax Payable	1,009.92
101-4110-42300	Publishing Exp	636.98
101-4120-42900	Other Expense	173.45
101-4140-42200	Prof Fees Expense	30.00
101-4140-42600	Supply/Material Exp	87.33
101-4140-42700	Travel/Conf Expense	754.99
101-4141-42200	Prof Fees Expense	3,417.50
101-4192-42200	Prof Fees Expense	15,704.40
101-4192-42500	Repair/Maint Expense	716.64
101-4192-42600	Supply/Material Exp	19.00
101-4192-42800	Utility Expense	820.06
101-4192-42810	Phone	1,127.19
101-4192-42900	Other Expense	360.00
101-4192-43400	Equip Expense	5,875.00
101-4196-42200	Prof Fees Expense	5,071.25
101-4210-42150	Postage	25.80
101-4210-42200	Prof Fees Expense	3,319.80
101-4210-42500	Repair/Maint Expense	4,178.65
101-4210-42600	Supply/Material Exp	575.38
101-4210-42610	Auto Expense	3,308.96
101-4210-42700	Travel/Conf Expense	547.22
101-4210-42810	Phone	549.42
101-4210-42850	Uniform Expense	400.00
101-4232-42900	Other Expense	36.75
101-4310-42500	Repair/Maint Expense	2,576.75
101-4310-42800	Utility Expense	1,039.32
101-4320-42500	Repair/Maint Expense	2,484.60
101-4320-43230	Solid Waste Collection	11,545.38
101-4520-42500	Repair/Maint Expense	428.39
101-4520-42530	Landscape&Mowing Expense	99.30
101-4520-42600	Supply/Material Exp	163.81
101-4520-42800	Utility Expense	286.40
101-4520-42900	Other Expense	500.00
101-4652-42300	Publishing Exp	119.40
	Total:	67,989.04

<u>Account</u>	<u>Name</u>	<u>Amount</u>
502-4850-48500	Construction Costs	59,230.42
	Total:	59,230.42

<u>Account</u>	<u>Name</u>	<u>Amount</u>
604-0000-11500	A/R Misc	30.00
604-0000-22000	Summerset W/water Util Payable	398.69
604-4000-42200	Prof Fees Expense	25,373.02
604-4000-42500	Repair/Maint Expense	512.79
604-4000-42600	Supply/Material Exp	192.95
604-4000-42610	Auto Expense	362.50
604-4000-42630	Chemicals and Lab Supplies	2,467.20
604-4000-42800	Utility Expense	4,671.29
	Total:	34,008.44

June 2023 Finance Department Monthly Recap

- Stephany attended Human Recourse School/Finance Officer School in Pierre; also attended Budget Training in Sioux Falls. Nicholin also attended Finance Officer school in Pierre. All the trainings were great information and networking opportunities for both of us.
- Bi-weekly status call with Nancy Brady on migration timelines
- Zoom - ERP Pro 10 Utility Billing Solutions Orientation
- Data Pull with Nancy Brady for Go Live with Accounts Payable, Payroll and General Ledger June 15, 2023; lots of last minute prep getting ready for our final conversion data pull. We will start working on Utility Billing and Cash Receipts next.
- Worked with Doug on our Go Live for 2 weeks; we ran our first payroll with the new system in June. Double checking to make sure all our data come over to the new system properly.
- Time Entry Training with Doug for the new payroll process.
- Meeting with Nancy Brady and Client Services to go over the next steps in our go live process and who our contacts will be.
- Payroll processing, time sheet review, benefit's deduction review, process human resource updates for payroll. Filed corresponding reports for payroll.
 - Payroll with the new systems went well, we had a few hiccups but for the most part went smooth.
 - 941 filed electronically
 - SDRS filed electronically
 - SD Health Pool, Aflac, Delta Dental
 - Quarterly State unemployment
 - Quarterly 941
- Accounts Payable
 - Prepared and submitted South Dakota Sales Tax
 - Voucher creation, invoice processing, process checks for corresponding invoices to be paid and mailed out.
 - Journal entries in GL
- Utility Billing
 - Daily
 - Post payments in Cash Receipts, process online credit card payments through lockbox, reconcile all payments to report, print reports and wrap up your work so that all payments post to the individual accounts
 - Deposit checks with BankWest scanner
 - Take cash deposits to bank
 - Process new resident applications
 - Process residents move out paperwork and process deposit refunds once account is at a zero balance
 - General customer service
 - Adjustments to resident accounts
 - Monthly
 - Post penalties to past due accounts
 - Process and mail out utility bills
- Emailed Commission meeting minutes to Rapid City Journal to publish
- Published Commission meeting minutes on website
- Ordered office supplies
- Notary services for residents of Summerset
- Licensing, Permitting, Inspection upload to one drive
- DOJ reporting

JUNE

Sanitation

Hauled Solid Waste, Recycling, Cardboard and Yard waste. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment. Repaired a sensor of roll off and repaired the Mack Arm.

Conducted City wide cleanup.

Public works

Attended council meeting. Performed maintenance on public works equipment. Had Numerous conversations with the Public Works Commissioner, Mayor and City Staff. Mowed drainages and city lots. Sprayed weeds and cleared drainages of rocks and debris.

Code enforcement

Issued 17 notices of violation that were reported to the Code Enforcement Officer.

Parks

Mowed parks, sprayed for mosquitos and weeds. Prepped for Summerfest.

Miscellaneous



SUMMERSET POLICE DEPARTMENT

7055 Leisure Ln. Summerset, SD 57718
Office: 605-721-6806 Fax: 605-721-6381

Grants: Currently operating under the COPS and Highway Safety Grant

Calls for Service: 388

Traffic stops: 139

Breakdown of some calls for service:

DUI- 3

Drugs- 17

Assaults- 8

Suicide attempts- 4

Motor vehicle crashes- 10

Sex offenses- 2

Thefts-4

Vandalism-2

Burglary alarms- 5

Medical responses- 13

Assist-other-agency- 48

Animal complaints- 9

Assist persons- 6

Saturation Patrol-6

Community Service: Officer Uebel participated in a community service events at Our Lady of the Black Hills, Officer Johnson attended the Brandon Delzer Memorial Bull Riding Event, Officer Montileaux assisted the Catholic Church with the Eucharistic Procession down to Sturgis Rd to Leisure Ln Park.

Department Training: Officer Macrander and Chief Nasser attended Handle with Care and ACE Training with the Meade School District, Officer Juso attended 2023 South Dakota Association of School Resource Officer Conference.

June 2023 Wastewater Department report

Daily Operations

6-5 Reported Failed BOD test from 5-25-23 to DANR. Was instructed to add an explanation to monthly DMR report
6-5 Submitted monthly DMR report to DANR
6-6 Owen received notification from DANR that he had passed his level 1 Wastewater test
6-8 Took monthly samples to lab
6-14 Construction meeting with HDR and RCS.
6-15 Commission meeting (Owen attended)
6-20 Dakota pump cleaned check valves for Sun Valley lift station
6-20 Investigated high water reading at Sunnyside Heights Apartments 11350 Sturgis RD
6-21 Meeting with Mike Wheeler to discuss Water Warriors litigation
6-28 Construction meeting with HDR and RCS.
6-28 Commissioner Butler stopped by to view progress of expansion project.
Treated 4.4 million gallons of wastewater with an average of 150,000 gal per day
Responded to 30 requests for locates

Special Projects

Misc

JUNE 2023 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Visited with D. Kelly on potential new business coming to the area – New Vision Security.
- Meeting with Piedmont Valley Chamber of Commerce and A. Anglin on part-time partnership for economic development person.
- Completed survey on Rushmore Region for marking in area.

GRANTS

- Received update from K. Snyder that we will be finding out about our FEMA Grant (generator) in August of 2023.
- Reviewed municipal league for upcoming grant opportunities.

PLANNING & ZONING

- Sent HDR a review on building permit Milliron #2 from Hermanson Egge.
- Followed up with S. Delbridge on review for Milliron #2 and an agreement to be drafted on second building.
- Visited with B. Powles on land purchase and possible grant options.
- Visited with M. Torno regarding discussions on second exit out of Sun Valley/Powles.
- Visited with H. Mehlhaff on building permit for Milliron #2.
- Visited with A. Brown, appraiser, regarding Jason Rudland property Summerset Meadows.
- Followed up on contractor's licensing on Milliron #2 – received three new ones – building permit issued.
- Visited with contractor about grading permit and commercial checklist.
- Visited with M. Leon regarding sale of property.
- Followed up on reauthorization of storm discharge permit on Infinity Drive.
- Visited with A. Neiger on follow up to Fox Den and storm water. It has not been scoped yet. Looking for camera long enough.
- J. Rudland – blank permits/applications/building.
- NOI Reauthorization signed by Mayor and sent to State of SD.
- Visited with appraiser regarding commercial property owned by New Leaf.
- Visited with CAT Construction on sign permit and property zoning, addressing.
- Visited with S. Delbridge on building permit 2023-17.
- Visited with K. McIntosh regarding variance paperwork.
- Visited with G. Thomas on signs and locations for variance.
- Attended one Planning & Zoning Meeting – completed minutes and sent to paper.
- Visited with D. Brenneman on New Leaf property and zoning – commercial.
- Visited with L. Shagla on variances and other matters.
- Reviewed sprinkler documentation on Summerset #2 – sent to S. Delbridge to review.
- Visited with M. Torno and L. Shagla on possible Task Order – can be covered under general contracting.

*See next page

MISC.

- SDDOT Meeting by Zoom on Exit 48 and setting up public meetings.
- Followed up on Food Truck night and made sure all vendors had their paperwork and licenses.
- Got paperwork for bonds and applications for notary on R. Nasser and N. Bergin.
- Visited with K. Snyder on setting a time for updating our comprehensive plan. We will begin on the same in 2024.
- Drafted amended Kennel Ordinance 2023-06 and will notice the same for July 6th.
- Drafted amended ordinance 2023-07 for notice.
- Drafted amended ordinance 2023-08 for notice.
- Drafted amended ordinance 2023-09 for notice.
- Visited with J. Thomas on information on upcoming City-wide rummage sales and got her in contact with person running the same.
- Ordered Vector File for logo on doors to be cleaned and tinted.
- Met with D. Brenneman on set up for food truck night.
- Visited with Golden West about back up on working. System needed to be rebooted.
- Compiled information on wages/scale breakdowns. Will start the process of breaking down a scale for Summerset.
- Visited with Piedmont Valley Chamber of Commerce regarding Summerfest.
- Meeting with Piedmont Valley Chamber of Commerce
- Meeting with SDDOT, A. Neiger, L. Shagla, M. Torno, and representatives from Black Hills Marine on drainage. Fox Den will have a camera run through it to make sure no blockage.
- Phone call from P. Olsen regarding Black Hawk Incorporation.
- Visited with M. Wheeler regarding open records for J. Ambrose on release of information.
- M. Torno performed annual evaluation on City Administrator.
- Visited with L. Potthoff on next steps on tree complaint after letter was received from code enforcement.
- Visited with M. Torno, went over letter that had been sent out to citizens. Compiled data regarding the same.
- Drafted five notices on M. Wheeler's/Police Department ordinances.
- Visited with S. Reade on various matters and agenda items.
- Visited with citizen regarding metering – put him in touch with J. Ambrose.
- Meeting with T. Morris regarding TIFs and Banking.
- Met with P. Anderson of Piedmont regarding business lists.
- Attended the Summer Study on elections, draft legislation, and post audit counting.

- Sent out Summerfest Flyers to businesses.
- Received a complaint from citizen – put them in contact with Code Enforcement.
- Visited with Finance Officer in Piedmont on Summerfest Flyers.
- Secured grill with Pioneer Bank for Summerfest.
- Sent request to R. White on Summerfest/entertainment.
- Sent revised SRO Agreement to Meade 46-1 School District.
- Visited with J. Guthrie on timeline for mag water on High Meadows Road.
- Visited with J. Lewis on telephone on what steps are next for Black Hawk Incorporation. I referred him to obtain legal counsel and work with both City and County.
- Visited with M. Wheeler regarding ordinance changes.
- Ordered entertainment for Summerfest – bouncy castles.
- Received call from K. Gossard regarding involuntary annexation of Piedmont. – Referred to City of Piedmont.
- Attended Zoom meeting on FEMA regarding Hydrology Study. Reports will be sent to HDR. HDR will review the same and get back to the City and a meeting will be set up for a later date.
- Visited with C. Hirsch regarding drafting a letter within 30 days on L. Potthoff complaint. Referred the same to M. Wheeler.
- Prepared documents for discovery on legal case.
- Sent off banner design to Summit signs for Summerfest.
- Visited with local businesses in Summerset and Piedmont for advertising for Summerfest.
- Visited with M. Torno on Notice of Entry of Order in civil case.
- Sent out flyers to local churches regarding Summerfest.
- Sent audio recordings to Gunderson Palmer Law Firm regarding civil case.
- Visited with S. Reade to discuss grades/scales and upcoming Summerfest event.
- Met with K. Kissinger – wanted history on annexation whether Summerset was voluntary or involuntary – regarding Piedmont involuntary annexation.
- Met with J. Parks from Piedmont – visited local business owners in Piedmont.
- Visited with B. Kruse – possible business vendor for Summerfest.
- Met with D. McComb on web upgrade with Go Daddy.
- C. Hirsch stopped in to visit and discuss grant and stop light locations.
- Met with W. Lind and son regarding setting up a vendor spot for Summerfest.
- Visited with Kona Ice regarding setting up a vendor spot for Summerfest.
- Helped a person find shelter in surrounding area.
- Visited with M. Wheeler regarding drafting RFP on surplus property.
- Worked on ads for Summerfest.
- Signed up Summerset for 4th of July Parade in Piedmont – promoting Summerfest.
- Visited with Alex on cleaning dates and times.
- Visited with T. Haire on code enforcement questions – referred to code enforcement.
- C. Hirsch came in to sign letter on complaint – mailed out.

JUNE 2023 CITY ADMINISTRATOR REPORT CONT.

FINANCE DEPT

- Incode 10 Zoom meeting – going live with financials, payroll and accounts payable.
- Zoom meeting with N. Brady of Incode on going live and having a backup plan for payroll.
- Visited with RDR Investments regarding Utility billing charges.
- Took a reservation for renting Leisure Lane Park from T. Curtis.
- Visited with Mr. and Mrs. Fredericks – new residents, gave them move in paperwork for utilities and a welcome packet.
- Zoom meeting N. Brady Incode 10 – status call.
- Helped S. Baumeister with chart of accounts.
- Set up S. Baumeister as cloud administrator in Incode 10.
- Zoom meeting with D. Garretson Incode 10 on Bank Reconciliation.
- Visited with K. Applegate at First Interstate Bank regarding interest rates.
- Contacted Bank West to receive their interest rates.
- Zoom meeting Incode Live – audit questions.
- Completed an employee verification form for loan paperwork.
- Zoom Incode 10 training on utility and forms.

PUBLIC COMMENT FORM

Individuals requesting to speak or address the City Commission during the meeting on a specific agenda item shall do so under the discussion portion of a motion of said agenda item. Citizen Input posted on the agenda is reserved for members of the public who would like to address the City Commission regarding non-agenda items. Speakers shall be required to fill out a Public Comment Form and present it, along with any material, handouts or information for Commission, to the City Administrator prior to commencement of the Commission meeting.

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Commission on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require a Public Comment Form.

Speakers must address their comments to the Mayor and Commissioners. All speakers must limit their comments to the specific subject matter noted on the Public Comment Form and refrain from any personal attacks or derogatory comments directed at any Commission Member, Staff Member, and other individuals or groups.

DATE: _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

AGENDA ITEM NUMBER(S): _____

SUBJECT OF COMMENTS: _____

ARE YOU A RESIDENT IN THE CITY OF SUMMERSET: YES ____ NO ____

INSTRUCTIONS

PUBLIC COMMENT – AGENDA ITEM

PURPOSE: To provide citizens the ability to address items on the meeting agenda before action by the City Commission.

- All citizens wanting to speak on an agenda item will submit to the City Administrator a card with their name, address, along with any documents and item to be discussed prior to the start of the meeting.
- Citizens coming forward will speak into the microphone at the podium so all can hear.
- Before speaking citizens will state their name and address for the record.
- No individual may speak more than once on the same topic.
- Irrelevant, repetitious, or disruptive comments will NOT be allowed. Speakers shall refrain from personal attacks or derogatory comments.
- Comments will be limited to 3 minutes (time may be extended at the discretion of the Mayor). Citizens may not yield any remaining time they may have to another speaker.
- Board members may, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.

CITIZEN INPUT – NON AGENDA ITEM

- Citizens coming forward will speak into the microphone at the podium so all can hear.
- Before speaking citizens will state their name and address for the record.
- Comments will be limited to 3 minutes (time may be extended at the discretion of the Mayor). Citizens may not yield any remaining time they may have to another speaker.
- Speakers shall refrain from personal attacks or derogatory comments.

Lisa Schieffer

From: Larry O'Neill <Larry.ONeill@bankwest-sd.bank>
Sent: Tuesday, June 27, 2023 9:50 AM
To: Lisa Schieffer
Subject: CD rate special

Lisa, we will have a 6-month Cd at 5.05% APY that will be coming up in the next week. Thanks.



Larry O'Neill
Universal Banker III
311 Omaha St., Rapid City, SD 57701
605-399-4273 or 877-965-2265
www.bankwest-sd.bank
NMLS ID 964304 | Equal Housing Lender

could net us
\$ 4113.96 per month

6 months
\$ 24,939.02

Bankwest again about credit card rewards.

Lisa Schieffer

From: Larry O'Neill <Larry.ONeill@bankwest-sd.bank>
Sent: Friday, June 23, 2023 2:53 PM
To: Lisa Schieffer
Subject: Interest rate on money market account

Lisa,
I spoke to the CFO for Bankwest. He has proposed in an effort to keep your business, that the 2 current Money Market accounts that the city has be changed to a **Fixed Rate Money Market account at 4.25%**. This would be a rate that wouldn't change and will have restriction's as far as balance, other than it must have at least \$1,000 in each account. There may be some CD special's coming up that will be in the next 2 weeks. I will let you know about those specials also.

Please let me know if you have any further questions. We value your business and hope to continue as your bank. Thank you.



Larry O'Neill
Universal Banker III
311 Omaha St., Rapid City, SD 57701
605-399-4273 or 877-965-2265
www.bankwest-sd.bank
NMLS ID 964304 | Equal Housing Lender

- 1,000 min. balance
- 4.25% interest rate
- up to 6 transfers per month
- if need more call Larry +
he can do.



Request for Business Banking Services Proposal

Presented to:

City of Summerset



July 20th, 2023

First Interstate Bank
1200 Main Street
Sturgis, SD 57785

Relationship Management Team

Bryan Hencke, Bank President
(605) 269-0556 | bryan.hencke@fib.com

Mary Weber, Retail Manager
(605) 720-3666 | mary.weber@fib.com

Kerrie Applegate, Financial Services Representative
(605) 737-9361 | kerrie.applegate@fib.com

Nicole Knuppe, Treasury Solutions Officer
(605) 716-8966 | nicole.knuppe@fib.com



July 20th, 2023

City of Summerset
Attn: Lisa Schieffer
7055 Leisure Lane
Summerset, SD 57718

Dear Lisa Schieffer and City Commissioners,

Thank you for the opportunity to respond to City of Summerset's proposal for Banking and Treasury Services. First Interstate Bank is honored to have this opportunity to discuss and develop a banking relationship with City of Summerset and will work hard on your behalf.

First Interstate has many years of experience serving business entities, health-care related organizations, non-profits, and municipalities throughout South Dakota. A locally based Sturgis and Rapid City, SD relationship team, with treasury expertise and extensive experience working with local businesses, is available and committed to responding to your immediate needs. Our goal is to earn your business and build a relationship with your professional team and to understand the servicing needs unique to your organization. We gave careful consideration when analyzing the banking service needs in our communities and sincerely believe we are ideally suited to address your financial needs, both now and into the future.

- First Interstate offers experienced retail, commercial banking, and treasury management experts, committed to delivering a relationship of enduring value to City of Summerset.
- First Interstate is a financially sound choice and exceeds all regulatory guidelines for a well-capitalized Financial Institution. A copy of our 2022 Annual Report is available through this link: <https://fibk.com/financials/annual-reports/default.aspx>
- First Interstate offers the advantage of being a community bank. This enhances our opportunity for responsiveness to our customers and provides the unique advantage of keeping your deposit dollars local and working in support of our shared economies and communities.

In closing, our goal is to provide value beyond that of a "typical banking relationship." We truly immerse ourselves in the communities and industries we serve and strive to understand the issues, challenges, and opportunities our clients face. We believe that a partnership between City of Summerset and First Interstate is beneficial to the communities we both serve.

We are grateful for this opportunity and welcome your call with any further questions. Nicole Knuppe can be reached at (605) 716-8966 or by email at Nicole.Knuppe@fib.com

Sincerely,

Nicole Knuppe

Nicole Knuppe

Treasury Solutions Officer

Kerrie Applegate

Kerrie Applegate

Financial Services Representative

Deliverables

1. Bank Account Recommendations

First Interstate offers a variety of depository accounts to accommodate all business structures. Individual and combined account analysis statements are provided each month to demonstrate aggregate relationship activities and charges along with the same information on an individual account basis.

During the initial discovery meeting, your Treasury Solutions Officer will work with you to customize your ideal account structure. We feel we have the adequate staff and services to welcome the full relationship of City of Summerset to First Interstate. Below are some preliminary account options we recommend for consideration.

- a. **Primary Operating Account – State, County, Municipality (SCM) Analyzed Business Checking**
 - o SCM Analyzed Business Checking Accounts are designed for states, counties, and municipalities with high account activity and/or utilize Treasury Management services.
 - o An earnings credit will be applied to help offset analysis fees.
 - o Current Earnings Credit rate is .32% for balances exceeding more than \$500,000. This is a tiered rate and subject to change monthly.

- b. **Business Indexed Money Market -**
 - o Currently offering 2.65% APY
 - o Rate and APY is calculated at half of the high end of the Federal Funds Target Rate and may change monthly.
 - o \$50,000 minimum opening deposit
 - o Must have an open business checking account to qualify
 - o Electronic statements free – Paper statements are \$2.00 per month
 - o Six withdrawals or transfers per month. \$10 fee for each transfer or withdrawal after six per month.

- c. **Certificates of Deposit – First Interstate is currently offering a summer CD special.**
 - o 4.61% APY
 - o Minimum opening deposit and minimum balance of \$1,000 required. Maximum deposit allowed of \$2,000,000 per account opened in branch or \$50,000 per account opened online.
 - o Term Available: 13 months- Will automatically renew at the 12-24 month CD interest rate at the time of maturity.



2. Treasury Management Online Banking Services

First Interstate believes deeply in developing mutually beneficial and trusted partnerships with our clients. We know our personal touch service approach sets us apart and will provide you with a premium client experience. We have the resources to offer competitive treasury and cash management products on par with the industry and those of large banks; yet deliver those products through a collaborative relationship team that is experienced, local, and intimately familiar with the unique needs of each of our clients.

First Interstate Bank offers a variety of treasury solutions to meet your business needs. First Interstate Bank's Treasury Banking Suite lets you view your account online and easily obtain the detailed information you need for reporting and quick decision making. Choose to use the features and services that help you manage your business banking activities quickly, conveniently, and effectively.

Treasury Banking Suite highlights include the ability to:

- Download an output file of transactions into your financial software for Account Reconciliation or upload a file to the bank.
- View balances and transaction activity online or with a mobile device.
- A Company Administrator is appointed to manage online user access. Unique company and individual user IDs and passwords control employee access to specific accounts and limit transaction authority.
- View statements and check images online.
- Transfer funds between First Interstate Bank accounts.
- ACH Origination and Online Wire Services Available for external account transfers
- Enter and manage Stop Payments online.
- Current Day and Prior Day function shows the collected, ledger balances and hold amounts for selected accounts along with a summary of daily activity by transaction type.
- Secure Browser for superior risk mitigation.

3. Fraud Prevention and Detection

ACH Positive Pay – Safeguard your accounts against fraudulent activity by filtering or blocking unauthorized electronic transactions. Items that meet pre-established criteria will automatically post to your account. You will have the ability to review any exceptions and approve or reject the item(s).

Check Positive Pay – Upload an issued items file for Positive Pay acceptance or enter issued items information directly into the system. View exceptions item descriptions online and decide whether to pay or return checks that do not match the issued items file.

The daily cutoff to "decision" exception items is 1:00pm MST. First Interstate bank will work with City of Somerset to customize the file mapping format for the issued check file.

4. ACH Origination

First Interstate Bank can facilitate both receipt and origination of ACH files. All ACH originations must be completed via TBS or through ACH direct send. Dual control is offered, and highly encouraged, to support security and separation of duties.

Service Details

- Same day ACH with capability to utilize up to \$1 million same day limit
- Direct Deposit Payroll
- Vendor payments



- Loan payments
- Business-to-business payments or collections
- Business-to-consumer payments or collections

Limits

- Daily, weekly, and monthly dollar limits are based on client need/credit underwriting

Notifications

- Customers will receive ACH notifications upon origination via email.
- If ACH transactions exceed daily or weekly limits, clients will see an over limit message within TBS. A temporary or permanent limit increase can be requested to facilitate continued ACH use at that time.
- Notifications of Change (NOC's) and return ACH notifications available as well.

Cutoff times

- ACH – 5:30pm MST - One business day prior to effective date
- Same-day ACH – 1:30pm MST

5. Remote Deposit Capture

With Remote Deposit, clients use a desktop scanner to digitally scan and virtually endorse checks for deposit. This is a secure and efficient means of depositing funds to your accounts while also eliminating a trip to the bank. Funds deposited via Remote Deposit Capture are available on a same day basis.

- Unlimited locations
- Scanners available for purchase upfront or opt for our 12 month payment plan
- 7:00pm MST Cutoff time with same day availability

First Interstate offers Digital Check brand scanners for outright purchase, or a 12-month payment plan. Our single feed check scanner is model CX30, and our multi feed/batch scanner model is TS240. A batch scanner is recommended for locations depositing more than 10-20 checks daily. Should City of Summerset own existing scanner equipment, we are glad to review specifications and confirm compatibility with our platform. Should additional or replacement scanners be needed, we are glad to help facilitate meeting that need.

6. Commercial Credit Card

A business credit card is a valuable purchasing tool you can use to control expenses and cash flow. FirstRewards World Elite Mastercard for Business credit cards empower you to do business wherever you need to be. This card's rich rewards and card benefits give you the power to take your business to the next level. With a FirstRewards World Elite Mastercard for Business credit card, businesses earn one point for every net dollar spent in purchases. Points can be redeemed for practically anything you could imagine with our FirstRewards loyalty program—a straightforward credit card rewards program that appeals to business owners who don't have the time or patience to deal with complex reward rules. Best of all, points will not expire and there's no limit to the number of points you can earn.

We would be happy to help coordinate an introduction between City of Summerset and Dennis Krull, our Commercial Payments Consultant, so that he is able to provide a custom proposal for the commercial credit card.



7. Merchant Card Services

First Interstate partnership with Clover (Fiserv/First Data) offers City of Summerset the unique opportunity to:

- Contact the bank directly with escalated questions or concerns about your merchant services program and advocate on your behalf, if necessary.
- Receive next day funding for settlements to a First Interstate checking account

A robust consultation with our Merchant Services Specialist, Shawn Hustoft, will serve to determine the correct technology solutions and how to process payments in the most secure, efficient, and cost-effective manner.

Conversion Plan

First Interstate Bank's transition and implementation process begins with the signing and execution of Banking Services Agreements, typically followed by a kick-off meeting to set timelines and expectations for Online Banking/Treasury Management set-up and training. The implementation team ensures everything is in place before transition goes live.

On-site training is fully customizable based on the individuals needs of the institution. The first phase will generally consist of implementation and training of supervisory staff, followed by training of subordinate staff.

Summary and Explanation of Fees

In recognition of the coordination necessary to transition City of Summerset banking relationship to a new bank, First Interstate offers the following as an initial customized, relationship-based pricing proposal to include:

- Complimentary setup of treasury services (no charge)
- One-month waiver of treasury services during the initial implementation and setup phase

Enclosed in a separate attachment is a sample analysis statement. This sample statement was prepared utilizing statements provided by City of Summerset.

Products and fees associated with the Business Credit Card and Merchant Services may be requested and provided in a separate proposal.

Thank you

From all of us at First Interstate Bank, we sincerely appreciate the opportunity to earn your business and to become a strong partner with you. We look forward to meeting with you at any time to review any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink that reads 'Nicole Knuppe'.

Nicole Knuppe
Treasury Solutions Officer
(605) 716-8966
Nicole.Knuppe@fib.com



FOR THE PERIOD 06/01/23 THROUGH
06/30/23

Statement Date: 06/30/23


Account: SM0010581261857


Contact: Treasury Support

Phone: 855-342-3400

CITY OF SUMMERSET

Managing Your Accounts

 **Client Contact** 855-342-3400
Center

 **Website** firstinterstate.com

ACCOUNT ANALYSIS STATEMENT
FOR THE PERIOD 06/01/23 THROUGH 06/30/23

BALANCE INFORMATION

Average Daily Ledger Balance	3,549,552.27
Less Average Daily Float	0.00
Average Daily Collected Balance	3,549,552.27
Less DDA Balance Reserve Requirement (10.00 %)	354,955.23
Balance to Support Services	3,194,597.04

ANALYSIS SUMMARY

ACCOUNT POSITION FOR THE PERIOD	FEE BASIS	BALANCE BASIS
Earnings Credit (0.32 %)	840.22	3,194,597.04
Current Period Analyzed Charges	272.98	1,037,892.72
Analyzed Charges Due after Credit	0.00	
Total Fees Now Due	0.00	
Balance Available to Support Other Services		2,156,704.32



ANALYSIS CHARGES

SERVICE DESCRIPTION IN PERIOD	VOLUME	UNIT PRICE	SERVICE CHARGE	BALANCE BASIS
Account Services				
Account Maintenance	1	10.0000	10.00	38,021
Deposits	6	.2000	1.20	4,563
Checks Paid	71	.1500	10.65	40,492
Electronic Credits	44	.1200	5.28	20,075
Electronic Debits	10	.1200	1.20	4,563
Subtotal Account Services			28.33	107,713
Depository Services				
Deposited Checks - Transit	470	.1500	70.50	268,047
Subtotal Depository Services			70.50	268,047
Remote Deposit Capture				
RDC Monthly Fee	1	50.0000	50.00	190,104
RDC Deposited Per Item	470	.0700	32.90	125,089
Subtotal RDC Services			82.90	315,193
ACH Services				
ACH Monthly Maintenance	1	15.0000	15.00 *	57,031
ACH Per Item Originated	18	.1500	2.70	10,266
TBS ACH Batch Fee	2	5.0000	10.00	38,021
Subtotal ACH Services			27.70	105,318
Fraud Prevention Services				
PP w/ACH Monthly Fee	1	50.0000	50.00	190,104
PP Additional Account Monthly	1	10.0000	10.00	38,021
Positive Pay Issued Items	71	.0500	3.55	13,497
Subtotal Fraud Prevent Services			63.55	241,622
ACTIVITY SUMMARY				
Total Activity Charges			272.98	1,037,893
Total Charges Listed Before Credit			272.98	1,037,893
Analyzed Charge Subtotal			272.98	1,037,893
Total Savings from Exception Priced Service Charge			455.00	

\$3,802.08 in collected balance will offset \$1.00 of charges. This factor includes a provision for reserves.



PERFORMANCE HISTORY

Date	Average Ledger Balance	Investable Balance	Balance Required	Earnings Credit	Analyzed Charges	Net Analyzed Charge
06/23	3,549,552	3,194,597	1,037,893	840	273	0
YTD	3,549,552	3,194,597	1,037,893	840	273	0
Lst12	3,549,552	3,194,597	1,037,893	840	273	0



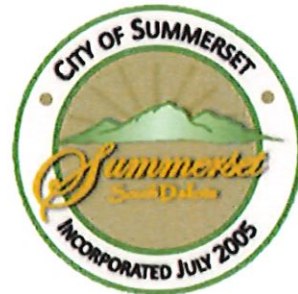


Procurement/Business Credit Card Programs

Proposal

for

City of Summerset



July 20, 2023

Dennis Krull
SD Commercial Payments Consultant
for

First Interstate Bank
333 West Blvd, Ste. 100
Rapid City, SD 57709
605-716-8956



Procurement/Business Credit Card Programs

FIRST INTERSTATE BANK strives to be the area's premier payments provider. First Interstate Bank owns its credit card portfolio and works individually with every business customer to design a custom program that meets its unique purchasing and expense reporting needs. Our Mastercard® program helps companies control spending, reduce operational costs, and simplify reconciliation and reporting. Solutions and support are designed for every business based on their payment needs.

Accounts Payable Card Program(P-Card)

FIRST INTERSTATE BANK's accounts payable card program (P-Card) can help simplify the vendor payment process and provide enhanced benefits that checks don't offer for your accounts payable group. Checks can cause multiple challenges including increased susceptibility to fraudulent attacks, restricted and often unmanageable cash flows, inefficient accounting processes, and limited payment options that are oftentimes expensive for businesses. However, paying vendors with a dedicated business credit card (Accounts Payable Card) can save your business time and money. Business cards allow your administration to make purchasing more efficient and secure with Zero Liability for unauthorized transactions and free fraud monitoring. You can also optimize cash flow by accelerating payments to suppliers while receiving at least an additional 25-day grace period before the card bill is due. A business card can also remove the hassle of writing and sending checks, while simultaneously reducing 1099 reporting requirements because that liability shifts to your vendors' merchant services when paid by Mastercard. Best of all, companies can earn rewards for each purchase with our FirstRewards loyalty program.

To assist with identifying the financial opportunity and making the transition, you will receive a complimentary account payable -vendor analysis to identify suppliers that accept Mastercard for payment.

Employee Business/Purchasing Card Program

FIRST INTERSTATE BANK offers a comprehensive business card program that gives your administration and employees every advantage for corporate spending activity. This solution allows you to set spending controls at the department or employee level on purchase amount, number of transactions, types of suppliers, and other criteria for any spending category, in any combination. Administrators can change or view credit limits, purchasing authorizations and spending criteria quickly and easily by working directly with FIRST INTERSTATE BANK and using our online management tools mentioned below. Additionally, FIRST INTERSTATE BANK offers individual or combined bill for our business customers. The combined bill allows a business to pay from one statement each month, instead of each individual card statement. You can also choose your statement/due date cycle to better manage you accounts payables/invoices.



Mastercard Fleet Card Program

FIRST INTERSTATE BANK also provides a custom Mastercard product that helps businesses manage their vehicle fueling and maintenance with convenience and flexibility. Mastercard is accepted at over 560,000 fuel and maintenance merchant locations across the United States. The Mastercard Fleet Card program is more cost effective, efficient and allows you to be in control of fleet expenses. These fleet cards are managed within **eZBusiness Card Management** with all other cards.

The Mastercard Fleet Card program helps control spending at the driver or vehicle level by allowing companies to set spending limits and track spending patterns such as grade of fuel, fueling frequency, time of fueling, or fuel location. Assign individual drivers or vehicles a card, choosing various usage options that are customized to fit your reporting needs.

Customize Card Program

FIRST INTERSTATE BANK will customize **City of Summerset** card program to fit your needs. We are here help **City of Summerset** operate efficiently and effectively as you transact your business. This includes:

- Credit Limit that meets **City of Summerset** spending needs
- Customized cards available such as:
 - Cards with **Cardholder Name**
 - **No name** cards like **Travel Card One / Purchase Card One / Employee Purchase Card**
 - These allow multiple users to check out card with no name attached
 - **Virtual Card (No Plastic)** to be used for vendor purchases where card does not need to be presented – many great benefits
- Adapting to your needs and making recommendations as you make changes or working with you as new credit card products are introduced

First Interstate Bank's FirstRewards and FirstRewards Plus Programs

FIRST INTERSTATE BANK's reward programs, FirstRewards is uniquely designed to meet the needs of customers. The FirstRewards program will allow **City of Summerset** to earn one point for every net dollar spent on all purchases for all business cards including fleet card purchases for maximized reward earning. Points never expire. Points can be redeemed online through our FirstRewards website or by phone at any time. We offer **1% Cash Back** along with various travel related rewards, local and national gift cards, merchandise, and charitable donations. If cash back is selected, it will be distributed in the form of ACH and deposited into a First Interstate Bank account designated by **City of Summerset**.

Additionally, FIRST INTERSTATE BANK allows **City of Summerset** to household points to their bill account or one card.



Mastercard Enhancement Benefits

FIRST INTERSTATE BANK also provides enhancements from Mastercard to give you additional benefits to using our business credit cards. They are:

- Mastercard Easy Savings program
 - Automatic rebates of 1% to 5% on purchases of selected gas/vehicle maintenance, dining, hotels, car rentals, day-to-day business services
- MasterRental Insurance
- Mastercard Receipt Management
- Quickbooks Online & Quickbooks Payroll Discounts
- Mastercard Airport Concierge
- Mastercard Travel & Lifestyle Services
- Many others available

Electronic Card Program Management

FIRST INTERSTATE BANK offers smart solutions and intelligent business tools to manage more effectively purchasing needs for our business customers. You have the opportunity to elect certain employees to help manage the card program through these optional, web-based tools. Employee access to card management tools is customized based on level of responsibility. Demonstrations are available upon request.

eZBusiness Card Management

eZBusiness is an online tool that provides access for Company Administrators to manage cardholder accounts on a daily basis. Features of the eZBusiness Card Management tool for account administrators include the ability to:

- View current balances and statements
- View current pending and posted transactions
- Make payments online
- Download data to financial software like Quick Books
- (Optional Enhanced Access) Close card accounts permanently (real-time)
- (Optional Enhanced Access) Modify cardholder credit limits (real-time)
- (Optional Enhanced Access) Temporarily suspend cardholder authorizations online (real-time)

Smart Data

Smart Data is a customizable, web-based solution that provides enhanced reporting capabilities. Smart Data offers the ability to map each card transactions to a general ledger code so the expense can be properly charged through your accounting system. You can utilize Smart Data to require cardholders to review transactions, provide an expense description of the charge, assign an expense category, and attach receipt images. Supervisors are able to review and approve employee(s) transactions after the statement



cut date. Smart Data also allows company administrators to electronically view, edit and approve card transactions.

- Smart Data streamlines company expense management needs with over 60 standard reports, including fleet card data capture reporting, and custom report options. Detailed cardholder spending is tracked and reported including detailed transaction information, cardholder summaries and other cardholder information.
- First Interstate Bank would work one-on-one with you to implement the Smart Data program. Timing of implementation will be established during consultative discussions with and will be determined based on **City of Somerset** needs.

Fees

FIRST INTERSTATE BANK would waive all annual fees associated with business credit cards. There are no set-up fees for **eZBusiness Card Management** with no monthly or annual fees. **Smart Data** would have no set-up fees but would have monthly fee of \$50 if implemented.

Conversion Plan

FIRST INTERSTATE BANK's transition and implementation process can begin when best works for **City of Somerset** to make the conversion. Here are the following steps:

- 1) Consultation & complete application/forms for setting-up customized business cards
 - Determine best electronic card programs needed
 - Accounts Payable - Vendor Analysis can be completed
- 2) Once application/forms are received and processed business cards would arrive in about two weeks
 - Accounts Payable - Vendor Analysis would be reviewed
 - Implementation of Accounts Payable – Vendor enrollment would be discussed
- 3) Training would be offered for eZBusiness Card Management
 - If Smart Data selected, Demo & Set-up would be done by our Integration Team
- 4) Follow-up and check-ins would be done to assure cards & programs are meeting your needs

Thank you

First Interstate Bank sincerely appreciates the opportunity to earn **City of Somerset's** business and to become a strong partner with you. As the Commercial Payment Consultant, I would be focused on your card program and am located in Rapid City to be of service to you. We look forward to meeting with you at any time to review any questions or concerns you may have.

Treasury Banking Suite

Helping your business work more efficiently.



Business never sits still and neither do you. Keep your business moving at the speed of life with Treasury Banking Suite, an online banking solution that puts control and security at your fingertips. Check your account balances, manage your cash position, approve a timely transaction, and more. It's time to make business happen your way.

Want more control? You've got it.

Let Treasury Banking Suite (TBS) help you manage business finances anytime, anywhere:

- Access real-time account information with your mobile device.
- Stay in control of your finances—entitle account access for certain employees.
- Quickly view all of your accounts and transaction history in one place.
- Easily navigate functionality online and through mobile channels.
- Automate and optimize ACH origination work flows.
- Send domestic, international USD, or international foreign currency wire transfers.
- Protect your money with secure web access and fraud controls.
- Create and save reports and file exports for future use according to your criteria with the option to enable automated delivery to ERP software through your FTP connection.

A blanket of security.

Businesses have become increasingly dependent upon technology and online banking products for conducting daily operations and managing finances. We remain committed to offering you multiple layers of security controls, including multi-factor authentication, to help maintain the confidentiality of your banking information.

Protecting what's yours.

Here's a quick overview of the many other ways we work to keep your finances safe and prevent fraud:



Secure Browser

Required for all Treasury Solutions clients, our TBS Browser looks and feels like a normal internet browser but in fact it's so much more than that; it's fully self-contained and hardened to prevent internet-based threats.



User Entitlements

We enable the initial client administrator account and then, once established, you are responsible for ensuring appropriate oversight of user accounts and access levels. We have comprehensive audit tools to trace all system and user activities.



Protecting what's yours (continued).

Other ways we work to keep your finances safe and prevent fraud:



Strong Authentication

Validating the identity of the user is key to strong authentication so we require unique user profiles, device-specific software security certificates, and payment authorization through software-based tokens and the use of a Personal Identification Number.



Payment Controls

We provide account entitlements at the service level for each user, cumulative daily transaction limits, single transaction limits, and number of transaction limits on each payment account, as well as the ability to pre-define authorized debit amounts.



Fraud Alerting and Monitoring

We utilize comprehensive fraud detection and monitoring systems to identify payment activity which is inconsistent with your user's normal behavior patterns.



Dual Approval/Control

An administrative user may employ Dual Approval/Control to access ACH or Wire entitlements. The approval requirements are set up at the user level.

Helping us help you.

While we provide a robust level of security features for our Treasury Banking Suite, there are some recommended best security practices you can implement on your end to help reduce the risk of cyber crime.

USE BETTER PASSWORDS

Use "strong" passwords/PINs that are unique to each user and include some combination of numbers, letters, and symbols.

BLOCK POTENTIAL INTRUDERS

Restrict computer use to business-only purposes and consider using a dedicated computer for treasury management activities.

BE WARY OF PHISHING EMAILS

If the sender is someone you do not recognize or you were not expecting the message, chances are the email is either unsolicited spam or a phishing email.



To get started, speak with your Treasury Solutions Representative or visit [firstinterstate.com/locations](https://www.firstinterstate.com/locations)

Treasury Solutions Statement Overview

With Account Analysis you will receive a monthly individual summary analysis statement for each account plus a group summary analysis statement for all accounts being analyzed. This statement details the cost of services as well as average balances maintained, earnings rates and the resulting service charge, if applicable.

A. Account Number:

Your account analysis number or your group relationship number if you have combined analysis accounts. This may differ from your actual account number.

B. Billing Number: Your account that will receive service charges. You will see this number only if you have a combined analysis.

C. "Group Analysis Statement," "Subsidiary Analysis Statement," or "Account Analysis Statement": Indicates if you have a single account or multiple accounts represented on this statement.

D. For the period: The date of your statement period.

E. Accounts Included in the Group: Relationship Account Summary: All accounts included in this statement, along with their individual balances and charges, are listed here.

F. Average Daily Ledger Balance: The total amount of deposits at the end of each statement cycle, divided by the number of business days in that cycle.

G. Less Average Daily Float: Deposited items for which the bank has not yet received payment.

H. Average Daily Collected Balance: Determined by subtracting the average float from the Average Ledger Balance.

I. Less DDA Balance Reserve Requirement:

The Federal Reserve requires that a percentage of all deposited funds is held on deposit or in cash. Because First Interstate does not earn interest on these funds, they are not used in the computation of client earning credit. The Reserve Requirement is 10% of the Average Collected Balance.

J. Balance to Support Services: The amount after the Reserve Requirement has been subtracted from the Average Daily Collected Balance and the balanced utilized to calculate earnings credit.

K. Earnings Credit: The balance to support services multiplied by the earnings rate and then divided by 365 days. This gives a daily amount that is multiplied by the number of days in the statement cycle and used to offset analyzed charges.

L. Current Period Analyzed Charges: The sum of all Service Charge items listed for the statement cycle.

M. "Total Fees Now Due," "Fees Debited to your Account," and "Fees Passed to Group Account": The total cost of all service charges for this statement cycle. This indicates which account is charged.

First Interstate Bank
 PO Box 30897
 Billings, MT 59107-0897

YOUR BUSINESS NAME
 ADDRESS
 CITY, STATE ZIP+4
 MT 59107-0897

Statement Ending 02/28/22
 YOUR BUSINESS NAME Page 1 of 4
A Account Number: XXXXXXXXXXXX1234
B Billing Number: XXXXXXXXXXXX5678

Managing Your Accounts

Client Contact 855-342-3400
Center

Website firstinterstate.com

C GROUP ANALYSIS STATEMENT
D FOR THE PERIOD 02/01/22 THROUGH 02/28/22

E ACCOUNTS IN THE GROUP: RELATIONSHIP ACCOUNT SUMMARY

Account Number	Average Ledger Balance	Average Available Balance	Earned Credit	Activity Charge	Analysis Position
XX123456	145.75	145.75	0.00	10.00	-10.00
XX234567	240.53	240.53	0.00	10.00	-10.00
XX345678	285.40	285.40	0.00	10.15	-10.15

F BALANCE INFORMATION

Average Daily Ledger Balance	79,964.67
G Less Average Daily Float	2,259.31
H Average Daily Collected Balance	77,705.36
I Less DDA Balance Reserve Requirement (10.00 %)	7,770.54
J Balance to Support Services	69,934.82

K ANALYSIS SUMMARY

ACCOUNT POSITION FOR THE PERIOD	FEE BASIS	BALANCE BASIS
L Earnings Credit (0.07 %)	3.76	69,934.82
M Current Period Analyzed Charges	394.54	7,347,301.03
N Total Fees Now Due	0.00	

O ANALYSIS CHARGES

N	SERVICE DESCRIPTION IN PERIOD	O VOLUME	P UNIT PRICE	Q SERVICE CHARGE	R BALANCE BASIS
Account Services					
	Account Maintenance	20	10.0000	200.00	3,724,490
	Deposits	42	.1500	6.30	117,321
	Checks Paid	248	.1500	37.20	692,755
	Subtotal Account Services			256.10	4,769,209

P ACTIVITY SUMMARY

S Total Activity Charges	394.54	T 7,347,301
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\$18,622.45 in collected balance will offset \$1.00 of charges. This factor includes a provision for reserves.

U PERFORMANCE HISTORY

Date	Average Ledger Balance	Investable Balance	Balance Required	Earnings Credit	Analyzed Charges	Net Analyzed Charge
02/22	79,965	69,935	7,347,301	4	395	0
YTD	79,965	69,935	7,347,301	4	395	0
Lst12	79,965	69,935	7,347,301	4	395	0

N. Service Description in Period: The listing of the services specifically set up for your account(s).

O. Volume: The number of items during the statement cycle.

P. Unit Price: The cost per item.

Q. Service Charge: The Unit Price multiplied by the Volume.

R. Balance Basis: The collected balance needed to fully offset service charges.

S. Total Activity Charges: The sum of all Service Charges.

T. Total Balance Basis: The collected balance needed to fully offset service charges.

U. Performance History: 12-month history that includes previous balances and service charges.

POSITION	Position Grade
Administrative Assistant PD	12
Assistant Finance Officer	12
City Administrator	23
Finance Officer	19
Police Chief	21
Police Officer Certified	17
Police Officer Sergeant	19
Public Works Director/Parks/Maintenace/Grounds/Code Enf.	20
Public Works/Code Enforcement Officer	14
Public Works Laborer	14
Wastewater Superintendent	20/21
Wastewater Operator	13
Wastewater Operator/I.T.	14



City of Summerset, SD

Budget Report

Account Summary

For Fiscal: 2023 Period Ending: 06/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 101 - General Fund						
Department: 0000 - Non departmental						
101-0000-31110						
Current Year Property Tax	718,614.00	718,614.00	0.00	363,341.09	-355,272.91	49.44 %
101-0000-31120						
Current Year Minus 1 Prop Tax	10,000.00	10,000.00	0.00	1,361.95	-8,638.05	86.38 %
101-0000-31310						
Sales Tax Revenue	900,000.00	900,000.00	76,145.47	468,707.76	-431,292.24	47.92 %
101-0000-31400						
GrossReceipts&BusTax-Utilities	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
101-0000-31900						
Penalties&Interest/DelinqTax	0.00	0.00	0.00	177.80	177.80	0.00 %
101-0000-32060						
Erosion Control Deposit Fee	0.00	0.00	0.00	-4,000.00	-4,000.00	0.00 %
101-0000-32070						
Building Permits Revenue	50,000.00	50,000.00	24,339.21	64,371.82	14,371.82	128.74 %
101-0000-32090						
Grading Permit Revenue	0.00	0.00	0.00	391.00	391.00	0.00 %
101-0000-32120						
Business/Contractor License	4,000.00	4,000.00	500.50	5,225.50	1,225.50	130.64 %
101-0000-32130						
Sign Permit Revenue	0.00	0.00	0.00	529.00	529.00	0.00 %
101-0000-32140						
Plat Fee Revenue	6,000.00	6,000.00	0.00	3,980.00	-2,020.00	33.67 %
101-0000-32150						
Waiver/Variance Fee Revenue	0.00	0.00	0.00	300.00	300.00	0.00 %
101-0000-32180						
Conditional Use Permit	0.00	0.00	0.00	975.00	975.00	0.00 %
101-0000-32390						
Vendor License	0.00	0.00	50.00	500.00	500.00	0.00 %
101-0000-32400						
Fence Permit Fee Revenue	500.00	500.00	150.00	300.00	-200.00	40.00 %
101-0000-33100						
Federal Grants	125,000.00	125,000.00	41,005.16	41,005.16	-83,994.84	67.20 %
101-0000-33210						
Malt Beverage Revenue	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00 %
101-0000-33220						
Liquor License Revenue	6,100.00	6,100.00	0.00	0.00	-6,100.00	100.00 %
101-0000-33230						
Lottery Machine Revenue	1,400.00	1,400.00	0.00	1,000.00	-400.00	28.57 %
101-0000-33490						
State Grants	13,000.00	13,000.00	327.26	39,205.91	26,205.91	301.58 %
101-0000-33530						
Liquor Reversion	12,000.00	12,000.00	0.00	10,050.52	-1,949.48	16.25 %
101-0000-33540						
Motor Vehicle License 5%	29,000.00	29,000.00	0.00	11,997.80	-17,002.20	58.63 %
101-0000-33810						
Cty Road Revenue	1,310.00	1,310.00	0.00	0.00	-1,310.00	100.00 %
101-0000-33890						
Other County Revenue	0.00	0.00	0.00	11,069.02	11,069.02	0.00 %
101-0000-34410						
Refuse Collection Charges	180,000.00	180,000.00	781.14	80,771.23	-99,228.77	55.13 %
101-0000-36100						
Interest Revenue	250.00	250.00	0.00	1,402.53	1,152.53	561.01 %
101-0000-36350						
Street Lights Fee Revenue	3,250.00	3,250.00	0.00	0.00	-3,250.00	100.00 %
101-0000-36400						
Code Enf Assmnt Fee Revenue	0.00	0.00	0.00	600.00	600.00	0.00 %
101-0000-36700						
Contributions and Donations	0.00	0.00	0.00	5,284.02	5,284.02	0.00 %
101-0000-36900						
Other Revenue	371,034.00	371,034.00	9,519.22	31,104.13	-339,929.87	91.62 %
101-0000-36910						
Cable Television Franchise Fee	16,800.00	16,800.00	1,357.34	7,329.72	-9,470.28	56.37 %
Department: 0000 - Non departmental Total:	2,453,058.00	2,453,058.00	154,175.30	1,148,780.96	-1,304,277.04	53.17%
Department: 4110 - Commission Expenses						
101-4110-41100						
Wage Expense	28,000.00	28,000.00	1,749.99	12,833.26	15,166.74	54.17 %
101-4110-41200						
PR Tax Expense	2,142.00	2,142.00	325.14	1,128.48	1,013.52	47.32 %
101-4110-42100						
Other Ins Expense	500.00	500.00	0.00	140.65	359.35	71.87 %
101-4110-42300						
Publishing Exp	3,000.00	3,000.00	707.76	5,090.23	-2,090.23	-69.67 %
101-4110-42600						
Supply/Material Exp	200.00	200.00	0.00	175.00	25.00	12.50 %
101-4110-42700						
Travel/Conf Expense	100.00	100.00	0.00	0.00	100.00	100.00 %
101-4110-42810						
Phone	2,400.00	2,400.00	200.00	1,100.00	1,300.00	54.17 %
101-4110-42900						
Other Expense	500.00	500.00	0.00	11.50	488.50	97.70 %
Department: 4110 - Commission Expenses Total:	36,842.00	36,842.00	2,982.89	20,479.12	16,362.88	44.41%
Department: 4115 - Contingency Expense						
101-4115-44150						
Contingency Expense	160,794.00	160,794.00	0.00	0.00	160,794.00	100.00 %
Department: 4115 - Contingency Expense Total:	160,794.00	160,794.00	0.00	0.00	160,794.00	100.00%
Department: 4120 - Mayoral Expense						
101-4120-41100						
Wage Expense	23,000.00	23,000.00	1,916.67	11,500.02	11,499.98	50.00 %
101-4120-41200						
PR Tax Expense	1,760.00	1,760.00	0.00	1,048.90	711.10	40.40 %
101-4120-42100						
Other Ins Expense	100.00	100.00	0.00	20.00	80.00	80.00 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
101-4120-42200						
101-4120-42600						
101-4120-42700						
101-4120-42810						
101-4120-42900						
Prof Fees Expense	800.00	800.00	106.50	306.50	493.50	61.69 %
Supply/Material Exp	50.00	50.00	0.00	42.43	7.57	15.14 %
Travel/Conf Expense	100.00	100.00	0.00	207.95	-107.95	-107.95 %
Phone	600.00	600.00	50.00	300.00	300.00	50.00 %
Other Expense	1,500.00	1,500.00	42.60	405.10	1,094.90	72.99 %
Department: 4120 - Mayoral Expense Total:	27,910.00	27,910.00	2,115.77	13,830.90	14,079.10	50.44%
Department: 4130 - Election Expense						
101-4130-41100						
101-4130-42200						
101-4130-42300						
101-4130-42600						
101-4130-42700						
101-4130-42900						
Wage Expense	600.00	600.00	0.00	0.00	600.00	100.00 %
Prof Fees Expense	0.00	0.00	0.00	700.00	-700.00	0.00 %
Publishing Exp	200.00	200.00	0.00	295.59	-95.59	-47.80 %
Supply/Material Exp	100.00	100.00	0.00	185.20	-85.20	-85.20 %
Travel/Conf Expense	50.00	50.00	0.00	0.00	50.00	100.00 %
Other Expense	50.00	50.00	0.00	0.00	50.00	100.00 %
Department: 4130 - Election Expense Total:	1,000.00	1,000.00	0.00	1,180.79	-180.79	-18.08%
Department: 4140 - Finance Office Expense						
101-4140-41100						
101-4140-41150						
101-4140-41160						
101-4140-41200						
101-4140-41300						
101-4140-41400						
101-4140-41700						
101-4140-42100						
101-4140-42150						
101-4140-42200						
101-4140-42300						
101-4140-42500						
101-4140-42600						
101-4140-42610						
101-4140-42700						
101-4140-42810						
101-4140-42900						
101-4140-43400						
Wage Expense	56,574.00	56,574.00	8,406.25	32,694.75	23,879.25	42.21 %
Wage Expense - Hourly	19,474.00	19,474.00	1,599.80	4,735.09	14,738.91	75.69 %
Admin Wages	35,721.00	35,721.00	0.00	15,743.71	19,977.29	55.93 %
PR Tax Expense	8,550.00	8,550.00	730.38	3,877.06	4,672.94	54.65 %
SDRS Expense	6,706.00	6,706.00	600.37	3,190.43	3,515.57	52.42 %
Workers Comp Expense	800.00	800.00	0.00	0.00	800.00	100.00 %
Med Ins Expense	22,444.00	22,444.00	3,381.88	14,914.11	7,529.89	33.55 %
Other Ins Expense	4,000.00	4,000.00	0.00	4,469.58	-469.58	-11.74 %
Postage	700.00	700.00	27.50	287.90	412.10	58.87 %
Prof Fees Expense	25,140.00	25,140.00	201.24	7,277.67	17,862.33	71.05 %
Publishing Exp	500.00	500.00	304.12	703.72	-203.72	-40.74 %
Repair/Maint Expense	500.00	500.00	0.00	0.00	500.00	100.00 %
Supply/Material Exp	3,500.00	3,500.00	667.27	4,353.80	-853.80	-24.39 %
Auto Expense	200.00	200.00	0.00	159.63	40.37	20.19 %
Travel/Conf Expense	5,000.00	5,000.00	1,286.80	2,165.35	2,834.65	56.69 %
Phone	1,800.00	1,800.00	150.00	750.00	1,050.00	58.33 %
Other Expense	3,250.00	3,250.00	0.00	3,478.92	-228.92	-7.04 %
Equip Expense	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Department: 4140 - Finance Office Expense Total:	196,659.00	196,659.00	17,355.61	98,801.72	97,857.28	49.76%
Department: 4141 - City Attorney Expense						
101-4141-42200						
Department: 4141 - City Attorney Expense Total:	25,000.00	25,000.00	1,615.00	26,325.00	-1,325.00	-5.30 %
Department: 4192 - General Government Buildings						
101-4192-42100						
101-4192-42200						
101-4192-42500						
101-4192-42600						
101-4192-42800						
101-4192-42810						
101-4192-42900						
101-4192-43400						
Other Ins Expense	3,500.00	3,500.00	0.00	4,351.12	-851.12	-24.32 %
Prof Fees Expense	18,450.00	18,450.00	4,365.34	35,072.86	-16,622.86	-90.10 %
Repair/Maint Expense	4,940.00	4,940.00	484.31	3,960.56	979.44	19.83 %
Supply/Material Exp	1,000.00	1,000.00	0.00	1,018.74	-18.74	-1.87 %
Utility Expense	12,600.00	12,600.00	42.50	6,616.15	5,983.85	47.49 %
Phone	13,440.00	13,440.00	1,126.57	6,747.46	6,692.54	49.80 %
Other Expense	30,000.00	30,000.00	0.00	216.09	29,783.91	99.28 %
Equip Expense	72,775.00	72,775.00	5,641.89	34,700.09	38,074.91	52.32 %
Department: 4192 - General Government Buildings Total:	156,705.00	156,705.00	11,660.61	92,683.07	64,021.93	40.86%
Department: 4196 - City Engineer Expense						
101-4196-42200						
Department: 4196 - City Engineer Expense Total:	25,000.00	25,000.00	17,969.19	37,600.96	-12,600.96	-50.40 %
Department: 4210 - Law Enforcement						
101-4210-41100						
101-4210-41150						
101-4210-41170						
101-4210-41180						
101-4210-41200						
Wage Expense	66,927.00	66,927.00	6,744.78	48,186.27	18,740.73	28.00 %
Wage Expense - Hourly	286,835.00	286,835.00	29,003.67	173,492.16	113,342.84	39.51 %
Safety Grant Wages	21,133.00	21,133.00	83.40	2,914.77	18,218.23	86.21 %
Other Wages	25,105.00	25,105.00	0.00	8,146.05	16,958.95	67.55 %
PR Tax Expense	30,795.00	30,795.00	2,681.28	17,270.33	13,524.67	43.92 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
101-4210-41300	29,399.00	29,399.00	2,503.32	15,418.41	13,980.59	47.55 %
101-4210-41400	10,420.00	10,420.00	0.00	0.00	10,420.00	100.00 %
101-4210-41700	86,393.00	86,393.00	12,803.69	36,477.49	49,915.51	57.78 %
101-4210-42100	23,000.00	23,000.00	0.00	20,715.54	2,284.46	9.93 %
101-4210-42150	400.00	400.00	0.00	214.85	185.15	46.29 %
101-4210-42200	22,140.00	22,140.00	-420.71	958.57	21,181.43	95.67 %
101-4210-42500	15,000.00	15,000.00	216.13	4,801.61	10,198.39	67.99 %
101-4210-42600	3,500.00	3,500.00	43.66	1,092.23	2,407.77	68.79 %
101-4210-42610	36,000.00	36,000.00	0.00	8,448.10	27,551.90	76.53 %
101-4210-42700	2,000.00	2,000.00	132.18	1,791.53	208.47	10.42 %
101-4210-42730	4,000.00	4,000.00	0.00	1,332.00	2,668.00	66.70 %
101-4210-42800	0.00	0.00	-312.73	0.00	0.00	0.00 %
101-4210-42810	7,158.00	7,158.00	889.29	2,373.19	4,784.81	66.85 %
101-4210-42820	32,000.00	32,000.00	2,985.48	13,253.05	18,746.95	58.58 %
101-4210-42850	6,400.00	6,400.00	-50.00	3,738.13	2,661.87	41.59 %
101-4210-42900	8,440.00	8,440.00	-169.14	7,116.42	1,323.58	15.68 %
101-4210-43400	114,166.00	114,166.00	106.50	118,114.26	-3,948.26	-3.46 %
Department: 4210 - Law Enforcement Total:	831,211.00	831,211.00	57,240.80	485,854.96	345,356.04	41.55%
Department: 4220 - Fire Department Expense						
101-4220-42900	35,257.00	35,257.00	0.00	31,114.43	4,142.57	11.75 %
Department: 4220 - Fire Department Expense Total:	35,257.00	35,257.00	0.00	31,114.43	4,142.57	11.75%
Department: 4232 - Proactive Inspection Admin						
101-4232-42320	7,500.00	7,500.00	150.00	370.00	7,130.00	95.07 %
101-4232-42900	500.00	500.00	50.40	156.45	343.55	68.71 %
Department: 4232 - Proactive Inspection Admin Total:	8,000.00	8,000.00	200.40	526.45	7,473.55	93.42%
Department: 4310 - Street Expense						
101-4310-41150	150,656.00	150,656.00	12,990.58	78,805.46	71,850.54	47.69 %
101-4310-41200	11,525.00	11,525.00	924.63	5,613.54	5,911.46	51.29 %
101-4310-41300	6,248.00	6,248.00	779.44	4,728.34	1,519.66	24.32 %
101-4310-41400	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
101-4310-41700	38,809.00	38,809.00	5,218.29	17,922.74	20,886.26	53.82 %
101-4310-42100	12,000.00	12,000.00	0.00	14,935.48	-2,935.48	-24.46 %
101-4310-42200	26,000.00	26,000.00	29.29	6,066.24	19,933.76	76.67 %
101-4310-42300	300.00	300.00	0.00	192.59	107.41	35.80 %
101-4310-42500	480,000.00	480,000.00	3,420.55	101,439.05	378,560.95	78.87 %
101-4310-42510	30,000.00	30,000.00	0.00	20,561.07	9,438.93	31.46 %
101-4310-42530	6,000.00	6,000.00	854.70	1,048.00	4,952.00	82.53 %
101-4310-42550	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
101-4310-42600	44,500.00	44,500.00	1,152.95	8,608.51	35,891.49	80.66 %
101-4310-42610	15,500.00	15,500.00	0.00	811.11	14,688.89	94.77 %
101-4310-42800	21,000.00	21,000.00	0.00	9,686.79	11,313.21	53.87 %
101-4310-42810	1,800.00	1,800.00	150.00	900.00	900.00	50.00 %
101-4310-42900	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
101-4310-43400	250,000.00	250,000.00	0.00	250,084.53	-84.53	-0.03 %
Department: 4310 - Street Expense Total:	1,126,338.00	1,126,338.00	25,520.43	521,403.45	604,934.55	53.71%
Department: 4320 - Code Enforcement & Sanitation						
101-4320-41150	16,952.00	16,952.00	0.00	0.00	16,952.00	100.00 %
101-4320-41200	1,297.00	1,297.00	0.00	0.00	1,297.00	100.00 %
101-4320-42150	1,500.00	1,500.00	0.00	537.23	962.77	64.18 %
101-4320-42500	15,000.00	15,000.00	0.00	6,520.86	8,479.14	56.53 %
101-4320-42600	48,000.00	48,000.00	6.30	34,756.03	13,243.97	27.59 %
101-4320-42730	7,000.00	7,000.00	0.00	6,428.53	571.47	8.16 %
101-4320-42900	25,000.00	25,000.00	0.00	18,543.02	6,456.98	25.83 %
101-4320-43230	70,000.00	70,000.00	0.00	21,325.66	48,674.34	69.53 %
101-4320-43400	12,000.00	12,000.00	0.00	1,920.00	10,080.00	84.00 %
Department: 4320 - Code Enforcement & Sanitation Total:	196,749.00	196,749.00	6.30	90,031.33	106,717.67	54.24%

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 4410 - Animal Control Dept						
101-4410-43350 Humane Society	1,000.00	1,000.00	250.00	250.00	750.00	75.00 %
Department: 4410 - Animal Control Dept Total:	1,000.00	1,000.00	250.00	250.00	750.00	75.00%
Department: 4520 - Parks and Recreation						
101-4520-42100 Other Ins Expense	500.00	500.00	0.00	328.79	171.21	34.24 %
101-4520-42500 Repair/Maint Expense	10,000.00	10,000.00	6,428.00	6,488.00	3,512.00	35.12 %
101-4520-42530 Landscape&Mowing Expense	600.00	600.00	0.00	0.00	600.00	100.00 %
101-4520-42600 Supply/Material Exp	8,500.00	8,500.00	927.63	927.63	7,572.37	89.09 %
101-4520-42800 Utility Expense	600.00	600.00	0.00	315.00	285.00	47.50 %
101-4520-42900 Other Expense	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
Department: 4520 - Parks and Recreation Total:	26,000.00	26,000.00	7,355.63	8,059.42	17,940.58	69.00%
Department: 4652 - P & Z Expense						
101-4652-41100 Wage Expense	9,000.00	9,000.00	0.00	2,625.00	6,375.00	70.83 %
101-4652-41200 PR Tax Expense	689.00	689.00	0.00	200.80	488.20	70.86 %
101-4652-42100 Other Ins Expense	200.00	200.00	0.00	60.64	139.36	69.68 %
101-4652-42150 Postage	600.00	600.00	0.00	0.00	600.00	100.00 %
101-4652-42200 Prof Fees Expense	5,000.00	5,000.00	0.00	2,236.94	2,763.06	55.26 %
101-4652-42300 Publishing Exp	3,000.00	3,000.00	111.40	2,598.85	401.15	13.37 %
101-4652-42600 Supply/Material Exp	250.00	250.00	0.00	8.50	241.50	96.60 %
101-4652-42700 Travel/Conf Expense	0.00	0.00	0.00	2,000.00	-2,000.00	0.00 %
101-4652-42900 Other Expense	500.00	500.00	0.00	225.00	275.00	55.00 %
Department: 4652 - P & Z Expense Total:	19,239.00	19,239.00	111.40	9,955.73	9,283.27	48.25%
Department: 4900 - Miscellaneous						
101-4900-49900 Miscellaneous	0.00	0.00	0.00	900.00	-900.00	0.00 %
Department: 4900 - Miscellaneous Total:	0.00	0.00	0.00	900.00	-900.00	0.00%
Fund: 101 - General Fund Surplus (Deficit):	-420,646.00	-420,646.00	9,791.27	-290,216.37	130,429.63	31.01%
Fund: 211 - Liquor, Lodging and Dining						
Department: 0000 - Non departmental						
211-0000-31320 Bed & Booze Tax	24,378.00	24,378.00	4,239.36	23,858.36	-519.64	2.13 %
211-0000-33490 State Grants	0.00	0.00	0.00	245.44	245.44	0.00 %
Department: 0000 - Non departmental Total:	24,378.00	24,378.00	4,239.36	24,103.80	-274.20	1.12%
Department: 4650 - Economic Development Expense						
211-4650-41160 Admin Wages	17,861.00	17,861.00	1,565.67	9,437.67	8,423.33	47.16 %
211-4650-41200 PR Tax Expense	1,366.00	1,366.00	118.47	714.08	651.92	47.72 %
211-4650-41300 SDRS Expense	1,072.00	1,072.00	93.94	566.27	505.73	47.18 %
211-4650-41700 Med Ins Expense	2,499.00	2,499.00	444.52	1,527.42	971.58	38.88 %
211-4650-42700 Travel/Conf Expense	1,580.00	1,580.00	0.00	0.00	1,580.00	100.00 %
Department: 4650 - Economic Development Expense Total:	24,378.00	24,378.00	2,222.60	12,245.44	12,132.56	49.77%
Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):	0.00	0.00	2,016.76	11,858.36	11,858.36	0.00%
Fund: 302 - USDA/TIF #1 Fund						
Department: 0000 - Non departmental						
302-0000-31100 TIF Tax Revenue	500,000.00	500,000.00	25,479.71	374,040.53	-125,959.47	25.19 %
302-0000-36100 Interest Revenue	600.00	600.00	0.00	633.27	33.27	105.55 %
Department: 0000 - Non departmental Total:	500,600.00	500,600.00	25,479.71	374,673.80	-125,926.20	25.16%
Department: 4700 - Swr Debt Service						
302-4700-44200 Debt Service Expense	500,600.00	500,600.00	148,400.00	148,400.00	352,200.00	70.36 %
Department: 4700 - Swr Debt Service Total:	500,600.00	500,600.00	148,400.00	148,400.00	352,200.00	70.36%
Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):	0.00	0.00	-122,920.29	226,273.80	226,273.80	0.00%
Fund: 305 - Fund 305						
Department: 0000 - Non departmental						
305-0000-31100 TIF Tax Revenue	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00 %
Department: 0000 - Non departmental Total:	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00%
Fund: 305 - Fund 305 Total:	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00%

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 502 - Improvement Projects						
Department: 3900 - Grant Funds						
502-3900-39140	0.00	0.00	441,225.00	720,646.00	720,646.00	0.00 %
502-3900-39150	0.00	0.00	671,850.00	671,850.00	671,850.00	0.00 %
Department: 3900 - Grant Funds Total:	0.00	0.00	1,113,075.00	1,392,496.00	1,392,496.00	0.00%
Department: 4850 - Capital Outlay						
502-4850-48500	0.00	0.00	671,850.00	1,868,175.00	-1,868,175.00	0.00 %
Department: 4850 - Capital Outlay Total:	0.00	0.00	671,850.00	1,868,175.00	-1,868,175.00	0.00%
Fund: 502 - Improvement Projects Surplus (Deficit):	0.00	0.00	441,225.00	-475,679.00	-475,679.00	0.00%
Fund: 604 - Sanitary Sewer Fund						
Department: 0000 - Non departmental						
604-0000-32110	4,500.00	4,500.00	0.00	6,000.00	1,500.00	133.33 %
604-0000-36100	0.00	0.00	0.00	67.50	67.50	0.00 %
604-0000-36300	10,000.00	10,000.00	297.75	4,155.88	-5,844.12	58.44 %
604-0000-36310	0.00	0.00	30.00	164.85	164.85	0.00 %
604-0000-38100	383,616.00	383,616.00	-7.86	167,175.14	-216,440.86	56.42 %
604-0000-38200	52,800.00	52,800.00	0.00	19,867.58	-32,932.42	62.37 %
604-0000-38300	49,680.00	49,680.00	0.00	20,700.00	-28,980.00	58.33 %
604-0000-38300	77,711.00	77,711.00	0.00	32,379.75	-45,331.25	58.33 %
604-0000-38400	47,952.00	47,952.00	-0.98	23,450.71	-24,501.29	51.10 %
604-0000-38500	31,200.00	31,200.00	-0.48	13,423.97	-17,776.03	56.97 %
604-0000-38600	97,360.00	97,360.00	-1.73	45,755.48	-51,604.52	53.00 %
604-0000-38650	0.00	0.00	1.10	-13.90	-13.90	0.00 %
604-0000-38700	100.00	100.00	443,429.16	443,542.56	443,442.56	13,542.56 %
604-0000-38800	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 0000 - Non departmental Total:	754,919.00	754,919.00	443,746.96	776,669.52	21,750.52	2.88%
Department: 4000 - General Expense						
604-4000-41100	67,570.00	67,570.00	5,736.40	34,374.02	33,195.98	49.13 %
604-4000-41130	17,861.00	17,861.00	1,565.66	9,437.66	8,423.34	47.16 %
604-4000-41150	41,113.00	41,113.00	3,360.90	21,691.96	19,421.04	47.24 %
604-4000-41160	19,474.00	19,474.00	1,599.80	3,602.12	15,871.88	81.50 %
604-4000-41200	11,170.00	11,170.00	862.82	4,816.14	6,353.86	56.88 %
604-4000-41300	8,761.00	8,761.00	735.75	4,146.33	4,614.67	52.67 %
604-4000-41400	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
604-4000-41400	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
604-4000-41700	40,273.00	40,273.00	5,791.14	22,116.33	18,156.67	45.08 %
604-4000-42100	10,000.00	10,000.00	0.00	12,246.10	-2,246.10	-22.46 %
604-4000-42100	10,000.00	10,000.00	0.00	12,246.10	-2,246.10	-22.46 %
604-4000-42130	500.00	500.00	0.00	0.00	500.00	100.00 %
604-4000-42150	4,500.00	4,500.00	0.00	2,000.00	2,500.00	55.56 %
604-4000-42200	4,650.00	4,650.00	19,544.25	79,462.74	-74,812.74	-1,608.88 %
604-4000-42200	4,650.00	4,650.00	19,544.25	79,462.74	-74,812.74	-1,608.88 %
604-4000-42200	0.00	0.00	0.00	281.04	-281.04	0.00 %
604-4000-42300	0.00	0.00	0.00	157,489.26	-62,989.26	-66.66 %
604-4000-42500	94,500.00	94,500.00	0.00	2,557.89	12,442.11	82.95 %
604-4000-42600	15,000.00	15,000.00	92.31	2,557.89	12,442.11	82.95 %
604-4000-42600	15,000.00	15,000.00	92.31	2,557.89	12,442.11	82.95 %
604-4000-42610	5,000.00	5,000.00	1,703.24	5,104.18	-104.18	-2.08 %
604-4000-42620	3,000.00	3,000.00	345.50	1,598.00	1,402.00	46.73 %
604-4000-42630	5,000.00	5,000.00	1,852.25	12,233.52	-7,233.52	-144.67 %
604-4000-42640	3,000.00	3,000.00	0.00	2,500.00	500.00	16.67 %
604-4000-42640	3,000.00	3,000.00	0.00	2,500.00	500.00	16.67 %
604-4000-42700	1,000.00	1,000.00	0.00	160.00	840.00	84.00 %
604-4000-42700	1,000.00	1,000.00	0.00	160.00	840.00	84.00 %
604-4000-42800	72,000.00	72,000.00	176.48	32,609.40	39,390.60	54.71 %
604-4000-42810	4,200.00	4,200.00	100.00	1,100.00	3,100.00	73.81 %
604-4000-42810	4,200.00	4,200.00	100.00	1,100.00	3,100.00	73.81 %
604-4000-42900	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
604-4000-42900	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
604-4000-43000	410,000.00	410,000.00	0.00	24,503.78	385,496.22	94.02 %
604-4000-43000	410,000.00	410,000.00	0.00	24,503.78	385,496.22	94.02 %
604-4000-43400	30,000.00	30,000.00	0.00	17,461.26	12,538.74	41.80 %
Department: 4000 - General Expense Total:	871,572.00	871,572.00	43,466.50	451,991.73	419,580.27	48.14%
Department: 4700 - Swr Debt Service						
604-4700-47100	0.00	0.00	0.00	41,352.50	-41,352.50	0.00 %

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

[604-4700-47120](#)

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Swr SRF Interest	99,903.00	99,903.00	0.00	8,599.04	91,303.96	91.39 %
Department: 4700 - Swr Debt Service Total:	99,903.00	99,903.00	0.00	49,951.54	49,951.46	50.00%
Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):	-216,556.00	-216,556.00	400,280.46	274,726.25	491,282.25	226.86%
Report Surplus (Deficit):	-637,202.00	-637,202.00	731,575.27	-153,028.59	484,173.41	75.98%



City of Summerset, SD

Balance Sheet

Account Summary

As Of 06/30/2023

Account	Name	Balance
Fund: 101 - General Fund		
Assets		
101-0000-10100	Cash	1,844,845.75
101-0000-10110	Surety Deposits	0.00
101-0000-10120	Grants on Deposit	0.00
101-0000-10200	Utility & Rent Deposits	0.00
101-0000-10300	Castlewood Drainage Savings	0.00
101-0000-10350	Cash in Change Drawer	0.00
101-0000-10400	Cash in Savings	0.00
101-0000-10410	Maint Assmt Svgs	0.00
101-0000-10500	Cash Invested	0.00
101-0000-11500	A/R Misc	6,865.58
101-0000-16000	Street Lights	0.00
101-0000-16610	Automobiles	0.00
101-0000-16620	Furniture & Fixtures	0.00
	Total Assets:	1,851,711.33
		<u>1,851,711.33</u>
Liability		
101-0000-20500	First Western Bank	0.00
101-0000-21000	Accounts Payable	416.71
101-0000-21700	Sales Tax Payable	1,403.65
101-0000-21710	Payroll Tax Payable	44.63
101-0000-21720	Payroll Corrections	-166.15
101-0000-21800	Dental & Vision Ins Payable	0.00
101-0000-21820	Disability/ST Payable	0.00
101-0000-21830	Medical Ins Payable	0.00
101-0000-21840	Accident Insurance	0.00
101-0000-21850	Life Ins Payable	0.00
101-0000-21910	SDRS Payable	0.00
101-0000-21950	Sun Valley Water Agreement	0.00
101-0000-22000	Summerset W/water Util Payable	0.00
	Total Liability:	1,698.84
Equity		
101-0000-25000	Fund Balance	1,640,270.57
101-0000-25200	Reserved Fund Balance	500,000.00
101-0000-26000	Change In Fund Balance	0.00
101-0000-26290	Undesg Fund Balance	0.00
	Total Beginning Equity:	2,140,270.57
		1,148,780.96
Total Revenue		1,439,039.04
Total Expense		-290,258.08
Revenues Over/Under Expenses		1,850,012.49
	Total Equity and Current Surplus (Deficit):	1,850,012.49
	Total Liabilities, Equity and Current Surplus (Deficit):	1,851,711.33
		<u>1,851,711.33</u>

As Of 06/30/2023

Balance Sheet

Account	Name	Balance	
Fund: 211 - Liquor, Lodging and Dining			
Assets			
211-0000-10100	Cash	135,674.76	
	Total Assets:	<u>135,674.76</u>	<u>135,674.76</u>
Liability			
211-0000-21000	Accounts Payable	0.00	
211-0000-21710	Payroll Tax Payable	0.00	
211-0000-21800	Dental & Vision Payable	0.00	
211-0000-21820	Disability/ST Payable	0.00	
211-0000-21830	Medical Ins Payable	0.00	
211-0000-21840	Accident Insurance	0.00	
211-0000-21850	Life Ins Payable	0.00	
211-0000-21910	SDRS Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
211-0000-25000	Fund Balance	123,816.40	
211-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	<u>123,816.40</u>	
		24,103.80	
Total Revenue		12,245.44	
Total Expense		<u>11,858.36</u>	
Revenues Over/Under Expenses			
	Total Equity and Current Surplus (Deficit):	135,674.76	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>135,674.76</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 212 - Add'l Sales Tax Fund			
Assets			
212-0000-10100	Cash	0.00	
212-0000-10300	Castlewood Drainage Savings	0.00	
212-0000-10410	Maint Assmt Svgs	0.00	
212-0000-11500	A/R Misc	0.00	
212-0000-16000	Street Lights	0.00	
212-0000-16650	Drainage Projects	0.00	
212-0000-16700	Street Improvement Projects	0.00	
	Total Assets:	<u>0.00</u>	<u>0.00</u>
Liability			
212-0000-21000	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
212-0000-25000	Fund Balance	0.00	
212-0000-25200	Reserved Fund Balance	0.00	
212-0000-26000	Change In Fund Balance	0.00	
	Total Beginning Equity:	<u>0.00</u>	
	Total Revenue	0.00	
	Total Expense	<u>0.00</u>	
	Revenues Over/Under Expenses	0.00	
	Total Equity and Current Surplus (Deficit):	<u>0.00</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>0.00</u></u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 302 - USDA/TIF #1 Fund			
Assets			
302-0000-10100	Cash	1,375,737.11	
302-0000-10400	Cash in Savings	266,848.12	
302-0000-10700	RestCash/Debt Serv Svgs	369,304.62	
302-0000-10800	Rest Cash/Asset Res Svgs	20,330.28	
	Total Assets:	<u>2,032,220.13</u>	<u>2,032,220.13</u>
Liability			
302-0000-21000	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	<u>0.00</u>
Equity			
302-0000-25000	Fund Balance	1,645,395.93	
302-0000-25200	Reserved Fund Balance	160,550.40	
302-0000-26000	Change In Fund Balance	0.00	
	Total Beginning Equity:	<u>1,805,946.33</u>	
Total Revenue		374,673.80	
Total Expense		<u>148,400.00</u>	
Revenues Over/Under Expenses		226,273.80	
	Total Equity and Current Surplus (Deficit):	<u>2,032,220.13</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>2,032,220.13</u></u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 305 - Fund 305			
Assets			
305-0000-10100	Cash	100,008.37	
305-0000-10400	Cash in Savings	0.00	
305-0000-10700	RestCash/Debt Serv Svgs	0.00	
305-0000-10800	Rest Cash/Asset Res Svgs	0.00	
	Total Assets:	<u>100,008.37</u>	<u>100,008.37</u>
Liability			
305-0000-21000	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
305-0000-25000	Fund Balance	0.00	
305-0000-25200	Reserved Fund Balance	0.00	
305-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	<u>0.00</u>	
Total Revenue		100,008.37	
Total Expense		0.00	
Revenues Over/Under Expenses		<u>100,008.37</u>	
	Total Equity and Current Surplus (Deficit):	100,008.37	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>100,008.37</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 502 - Improvement Projects			
Assets			
502-0000-10100	Cash	-475,679.00	
	Total Assets:	<u>-475,679.00</u>	<u>-475,679.00</u>
Liability			
502-0000-21000	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
502-0000-25000	Fund Balance	0.00	
502-0000-26000	Change In Fund Balance	0.00	
502-2500-25200	Reserved Fund Balance	0.00	
	Total Beginning Equity:	<u>0.00</u>	
	Total Revenue	1,392,496.00	
	Total Expense	<u>1,868,175.00</u>	
	Revenues Over/Under Expenses	-475,679.00	
	Total Equity and Current Surplus (Deficit):	<u>-475,679.00</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>-475,679.00</u>

Balance Sheet

Account	Name	Balance	
Fund: 604 - Sanitary Sewer Fund			
Assets			
604-0000-10100	Cash	1,207,127.93	
604-0000-10350	Cash in Change Drawer	0.00	
604-0000-10400	Cash in Savings	0.00	
604-0000-10410	Maint Assmt Svgs	0.00	
604-0000-10420	Swr Reserve Fee Svgs	0.00	
604-0000-11500	A/R Misc	25,962.48	
604-0000-11600	BAD DEBT	0.00	
604-0000-16420	Sewer Plant Bldg	0.00	
604-0000-16450	Lift Stations	0.00	
604-0000-16800	Swr Plant Expansion	0.00	
	Total Assets:	1,233,090.41	<u>1,233,090.41</u>
Liability			
604-0000-21000	Accounts Payable	-16,868.76	
604-0000-21710	Payroll Tax Payable	0.00	
604-0000-21800	Dental & Vision Payable	0.00	
604-0000-21820	Disability/ST Payable	0.00	
604-0000-21830	Medical Ins Payable	0.00	
604-0000-21840	Accident Insurance	0.00	
604-0000-21850	Life Ins Payable	0.00	
604-0000-21910	SDRS Payable	0.00	
604-0000-22000	Summerset W/water Util Payable	42,516.79	
	Total Liability:	25,648.03	
Equity			
604-0000-25000	Fund Balance	932,716.13	
604-0000-25200	Reserved Fund Balance	0.00	
604-0000-26000	Change In Fund Balance	0.00	
604-0000-26140	Swr Debt Reserve RD	0.00	
604-0000-26290	Undesig Swr Fund Balance	0.00	
	Total Beginning Equity:	932,716.13	
Total Revenue		776,669.52	
Total Expense		501,943.27	
Revenues Over/Under Expenses		274,726.25	
	Total Equity and Current Surplus (Deficit):	1,207,442.38	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,233,090.41</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 998 - Payroll Clearing Fund			
Assets			
998-0000-10100	Cash	15,039.23	
998-0000-11500	A/R Misc	0.00	
	Total Assets:	<u>15,039.23</u>	<u>15,039.23</u>
Liability			
998-0000-21000	Accounts Payable	0.00	
998-0000-21710	Payroll Tax Payable	-352.91	
998-0000-21800	Dental & Vision Ins Payable	933.20	
998-0000-21810	Garnishment Payable	0.00	
998-0000-21820	Disability/ST Payable	0.00	
998-0000-21830	Medical Ins Payable	15,028.38	
998-0000-21840	Accident Insurance	1.56	
998-0000-21850	Life Ins Payable	0.00	
998-0000-21910	SDRS Payable	-571.00	
	Total Liability:	<u>15,039.23</u>	
Equity			
998-0000-25000	Fund Balance	0.00	
998-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	<u>0.00</u>	
	Total Equity and Current Surplus (Deficit):	<u>0.00</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>15,039.23</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 999 - AP Clearing Fund			
Assets			
999-0000-10100	Cash	4,202,754.15	
999-0000-12000	DUE FROM PAYROLL CLEARING FUND	0.00	
999-0000-12101	DUE FROM GENERAL FUND	416.72	
999-0000-12211	DUE FROM LIQUOR, LODGING AND DININ	0.00	
999-0000-12302	DUE FROM USDA/TIF #1 FUND	0.00	
999-0000-12502	DUE FROM IMPROVEMENT PROJ	0.00	
999-0000-12604	DUE FROM SANITARY SEWER FUND	144.99	
999-0000-12998	DUE FROM PAYROLL FUND	0.00	
	Total Assets:	4,203,315.86	<u>4,203,315.86</u>
Liability			
999-0000-21000	Accounts Payable	561.71	
999-0000-21500	Wages Payable	0.00	
999-0000-23000	Due to Other Funds	4,202,754.15	
	Total Liability:	4,203,315.86	
Equity			
999-0000-25000	Fund Balance	0.00	
999-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>4,203,315.86</u>

CITY OF SUMMERSET
BUDGET WORKSHEET - 2024

-----2021-----2022-----

Current Year (2023)

2024 Budget

	Actual	Actual	Original Budget	Amended Budget	Actual Thru June	Estimated Total	Remaining Budget	% to Budget	2024 Budget	Notes
Fund: 101 - General Fund										
Revenues										
3111 Current Year Property Tax	650,379.22	655,621.57	718,614	718,614	363,341		355,273	50.6%	761,730	Need to get growth from Meade County
3112 Current Year Minus 1 Prop Tax	938.85	6,235.09	10,000	10,000	1,362		8,638	13.6%	2,500	
3117 Tax on Mobile Homes	0.00	0.00	-	-	-		-	-	-	
3131 General Sales Tax	940,190.97	1,027,739.83	900,000	900,000	404,975		495,025	45.0%	1,050,000	
3140 GrossReceipts&BusTax-Utillities	5,132.15	2,884.98	3,000	3,000	-		3,000	0.0%	3,000	
3190 Penalties&Interest/DefinqTax	371.01	628.00	-	-	178		(178)		350	
3206 Erosion Control	11,000.00	-6,000.00	-	-	(4,000)		4,000		4,000	pass thru
3207 Building Permits Revenue	51,182.70	24,693.31	50,000	50,000	40,733		9,267	81.5%	50,000	If WWTP completed - Could go higher
3209 Grading Permit Revenue	150.00	25.00	-	-	391		(391)		500	
3212 Business/Contractor License	10,650.00	10,650.00	4,000	4,000	4,975		(975)	124.4%	5,000	
3213 Sign Permit Revenue	64.85	75.00	-	-	529		(529)		600	
3214 Plat Fee Revenue	8,000.00	10,095.00	6,000	6,000	3,980		2,020	66.3%	6,000	
3215 Waiver/Variance Fee Revenue	600.00	300.00	-	-	300		(300)		600	
3218 Conditional Use Permit	300.00	0.00	-	-	975		(975)		1,000	
3219 Site Plan/Engineering Fee	0.00	0.00	-	-	-		-		-	
3239 Vendor License	0.00	450.00	-	-	450		(450)		500	
3240 Fence Permit Fee Revenue	325.00	1,025.00	500	500	225		275	45.0%	1,000	
3321 Malt Beverage Revenue	1,800.00	1,955.00	1,800	1,800	1,800		-	100.0%	1,800	
3322 Liquor License Revenue	5,750.00	6,175.00	6,100	6,100	-		6,100	0.0%	6,100	
3323 Lottery Machine Revenue	1,400.00	1,400.00	1,400	1,400	1,000		400	71.4%	1,400	4 @ Pit Stop, 10 @ Happy Jacks, 10 @ Happy
3324 Wine License	500.00	550.00	-	-	-		-		500	
3310 Federal Grants			125,000	125,000	41,005		83,995		-	Cops Hiring Program Grant \$125,000*80%
3349 State Grants	275,647.72	289,685.55	13,000	13,000	39,206		(26,206)	301.6%	25,000	
3353 Liquor Reversion	21,344.31	20,825.48	12,000	12,000	10,051		1,949	83.8%	21,000	
3354 Motor Vehicle License 5%	29,828.18	29,744.26	29,000	29,000	11,998		17,002		30,000	
3358 Cty Hwy/Bridge Revenue										
3381 Cty Road Revenue	1,310.00	1,310.00	1,310	1,310	-		1,310	0.0%	1,310	
	0.00	0.00								
3389 Other County Revenue	17,663.83	6,477.82	-	-	11,069		(11,069)		10,000	
3441 Refuse Collection Charges	183,274.48	190,187.71	180,000	180,000	80,771		99,229		190,000	18.08/month* Residences-includes sales tax
3510 Court Fines & Forfeits	382.50	277.88	-	-	-		-		-	
3590 Other Fines & Forfeits	0.00	500.00	0							
3610 Interest	264.41	1,392.71	250	250	1402.53		(1,153)		25000	Depending on what Board decides

3620 Copies/Fax/Notary Revenue	0.00	0.00	-	-	-	-	-	-	-	-
3635 Street Lights Fee Revenue	2,250.00	1,200.00	3,250	3,250	-	-	3,250	0.0%	2,000	***\$150 Street Lights in building permits
3640 Code Enf Assmnt Fee Revenue	0.00	1,150.00	-	-	600	-	(600)	-	1,000	
3660 Soda Revenue	0.00	0.00	-	-	-	-	-	-	-	
3670 Contributions and Donations	-	350.00	-	-	5,284	-	(5,284)	-	-	
3690 Other Revenue	165,518.99	133,174.83	371,034	371,034	31,001	-	340,033	8.4%	150,000	1/2 of 9 mos \$19,117 for Colton +Misc
3691 Cable Television Franchise Fees	16,268.73	16,642.46	16,800	16,800	7,330	-	9,470	43.6%	16800	\$1400/Mo
3911 Operating Transfer In	0.00	0.00	-	-	-	-	-	-	-	
3915 Loan Proceeds	-	-	-	-	-	-	-	-	-	
3920 Residual Transfer In	0.00	0.00	-	-	-	-	-	-	-	
Fund Balance Carryover	0.00	0.00	-	-	-	-	-	-	-	
Total Revenues - Fund: 101 - General Fund	2,402,487.90	2,437,421.48	-	2,453,058	2,453,058	1,060,930	-	1,392,128	43.2%	2,368,690

Expenditures

Dept: 4110 Commission Expenses

4110 Wage Expense	28,583.17	28,583.17	28,000	28,000	12,833	-	15,167	45.8%	-	
4120 PR Tax Expense	2,269.75	2,186.86	2,142	2,142	1,128	-	1,014	52.7%	-	
4140 Workers Comp Expense	0.00	0.00	-	-	-	-	-	-	-	
4210 Other Ins Expense	110.97	197.12	500	500	141	-	359	28.1%	-	
4220 Professional Services & Fees	-	10,256.15	-	-	-	-	-	-	10,000	
4230 Publishing Exp	4,620.54	4,505.63	3,000	3,000	5,090	-	(2,090)	169.7%	7,000	
4260 Supply/Material Exp	325.83	10.50	200	200	175	-	25	87.5%	200	
4270 Travel/Conf Expense	0.00	0.00	100	100	-	-	100	0.0%	100	
4281 Phone	2,350.00	2,400.00	2,400	2,400	1,100	-	1,300	45.8%	2,400	12 mos @ 200
4290 Other Expense	1,000.02	778.45	500	500	12	-	489	-	500	
Total Dept: 4110 Commission Expenses	39,260.28	48,917.88	-	36,842	36,842	20,479	-	16,363	55.6%	20,200

Dept: 4115 Contingency Expense

4415 Contingency Expense	0.00	85,000.00	160,794	160,794	-	-	160,794	0.0%	-	Not to exceed 5% of Total Budgeted Expenditures per SDCL 9-21-6.1
Total Dept: 4115 Contingency Expense	0.00	85,000.00	-	160,794	-	-	160,794	0.0%	-	

Dept: 4120 Mayoral Expense

4110 Wage Expense	15,166.62	12,999.96	23,000	23,000	11,500	-	11,500	50.0%	-	
4120 PR Tax Expense	1,077.44	994.56	1,760	1,760	1,049	-	711	59.6%	-	
4140 Workers Comp Expense	0.00	0.00	-	-	-	-	-	-	-	
4210 Other Ins Expense	20.00	20.00	100	100	20	-	80	20.0%	-	
4220 Professional Fees	-	-	800	800	307	-	494	38.3%	800	Dept. Head Pictures
4260 Supply/Material Exp	0.00	545.26	50	50	42	-	8	84.9%	50	
4270 Travel/Conf Expense	120.00	111.99	100	100	208	-	(108)	208.0%	600	
4281 Phone	650.00	600.00	600	600	300	-	300	50.0%	600	12 mos @ 50
4340 Equipment	177.75	-	-	-	-	-	-	-	-	
4290 Other Expense	578.95	3,716.27	1,500	1,500	405	-	1,095	-	1,500	
Total Dept: 4120 Mayoral Expense	17,790.76	18,988.04	-	27,910	27,910	13,831	-	14,079	49.6%	3,550

Dept: 4130 Election Expense											
4110 Wage Expense	150.00	0.00	600	600	-	600	0.0%	-			
4120 PR Tax Expense	0.00	0.00	-	-	-	-	0.0%	-			
4220 Professional Services & Fees					700	(700)		750			
4230 Publishing Exp	198.62	44.55	200	200	296	(96)	147.8%	300			
4260 Supply/Material Exp	66.47	0.00	100	100	185	(85)	185.2%	200			
4270 Travel/Conf Expense	0.00	0.00	50	50		50	0.0%	50			
4290 Other Expense	0.00	289.90	50	50		50	0.0%	50			
Total Dept: 4130 Election Expense	415.09	334.45	-	1,000	-	1,181	-	(181)	118.1%	1,350	
Dept: 4140 Finance Office Expense											
41100 Finance Officer	53,325.04	54,382.80	56,574	56,574	32,695	23,879	57.8%			Finance Officer	
41150 Municipal Clerk	15,745.50	17,345.65	19,474	19,474	4,735	14,739	24.3%			Municipal Clerk 1/2 to WWTP	
41160 Admin Wages (City Administrator)	33,736.62	34,337.52	35,721	35,721	15,744	19,977	44.1%			1/2 City Admin	
41180 Adm Assistant Wages	0.00	0.00	-	-	-	-					
41200 PR Tax Expense	7,670.07	7,886.06	8,550	8,550	3,877	4,673	45.3%			7.65%	
41300 SDRS Expense	6,136.56	6,363.99	6,706	6,706	3,190	3,516	47.6%			6%	
41400 Workers Comp Expense	428.07	49.26	800	800	-	800	0.0%				
41700 Med Ins Expense	19,632.32	22,733.16	22,444	22,444	14,914	7,530	66.5%				
42100 Other Ins Expense	3,956.93	3,924.41	4,000	4,000	4,470	(470)	111.7%				
42150 Postage	899.16	864.99	700	700	288	412	41.1%			700	
42200 Prof Fees Expense	50,242.54	29,365.39	25,140	25,140	7,278	17,862	28.9%			Audit \$20,000; Tyler Payments \$2,160; GoDaddy \$240; Cathy \$4,600	
42201 Dues										1,500	
42300 Publishing Exp	1,425.91	661.50	500	500	704	(204)	140.7%			Membership Dues	
42400 Rent Expense	0.00	0.00									
42500 Repair/Maint Expense	0.00	0.00	500	500		500	0.0%			500	
42600 Supply/Material Exp	2,216.30	2,807.42	3,500	3,500	4,354	(854)	124.4%			Office Supplies	
42610 Auto Expense	365.27	75.19	200	200	160	40	79.8%			Fuel	
42700 Travel/Conf Expense	2,289.93	2,429.23	5,000	5,000	2,165	2,835	43.3%			Election School; Western Planners Conf.; Municipal accounting	
4281 Phone	1,750.00	1,750.00	1,800	1,800	750	1,050	41.7%			City Admin 12 mos @ \$50; FO at \$50 per month; Asst FO \$50 per month	
4290 Other Expense	5,731.71	3,780.86	3,250	3,250	3,479	(229)	107.0%			Remote Dep 1200/CC fees \$1800/misc 250	
4340 Equip Expense	3,716.78	2,648.57	1,800	1,800	-	1,800	0.0%			Desktop for front counter, desktop - Steph, Laptop - Lisa	
Total Dept: 4140 Finance Office Expense	209,268.71	191,406.00	-	196,659	-	196,659	98.802	-	97,857	50.2%	54,000
Dept: 4141 City Attorney Expense											
4220 Prof Fees Expense	23,175.00	34,032.75	25,000	25,000	26,325	(1,325)	105.3%			30,000	
Total Dept: 4141 City Attorney Expense	23,175.00	34,032.75	-	25,000	-	25,000	26,325	-	(1,325)	105.3%	30,000

Dept: 4192 General Government Buildings											
4210 Other Ins Expense	3,386.99	3,804.38	3,500	3,500	4,351		(851)	124.3%	5,000	SDPAA	
4220 Prof Fees Expense	35,569.34	8,913.44	18,450	18,450	35,073		(16,623)	190.1%	51,820	Greenapsis \$3,840/annual, Servall \$1,980.00 Gwest \$2,954.50 x 12/Licensing Microsoft	
4250 Repair/Maint Expense	68,834.70	12,769.65	4,940	4,940	3,961		979	80.2%	15,000	Furnace maintenance;asphalt seal coat parking lot \$10,000.00	
4260 Supply/Material Exp	964.58	1,270.55	1,000	1,000	1,019		(19)	101.9%	2,500		
4280 Utility Expense	8,411.38	9,094.32	12,600	12,600	6,616		5,984	52.5%	15,000	BHP 625.00vno,MDU 583.00vno,BHW 500.00annual	
4281 Phone	10,905.33	13,419.76	13,440	13,440	6,747		6,693	50.2%	13,560	Bluepeak \$1130.00 monthly	
4290 Other Expense	59,162.09	818.04	30,000	30,000	216		29,784	0.7%	5,000		
4340 Equip Expense	2,531.83	48,275.45	72,775	72,775	34,700		38,075	47.7%	40,000	A&B \$400\month,\$180.00\annual Tyler	
Total Dept: 4192 General Government Bldgs	189,766.24	98,365.59	-	156,705	-	156,705	92,683	-	64,022	59.1%	147,880
Dept: 4196 City Engineer Expense											
4220 Prof Fees Expense	27,624.11	45,281.89	25,000	25,000	37,601		(12,601)	150.4%	45,000		
Total Dept: 4196 City Engineer Expense	27,624.11	45,281.89	-	25,000	-	25,000	37,601	-	(12,601)	150.4%	45,000
Dept: 4210 Law Enforcement Expense											
41100 Law Enforcement Salary Expense	62,771.88	64,335.48	66,927	66,927	48,186		18,741	72.0%		Chief	
41150 Law Enforcement Wage Expense	272,594.97	338,577.47	286,835	286,835	173,492		113,343	60.5%			
41170 Overtime Wages-Grant	1,650.11	1,200.16	21,133	21,133	2,915		18,218	13.8%		(2) Grant	
41180 Law Enforcement Part-time Wages	10,271.00	5,291.00	25,105	25,105	8,146		16,959	32.4%		\Rally Wages and Non Grant OT \$	
41200 PR Tax Expense	26,024.22	31,365.13	30,795	30,795	17,270		13,525	56.1%		7.65%	
41300 SDRS Expense	26,366.84	31,996.83	29,399	29,399	15,418		13,981	52.4%		8%	
41400 Workers Comp Expense	5,898.79	6,641.31	10,420	10,420			10,420	0.0%			
41700 Med Ins Expense	60,225.76	81,140.28	86,393	86,393	36,477		49,916	42.2%		Medical & Dental X 4	
42100 Other Ins Expense	13,006.42	17,432.57	23,000	23,000	20,716		2,284	90.1%		vehicle	
42150 Postage	93.76	298.21	400	400	215		185	53.7%	500		
42200 Prof Fees Expense	7,097.84	22,787.73	22,140	22,140	959		21,181	4.3%	24,001	Axon \$/mo and \$ Golden West; CEW- BWC+FLEET	
42201 Dues									1,505	7 Officers	
42202 Fitness Membership									2,500	Initial booth setup/Branding	
4230 Publishing Exp	0.00	0.00	-	-							
4240 Rental Exp	291.93										
4250 Repair/Maint Exp	33,698.55	11,483.02	15,000	15,000	4,802		10,198		15,000	Fleet Repairs	
4260 Supply/Material Exp	2,396.23	2,625.32	3,500	3,500	1,092		2,408	31.2%	3,500	Office/Evidence	
4261 Auto Expense	79,959.60	-7,377.99	36,000	36,000	8,448		27,552	23.5%	40,000	Fuel 600 g/mo @ \$3.13	
4270 Travel/Conf Expense	1,924.90	660.71	2,000	2,000	1,792		208		2,000		
4273 Training Expense	1,730.68	1,736.16	4,000	4,000	1,332		2,668	33.3%	4,000	Bullets\Training	
4280 Utility Expense	2,354.26	2,470.96	-	-					2,740	1740-Goldenwest\Hardware/software	
4281 Phone	3,850.00	4,664.70	7,158	7,158	2,373		4,785	33.2%	8,500	AT&T Cell + Air cards; Adm. Asst. stipend	
4282 Dispatch Expense	25,735.92	43,749.19	32,000	32,000	13,253		18,747	41.4%	40,000	38,560-Dispatch; 1,440-VPN	

4285 Uniform Expense	6,379.00	6,400.00	6,400	6,400	3,738		2,662	58.4%	6,400	8X800	
4290 Other Expense	8,731.97	6,711.20	8,440	8,440	7,116		1,324	84.3%	3,200	Tows+Undesignated replacements	
4340 Equip Expense	94,492.55	83,109.42	114,166	114,166	118,114		(3,948)	103.5%	12,250	\$8,000-Vehicle Equipment; \$3,250-Upfitting	
4722 New Police Vehicles	47,748.47								37,000	Dodge Charger	
Other Equipment									6,000	AED, Ammo, Body Armour, Tire Deflation, Duty Equipment	
Total Dept: 4210 Law Enforcement Expense	795,295.65	757,298.86	-	831,211	-	831,211	485,855	-	345,356	58.5%	209,096
4290 Other Expense	32,764.04	32,925.46	35,257	35,257	31,114.43		4,143		35,257	\$2000 Black Hawk; \$2000 Piedmont & \$31,257 Rapid City	
Total Dept: 4220 Fire Department Expense	32,764.04	32,925.46	-	35,257	-	35,257	31,114	-	4,143	35,257	
Dept: 4232 Proactive Inspection Admin											
4232 Building Inspection Expense	10,567.50	7,265.00	7,500	7,500	370		7,130	4.9%	10,000		
4290 Other Expense	319.20	456.75	500	500	156		344	31.3%	750	Locales and Notifications	
4292 Inspections/Site/Plats	0.00	0.00									
Total Dept: 4232 Proactive Inspection Expense	10,886.70	7,721.75	-	8,000	-	8,000	526	-	7,474	6.6%	10,750
Dept: 4300 Capital Improvements											
4300 Capital Expense	0.00	0.00									
Total Dept: 4300 Capital Improvements Exp	0.00	0.00	-	-	-	-	-	-	-	-	-
Dept: 4310 Street Expense											
41150 Streets Wage Expense	83,932.82	142,200.67	150,656	150,656	78,805		71,851	52.3%			
41200 PR Tax Expense	6,211.55	10,187.41	11,525	11,525	5,614		5,911	48.7%		7.65%	
41300 SDRS Expense	5,035.99	8,146.67	6,248	6,248	4,728		1,520	75.7%		6%	
41400 Work Comp Insurance	4,218.74	4,717.45	2,000	2,000			2,000				
41700 Med Ins Expense	19,525.51	28,565.79	38,809	38,809	17,923		20,886	46.2%		Medical & Dental	
42100 Other Ins Expense	9,378.83	11,817.02	12,000	12,000	14,935		(2,935)	124.5%			
42200 Prof Fees Expense	19,150.00	4,515.50	26,000	26,000	6,066		19,934	23.3%	26,000		
42201 Dues											
42300 Publishing Exp	141.09	337.00	300	300	193		107		300		
42500 Repair/Maint Expense	17,562.68	248,203.10	480,000	480,000	101,439		378,561	21.1%	500,000		
42510 Street Snow Removal	0.00	13,560.00	30,000	30,000	20,561		9,439	68.5%	55,000	\$30,000-snow removal; \$25,000-build	
42520 Street Drainage Expense											
42530 Landscape & Mowing Expense	1,464.85	2,966.33	6,000	6,000	1,048		4,952	17.5%	10,000		
42550 Street Lights and Repair	1,823.29	945.36	15,000	15,000			15,000	0.0%	\$115,000	100K for Solar	
42600 Supply/Material Exp	11,423.01	23,195.12	44,500	44,500	8,609		35,891	19.3%	50,000		
42610 Auto Expense	25,285.80	11,815.29	15,500	15,500	811		14,689	5.2%	20,000	Vehicle Maint.	
42800 Utility Expense	13,848.73	18,039.04	21,000	21,000	9,687		11,313	46.1%	21,000	heat	

42810 Phone	700.00	1,650.00	1,800	1,800	900		900	50.0%	1,800	\$50x12 month (3) people	
42900 Other Expense	1,621.83	1,697.50	15,000	15,000	-		15,000		20,000	Emergency Repairs	
43400 Equip Expense	37,503.14	119,046.33	250,000	250,000	250,085		(85)	100.0%	250,000		
47220 Snow Plow Debt Service	107,087.90		-	-	-		-		-		
Capital Outlay	0.00	0.00	-	-	-		-		250,000	150,000 Street Repair; 100,000?	
Total Dept: 4310 Street Expense	365,915.76	651,605.58	-	1,126,338	-	1,126,338	521,403	-	604,935	46.3%	1,319,100
Dept: 4320 Sanitation & Code Enforcement											
4115 Wage Expense	6,135.20	130.25	16,952	16,952			16,952				
4120 PR Tax Expense	440.08	9.21	1,297	1,297			1,297				7.65%
4130 SDRS Expense	368.11	7.82									
4210 Other Ins. Expense	1,354.18										
4215 Postage	462.54	1,869.86	1,500	1,500	537		963	35.8%	1,500	Garbage Magnets	
4220 Prof Fees											
4250 Repair/Maint Expense	8,518.13	12,379.76	15,000	15,000	6,521		8,479		20,000	Tires & Servicing	
42600 Supply/Material Exp	2,211.46	15,689.09	48,000	48,000	34,756		13,244	72.4%	55,000	Fuel Oil Hydraulic,	
42610 Auto Expense	20.00	132.62							16,000		
42611 Fuel											
42730 Training Expense	749.15	249.00	7,000	7,000	6,429		571	91.8%	15,000		
4281 Phone		50.00							1,800	phone stipend 3 employees	
4290 Other Expense	225.00	21,940.84	25,000	25,000	18,543		6,457		40,000		
4323 Solid Waste Collection	54,881.23	55,668.45	70,000	70,000	21,326		48,674		70,000	Annual Tipping Fees increase	
4326 C E Abatement Exp	0.00	120.00							1,000		
4340 Equip Expense	162,928.31	152.00	12,000	12,000	1,920		10,080		465,000	\$15,000-Computer and third eye subscription; \$450,000 New Garbage Truck	
Capital Outlay	0.00	0.00									
Total Dept: 4320 Code Enf & Sanitation Exp	238,293.39	108,398.90	-	196,749	-	196,749	90,031	-	106,718	45.8%	685,300
Dept: 4410 Animal Control											
4335 Humane Society	66.20	0.00	1,000	1,000	250		750	25.0%	1,000		
Total Dept: 4410 Animal Control Dept Exp	66.20	0.00	-	1,000	-	1,000	250	-	750	25.0%	1,000
Dept: 4520 Parks and Recreation											
4210 Other Ins Expense	547.97	450.05	500	500	329		171	65.8%	500	SDAPP	
4250 Repair/Maint Expense	2,338.13	2,578.65	10,000	10,000	6,488		3,512	64.9%	10,000	General Maint.	
4253 Landscape & Mowing Expense	0.00	8.97	600	600			600	0.0%	12,000		
4260 Supply/Material Exp	3,113.29	4,149.30	8,500	8,500	928		7,572	10.9%	10,000		
4280 Utility Expense	1,509.82	1,000.18	600	600	315		285	52.5%	1,000	BHP \$83.33 month	
4290 Other Expense	8.52	5,083.07	5,800	5,800			5,800	0.0%	6,000	\$3,000-Portapotty's	
Total Dept: 4520 Parks and Recreation Exp	7,517.73	13,270.22	-	26,000	-	26,000	8,059	-	17,941	31.0%	39,500

Dept: 4650 Economic Development

4220 Professional Services	20.89									
4290 Other Expense	515.00									
4290 Other Expense	64.56									
Total Dept: 4650 Economic Development	600.45	0.00	-	-	-	-	-	-	-	-

Dept: 4652 P & Z Expense											
4110 Wage Expense	4,725.00	3,375.00	9,000	9,000	2,625		6,375	29.2%	12,000	5 Comm x 150 per month; maybe increase to	
4120 PR Tax Expense	361.45	258.22	689	689	201		488	29.2%	918		
4210 Other Ins Expense	-19.03	117.12	200	200	61		139	30.3%	200		
4215 Postage	7.00	667.46	600	600	-		600		250		
4220 Prof Fees Expense	11,470.00	2,724.44	5,000	5,000	4,237		763	84.7%	5,500		
4230 Publishing Exp	1,700.23	2,469.57	3,000	3,000	2,599		401	86.6%	5,000		
4260 Supply/Material Exp	206.53	358.56	250	250	9		242	3.4%	250		
4270 Travel/Conf Expense		105.00									
4290 Other Expense	1,953.81	1,025.73	500	500	225		275	45.0%	500	Misc	
Total Dept: 4652 P & Z Expense	20,404.99	11,101.10	-	19,239	-	19,239	9,956	-	9,283	51.7%	24,618

Dept: 4800 Debt Service										
4420 Debt Service Exp.	297,347.21									
4720 Debt Srv Municipal Bldg	63,852.88									
4720 Feightliner Streets										
Total Dept: 4800 Debt Service Expense	361,200.09	0.00	-	-	-	-	-	-	-	-

4900 Miscellaneous Other Expense											
4990 Liquor	70,900.00	31,325.66			900		(900)		900	State Portion Malt Bev incl 1 transfer	
5110 Transfer Out	0.00	0.00									
Total	70,900.00	31,325.66	-	-	900	-	(900)	-	900		
Total Expenditures - Fund 101 - General Fund	2,411,145.19	2,135,974.13	-	2,873,704	-	2,873,704	1,438,998	-	1,434,706	50.1%	2,627,501
	-8,657.29	301,447.35		(420,646)		(420,646)	(378,068)		(42,578)		(258,811)

Current Cash-June 2023
 Estimated Cash Receipts through year end
 Estimated cash Expenditures through year end
 Reserves
 Supplement
 Cash Available Budget 2024

Fund: 211 - BBB Sales Tax Fund

Revenues

<i>Dept: 0000</i>										
3132 Bed & Booze Tax	56,641.18	58,888.93	24,378	24,378	20,780	-	3,598	85.2%	50,000	
3349 State Grants	292.81	39,323.18	-	-	245	-	(245)		500	
3670 Contributions and Donations			-	-		-				
3911 Operating Transfer In	0.00	0.00	-	-		-				
Fund Balance Carryover			-	-		-				
Total Dept: 0000 Revenues	56,933.99	98,212.11	24,378	24,378	21,025	-	3,353	86.2%	50,500	

<i>Dept: 3900 Grant Funds</i>										
3913 Debt Reserve Income	0.00	0.00	-	-		-				
Total Dept: 3900 Grant Funds Revenues	0.00	0.00	-	-	-	-	-		-	

Total Revenues - Fund: 211 - BBB Sales Tax Fund	56,933.99	98,212.11	-	24,378	-	24,378	21,025	-	3,353	86.2%	50,500
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Expenditures

<i>Dept: 4650 Economic Development Exp</i>										
4116 Wage Expense	16,868.31	17,168.76	17,861	17,861	9,438	-	8,423	52.8%		25% City Admin
4120 PR Tax Expense	1,228.05	1,298.24	1,366	1,366	714	-	652	52.3%		
4130 SDRS Expense	1,012.13	1,030.20	1,072	1,072	566	-	506	52.8%		
4170 Med Ins Exp	2,660.73	2,488.72	2,499	2,499	1,527	-	972	61.1%		
4270 Travel/Conf Expense	0.00	388.22	1,580	1,580		-	1,580	0.0%	1,500	
4290 Other Expense	500.00	500.00				-				
Total Dept: 4650 Economic Development Exp	22,269.22	22,874.14	-	24,378	24,378	12,245	-	12,133	50.2%	1,500

<i>Dept: 5100 Interfund Transfer</i>										
5110 Transfer Out	0.00	0.00	-	-		-				
Total Dept: 5100 Interfund Transfer	0.00	0.00	-	-	-	-	-		-	

Total Expenditures - Fund: 211 - BBB Sales Tax Fund	22,269.22	22,874.14	24,378	24,378	12,245	-	12,133	50.2%	1,500	
	34,664.77	75,337.97							1,500	

Fund: 302 - USDA/TIF #1 Fund

Revenues

<i>Dept: 0000</i>										
3110 TIF Tax Revenue	598,226.92	754,564.52	500,000	500,000	348,561	-	151,439	69.7%	750,000	
3610 Interest Revenue	1,262.22	2,959.06	600	600	633	-	(33)		2,000	
3911 Debt Service Transfer In	0.00	0.00	-	-		-				
Total Dept: 0000 Revenues	599,489.14	757,523.58	-	500,600	500,600	349,194	-	151,406	69.8%	752,000
Total Revenues - Fund: 302 - USDA/TIF #1 Fund	599,489.14	757,523.58	-	500,600	500,600	349,194	-	151,406	69.8%	752,000

Expenditures

<i>Dept: 4700 Swr Debt Service</i>										
4420 Debt Service	296,800.00	296,800.00	500,600	500,600	148,400	-	352,200	29.6%		
Total Dept: 4700 Swr Debt Service Expense	296,800.00	296,800.00	-	500,600	500,600	148,400	-	352,200	29.6%	-

Total Expenditures - Fund: 302 - USDA/TIF #1 Fund	296,800.00	296,800.00	-	500,600	500,600	148,400	-	352,200	29.6%	-
	302,689.14	460,723.58							752,000	

Fund: 305 - USDATIF #2 Fund

Revenues

Dept: 0000

3110 TIF Tax Revenue				98,826		(98,826)			
3610 Interest Revenue									
3911 Debt Service Transfer In									

Total Dept: 0000 Revenues	0.00	0.00	-	-	-	98,826	-	(98,826)	#DIV/0!
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Total Revenues - Fund: 305 - USDATIF #1 Fund	0.00	0.00	-	-	-	98,826	-	(98,826)	#DIV/0!
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Fund: 502 - Improvement Project

Revenues

Dept: 3900 Grant Funds

3914 Grant Funds				279,421					

Total Dept: 0000 Revenues	0.00	0.00	-	-	-	279,421	-	-	-
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Total Revenues - Fund: 502 - Improvement Project WWTP	0.00	0.00	-	-	-	279,421	-	-	-
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Expenditures

Dept: 4850 Capital Outlay

4850 Capital Outlay				1,868,175		(1,868,175)			

Total Dept: 4700 Swr Debt Service Expense	0.00	0.00	-	-	-	1,868,175	-	(1,868,175)	-
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Total Expenditures - Fund: 502 - Improvement Project WW	0.00	0.00	-	-	-	1,868,175	-	(1,868,175)	-
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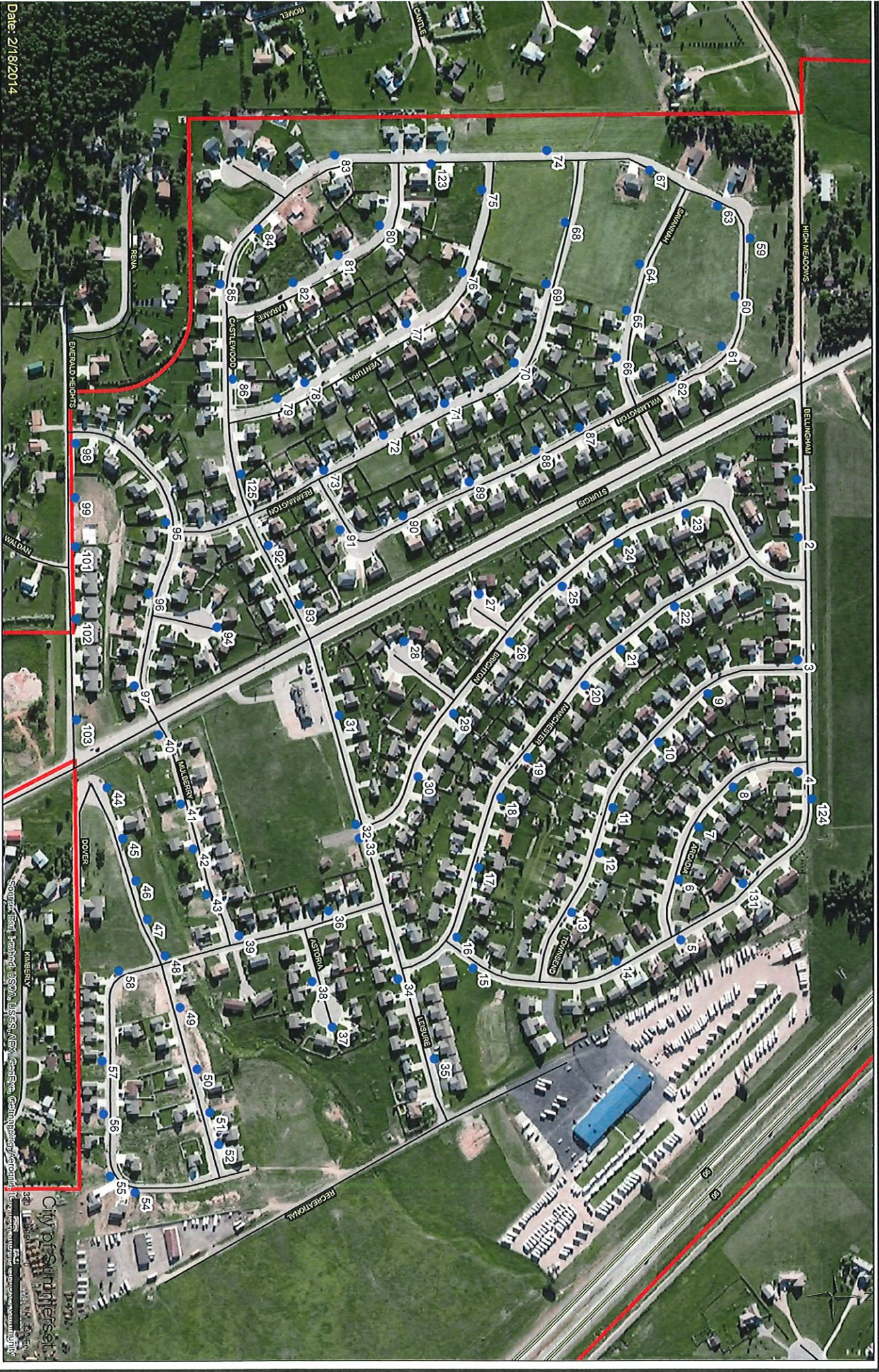
Fund: 604 - Sanitary Sewer Fund

Revenues

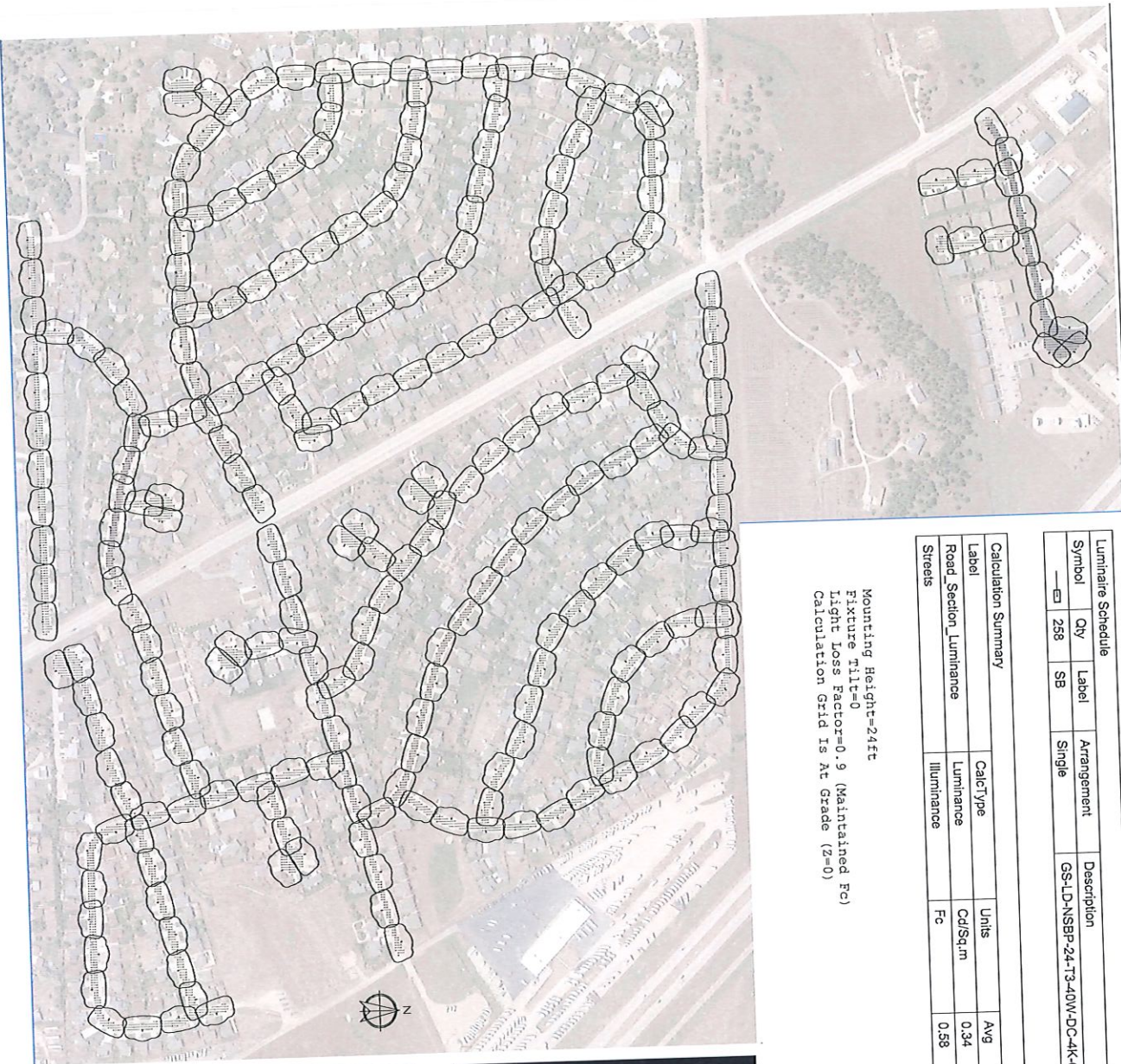
Dept: 0000										
3211 Sewer Tap Fees	25,500.00	15,000.00	4,500	4,500	6,000		(1,500)	133.3%		
3610 Interest Revenue	162.00	162.00	-	-	68		(68)			
3625 Misc Revenue	0.00	0.00	-	-			-			
3630 Sewer Late Fees	5,988.93	12,007.52	10,000	10,000	4,156		5,844	41.6%	\$15/late fee	
3631 NSF Fees	0.00	150.00	-	-	165		(165)			
3644 Storm Sewer Maintenance Assmts	0.00	0.00	-	-			-			
3810 Swr Residential Charge	392,520.01	400,367.71	383,616	383,616	167,175		216,441	43.6%	888 Res @ 36Month	
3820 Swr Commercial Revenue	46,172.49	46,880.95	52,800	52,800	19,868		32,932	37.6%	4400 month avg	
3830 Swr Pine Hills Revenue	49,680.00	49,680.00	49,680	49,680	20,700		28,980	41.7%	4140 month	
3840 Swr Stagebarn San Dist Rev	70,902.00	77,711.40	77,711	77,711	32,380		45,331	41.7%	6475.95/month	
3850 Swr Maintenance Charge	55,302.13	56,090.04	47,952	47,952	23,451		24,501	48.9%	\$4.50 each - Commission needs to approve	
3860 Swr Debt Reserve Fee	31,735.77	32,125.65	31,200	31,200	13,424		17,776	43.0%	\$2.20 each - required by SRF Loan and in effect	
3865 CWSRF Surcharge Fee	108,153.86	109,448.98	97,360	97,360	45,755		51,605	47.0%	1027x7.90	
3870 Swr Late Fees					(14)					
3880 Other Revenue	732.97	218.38	100	100	(328)		428	-328.4%	Misc	
3349 DENR Grant	0.00	0.00	-	-			-			
Fund Balance Carryover	0.00	0.00	-	-			-			
Total Dept: 0000 Revenues	786,850.16	799,842.63	754,919	754,919	332,799	-	422,107	44.1%	-	-
Dept: 3600 Swr Misc Revenue										
3620 Copies/Fax/Notary Revenue	0.00	0.00	-	-			-	0.0%		
3630 Sewer Late Fees	0.00	0.00	-	-			-	0.0%		
Total Dept: 3600 Swr Misc Revenue	0.00	0.00	-	-	-	-	-	0.0%	-	-
Dept: 3800 Loan Funds										
3810 Swr Residential Charge	0.00	0.00	-	-			-	0.0%		
3820 Swr Commercial Revenue	0.00	0.00	-	-			-	0.0%		
3830 Swr Pine Hills Revenue	0.00	0.00	-	-			-	0.0%		
3840 Swr Stagebarn San Dist Rev	0.00	0.00	-	-			-	0.0%		
Total Dept: 3800 Loan Funds Revenues	0.00	0.00	-	-	-	-	-	0.0%	-	-
Dept: 3830 Swr Special Fees										
3810 Swr Residential Charge	0.00	0.00	-	-			-	0.0%		
3820 Swr Commercial Revenue	0.00	0.00	-	-			-	0.0%		
Total Dept: 0000 Revenues	0.00	0.00	-	-	-	-	-	0.0%	-	-

Total Revenues - Fund: 604 - Sanitary Sewer Fund									
	786,850.16	799,842.63	754,919	754,919	332,799	-	422,107	44.1%	-
Expenditures									
Dept: 4000 General Expense									
4110 Sewer Salary Expense	56,170.20	66,170.16	67,570	67,570	34,374		33,196	50.9%	WWTP Super
4113 Sewer City Admin Wage	16,868.38	17,168.76	17,861	17,861	9,438		8,423		25% Lisa's Salary
4115 Sewer Wage Expense	29,831.48	39,970.21	41,113	41,113	21,692		19,421	52.8%	
4116 Sewer Clerk Wage Expense	15,745.50	17,345.65	19,474	19,474	3,602		15,872	0.0%	1/2 Assistant Finance
4120 PR Tax Expense	8,299.73	9,842.64	11,170	11,170	4,816		6,354	43.1%	
4130 SDRS Expense	7,116.85	8,461.48	8,761	8,761	4,146		4,615	47.3%	
4140 Workers Comp Expense	2,814.40	3,701.98	2,000	2,000	-		2,000	0.0%	
4170 Med Ins Expense	29,482.39	38,064.48	40,273	40,273	22,116		18,157	54.9%	
4210 Other Ins Expense	9,634.97	10,607.58	10,000	10,000	12,246		(2,246)	122.5%	
4213 Collection & Filing Fees	0.00	0.00	500	500	-		500	0.0%	500
4215 Postage	2,265.00	3,806.67	4,500	4,500	2,000		2,500	44.4%	4,500 \$4250 billing/\$250 special mailings
4220 Prof Fees Expense	55,488.28	395,291.99	4,650	4,650	79,463		(74,813)	1708.9%	4,650 SDRWS \$650; Service agreements \$4,000
4230 Publishing Exp	23.42	515.23			281		(281)	#DIV/0!	
4250 Repair/Maint Expense	49,598.25	81,593.28	94,500	94,500	157,489		(62,989)	166.7%	144,500 \$25,000-Camer & Clean 1/5 sewer, \$2,000-generator servicing, \$1,500-HVAC Maint., \$1,500-Softner & RO Maint., \$4,000-Service agreement, \$500-Door Handlers Plant, \$20,000-De-foamer, \$10,000-SV Lift Station Fence, \$20,000-Road Maint., \$10,000-Reed Bed Maint., \$50,000-Replace Main Lift Station Controls
4260 Supply/Material Exp	24,861.51	1,446.00	15,000	15,000	2,558		12,442	17.1%	15,000 Runnings;Knechts,Office Depot,Lowes; Menards
4261 Auto Expense	427.12	180.95	5,000	5,000	5,104		(104)	102.1%	5,000 Fuel
4262 Testing Expense	2,888.00	2,471.32	3,000	3,000	1,598		1,402	53.3%	3,000 Midco Testing
4263 Chemicals and Laboratory Supplies	22,306.68	8,108.94	5,000	5,000	12,234		(7,234)	244.7%	5,000 Lab Equipment \$5,000
4264 Permits/Penalties	1,500.00	0.00	3,000	3,000	2,500		500	83.3%	3,000
4270 Travel/Conf Expense	743.03	755.00	1,000	1,000	160		840	16.0%	1,000
4280 Utility Expense	59,139.42	61,587.24	72,000	72,000	32,609		39,391	45.3%	72,000 MDU (1,000x12) VBHP
4281 Phone	1,300.00	1,100.00	4,200	4,200	1,100		3,100	26.2%	4,200 Midco, Stipend 1,200
4290 Other Expense	2,207.86	5,011.97	1,000	1,000	500		500	50.0%	1,000 \$500/Employee Uniform Allowance
4300 Capital Expense	40,808.45	135,611.56	410,000	410,000	24,504		385,496	6.0%	410,000 No comments
4310 Capital Improvements Reed Beds	0.00	0.00						#DIV/0!	
4340 Equip Expense	42,056.65	23,697.77	30,000	30,000	17,461		12,539	58.2%	45,000 \$15,000-Spare Pump, \$15,000-Spare Blower motor, \$15,000-Spare Blower
4855 Reed Bed Proj									
Dept: 4000 General Expense	481,577.57	932,510.86	- 871,572	- 871,572	451,992	- - -	419,580	51.9%	718,350

Dept: 4700 Swr Debt Service										
4710	Reed Bed SRF					41,353	-	(41,353)		
4712	CWSRF-Water Project	99,903.08	99,903.58	99,903	99,903	8,599		91,304	8.6%	CWSRF 24975.75/quarter
Total Dept: 4700 Swr Debt Service Expense		99,903.08	99,903.58	-	99,903	-	-	49,951	50.0%	-
Dept: 5100 Interfund Transfer										
5110	Transfer Out									
Total Dept: 5100 Interfund Transfer		0.00	0.00	-	-	-	-	-	#DIV/0!	-
Total Expenditures - Fund: 604 - Sanitary Sewer Fund										
		581,480.65	1,032,414.44	-	971,475	-	971,475	501,943	-	718,350
		205,369.51	-232,571.81	-	(216,556)	-	(216,556)	(169,145)	-	(718,350)
								469,532	51.7%	
								(47,425)		
	TOTAL REVENUES	3,845,761.19	4,092,999.80	3,732,955	3,732,955			1,968,894	0.0%	3,171,190
	TOTAL EXPENSES	-3,311,695.06	-3,488,062.71	(4,370,157)	(4,370,157)			(2,268,571)	0.0%	(3,347,351)
		534,066.13	604,937.09	(637,202)	(637,202)			(299,577)		(176,161)
Grand Total - All Funds (Revenue less Expenses)		0.00	0.00	-	-	#REF!	(299,577)	(299,577)		(225,161)







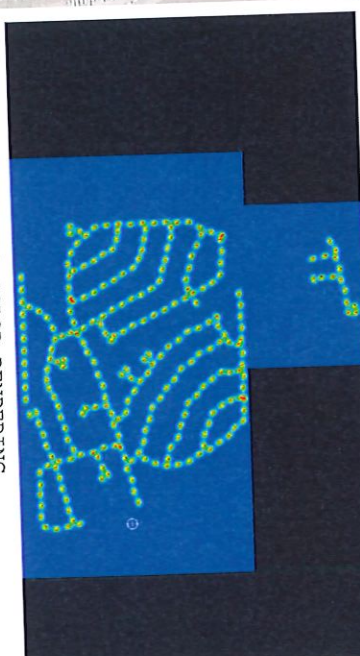
Luminaire Schedule		Arrangement		Description	LLF	Lum Watts	Mtg Height
Symbol	Qty	Label	Single	GS-LD-NSBP-24-T3-4DW-DC-4K-3S-DB	0.900	40	24
—	238	SB					

Calculation Summary		CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Label	Road Section	Luminaire	Cd/Sq.m	0.34	0.8	0.1	3.40	8.00
Streets		Illuminance	Fc	0.58	1.8	0.1	5.80	18.00

Mounting Height=24ft
 Fixture Tilt=0
 Light Loss Factor=0.9 (Maintained Fc)
 Calculation Grid is At Grade (Z=0)



3D RENDERING



PSEUDO COLOR RENDERING

CITY OF SUMMERSET, SD
 LIGHTING - SOUTH

Photometric Plan

Drawn By: BV
 Checked By:
 Date: 4/10/2023

Scale: 1"=200' (at 24"x36" Print Size)

#	Date	Comments
REVISIONS		



23661 Birtcher Dr.
 Lake Forest, CA 92630
 Tel: 949-609-9636
 Email: sales@streetlights-solar.com

PHOTOMETRIC SUMMARY

Luminaire Schedule			Description			LLF			Lum Watts			Mtg Height			
Symbol	Qty	Label	Arrangement	GS-LD-NSBP-24-T3-40W-DC-4K-G3-DB			0.900			40			24		
—	258	SB	Single												

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Road_Section_Luminance	Luminance	Cd/Sq.m	0.34	0.8	0.1	3.40	8.00
Streets	Illuminance	Fc	0.58	1.8	0.1	5.80	18.00

Row	Col	Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
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99	99	99	99	99	99	99	99	99	99
100	100	100	100	100	100	100	100	100	100

Mounting Height=24ft
 Fixture Tilt=0
 Light Loss Factor=0.9 (Maintained Fc)
 Calculation Grid is At Grade (Z=0)

CITY OF SUMMERSET, SD
LIGHTING - SOUTH

Photometric Plan

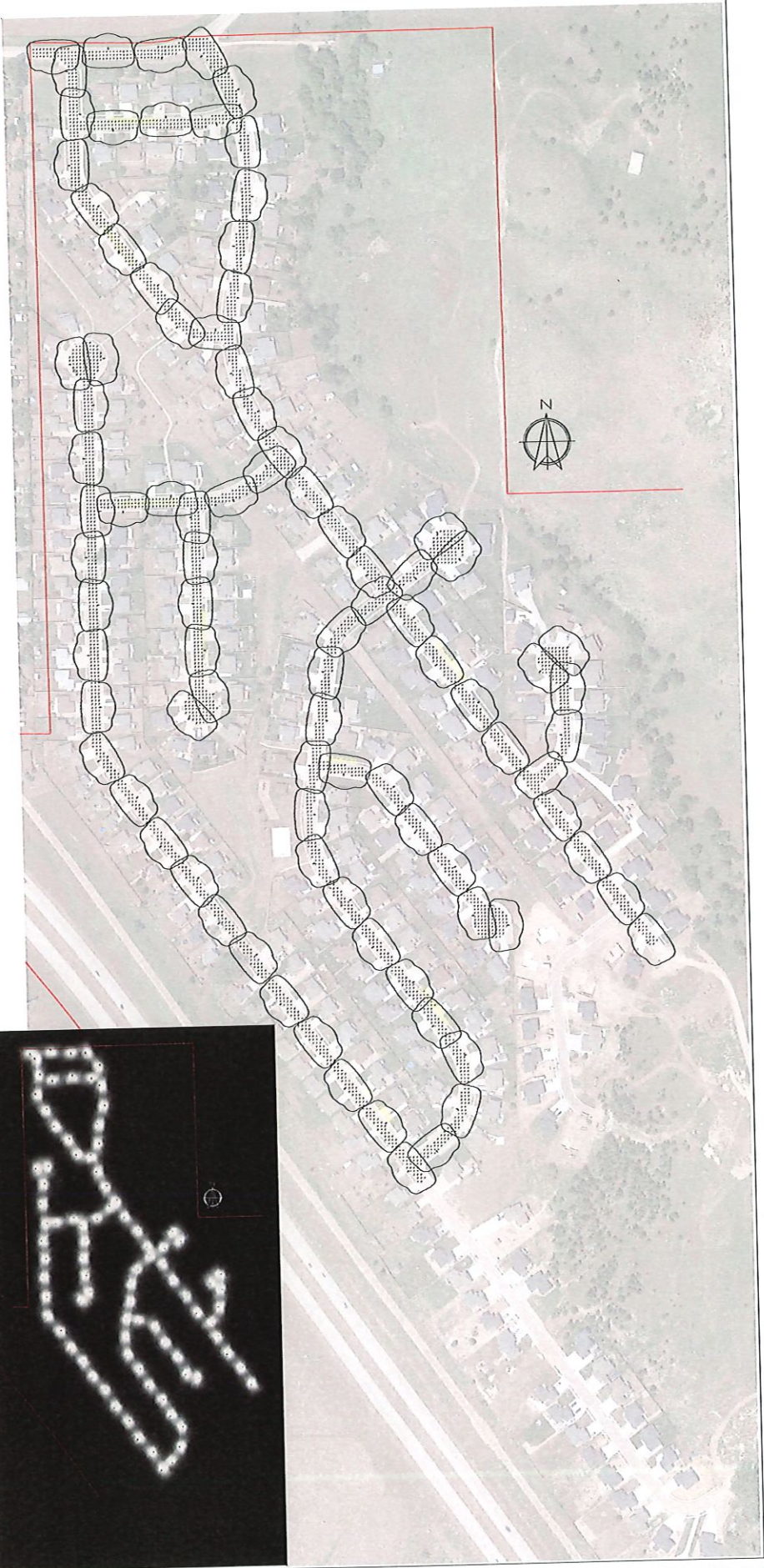
Drawn By: BV
 Checked By:
 Date: 4/10/2023

Scale: NIS (at 24"x36" Print Size)

#	Date	Comments

REVISIONS

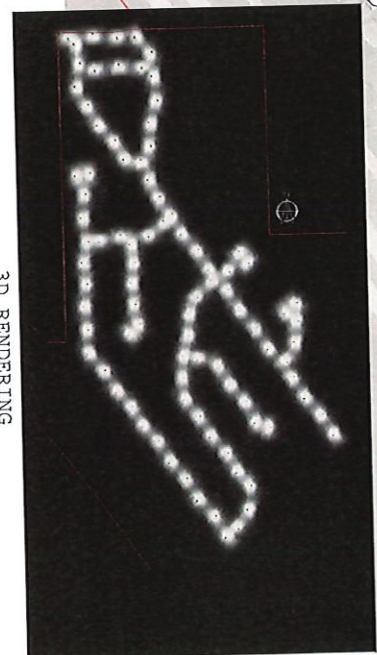
23661 Birtcher Dr.
 Lake Forest, CA 92630
 Tel: 949-609-9636
 Email: sales@streetlights-solar.com



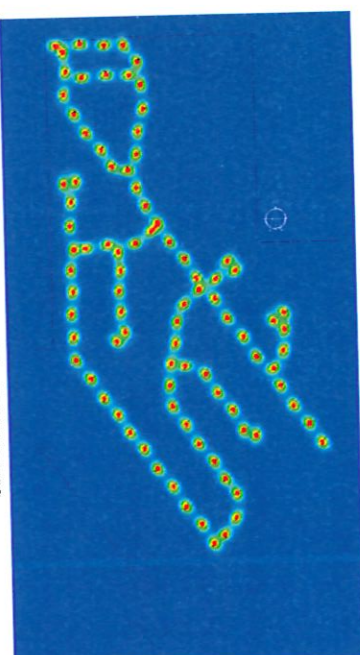
Luminaire Schedule				LLF	Lum Watts	Mtg Height	
Symbol	Qty	Label	Arrangement	Description			
—□	92	SB	Single	GS-LD-NSSP-24-T3-40W-DC-4K-G3-DB	0.900	40	24

Calculation Summary						
Label	CalcType	Units	Avg	Max	Min	Avg/Min
Road_Section_Luminance	Luminance	Cd/Sq.m	0.33	0.8	0.1	3.30
Streets	ILLuminance	Fc	0.58	1.7	0.1	5.80
						17.00

Mounting Height=24ft
 Fixture Tilt=0
 Light Loss Factor=0.9 (Maintained Fc)
 Calculation Grid is At Grade (Z=0)



3D RENDERING



PSEUDO COLOR RENDERING

CITY OF SUMMERSET, SD
 LIGHTING - NORTH

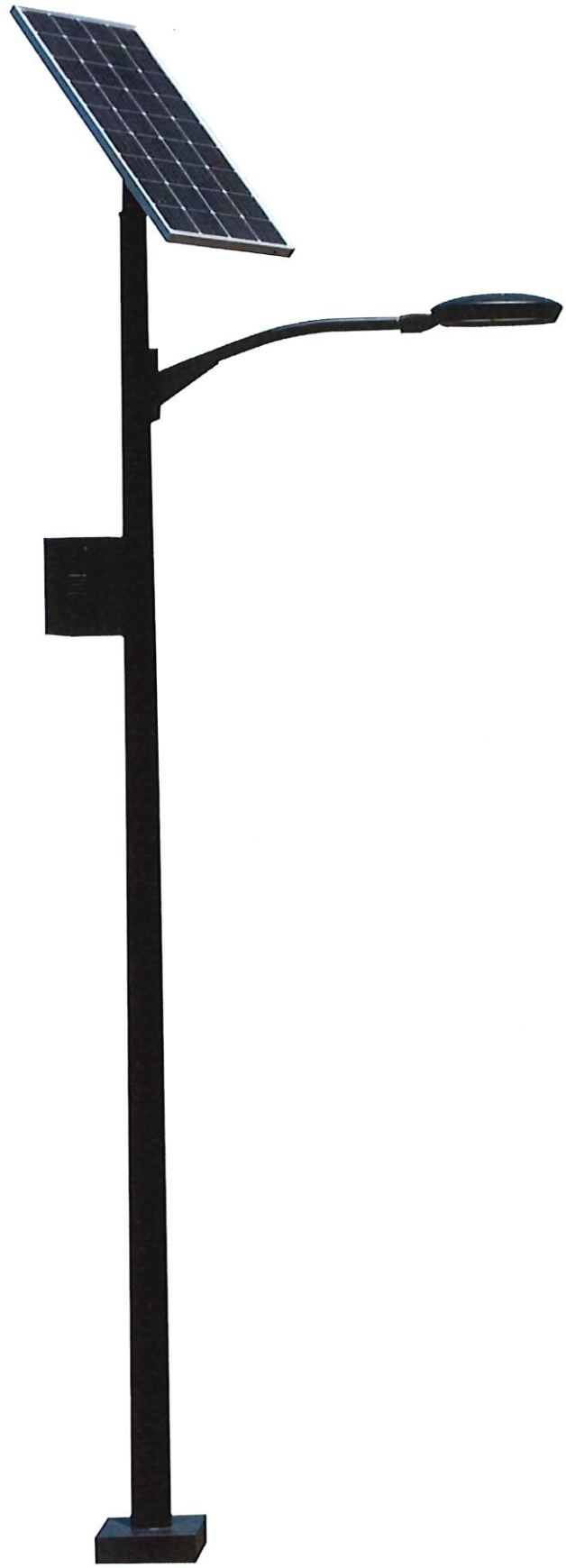
Photometric Plan

#	Date	Comments

Drawn By: BV
 Checked By:
 Date: 4/10/2023
 Scale: 1"=140' (at 24"x36" Print Size)



23661 Birtcher Dr.
 Lake Forest, CA 92630
 Tel: 949-609-9636
 Email: sales@streetlights-solar.com



 Greenshine

OUTDOOR SOLAR LIGHTING SOLUTIONS



BRIGHTTA

BRIGHTA | GENERAL SPECIFICATIONS



Light Fixtures

Luminaire Input Voltage	DC 12V 24V
Power Consumption	40W
Lumen	5200 lumens
Color Temperature	4000K
IES Lighting Type	Type III
Material	Die-cast aluminum



Solar Panel (1 Unit)

180W

Rating Power	180 W
Maximum Power Voltage	18.95 V
Maximum Power Current	9.50 A
Open Circuit Current	22.74 V
Short Circuit Current	9.98 A
Size	58.5" x 27"
Weight	29.5lb

Battery (1 Unit)

Battery Type	GEL Deep Cycle Lead-Acid
Operating Voltage	12 V
Capacity	200 Ah at 20 hr-rate to 1.75 V per cell at 77°F
Dimensions	20.5" x 9.44" x 8.7" (in)
Expected Life	5 ~ 7 years

Solar Charger

Operating Voltage	12 V/24 V auto recognition
Max. Charge / Load Current	5 A/ 10 A/ 20 A (different models)
Night / Day Detection	2.5 V – 10 V
IP Class	IP68

Pole

Height	26 ft
Diameter	6 3/4" at the bottom, 4" at the top
Thickness	5/32"
Material	Galvanized Steel
Finishing	Powder Coating



BRIGHTA | GENERAL SPECIFICATIONS

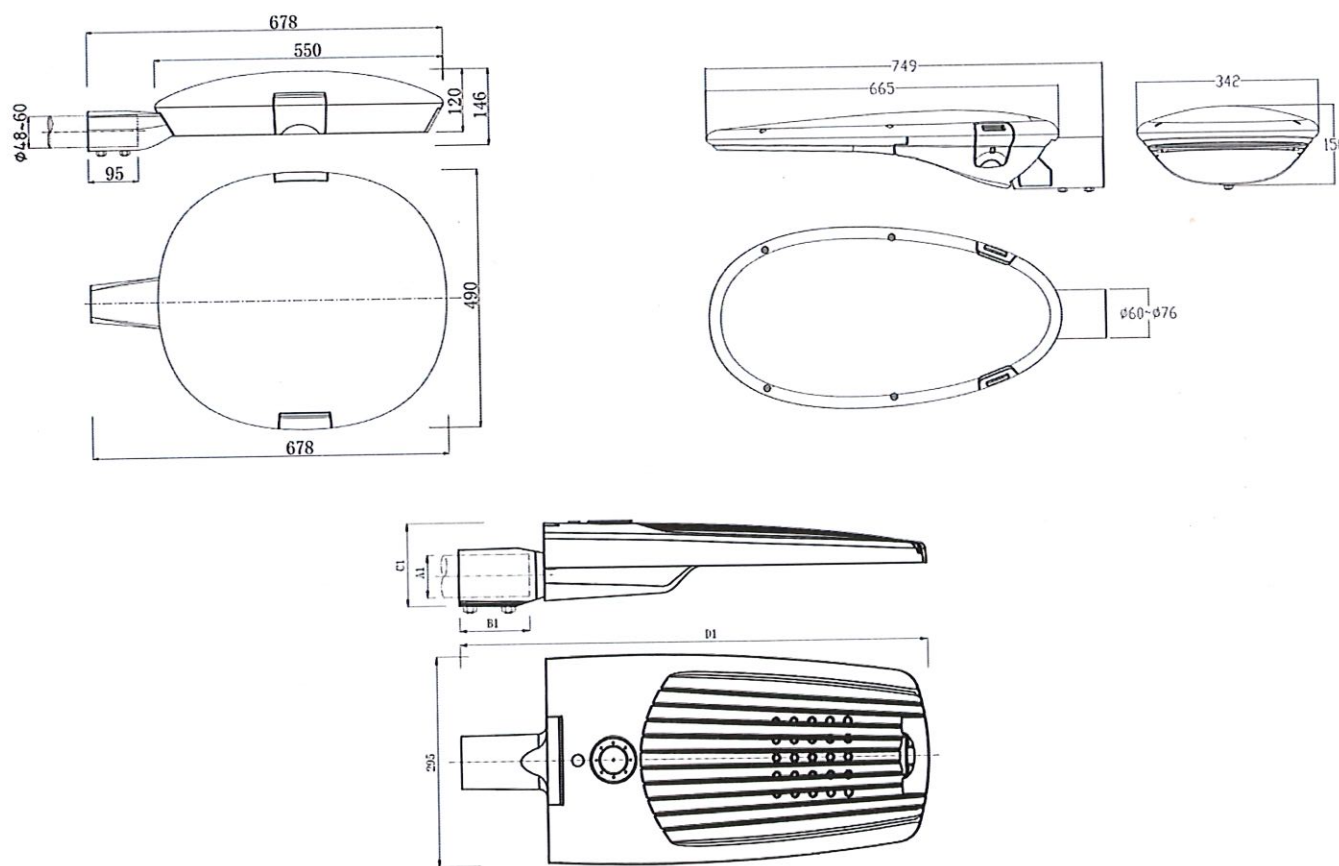


SPECIFICATIONS

Luminaire Input Voltage	DC 12V 24V
Power Consumption	40W
Lumen Output	5200 lumens
Color Temperature	4000 K
IES Lighting Type	Type III
Material	High pressure die-cast aluminum
Lens	5mm toughened glass, optical grade PMMA
IP Class	IP 65
Insulation	Class I
Operating Temperature	-30°C ~+50°C/ -22°F ~+122°F
CRI	≥70

Weight: 8.3 kg | 18.3 lb

DIMENSIONS



SI | BU | CI | DI
869 50 1119 663



BRIGHTA SERIES

Solar Powered LED Lighting System



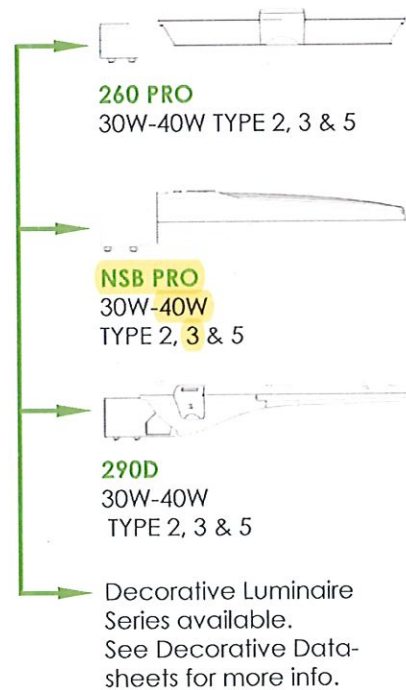
OVERVIEW

The Brighta Series features customizable outdoor solar light solutions depending on your specific application and an adjustable mounting bracket. Each system is completely customized according to your location, project and lighting requirements; also systems can be configured to run throughout the night or have them dim to save energy when full light is not required and with the option for a motion detection.

PART NUMBER

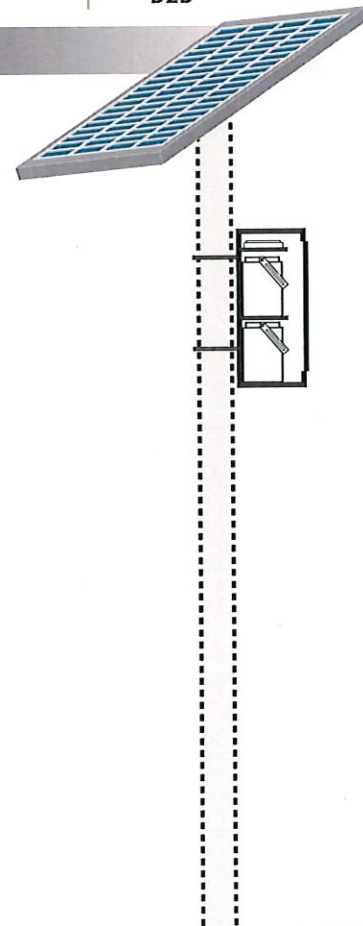
SYSTEM	LUM. QTY.	LUMINAIRE	OPTICS	LOAD	COLOR TEMP.	DRIVER	ARM	BOX QTY.
BR Brighta	1 Single 2 Dual	260P 290D NSBP	T2 Type 2 T3 Type 3 T5 Type 5	30W 40W ##	3K 3000 Kelvin 4K 4000 Kelvin 5K 5000 Kelvin	350MA 525MA 700MA 950MA	A4 4' Arm A6 6' Arm A# Custom	1 1 Box 2 2 Boxes
BATTERY QTY.	BATT. MNT.	BATTERY	PV QTY.	PV WATT	POLE HEIGHT	COLOR	OPERATING PROFILE	
1B 1 Battery 2B 2 Batteries 3B 3 Batteries 4B 4 Batteries	H High L Low	120 120 amp 150 150 amp 200 200 amp	1 Single 2 Dual 4 Quad	110W 180W AC 345W	P20 20ft P26 26ft P# Custom	BK Black C# Custom	5/40 DIM 6/40 DIM 7/40 DIM 8/40 DIM D2D	

FIXTURES



SPECIFICATIONS

- Luminaire**
 - 60,000 hours.
 - 3000K - 5000K available with standard 4000K.
 - Turtle Friendly compliant fixtures available.
- Panel Mount**
 - Rated to 145mph. 185mph available.
- Solar Panel**
 - Mono-crystalline Photovoltaic solar panels.
- Battery Enclosure**
 - Vented, corrosion resistant stainless steel battery box.
 - Holds battery and controller.
 - Includes lock.
- GEL-Type Battery**
 - Greenshine Battery - Maintenance-free 99% recyclable.
 - 120Ah - 200Ah seal GEL Cell batteries.
- Smart Controller**
 - Controller - Solar Charge controller that monitors and regulates charging and discharging of batteries. Also, programable to specific operating profile for project.
- 5 Year Limited Warranty**
 - Includes 20 year warranty on solar panel. 5 and 10 Year Full Warranty available.



GREENSHINE SOLAR PANEL

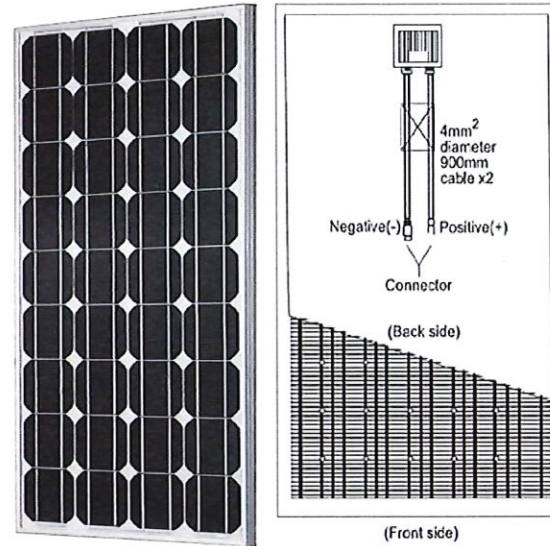
Solar Powered LED Lighting System



Greenshine

OVERVIEW

- Mono-Crystalline solar cells
- Aluminum frame with a unique design to withstand strong winds
- Highly resistant tempered glass
- Multilayer EVA encapsulation with triple layer back sheet
- 25-year power output warranty: 5 years/95%, 12 years/90%, 25 years/80%.



Rating Power	110W	180W
Product Tolerance	± 3%	± 3%
Maximum Power Voltage	17.60V	18.95V
Maximum Power Current	6.25A	9.50A
Open Circuit Voltage	21.7 V	22.74 V
Short Circuit Current	6.71 A	9.98 A
Frame	Anodized aluminum, 4mm thickness	
Dimensions	1208mm x 682mm 47.5" x 27" 10.6kg 23.4lb	1486mm x 682mm 58.5" x 27" 13kg 29.5lb
Test Temperature	25°C 77°F, 1000w/m², Air Mass 1.5	
Junction Box / Wiring	IP65 Junction box with 900mm cable with MC4 connectors	



BRIGHTA SERIES

Solar Powered LED Lighting System



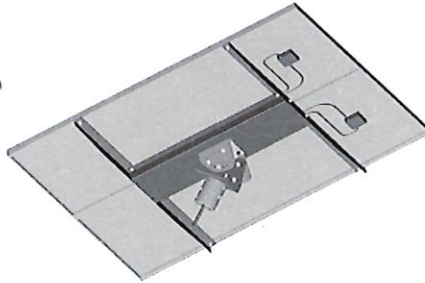
TECHNICAL

Description	Mount Dimensions (L x W)	Solar Panel	PV Dimensions (L x W)	EPA @ 45° Power Unit	System Weight	Pole Tenon
SINGLE	1208mm x 682mm 47.5" x 27"	110W	1208mm x 682mm 47.5" x 27"	0.8 sq meter	25kg 55lb	3" O.D 76mm O.D
	1486mm x 682mm 58.5" x 27"	180W	1486mm x 682mm 58.5" x 27"	1 sq meter	38kg 83lb	3" O.D 76mm O.D
DUAL	1208mm x 1400mm 47.5" x 55"	110W	1208mm x 682mm 47.5" x 27"	1.6 sq meter	27kg 60lb	3" O.D 76mm O.D
	1486mm x 1400mm 58.5" x 55"	180W	1486mm x 682mm 58.5" x 27"	2 sq meter	43kg 94lb	3" O.D 76mm O.D
QUAD	1208mm x 3000mm 47.5" x 118"	110W	1208mm x 682mm 47.5" x 27"	3.2 sq meter	54kg 120lb	3" O.D 76mm O.D
	1486mm x 3000mm 58.5" x 118"	180W	1486mm x 682mm 58.5" x 27"	4 sq meter	86kg 188lb	3" O.D 76mm O.D

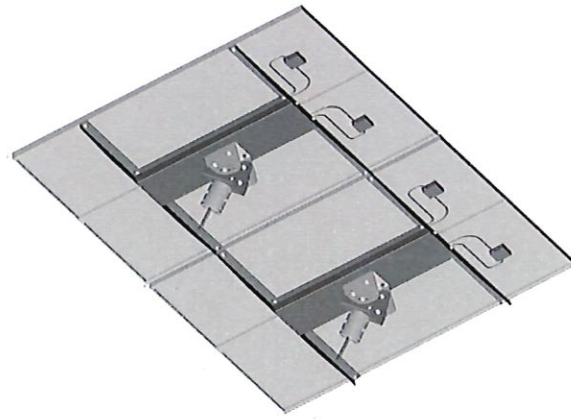
MOUNTS



SINGLE MOUNT



DUAL MOUNT

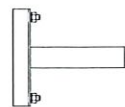


QUAD MOUNT

ARMS



Universal - 4', 6', 8'



Straight - 6", 1', 2'

GREENSHINE GEL-TYPE BATTERY

Solar Powered LED Lighting System



OVERVIEW

GEL deep cycle battery with a 12 years floating design life is especially designed for frequent cyclic discharge under extreme temperature.

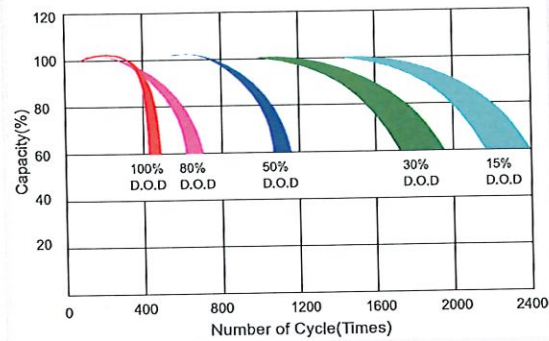


	GS-GEL-H120	GS-GEL-H150	GS-GEL-H200
Cells per unit	6	6	6
Voltage per unit	12V	12V	12V
Capacity	120Ah @ 20hr-rate to 1.75V per cell @ 25°C / 77°F	150Ah @ 20hr-rate to 1.75V per cell @ 25°C / 77°F	200Ah @ 20hr-rate to 1.75V per cell @ 25°C / 77°F
Weight	38kg / 84lb	46kg / 100lb	59.2kg / 131.5lb
Dimensions L x W x H	406 x 173 x 233(mm) 16" x 7" x 9.2"	483 x 170 x 240(mm) 19" x 6.7" x 9.5"	522 x 240 x 218(mm) 20.5" x 9.44" x 8.7"
Max Discharge Current	1200A (5 Sec)	1500A (5 Sec)	2000A (5 Sec) ²
Operating Temp. range	-40°C~60°C -40°F~140°F		
Flot Charging Voltage	13.6 to 13.8 VDC / unit average at 25°C / 77°F		
Recommended max. charging current	24A	30A	40A
Self-discharge	Valve Regulated Lead Acid can be stored for more than 6 months at 25°C/77°F. Self-discharge ratio less than 3% per month at 25°C/77°F. Please charge batteries before using.		
Equalization and cycle service	14.6 to 14.8 VDC / unit average at 25°C / 77°F		
Terminal type	5ft cooper wire leads from the battery case		

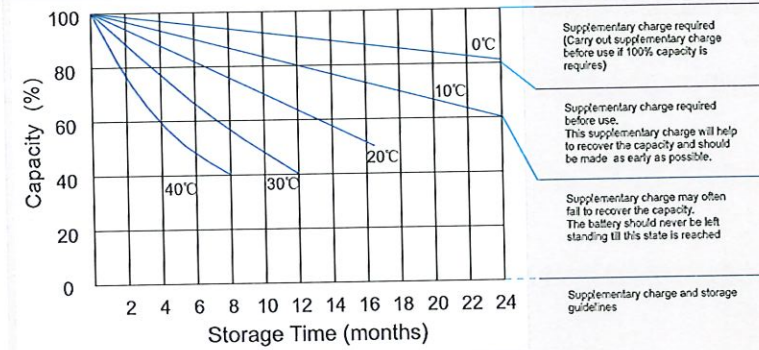
GREENSHINE GEL-TYPE BATTERY



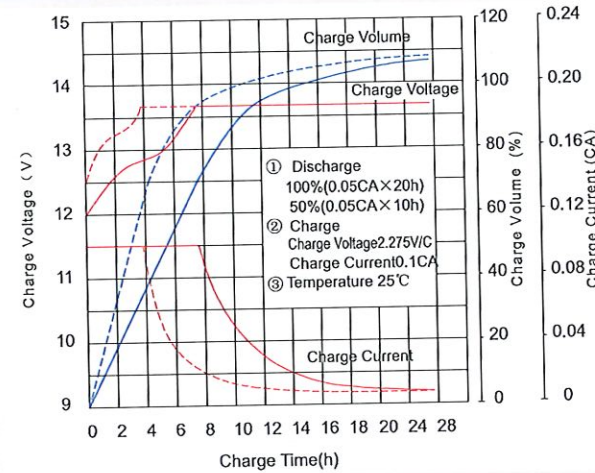
Life characteristics of cyclic use



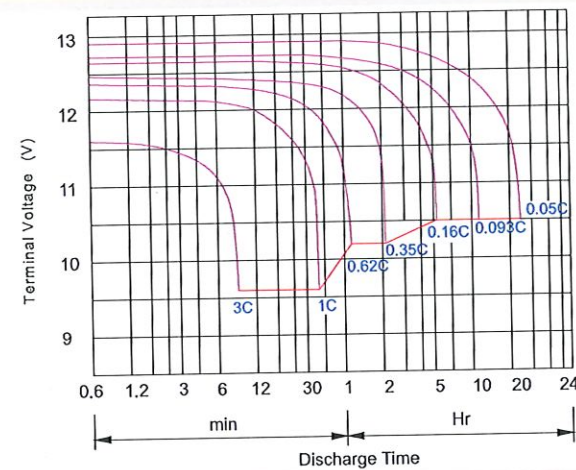
Storage characteristic



Charge characteristic curve for cyclic use



Discharge characteristic curve



Capacity Factors With Different Temperature

Battery Type		-20°C	-10°C	0°C	5°C	10°C	20°C	25°C	30°C	40°C	45°C
GEL Battery	6V&12V	50%	70%	83%	85%	90%	98%	100%	102%	104%	105%
	2V	60%	75%	85%	88%	92%	99%	100%	103%	105%	106%
AGM Battery	6V&12V	46%	66%	76%	83%	90%	98%	100%	103%	107%	109%
	2V	55%	70%	80%	85%	92%	99%	100%	104%	108%	110%

Discharge Current VS. Discharge Voltage

Final Discharge Voltage V /cell	1.75V	1.70V	1.60V
Discharge Current (A)	(A) ≤ 0.2C	0.2C < (A) < 1.0C	(A) ≥ 1.0C

Charge the batteries at least once every six months, if they are stored at 25°C.

Charging Method:

Constant Voltage	-0.2Cx2h+14.4-14.7Vx24h, Max. Current 0.2C
Constant Current	-0.2Cx2h+0.1Cx12h
Fast	-0.2Cx2h+0.2Cx6h

Bolt	M5	M6	M8
Terminal	F3 F4 F13 F18 T25 T26	F8 F11 F12-1 F15	F5 F9 F10 F12 F14 F16
Torque	6-7N·m	8-10N·m	10-12N·m

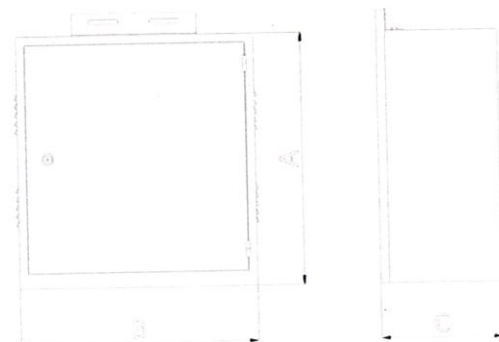
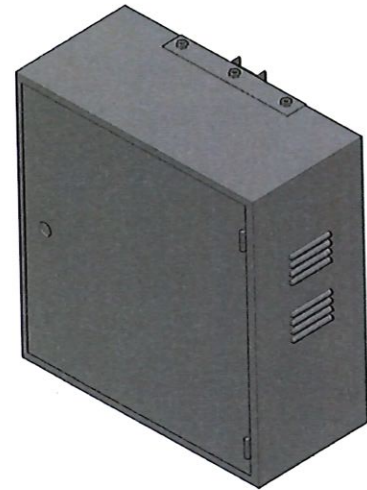
Maintenance & Cautions

Cycle service
※ Avoid battery over discharge, especially battery series connection use.
※ Charged with recommend voltage, ensure battery can be full recharged.
In general, recharge capacity should be 1.1-1.15 times discharge capacity.
※ Effect of temperature on cycle charge voltage: -4mV/°C/Cell.
※ There are a number of factors that will affect the length of cyclic service.
The most significant are depth of discharge, ambient temperature, discharge rate, and the manner in which the battery is recharged.
Generally speaking, the most important factors is depth of discharge.

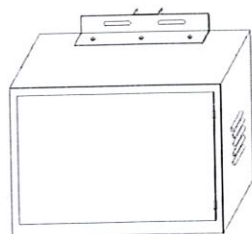
BATTERY ENCLOSURE

OVERVIEW

- Housing - Made of 201 stainless steel with powder coating finish unit that holds battery and smart controller. Vented to allow air circulation around batteries. Easy access through hinged/removable front cover to allow quick servicing or battery replacement. Maintenance-free 99% recyclable.
- Mounting - Mounted to Pole at low, mid or high placements.
- Battery - Our battery enclosures are designed to fit our 80Ah, 120Ah, 150Ah and 200Ah GEL TYPE batteries.
- Five Year System Warranty - Includes five year limited warranty on batteries.
- Controller - Mounted inside of hinged battery enclosure for ease of maintenance.
- The Battery Box is a stainless steel enclosure that has a lock for additional security.



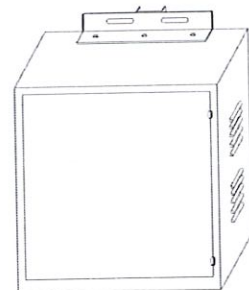
TYPE	# OF BATTERIES	DIMENSIONS: L x W x D (A x B x C)	WEIGHT	EFFECTIVE PROJECTED AREA (EPA)
1150	1 X 150AH	15.75"x22.4"x10.6" (inch) 40x57x27 (cm)	30 lb 13.6 kg	3.43 sq ft 0.319 m2
1200	1 X 200AH	15.75"x23.6"x12.2" (inch) 40x60x31 (cm)	35 lb 15.8 kg	3.61 sq ft 0.336 m2
2150	2 X 150AH	23.5"x22.4"x10.6" (inch) 60x57x27 (cm)	40 lb 18.1 kg	5.11 sq ft 0.476 m2
2200	2 X 200AH	24.4"x23.6"x12.6" (inch) 62x60x32 (cm)	45 lb 20.4 kg	5.58 sq ft 0.518 m2



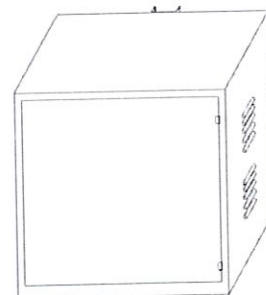
1 X 150AH



1 X 200AH



2 X 150AH



2 X 200AH

GREENSHINE CONTROLLER

Solar Powered LED Lighting System

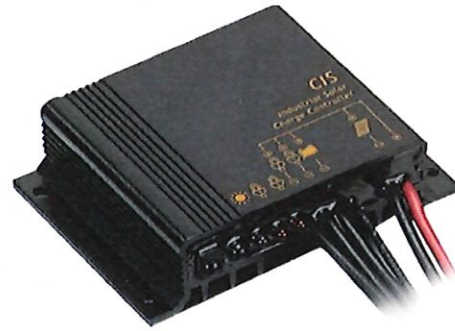


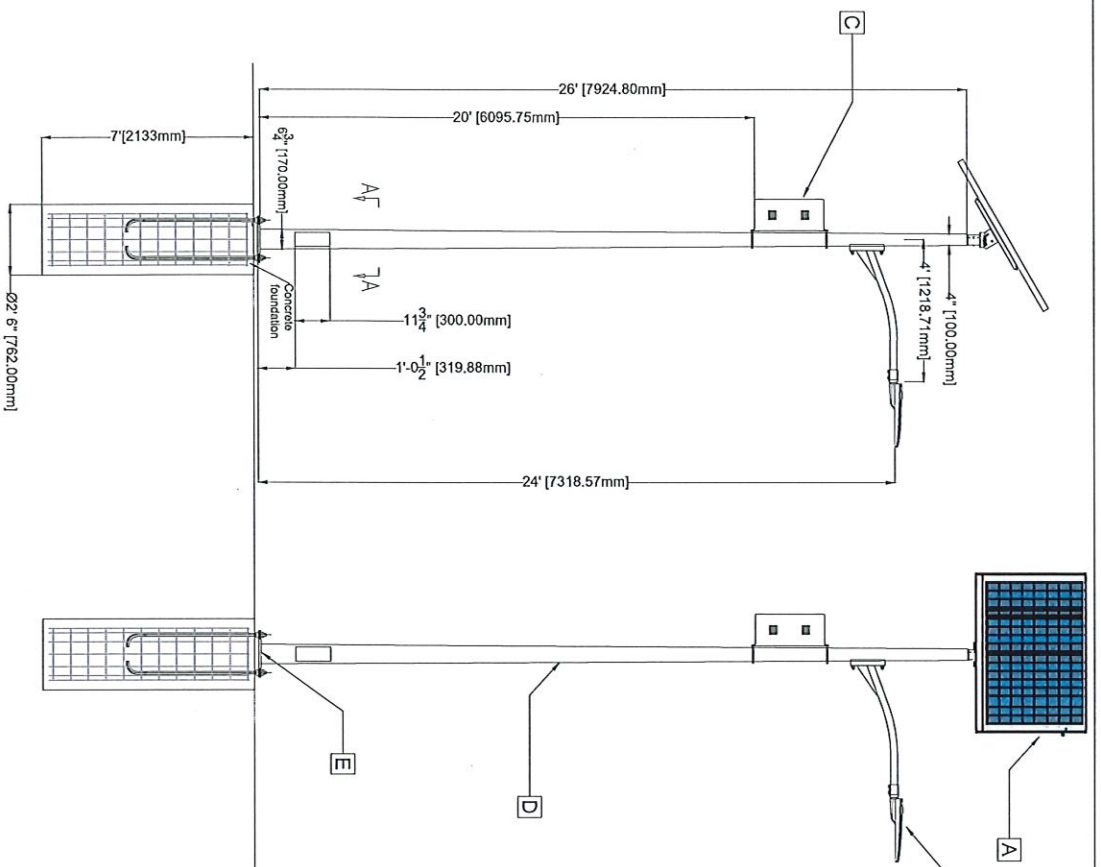
FEATURES

- Corrosion-proof epoxy-encapsulated PCB (IP68)
- Four-stage battery charging (main, float, boost, equalization)
- Temperature compensated
- Automatic system voltage recognition (12V/24V)
- Customized by Greenshine to fit specific needs of clients
- Easy to install

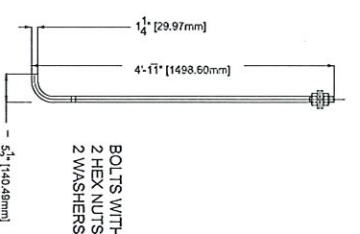
SPECIFICATIONS

System Voltage	12V 24 Auto Recognition
Max. charge / load current	5A 10A 20A (Different Models)
Deep discharge protection:	
Cut-off Voltage	11V - 12V 22V - 24V
Reconnect Level	12.8V 25.6V
Overvoltage Protection	15.5V 31.0V
Undervoltage Protection	10.5V 21V
Max. Panel Voltage	$U_{BATmin} + 30V$ (if module and battery are connected with correct polarity)
Temperature compensation (Charge Voltage)	-25mV K at 12V -50mV K at 24V
Ambient Temperature	-40°C to +60°C, -40°F to +140°F
Max. Altitude	4,000m above sea level
Battery Type	Lead acid (GEL, AGM, flooded)
Adjustment Range:	
Evening / Morning Hours	0 - 15h 0 - 14h
Night / Day Detection	2.5V - 10V
Wire Cross Section	1.5mm ² / 1.5mm ² / 2.5mm ² , 15 (AWG)
Type of Protection	IP68 (1.5 m, 72 h)

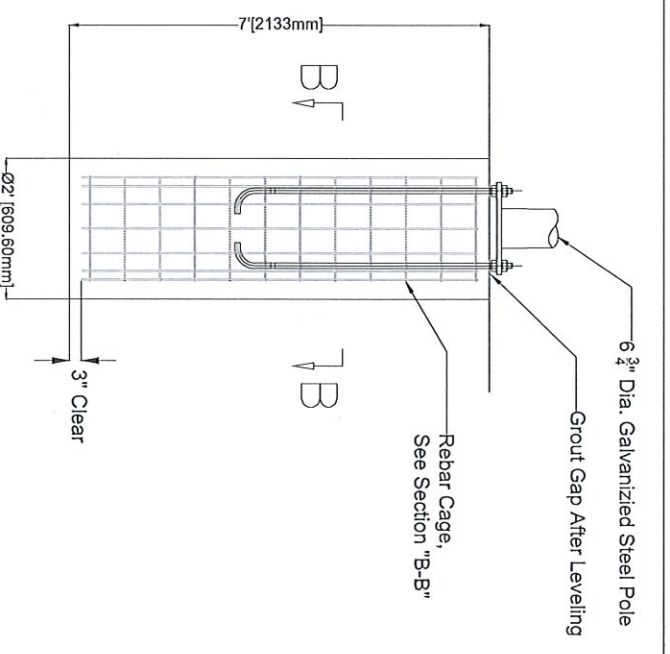




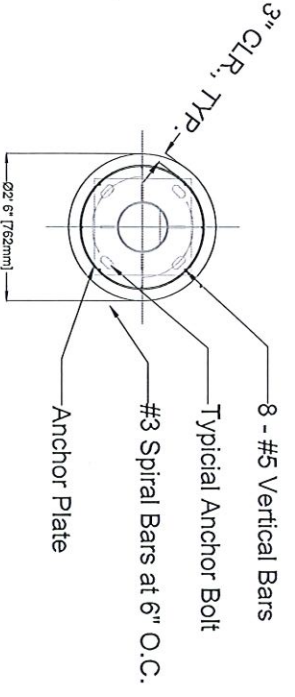
- LEGEND**
- A. Mono-Crystalline Solar Cell - Solar Panel; Orient towards True South per manufacturer's recommendation.
 - B. Luminaire
 - C. Battery Box
 - D. 6 3/4" at the bottom, 4" at the top - Tapered Galvanized Steel Pole
 - E. Flange



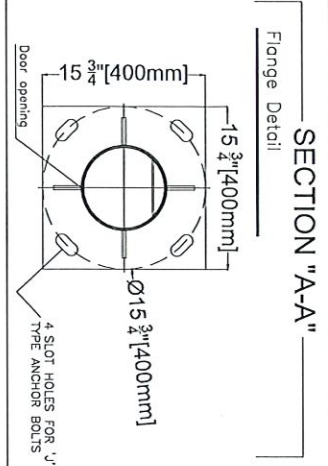
ANCHOR BOLT DETAIL



FOUNDATION SECTION



SECTION "B-B"



SECTION "A-A"

- Foundation dimensions shall be confirmed by a local engineering company. Greenshine New Energy will not be held liable for any defect of the concrete foundation due to improper sizing.
 - Drawings are based using hot-dipped galvanized steel, powder coating with a thickness of 3.5 mils.
 - EPA of the system exclude the EPA of the pole, includes the solar panels, brackets, arm and LED fixture and battery box.
 - **Wind resistance of the poles are indicative and further customization can be provided.

Tilt angle of the solar panels	15	30	45	60
EPA (ft²)*	7.88	15.16	21.52	26.26
Wind resistance** (mph)	150	150	150	150

System	Brighta - 26' - NSBP - 1P
By	Luis Jimenez
Date	6/23/2021
Website	www.streetlights-solar.com



GREENSHINE NEW ENERGY



Greenshine

5 YEAR LIMITED WARRANTY

Greenshine New Energy provides a 5 year limited warranty on its solar lighting system. Greenshine will, at its option, repair or replace any Greenshine system that is defective. Additionally, certain components within Greenshine's system have extended warranty protection against failure as defined below:

COMPONENT	WARRANTY
*Solar Panel	20 Years
Pole and Mounting Brackets	5 Years
LED Light Fixture	5 Years
Electronics (Controller, driver)	5 Years
**Battery	5 Years

* Greenshine New Energy warrants that the power output of the PV Modules will be at least 80% of the minimum Peak Power rating for 20 years, and warrants that for 20 years beginning on the Warranty Start Date, its photovoltaic modules, shall be free from defects in materials and workmanship under normal application, installation, use and service conditions.

Specific restrictions may apply due to site-specific conditions, please check quote's details for more information.

This warranty does not cover damage or malfunction, as determined by Greenshine service technicians or engineers, due to abuse, misuse, incorrect installation, or accident such as, but not limited to:

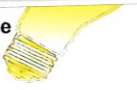
- Failure to follow storage, installation, operation, and maintenance instructions provided by Greenshine
- Vandalism, theft, lightning, flood, "Acts of God", and other problems beyond the control of Greenshine
- Unauthorized or improper repairs or adjustments including use of any replacement parts not provided by Greenshine.
- Deployed in an abnormal or inconsistent manner from Greenshine New Energy written and verbal instructions
- Greenshine New Energy liability and Purchaser's remedy under Greenshine New Energy warranty is limited to the replacement of any defective item, but under no circumstance shall exceed the purchase price of the goods. Other warranties may be available for an additional cost with additional coverage and/or labor allowance included.
- Any repair cost not approved by Greenshine New Energy will not be reimbursed.
- Purchaser is responsible for any and all costs involved to service and/or replace defective good including labor, shipping, and rental of equipment.

**Greenshine New Energy provides a limited warranty for battery replacement with the following prorated coverage:

- 0 to 2 years: 100% credit (user pays 0% of the replacement battery price)
- 2 to 3 years: 60% credit (user pays 40% of the replacement battery price)
- 3 to 4 years: 40% credit (user pays 60% of the replacement battery price)
- 4 to 5 years: 20% credit (user pays 80% of the replacement battery price)

Lighting Maintenance Co.

2221 Bridge View Drive
Rapid City SD 57701



(P) 605-343-1386
(F) 605-343-1836

Price Quotation

Date	Quotation #
4/21/2023	29440

Name / Address
CITY OF SUMMERSET 7055 LEISURE LANE SUMMERSET SD 57718

Description	Qty	Cost	Total	P.O. No.	Terms	Project
					15 DAYS	
PROVIDE AND INSTALL NEW SOLAR LED STREET LIGHTING						
BREAKOUT OF OLD BASES, INCLUDES REMOVAL AND DELIVERY OF OLD LIGHT POLES TO CITY YARD.	134	905.00	121,270.00			
INSTALLATION OF NEW LIGHTS, DIRECT BURY POLES.	350	875.00	306,250.00			
Model:BR LED Fixture Quantity:1.0 LED Fixture Model&Distribution Type-Wattage-Color Temperature:NSBP-T3-40W-4K LED Driver Current:525MA Arm Type:A4 Quantity of Battery Boxes:1.0 Battery Box-MountingHeight:1B-H Quantity of Batteries:1.0 Battery Type:200 Solar Panel Quantity:1.0 Solar Panel Wattage/Type:180W Pole Type:P26 System Color: BK Operating Profile/Charge Controller:7/40DIM, Black Color	350	4,943.40	1,730,190.00			
TERMS WILL BE DISCUSSED PRIOR TO CONTRACT.						
Subtotal			\$2,157,710.00			
Sales Tax (6.5%)			\$0.00			
Total			\$2,157,710.00			



GenPro Energy Solutions
 PO Box 30
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 United States

Estimate

#2577

2/15/2023

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Bill To

Tanner Fenenga
 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$2,082,079.75
 Expires: 4/15/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/15/2023	7/1/2023	Concrete Foundations	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
249	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.-Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Anchor Base-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,119.95	\$1,274,867.55
1	GES-111111 Project Installation Includes Delivery, Assembly, and Installation of 249 Solar Lights and New Concrete Foundations for 249 Solar Lights.	\$730,287.00	\$730,287.00
1	Fonroche Fonroche Fonroche Connect System	\$36,000.00	\$36,000.00

PRICES ARE GOOD FOR THIRTY DAYS (30) FROM DATE ON ESTIMATE. ALL INVOICES ARE FOB FACTORY UNLESS OTHERWISE NOTED ON LINE ITEM. TERMS ARE PER GENPRO'S STANDARD TERMS AND CONDITIONS. PRICES IN US DOLLARS. FREIGHT CHARGES TO BE ADDED AT TIME OF INVOICE UNLESS ALREADY LISTED ON LINE ITEM.

Subtotal	\$2,041,154.55
Tax Total (2.041%)	\$40,925.20
Total	\$2,082,079.75



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Name: _____

Signature of Acceptance _____



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2/15/2023

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 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$1,562,220.81
 Expires: 4/15/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/15/2023	7/1/2023	Direct Bury	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
249	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NIMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NIMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.-Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Direct Bury-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,219.95	\$1,299,767.55
1	GES-111111 Project Installation Includes Delivery, Assembly, and Installation of 249 Solar Lights Direct Bury 6' Depth, Packed with Gravel.	\$195,926.15	\$195,926.15
1	Fonroche Fonroche Fonroche Connect System	\$36,000.00	\$36,000.00

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Subtotal \$1,531,693.70

Tax Total (2.041%) \$30,527.11

Total \$1,562,220.81



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2/20/2023

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Tanner Fenenga
 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$644,582.01
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 1 North	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
75	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.- Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Anchor Base-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,119.95	\$383,996.25
1	GES-111111 Project Installation Includes 75 new concrete foundations, Installation of solar lights.	\$235,933.00	\$235,933.00
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

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		Tax Total (2.041%)	\$12,652.76
		Total	\$644,582.01

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Signature of Acceptance _____





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 7055 Leisure Ln
 Summerset SD 57718
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TOTAL
\$494,035.28
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 1 North	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
75	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.- Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Direct Bury-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,219.95	\$391,496.25
1	GES-111111 Project Installation Includes Installation of 75 Direct Bury Solar Lights. Packed with Gravel.	\$80,897.47	\$80,897.47
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

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		Tax Total (2.041%)	\$9,641.56
		Total	\$494,035.28

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2/20/2023



business days of the issuance of the RMA. Buyers are responsible for all return shipping charges incurred. Please note that GenPro does not permit the return of or offer refunds for the following products: 1) Electronic Components such as PCB boards, charge controllers etc 2) Opened Fluids (oil, coolants or hydraulic).

Name: _____

Signature of Acceptance _____



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Estimate

#3420

2/20/2023

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 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$862,104.54
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 2 South East	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
101	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/ control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.- Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Anchor Base-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,119.95	\$517,114.95
1	GES-111111 Project Installation Includes 101 new concrete foundations, Installation of solar lights.	\$315,986.00	\$315,986.00
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

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Subtotal	\$845,100.95
Tax Total (2.041%)	\$17,003.59
Total	\$862,104.54

Product Return Policy: If you are not satisfied with your GenPro purchase of a regularly stocked item, please call 1-605-341-9920 for a Return Material Authorization (RMA) request within ten (10) business days of the purchase transaction of the product. If the item is returned unopened in the original box, with all documentation, we will offer you a refund based on your original method of payment less a 25% restocking fee. The product must be returned to GenPro within ten





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United States

Estimate

#3420

2/20/2023



business days of the issuance of the RMA. Buyers are responsible for all return shipping charges incurred. Please note that GenPro does not permit the return of or offer refunds for the following products: 1) Electronic Components such as PCB boards, charge controllers etc 2) Opened Fluids (oil, coolants or hydraulic).

Name: _____

Signature of Acceptance _____



3420



GenPro Energy Solutions
 PO Box 30
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 United States

Estimate

#3420

2/20/2023

Bill To

Tanner Fenenga
 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$649,359.97
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 2 South East	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
101	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.- Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Direct Bury-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,219.95	\$527,214.95
1	GES-111111 Project Installation Includes Installation of 101 Direct Bury Solar Lights. Packed With Gravel	\$97,396.70	\$97,396.70
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

PRICES ARE GOOD FOR THIRTY DAYS (30) FROM DATE ON ESTIMATE. ALL INVOICES ARE FOB FACTORY UNLESS OTHERWISE NOTED ON LINE ITEM. TERMS ARE PER GENPRO'S STANDARD TERMS AND CONDITIONS. PRICES IN US DOLLARS. FREIGHT CHARGES TO BE ADDED AT TIME OF INVOICE UNLESS ALREADY LISTED ON LINE ITEM.

Subtotal \$636,611.65

Tax Total (2.041%) \$12,748.32

Total \$649,359.97

Product Return Policy: If you are not satisfied with your GenPro purchase of a regularly stocked item, please call 1-605-341-9920 for a Return Material Authorization (RMA) request within ten (10) business days of the purchase transaction of the product. If the item is returned unopened in the original box, with all documentation, we will offer you a refund based on your original method of payment less a 25% restocking fee. The product must be returned to GenPro within ten





GenPro Energy Solutions
PO Box 30
Piedmont SD 57769
United States

Estimate

#3420

2/20/2023

business days of the issuance of the RMA. Buyers are responsible for all return shipping charges incurred. Please note that GenPro does not permit the return of or offer refunds for the following products: 1) Electronic Components such as PCB boards, charge controllers etc 2) Opened Fluids (oil, coolants or hydraulic).

Name: _____

Signature of Acceptance _____



3420



GenPro Energy Solutions
 PO Box 30
 Piedmont SD 57769
 United States

Estimate

#3421

2/20/2023

Bill To

Tanner Fenenga
 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$627,849.42
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 3 South West	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
73	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.-Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Anchor Base-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,119.95	\$373,756.35
1	GES-111111 Project Installation Includes 73 new concrete foundations, Installation of solar lights	\$229,775.00	\$229,775.00
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

PRICES ARE GOOD FOR THIRTY DAYS (30) FROM DATE ON ESTIMATE. ALL INVOICES ARE FOB FACTORY UNLESS OTHERWISE NOTED ON LINE ITEM. TERMS ARE PER GENPRO'S STANDARD TERMS AND CONDITIONS. PRICES IN US DOLLARS. FREIGHT CHARGES TO BE ADDED AT TIME OF INVOICE UNLESS ALREADY LISTED ON LINE ITEM.		Subtotal	\$615,531.35
		Tax Total (2.041%)	\$12,318.07
		Total	\$627,849.42

Product Return Policy: If you are not satisfied with your GenPro purchase of a regularly stocked item, please call 1-605-341-9920 for a Return Material Authorization (RMA) request within ten (10) business days of the purchase transaction of the product. If the item is returned unopened in the original box, with all documentation, we will offer you a refund based on your original method of payment less a 25% restocking fee. The product must be returned to GenPro within ten





GenPro Energy Solutions
PO Box 30
Piedmont SD 57769
United States

Estimate

#3421

2/20/2023

GENPRO
ENERGY SOLUTIONS

business days of the issuance of the RMA. Buyers are responsible for all return shipping charges incurred. Please note that GenPro does not permit the return of or offer refunds for the following products: 1) Electronic Components such as PCB boards, charge controllers etc 2) Opened Fluids (oil, coolants or hydraulic).

Name: _____

Signature of Acceptance _____





GenPro Energy Solutions
 PO Box 30
 Piedmont SD 57769
 United States

Estimate

#3421

2/20/2023

Bill To

Tanner Fenenga
 City of Summerset
 7055 Leisure Ln
 Summerset SD 57718
 United States

TOTAL
\$481,197.11
 Expires: 4/1/2023

Expires	Exp. Close	Title	Sales Rep	Payment Terms	Est. Lead Time
4/1/2023	7/1/2023	Solar Lights Phase 3 South West	Holsworth, Jonathan R		

Quantity	Item	Rate	Amount
73	365 Solar Lighting System - 936Wh-24V SmartLight Power 365 Solar Lighting System with 936Wh-24V NIMH Battery SmartLight Power 365 Solar Lighting System with 936Wh-24V NIMH Battery , special extreme temperature (from -40°C to +70°C), 260W solar module with Top of Pole assembly and Intelligent management/control system. Single RFS 35W16LED-24V for SmartLight Fixture 4K Color Temp.-Type TR2M - . System color is black. High wind and enhanced marine coating. 20Ft. Pole-Black. Pole-Direct Bury-1-6FT Arm-BK Fixture Color - BK 45 Degrees Tilt 100% =28 Watts worst case conditions.T-PM: 6 hrs. @100% T-N (Balance of night) @50% T-AM: 1 hrs. @100% 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions	\$5,219.95	\$381,056.35
1	GES-111111 Project Installation Includes Installation of 73 Direct Bury Solar Lights. Packed with gravel.	\$78,755.99	\$78,755.99
1	Fonroche Fonroche Fonroche Connect System	\$12,000.00	\$12,000.00

PRICES ARE GOOD FOR THIRTY DAYS (30) FROM DATE ON ESTIMATE. ALL INVOICES ARE FOB FACTORY UNLESS OTHERWISE NOTED ON LINE ITEM. TERMS ARE PER GENPRO'S STANDARD TERMS AND CONDITIONS. PRICES IN US DOLLARS. FREIGHT CHARGES TO BE ADDED AT TIME OF INVOICE UNLESS ALREADY LISTED ON LINE ITEM.

Subtotal \$471,812.34

Tax Total (2.041%) \$9,384.77

Total \$481,197.11

Product Return Policy: If you are not satisfied with your GenPro purchase of a regularly stocked item, please call 1-605-341-9920 for a Return Material Authorization (RMA) request within ten (10) business days of the purchase transaction of the product. If the item is returned unopened in the original box, with all documentation, we will offer you a refund based on your original method of payment less a 25% restocking fee. The product must be returned to GenPro within ten





GenPro Energy Solutions
PO Box 30
Piedmont SD 57769
United States

Estimate

#3421

2/20/2023

business days of the issuance of the RMA. Buyers are responsible for all return shipping charges incurred. Please note that GenPro does not permit the return of or offer refunds for the following products: 1) Electronic Components such as PCB boards, charge controllers etc 2) Opened Fluids (oil, coolants or hydraulic).

Name: _____

Signature of Acceptance _____



3421

Ordinance 2023-06

AN ORDINANCE AMENDING ORDINANCE TITLE IX GENERAL REGULATIONS,
CHAPTER 91- ANIMALS, SUBSECTION 91.024 -KENNELS.

§ 91.024 KENNELS.

(A) License required. Any person owning, possession, keeping, or desiring to keep or maintain with the city a kennel composed of four or more animals of any one species shall obtain from the city a license therefor before such kennel may be kept or maintained. For purpose of this provision, anyone keeping four or more of any animal species shall be deemed to operate a kennel and shall comply with specifically all provisions of this chapter relating to and in addition to all requirements of this section.

(B) License fee for kennel. License or animal renewal inspection fee shall be \$25 per year. The Animal Control Officer shall do annual inspection and renewals.

(C) License maintained. Every person desiring to obtain a kennel license provided for herein shall make application on a form by the city. Along with the application, the applicant shall also provide to the city the written consent of the majority of the persons of full age residing within 400 feet of the exterior boundaries of the premises where such kennel is proposed to be located and kept. The city's designee shall make a site inspection and submit in writing the site inspection report, application, and written consent to the Board of Commissioners. The report shall state the name and place where such kennel is to be located and the size of the kennel proposed to be kept. Then, upon payment of the license fee as herein provided and upon the approval of the Board of Commissioners, the license shall be issued. The approval of Board of Commissioners shall be conditional upon compliance with all applicable zoning laws, all provisions of this chapter relating to the keeping of animals generally, and all other properly promulgated rules and regulations of the state and the city relating to the keeping of animals.

(Ord. 33, passed 7-8-2010)

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Reade:

First Reading: July 6th, 2023

Second Reading: July 20th, 2023

Adoption:

Publication:

Effective:

Published once _____-2023 at the total approximate cost of \$_____.

Ordinance 2023-07

AN ORDINANCE AMENDING ORDINANCE TITLE IX GENERAL REGULATIONS,
CHAPTER 91- ANIMALS, SUBSECTION 91.007 -DANGEROUS ANIMALS

§ 91.007 DANGEROUS ANIMALS.

(A) It shall be unlawful for any person to allow or maintain, run at large, or display in a crowded area within the city any animal of a venomous, vicious, ferocious, or dangerous habit, nature, or disposition. Any such found running at large within the city may be impounded or disposed of by the Animal Control Officer. All persons or organizations authorized by the city are excluded from this provision.

(B) An animal may be declared to be a vicious animal by the Police Chief under the following:

(1) An animal which, in a vicious or terrorizing manner, approaches in apparent attitude of attack, or bites, inflicts injury, assaults, or otherwise attacks a person or other animal upon any public ground or place;

(2) An animal which on private property in a vicious or terrifying manner approaches in apparent attitude of attack, or bites, inflicts injury, or otherwise attacks a person or other animal who is on private property by reason of permission of the owner or occupant of such property or who is on private property by reason of course of dealing with the owner or occupant of such property; or

(3) Any animal of a known propensity, tendency, or otherwise threaten the safety of human beings or animals.

(4) No animal may be declared vicious if the injury or damage is sustained to any person or animal who was tormenting, abusing, or assaulting the animal or who was trespassing on the property by committing or attempting to commit a crime.

(5) When the Police Chief declares an animal to be vicious, the officer shall notify the owner of such declaration in writing that such animal must be registered as a vicious animal. Said notice shall be served either in person or by mailing such notice by certified mail.

(C) The owner of an animal that has been declared vicious shall make application to Police Chief to register said vicious animal and shall comply with the following:

(1) Annually renew a vicious animal application at a fee of \$75.

(2) Maintain \$250,000 in liability insurance;

(3) The owner of the animal shall notify the Police Department of any changes in the following:

(a) Ownership of the animal;

(b) Name, address, and telephone number of a new owner;

(c) Address change of the owner or any change in where the animal is housed;

(d) Any change in the health status of the animal or death of the animal.

(4) If the animal is outdoors and attended, the animal shall be muzzled, on a leash no longer than four feet, and under the control of a person over the age of 18 years of age; and

(5) If the animal is outdoors and unattended, the animal must be locked in an escape-proof kennel approved by the city with the following conditions.

(a) Fencing material shall not have openings with a diameter of more than two inches.

(b) Any gates within such pen or structure shall be lockable and such design to prevent the entry of children or escape of the animal.

(c) The pen or structure shall have secure sides and top. If the pen or structure has no bottom secured to the sides, the sides shall be embedded in the ground or concrete.

(d) The pen or structure shall protect the animal from the elements.

(e) The pen or structure may be required to have a double exterior wall to prevent the insertion of fingers or other objects.

(f) A universal sign denoting a vicious animal shall be displayed on the pen or structure visible from the sidewalk/street.

(g) The kennel or structure shall be inspected annually by the Police Department. A fee of \$50 for the inspection will be responsibility of the owner.

(h) The owner of the animal shall present proof to the Police Department that the animal has been altered to prevent reproduction.

(i) The vicious animal shall be impounded at the owner's expense until such time as the provisions of this chapter are complied with.

Penalty, see § 91.999

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:
Torno:
Kitzmilller:
Butler:
Hirsch:
Reade:

First Reading: July 6th, 2023
Second Reading: July 20th, 2023
Adoption:
Publication:
Effective:

Published once _____2023 at the total approximate cost of \$_____.

Ordinance 2023-08

AN ORDINANCE AMENDING ORDINANCE TITLE IX GENERAL REGULATIONS,
CHAPTER 92- HEALTH AND SANITATION; NUISANCES, SUBSECTION 92.019 -NOTICE OF
REVIEW

§ 92.019 NOTICE OF REVIEW.

(A) Any person who disagrees with the determination of a violation by the Code Enforcement Coordinator or Code Enforcement Officer and/or agent shall have the right to have the Public Safety Commissioner review the decision.

(B) The process shall be as follows.

(1) An aggrieved person shall first file a written request for review with the Code Enforcement Coordinator setting forth the basis for which he or she believes the decision that a violation exists to be in error. The writing shall also include the person's name and mailing address.

(2) Upon receipt of the written request for review, the Code Enforcement Coordinator shall notify the Public Safety Commissioner.

(3) The Public Safety Commissioner shall have 30 days to review the case and give his or her decision in writing to the landowner.

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmiller:

Butler:

Hirsch:

Reade:

First Reading: July 6th, 2023

Second Reading: July 20th, 2023

Adoption:

Publication:

Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Ordinance 2023-09

AN ORDINANCE AMENDING ORDINANCE TITLE IX GENERAL REGULATIONS,
CHAPTER 92- HEALTH AND SANITATION; NUISANCES, SUBSECTION 92.037 -- NOTICE
TO CUT VEGETATION

§ 92.037 NOTICE TO CUT VEGETATION.

(A) The Code Enforcement Officer, at any time during the growing season, shall notify landowners in writing by certified mail or in person with a return of service. Upon service, the landowner shall have ten days in which to remove the violation, unless the city determines that a shorter period of time is necessary, in which case the notice shall so state.

(B) This notice shall, in addition, inform the landowner that she or he is required to keep all vegetation cut and in compliance with the city's ordinances throughout the growing season.

(C) After receiving the initial notice to cut any grass, overhanging limbs, weeds, trees, and the like, then landowner shall be required to abate any similar nuisance within five days of written notification. Nothing in this subchapter shall be construed as requiring the city to give subsequent notices and the city may proceed to abate similar nuisances without giving subsequent notices if cleaned appropriate in its discretion.

(D) Notices shall include the following information:

- (1) Landowner's name and address;
- (2) Address of property in violation;
- (3) Legal description of property;
- (4) Ordinance section violated;
- (5) Requirements of the ordinance; and
- (6) Required completion date.

(E) The landowner may appeal the case in writing to the Finance Officer within the time frame set for removal of the nuisance. If the landowner fails to make a written appeal within this time frame, the nuisance may be abated as stated in § 92.038.

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Reade:

First Reading: July 6th, 2023

Second Reading: July 20th, 2023

Adoption:

Publication:

Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Ordinance 2023-10

AN ORDINANCE AMENDING ORDINANCE TITLE IX, GENERAL REGULATIONS,
CHAPTER 91, ANIMALS, SUBSECTION 91.999 - PENALTY

§ 91.999 PENALTY.

(A) Any violation of the provisions of this chapter is a Class II misdemeanor and is subject to the maximum punishment set forth by the laws of the state pursuant to SDCL § 22-6-2. Citations and fines will be issued in accordance with the General Penalty provision at Ordinance Section 10.99 or as established by Resolution of the Board of Commissioners. Said punishment may also include payment of any costs and/or restitution authorized by this chapter and/or state law.

(B) (1) In addition to the remedies provided in this chapter, any person violating any provision of this chapter shall be subject to the general penalty provision as set forth in division (A) above unless otherwise specifically provided, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(2) Any citation for an ordinance issued by the city pursuant to the terms of the city's ordinances may be appealed to the Board of Commissioners in writing and within 15 days of the issuance of the citation. Such written notice of appeal shall be submitted to the city's Finance Office. All appeals shall be heard and decided by the Board of Commissioners.

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:
Kitzmilller:
Butler:
Hirsch:
Reade:

First Reading: July 6th, 2023
Second Reading: July 20th, 2023
Adoption:
Publication:
Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Ordinance 2023 – 11

AN ORDINANCE AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 93,
INOPERABLE, ABANDONED VEHICLES, SUBSECTION 93.01 - DEFINITIONS

§ 93.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ABANDONED MOTOR VEHICLE. Any motor vehicle as deemed hereinafter which is left unattended on any public street, alley, other public right of way, place, or parking lot within the municipality for a longer period than five (5) consecutive days without notifying local law enforcement and making arrangements for the parking of such motor vehicle.

JUNKED MOTOR VEHICLE. Any car bodies, wrecked cars, abandoned and unusable cars, car bodies, or equipment of any type, except in authorized junk vehicles.

MOTOR VEHICLE. Any vehicle which is self-propelled and designed to travel along the ground and shall include, but not be limited to, automobiles, buses, motorbikes, motorcycles, motor scooters, trucks, tractors, go-carts, golf-carts, campers, trailers, construction equipment, and agricultural equipment.

PERSON. Any person, firm, partnership, association, corporation, company, or organization of any kind.

PRIVATE PROPERTY. Any real property within the municipality which is privately owned and which is not public property as defined herein.

PUBLIC PROPERTY. Any street, alley, or highway, or boulevard which shall include the entire width between the boundary lines of every way publicly maintained for the purposes of vehicular travel, and also means any other publicly owned property or facility.

REMOVAL AGENCY. Any public body, private, or nonprofit organization authorized by the municipality to remove and salvage abandoned or inoperable motor vehicles.

VEHICLE. Any conveyance which is designed to travel along the ground, in the air, or in the water, either powered or non-powered, and shall include, but not be limited to, automobiles, buses, motorbikes, motorcycles, motor scooters, trucks, tractors, pull trailers, go-carts, golf carts, boats, campers, trailers, construction equipment, and agricultural equipment.

(Prior Code, § 91.01)

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Reade:

First Reading: July 6th, 2023

Second Reading: July 20th, 2023

Adoption:

Publication:

Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Ordinance 2023-12

AN ORDINANCE AMENDING ORDINANCE TITLE I, CHAPTER 10, GENERAL PROVISIONS, CHAPTER 10, SUBSECTION 10.99 – GENERAL PENALTY

§ 10.99 GENERAL PENALTY.

Municipalities are authorized to provide for the punishment of each violation of an ordinance, resolution, or regulation with a fine not to exceed \$500 or by imprisonment not exceeding 30 days or by both such fine and imprisonment. In issuing citations and fines for various offenses, the City adopts the Fourth Judicial Circuit Court Fine and Bond Schedule for use by Magistrate Courts. The Board of Commissioners may set fines for offenses not included on the Fourth Judicial Circuit Court Fine Schedule by Resolution.

Cross-reference:

Administrative penalties, see §§ [10.28](#) and [10.30](#)

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:
Kitzmilller:
Butler:
Hirsch:
Reade:

First Reading: July 6th, 2023
Second Reading: July 20th, 2023
Adoption:
Publication:
Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Ordinance 2023-13

AN ORDINANCE AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 93, INOPERABLE ABANDONDED VEHICLES, SUBSECTION 93.02 – STORING, PARKING, OR LEAVING VEHICLES AS A NUISANCE

§ 93.02 STORING, PARKING, OR LEAVING VEHICLES AS A NUISANCE.

(A) The presence of an unlicensed, abandoned, discarded, wrecked, burned, dismantled, inoperable, junked, or partially dismantled vehicle or parts thereof on private or public property is hereby declared a nuisance, which may be abated as such in accordance with the provisions of this chapter.

(B) It is unlawful to keep or place any of such vehicles or vehicle parts:

(1) Upon public streets or property except on an emergency basis; or

(2) Upon private property of any person owning, in charge of, or in control of any real property in the municipality, whether as an owner, tenant, occupant, lessee, or otherwise, for longer than 14 days unless it is within a carport or fully enclosed building or structure. A tarpaulin, tent, or other similar temporary structure shall not be deemed to satisfy the requirements of this section.

(C) In no event shall an inoperable vehicle that constitutes an imminent health, safety, or fire hazard be kept located on any premises.

(D) The City may issue fines for a violation of this Chapter in accordance with the General Penalty provision at section 10.99 of these Ordinances.

(Prior Code, § 91.02) Penalty, see § [10.99](#)

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:	First Reading: July 6 th , 2023
Kitzmilller:	Second Reading: July 20th, 2023
Butler:	Adoption:
Hirsch:	Publication:
Reade:	Effective:

Published once _____ 2023 at the total approximate cost of \$ _____.

Ordinance 2023 – 15

AN ORDINANCE AMENDING TITLE VII, TRAFFIC CODE, CHAPTER 71 TRAFFIC REGULATIONS, SUBSECTION 71.999 - PENALTY

§ 71.999 PENALTY.

(A) Any violation of the provisions of this chapter is a Class II misdemeanor punishable by the maximum punishment set forth by the laws of the state pursuant of SDCL § 22-6-2. Fines for violations of the provisions of this chapter will be issued by the City in accordance with the General Penalty provision at section 10.99 of these Ordinances. Said punishment may also include payment of any costs and/or restitution authorized by this chapter and/or state law.

(B) A person convicted of violating § [71.081](#) shall be punished by a mandatory fine of not less than \$100. The Police Department is hereby authorized to remove any vehicle at the expense of the owner of the vehicle from stall or a space designated for physically handicapped persons, if the vehicle is parked in violation of the above provisions.

(C) (1) In addition to the cost of removal and/or storage and assessment of any charges related thereto, any person who violates this chapter, except in the event where the violation involves parking a vehicle in a stall or space designated for physically handicapped persons, shall, within 72 hours from the time when the notice of violation was attached to the vehicle, pay to the city the sum of \$10. If any person fails to pay sum within 72 hours, he or she shall pay to the city the sum of \$20.

(2) Any person who parks a vehicle in a stall or space designated for physically handicapped persons as prohibited by the chapter shall, within 72 hours from the time when the notice of violation was attached to the vehicle, pay to the city the sum \$100. If any person fails to pay the sum within 72 hours, he or she shall pay to city the sum of \$110.

(Ord. 22, passed 7-8-2010)

Passed and adopted this _____ day of July 2023.

Melanie Torno, Mayor

ATTEST:

Stephany Baumeister, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Reade:

First Reading: July 6th, 2023

Second Reading: July 20th, 2023

Adoption:

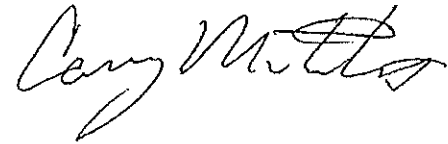
Publication:

Effective:

Published once _____ 2023 at the total approximate cost of \$_____.

Chief Nasser,

I, Casey Montileaux, want to thank The City of Summerset for the amazing experience and opportunity to serve the community. Unfortunately, my time as a law enforcement officer has come to an end. Chief Nasser has been a great mentor to me as well as all the former and current officers. I will miss serving the community and the camaraderie at the Summerset Police Department. My last day is going to be on July 21st, 2023. My best wishes to everyone at the City of Summerset.

A handwritten signature in cursive script that reads "Casey Montileaux". The signature is written in black ink and is positioned in the lower right quadrant of the page.

REQUEST FOR PROPOSALS (RFP)

Sealed proposals for REAL ESTATE BROKER SERVICES for the City of Summerset will be received by the City Auditor's Office, 7055 Leisure Lane, Summerset, South Dakota 57718 until _____, 2023, at 5:00 p.m.

Any questions regarding the Request for Proposals should be directed to City Administrator or emailed to: Ischieffer@summerset.us. All interested firms or individuals are invited to submit a proposal in accordance with the terms and conditions stated in this Request for Proposals.

City of Summerset

Submittal Signature for:

REAL ESTATE BROKER SERVICES

The firm submitting this proposal is required to submit those items listed in the RFP in full as a part of the package.

Failure to submit any of the documents listed below with your proposal, or failure to acknowledge any addendum, or submitting your proposal with any limitations, condition or provision not requested, may be cause for rejection of your proposal. By signing the form below, the authorized representative affirms that the information contained in this document is true and accurate, and that the firm indicated below is capable of providing services as described in their response to this RFP.

Company: _____

Telephone Number: _____

Authorized Representative: _____

Title: _____

Authorized Signature: _____

Date: _____

**GENERAL SPECIFICATIONS
FOR REAL ESTATE BROKER SERVICES**

Summerset is seeking proposals from local real estate brokers/firms to sell certain real property owned by the City and that the City has recently decided to surplus pursuant to applicable statutes and ordinances. Specifically, SDCL 6-13-5.2 authorizes municipalities to engage the services of a licensed real estate broker to list surplus property for sale, the description of which properties are attached hereto. It is the intent of this RFP to have the successful broker/firm enter into a Professional Services Contract with the City to supply real estate services as outlined herein relating to the described real estate.

A. SCOPE OF SERVICES

The successful firm or individual shall agree to contract with the City to provide the following:

1. Perform a market analysis and/or other research to determine an appropriate listing price for the attached properties. The subject property has been "appraised" pursuant to SDCL 6-13-2.
2. Providing the City with activity reports concerning the listing(s).
3. Provide Broker's Opinions for all attached properties
4. Provide Marketing materials for the properties to be listed
5. Negotiating with buyers on behalf of the City
6. Coordinating real estate appraisals if necessary
7. Coordinating real estate transaction closings
8. Handling all other customary activities and services associated with real estate transactions

Services will include consultation with City staff relating to reporting efforts/strategies to market the real estate. Presentations at public meetings will be required.

B. BROKER'S QUALIFICATIONS – Respondents to this RFP shall have the following qualifications:

1. Must be licensed and in good standing with the State of South Dakota.
2. Must have an excellent reputation in the real estate community.
3. Must be knowledgeable in the local real estate market and have experience with selling similar property.
4. Must be knowledgeable in the use of all public real estate records.
5. Work with other local municipalities is recommended although not required.

C. INSURANCE REQUIREMENTS – For proposal purposes, proposers must submit copies of certificates of insurance for professional liability. The successful contractor must provide original certificates prior to commencing services.

D. FEE SCHEDULE – The proposed fee schedule shall include the following items:

1. State your proposed commission rate for the selling of the attached properties.
2. State any other costs the City may anticipate relating to the real estate services to be provided.

E. TERM OF CONTRACT – The contract period for the successful broker/firm will be from date of award through the closing(s) on the sale(s) of the attached property unless terminated by either party in accordance with the terms of the listing agreement. Please provide with this RFP a copy of your proposed real estate listing agreement. The contract will include a negotiated commission rate agreed to in writing by both the broker/firm and the City of Summerset.

F. EVALUATION AND AWARD PROCESS – Issuance of this RFP and receipt of proposals does not commit the City to any course of action. The City reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the brokers/firms submitting an RFP, or to cancel all or part of this RFP.

G. ORAL PRESENTATION/INTERVIEWS – Firms submitting a proposal in response to this RFP may be required to give an oral presentation of their proposal to the City Board of Commissioners. Additional technical and/or cost information may be requested for clarification purposes, but in no way will change the original proposal submitted. Interviews are optional and may or may not be conducted.

H. SELECTION CRITERIA – Selection of a broker/firm will be made based on the following criteria:

1. Ability of the contractor(s) to meet or exceed the requirements defined in the RFP,
2. Experience, qualifications and references,
3. Knowledge of local real estate market,
4. Local reputation,
5. Fee/Commission Schedule,
6. Completeness of response to RFP as outlined in this solicitation, and
7. Experience with working with municipalities.

I. RFP SUBMITTAL REQUIREMENTS – By submitting a proposal, you represent that you have (1) thoroughly examined and became familiar with the scope of services outlined in this RFP and (2) are capable of performing quality work to achieve the City's objectives.

The following information must accompany your proposal:

- A. List years in business, previous names of the firm, if any.
- B. Description of your firm including size of firm, location, number and nature of the professional staff; staff experience and training, including a brief resume for each key person listed.
- C. Describe experience (minimum five years previous experience with proven effectiveness) your firm or organization has in pertinent real estate experience.

- D. Experience in assisting similar size entities, including any and all services for government agencies.
- E. List of at least three (3) references where and when you or your firm provided similar services. Please provide names and telephone numbers of contact persons for each reference.
- F. Additional services offered through your firm.
- G. Listing of current litigation, outstanding judgments and liens, if any.
- H. Fee schedule:
 - 1. State your proposed commission rate for listing and selling the properties.
 - 2. State any other costs the City may anticipate relating to the real estate services to be provided.

Progress Estimate

Contractor's Application

For (contract):		Application Number: 2								
Application Period: 12/14/2022 to 5/26/2023		Application Date: 05/26/2023								
A		B	C	D	E	F	G			
Bid Item No.	Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
1	Mobilization	1	\$7,230.00	\$7,230.00	1.00	\$7,230.00		\$7,230.00	100.0	\$0.00
2	Incidental Work	1	\$4,000.00	\$4,000.00	1.00	\$4,000.00		\$4,000.00	100.0	\$0.00
3	Construction Staking	1	\$7,220.00	\$7,220.00	1.00	\$7,220.00		\$7,220.00	100.0	\$0.00
4	Construction Testing	1	\$1,780.00	\$1,780.00	1.00	\$1,780.00		\$1,780.00	100.0	\$1,780.00
5	Traffic Control	1	\$3,550.00	\$3,550.00	1.00	\$3,550.00		\$3,550.00	100.0	\$0.00
6	Flagging	70	\$55.00	\$3,850.00	27.50	\$1,512.50		\$1,512.50	39.3	\$2,337.50
7	Silt Fence	320	\$5.30	\$1,696.00		\$0.00		\$0.00	0.0	\$1,696.00
8	Topsoil Furnish & Install	170	\$45.24	\$7,690.80	85	\$3,845.40		\$3,845.40	50.0	\$3,845.40
9	Seeding	1500	\$0.22	\$330.00		\$0.00		\$0.00	0.0	\$330.00
10	Fertilizing	1500	\$0.11	\$165.00		\$0.00		\$0.00	0.0	\$165.00
11	Mulching	1500	\$0.20	\$300.00		\$0.00		\$0.00	0.0	\$300.00
12	Unclassified Excavation	30	\$915.00	\$915.00	27.00	\$623.50		\$623.50	90.0	\$915.00
13	Imported Backfill	630	\$37.00	\$23,310.00	303.89	\$11,243.93		\$11,243.93	48.2	\$12,066.07
14	Remove Asphalt Concrete	28	\$29.00	\$812.00	130.00	\$3,770.00		\$3,770.00	454.3	\$0.00
15	Aggregate Base Course	3010	\$53.96	\$78,260.00	1881.39	\$63,892.00		\$63,892.00	81.6	\$14,368.00
16	Asphalt Concrete	1020	\$100.00	\$102,000.00	1013.07	\$101,307.00		\$101,307.00	99.3	\$102,000.00
17	Bituminous Tack Coat	2	\$699.00	\$1,398.00	1.73	\$1,209.27		\$1,209.27	86.5	\$1,398.00
18	Ordinary Shaping	5255	\$2.48	\$13,032.40	5255.00	\$13,032.40		\$13,032.40	100.0	\$0.00
Totals				\$257,539.20		\$224,416.00	0.00	\$224,416.00		\$141,200.97