

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, JUNE 6th, 2024, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:02 p.m. Commissioners Osten, Markham, Hirsch, and Reade were present. The City Attorney and City Finance Officer were also present. Absent: City Administrator.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Hirsch, second by Reade to approve the agenda for the regular meeting of the Summerset City Commission for June 6th, 2024. Motion carried.

CONSENT CALENDAR

Motion by Markham, second by Osten to approve the minutes of the regular meeting of May 16th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Markham to approve the claims and hand checks in the amount of \$256,888.76 from May 14th, 2024, through June 5th, 2024, as presented or amended. Motion carried.

A&B Business Solutions	486.04
Ambrose, Jonathan	50
Anglin, Mitch	50
AT&T Mobility	607.2
Baumeister, Stephany	2062.5
Birgen, Nicholin	50
Black Hills Energy	6050.48
Clarity Telecom	1226.55
Column Software PBC	259.33
Davis, Owen	50
Foothills Fence LLC	941.91
Golden West Technologies	277
Greenapsis	530.81
Haveman Business Services LLC	525
HDR Engineering, Inc	27235.13
Hermanson Egge Engineering, Inc.	720
Hirsch, Clyde	50
I&S Group, Inc.	2000
Kayl, Anthony	50
Kitzmiller, Michael	50
Markham, Gwenn	50
MDU	820.52
Mid-American Research Chemical	1053.71

Midcontinent Testing Laboratories, Inc.	182.5
Osten, Michael	50
Print Market	139
Rapid Rooter	1385
Schieffer, Lisa	50
SCHROCK, BRIELLE	50
Servall Uniform & Linen Supply	195.16
Smith, Jeff	50
USDA	148400

****NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

APPROVAL OF PAYROLL – May 2024 – SDCL 6-1-10

Motion by Hirsch, second by Osten, to approve the following payroll. Motion carried.

Dept. 4000 - \$14,083.09 Wastewater

Dept. 4110 - \$1,749.99 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$12,363.94 Finance

Dept. 4210 - \$37,539.79 Police

Dept. 4310 - \$13,894.61 Streets

UTILITY BILLING ADJUSTMENTS

Motion by Reade, second by Markham, to approve the utility billing adjustments of \$57.67 for the period May 1st through May 31st, 2024. Motion carried.

SECOND READING OF TSO ORDINANCE 2024-01

Motion by Markham, second by Reade to approve the second reading of TSO Ordinance 2024-01. Motion carried.

Motion by Markham, second by Hirsch, to adopt TSO Ordinance 2024-01. Motion carried.

FIRST READING OF TSO ORDINANCE 2024-02

Motion by Reade, second by Osten to approve the first reading of TSO Ordinance 2024-02. Motion carried.

Motion by Hirsch, second by Markham, to set the second reading for June 20th @ 6:00 p.m. Motion carried.

SECOND READING MID CONTINENT FRANCHISE AGREEMENT – ORDINANCE 2024-01

Motion by Hirsch, second by Reade to approve the second reading of Ordinance 2024-01. Motion carried.

Motion by Reade, second by Markham, to adopt Ordinance 2024-01. Motion carried.

DRAFT ORDINANCE #2024-09 FENCES – MIKE WHEELER

Motion by Osten, second by Markham to open discussion. Motion carried.

City Attorney Mike Wheeler explained to the Board what changes had been made to the ordinance.

Motion by Markham, second by Reade to close discussion. Motion carried.

Motion by Osten, second by Hirsch, to set the first reading of Ordinance #2024-09 for July 2nd, 2024 @ 6:00 p.m. Motion carried.

APPROVAL OF PAYMENT- CONTRACTOR'S APPLICATION FOR PAYMENT IN THE AMOUNT OF \$179,561.23 TO SIMON, FOR ASTORIA COURT AND ASTORIA LANE DRAINAGE AND ROADWAY IMPROVEMENTS

Motion by Osten, second by Markham to open discussion. Motion carried.

Commissioner Hirsch expressed concern over the work completed on the sod and landscaping.

Motion by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Reade, to hold the payment and table the discussion until June 20th, 2024. Motion carried.

RESIGNATION FROM PARKS & RECREATION BOARD – GWENN MARKHAM

Motion by Osten, second by Reade to accept the resignation of Gwenn Markam from Parks and Recreation Board.
Motion carried.

CITIZENS INPUT- None

UPCOMING EVENTS:

City Offices will be closed Wednesday, June 19th in observance of Juneteenth.
The first Commission meeting of July has been changed from July 4th to Tuesday, July 2nd @ 6:00 p.m.

ITEMS FROM CITY ATTORNEY

No executive session.

ADJOURNMENT

Motion by Osten, second by Reade, to adjourn at 7:19 p.m. Motion carried.

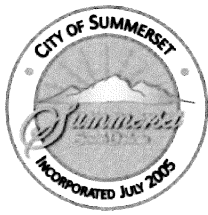
(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1111 - Ambrose, Jonathan **Vendor Total:** 389.08

<u>05_2024 Training</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	389.08	0.00	0.00	0.00	389.08
SDARWS Training Per diem		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDARWS Training Per diem	NA	0.00	0.00	389.08	0.00	0.00	0.00	389.08

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>604-4000-42700</u>	Travel/Conf Expense		389.08	100.00%

Vendor: 0021 - Black Hawk Water Users District **Vendor Total:** 39.25

<u>2024-06</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	39.25	0.00	0.00	0.00	39.25
7055 Leisure Lane Monthly Water Usage		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
7055 Leisure Lane Monthly Water Usag	NA	0.00	0.00	39.25	0.00	0.00	0.00	39.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-42800</u>	Utility Expense		39.25	100.00%

Vendor: 0181 - Black Hills COUNCIL OF LOCAL GOVERNMENT **Vendor Total:** 1,000.00

<u>654</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	1,000.00	0.00	0.00	0.00	1,000.00
HMPG App for Lift Station Generators		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
HMPG App for Lift Station Generators	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>604-4000-42200</u>	Prof Fees Expense		1,000.00	100.00%

Vendor: 1665 - Cardmember Services **Vendor Total:** 7,128.68

<u>May 2024</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	7,128.68	0.00	0.00	0.00	7,128.68
City CC Charges		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
City CC Charges	NA		0.00	0.00	7,128.68	0.00	0.00	0.00	7,128.68	
Distributions										
Account Number	Account Name				Project Account Key	Amount			Percent	
604-4000-42150	Postage					477.80			6.70%	
604-4000-42600	Supply/Material Exp					1,340.38			18.80%	
604-4000-42700	Travel/Conf Expense					592.85			8.32%	
604-4000-42500	Repair/Maint Expense					116.82			1.64%	
604-4000-42630	Chemicals and Lab Supplies					17.83			0.25%	
101-4120-42900	Other Expense					50.00			0.70%	
101-4140-42150	Postage					0.75			0.01%	
101-4140-42600	Supply/Material Exp					134.69			1.89%	
101-4210-43400	Equip Expense					73.16			1.03%	
101-4210-42150	Postage					25.50			0.36%	
101-4210-42500	Repair/Maint Expense					249.35			3.50%	
101-4210-42600	Supply/Material Exp					16.99			0.24%	
101-4310-42500	Repair/Maint Expense					45.90			0.64%	
101-4310-42500	Repair/Maint Expense					1,673.38			23.47%	
101-4320-42730	Training Expense					570.64			8.00%	
101-4320-42610	Auto Expense					66.00			0.93%	
101-4520-42600	Supply/Material Exp					1,339.38			18.79%	
101-4652-42200	Prof Fees Expense					171.34			2.40%	
101-4192-42600	Supply/Material Exp					107.24			1.50%	
101-4192-42500	Repair/Maint Expense					58.68			0.82%	

Vendor: [1504 - CBH CO-OP](#) **Vendor Total:** 2,975.52

2024.05	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	2,975.52	0.00	0.00	0.00	2,975.52
Govt fuel			BANKW - BANK WEST		No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Govt fuel	NA	0.00	0.00	2,975.52	0.00	0.00	0.00	2,975.52

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42611	Fuel Expense		1,242.24	41.75%
101-4210-42610	Auto Expense		1,733.28	58.25%

Vendor: [0036 - City of Rapid City](#) **Vendor Total:** 5,870.97

2406002	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	5,870.97	0.00	0.00	0.00	5,870.97
Solid Waste Disposal			BANKW - BANK WEST		No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Solid Waste Disposal	NA	0.00	0.00	5,870.97	0.00	0.00	0.00	5,870.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-43230	Solid Waste Collection		5,870.97	100.00%

Vendor: [0765 - Demersseman Jensen Tellinghuisen & Huffman, LLP](#) **Vendor Total:** 3,330.00

2024.05	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	3,330.00	0.00	0.00	0.00	3,330.00
Professional Services			BANKW - BANK WEST		No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Professional Services	NA	0.00	0.00	3,330.00	0.00	0.00	0.00	3,330.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4141-42200	Prof Fees Expense		3,330.00	100.00%

Vendor: [0246 - Golden West Technologies](#) **Vendor Total:** 3,970.98

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<u>425405</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	559.00	0.00	0.00	0.00	559.00
E1 E3 Suscription Licenses		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
E1 E3 Suscription Licenses	NA	0.00	0.00	559.00	0.00	0.00	0.00	559.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4192-42205</u>	I.T. GoldenWest		559.00	100.00%						
<u>425406</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	3,411.98	0.00	0.00	0.00	3,411.98
Comprehensive Managed Services		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Comprehensive Managed Services	NA	0.00	0.00	3,411.98	0.00	0.00	0.00	3,411.98		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4192-42201</u>	Dues/Subscriptions		3,411.98	100.00%						

Vendor: 1133 - HDR Engineering, Inc Vendor Total: 18,797.75

<u>1200602101</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	5,628.75	0.00	0.00	0.00	5,628.75
Southside Sanitary Sewer Prelim Design St...		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Southside Sanitary Sewer Prelim Design	NA	0.00	0.00	5,628.75	0.00	0.00	0.00	5,628.75		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4196-42200</u>	Prof Fees Expense		5,628.75	100.00%						
<u>1200626372</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	13,169.00	0.00	0.00	0.00	13,169.00
WWTP Project #2022-04		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Project #2022-04	NA	0.00	0.00	13,169.00	0.00	0.00	0.00	13,169.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>604-4000-42200</u>	Prof Fees Expense		13,169.00	100.00%						

Vendor: 1506 - Hermanson Egge Engineering, Inc. Vendor Total: 720.00

<u>2024.138</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	720.00	0.00	0.00	0.00	720.00
Construction Insps 2024.05		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Construction Insps 2024.05	NA	0.00	0.00	720.00	0.00	0.00	0.00	720.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4196-42200</u>	Prof Fees Expense		720.00	100.00%						

Vendor: 1566 - JUSO, COLTON Vendor Total: 522.48

<u>06.03.2024 SRO Conf</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	154.00	0.00	0.00	0.00	154.00
Meal Stipend for SRO Conference		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Meal Stipend for SRO Conference	NA	0.00	0.00	154.00	0.00	0.00	0.00	154.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4210-42700</u>	Travel/Conf Expense		154.00	100.00%						
<u>2024.06</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	368.48	0.00	0.00	0.00	368.48
Refund on Health Ins EMP +1 to Single		BANKW - BANK WEST		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Refund on Health Ins EMP +1 to Single	NA		0.00	0.00	368.48	0.00	0.00	0.00	368.48	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
998-0000-21830	Medical Ins Payable			368.48	100.00%					

Vendor: 0124 - Kieffer Sanitation Vendor Total: 625.00

13495740T035	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	625.00	0.00	0.00	0.00	625.00
Leisure Lane Temp Toilets		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Leisure Lane Temp Toilets	NA		0.00	0.00	625.00	0.00	0.00	0.00	625.00	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4520-42500	Repair/Maint Expense			625.00	100.00%					

Vendor: 1101 - Meade County Auditor Vendor Total: 3,213.22

2024.04	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	3,213.22	0.00	0.00	0.00	3,213.22
April Dispatch Expenses		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
April Dispatch Expenses	NA		0.00	0.00	3,213.22	0.00	0.00	0.00	3,213.22	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4210-42820	Dispatch Expense			3,213.22	100.00%					

Vendor: 1433 - Midcontinent Communications Vendor Total: 182.51

2024.06	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	182.51	0.00	0.00	0.00	182.51
WWTP Phone/ Int		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP Phone/ Int	NA		0.00	0.00	182.51	0.00	0.00	0.00	182.51	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
604-4000-42800	Utility Expense			182.51	100.00%					

Vendor: 1157 - Midcontinent Testing Laboratories, Inc. Vendor Total: 360.00

9412	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	360.00	0.00	0.00	0.00	360.00
127628		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
127628	NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
604-4000-42620	Testing Expense			360.00	100.00%					

Vendor: 0008 - Rapid City Journal Vendor Total: 334.52

66445	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	334.52	0.00	0.00	0.00	334.52
Annual Report 12.31.2023		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Annual Report 12.31.2023	NA		0.00	0.00	334.52	0.00	0.00	0.00	334.52	
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
101-4140-42300	Publishing Exp			334.52	100.00%					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [1291 - RCS Construction Inc](#) Vendor Total: 521,739.61

202257	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	521,739.61	0.00	0.00	0.00	521,739.61
WWTP Pay App #15	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Pay App #15	NA	0.00	0.00	521,739.61	0.00	0.00	0.00	521,739.61

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
502-4850-48500	Construction Costs		521,739.61	100.00%

Vendor: [0018 - SD One Call](#) Vendor Total: 23.10

SD24-01189	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	23.10	0.00	0.00	0.00	23.10
Message Fees May 2024	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Message Fees May 2024	NA	0.00	0.00	23.10	0.00	0.00	0.00	23.10

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4232-42900	Other Expense		23.10	100.00%

Vendor: [1245 - SD State Treasurer](#) Vendor Total: 976.60

2024.05	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	976.60	0.00	0.00	0.00	976.60
Sales Tax May 2024	BANKEFT - BANK WEST EFT				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Sales Tax May 2024	NA	0.00	0.00	976.60	0.00	0.00	0.00	976.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21700	Sales Tax Payable		976.60	100.00%

Vendor: [1328 - Servall Uniform & Linen Supply](#) Vendor Total: 195.16

131	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	195.16	0.00	0.00	0.00	195.16
Monthly Fees	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Fees	NA	0.00	0.00	195.16	0.00	0.00	0.00	195.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42500	Repair/Maint Expense		195.16	100.00%

Vendor: [1164 - Simon Contractors](#) Vendor Total: 179,561.23

10368159	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	179,561.23	0.00	0.00	0.00	179,561.23
2021.03 Astoria Court and Lane drainage a...	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2021.03 Astoria Court and Lane drainag	NA	0.00	0.00	179,561.23	0.00	0.00	0.00	179,561.23

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42500	Repair/Maint Expense		179,561.23	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	24	751,955.66	0.00	0.00	0.00	751,955.66	0.00	751,955.66
	Grand Total:	751,955.66	0.00	0.00	0.00	751,955.66	0.00	751,955.66

Account Summary

Account	Name	Amount
<u>101-0000-21700</u>	Sales Tax Payable	976.60
<u>101-4120-42900</u>	Other Expense	50.00
<u>101-4140-42150</u>	Postage	0.75
<u>101-4140-42300</u>	Publishing Exp	334.52
<u>101-4140-42600</u>	Supply/Material Exp	134.69
<u>101-4141-42200</u>	Prof Fees Expense	3,330.00
<u>101-4192-42201</u>	Dues/Subscriptions	3,411.98
<u>101-4192-42205</u>	I.T. GoldenWest	559.00
<u>101-4192-42500</u>	Repair/Maint Expense	253.84
<u>101-4192-42600</u>	Supply/Material Exp	107.24
<u>101-4192-42800</u>	Utility Expense	39.25
<u>101-4196-42200</u>	Prof Fees Expense	6,348.75
<u>101-4210-42150</u>	Postage	25.50
<u>101-4210-42500</u>	Repair/Maint Expense	249.35
<u>101-4210-42600</u>	Supply/Material Exp	16.99
<u>101-4210-42610</u>	Auto Expense	1,733.28
<u>101-4210-42700</u>	Travel/Conf Expense	154.00
<u>101-4210-42820</u>	Dispatch Expense	3,213.22
<u>101-4210-43400</u>	Equip Expense	73.16
<u>101-4232-42900</u>	Other Expense	23.10
<u>101-4310-42500</u>	Repair/Maint Expense	181,280.51
<u>101-4310-42611</u>	Fuel Expense	1,242.24
<u>101-4320-42610</u>	Auto Expense	66.00
<u>101-4320-42730</u>	Training Expense	570.64
<u>101-4320-43230</u>	Solid Waste Collection	5,870.97
<u>101-4520-42500</u>	Repair/Maint Expense	625.00
<u>101-4520-42600</u>	Supply/Material Exp	1,339.38
<u>101-4652-42200</u>	Prof Fees Expense	171.34
Total:		212,201.30

Account	Name	Amount
<u>502-4850-48500</u>	Construction Costs	521,739.61
Total:		521,739.61

Account	Name	Amount
<u>604-4000-42150</u>	Postage	477.80
<u>604-4000-42200</u>	Prof Fees Expense	14,169.00
<u>604-4000-42500</u>	Repair/Maint Expense	116.82
<u>604-4000-42600</u>	Supply/Material Exp	1,340.38
<u>604-4000-42620</u>	Testing Expense	360.00
<u>604-4000-42630</u>	Chemicals and Lab Supplies	17.83
<u>604-4000-42700</u>	Travel/Conf Expense	981.93
<u>604-4000-42800</u>	Utility Expense	182.51
Total:		17,646.27

Account	Name	Amount
<u>998-0000-21830</u>	Medical Ins Payable	368.48
Total:		368.48



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00068 - 06.20.2024-2

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1974 - Semmler Construction LLC **Vendor Total:** 1,000.00

<u>2024.06</u>	Invoice	6/20/2024	6/20/2024	6/20/2024	6/20/2024	1,000.00	0.00	0.00	0.00	1,000.00
Erosion Control Dep Return	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Erosion Control Dep Return	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-32060</u>	Erosion Control Deposit Fee		1,000.00	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	Grand Total:	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-0000-32060</u>	Erosion Control Deposit Fee	1,000.00
	Total:	1,000.00



SUMMERSET POLICE DEPARTMENT

Monthly Report-May 2024

Calls for service

- 325

Court appearances

- Sgt. Macrander
- Officer Siferd
- Officer Geigle
- Officer Johnson

Training

- Officer Siferd- Instructor Development training
- Departmentwide- Constitutional and Community Policing training

Special Events

- Traffic Safety Mobilization
- Highway Patrol Pinning Ceremony

Daily

- Regular meetings with Commissioner Markham
- Covering patrol shifts and responded to calls for service
- Evidence.com management
- LEOS reports
- LexisNexis reports
- Policy updates
- Submitted Highway Safety grant applications (Speed/ Seatbelt + Impaired driving)
- Submitted traffic safety report for highway safety grant
- Submitted reimbursement requests for highway safety grant
- Meeting regarding DOJ COPS Grant Enhanced Review
- Submitted DOJ Performance Report
- Zoom-Axon Draft One
- Zoom meeting Flock Safety/ LPR Connect
- Created new CFS in RMS
- Police Recruit interviews
- Attended Rally Stakeholders meeting
- Discussions with State's Attorney
- NCIC validations
- Meeting with Sontech
- NIBRS submissions
- Camera Registry Program went live
- PD website management

June 2024 Finance Department

Meetings Attended

- ❖ 1 Commission meeting

Trainings

- ❖ Annual Human Resources and Finance Officer School in Spearfish
- ❖ Budget Training in Rapid City

Payroll and Accounts Payable

- ❖ Payroll
 - Payroll processing to include deduction of benefits
 - Processed and filled 941, SDRS, SD Health Pool, Aflac and Delta Dental as well as Quarterly unemployment
- ❖ Accounts Payable
 - Prepared and submitted SD sales tax
 - Invoice processing, checks created for corresponding invoices. Printed and mailed
 - Credit Card statement reconciliation
 - Rev/ exp reports to Department Heads

Utility Billing

- ❖ Daily payment processing
 - Checks, cash and credit card payments processed
- ❖ Ensure resident billing is current, with move-in, move-outs, deposits, refunds
- ❖ Processed monthly ACH utility payments

Miscellaneous

- ❖ Zoom meeting with City Administrator, Police Chief, and previous Finance Officer to review COPS Grant.
- ❖ Prepared and submitted SRO invoices
- ❖ Commission meeting minutes to Rapid City Journal and website
- ❖ Assisted while City Administrator was out of the office for the week
- ❖ Assisted with Election set up and take down and unlocking and locking the doors at open and close of voting.
- ❖ Summerfest planning

MAY

Sanitation

Hauled Solid Waste, Recycling, Cardboard and yard waste. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment.

Public works

Attended council meeting. Performed maintenance on public works equipment. Had numerous conversations with the Public Works Commissioner, City Staff and Mayor. Did final walk through of Astoria Court. Mowed city lots and right of ways.

Code enforcement

Issued 3 Code enforcement violations.

Parks

Mowed, weeded and sprayed weeds.

Miscellaneous

MAY 2024 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Met with B. Block at commercial site for Black River Contracting – met with owners/went over incentives.
- Met with B. Block and A. Anglin on Quest Site Tour of Summerset.

GRANTS

- Submitted application on FEMA Go for generators. Visited with K. Snyder & B. Jonas regarding the submission and timeline.
- Received award grant on Traffic Signage - \$2,500.00.
- Worked on reimbursement costs for managing the City Hall Generator grant. Potential of up to 5%.
- Preparation for Federal Audit on Cops Fast Grant.
- Researched grants from SD Department of Public Safety Council.
- Researched grants from Game, Fish & Parks.
- Researched grants from SD Department of Health.

PLANNING & ZONING/BUILDING

- Visited with P. Olsen on records of plats.
- Visited with C. Hirsch regarding shed permits.
- Visited with L. Shagla on layout plan for Black River Contracting.
- Visited with M. Kingsbury on MOU/R3 Zoning.
- Visited with L. Shagla on two task orders for surface water and ground water study – sent to the Commission.
- Visited with S. Crittendon regarding layout plan and preliminary platting.
- Met with M. Martin regarding ditch behind his house.
- Update with M. Wheeler regarding Boom Construction and Building Permit.
- Sent Minor Plat Application to J. Rudland.
- Visited with L. Shagla regarding Norman Ranch paperwork submittal.
- Reviewed Norman Ranch Development Costs sent to us.
- Visited with R. Blakeman regarding building permits.
- Attended zoom meeting on potential studies being done in the Sun Valley area.
- Visited with L. Shagla on Black Hawk Water and potential new site.
- Sign permit issued to D. Hancock.
- Received a question regarding fence color and painting in City Limits.
- Visited with H. Hayes regarding blueprints for cleanout on drainage.
- Visited with L. Shagla, A. Kayl regarding stormwater @ Lynns Dakota Mart
- Visited with A. Hansen on plat in Meade County.
- Visited with T. Vig, Planner for Meade County, on plat.
- Visited with T. Morris on timeline for TIF and potential Planning & Zoning Meeting dates.

*See next page

MISC.

- Attended Great Open Spaces City/County Management Association Meeting in Spearfish
- Attended Training on Dealing with Dumpster Fires: Leading with Integrity Seminar
- Attended the High Performance Organization Seminar
- Training in Artificial Intelligence
- Attending training: Working Genius.
- Met with S. Reade on various matters.
- Visited with L. O'Neil of BankWest to start the process of changing signers.
- Drafted letters to applicants regarding hiring of new FO.
- Visited with M. Kitzmiller on legal matters.
- Visited with A. Kayl on FEMA regulations and potential ordinances.
- Put packet together for paperwork for new FO.
- Visited with D. McComb regarding GO Daddy website and it not working.
- Finished minutes for Commission and sent to the paper.
- Attended conference call with T. Wiczorek, M, Kitzmiller on legal matter.
- Visited with C. Haveman on WWTP Invoices and codes.
- Visited with M. Kitzmiller on fence ordinances.
- Input invoices into Incode 10 for Commission Meeting.
- Visited with R. White on vendor paperwork for Food Truck night.
- Set up for new employees on GoldenWest to receive emails/troubleshooting.
- Visited with M. Wheeler regarding franchise agreement.
- Sent annual report for financing FY2023 to Rod Fortin at Legislative Audit.
- Visited with S. Reade regarding fence ordinance and budget items.
- Updated vendors with new payment information so no lapse in payments.
- Visited with T. Morris regarding TIF3.
- Visited with M. Kitzmiller regarding complaint on porta-potty.
- Telephone conference with M. Wheeler, A. Kayl and myself on covenants.
- Met with GoldenWest, D. McComb, O. Davis to go over the quarterly report for Summerset.
- Prepared paperwork for change on benefits for employee and sent the same to South Dakota Health Pool.
- Met with G. Markham, R. Nasser regarding Public Safety Day.
- Worked on draft for sick leave bank.
- Trained on how to do sales tax with the State of SD.
- Sent out RFI on Informational Technology Companies for quotes.
- Visited with J. Smith and A. Kayl regarding fines and notices.
- Research with SDRS on termination dates and payouts.
- Visited with A. Kayl regarding budget for FY2025.
- Started training B. Schrock in AP and Payroll in Incode 10.

- Received call regarding clean up day dates.
- Followed up with D. McComb on camera placement and audio in Commission Room.
- Visited with T. Price on safety system and sirens.
- Started building the budget sheets and working on the grade/scale spreadsheet to determine percentage that Board will give for COLA.

May 24 Wastewater Department report

Daily Operations

5/1 Construction meeting with HDR, MUTH, and RCS.
5/6 Submitted DMR to SDDANR.
5/6 Cleaned filter building filters.
5/9 Attended HDR open house.
5/15 Attended Construction meeting with HDR, MUTH and RCS.
5/16 Attended Commission meeting.
5/21-23 Attended Advanced Wastewater training in Sioux Falls.
5-28 Called out for a plugged inlet valve. Cleared obstruction returned to service.
5-28 Monthly meter readings for sewer billing.
5-29 Rapid Rooter jetted reed beds.
5-29 Construction meeting with HDR, MUTH, RCS, and Aqua Aerobics.
5-31 Met with Commission Hirsch to go over 2025 budget.
5-31 Cleaned filter building filters.
Responded to 21 requests for utility location.
Treated 5.3 million gallons with an average of 170 thousand gallons per day.

Special Projects

Misc

Two weeks notice

Effective 6/10/24 I will be resigning from my position.

6/21/24 will be my last day

ONEN OX AIS

6-10-24

TSO 2024-02
CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND
MAP INCORPORATED AT TITLE 155, CHAPTER 021**

BE IT ORDAINED BY THE CITY BOARD OF COMMISSIONERS OF THE CITY OF SUMMERSET, Meade County, South Dakota that the following changes and amendments be made to the City of Summerset Zoning Ordinance, Title 155, Chapter 021.

BE IT ORDAINED that the zoning map referenced at Title 155, Chapter 155.021, and incorporated herein by this reference, shall be amended as it pertains to the following property:

**Southwest Quarter (SW1/4) of Section 32, Township 3 North, Range 7
East of the Black Hills Meridian, City of Summerset, Meade County,
South Dakota.**

which property shall be zoned R3 Multi-Family Residential and that the zoning map shall be amended accordingly, which amendments are incorporated herein.

Dated this 20th day of June, 2024.

ATTEST:

CITY OF SUMMERSET

Brielle Schrock, Finance Officer

Mike Kitzmiller, Mayor

(Seal)

Vote: Kitzmiller
Osten:
Markham
Reade:
Hirsch:

First Reading: June 6th, 2024
Second Reading: June 20th, 2024
Adopted:
Publication:
Effective:

Published once _____ at approximate cost of \$_____.

Contractor's Application For Payment No. 1

To (Owner):	City of Sumner	Application Period:	4/13/2024 to 5/17/2024
Project:	Astoria Court & Astoria Lane Drainage & Roadway Improvements	From (Contractor):	Siron
Owner's Contract No.:	2023-03	Contractor's Project No.:	
		Via (Engineer):	HDR Engineering
		Engineer's Project No.:	10368159

APPLICATION FOR PAYMENT

Change Order Summary

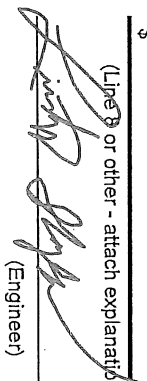
Approved Change Orders Number	Additions	Deductions
TOTALS	\$ -	0
NET CHANGE BY CHANGE ORDERS	\$ -	-

1. ORIGINAL CONTRACT PRICE	\$	343,773.00
2. Net change by Change Orders	\$	-
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	343,773.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	266,575.58
5. RETAINAGE:		
a. 10 %x\$ 266,575.58 Work Completed	\$	26,657.56
b. %x\$ Stored Material	\$	-
c. Total Retainage (Line 5a + Line 5b)	\$	26,657.56
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	239,918.02
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	60,356.79
8. AMOUNT DUE THIS APPLICATION	\$	179,561.23
9. BALANCE TO FINISH, PLUS RETAINAGE	\$	103,854.98

(Column G on Progress Estimate + Line 5 above)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:	\$	179,561.23
is recommended by:	(Line 8 or other - attach explanation of other amount)	
Payment of:		05/30/24
is approved by:	(Engineer)	(Date)
Approved by:	(Owner)	(Date)
	Funding Agency (if applicable)	(Date)

Progress Estimate

Contractor's Application

For (contract): Application Number: 2

Application Period: 4/13/2024 to 5/17/2024 Application Date: 05/21/2024

Bid Item No.	Description	Item	Bid Quantity	Unit Price	Bid Value	C	D	E	F	G	
											Estimated Quantity Installed
1	Mobilization		1	\$41,000.00	\$41,000.00	0.75	\$30,750.00		\$30,750.00	75.0	\$10,250.00
2	Traffic Control		1	\$6,500.00	\$6,500.00	0.75	\$4,875.00		\$4,875.00	75.0	\$1,625.00
3	Incidental Work		1	\$33,900.00	\$33,900.00	0.75	\$25,425.00		\$25,425.00	75.0	\$8,475.00
4	Construction Testing		1	\$2,550.00	\$2,550.00	0.75	\$1,912.50		\$1,912.50	75.0	\$637.50
5	Construction Staking		1	\$3,800.00	\$3,800.00	0.75	\$2,850.00		\$2,850.00	75.0	\$950.00
6	Reset Property Corners		6	\$90.00	\$540.00	0.00	\$0.00		\$0.00	0.0	\$540.00
7	Inlet Protection		6	\$142.00	\$852.00	6.00	\$852.00		\$852.00	100.0	\$0.00
8	High Flow Silt Fence		20	\$6.80	\$136.00	0.00	\$0.00		\$0.00	0.0	\$136.00
9	Sodding		291	\$12.25	\$3,564.75	0.00	\$0.00		\$0.00	0.0	\$3,564.75
10	Excavation, Unclassified		63	\$71.75	\$4,520.25	63.00	\$4,520.25		\$4,520.25	100.0	\$0.00
11	Undercut		229	\$49.50	\$11,335.50	229.00	\$11,335.50		\$11,335.50	100.0	\$0.00
12	Remove Sidewalk		123	\$27.75	\$3,413.25	123.00	\$3,413.25		\$3,413.25	100.0	\$0.00
13	Remove Asphalt Concrete		531	\$27.00	\$14,337.00	531.00	\$14,337.00		\$14,337.00	100.0	\$0.00
14	Cold Mill Asphalt Concrete		1679	\$10.25	\$17,209.75	0.00	\$0.00		\$0.00	0.0	\$17,209.75
15	Remove Curb & Gutter		64	\$24.50	\$1,568.00	64.00	\$1,568.00		\$1,568.00	100.0	\$0.00
16	Remove Curb Stop & Box		2	\$420.00	\$840.00	2.00	\$840.00		\$840.00	100.0	\$0.00
17	4' x 6' Type S Drop Inlet		1	\$14,600.00	\$14,600.00	1.00	\$14,600.00		\$14,600.00	100.0	\$0.00
18	18" RCP Storm Sewer		119	\$141.00	\$16,779.00	119.00	\$16,779.00		\$16,779.00	100.0	\$0.00
19	18" RCP Flared End Section		1	1700.00	\$1,700.00	1.00	\$1,700.00		\$1,700.00	100.0	\$0.00
20	1" Curb Stop & Box		2	785.00	\$1,570.00	2.00	\$1,570.00		\$1,570.00	100.0	\$0.00
21	1" Water Service Pipe		67	126.50	\$8,475.50	67.00	\$8,475.50		\$8,475.50	100.0	\$0.00
22	Adjust Manhole		9	515.00	\$4,635.00	7.00	\$3,605.00		\$3,605.00	77.8	\$1,030.00
Subtotals					\$193,826.00		\$149,408.00		\$149,408.00	0.00	\$44,418.00

Progress Estimate

Contractor's Application

For (contract):

Application Number: 2

Application Period: 4/13/2024 to 5/17/2024

Application Date: 05/21/2024

Bid Item No.	Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	F		G
								Total Completed and Stored to Date (D + E)	% (F)	
23	Adjust Valve	3	\$395.00	\$1,185.00	3.00	\$1,185.00		\$1,185.00	100.0	\$0.00
24	Repair Irrigation Systems	1	\$2,850.00	\$2,850.00	0.00	\$0.00		\$0.00	0.0	\$2,850.00
25	Contractor Furnished Borrow	2	\$187.50	\$375.00	2.00	\$375.00		\$375.00	100.0	\$0.00
26	Aggregate Base Course	239	\$58.00	\$13,862.00	253.00	\$14,674.00		\$14,674.00	105.9	-\$812.00
27	Class A Riprap	6	\$177.00	\$1,062.00	7.20	\$1,274.40		\$1,274.40	120.0	-\$212.40
28	Type C Concrete Retaining Wall	18	\$430.00	\$7,740.00	18.00	\$7,740.00		\$7,740.00	100.0	\$0.00
29	4" Concrete Sidewalk	1102	\$20.00	\$22,040.00	1160.50	\$23,210.00		\$23,210.00	105.3	-\$1,170.00
30	6" Concrete Fillet	125	\$180.00	\$22,500.00	127.60	\$22,968.00		\$22,968.00	102.1	-\$468.00
31	Bituminous Track Coat	1	\$1,415.00	\$1,415.00	0.00	\$0.00		\$0.00	0.0	\$1,415.00
32	Asphalt Concrete	315	\$177.00	\$55,755.00	134.34	\$23,778.18		\$23,778.18	42.6	\$31,976.82
33	Concrete Curb & Gutter	64	\$102.00	\$6,528.00	72.50	\$7,395.00		\$7,395.00	113.3	-\$867.00
34	Concrete Valley Gutter	37	\$182.00	\$6,734.00	41.50	\$7,553.00		\$7,553.00	112.2	-\$819.00
35	Detachable Warning Panel	36	\$91.00	\$3,276.00	40.00	\$3,640.00		\$3,640.00	111.1	-\$364.00
36	Remove Concrete Fillet	125	\$27.00	\$3,375.00	125.00	\$3,375.00		\$3,375.00	100.0	\$0.00
37	Remove, Salvage & Reset Landscape Rock	10	\$125.00	\$1,250.00	0.00	\$0.00		\$0.00	0.0	\$1,250.00
Subtotals				\$149,947.00		\$117,167.58		\$117,167.58	0.00	\$32,779.42
Totals				\$343,773.00		\$266,575.58		\$266,575.58	0.00	\$77,197.42

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Summerset
7055 Leisure Lane
Summerset, SD 57718

PROJECT: Summerset WWTP Expansion

APPLICATION NO. #15
PERIOD TO: 05/29/24
PROJECT NOS.: 202257

FROM: RCS Construction, Inc
PO Box 9337
Rapid City, SD 57709

ARCHITECT:

HDR Engineering
703 Main St, Suite 200
Rapid City, SD 57701

CONTRACT DATE: 1/6/2023

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
ENGINEER	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the attached Contract Continuation Sheet

1 ORIGINAL CONTRACT SUM \$ 10,322,000.00
2 Net Change by Change Orders 27,978.75
3 CONTRACT SUM TO DATE (Line 1 +/- 2) \$ 10,349,978.75
4 TOTAL COMPLETED & STORED TO DATE \$ 9,468,360.17
(Column G on G703)

5 RETAINAGE ON COMPLETED WORK:

10% Retainage on 50% of Contract \$ 517,498.94

6 TOTAL EARNED LESS RETAINAGE \$ 8,950,861.23

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 4 less Line 5 Total) \$ 8,429,121.62

8 CURRENT PAYMENT DUE (Line 6 from prior Certificate) \$ 521,739.61

9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 1,399,117.52

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	10,857.49	0.00
Total approved this Month	17,121.26	0.00
TOTALS	27,978.75	0.00
NET CHANGES by Change Order	27,978.75	

*** Contract Total Reduced by Change Order #01 as Valued Engineering during Contract Approval Process

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that payment shown herein is now due.

By: Bob Conway Date: May 29, 2024

State of: South Dakota
County of: Pennington
Notary Public: BROOKE CHASTAIN
My Commission expires: February 5, 2030

Payment of: \$ 521,739.61

(Line 8, or other - attach explanation of the other amount)

is recommended by: [Signature] (Engineer)

\$ 613,124 (Date)

Payment of: \$

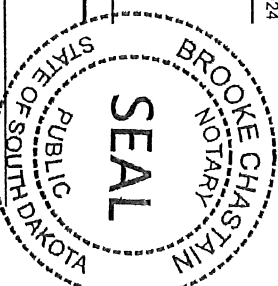
(Line 8 or other - attach explanation of the other amount)

is approved by: [Signature] (Owner)

(Date)

Approved by: [Signature]

Funding or Financing Entity (if applicable) (Date)



CONTINUATION SHEET
 AIA Document G702, APPLICATION AND CERTIFICATE, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated in the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES
 APPLICATION NUMBER: #15
 APPLICATION DATE: 5/29/2024
 PERIOD TO: 5/29/2024

A LN/NO.	B DESCRIPTION OF WORK Summated W/PT Expansion	C SCHEDULED VALUE	D WORK		E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G/C)	I BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)						
1	Mobilization	\$ 150,000.00	\$ 150,000.00	\$ -	-		\$ 150,000.00	100.0%	\$ -
2	Demobilization	\$ 27,000.00	\$ -	\$ 6,750.00			\$ 6,750.00	25.0%	\$ 20,250.00
3	Bonds & Insurance	\$ 150,000.00	\$ 150,000.00	\$ -	-		\$ 150,000.00	100.0%	\$ -
5	Submittals	\$ 125,000.00	\$ 125,000.00	\$ -	-		\$ 125,000.00	100.0%	\$ -
6	General Conditions	\$ 200,000.00	\$ 174,000.00	\$ -	-		\$ 174,000.00	87.0%	\$ 26,000.00
7	SBR Foundation Slab and Excavation	\$ 1,700,000.00	\$ 1,700,000.00	\$ -	-		\$ 1,700,000.00	100.0%	\$ -
8	SBR Walls, Elevated Slabs	\$ 750,000.00	\$ 750,000.00	\$ -	-		\$ 750,000.00	100.0%	\$ -
9	Site and Misc Concrete	\$ 50,000.00	\$ 47,500.00	\$ 2,500.00			\$ 50,000.00	100.0%	\$ -
10	Greenhouse	\$ 800,000.00	\$ 800,000.00	\$ -	-		\$ 800,000.00	100.0%	\$ -
11	Furnish and Installation of Process Equipment & Piping	\$ 2,700,000.00	\$ 2,565,000.00	\$ -	-		\$ 2,565,000.00	95.0%	\$ 135,000.00
12	Mechanical	\$ 350,000.00	\$ 273,000.00	\$ 59,500.00			\$ 332,500.00	95.0%	\$ 17,500.00
13	Electrical	\$ 2,645,000.00	\$ 1,630,907.00	\$ 352,843.00			\$ 1,983,750.00	75.0%	\$ 661,250.00
14	High Performance Coatings	\$ 30,000.00	\$ 15,000.00	\$ 7,500.00			\$ 22,500.00	75.0%	\$ 7,500.00
15	Demolition/Removals	\$ 35,000.00	\$ 35,000.00	\$ -	-		\$ 35,000.00	100.0%	\$ -
16	Seeding/Erosion Control	\$ 10,000.00	\$ 3,000.00	\$ -	-		\$ 3,000.00	30.0%	\$ 7,000.00
17	Site Blower Piping	\$ 140,000.00	\$ 133,000.00	\$ 7,000.00			\$ 140,000.00	100.0%	\$ -
18	Site Process Piping	\$ 185,000.00	\$ 185,000.00	\$ -	-		\$ 185,000.00	100.0%	\$ -
19	Misc Site Utilities	\$ 20,000.00	\$ 20,000.00	\$ -	-		\$ 20,000.00	100.0%	\$ -
20	Site Grading/Restoration	\$ 255,000.00	\$ 178,500.00	\$ 71,400.00			\$ 249,900.00	98.0%	\$ 5,100.00
21	Change Order #02 (\$10,857.49)								
22	- Cost Proposal #02: Reed Bed Drain Pipe Revision	\$ 384.03	\$ 384.03	\$ -	-		\$ 384.03	100.0%	\$ -
23	- Cost Proposal #03: Add Three Access Hatches	\$ 10,473.46	\$ 10,473.46	\$ -	-		\$ 10,473.46	100.0%	\$ -
24	Change Order #03 (\$17,121.26)								
25	- Cost Proposal #04: Sludge Loadout Revisions	\$ 8,699.51	\$ -	\$ 8,699.51			\$ 8,699.51	100.0%	\$ -
26	- Cost Proposal #05: Replace Electrical Room Door	\$ 4,264.94	\$ -	\$ 4,264.94			\$ 4,264.94	100.0%	\$ -
27	- Cost Proposal #06: Culvert Extensions	\$ 2,138.23	\$ -	\$ 2,138.23			\$ 2,138.23	100.0%	\$ -
28	- Cost Proposal #07: Abandon and Seal Old Duct	\$ 2,018.58	\$ -	\$ -	-		\$ -	0.0%	\$ 2,018.58
29		\$ -	\$ -	\$ -	-		\$ -	0.0%	\$ -
	SUBTOTALS	\$ 10,349,978.75	\$ 8,945,764.49	\$ 522,595.68	\$ -		\$ 9,468,360.17	91.48%	\$ 881,618.58



State Revolving Fund Loan - Reimbursement Request

Submitted To: SD Dept. of Agriculture and Natural Resources
Environmental Funding Program

Recipient Identification		Payment Information	
Name: <u>City of Summerset</u>		CWSRF <input type="checkbox"/>	DWSRF <input type="checkbox"/>
Street or PO Box: <u>7055 Leisure Lane</u>		Partial <input type="checkbox"/>	Final <input type="checkbox"/>
City, State, ZIP: <u>Summerset, SD 57718</u>		Payment Request No.: <u>10</u>	
SRF Loan ID Number: <u>CWSRF - C461448-03</u>			
Payee (Where payment should be sent if different than Recipient)			
Name: _____		Period Covered by this Payment Request	
Street or PO Box: _____		From: <u>4/29/24</u> To: <u>5/29/24</u>	
City, State, ZIP: _____			
SRF Eligible Request Cost Breakdown			
Category	Previous Request(s)	Current Request	Total Requests
Administrative Expense			
Preliminary Expense			
Land, Structures, Right-Of-Way			
Architectural & Engineering Basic Fees	\$591,902.99		\$591,902.99
Other Architectural & Engineering Fees			
Project Inspection Fees			
Land Development			
Relocation Expenses			
Relocation Payments to Individuals/Businesses			
Demolition and Removal			
Construction & Project Improvement Cost	\$4,357,163.62	\$521,739.61	\$4,878,903.23
Equipment			
Miscellaneous Costs			
Total Cumulative	\$4,949,066.61	\$521,739.61	\$5,470,806.22
Total Cumulative Rounded Down to Nearest \$1			\$5,470,806.00
Total SRF Payments Previously Drawn			\$4,949,066.00
SRF Reimbursement Amount			\$521,739.00
Percentage of Physical Completion of Project			90%
Certifications			
<p>I certify that to the best of my knowledge that the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the share due which has not been previously requested and that all work is in accordance with the terms of the SRF loan Agreement.</p>			
_____ Signature of Authorized Certifying Official		_____ Date	
_____ Michael Kitzmiller, Mayor Typed or Printed Name and Title		_____ (605) 718-2189 Telephone No.	
DANR Use Only	DANR Use Only	DANR Use Only	
Approve for Payment: \$ _____			
Signature: _____		Date: _____	

NOTICE FOR PUBLICATION

ORDINANCE 2024-10

AN ORDINANCE TO AMEND CLARITY TELECOM, LLC D/B/A BLUEPEAK

FRANCHISE AGREEMENT (ORDINANCE 3.5 TABLE I – FRANCHISE AGREEMENTS)

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2024-10 Amending Ordinance 3.5 Table I – Franchise Agreements. Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on July 18th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance. Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 20th day of June, 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

ORDINANCE #2024-10
AN ORDINANCE TO AMEND THE
CLARITY TELECOM, LLC. D/B/A/ BLUEPARK FRANCHISE AGREEMENT
(ORDINANCE 3.5 TABLE I)

WHEREAS Clarity Telecom, LLC. d/b/a Bluepeak holds a communications franchise (“Franchise”) for the construction and operation of a communications system within the City of Summerset, South Dakota (“Grantor”); and

WHEREAS the Franchise (Ordinance #3.5) expires on or about June 1, 2024; and

WHEREAS, Grantor and Clarity Telecom, LLC. d/b/a Bluepeak have mutually agreed to extend the term of the franchise by adopting Ordinance #2024-10 and to make such other changes as are mutually agreed upon herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SUMMERSET, SOUTH DAKOTA:

1. The term of the Franchise in Section XIII is hereby amended to add an additional Ten (10) years to the term with a new expiration date of June 1, 2034.
2. The Effective Date of this Amendment shall be June 1, 2024.
3. Except as expressly modified herein all other terms and conditions of the Franchise shall remain in full force and effect. Neither party waives any rights it may have pursuant to applicable law.

Dated this 1st day of August, 2024.

CITY OF SUMMERSET

BY: _____
Michael Kitzmiller, Mayor

ATTEST:

BY: _____
Brielle Schrock, Finance Officer

VOTE:

Kitzmiller:

Osten:

Markham:

Hirsch:

Reade:

First Reading: July 18, 2024

Second Reading: August 1, 2024

Adopted:

Published:

Effective:

Published once at the approximate cost of _____.

Travel Reimbursement Rates

Effective July 1, 2024

Mileage Reimbursement

SDCL 3-9

Type	Rate	Comments
High Mileage	\$0.655/mile	Personal vehicle is used AND state motor pool vehicle is not available.
Low Mileage	\$0.295/mile	Personal vehicle is used AND state motor pool vehicle is available.
Special Needs Mileage	\$0.85/mile	Large personal vehicle is used (ex. Van, truck, SUV).
Special Needs Mileage	\$0.655/mile	Personal vehicle is used.

In-State Travel Reimbursement

In-State Lodging

SDCL 3-9-2

Primary Destination	County	Maximum Lodging Rate + Taxes and Mandatory Fees
Standard Rate	Applies for all locations without specified rate	\$107
Deadwood/Spearfish	Lawrence	October – May: \$107; June – September: \$157
Hot Springs	Fall River/Custer	October – May: \$107; June – September: \$152
Rapid City	Pennington	October – May: \$107; June – August: \$169; September: \$107

In-State Meals

ARSD 05:01:02:14

Meal	Amount	Leave Before	Arrive After
Breakfast	\$6	5:31 AM	7:59 AM
Lunch	\$14	11:31 AM	12:59 PM
Dinner	\$20	5:31 PM	7:59 PM
Daily Maximum	\$40		

Out-of-State Travel Reimbursement

ARSD 05:01:02:11

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$18	11:31 AM	12:59 PM
Dinner	\$28	5:31 PM	7:59 PM
Daily Maximum	\$56		

Out-of-Country Travel Reimbursement

ARSD 05:01:02:10.01

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$21	11:31 AM	12:59 PM
Dinner	\$29	5:31 PM	7:59 PM
Daily Maximum	\$60		