

Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, March 5th, 2026, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Osten, Hirsch, Markham, and Pulscher were present. The City Administrator, City Finance Officer and City Attorney were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Call for Changes

There were no declarations of conflict of interest.

Motion by Pulscher, second by Osten to approve the agenda of the regular meeting of the Summerset City Commission for March 5th, 2026, as presented. Motion carried.

Citizen Input

There was no citizen input.

Consent Calendar

Approval of the Minutes

Motion by Markham, second by Osten to approve the minutes of the regular meeting held on February 19th, 2026, as presented or amended. Motion carried.

Approval of Claims

Motion by Hirsch, second by Pulscher to amend the claims to the amount of \$88,414.02 from February 19th, 2026, to March 4th, 2026. Motion carried.

A & B Business \$463.90; Ambrose, Jon \$50.00; Anglin, Mitch \$50.00; Birgen, Nicholin \$50.00; Black Hills Energy \$6,765.70; Block, Brenna \$5,103.00; Cardmember Services \$12,2555.77; Dakota Pump \$2,769.14; Doty, Jason \$50.00; Evergreen Office \$557.00; Fischer, Lisa \$50.00; Greenapsis \$350.00; Hermanson Egge \$165.00; Hills Septic Service \$6,594.0; Hirsch, Clyde \$50.00; Garcia, Jaeson \$50.00; Kayl, Tony \$50.00; Kotermanski, Kevin \$50.00; Madison National Life Ins. \$150.50; Markham, Gwenn \$50.00; Midcontinent Testing \$185.50; Osten, Michael \$50.00; Pulscher, Jordan \$50.00; Schieffer, Lisa \$362.60; Servall \$235.18; Superior Custom Homes \$1,000.00; USA Bluebook \$1,359.16; Watt Works \$479.59; Delta Dental \$851.60; Health Pool \$16,217.81; SDRS \$11,217.24, SDRS Supplemental \$565.00; US Treasury \$19,758.66; Niekum, Leigh \$127.79; East River Contracting \$63.75; Stanley, Hannah \$45.50; Terzian, John \$74.13; LeRoy, RaeAnn \$45.50

Approval of Payroll – February 2026 (SDCL 6-1-10)

Dept. 4000 - \$14,583.72 Wastewater
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$12,746.74 Finance
Dept. 4210 - \$37,977.52 Police
Dept. 4310 - \$15,782.02 Streets
Dept. 4652 - \$600.00 Planning & Zoning

Utility Bill Adjustments

Motion by Osten, second by Markham to approve the utility adjustments of \$40.60 for the period of February 1st – February 28th, 2026. Motion carried.

***Noted For the Record – Commission Reports are in the packet for viewing.**

Homeland Security Grant for Radios – Rich Nasser

Motion by Osten, second by Pulscher to open discussion. Motion carried. Chief Nasser explained that the Police Department needs new radios and has asked the Commissioners to pursue and submit a Grant application for radios. He also stated that they should accept partial funding if they don't award the full amount.

Motion by Hirsch, second by Pulscher to close discussion. Motion carried.

Motion by Osten, second by Markham to proceed with the Homeland Security Grant for Radios for the Police Department. Motion carried.

Federal Highway Safety Grant – Rich Nasser

Motion by Markham, second by Pulscher to open discussion. Motion carried. Chief Nasser has asked the Commissioners to pursue and submit a Grant application for a Safety Grant, he will be asking for 300 hrs. of impaired driving, and 150 hrs. of speed & seat belt safety.

Motion by Pulscher, second by Osten to close discussion. Motion carried.

Motion by Markham, second by Osten to proceed with the Federal Highway Safety Grant for the Police Department. Motion carried.

Transfer Hearing – The Pit Stop General Store, LLC

Motion by Markham, second by Osten to open discussion. Motion carried. Finance Officer, Lisa Fischer explained that The Pit Stop sold and has new owners. The Liquor licenses and Malt Beverage/SD Farm Wine License will be transferred to the new owner.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Markham to approve the transfer of Liquor licenses and Malt Beverage/SD Farm Wine license to The Pit Stop General Store, LLC, owner Matthew Erdman.

Black Hawk Water Agreement with the City of Summerset/Discussion on Bulk Water

Motion by Markham, second by Osten to take this matter off the table from the Feb. 19th meeting and open discussion. Motion carried. Mr. Lebon with Black Hawk Water stated that he had the contract and answered the question regarding the 40-year term. The Commissioners asked about being a bulk water user, there was discussion regarding the same, and Mr. Lebon said he would go back and talk to their Attorney to see how to put that in the contract.

Motion by Osten, second by Hirsch to close discussion. Motion carried.

Joint Powers Maintenance and Encroachment Agreement with the State of South Dakota

Motion by Pulscher, second by Osten to open discussion. Motion carried.

Anthony Kayl, Public Works Director, spoke regarding Exit 46 changes and the responsibility of the majority of the lights will be with the City of Summerset.

Motion by Pulscher, second by Hirsch to close discussion. Motion carried.

Motion by Osten, second by Markham to approve the signing of the Joint Powers Maintenance and Encroachment Agreement with the State of South Dakota. Motion carried.

Casey Peterson Audit Letter - Lisa Fischer

Motion by Pulscher, second by Markham to open discussion. Motion carried.

Finance Officer, Lisa Fischer stated that this was the normal Engagement Letter from Casey Peterson for our Audit. They will be doing the Audit the week of April 27th, starting remotely, as that is payroll. The cost of the Audit will be approximately \$30,000, which is comparable to last year.

Motion by Osten, second by Hirsch to close discussion. Motion carried.

Motion by Markham, second by Pulscher to approve the Casey Peterson Audit Letter. Motion carried.

Hazard Mitigation Grant Program Award – Lisa Schieffer

Motion by Hirsch, second by Pulscher to open discussion. Motion carried. City Administrator, Lisa Schieffer explained that the City of Summerset has been awarded this grant for new generators for the Lift Stations. Jon Ambrose, Wastewater Superintendent, explained why we need the new generators and how they will help as the city grows.

Motion by Osten, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Pulscher to accept the Hazard Mitigation Grant Program Award. Motion carried.

Parks and Recreation Board

Motion by Markham, second by Osten to open discussion. Motion carried. City Administrator, Lisa Schieffer, explained to the Commissioners that there have not been very many meetings/participation, or people interested in serving on this Board. Schieffer asked the Commissioners how they would like to proceed with either trying to keep the Board and recruit members or repeal the ordinances under Parks and Recreation and take it back under the guidance of the Board of Commissioners.

Motion by Hirsch, second by Pulscher to close discussion. Motion carried.

No action taken at this time.

Upcoming Events

Local Boards of Equalization for Summerset will be Monday, March 16th at 6:00 p.m.

Executive Session

Motion by Osten, second by Markham to enter executive session at 6:48 p.m. per SDCL 1-25-2 for discussing contractual issues. Also requested to be present were Attorney Mike Wheeler and Lisa Schieffer. Motion carried.

Motion by Osten, second by Markham to exit executive session and return to regular session at 7:01 p.m. Motion carried.

Adjournment

Motion by Osten, second by Hirsch to adjourn at 7:02 p.m. Motion carried.

(SEAL)

ATTEST:

Lisa Fischer

Finance Officer

Michael Kitzmiller

Mayor

Published once _____ at the total approximate cost of \$_____.