

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY January 7, 2021 6:00 P.M.**

Mayor Butler called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. The Finance Officer and City Administrator were present. The City attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by Hirsch to approve the agenda for the Regular Meeting of the Summerset City Commission for January 07, 2021. Motion carried

Motion by McCoy, second by Kitzmiller to approve the December 17, 2020 minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by McCoy, second by Butler to approve the claims and hand checks in the amount of \$221,108.65 from December 17, 2020 through January 06, 2021 as presented or amended. Motion carried.

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|--------------------------------|---------------------------|-------------|
| A&B BUSINESS SOLUTIONS | Monthly Contract | \$860.22 |
| Allen, Don | Clothing Allowance | \$450.00 |
| Ambrose, John | Phone Stipend | \$50.00 |
| Aspen Ridge Lawn & Landscaping | Kage Klawz | \$2,131.50 |
| Axon Enterprise | Evidence License | \$4,270.50 |
| Black Hills Energy | Utilities | \$6,042.79 |
| Buntain, Joshua | Uniform Allowance | \$450.00 |
| Butler, Dave | Phone Stipend | \$50.00 |
| Sealey,Candace | Phone Stipend | \$50.00 |
| Dakota Pump, INC | Service WWTP | \$2,904.75 |
| Denr-Certification | Permit Fee-2021 | \$1,500.00 |
| First Interstate Bank | Payment Leisure Ln | \$4,911.76 |
| Ford Motor Credit Company | 2020 Interceptor | \$1,479.21 |
| Golden West Technologies | Security Labor LE | \$1,923.00 |
| Greenapsis | Professional Disinfecting | \$800.00 |
| Greenapsis | Janitorial | \$180.00 |
| Harmon, Lonnie | Phone Stipend | \$50.00 |
| Hawkins | Defoamer & Freight | \$2,412.00 |
| HDR Engineering, INC | WWTP Evaluation | \$1,841.86 |
| Health Pool of SD | Employee Medical | \$10,187.29 |
| Hermanson Egge Engineering | Inspection Services | \$600.00 |
| Hirsch, Clyde | Phone Stipend | \$50.00 |
| Huck, Jeremiah | Uniform Allowance | \$450.00 |

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|--------------------------------|----------------------------|-------------|
| High Tech Mechanical | Radiant Heaters | \$3,163.27 |
| Iron Outfitter DBA | Cardboard Roll Offs | \$8,375.00 |
| Jenner Equipment | Testing WWTP | \$140.00 |
| Juso, Colton | Uniform Allowance | \$450.00 |
| Kitzmilller, Michael | Phone Stipend | \$50.00 |
| Kayl, Anthony | Phone Stipend | \$50.00 |
| Lutz, Bryce | Phone Stipend | \$50.00 |
| MBFS USA LLC | Freightliner Payment | \$3,068.32 |
| MCKIE Ford Lincoln | LE 2021 Ford Interceptor | \$41,926.00 |
| Meade Co Auditor | December Dispatch | \$2,486.19 |
| Montileaux, Casey | Uniform Allowance | \$450.00 |
| Northern Truck Equipment Co | Cutting Edges | \$2,141.41 |
| Palmer, Brandy | Phone Stipend | \$50.00 |
| RC Fire Department | Ambulance Service Contract | \$29,504.66 |
| RC Journal | Publications | \$222.20 |
| SD Public Assurance Alliance | 2012 Mack Insurance | \$146.96 |
| SDRS- Supplemental | Supplemental Retirement | \$475.00 |
| Servall Uniform & Linen Supply | Monthly Contract | \$137.03 |
| McCoy, Stephanie | Phone Stipend | \$50.00 |
| Fenenga, Tanner | Phone Stipend | \$50.00 |
| Target | Cops & Kids 2020 | \$2,150.00 |
| Taylor, Justin | Uniform Allowance | \$450.00 |
| TNT Construction | Erosion Control Deposit | \$1,000.00 |
| Valandra, Morgan | Phone Stipend | \$50.00 |
| Verizon Wireless | LE Voice and Mobile | \$200.11 |
| Wells Fargo Financial Services | Bobcat Payment | \$1,079.30 |
| AAA State of Play | Sun Valley Park Equipment | \$9,993.00 |
| SDRS | Retirement | \$5,879.47 |
| United States Treasury | December Payroll Taxes | \$11,329.15 |

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve the utility billing adjustments in the amount of \$179.52 for period December 01, 2020 to December 31, 2020 Motion carried.

APPOINTMENT OF PLANNING AND ZONING MEMBERS

Motion by Kitzmilller, second by Butler to appoint the Planning and Zoning members; Greg Wilson, Michael Osten, Brody Oldfield, Michael Christensen, Kelly McIntosh. Motion carried.

FIRST READING OF SUPPLEMENTAL BUDGET ORDINANCE 2020-3

First reading of supplement budget ordinance 2020-3 was completed.

CITY ADMINISTRATOR MONTHLY UPDATE

The city administrator gave an overview of current City affairs.

CITIZENS INPUT

One citizen asked about future zoom meetings & also inquired about future community involvement.

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by McCoy to enter Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues at 6:22 p.m.

Motion by Hirsch, Second by Kitzmiller to exit executive session at 7:22 p.m.

ADJOURNMENT

Motion for adjournment at 7:24 p.m. by McCoy, second Kitzmiller. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor

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