

**Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, October 23rd, 2025, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:02 p.m. Commissioners Markham, Osten, and Pulscher was present. Commissioner Hirsch was absent. The City Administrator, City Finance Officer and City Attorney were present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Call For Changes

There were no declarations of conflict of interest.

Motion by Markham, second by Pulscher to approve the agenda of the regular meeting of the Summerset City Commission for October 23rd, 2025, as amended. Item 9, Simon Quarry Update, was moved to follow item 10, Summerset Comprehensive Plan Update. Motion carried.

Citizen Input

No citizen input.

Consent Calendar

Approval of the Minutes

Motion by Osten, second by Markham to approve the minutes of the meeting held on October 9th, 2025, as presented or amended. Motion carried.

Approval of the Claims

Motion by Pulscher, second by Osten to approve the claims in the amount of \$31,902.78 October 7th, 2025, to October 20th, 2025. Motion carried.

Rapid City Journal	205.69
SD One Call	26.25
Black Hawk Water Users District	188
City of Rapid City	25
City of Sturgis	30
Demersseman Jensen Tellinghuisen & Huffman, LLP	1840
Meade County Auditor	1169.56
HDR Engineering, Inc	22856.17
Midcontinent Testing Laboratories, Inc.	368.25
Servall Uniform & Linen Supply	206.7
CBH CO-OP	3632.78
Hermanson Egge Engineering, Inc.	240
Hills Toilet Service	193.7
Richter's Tire & Exhaust	845.68
KC Trailers	75

Noted for the record-Department Head Reports are in the packet for viewing

Summerset Comprehensive Plan Update

Motion by Osten, second by Markham to open discussion. Motion carried. Kailey Snyder, Community Development Planner at Black Hills Council of Local Governments spoke on the item. Miss Snyder explained that

the vision planning had been completed, and that drafting would be next. Following, would be the open houses. Miss Snyder emphasized that this project was heavily influenced by the public.

Motion by Markham, second by Pulscher to close discussion. Motion carried. No action taken.

Simon Quarry Update

Motion by Markham, second by Osten to open discussion. Motion carried. Phil Anderson discussed the impact of the proposed Quarry and addressed concerns for area citizens. Mike Carlson with the SD DOT also addressed citizen concerns on the impact of the equipment on the public roadways. The following also voiced their concerns: Representative Terri Jorgenson, Representative Kathy Rice, Representative Phil Jensen, US Candidate for House James Biolata, Chris Greenburg, Brandon Scott, Erica May, Tonchi Weaver, Marcy Ron, Bree Woods, Jim Guthrie, Jim Buhler, and Kyle Robertson. Letters of concern were also received via email from Matt Kullbom, Chelsea Scott, Ross and Lori Cudmore, and Katie Harwood.

Motion by Osten, second by Pulscher to close discussion. Motion carried. No action taken.

Recreational Drive/ USGS Update

Public Works Director Anthony Kayl explained HDR had conducting testing and discovered that the opening located near Recreational Drive was due to concrete dumping from the past. There were no longer concerns of a possible sink hole.

Request for Speed Limit Signs of 25 mph on Infinity Drive

Motion by Osten, second by Markham to open discussion. Motion carried. Police Chief Rich Nasser explained that business owners in the area had brought forth concerns about speeding on Infinity Drive. Nasser explained that there are currently no posted speed limit signs on the road.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Markham to install 2 speed limit signs of 20 mph on Infinity Drive. Motion carried.

Liquor Licensing FY 2026/ Resolution 2025-11

Motion by Osten, second by Pulscher to open discussion. Motion carried. Finance Officer Brielle Schrock explained that all submissions were renewals. Discussion with the Police Chief yielded no issues with the businesses.

Motion by Markham, second by Pulscher to close discussion. Motion carried.

Motion by Osten, second by Pulscher to approve the Liquor License Renewals. Motion carried.

Cornerstone Consulting Agreement

Motion by Markham, second by Osten to open discussion. Motion carried. City Administrator Lisa Schieffer explained that the contract, as presented in the agenda packet, was for consulting services relating to Economic Development. City Attorney Mike Wheeler expressed no concerns.

Motion by Osten, second by Pulscher to close discussion. Motion carried.

Motion by Pulscher, second by Osten to accept the agreement. Motion carried.

Upcoming Events

City Offices will be closed Tuesday, November 11th in Honor of Veteran's Day.

Executive Session

Motion by Osten, second by Markham to enter executive session at 7:45p.m. per SDCL 1-25-2 for discussing contract and legal matters. Also requested to be present was Lisa Schieffer. Motion carried.

Motion by Hirsch, second by Markham to exit executive session at 8:32p.m. Motion carried.

Adjournment

Motion by Osten, second by Pulscher to adjourn at 8:32p.m. Motion carried.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once ___, 2025 at the total approximate cost of_____.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1098 - A&B Business Solutions										Vendor Total: 438.98
IN1306131	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	45.00	0.00	0.00	0.00	45.00
Water machine monthly usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly water contract	NA		0.00	0.00	45.00	0.00	0.00	0.00	45.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-43400	Equip Expense				45.00	100.00%				
Vendor: 11306482										Vendor Total: 393.98
IN1306482	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	393.98	0.00	0.00	0.00	393.98
Monthly copier usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly copier usage	NA		0.00	0.00	393.98	0.00	0.00	0.00	393.98	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-43400	Equip Expense				393.98	100.00%				
Vendor: 0948 - A&I Distributors										Vendor Total: 45.13
139825-00	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	45.13	0.00	0.00	0.00	45.13
Grease	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Grease	NA		0.00	0.00	45.13	0.00	0.00	0.00	45.13	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42600	Supply/Material Exp				45.13	100.00%				
Vendor: 1111 - Ambrose, Jonathan										Vendor Total: 50.00
2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42810	Phone				50.00	100.00%				
Vendor: 1808 - Anglin, Mitch										Vendor Total: 50.00
2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				
Vendor: 1816 - AT&T Mobility										Vendor Total: 123.24
287349887802X10232025	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	123.24	0.00	0.00	0.00	123.24
SRO VPN	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SRO VPN	NA		0.00	0.00	123.24	0.00	0.00	0.00	123.24	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4210-42821	VPN/First Net				123.24	100.00%				

Vendor: [1906 - Birgen, Nicholin](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4140-42810	Phone				50.00	100.00%			

Vendor: [1665 - Cardmember Services](#) Vendor Total: 7,624.31

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	7,624.31	0.00	0.00	0.00	7,624.31
Monthly Charges	BANKEFT - BANK WEST EFT				No	Payment Date: 11/6/2025	Bank Draft:	DFT0000394		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	154.00	0.00	0.00	0.00	154.00	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4110-42600	Supply/Material Exp				154.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	24.00	0.00	0.00	0.00	24.00	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4140-42200	Prof Fees Expense				24.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	620.00	0.00	0.00	0.00	620.00	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4140-42600	Supply/Material Exp				620.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	992.49	0.00	0.00	0.00	992.49	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4140-42700	Travel/Conf Expense				992.49	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	649.24	0.00	0.00	0.00	649.24	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4192-42200	Prof Fees Expense				649.24	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA	0.00	0.00	88.74	0.00	0.00	0.00	88.74	
Distributions									
Account Number	Account Name		Project Account Key		Amount	Percent			
101-4192-42600	Supply/Material Exp				88.74	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,272.07	0.00	0.00	0.00	1,272.07	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42800	Utility Expense				1,272.07	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	56.79	0.00	0.00	0.00	56.79	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42903	Special Occasions				56.79	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	39.05	0.00	0.00	0.00	39.05	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42150	Postage				39.05	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	276.35	0.00	0.00	0.00	276.35	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42600	Supply/Material Exp				276.35	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	769.20	0.00	0.00	0.00	769.20	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42810	Phone				769.20	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	55.89	0.00	0.00	0.00	55.89	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42510	Street Snow Removal				55.89	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,374.96	0.00	0.00	0.00	1,374.96	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				1,374.96	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	75.00	0.00	0.00	0.00	75.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42730	Training Expense				75.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	49.87	0.00	0.00	0.00	49.87	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4652-42600	Supply/Material Exp				49.87	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	645.40	0.00	0.00	0.00	645.40	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42150	Postage				645.40	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	228.04	0.00	0.00	0.00	228.04	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42600	Supply/Material Exp				228.04	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	65.70	0.00	0.00	0.00	65.70	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42610	Auto Expense				65.70	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	187.52	0.00	0.00	0.00	187.52	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42800	Utility Expense				187.52	100.00%				

Vendor: [0709 - Diamond Water Company](#) Vendor Total: 142.62

1009	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	142.62	0.00	0.00	0.00	142.62
Park water usage		BANKW - BANK WEST			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Park water usage	NA		0.00	0.00	142.62	0.00	0.00	0.00	142.62	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42800	Utility Expense				142.62	100.00%				

Vendor: [2046 - Doty, Jason](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				

Vendor: [1125 - First National Trust & Investment Management Services](#) Vendor Total: 24,975.77

2025.11E	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	24,975.77	0.00	0.00	0.00	24,975.77
Swr SRF Principal and Interest		BANKEFT - BANK WEST EFT			No	Payment Date: 11/15/2025		Bank Draft: DFT0000395		
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Swr SRF Principal and Interest	NA		0.00	0.00	24,975.77	0.00	0.00	0.00	24,975.77	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4700-47100	Swr SRF Principal				20,676.25	82.79%				
604-4700-47120	Swr SRF Interest				4,299.52	17.21%				

Vendor: [1513 - Hirsch, Clyde](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: [2091 - Jason Garcia](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone Stipend		BANKEFT - BANK WEST EFT			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions									
Account Number	Account Name	Project Account Key			Amount	Percent			
604-4000-42810	Phone				50.00	100.00%			

Vendor: [0324 - Kayl, Anthony](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phones Stipend		BANKEFT - BANK WEST EFT			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Phones Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions									
Account Number	Account Name	Project Account Key			Amount	Percent			
101-4310-42810	Phone				50.00	100.00%			

Vendor: [1103 - Kitzmiller, Michael](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions									
Account Number	Account Name	Project Account Key			Amount	Percent			
101-4120-42810	Phone				50.00	100.00%			

Vendor: [1970 - Markham, Gwenn](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions									
Account Number	Account Name	Project Account Key			Amount	Percent			
101-4110-42810	Phone				50.00	100.00%			

Vendor: [0937 - MDU](#) Vendor Total: 329.80

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	329.80	0.00	0.00	0.00	329.80
Govt building utilities		BANKEFT - BANK WEST EFT			No	Payment Date: 11/3/2025		Bank Draft:	DFT0000396	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Sewer generator-14393310009	NA	0.00	0.00	59.02	0.00	0.00	0.00	59.02	
Distributions									
Account Number	Account Name	Project Account Key			Amount	Percent			
604-4000-42800	Utility Expense				59.02	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pw building-19146935150	NA		0.00	0.00	51.27	0.00	0.00	0.00	51.27	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42800	Utility Expense				51.27	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Lift station-33374310002	NA		0.00	0.00	61.16	0.00	0.00	0.00	61.16	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42800	Utility Expense				61.16	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
City hall-44803668274	NA		0.00	0.00	29.26	0.00	0.00	0.00	29.26	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42800	Utility Expense				29.26	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Farm tap-7017331007	NA		0.00	0.00	129.09	0.00	0.00	0.00	129.09	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42800	Utility Expense				129.09	100.00%				

Vendor: [2088 - Midstates Group](#) Vendor Total: 444.00

N484641	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	444.00	0.00	0.00	0.00	444.00
Vehicle Decal		BANKW - BANK WEST		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW Vehicle Decals	NA		0.00	0.00	444.00	0.00	0.00	0.00	444.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				295.26	66.50%				
604-4000-42600	Supply/Material Exp				148.74	33.50%				

Vendor: [1971 - Osten, Michael](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: [2047 - Pulscher, Jordan](#) Vendor Total: 50.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: [1732 - Schieffer, Lisa](#) Vendor Total: 50.00

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42810	Phone		50.00	100.00%

Vendor: [1746 - Schrock, Brielle](#)

Vendor Total: 124.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42810	Phone		50.00	100.00%

[2025VOMISCO18](#)

Dental reimbursement	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	74.00	0.00	0.00	0.00	74.00
		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Dental reimbursement	NA	0.00	0.00	74.00	0.00	0.00	0.00	74.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21800	Dental & Vision Ins Payable		74.00	100.00%

Vendor: [1245 - SD State Treasurer](#)

Vendor Total: 1,156.21

2025.10	Invoice	10/30/2025	10/30/2025	10/30/2025	10/30/2025	1,156.21	0.00	0.00	0.00	1,156.21
sales tax collected		BANKEFT - BANK WEST EFT			No	Payment Date: 10/30/2025		Bank Draft: DFT0000398		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Jan sales tax collected	NA	0.00	0.00	1,156.21	0.00	0.00	0.00	1,156.21

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21700	Sales Tax Payable		1,156.21	100.00%

Vendor: [0073 - SDML WORK COMPENSATION FUND](#)

Vendor Total: 22,826.00

27957	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	22,826.00	0.00	0.00	0.00	22,826.00
Annual work comp renewal		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Annual work comp renewal	NA	0.00	0.00	22,826.00	0.00	0.00	0.00	22,826.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-41400	Workers Comp Expense		6,449.00	28.25%
604-4000-41400	Workers Comp Expense		2,884.00	12.63%
101-4210-41400	Workers Comp Expense		13,125.00	57.50%
101-4140-41400	Workers Comp Expense		368.00	1.61%

Vendor: [1023 - Tyler Technologies](#)

Vendor Total: 4,142.00

2025.11	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	4,142.00	0.00	0.00	0.00	4,142.00
MyGov		BANKW - BANK WEST			No					

Payable Register

Packet: APPKT00258 - 11.06.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MyGov	NA		0.00	0.00	4,142.00	0.00	0.00	0.00	4,142.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42200	Prof Fees Expense				4,142.00	100.00%				

Vendor: [1024 - USA Bluebook](#) Vendor Total: 620.24

INV00832146	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	620.24	0.00	0.00	0.00	620.24
WWTP Testing supplies	BANKW - BANK WEST		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP Testing supplies	NA		0.00	0.00	620.24	0.00	0.00	0.00	620.24	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42630	Chemicals and Lab Supplies				620.24	100.00%				

Vendor: [1988 - USBank](#) Vendor Total: 121,528.82

2025.11E	Invoice	11/6/2025	11/6/2025	11/6/2025	11/6/2025	121,528.82	0.00	0.00	0.00	121,528.82
CW SRF Loan 03 Qrtly Repayment	BANKEFT - BANK WEST EFT		No			Payment Date: 11/15/2025		Bank Draft:		DFT0000397

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CW SRF Loan 03 Qrtly Repayment	NA		0.00	0.00	121,528.82	0.00	0.00	0.00	121,528.82	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
305-4700-44200	Debt Service Expense				121,528.82	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	28	185,121.12	0.00	0.00	0.00	185,121.12	155,614.91	29,506.21
Grand Total:		185,121.12	0.00	0.00	0.00	185,121.12	155,614.91	29,506.21

Account Summary

Account	Name	Amount
101-0000-21700	Sales Tax Payable	1,156.21
101-4110-42600	Supply/Material Exp	154.00
101-4110-42810	Phone	200.00
101-4120-42810	Phone	50.00
101-4140-41400	Workers Comp Expense	368.00
101-4140-42200	Prof Fees Expense	4,166.00
101-4140-42600	Supply/Material Exp	620.00
101-4140-42700	Travel/Conf Expense	992.49
101-4140-42810	Phone	150.00
101-4192-42200	Prof Fees Expense	649.24
101-4192-42600	Supply/Material Exp	88.74
101-4192-42800	Utility Expense	1,301.33
101-4192-42903	Special Occasions	56.79
101-4192-43400	Equip Expense	438.98
101-4210-41400	Workers Comp Expense	13,125.00
101-4210-42150	Postage	39.05
101-4210-42600	Supply/Material Exp	276.35
101-4210-42810	Phone	769.20
101-4210-42821	VPN/First Net	123.24
101-4310-41400	Workers Comp Expense	6,449.00
101-4310-42510	Street Snow Removal	55.89
101-4310-42600	Supply/Material Exp	1,670.22
101-4310-42730	Training Expense	75.00
101-4310-42800	Utility Expense	51.27
101-4310-42810	Phone	150.00
101-4320-42600	Supply/Material Exp	45.13
101-4520-42800	Utility Expense	142.62
101-4652-42600	Supply/Material Exp	49.87
Total:		33,413.62

Account	Name	Amount
305-4700-44200	Debt Service Expense	121,528.82
Total:		121,528.82

Account	Name	Amount
604-4000-41400	Workers Comp Expense	2,884.00
604-4000-42150	Postage	645.40
604-4000-42600	Supply/Material Exp	376.78
604-4000-42610	Auto Expense	65.70
604-4000-42630	Chemicals and Lab Supplies	620.24
604-4000-42800	Utility Expense	436.79
604-4000-42810	Phone	100.00
604-4700-47100	Swr SRF Principal	20,676.25
604-4700-47120	Swr SRF Interest	4,299.52
Total:		30,104.68

Account	Name	Amount
998-0000-21800	Dental & Vision Ins Payable	74.00
Total:		74.00



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0468 - Delta Dental](#) Vendor Total: 871.00

1961790	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	871.00	0.00	0.00	0.00	871.00
Emp Dental		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Jan 2025 Emp Dental	NA	0.00	0.00	871.00	0.00	0.00	0.00	871.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21800	Dental & Vision	Ins Payable	871.00	100.00%

Vendor: [0041 - Health Pool of SD](#) Vendor Total: 16,582.93

2025-0930	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	16,582.93	0.00	0.00	0.00	16,582.93
Emp health ins		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Emp health ins	NA	0.00	0.00	16,582.93	0.00	0.00	0.00	16,582.93

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21830	Medical Ins Payable		16,582.93	100.00%

Vendor: [0011 - SDRS](#) Vendor Total: 11,413.10

INV0000291	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	4,809.32	0.00	0.00	0.00	4,809.32
SDRS 6%		BANKEFT - BANK WEST EFT			No	Payment Date: 10/28/2025				Bank Draft: DFT0000389

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 6%	NA	0.00	0.00	4,809.32	0.00	0.00	0.00	4,809.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21910	SDRS Payable		211.40	0%
101-0000-21910	SDRS Payable		2,980.74	0%
604-0000-21910	SDRS Payable		1,617.18	0%

INV0000292	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	6,603.78	0.00	0.00	0.00	6,603.78
SDRS 8%		BANKEFT - BANK WEST EFT			No	Payment Date: 10/28/2025				Bank Draft: DFT0000390

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8%	NA	0.00	0.00	6,603.78	0.00	0.00	0.00	6,603.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21910	SDRS Payable		6,603.78	0%

Vendor: [1022 - SDRS-Supplemental Retirement Plan \(SDSRP\)](#) Vendor Total: 590.00

INV0000293	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	590.00	0.00	0.00	0.00	590.00
SDRS Supplemental		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS Supplemental	NA	0.00	0.00	590.00	0.00	0.00	0.00	590.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21910	SDRS Payable		435.00	0%
604-0000-21910	SDRS Payable		155.00	0%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0128 - United States Treasury](#) Vendor Total: 19,659.56

INV0000294	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	6,742.82	0.00	0.00	0.00	6,742.82
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 10/28/2025		Bank Draft:		DFT0000391

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	6,742.82	0.00	0.00	0.00	6,742.82

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21710	Payroll Tax Payable		203.49	0%
101-0000-21710	Payroll Tax Payable		5,435.81	0%
604-0000-21710	Payroll Tax Payable		1,103.52	0%

INV0000295	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	10,468.44	0.00	0.00	0.00	10,468.44
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 10/28/2025		Bank Draft:		DFT0000392

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	10,468.44	0.00	0.00	0.00	10,468.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21710	Payroll Tax Payable		216.08	0%
604-0000-21710	Payroll Tax Payable		1,587.96	0%
101-0000-21710	Payroll Tax Payable		8,664.40	0%

INV0000296	Invoice	10/28/2025	10/28/2025	10/28/2025	10/28/2025	2,448.30	0.00	0.00	0.00	2,448.30
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 10/28/2025		Bank Draft:		DFT0000393

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	2,448.30	0.00	0.00	0.00	2,448.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21710	Payroll Tax Payable		50.54	0%
604-0000-21710	Payroll Tax Payable		371.36	0%
101-0000-21710	Payroll Tax Payable		2,026.40	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	8	49,116.59	0.00	0.00	0.00	49,116.59	31,072.66	18,043.93
Grand Total:		49,116.59	0.00	0.00	0.00	49,116.59	31,072.66	18,043.93

Account Summary

Account	Name	Amount
101-0000-21710	Payroll Tax Payable	16,126.61
101-0000-21910	SDRS Payable	10,019.52
Total:		26,146.13

Account	Name	Amount
211-0000-21710	Payroll Tax Payable	470.11
211-0000-21910	SDRS Payable	211.40
Total:		681.51

Account	Name	Amount
604-0000-21710	Payroll Tax Payable	3,062.84
604-0000-21910	SDRS Payable	1,772.18
Total:		4,835.02

Account	Name	Amount
998-0000-21800	Dental & Vision Ins Payable	871.00
998-0000-21830	Medical Ins Payable	16,582.93
Total:		17,453.93

Required Report

Oct ~~2024~~ Commissioner Clyde Hirsch
2025

MEETINGS

- Attended 1 () Commission Meetings
- Attended 1 () Special Meetings.

~~POLICE DEPARTMENT~~

Waste Water

Weekly talks with Jon

OCTOBER COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 – COMMISSION MEETINGS
- PIEDMONT PLANNING AND ZONING MEETING
- MEADE COUNTY SCHOOL BOARD MEETING

POLICE DEPARTMENT:

- WEEKLY/ DAILY TOUCH BASE WITH CHIEF NASSER
 - DAY TO DAY OPERATIONS
 - REVIEWING BUDGET FOR 2025
 - REVIEWING BUDGET FOR 2026

OTHER BUSINESS:

- WORKING WITH L. SCHIFFER
- WEBSITE FOLLOW UP
- WORKED IN THE OFFICE WITH STAFF ATTENDED TRAINING
- CONVERSATIONS WITH:
 - COMMISSIONER PULSCHER
 - COMMISSIONER OSTEN
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - MAYOR KITZMILLER

Required Report

October 2025 Mayor Kitzmiller

MEETINGS

- Attended all required Commission Meeting
- Attended all special meetings

PUBLIC WORKS

Almost daily calls or text messages with our City Administrator. Working directly with City department Commissioners and Department heads.

- Generators.... grant
- City Street Lighting.... bid granted
- TIFF.... Special Meeting request
- Parks.... White fence removal
- Detention Pond.....resolved
- Roads.....DOT
- Employment.... Police Hiring
- Budget.... end of year
- Police.... Piedmont
- Piedmont.....Mining

Monitored my Facebook page providing information and taking phone calls from our citizens.

Commissioner Pulscher

October 2025 Commission Report

- Attended 2 Commission Meetings
- Meetings with City Administrator
- Check ins with Finance Officer
- Attended Piedmont Planning/ City Meeting in regards to the Mine.
- Attended Meade County Commission in regards to the Mine.
- Followed up with concerned citizens about the Mine.
- Reached out to multiple Government officials to see what tools we have as a city to impede the start of the mine in Piedmont.
- Phone conversation with the Governor's press organizer to hopefully have him come speak, and share his thoughts and possible actions.

City of Summerset

Sewer Rate Study Results

November 6, 2025



Overview of the Presentation



Purpose of the Study



Draft Study Results



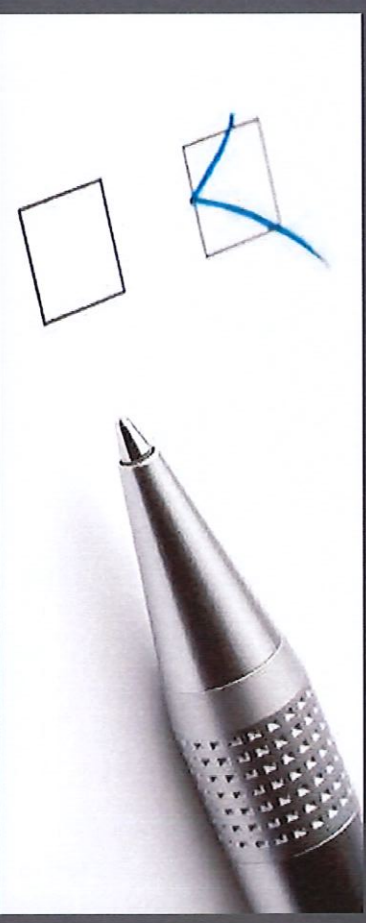
Summary & Next Steps



Questions & Discussion

Goals Total / Desired Input

- Overall study results
- Input on proposed rates (level and structure)
- Timing of implementation



Purpose of the Study

- Provide sufficient revenue to operate and maintain the City's sewer infrastructure
- Develop cost-based rates that reflect customer and system characteristics
- Reflect prudent financial planning criteria
 - Funding capital improvement needs
 - Maintain target minimum reserve levels
 - Meet debt service coverage requirements
- Develop the Study using generally accepted methodologies tailored to the City's system and customer characteristics



Key Assumptions

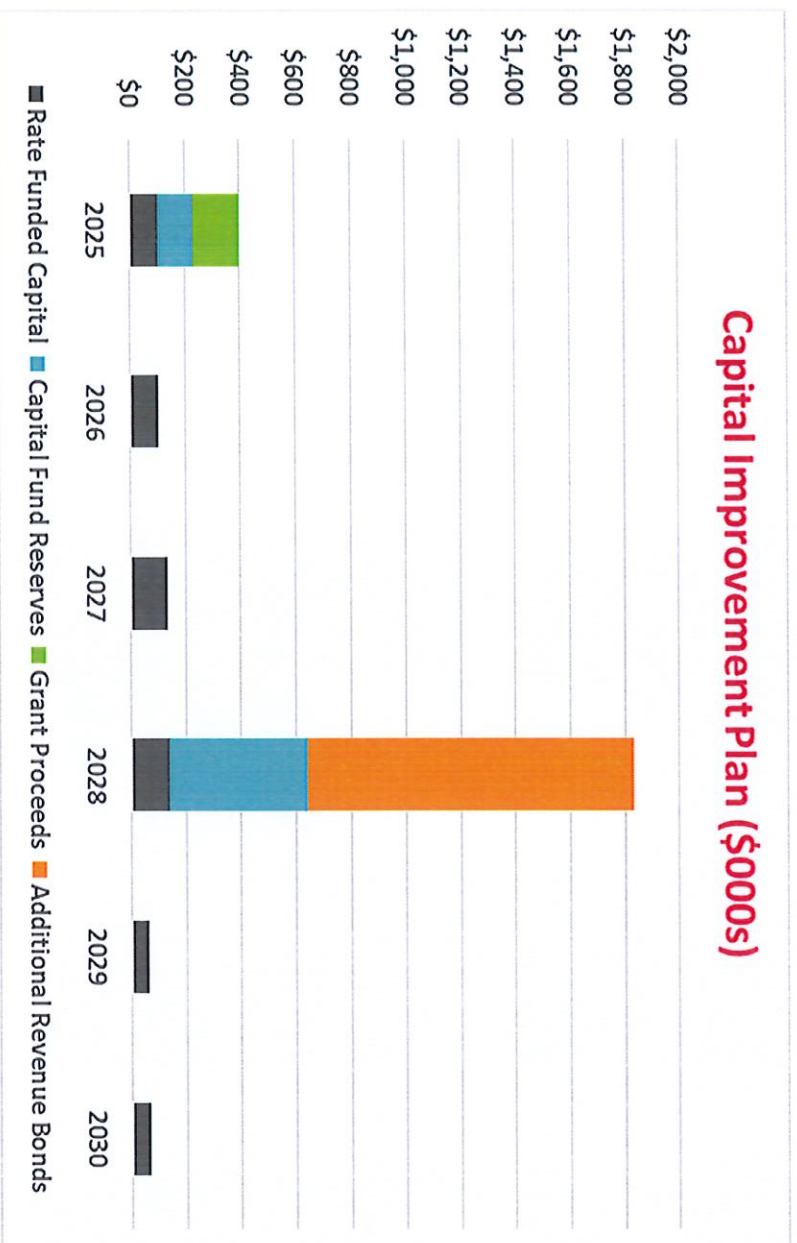
- O&M costs based on 2025 budget
 - Projected for 2026 through 2044 on inflationary factors
- New customer growth expected in 2027 (Niche Sanitary District)
- Funding capital projects
 - Sun Valley Estates Access Road (2028)
 - Other miscellaneous capital investments
- Debt service expense – 2023 SRF & 2008 USDA
 - TIF #1 and #2 contributing to cover debt service cost

Revenue Requirement Analysis



Capital Improvement Plan

Capital Improvement Plan (\$'000s)

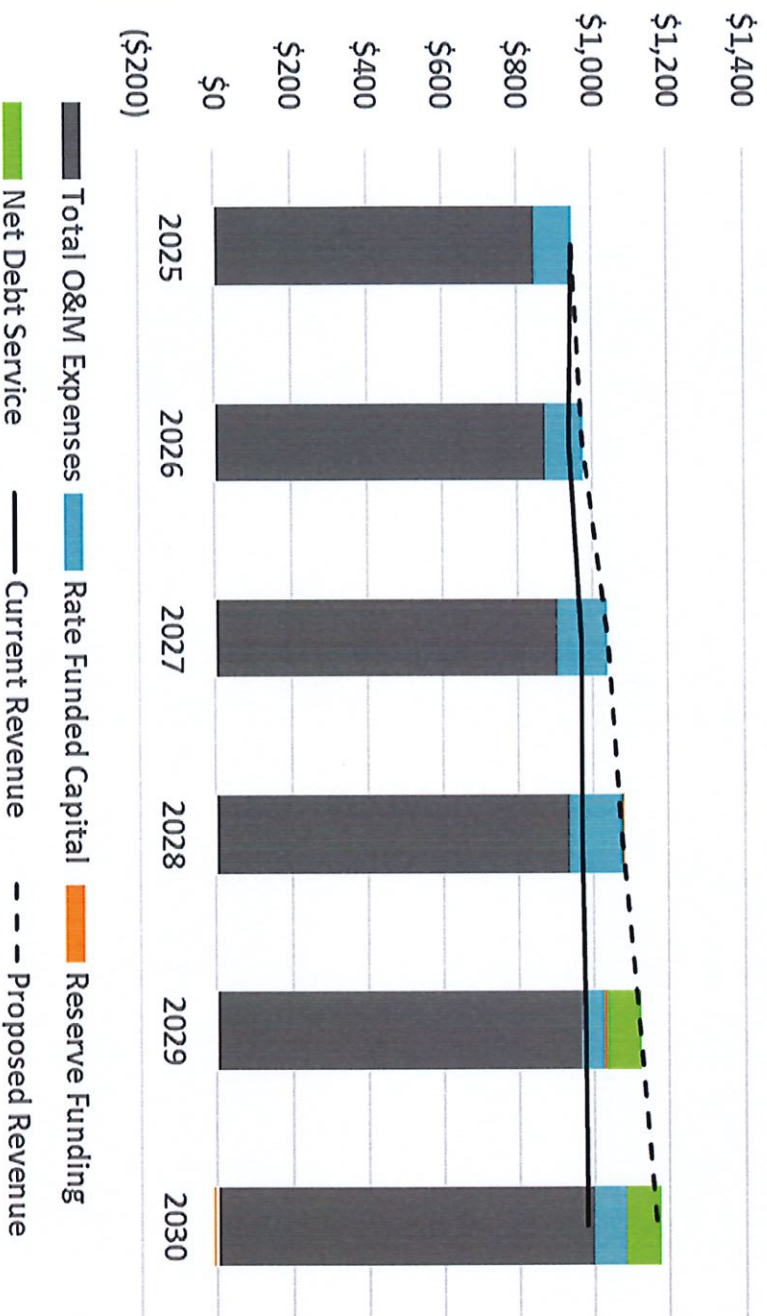


Key Projects

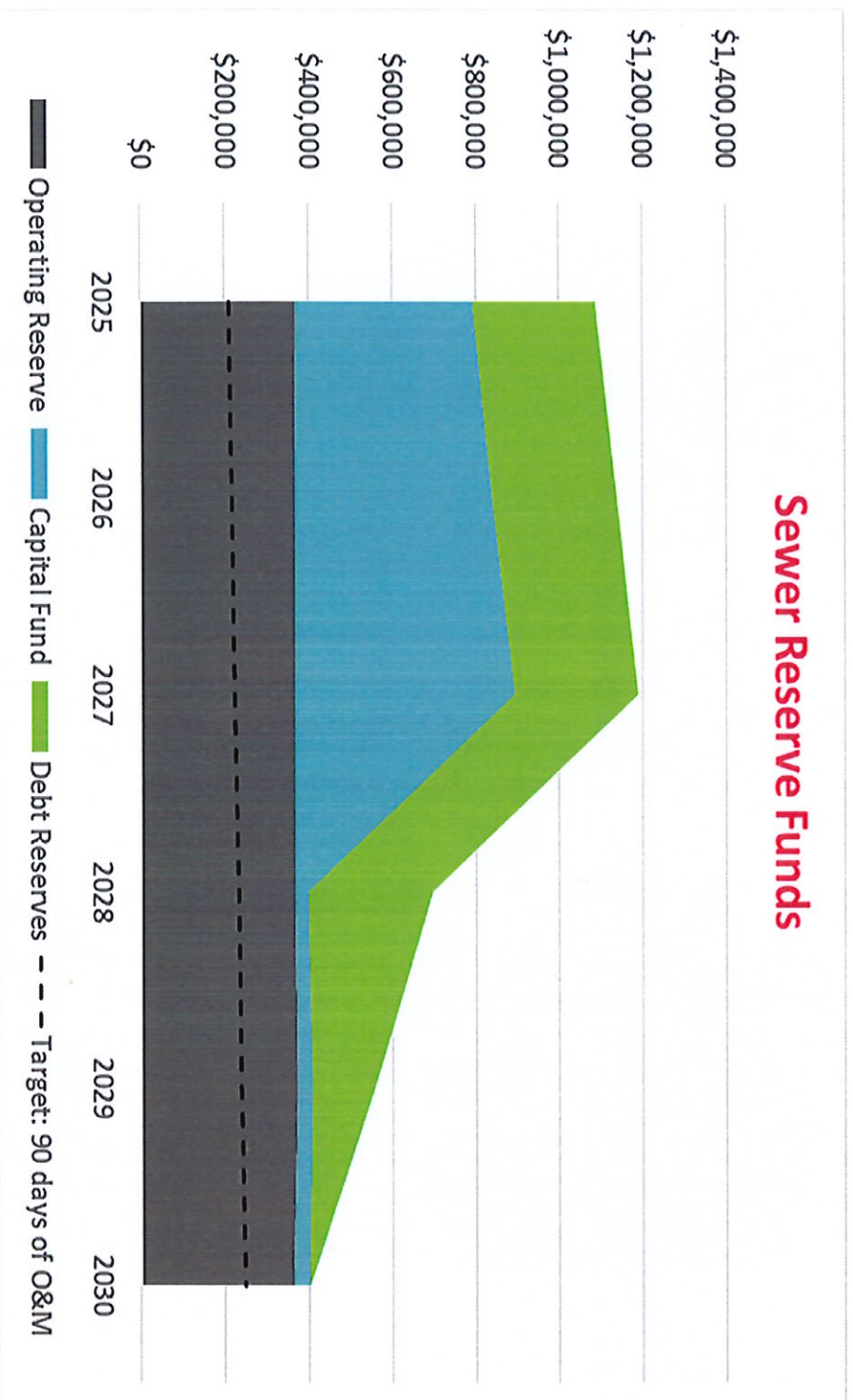
- Siouxland Rd Reconstruction (2025)
- Sun Valley Estates Access Rd (2028)

Revenue Requirement

Revenue Requirement Summary (\$'000s)



Sewer Reserve Levels

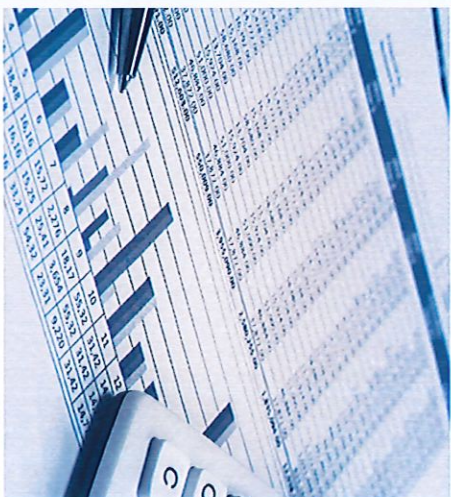
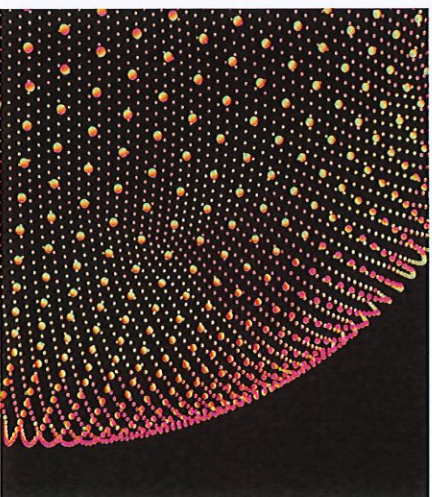


Revenue Requirement Summary

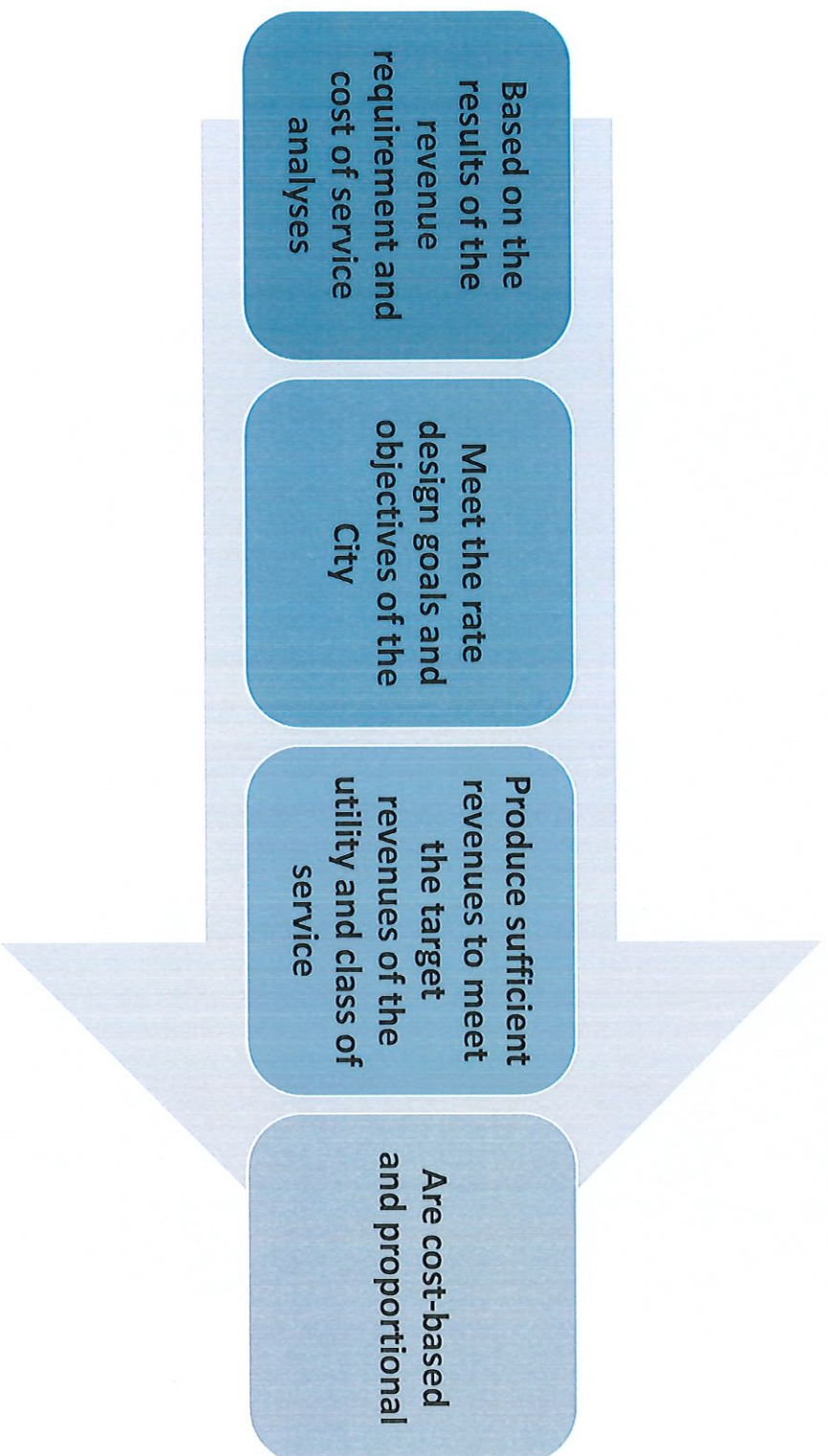
- Annual rate adjustments are necessary to prudently fund the water utility
 - **O&M** – current and future costs with inflationary increases
 - **Capital** – increase rate funding for renewal and replacement projects
 - **Debt** – cover debt cost once the TIF revenues are used up
 - **Reserves** – maintain strong reserves for cash flow, emergency situations, and strong financials

	2025	2026	2027	2028	2029	2030
Proposed Rate Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%
Sewer Avg Customer Bill						
Avg Customer Bill	\$50.60	\$53.15	\$55.80	\$58.60	\$61.55	\$64.70
Annual Monthly Change	--	\$2.55	\$2.65	\$2.80	\$2.95	\$3.15

Rate Design



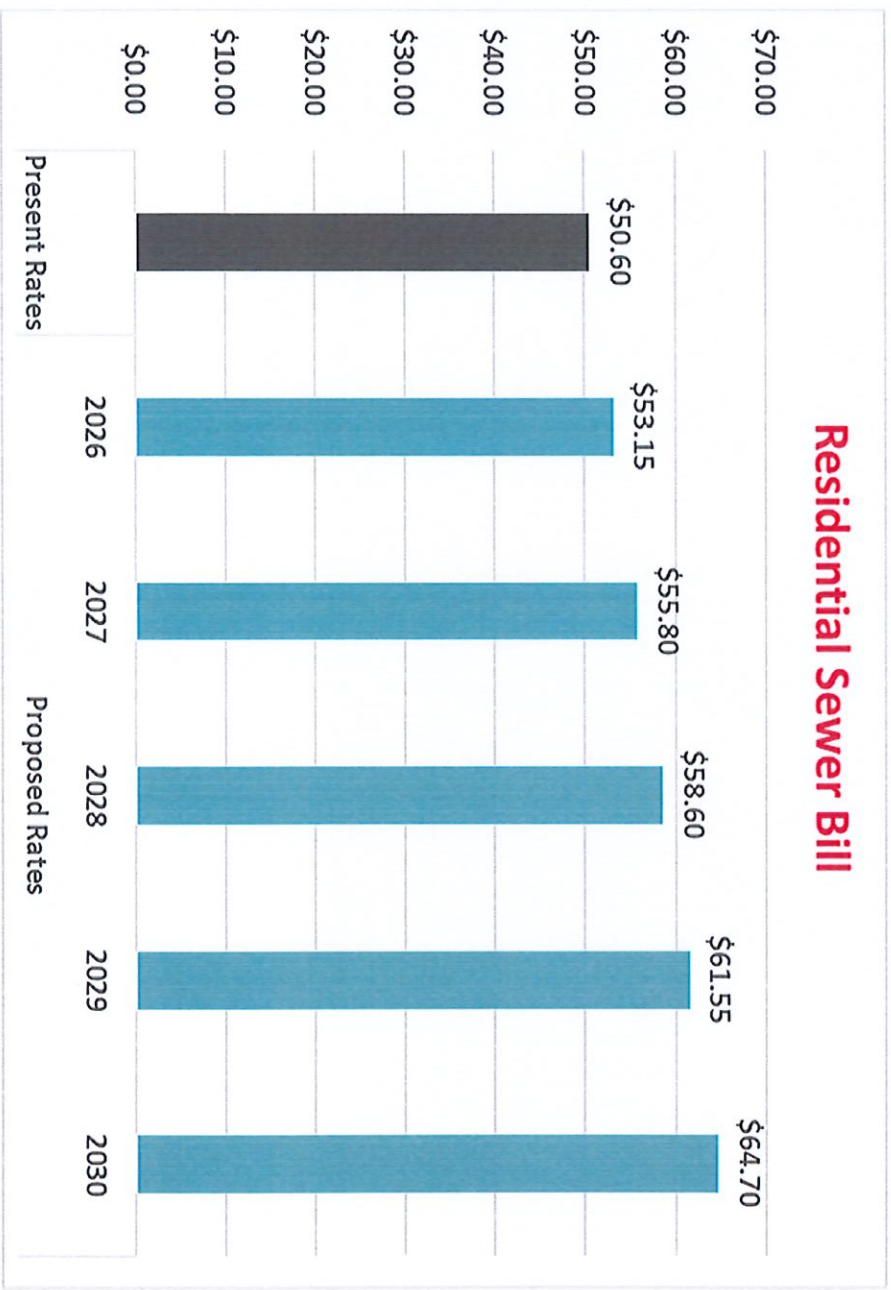
Rate Design - Overview



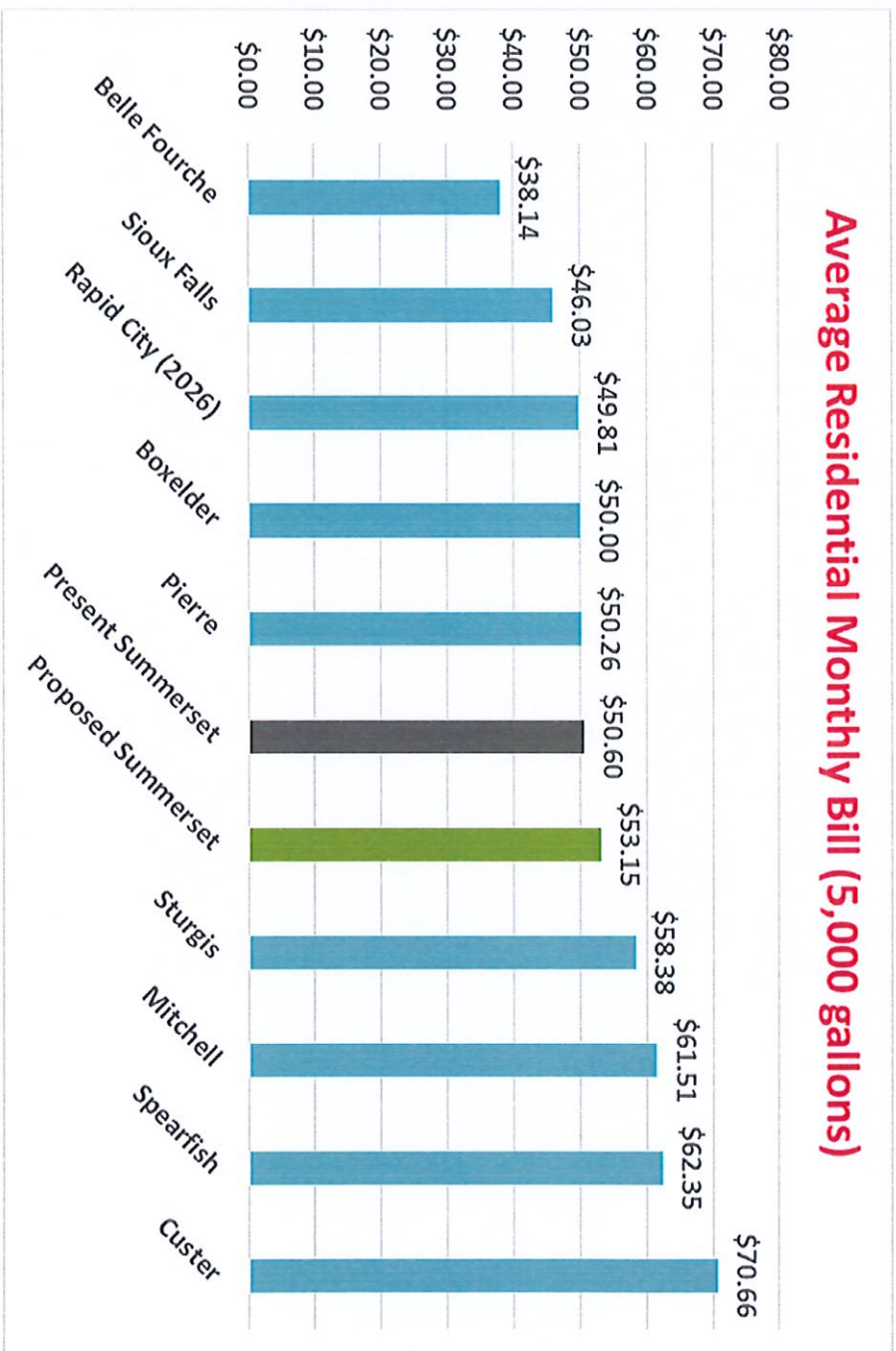
Rate Design

Status Quo	Present Rates	2026	2027	2028	2029	2030
Base Fee	\$ / Mo					
Sewer Service	\$36.00	\$37.80	\$39.70	\$41.70	\$43.80	\$46.00
Debt Reserve	2.20	2.30	2.40	2.50	2.65	2.80
Maintenance Charge	4.50	4.75	5.00	5.25	5.50	5.80
SRF Debt Service Fee	7.90	8.30	8.70	9.15	9.60	10.10
Volume Charge	\$ / Gallon					
Commercial	\$0.00525	\$0.00551	\$0.00579	\$0.00608	\$0.00638	\$0.00670

Sewer Bill Impacts

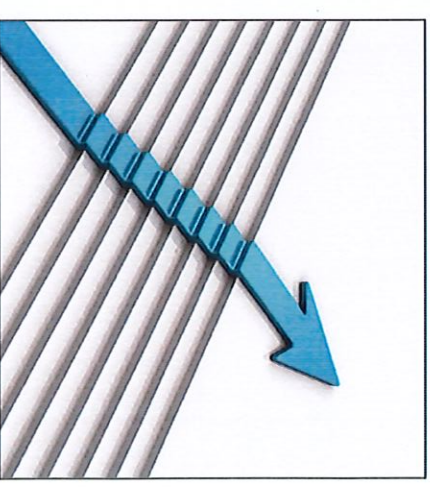


Local Comparison

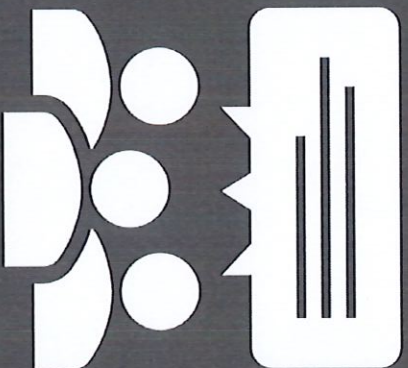


Next Steps

- Receive Commission feedback and direction
- Update study based on direction
- Review draft final results with staff
- Present final recommendations to Commission
 - December 4th, 2025 target
- Finalize written report
- Implement new sewer rates January 1, 2026



Thank you for your time! Questions and Discussion



AMENDMENT 1 TO TASK ORDER #2025-02

HDR Project #10428212

THIS AMENDMENT TO Task Order No. 2025-02 is made by and between The City of Summerset("OWNER") and HDR Engineering, Inc. ("ENGINEER").

WHEREAS, OWNER and ENGINEER entered into Task Order No. 2025-02, dated March 6, 2025 to perform services for 2025 Norman Ranch Subdivision CA(Project) and

WHEREAS, OWNER and ENGINEER wish to amend the Task Order as contained herein.

OWNER and ENGINEER hereby agree as follows:

1.1 Task Order is hereby amended as follows:

- PART 4.0 PERIODS OF SERVICE shall be modified as follows:
MARCH 2025-JULY2026
- Hourly Estimates shall be modified as Follows:
Primary Staff billing rates will be changed to the following starting January 1st, 2026:
 - Eric Jasper – Engineer 3 (\$150)
 - Lindsay Shagla – Engineer 4 (\$165)
 - Chris Robinson – Engineer 7 (\$210)
- Attachment 2 – HDR Hourly Billing Rates

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Task Order No. 2025-02 and accept all of the modifications contained herein, this 27th day of October, 2025.

"OWNER"

BY: _____

NAME: _____

TITLE: _____

"ENGINEER"

BY: Jason L. Kjenstad

NAME: Jason Kjenstad

TITLE: Sr. Vice President



HDR Engineering, Inc.
2026 Hourly Billing Rates

Billing Title	Billing Rate	Billing Title	Billing Rate
Managing Principal	310	Environmental/Hydrologist/Geologist 8	240
Project Manager 7	290	Environmental/Hydrologist/Geologist 7	225
Project Manager 6	260	Environmental/Hydrologist/Geologist 6	210
Project Manager 5	240	Environmental/Hydrologist/Geologist 5	195
Project Manager 4	225	Environmental/Hydrologist/Geologist 4	170
Project Manager 3	210	Environmental/Hydrologist/Geologist 3	150
Project Manager 2	195	Environmental/Hydrologist/Geologist 2	130
Project Manager 1	180	Environmental/Hydrologist/Geologist 1	110
Engineer 11	290	Economist 4	220
Engineer 10	260	Economist 3	190
Engineer 9	240	Economist 2	160
Engineer 8	225	Economist 1	130
Engineer 7	210	Surveyor 5	190
Engineer 6	195	Surveyor 4	170
Engineer 5	180	Surveyor 3	150
Engineer 4	165	Surveyor 2	130
Engineer 3	150	Surveyor 1	110
Engineer 2	135	Construction Manager 6	260
Engineer 1	125	Construction Manager 5	245
System Integrator 4	230	Construction Manager 4	235
System Integrator 3	195	Construction Manager 3	215
System Integrator 2	175	Construction Manager 2	205
System Integrator 1	155	Construction Manager 1	185
CADD/GIS Technician 6	185	Strategic Comm/Graphic Designer 4	165
CADD/GIS Technician 5	165	Strategic Comm/Graphic Designer 3	145
CADD/GIS Technician 4	150	Strategic Comm/Graphic Designer 2	130
CADD/GIS Technician 3	135	Strategic Comm/Graphic Designer 1	105
CADD/GIS Technician 2	120	Commercial Mgmt/Project Controls 6	310
CADD/GIS Technician 1	110	Commercial Mgmt/Project Controls 5	280
Technician 5	170	Commercial Mgmt/Project Controls 4	250
Technician 4	150	Commercial Mgmt/Project Controls 3	220
Technician 3	135	Commercial Mgmt/Project Controls 2	190
Technician 2	115	Commercial Mgmt/Project Controls 1	160
Technician 1	105	Project Controller	150
Right of Way 5	195	Project Accountant	120
Right of Way 4	180	Project Assistant	115
Right of Way 3	155	Admin Assistant	85
Right of Way 2	135		
Right of Way 1	120		
Right of Way Coordinator	115		



Rates shall be adjusted annually. HDR may hire contract workers that will be assigned a billing rate based on this rate sheet. HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise will be billed at the below rates.

Billing Title	Billing Rate
Technical Expert 9	375
Technical Expert 8	355
Technical Expert 7	335
Technical Expert 6	315
Technical Expert 5	305
Technical Expert 4	285
Technical Expert 3	265
Technical Expert 2	245
Technical Expert 1	225

REIMBURSABLE EXPENSES

Reimbursable Expense shall mean actual expenses incurred for travel, hotel, printing, meals, subconsultants, shipping, and other incurred expense. If negotiated with Owner in the contract, HDR will add an agreed to percentage mark-up to subconsultant invoices to cover administrative expenses and vicarious liability. Specialty equipment charges apply to specific equipment used on the project.

Expense	Rate
Traffic Counting Equipment	\$120.00 per hour
Survey/GPS Equipment	\$50.00 per hour
Robotic Total Station	\$50.00 per hour
Side-by-Side Utility Vehicle	\$25.00 per hour
Handheld GPS	\$20.00 per hour
Drone	\$275.00 per day
HDR Vehicle Mileage	\$0.88 per mile
Personal Vehicle Mileage	IRS rate per mile

**CITY OF SUMMERSET
ORDINANCE NO. 2025-05
SUPPLEMENTAL APPROPRIATION ORDINANCE**

Be it ordained by the City of Summerset that the following sums are supplementally appropriated to meet obligations of the municipality.

EXPENDITURES	211 Liquor, Lodging, <u>& Dining Fund</u>
4650 Economic Development	
42200 Professional Services and Fees	<u>\$5,000.00</u>
Total Appropriations	<u>\$5,000.00</u>
The following designates the fund or funds to which the money derived from the following source is applied.	

SOURCE OF FUNDING	211 Liquor, Lodging, <u>& Dining Fund</u>
Unassigned Fund Balance	\$5,000.00
Total Means of Finance	<u>\$5,000.00</u>

EXPENDITURES	101 Fund, <u>General Fund</u>
4196 City Engineer Expense	
42200 Professional Services and Fees	<u>\$45,000.00</u>
Total Appropriations	<u>\$45,000.00</u>
The following designates the fund or funds to which the money derived from the following source is applied.	

SOURCE OF FUNDING	101 Fund, <u>General Fund</u>
Unassigned Fund Balance	\$45,000.00
Total Means of Finance	<u>\$45,000.00</u>

Dated this 6th day of December, 2025.

ATTEST:

Finance Officer

Mayor

Vote:

Kitzmilller:

Osten:

Markham:

Pulscher:

Hirsch:

First Reading: November 20, 2025

Second Reading: December 6, 2025

Publication:

NOTICE FOR PUBLICATION

ORDINANCE 2025-06

**AN ORDINANCE TO AMEND MONTANA-DAKOTA UTILITIES CO., FRANCHISE
AGREEMENT (ORDINANCE 3.1 TABLE I – FRANCHISE AGREEMENTS)**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2025-06 Amending Ordinance 3.1 Table I – Franchise Agreements. Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on November 20th, 2025 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance. Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 6th day of November, 2025.

City of Summerset


Published once on _____, at the total approximate cost of \$_____.

To the City of Summerset,
Meade County, South Dakota

Montana-Dakota Utilities Co., a Delaware corporation, having its principal place of business at 400 North Fourth Street, Bismarck, North Dakota 58501, hereby makes application for a franchise, granting to it the right to construct, maintain and operate within and upon, in and under the streets, alleys and public grounds of your municipality a gas transmission and distribution system to distribute natural or manufactured gas for public and private use in the city of Summerset, South Dakota. The extent and conditions of such rights and privileges are more fully set forth in the attached copy of a proposed natural gas franchise ordinance.

The Company respectfully requests that you take the necessary steps to grant this franchise.

MONTANA-DAKOTA UTILITIES CO.

By  _____
Regan Brilz
Region Director

STEP BY STEP FRANCHISE PROCEDURE

SOUTH DAKOTA

- Step 1: **APPLICATION**: File a written application for a franchise by letter from the region manager to the auditor or clerk. The application should be accompanied by a copy of the proposed franchise ordinance and pertinent forms.
- Step 2: **FIRST MEETING**: The first meeting of the governing body of the municipality should be held for the purpose of giving the title of the franchise its first reading. Before the first meeting the ordinance should be given a number.
- Step 3: **SECOND MEETING**: The second meeting of the governing board should be held on a regular meeting date of the council or board, with at least five (5) days intervening between the first and second meetings.
- Step 4: **PUBLICATION**: The ordinance should be published in its entirety once immediately after its passage and approval by the council or board. The minutes of the second meeting should be published in the official newspaper or newspapers of the municipality.
- Step 5: **RECORDING THE ORDINANCE**: After the ordinance takes effect, the auditor or clerk should record the ordinance along with a certificate (affidavit) of the date of its publication in the Ordinance Book.
- Step 6: **ACCEPTANCE**: Within thirty (30) days after Company is notified of passage and final approval of this ordinance, Company shall file its written acceptance of the franchise with the clerk or auditor of the municipality.
- Step 7: **RECORD**: The record of franchise proceedings should be executed.

ORDINANCE NO. _____

AN ORDINANCE GRANTING TO MONTANA-DAKOTA UTILITIES CO., A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE FRANCHISE AND RIGHT TO CONSTRUCT, MAINTAIN AND OPERATE WITHIN AND UPON, IN AND UNDER THE STREETS, ALLEYS AND PUBLIC GROUNDS OF THE

A GAS TRANSMISSION AND DISTRIBUTION SYSTEM FOR TRANSMITTING AND DISTRIBUTING NATURAL OR MANUFACTURED GAS, OR A MIXTURE OF BOTH, FOR PUBLIC AND PRIVATE USE.

BE IT ORDAINED BY

SECTION 1. For convenience, herein, said municipal corporation is designated and referred to as "Municipality" and Montana-Dakota Utilities Co. is designated and referred to as "Grantee." Any reference to either includes their respective successors and assigns.

SECTION II. There is hereby granted to Montana-Dakota Utilities Co, a Delaware corporation, its successors and assigns, subject to the limitations herein stated, the right and franchise to occupy and use the streets, alleys and public grounds of the municipality as now, or hereafter constituted, for the purpose of constructing, maintaining, and operating, within, upon, in and under the same, a gas distribution system for transmitting and distributing natural or manufactured gas, or a mixture of both, for public and private use.

SECTION III. Grantee shall maintain an efficient distribution system for furnishing natural or manufactured gas, or a mixture of both for public and private use at such reasonable rates as may be approved by the Public Utilities Commission of the State of South Dakota and under such orders, rules or regulations as may be issued by a federal or state agency having jurisdiction thereof.

SECTION IV. This franchise shall not be exclusive and shall not be construed to prevent the Municipality from granting to any other party the right to use the streets, alleys, and public grounds of the Municipality for like purposes.

SECTION V. The Municipality reserves any right it may have, under its police power, or otherwise, to control or regulate the use of said streets, alleys, and public grounds by Grantee. This section shall not affect the right of Grantee to receive compensation for the expense of changing, removing or relocating its facilities located in private right of way. Further, if at any time said Municipality shall vacate any street, alley or public grounds in which Grantee's facilities are located, an alternate route or private property easement shall be provided to Grantee. Grantee shall not be required to relocate facilities when any street, alley or public grounds in which they are located is vacated for the convenience of abutting property owners or another private party and not as an incident to the public improvement, unless the reasonable cost of such relocation and the loss and expenses resulting therefrom is first paid to Grantee.

Brielle Schrock

Resignation Letter

Mayor Kitzmiller
City of Summerset
7055 Leisure Lane
Summerset, SD 57718

11.03.2025

To Mayor Kitzmiller:

Kindly accept this letter as my formal resignation as Finance Officer at the City of Summerset, effective 11.03.2025

Thank you,

A handwritten signature in blue ink, appearing to read 'B Schrock', with a stylized initial 'B' and a long horizontal stroke at the end.

Brielle Schrock