

**Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, September 18th, 2025, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, Osten, and Pulscher was present. The City Administrator, City Finance Officer and City Attorney were present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Call For Changes

There were no declarations of conflict of interest.

Motion by Pulscher, second by Markham to approve the agenda of the regular meeting of the Summerset City Commission for September 18th, 2025, as amended. The claim for Central States Radar was amended from \$366.00 to \$336.00. The amended claims total was \$73,247.59. Motion carried.

Citizen Input

No citizen input.

Consent Calendar

Approval of the Minutes

Motion by Osten, second by Pulscher to approve the minutes of the meeting held on September 4th, 2025, as presented or amended. Motion carried.

Approval of the Claims

Motion by Pulscher, second by Markham to approve the claims in the amount of \$73,247.59 from September 4th, 2025, to September 17th, 2025. Motion carried.

Black Hawk Water Users District	194.85
Cardmember Services	12,546.54
CBH CO-OP	4,875.25
Central States Radar	336.00
City of Rapid City	7,409.40
City of Sturgis	55.00
Demersseman Jensen Tellinghuisen & Huffman	3.665.00
Golden West Technologies	4,692.93
HDR Engineering, Inc.	15,743.89
Karl Chevrolet	17,384.56
Meade County Auditor	2,748.58
Mid-American Research Chemical	1,024.39
Midcontinent Testing Laboratories, Inc.	368.25
Midstates Group	68.00
Schneider Geospatial	750.00
SD One Call	26.25
SD State Treasurer	1,152.00
Servall Uniform & Linen Supply	206.70

Noted for the record-Department Head Reports are in the packet for viewing.

Preliminary Plat- Carla Marso

*Planning and Zoning recommended a unanimous do pass, contingent upon an additional 27' of dedicated public right of way, reflected on the plat.

Motion by Osten, second by Markham to open discussion. Motion carried. City Administrator Lisa Schieffer explained that the plat is within the City's three mile jurisdiction. Schieffer explained that the City has worked with Meade County, who has submitted comments. The plat has also been sent to HDR for review. Shannon Vasknetz of Baseline Surveying also spoke. He explained that there was currently 66 feet and the Final Plat would show dedication of 27 additional feet.

Motion by Hirsch, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Pulscher to approve the Preliminary Plat contingent on the 27' of dedicated public right of way. Motion carried.

Bid Letting on Street Lights

Motion by Osten, second by Hirsch to open discussion. Motion carried. City Administrator Lisa Schieffer gave an overview of the submitted bids. Schieffer explained that HDR had submitted a recommendation for GenPro, as lowest bid. Commissioner Osten requested that GenPro, who has installed the previous lighting, fix one light that is currently malfunctioning, prior to the new bid work starting.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Markham to accept the bid by GenPro for solar street lights. Motion carried.

MyGov Location Record Integration- FTP (File Transfer Point)

Motion by Hirsch, second by Pulscher to open discussion. Motion carried. City Administrator Lisa Schieffer explained that MyGov required a location record. Schieffer went on to explain that the File Transfer Point would be a one-time file for integration into MyGov. Schieffer notified the Board that Mayor Kitzmiller and Commissioner Pulscher had preemptively approved the FTP at a cost of \$750. The cost was transferred by ACH due to the 10 day processing time which interfered with the tight timeline given by MyGov.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Markham, second by Pulscher to approve the File Transfer Point for MyGov. Motion carried.

Special Assessments (Ordinance 50.11/ SDCL 9-30-5)

Motion by Osten, second by Pulscher to open discussion. Motion carried. Finance Officer Brielle Schrock explained that the presented list of parcels had not paid code enforcement and mitigation assessments for FY 2025. Per City Ordinance 50.11, Finance Officer would submit said assessments to Meade County for special assessment to 2025 payable 2026 taxes, by October 1st.

Motion by Osten, second by Hirsch to close discussion. Motion carried.

Motion by Osten, second by Markham to send to Meade County the special assessments. Motion carried.

Second Reading of Ordinance 2026- An Ordinance Appropriating Funds for the Fiscal Year 2026

Motion by Pulscher, second by Markham to open discussion. Motion carried. Finance Officer Brielle Schrock explained that since the First Reading, \$15,000 was removed from the Governmental Buildings Department that had previously been designated for seal coating the parking lot at City Hall. This work was completed FY 2025.

Motion by Osten, second by Pulscher to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the Second Reading of Ordinance 2026. Motion carried.

Motion by Osten, second by Hirsch to adopt Ordinance 2026- An Ordinance Appropriating Funds for the Fiscal Year 2026. Motion carried.

Community Forestry Grant Opportunity

Motion by Osten, second by Pulscher to open discussion. Motion carried. City Administrator Lisa Schieffer explained that she and Public Works Director Anthony Kayl would like to apply for a grant to purchase trees for the Leisure Lane Park. Schieffer explained that there was a layout plan in the agenda packet for Commission to review. Schieffer notified the Board that, if approved, she and Kayl would move forward with the grant and obtain quotes for the trees. Commissioner Markham asked if the cost was in the 2026 budget. Schieffer explained that if the

playground park grant is awarded, the less expense playground option would be chosen, leaving room for the City's 50 % match on the Forestry Grant.

Motion by Pulscher, second by Hirsch to close discussion. Motion carried.

Motion by Osten, second by Pulscher to pursue the Community Forestry Grant. Motion carried.

Police Department- Resignation

Motion by Markham, second by Osten to accept resignation of Joe Leveque, effective September 25, 2025. Motion carried.

Upcoming Events

Comprehensive Plan Public Hearings will be held Tuesday, October 7th at Summerset City Hall. More information will follow.

City Offices will be closed Monday, October 13th in honor of Native American Day.

Executive Session

Motion by Osten, second by Hirsch to enter executive session per SDCL 1-25-2 for discussing contract and negotiations. Also requested to be present were Lisa Schieffer and Anthony Kayl. Motion carried.

Motion by Hirsch, second by Markham to exit executive session at 7:43p.m. Motion carried.

Adjournment

Motion by Osten, second by Pulscher to adjourn at 7:43p.m. Motion carried.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _September 25th_, 2025 at the total approximate cost of __\$236.22__.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
Vendor: 1098 - A&B Business Solutions										Vendor Total:	408.60
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	408.60	0.00	0.00	0.00	408.60	
Monthly copier usage	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly copier usage	NA		0.00	0.00	408.60	0.00	0.00	0.00	408.60		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4192-43400	Equip Expense				408.60	100.00%					
Vendor: 1111 - Ambrose, Jonathan										Vendor Total:	50.00
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42810	Phone				50.00	100.00%					
Vendor: 1414 - American Legal										Vendor Total:	369.00
45396	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	369.00	0.00	0.00	0.00	369.00	
2025 S-9 Supplemental Pages	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
2025 S-9 Supplemental Pages	NA		0.00	0.00	369.00	0.00	0.00	0.00	369.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4192-42200	Prof Fees Expense				369.00	100.00%					
Vendor: 1808 - Anglin, Mitch										Vendor Total:	50.00
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4310-42810	Phone				50.00	100.00%					
Vendor: 1906 - Birgen, Nicholin										Vendor Total:	50.00
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4140-42810	Phone				50.00	100.00%					
Vendor: 0808 - Black Hills Energy										Vendor Total:	7,077.32

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	7,077.32	0.00	0.00	0.00	7,077.32
Monthly usage		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4192	NA	0.00	0.00	848.82	0.00	0.00	0.00	848.82

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		848.82	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4310	NA	0.00	0.00	1,105.50	0.00	0.00	0.00	1,105.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42800	Utility Expense		1,105.50	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4520	NA	0.00	0.00	61.08	0.00	0.00	0.00	61.08

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42800	Utility Expense		61.08	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
604	NA	0.00	0.00	5,061.92	0.00	0.00	0.00	5,061.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42800	Utility Expense		5,061.92	100.00%

Vendor: [1861 - Butler Machinery Company](#)

Vendor Total: 27.37

06PS0717847	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	27.37	0.00	0.00	0.00	27.37
Cap Radiation		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cap Radiation	NA	0.00	0.00	27.37	0.00	0.00	0.00	27.37

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42610	Auto Expense		27.37	100.00%

Vendor: [1665 - Cardmember Services](#)

Vendor Total: 12,945.96

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	12,945.96	0.00	0.00	0.00	12,945.96
Monthly Charges		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Charges	NA	0.00	0.00	496.71	0.00	0.00	0.00	496.71

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42300	Publishing Exp		496.71	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Charges	NA	0.00	0.00	154.00	0.00	0.00	0.00	154.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42600	Supply/Material Exp		154.00	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Charges	NA	0.00	0.00	80.44	0.00	0.00	0.00	80.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42201	Dues/Subscriptions		80.44	100.00%

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	151.07	0.00	0.00	0.00	151.07	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42200	Prof Fees Expense				151.07	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	83.84	0.00	0.00	0.00	83.84	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42600	Supply/Material Exp				83.84	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,203.83	0.00	0.00	0.00	1,203.83	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42800	Utility Expense				1,203.83	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	39.80	0.00	0.00	0.00	39.80	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42150	Postage				39.80	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	485.68	0.00	0.00	0.00	485.68	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42500	Repair/Maint Expense				485.68	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	110.14	0.00	0.00	0.00	110.14	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42600	Supply/Material Exp				110.14	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	102.33	0.00	0.00	0.00	102.33	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42611	Fuel Expense				102.33	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42730	Training Expense				360.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,454.44	0.00	0.00	0.00	1,454.44	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42810	Phone				1,454.44	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	522.94	0.00	0.00	0.00	522.94	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42850	Uniform Allowance				522.94	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,202.88	0.00	0.00	0.00	1,202.88	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42850	Uniform Allowance				1,202.88	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	405.00	0.00	0.00	0.00	405.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4220-42900	Other Expense				405.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,523.94	0.00	0.00	0.00	1,523.94	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42510	Street Snow Removal				1,523.94	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1,695.03	0.00	0.00	0.00	1,695.03	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				1,695.03	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	137.43	0.00	0.00	0.00	137.43	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42610	Auto Expense				137.43	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	66.92	0.00	0.00	0.00	66.92	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42700	Travel/Conf Expense				66.92	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	75.43	0.00	0.00	0.00	75.43	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42500	Repair/Maint Expense				75.43	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	299.92	0.00	0.00	0.00	299.92	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42600	Supply/Material Exp				299.92	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	300.14	0.00	0.00	0.00	300.14	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42500	Repair/Maint Expense				300.14	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	416.90	0.00	0.00	0.00	416.90	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42530	Landscape&Mowing Expense				416.90	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	53.98	0.00	0.00	0.00	53.98	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42600	Supply/Material Exp				53.98	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	315.83	0.00	0.00	0.00	315.83	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42800	Utility Expense				315.83	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	65.00	0.00	0.00	0.00	65.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4520-42830	Temporary Toilets				65.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	92.71	0.00	0.00	0.00	92.71	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4652-42300	Publishing Exp				92.71	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	1.86	0.00	0.00	0.00	1.86	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42150	Postage				1.86	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	93.22	0.00	0.00	0.00	93.22	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42500	Repair/Maint Expense				93.22	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	578.22	0.00	0.00	0.00	578.22	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42600	Supply/Material Exp				578.22	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Charges	NA		0.00	0.00	376.33	0.00	0.00	0.00	376.33	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42800	Utility Expense				376.33	100.00%				

Vendor: [0036 - City of Rapid City](#)

Vendor Total: 6,393.48

2510006	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	6,393.48	0.00	0.00	0.00	6,393.48
Solid waste disposal		BANKW - BANK WEST			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Solid waste disposal	NA		0.00	0.00	6,393.48	0.00	0.00	0.00	6,393.48	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-43230	Solid Waste Collection				6,393.48	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [1957 - Complete HVAC Service & Installation LLC](#)

Vendor Total: 3,814.27

14731	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	3,814.27	0.00	0.00	0.00	3,814.27
WWTP A/C Repair		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP A/C Repair	NA	0.00	0.00	3,814.27	0.00	0.00	0.00	3,814.27

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42500	Repair/Maint Expense		3,814.27	100.00%

Vendor: [2046 - Doty, Jason](#)

Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42810	Phone		50.00	100.00%

Vendor: [0246 - Golden West Technologies](#)

Vendor Total: 4,159.93

40001456	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	4,159.93	0.00	0.00	0.00	4,159.93
Comprehensive services		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Comprehensive services	NA	0.00	0.00	4,159.93	0.00	0.00	0.00	4,159.93

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42201	Dues/Subscriptions		4,159.93	100.00%

Vendor: [1369 - Greenapsis](#)

Vendor Total: 515.00

97	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	515.00	0.00	0.00	0.00	515.00
Govt building janitorial		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Govt building janitorial	NA	0.00	0.00	515.00	0.00	0.00	0.00	515.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42200	Prof Fees Expense		515.00	100.00%

Vendor: [2099 - Haag, Kennedi](#)

Vendor Total: 50.00

2025MISCV017	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Park deposit refund		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Park deposit refund	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42900	Other Expense		50.00	100.00%

Vendor: [1513 - Hirsch, Clyde](#)

Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: [2091 - Jason Garcia](#) Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone Stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42810	Phone				50.00	100.00%				

Vendor: [0324 - Kayl, Anthony](#) Vendor Total: 321.40

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phones Stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phones Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				

2025TV0009	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	271.40	0.00	0.00	0.00	271.40
SDML Conference in Pierre	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDML Conference in Pierre	NA		0.00	0.00	271.40	0.00	0.00	0.00	271.40	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42700	Travel/Conf Expense				271.40	100.00%				

Vendor: [1103 - Kitzmiller, Michael](#) Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4120-42810	Phone				50.00	100.00%				

Vendor: [1970 - Markham, Gwenn](#) Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: [1677 - NTEC](#) Vendor Total: 507.16

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	507.16	0.00	0.00	0.00	507.16
Repair parts		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV_RCI04881	NA	0.00	0.00	78.22	0.00	0.00	0.00	78.22

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-42600	Supply/Material Exp		78.22	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV_RCI04830	NA	0.00	0.00	262.68	0.00	0.00	0.00	262.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-42600	Supply/Material Exp		262.68	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV_RCI04890	NA	0.00	0.00	166.26	0.00	0.00	0.00	166.26

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-42600	Supply/Material Exp		166.26	100.00%

Vendor: [1971 - Osten, Michael](#) Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42810	Phone		50.00	100.00%

Vendor: [2047 - Pulscher, Jordan](#) Vendor Total: 50.00

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKEFT - BANK WEST EFT			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42810	Phone		50.00	100.00%

Vendor: [2085 - Rapid Equipment](#) Vendor Total: 300.00

12851	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	300.00	0.00	0.00	0.00	300.00
Planer rental		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Planer rental	NA	0.00	0.00	300.00	0.00	0.00	0.00	300.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42500	Repair/Maint Expense		300.00	100.00%

Vendor: [1748 - Sanitation Products Inc.](#) Vendor Total: 410.15

93816	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	410.15	0.00	0.00	0.00	410.15
SB Segment Set 17 Wire		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SB Segment Set 17 Wire Distributions	NA	0.00	0.00	410.15	0.00	0.00	0.00	410.15		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				410.15	100.00%				

Vendor: [1732 - Schieffer, Lisa](#) **Vendor Total: 376.66**

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

2025TV0008	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	326.66	0.00	0.00	0.00	326.66
SDML Conference in Pierre	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SDML Conference in Pierre	NA	0.00	0.00	326.66	0.00	0.00	0.00	326.66		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42700	Travel/Conf Expense				326.66	100.00%				

Vendor: [1746 - Schrock, Brielle](#) **Vendor Total: 415.65**

2025.10	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

2025MR001	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	94.25	0.00	0.00	0.00	94.25
Mileage reimbursement	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Mileage reimbursement	NA	0.00	0.00	94.25	0.00	0.00	0.00	94.25		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42700	Travel/Conf Expense				94.25	100.00%				

2025TV0007	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	271.40	0.00	0.00	0.00	271.40
SDML Travel Reimbursement	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SDML Travel Reimbursement	NA	0.00	0.00	271.40	0.00	0.00	0.00	271.40		
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42700	Travel/Conf Expense				271.40	100.00%				

Vendor: [1023 - Tyler Technologies](#) **Vendor Total: 533.75**

025-530712	Invoice	10/9/2025	10/9/2025	10/9/2025	10/9/2025	533.75	0.00	0.00	0.00	533.75
Insite fees	BANKW - BANK WEST				No					

Payable Register

Packet: APPKT00235 - 10.09.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Insite fees	NA		0.00	0.00	533.75	0.00	0.00	0.00	533.75	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42920	Tyler Technologies Tranaction Fees				533.75	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	31	39,125.70	0.00	0.00	0.00	39,125.70	0.00	39,125.70
Grand Total:		39,125.70	0.00	0.00	0.00	39,125.70	0.00	39,125.70

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
101-4110-42300	Publishing Exp	496.71
101-4110-42600	Supply/Material Exp	154.00
101-4110-42810	Phone	200.00
101-4120-42810	Phone	50.00
101-4140-42201	Dues/Subscriptions	80.44
101-4140-42700	Travel/Conf Expense	692.31
101-4140-42810	Phone	150.00
101-4192-42200	Prof Fees Expense	1,035.07
101-4192-42201	Dues/Subscriptions	4,159.93
101-4192-42600	Supply/Material Exp	83.84
101-4192-42800	Utility Expense	2,052.65
101-4192-43400	Equip Expense	408.60
101-4210-42150	Postage	39.80
101-4210-42500	Repair/Maint Expense	485.68
101-4210-42600	Supply/Material Exp	110.14
101-4210-42611	Fuel Expense	102.33
101-4210-42730	Training Expense	360.00
101-4210-42810	Phone	1,454.44
101-4210-42850	Uniform Allowance	1,725.82
101-4220-42900	Other Expense	405.00
101-4310-42500	Repair/Maint Expense	375.43
101-4310-42510	Street Snow Removal	1,523.94
101-4310-42600	Supply/Material Exp	2,105.18
101-4310-42610	Auto Expense	137.43
101-4310-42700	Travel/Conf Expense	66.92
101-4310-42800	Utility Expense	1,105.50
101-4310-42810	Phone	150.00
101-4320-42600	Supply/Material Exp	807.08
101-4320-42700	Travel/Conf Expense	271.40
101-4320-43230	Solid Waste Collection	6,393.48
101-4520-42500	Repair/Maint Expense	300.14
101-4520-42530	Landscape&Mowing Expense	416.90
101-4520-42600	Supply/Material Exp	53.98
101-4520-42800	Utility Expense	376.91
101-4520-42830	Temporary Toilets	65.00
101-4520-42900	Other Expense	50.00
101-4652-42300	Publishing Exp	92.71
Total:		28,538.76

<u>Account</u>	<u>Name</u>	<u>Amount</u>
604-4000-42150	Postage	1.86
604-4000-42500	Repair/Maint Expense	3,907.49
604-4000-42600	Supply/Material Exp	578.22
604-4000-42610	Auto Expense	27.37
604-4000-42800	Utility Expense	5,438.25
604-4000-42810	Phone	100.00
604-4000-42920	Tyler Technologies Transaction Fees	533.75
Total:		10,586.94



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0468 - Delta Dental](#) Vendor Total: 970.80

1958893	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	970.80	0.00	0.00	0.00	970.80
Emp Dental	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Jan 2025 Emp Dental Distributions	NA	0.00	0.00	970.80	0.00	0.00	0.00	970.80

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21800	Dental & Vision Ins Payable		970.80	100.00%

Vendor: [0041 - Health Pool of SD](#) Vendor Total: 16,582.93

2025.09	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	16,582.93	0.00	0.00	0.00	16,582.93
Emp health ins	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Emp health ins Distributions	NA	0.00	0.00	16,582.93	0.00	0.00	0.00	16,582.93

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21830	Medical Ins Payable		16,582.93	100.00%

Vendor: [0011 - SDRS](#) Vendor Total: 12,537.28

INV0000281	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	4,979.74	0.00	0.00	0.00	4,979.74
SDRS 6%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/1/2025		Bank Draft: DFT0000380		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 6% Distributions	NA	0.00	0.00	4,979.74	0.00	0.00	0.00	4,979.74

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21910	SDRS Payable		211.40	4.25%
101-0000-21910	SDRS Payable		3,101.12	62.27%
604-0000-21910	SDRS Payable		1,667.22	33.48%

INV0000282	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	7,497.70	0.00	0.00	0.00	7,497.70
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/1/2025		Bank Draft: DFT0000381		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8% Distributions	NA	0.00	0.00	7,497.70	0.00	0.00	0.00	7,497.70

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21910	SDRS Payable		7,497.70	100.00%

INV0000287	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	59.84	0.00	0.00	0.00	59.84
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/1/2025		Bank Draft: DFT0000385		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8% Distributions	NA	0.00	0.00	59.84	0.00	0.00	0.00	59.84

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21910	SDRS Payable		59.84	100.00%

Vendor: [1022 - SDRS-Supplemental Retirement Plan \(SDSRP\)](#) Vendor Total: 815.00

My Payable Register

Packet: APPKT00236 - PYPKT00270 - September 2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
INV0000283	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	815.00	0.00	0.00	0.00	815.00
SDRS Supplemental		BANKW - BANK WEST			On Hold					
					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS Supplemental	NA	0.00	0.00	815.00	0.00	0.00	0.00	815.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-0000-21910	SDRS Payable		660.02	0%
604-0000-21910	SDRS Payable		154.98	0%

Vendor: [0128 - United States Treasury](#)

Vendor Total: 22,111.62

INV0000279	Invoice	9/18/2025	9/18/2025	9/18/2025	9/18/2025	72.64	0.00	0.00	0.00	72.64
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 9/18/2025		Bank Draft:		DFT0000376

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	72.64	0.00	0.00	0.00	72.64

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-0000-21710	Payroll Tax Payable		72.64	0%

INV0000280	Invoice	9/18/2025	9/18/2025	9/18/2025	9/18/2025	16.98	0.00	0.00	0.00	16.98
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 9/18/2025		Bank Draft:		DFT0000377

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	16.98	0.00	0.00	0.00	16.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-0000-21710	Payroll Tax Payable		16.98	0%

INV0000284	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	7,866.73	0.00	0.00	0.00	7,866.73
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 9/30/2025		Bank Draft:		DFT0000382

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	7,866.73	0.00	0.00	0.00	7,866.73

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21710	Payroll Tax Payable		203.49	0%
604-0000-21710	Payroll Tax Payable		1,149.72	0%
101-0000-21710	Payroll Tax Payable		6,513.52	0%

INV0000285	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	11,392.40	0.00	0.00	0.00	11,392.40
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 9/30/2025		Bank Draft:		DFT0000383

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	11,392.40	0.00	0.00	0.00	11,392.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
211-0000-21710	Payroll Tax Payable		216.08	0%
604-0000-21710	Payroll Tax Payable		1,639.66	0%
101-0000-21710	Payroll Tax Payable		9,536.66	0%

INV0000286	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	2,664.38	0.00	0.00	0.00	2,664.38
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 9/30/2025		Bank Draft:		DFT0000384

My Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total																				
Payable Description Items																														
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Medicare</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>2,664.38</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>2,664.38</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Medicare	NA	0.00	0.00	2,664.38	0.00	0.00	0.00	2,664.38		
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																						
Medicare	NA	0.00	0.00	2,664.38	0.00	0.00	0.00	2,664.38																						
Distributions																														
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>211-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>50.54</td> <td>0%</td> </tr> <tr> <td>604-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>383.46</td> <td>0%</td> </tr> <tr> <td>101-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>2,230.38</td> <td>0%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	211-0000-21710	Payroll Tax Payable		50.54	0%	604-0000-21710	Payroll Tax Payable		383.46	0%	101-0000-21710	Payroll Tax Payable		2,230.38	0%
Account Number	Account Name	Project Account Key	Amount	Percent																										
211-0000-21710	Payroll Tax Payable		50.54	0%																										
604-0000-21710	Payroll Tax Payable		383.46	0%																										
101-0000-21710	Payroll Tax Payable		2,230.38	0%																										
INV0000288	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	41.29	0.00	0.00	0.00	41.29																				
Federal W/H BANKEFT - BANK WEST EFT No Payment Date: 9/30/2025 Bank Draft: DFT0000386																														
Items																														
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Federal W/H</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>41.29</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>41.29</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Federal W/H	NA	0.00	0.00	41.29	0.00	0.00	0.00	41.29		
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																						
Federal W/H	NA	0.00	0.00	41.29	0.00	0.00	0.00	41.29																						
Distributions																														
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>101-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>41.29</td> <td>0%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	101-0000-21710	Payroll Tax Payable		41.29	0%										
Account Number	Account Name	Project Account Key	Amount	Percent																										
101-0000-21710	Payroll Tax Payable		41.29	0%																										
INV0000289	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	46.36	0.00	0.00	0.00	46.36																				
Social Security BANKEFT - BANK WEST EFT No Payment Date: 9/30/2025 Bank Draft: DFT0000387																														
Items																														
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Social Security</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>46.36</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>46.36</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Social Security	NA	0.00	0.00	46.36	0.00	0.00	0.00	46.36		
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																						
Social Security	NA	0.00	0.00	46.36	0.00	0.00	0.00	46.36																						
Distributions																														
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>101-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>46.36</td> <td>0%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	101-0000-21710	Payroll Tax Payable		46.36	0%										
Account Number	Account Name	Project Account Key	Amount	Percent																										
101-0000-21710	Payroll Tax Payable		46.36	0%																										
INV0000290	Invoice	9/30/2025	9/30/2025	9/30/2025	9/30/2025	10.84	0.00	0.00	0.00	10.84																				
Medicare BANKEFT - BANK WEST EFT No Payment Date: 9/30/2025 Bank Draft: DFT0000388																														
Items																														
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Medicare</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>10.84</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>10.84</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	Medicare	NA	0.00	0.00	10.84	0.00	0.00	0.00	10.84		
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																						
Medicare	NA	0.00	0.00	10.84	0.00	0.00	0.00	10.84																						
Distributions																														
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>101-0000-21710</td> <td>Payroll Tax Payable</td> <td></td> <td>10.84</td> <td>0%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	101-0000-21710	Payroll Tax Payable		10.84	0%										
Account Number	Account Name	Project Account Key	Amount	Percent																										
101-0000-21710	Payroll Tax Payable		10.84	0%																										

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	14	53,017.63	0.00	0.00	0.00	53,017.63	34,648.90	18,368.73
Grand Total:		53,017.63	0.00	0.00	0.00	53,017.63	34,648.90	18,368.73

Account Summary

Account	Name	Amount
101-0000-21710	Payroll Tax Payable	18,379.05
101-0000-21910	SDRS Payable	11,318.68
Total:		29,697.73

Account	Name	Amount
211-0000-21710	Payroll Tax Payable	470.11
211-0000-21910	SDRS Payable	211.40
Total:		681.51

Account	Name	Amount
604-0000-21710	Payroll Tax Payable	3,262.46
604-0000-21910	SDRS Payable	1,822.20
Total:		5,084.66

Account	Name	Amount
998-0000-21800	Dental & Vision Ins Payable	970.80
998-0000-21830	Medical Ins Payable	16,582.93
Total:		17,553.73



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1633 - A&B /A-OX Welding Supply, LLC										Vendor Total: 282.50
0088076315	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	282.50	0.00	0.00	0.00	282.50
3 year cylinder leases	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
3 year cylinder leases	NA		0.00	0.00	282.50	0.00	0.00	0.00	282.50	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42600	Supply/Material Exp				282.50	100.00%				
Vendor: 1093 - Dakota Pump, Inc										Vendor Total: 1,120.74
12189	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	1,120.74	0.00	0.00	0.00	1,120.74
WWTP SBR 2 repair	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP SBR 2 repair	NA		0.00	0.00	1,120.74	0.00	0.00	0.00	1,120.74	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42500	Repair/Maint Expense				1,120.74	100.00%				
Vendor: 0116 - Evergreen Office Products										Vendor Total: 109.07
32364	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	109.07	0.00	0.00	0.00	109.07
Billable products	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Billable products	NA		0.00	0.00	109.07	0.00	0.00	0.00	109.07	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42600	Supply/Material Exp				75.98	69.66%				
101-4140-42600	Supply/Material Exp				33.09	30.34%				
Vendor: 1452 - Fire Pro										Vendor Total: 175.00
9600-9602	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	175.00	0.00	0.00	0.00	175.00
Annual maint and recharge	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Inv 9600	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42500	Repair/Maint Expense				35.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
INV 9601	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42500	Repair/Maint Expense				35.00	100.00%				

My Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
INV 9602	NA		0.00	0.00	105.00	0.00	0.00	0.00	105.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42500	Repair/Maint Expense				105.00	100.00%				

Vendor: [0949 - Lighting Maintenance Co.](#) Vendor Total: 401.02

106349	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	401.02	0.00	0.00	0.00	401.02
Brighton and Leisure locate and repair	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Brighton and Leisure locate and repair	NA	0.00	0.00	401.02	0.00	0.00	0.00	401.02		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4520-42500	Repair/Maint Expense				401.02	100.00%				

Vendor: [1970 - Markham, Gwenn](#) Vendor Total: 85.00

2025.09Emb	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	85.00	0.00	0.00	0.00	85.00
Embroidery Services	BANKEFT - BANK WEST EFT				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Embroidery Services	NA	0.00	0.00	85.00	0.00	0.00	0.00	85.00		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4140-42850	Uniform Expense				85.00	100.00%				

Vendor: [0937 - MDU](#) Vendor Total: 245.83

2025.10	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	245.83	0.00	0.00	0.00	245.83
Govt building utilities	BANKEFT - BANK WEST EFT				No	Payment Date: 9/16/2025		Bank Draft:	DFT0000379	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Sewer generator-14393310009	NA	0.00	0.00	63.35	0.00	0.00	0.00	63.35		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42800	Utility Expense				63.35	100.00%				

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pw building-19146935150	NA	0.00	0.00	24.09	0.00	0.00	0.00	24.09		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42800	Utility Expense				24.09	100.00%				

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Lift station-33374310002	NA	0.00	0.00	68.62	0.00	0.00	0.00	68.62		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42800	Utility Expense				68.62	100.00%				

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
City hall-44803668274	NA	0.00	0.00	27.08	0.00	0.00	0.00	27.08		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42800	Utility Expense				27.08	100.00%				

My Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Farm tap-7017331007	NA		0.00	0.00	62.69	0.00	0.00	0.00	62.69	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42800	Utility Expense				62.69	100.00%				

Vendor: [2098 - Portable Computer Systems, Inc.](#) Vendor Total: 44,627.50

INV753719	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	10,773.30	0.00	0.00	0.00	10,773.30
Toughbook docks	BANKW - BANK WEST		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Toughbook docks	NA		0.00	0.00	10,773.30	0.00	0.00	0.00	10,773.30	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-43400	Equip Expense				10,773.30	100.00%				

PD Toughbooks	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	33,854.20	0.00	0.00	0.00	33,854.20
PD Toughbooks	BANKW - BANK WEST		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD Toughbooks	NA		0.00	0.00	33,854.20	0.00	0.00	0.00	33,854.20	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-43400	Equip Expense				33,854.20	100.00%				

Vendor: [1707 - USGS](#) Vendor Total: 22,025.00

90131039	Invoice	10/1/2025	10/1/2025	10/1/2025	10/1/2025	22,025.00	0.00	0.00	0.00	22,025.00
USGS costs incurred 1.1.25-12.31.2025	BANKEFT - BANK WEST EFT		No			Payment Date: 9/23/2025	Bank Draft:		DFT0000378	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
USGS costs incurred 1.1.25-12.31.2025	NA		0.00	0.00	22,025.00	0.00	0.00	0.00	22,025.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42200	Prof Fees Expense				22,025.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	10	69,071.66	0.00	0.00	0.00	69,071.66	22,270.83	46,800.83
Grand Total:		69,071.66	0.00	0.00	0.00	69,071.66	22,270.83	46,800.83

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
101-4110-42600	Supply/Material Exp	75.98
101-4140-42600	Supply/Material Exp	33.09
101-4140-42850	Uniform Expense	85.00
101-4192-42500	Repair/Maint Expense	35.00
101-4192-42800	Utility Expense	27.08
101-4210-42500	Repair/Maint Expense	35.00
101-4210-43400	Equip Expense	44,627.50
101-4310-42200	Prof Fees Expense	22,025.00
101-4310-42500	Repair/Maint Expense	105.00
101-4310-42600	Supply/Material Exp	282.50
101-4310-42800	Utility Expense	24.09
101-4520-42500	Repair/Maint Expense	401.02
	Total:	67,756.26

<u>Account</u>	<u>Name</u>	<u>Amount</u>
604-4000-42500	Repair/Maint Expense	1,120.74
604-4000-42800	Utility Expense	194.66
	Total:	1,315.40

Required Report

September 2025 Mayor Kitzmiller

MEETINGS

- Attended all required Commission Meeting
- Attended all special meetings

PUBLIC WORKS

Almost daily calls or text messages with our City Administrator. Working directly with City department Commissioners and Department heads.

- Generators....grant
- City Street Lighting....bid granted
- TIFF....paper inquiry
- Parks....grass issue, fence removal
- Roads
- Equipment
- Employment.... Police Hiring
- Budget
- Fence.... White removal
- Police.... new patrol vehicle
- City building.... warranty repair

Monitored my Facebook page providing information and taking phone calls from our citizens.

Grass issue along park fence

Irrigation ditch Castlewood Drive

AUGUST COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 – COMMISSION MEETINGS
- KIWANIS MEETING

POLICE DEPARTMENT:

- WEEKLY/ DAILY TOUCH BASE WITH CHIEF NASSER
 - DAY TO DAY OPERATIONS
 - BUDGET MEETING WITH CHIEF NASSER

OTHER BUSINESS:

- WORKING WITH L. SCHIFFER
- WEBSITE FOLLOW UP
- WORKED IN THE OFFICE WITH STAFF ATTENDED TRAINING
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - AMANDA ANGLIN

Commissioner Pulscher

September 2025 Commission Report

- Attended 2 Commission Meetings
- Meeting with City Administrator
- Check in with Finance Officer
- Follow up with Tony about the street light on Telluride and Breckenridge
- Follow up with a citizen's questions about Text my Gov



COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset

7055 Leisure Lane, Summerset, SD 57718

Phone: (605) 718-9858

Fax: (605) 718-9883

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply)

- Annexation
- Comprehensive Plan Amendment
- Fence Height Exception
- Planned Development (Overlay)
 - Designation
 - Initial Plan Final Plan
 - Major Amendment
 - Minimal Amendment

- Subdivision
 - Layout Plan
 - Preliminary Plat
 - Final Plat
 - Minor Plat
- Variance
- Rezoning
- Road Name Change

- Conditional Use Permit
 - Major Amendment
 - Minimal Amendment
- Vacation
 - Utility / Drainage Easement
 - R.O.W. / Section Line Highway
 - Access / Non-Access
 - Planting Screen Easement
- OTHER (specify) _____

LEGAL DESCRIPTION (Attach additional sheets as necessary)

EXISTING

Parcel ID OC 73.03

PROPOSED

8150

LOCATION

8410 NORMAN AVE

Size of Site-Acres

4.753

Square Footage

Proposed Zoning

DESCRIPTION OF REQUEST:

I'm only parking trailers, requesting a gravel lot like I have now.

Utilities: Private / Public

Water

Sewer

HARDSHIP:

APPLICANT

Name

INVESTNTEK LLC

Phone

(605) 786 8263

Address

11725 Crooked Canyon RD

E-mail

[Redacted]

City, State, Zip

Blackhawk SD 57718

PROJECT PLANNER - AGENT

Name

Phone

Address

E-mail

City, State, Zip

OWNER OF RECORD (If different from applicant)

Name

Kyle Callahan

Phone

Address

11725 Crooked Canyon RD

E-mail

City, State, Zip

Black Hawk SD 57718

Property Owner Signature

Date

Property Owner Signature

Date

Signature

Date

Signature

Date

Print Name:

Kyle Callahan

Print Name:

Title*:

owner

Title*:

*required for Corporations, Partnerships, etc.

FOR STAFF USE ONLY

ZONING
Current
North
South
East
West
Planner
File No.
Comp Plan
Received By:

- Sewer Utility
- Fire Department
- Public Works
- Planning
- Building Inspector
- Engineering
- City Code Enforcement
- Police
- City Attorney
- BHP&L
- Finance Officer
- Register of Deeds
- County - Planning
- SD DOT
- SD DENR
- Auditor - Annexation
- Drainage
- Parks & Recreation

- Diamond D Water
- Black Hills Water
- Other: _____
- Other: _____
- Other: _____
- Other: _____

Board of Adjustments Meeting Date: _____

Date Paid: _____

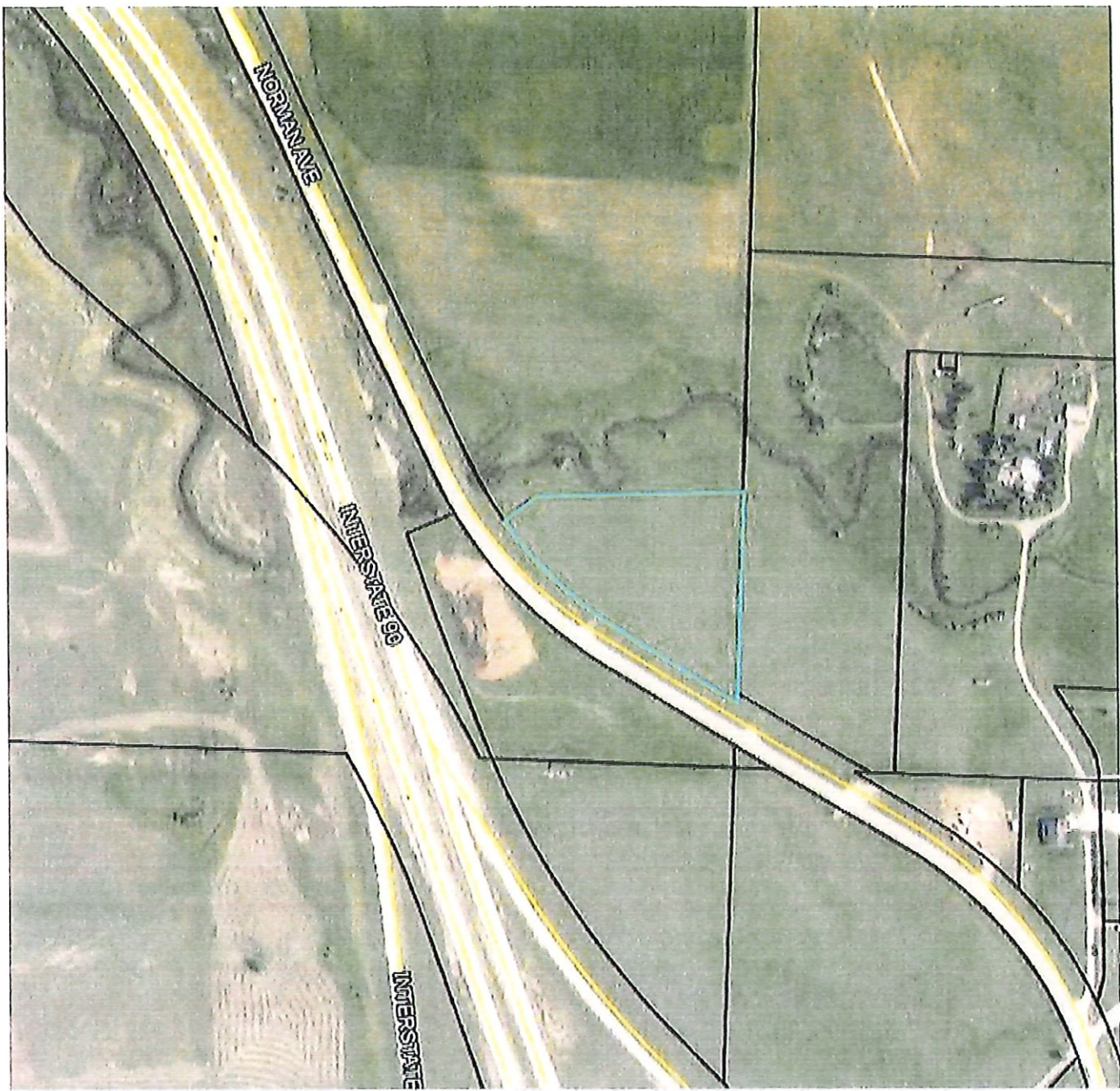
Sign Deposit Received: _____

Amount: _____

Sign returned: _____

Payment Type: Cash Credit Check

02/2024



Alternate ID n/a
Class NAD
Acreage n/a

Owner Address NVESTNJEK LLC
12080 JB RD
SUMMERSET SD 57718

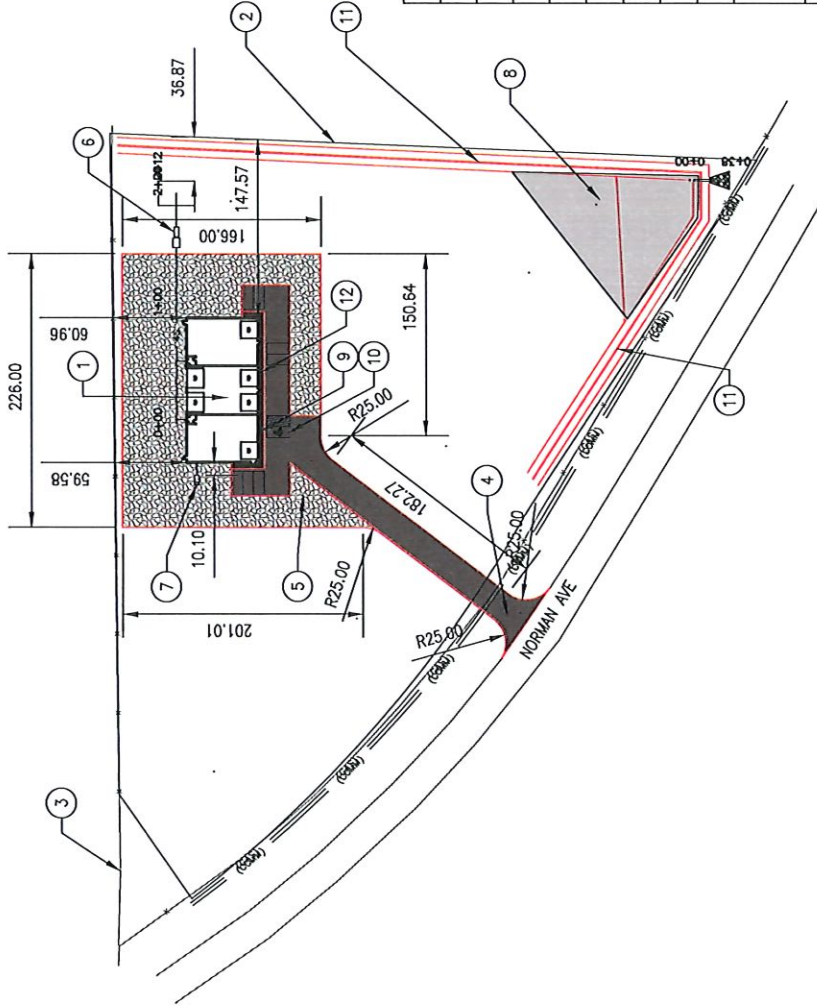
REV	DESCRIPTION	DATE
1	PARKING LOT REVISION	9/25/25



NEW SHOP
 CALLAHAN PROPERTY
 8150 NORMAN AVE
 SUMMERSET, SD

SITE
 PLAN

JOB NO.: 25-079 SHEET NO.
 DATE: 9/15/25 **C1.2**



KEYNOTES	
NO.	DESCRIPTION
1	PROPOSED BUILDING LOCATION
2	PROPERTY LINE
3	EXISTING BARBED WIRE FENCE
4	HARD SURFACE (5" ASPHALT OR CONCRETE)
5	PROPOSED 6" GRAVEL SURFACE
6	PROPOSED SEPTIC SYSTEM
7	PROPOSED WATER SYSTEM
8	PROPOSED DETENTION POND (OUTLET=3472.00, CAPACITY 3241.69 CF @ 3473.50)
9	HANDICAP SIGN (VAN ACCESSIBLE) SIGN MOUNTED ON BUILDING
10	PROPOSED PARKING STALL (NO STRIPPING ON GRAVEL SURFACE)
11	PROPOSED DIRT BERM
12	PROPOSED 5' WIDE 4" CONC SIDEWALK

155,256 PARKING REQUIREMENTS	
Building Area (Warehouse)	7,200 SF
Warehousing (1 per 1000 sf)	7.2 Spaces
Total Required Parking Spaces	8 Spaces

NOTICE OF PUBLIC HEARING

**NOTICE OF HEARING APPLICATIONS FOR VARIANCES BEFORE THE
CITY OF SUMMERSET BOARD OF ADJUSTMENTS**

Notice is hereby given that the following petitioner has applied to the City of Summerset Board of Adjustments under the provisions of the City of Summerset Zoning Ordinance as follows:

Applicant: NVESTNJEK, LLC.

Legal Description: Parcel #0C.73.03

Norman Estates Subdivision, Lot 3 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian, City of Summerset, Meade County SD.

Variance:

Variance request for ordinance 155.256(B)(1) Drainage and Surfacing.

Notice is further given that said applications will be heard and considered by the City of Summerset Planning & Zoning Board at Summerset City Hall, 7055 Leisure Lane, Summerset, SD 57718 at 6:00 p.m. on the 23rd day of September 2025. At that time, any person, persons, or their attorney who are interested in the approval or rejection of said application may appear and be heard at said scheduled public hearing.

Dated this 29th day of August 2025.

City of Summerset

Published once _____, at an approximate cost of \$ _____.

NOTICE OF PUBLIC HEARING

NOTICE OF HEARING APPLICATIONS FOR VARIANCES BEFORE THE CITY OF SUMMERSSET BOARD OF ADJUSTMENTS

Notice is hereby given that the following petitioner has applied to the City of Summersset Board of Adjustments under the provisions of the City of Summersset Zoning Ordinance as follows:

Applicant: NVESTNJEK, LLC.

Legal Description: Parcel #0C.73.03

Norman Estates Subdivision, Lot 3 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian, City of Summersset, Meade County SD.

Variance:

Variance request for ordinance 155.256(B)(1) Drainage and Surfacing.

Notice is further given that said applications will be heard and considered by the City of Summersset Planning & Zoning Board at Summersset City Hall, 7055 Leisure Lane, Summersset, SD 57718 at 6:00 p.m. on the 23rd day of September 2025. At that time, any person, persons, or their attorney who are interested in the approval or rejection of said application may appear and be heard at said scheduled public hearing.

Dated this 29th day of August 2025.

City of Summersset

Published once _____, at an approximate cost of \$_____.

(Published September 11, 2025 for a total approximate cost of \$40.01 and may be viewed for free at www.sdpublicnotices.com)

Legal No: #####

7022 2410 0001 5815 0884

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Rapid City, SD 57702

OFFICIAL USE

Certified Mail Fee \$5.30

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.78

Total Postage and Fees \$6.08

Sent To Sutton

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 (PSN) 7530-02-000-907 See Reverse for Instructions

7022 2410 0001 5815 0907

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Platte, SD 57301

OFFICIAL USE

Certified Mail Fee \$5.30

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.78

Total Postage and Fees \$6.08

Sent To SD Department

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 (PSN) 7530-02-000-907 See Reverse for Instructions

7022 2410 0001 5815 0891

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Rapid City, SD 57702

OFFICIAL USE

Certified Mail Fee \$5.30

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.78

Total Postage and Fees \$6.08

Sent To Black River

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 (PSN) 7530-02-000-907 See Reverse for Instructions

7022 2410 0001 5815 0914

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Black Hawk, SD 57718

OFFICIAL USE

Certified Mail Fee \$5.30

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.78

Total Postage and Fees \$6.08

Sent To Norman

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 (PSN) 7530-02-000-907 See Reverse for Instructions

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
September 23rd, 2025 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

Roll Call: Brody Oldfield, Mitchell Woldt, and Brittini Bjorum were present. Also, present was the City Administrator Lisa Schieffer.

Call for Changes: Motion by Bjorum second by Woldt, to approve the agenda of the meeting for September 23rd, 2025. Motion carried.

Consent Calendar: Motion by Woldt, second by Bjorum, to approve the minutes of the regular meeting of September 9th, 2025. Motion carried.

Variance – NVESTJEK, LLC

Motion by Bjorum, second by Woldt, to open discussion. Motion carried.

City Administrator Lisa Schieffer presented to the Board the variance request of NVESTJEK, LLC asking for a variance from Ordinance 155.256(B)(1) Drainage and Surfacing. The applicant would like to have a gravel parking lot and not have hard surfacing on the same. Kyle Callahan was in attendance to answer any questions.

Schieffer explained that the full set of plans had just come in on the building portion and were sent to HDR. There are no review comments at this time due to just receiving the same. A discussion was held with Mr. Callahan that on a commercial property of this sort, the parking spots and driveway are usually hard surfaced. If the applicant is requesting a variance for the remainder of the lot to be gravel, in which he wants to park trailers and heavier equipment, that could be considered. The other option could be to table the matter until the review comes back. The Board was presented with the civil plans and the area on the map showing the layout of the driveway and parking spots.

The Board asked Mr. Callahan if he would like to wait for the review from HDR before a decision is made or knowing that the parking spots and driveway will need to be hard surfaced if he was willing to move forward with that portion and the remainder of the lot could have a variance for gravel. Mr. Callahan indicated that he would like to move forward with the same.

Motion by Bjorum, second by Woldt, to close discussion. Motion carried.

Motion by Bjorum, second by Woldt, to recommend hard surface asphalt or concrete for the parking spots and the driveway and approve a variance for the remaining portion of the lot as gravel. Motion carried.

ADJOURNMENT

Motion by Bjorum, second by Woldt, to adjourn the meeting at 6:10 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman

TextMyGov

TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-787-7222

Partnership Agreement

Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, ***97% of smartphone owners text regularly.***

The technology analysts at Compuware reported ***that 80 to 90% of all downloaded apps are only used once and then eventually deleted*** by users.

TextMyGov Solutions

Communicate, Engage, Boost Website Traffic, Track and Work.



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

- After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

- The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

- Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

- After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

Subscription Cost Break Down

This quote represents a subscription to TextMyGov with an annual recurring charge for a period of Three-Years. The agreement is set to automatically renew on the date of this agreement, after the initial term. See below for package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:
 Summerset
 7055 Leisure Lane Summerset, SD 57718
 Lisa Schieffer - City Administrator
Lschieffer@summerset.us

Prepared by:
 Dan Dustin
 Operations Manager
 P.O. Box 3784
 Logan, UT 84323
 Created: 9.18.25

Brielle Schrock - Finance Officer
bschrock@summerset.us

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • TMG SURVEYS • Short Code Number (for outgoing messages) • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 10 GB Managed online data storage • 200,000 Text Messages per year 	\$3,200	Annual
Total (Ongoing):	\$3,200	Annual

Notes:

1. This is Three-year. Prior to the expiration of the initial Three-Year, either party may terminate this Agreement by providing the other party with a sixty (60) days written notice prior to the agreement signature date. Should Customer terminate the agreement the remaining balance will immediately become due. This agreement shall automatically renew for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.
2. Customer will be invoiced on an annual basis. Invoices will be sent by mail and email to the addresses listed on the Agreement Confirmation page of this agreement. Terms are net 30 days from the date of the invoice.
3. Customer is required to put Text My Gov widget on the Agency's Web Home page. See below for details on the widget clause
4. This agreement and pricing were provided at the customer's request and are good for 30 days from
5. Customer is required to provide copy of W-9

Additional Services

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual* cost, upon request.

<p>Enhanced Media & Care Package – Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information- https://textmygov.com/enhanced-media-care/</p> <p>*Our marketing team invests significant time and effort into creating a personalized media kit for your Agency, designed to enhance your Agencies presence and reach. As part of our agreement, we request that you post the material provided on your social media channels to maximize its effectiveness and ensure the best possible outcomes for the service.</p> <p>Marketing flyers, and materials produced by the company will reflect the colors, fonts, and logos of Text My Gov.</p>	<p>Price based on Population</p>	<p>Annual</p>
<p>Additional Storage – Each unit of storage contains an additional 100 GB.</p>	<p>\$250</p>	<p>Annual</p>
<p>Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)</p>	<p>Price based on amount of text messages</p>	<p>Annual</p>
<p>Database</p> <ul style="list-style-type: none"> • Database of your local residence to improve citizen engagement. • Database might have been quoted in the original quote. See your package breakdown for details. 	<p>Price is based on population. See Account Executive for details.</p>	

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

(Invoices for the amount will be sent two weeks after signature with net 30 days.

Invoices will be sent from an iWorQ email address)

Billing Contact Name:

Title:

Email:

Office Phone:

Address:

(Please attach copy of W-9)

Agreement Signature

Name:

Title:

Date:

Signature:

Widget Contact

Name:

Title:

Email:

Phone:

*This person is responsible for placing the TextMyGov widget (see options- [TextMyGov/Widget Link](#)) on the agency's website within 60 days of the agreement signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time.)

Twilio Contact Authorization

Twilio Authorized Contacts

Employee Name (1):

Email:

Phone Number:

Job Position:

Business Title:

Employee Name (2):

Email:

Phone Number:

Job Position:

Business Title:

I confirm that my nominated authorized representatives agree to be contacted by Twilio.

***Twilio contact can be the same as the implementation contact. Twilio requires us to have two authorized contacts. They rarely reach out, but if there are any support questions, they require these contacts. ***

IMPLEMENTATION PLAN - Overview (Week 1 - 6)

#	x	Phase	Module	Action	Date	Time	Time (hr)	Notes
1		OLT	SA	Week 1 Initial Conference	8/18/2025	9:00am MT	1	Initial Implementation Meeting + MyGov U Intro
2		CLIENT	SA	Site Admin	8/20/2025			Client Enters User Accounts
3		CLIENT	SA	Online Payments	8/20/2025			Client Reviews Online Payment Options: Service Fees (Pass transaction fees to customer)
4		CLIENT	SA	Online Payments	8/20/2025			Client Reviews Online Payment Options: Absorbed Fees (Absorb transaction fees)
5		CLIENT	SA	Online Payments	8/20/2025			Client Orders Credit Card Terminals for in office credit card payments
6		CLIENT	SA	Site Admin	8/20/2025			Client Reviews MyGov U Recommended Course Order List
7		CLIENT	SA	Site Admin	8/20/2025			Client Reviews Installation Project Plan Approval Doc
8		CLIENT	SA	Week 2 Required Items	8/25/2025			Client returns "Required Items" + Installation Project Plan Approval Doc
9		SA	SA	Week 3 Setup Activity	9/15/2025			MyGov Begins System Setup
10		SA	SA	Setup Activity	9/19/2025			MyGov Completes Initial Setup
11		OLT	ALL	Week 4 Admin Training	10/1/2025	11:00am MT	2.5	Module Admin Training Level 1
12		CLIENT	ALL	Confirm	10/3/2025			Confirmation of Module Setup
13		OLT	ALL	Week 5 End User Training	10/6/2025	9:00am MT	2.5	End User Training Level 1
14		OLT	ALL	End User Training	10/9/2025	9:00am MT	1.5	Public Portal & Collaborator Interface Training + Q&A
15		CLIENT	ALL	Complete	10/10/2025			Setup and Training Completed
16		LIVE	ALL	Week 6 Go-Live Day	10/13/2025			Client Go-Live Date
17		OLT	ALL	Connect	10/15/2025	11:00am MT	0.5	Go-Live Connect 1
18		OLT	ALL	Connect	10/16/2025	11:00am MT	0.5	Go-Live Connect 2

Module Admin Training - Detail (Week - 4)

#	x	Phase	Module	Action	Date	Time	Time (hr)	Notes
1		OLT	PI	Week 4 Admin Training	9/29/2025			Module Admin Training Level 1
2		OLT	BL	Admin Training	10/1/2025	11:00am MT	1	Module Admin Training Level 1
3		OLT	RM	Admin Training	10/1/2025	1:00pm MT	1	Module Admin Training Level 1
4		TEST	ALL	Client Testing	10/1/2025	2:00pm MT	0.5	Client Testing All Modules
5		OLT	ALL	MyGov U Courses	10/2/2025			Module Admin MyGov U Courses Due

End User Training - Detail (Week - 5)

#	x	Phase	Module	Action	Date	Time	Time (hr)	Notes
1		OLT	PI	Week 5 End User Training	10/6/2025			End User Training Level 1
2		OLT	BL	End User Training	10/8/2025	9:00am MT	1	End User Training Level 1
3		OLT	RM	End User Training	10/8/2025	10:00am MT	1	End User Training Level 1
4		TEST	ALL	Client Testing	10/8/2025	11:00am MT	0.5	Client Testing All Modules
5		OLT	ALL	End User Training	10/9/2025	9:00am MT	1.5	Public Portal & Collaborator Interface Training + Q&A
6		OLT	ALL	MyGov U Courses	10/9/2025			End User MyGov U Courses Due

8	MS	ALL	Setup Complete	10/10/2025			Module Setup Completed
9	OLT	ALL	Training Complete	10/10/2025			Online Training Completed
10	CLIENT	ALL	Clear Data	10/10/2025			Trainer Deletes Test Data

Go Live - Detail (Week - 6)

#	x	Phase	Module	Action	Date	Time	Time (hr)	Notes
				Week 6	10/13/2025			
1		CLIENT	ALL	Go-Live Day	10/13/2025			Client Go-Live Date
2		OLT	ALL	Connect	10/15/2025	11:00am MT	0.5	Go-Live Connect 1
3		OLT	ALL	Connect	10/16/2025	11:00am MT	0.5	Go-Live Connect 2

Summerset, SD Training Packet

Sent: 8/20/2025
To: Brielle Schrock

Week 1 Date: 8/18/2025
Go-Live Date: 10/13/2025

Module Legend


AM - Asset Management Module
BL - Business License Module
CE - Code Enforcement Module
CRM - Credential Manager Module
EPR - Electronic Plan Review Module
GIS - GIS / Mapping Module
LC - Lien and Collection Module
PI - Permits Module
RM - Request Manager Module
WO - Work Order Module

Phase Legend

SA - Site Administration
OLT - Online Training
TEST - Client Testing
MS - Module Setup
CLIENT - Client Action

Questions?

Trainer

Joanne Kurian 

MyGov University - Recommended Course Order

Basic Courses *(Due: Thursday, 9/18/25)*

1. MyGov University Introduction Video (*Search "MyGov University" in Help Desk*)
2. MyGov Site Administrator
3. All Features Tool (Basics)
4. User Manager
5. Location Manager
6. Contact Manager
7. Fields & Fees Manager
8. Knowledge Manager
9. Correction Manager
10. Billing Manager

Administrator Courses *(Due: Thursday, 10/2/25)*

11. MyGov Site Administrator
12. Permits & Inspections: Module Administrator
13. Business License: Module Administrator
14. Request Manager: Module Administrator
15. Reports Creation

End User Courses *(Due: Thursday, 10/9/25)*

16. Permits & Inspections: End User
17. Business License: End User
18. Request Manager: End User
19. Collaborator Interface
20. Public Portal



Outstanding Checks

Item Date	Reference	Item Type	Description	Amount	Description	Action
09/16/2020	24030	Check	Wilbu, Chaelynne	-50	Utility deposit refund	Send to unclaimed
12/02/2020	24227	Check	Jarvis, Erin	-50	Utility deposit refund	Send to unclaimed
10/05/2021	24966	Check	Minor, Gregory	-50	Utility deposit refund	Send to unclaimed
10/05/2021	24988	Check	Watkin, Holli	-100	Utility deposit refund	Send to unclaimed
12/01/2021	25104	Check	Figueroa, Victor	-50	Utility deposit refund	Send to unclaimed
03/01/2022	25335	Check	Jone, Jessica	-48.18	Utility deposit refund	Send to unclaimed
08/15/2022	25741	Check	Vollmer, Jamie	-5	Utility deposit refund	Send to unclaimed
08/15/2022	25745	Check	Moffat, Larry	-50	Utility deposit refund	Send to unclaimed
02/16/2023	26156	Check	Delepena, Lisa	-50	Utility deposit refund	Send to unclaimed
06/01/2023	26411	Check	ANAYA, LANNY	-50	Utility deposit refund	Send to unclaimed
06/01/2023	26426	Check	GANTZLER, JEREMY	-50	Utility deposit refund	Send to unclaimed
06/01/2023	26441	Check	RHODES, NATHAN	-50	Utility deposit refund	Send to unclaimed
06/01/2023	26450	Check	SWANSON, MARSHALL	-100	Utility deposit refund	Send to unclaimed
08/31/2023	26841	Check	Janae Millhouse	-45.29	Utility deposit refund	Send to unclaimed
12/07/2023	27073	Check	Sam Kearney	-50	Utility deposit refund	Send to unclaimed
12/07/2023	27074	Check	Brandon Hammond	-39.22	Utility deposit refund	Send to unclaimed
05/16/2024	27376	Check	RaeAnn LeRoy	-45.5	Utility deposit refund	Send to unclaimed
08/23/2024	27599	Check	Aaron Williams	-8.48	Utility deposit refund	Send to unclaimed
08/23/2024	27601	Check	John Terzian	-74.13	Utility deposit refund	Send to unclaimed
10/25/2024	27719	Check	Hannah Stanley	-45.5	Utility deposit refund	Send to unclaimed

10/05/2021	24936	Check	Allen, Don	-50	Cell Stipend	Reissue
03/01/2022	25321	Check	Butler, Dave	-50	Cell Stipend	Reissue
03/02/2023	26204	Check	Owen Davis	-50	Cell Stipend	Reissue
07/26/2024	27532	Check	Davis, Owen	-368.48	Insurance refund	Reissue
08/02/2024	27548	Check	Kitzmilller, Michael	-50	Cell Stipend	Reissue
11/08/2024	27725	Check	Birgen, Nicholin	-50	Cell Stipend	Reissue
12/06/2024	27787	Check	Birgen, Nicholin	-50	Cell Stipend	Reissue
01/03/2025	27850	Check	SCHROCK, BRIELLE	-50	Cell Stipend	Reissue

04/14/2021	24568	Check	Dakota Pump	-255.1	SBR #1 Valves	Request write off
06/30/2021	24719	Check	Bargain Barn Tire Center	-661.06	PD Brakes and rotors	Request write off
10/20/2022	25897	Check	Kiwanis of the Black Hills	-112	Annual dues	Request write off

Lisa Schieffer

From: [REDACTED]
Sent: Tuesday, September 23, 2025 4:54 PM
To: Lisa Schieffer
Subject: Re: Crosswalk
Attachments: Summerset M&E Agreement.pdf

Lisa,

Sorry for the huge delay on getting this done. We have done two pedestrian counts and the crossing at Leisure Lane does meet the threshold for consideration for a crosswalk. However, given the width of the roadway and the speed of the cars, we don't believe that a crosswalk alone would be safe. Therefore, we are looking at pedestrian activated beacons similar to the one shown below. We would take care of the installation of these, but the City of Summerset would be responsible for the maintenance and replacement should anything happen to them. This is covered in section 9 of the attached maintenance agreement signed by Summerset. If you are ok with this arrangement, we will get the parts ordered now and then install the crossing markings after the signs are installed. This crossing would not cost the city anything when we install it, but the equipment is quite expensive (\$12,000), so it can be difficult for the city to maintain when it gets hit by a car or has other equipment failures. I just want to be sure that you are still interested in this given the maintenance and replacement responsibility.



To Whom It May Concern:

Thank you for considering Beck Motors for your vehicle needs. In order to expedite the delivery of your new vehicle(s), it is important we have certain information before an order can be placed. Below is a sample letter with the required information. Please use the same format on your letterhead and sign the copy you forward. Also, it is important that we have a copy of the minutes authorizing this purchase and your FEIN (Federal Tax ID). Please forward the minutes when they become available. Most color and specification questions can be answered by downloading a brochure at:

<http://www.chevrolet.com/pages/mds/helpcenter/downloadBrochure.do>. The following link will take you to the State of SD web site with the vehicle contracts:

<https://boa.sd.gov/central-services/procurement-management/procurement-management-contractsT-Z.aspx>.

It is important a valid e-mail address is included so that notifications and updates can be transmitted easily.

Sincerely,

Trace Beck


trace.beck@beckmtr.com

October 6, 2025

Beck Motors, Inc
Trace Beck
PO Box 729
Pierre, SD 57501

Dear Mr. Beck:

The Summerset Wastewater Department, under the direction of the Summerset Commissioner's would like to order item #14, contract #17963, a 2026 ½ ton extended cab, short box, 4x4, Chevrolet, Silverado pickup. The color to be white with cloth interior. In addition to the standard equipment, the unit shall include the following options:


Base Price Extended Cab	\$37,117.00
5.3 Liter V8	\$3233.00
Large Backup Display	NC
Two Factory Installed Accessory Switches	\$150.00
Engine Block Heater	\$100.00
Total Vehicle price	\$40,600.00

Payment has been arranged so that when the vehicle shows up at the dealership we are able to release a check. Our FEIN is 54-2183317. My e-mail address jambrose@summerset.us. If you have any questions, I can be reached at 66-415-9405.

Sincerely,

Jonathan Ambrose
City of Summerset
Wastewater Superintendent

Domico Rodriguez
10061 Ventura Ln
Summerset, SD 57718



September 29, 2025

Summerset Parks Board and City Commission

7055 Leisure Ln
Summerset, SD 57718

Dear Mayor Kitzmiller and Board Members,

It has been an honor to serve on the Summerset Parks Board for the past three years and contribute to the mission of enhancing our community's parks and recreation opportunities. However, due to increasing professional obligations, I am unable to dedicate the time and attention this role deserves.

With regret, I submit my resignation from the board effective November 1st 2025. This was a difficult decision, as I truly value the relationships I have built and the important work we've accomplished together.

I remain supportive of the Board's vision for our community and look forward to seeing the continued growth and success of Summerset's parks system. Please know that I am grateful for the opportunity to have been part of this effort, and I hope to stay engaged as a community member in the future.

Thank you again for the privilege of serving.

Sincerely,
Domico Rodriguez