Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, August 7th, 2025, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Osten, Markham, and Pulscher were present. The City Attorney, City Finance Officer, and City Administrator were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Call For Changes
There were no declarations of conflict of interest.
Motion by Osten, second by Markham to approve the agenda of the regular meeting of the Summerset City Commission for August 7th, 2025 as presented or amended. Motion carried.

Citizen Input
No citizen input.

Consent Calendar
Approval of the Minutes
Motion by Markham, second by Pulscher to amend the minutes of July 3rd, 2025 to read "David Schmagel annual rate change from 13A/$21.39 to 13B/ $21.93 effective 6/26/2025" instead of 7/26/2025. Motion carried.
Motion by Osten, second by Markham to approve the minutes of the special budget meeting held on July 15th, 2025. Motion carried.
Motion by Hirsch, second by Pulscher to approve the minutes of the regular meeting held on July 17th, 2025. Motion carried.
Motion by Markham, second by Hirsch to approve the minutes of the special budget meeting held on July 23rd, 2025. Motion carried.

Approval of the Claims
Motion by Pulscher, second by Hirsch to approve the claims in the amount of $242,317.03 from July 17th, 2025, to August 6th, 2025. Motion carried.

A&B Business Solutions	524.60
Ambrose, Jonathan	50.00
Anglin, Mitch	50.00
Birgen, Nicholin	50.00
Black Hills Energy	7513.42
Cardmember Services	8787.42
CBH CO-OP	2920.83
City of Rapid City	6684.48
City of Sturgis	100.00
Coleman Moore Company	2482.88
Delta Dental	1019.00
Doty, Jason	50.00
First National Trust & Investment Management Services	24975.77
Greenapsis	690.00
HDR Engineering	8067.50
Health Pool of SD	16618.27
Hermanson Egge Engineering, Inc.	480.00
Hills Toilet Service	390.00
Hirsch, Clyde	50.00
Kayl, Anthony	50.00
Kitzmiller, Michael	50.00
Lighting Maintenance Co.	807.64

Markham, Gwenn	50.00
MDU	241.31
Meade County Register of Deeds	30.00
Osten, Michael	50.00
Pulscher, Jordan	50.00
Rapid Rooter	400.00
Schieffer, Lisa	50.00
Schrock, Brielle	50.00
SDRS	11351.06
SDRS Supplemental Retirement Plan	865.00
Servall Uniform & Linen Supply	206.70
Tyler Technologies	4981.34
United States Treasury	20050.99
USBank	121528.82

Approval of Payroll – July 2025 (SDCL 6-1-10)
Motion by Hirsch, second by Osten to approve the following payroll. Motion carried.
Dept. 4000 - $13,721.90 Wastewater
Dept. 4110 - $2,333.32 Commission
Dept. 4120 - $1,916.67 Mayor
Dept. 4140 - $12,122.58 Finance
Dept. 4210 - $41,050.12 Police
Dept. 4310 - $15,382.20 Streets
Dept. 4652 - $500.00 Planning

Utility Billing Adjustments
Motion by Osten, second by Pulscher, to approve the utility billing adjustments of $-325.56 for the period of July 1st – July 31st, 2025. Motion carried.

****Noted For the Record – Commission Reports are in the packet for viewing.**

Casey Peterson & Associates
Motion by Osten, second by Hirsch to open discussion. Motion carried. Devin Pfaff, with Casey Peterson, presented the 2024 Financial Audit with no significant findings. Mr. Pfaff also gave an overview of the City's financial standing at the end of 2024.
Motion by Pulscher, second by Markham to close discussion. Motion carried. No action taken.

Reed Bed Bids- HDR
Motion by Osten, second by Hirsch to open discussion. Motion carried. Bids for the wastewater reed bed project were opened August 7th, 2025 at 2p.m.
Three bids were received as follows;
R.C.S. Construction, Inc. $895,000
Woelber Excavating, LLC $843,044.25
Black River Inc. $745,300.00
Black River submitted the lowest bid at $745,300.00. HDR has reviewed the bids and submitted a letter of recommendation for Black River. Commissioner Osten will abstain from the vote for conflict of interest.
Motion by Pulscher, second by Markham to close discussion. Motion carried.
Motion by Hirsch, second by Pulscher to approve the bid made by Black River in the amount of $745,300.00. Motion carried.

Solar Street Lights FY 2025
Motion by Osten, second by Hirsch to open discussion. Motion carried. City Administrator Lisa Schieffer explained that Mayor Kitzmiller had approached her about the possibility of finishing the intersection lighting in the 2025 FY. Schieffer explained that additional lights would mean needing to go to bid as the cost would qualify under Bid

Laws. Public Works Director Anthony Kayl explained that so far in FY 2025there have been 12 lights installed at a cost of just over $87,000. The Commission discussed the use of contingency, and Kayl discussed using Street Expense's repair and maintenance funds.
Motion by Hirsch, second by Pulscher to close discussion. Motion carried.
Motion by Osten, second by Pulscher to approve seeking bids for additional solar streetlights using the 2025 FY Budget. Motion carried.

Surplus of 2016 Ford Police Interceptor VIN#1FM5K8AT1GGB73756
Motion by Osten, second by Markham to open discussion. Motion carried. Police Chief Rich Nasser explained that three appraisals have been obtained. City Administrator Lisa Schieffer and Chief Nasser plan to discuss whether totaling the vehicle or selling it at auction would be the best choice.
Motion by Markham, second by Osten to close discussion. Motion carried.
Motion by Osten, second by Markham to approve the surplus of the 2026 Ford Police Interceptor. Motion carried.

Payroll Change Police Department Part-Time Officers $19.00 to $24.81 (16A on scale)
Motion by Markham, second by Osten to open discussion. Motion carried. City Administrator Lisa Schieffer explained that the part-time officers have not had a raise in many years. This raise would also put them on to the wage scale along with the other officers. Police Chief Rich Nasser explained that the part-time officers are all long-time certified officers.
Motion by Osten, second by Markham to close discussion. Motion carried.
Motion by Markham, second by Hirsch to approve the part-time officers wage increase from $19.00 to $24.81 for FY 2026. Motion carried.

Payroll Change- Police Department
Motion by Markham, second by Pulscher to approve the payroll changes as listed below. Motion carried.
Matt Macrander from $32.55 (19J) to $33.37 (19K) effective June 26th, 2025.
Anna Hamelin from $26.07 (17A) to $26.72 (17B) effective July 26th, 2025.
New Hire- Kyle McSherry $26.07 (17A).

Request for Workweek Change Four (4) Ten-Hour Days- Public Works
Motion by Osten, second by Markham to open discussion. Motion carried. Public Works Director Anthony Kayl explained that the department had started a four-ten schedule on Monday. Kayl explained that his laborers would be Monday through Thursday or Tuesday through Friday 6:30 a.m. to 4:30 p.m. Commissioner Markham asked if they would be taking lunch breaks. Kayl explained that historically they had not. Finance Officer Brielle Schrock asked what hours a fourth employee, if approved in the 2026 budget, would work. Kayl explained the fourth employee likely would work supervisor's hours. Mayor Kitzmiller directed Kayl to return to a five-eights schedule until further discussion can be had with Commissioner Osten, Kayl, and Mayor Kitzmiller.
Motion by Osten, second by Markham to close discussion. Motion carried.
Motion by Osten, second by Markham to table discussion. Motion carried.

Uniform Stipend
Motion by Markham, second by Osten to open discussion. Motion carried. Finance Officer Brielle Schrock explained she had spoken with all department heads and each had approved of the finalized policy as presented. Mayor Kitzmiller asked for clarification on Police Department having a boot stipend and Public Works not having one. Public Works Director Anthony Kayl explained that it is the difference in the uniformed officer and logoed item purchases.
Motion by Pulscher, second by Hirsch to close discussion. Motion carried.
Motion by Osten, second by Markham to approve. Motion carried.

Artificial Intelligence (AI) Policy
Motion by Hirsch, second by Pulcher to open discussion. Motion carried. Finance Officer Brielle Schrock explained that the policy is as presented at the previous meeting.
Motion by Osten, second by Markham to close discussion.

Motion by Pulscher, second by Osten to adopt the AI Policy. Motion carried.

Text My Gov- Surveys add-on
Motion by Osten, second by Markham to open discussion. Motion carried. Finance Officer Brielle Schrock explained that Text My Gov has released new features, one of which is surveys. Schrock explained that it may be useful, for citizens that are not on Facebook, to utilize when surveys are sent out. Discussion was held on Text My Gov usage. Currently there are less than 400 citizens who are opted in. Schrock explained that she is still waiting on a quote from Text My Gov for a subscription based billing versus "pay per message" packages. Commissioner Markham requested seeing if the surveys could be added to the quote. Schrock explained she would email the representative and find out.
Motion by Markham, second by Hirsch to close discussion. Motion carried.
Motion by Pulscher, second by Markham to table discussion. Motion carried.

Pitney Bowes Mail Machine
Motion by Hirsch, second by Markham to open discussion. Motion carried. Finance Officer Brielle Schrock explained the features of the selected mail machine as well as the quoted cost of buying the machine versus a 60 month lease. Commissioner Markham requested a 36 month lease quote comparison.
Motion by Markham, second by Hirsch to close discussion. Motion carried.
Motion by Pulscher, second by Markham to table discussion and request a 36 month quote. Motion carried.

COLA Raise for FY 2026
Motion by Osten, second by Markham to open discussion. Motion carried. City Administrator Lisa Schieffer revisited the topic of the COLA raises, as discussed in budget hearings. Schieffer presented costs for a 2% pay increase as well as a 2.9% increase based on CPI.
Motion by Markham, second by Hirsch to close discussion. Motion carried.
Motion by Markham, second by Pulscher to approve a 2.9% COLA raise for FY 2026. Motion carried.

Vertical Bridge- Potential Future Cell Tower on City of Summerset Property
Motion by Osten, second by Markham to open discussion. Motion carried. City Administrator Lisa Schieffer explained that there is the possibility for a cell tower to be placed on City of Summerset property. The current proposed property would be near the Wastewater Treatment Plant. Public Works Director Anthony Kayl explained that the height may be from 80 to 196 foot tall. Schieffer and Kayl are currently looking in to City Ordinance in regards to cell towers as well. Kayl explained the process would take a year or more.
Motion by Hirsch, second by Pulscher to close discussion. Motion carried.
Motion by Osten, second by Pulscher to approve City Attorney Mike Wheeler, City Administrator Lisa Schieffer, and Public Works Director Anthony Kayl to pursue further information. Motion carried.

Move October 2nd City Commission Meeting- Conflict with Municipal Conference
Motion by Osten, second by Pulscher to move October City Commission Meetings to October 9th and 23rd at 6p.m. Motion carried.

Upcoming Events
Public Safety Day will be Saturday, August 16th from 11:00 a.m. to 2:00 p.m.

Executive Session
Motion by Osten, second by Markham to enter Executive Session per SDCL 1-25-2 at 7:27pm for discussing economic development and negotiations. Included in the Executive Session, City Administrator Lisa Schieffer. Motion carried.
Motion by Pulscher, second by Osten to exit Executive Session at 7:46pm. Motion carried.

Adjournment
Motion by Osten, second by Markham to adjourn at 7:45 p.m. Motion carried.

(SEAL)

ATTEST:

_____	_____
Brielle Schrock	Michael Kitzmiller
Finance Officer	Mayor

Published once __08.16.2025__, 2025 at the total approximate cost of _$349.57__.

City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00210 - 08.21.2025

Payable # / Payable Description	Payable Type / Bank Code	Post Date	Payable Date	Due Date	Discount Date / On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 0617 - Aqua-Aerobic systems									**Vendor Total:**	**318.60**
1048617	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	318.60	0.00	0.00	0.00	318.60
WWTP Parts	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Parts	NA	0.00	0.00	318.60	0.00	0.00	0.00	318.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42630	Chemicals and Lab Supplies		318.60	100.00%

Vendor: 0021 - Black Hawk Water Users District									**Vendor Total:**	**420.00**
2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	420.00	0.00	0.00	0.00	420.00
Monthly usage	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Govt bldg	NA	0.00	0.00	38.00	0.00	0.00	0.00	38.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		38.00	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Leisure Ln Park	NA	0.00	0.00	379.50	0.00	0.00	0.00	379.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42800	Utility Expense		379.50	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Castlewood Park	NA	0.00	0.00	2.50	0.00	0.00	0.00	2.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42800	Utility Expense		2.50	100.00%

Vendor: 0808 - Black Hills Energy									**Vendor Total:**	**7,421.41**
2025.09	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	7,421.41	0.00	0.00	0.00	7,421.41
Monthly usage	BANKEFT - BANK WEST EFT				No	**Payment Date:** 8/22/2025			**Bank Draft:**	DFT0000365

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4192	NA	0.00	0.00	917.16	0.00	0.00	0.00	917.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		917.16	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4310	NA	0.00	0.00	1,071.59	0.00	0.00	0.00	1,071.59

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42800	Utility Expense		1,071.59	100.00%

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
4520	NA	0.00	0.00	62.20	0.00	0.00	0.00	62.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42800	Utility Expense		62.20	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
604	NA	0.00	0.00	5,370.46	0.00	0.00	0.00	5,370.46

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42800	Utility Expense		5,370.46	100.00%

Vendor: 1830 - Blue Peak — **Vendor Total: 1,247.68**

2025.08PW	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	1,247.68	0.00	0.00	0.00	1,247.68
Phone, fax, internet	BANKEFT - BANK WEST EFT				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone, fax, internet	NA	0.00	0.00	1,247.68	0.00	0.00	0.00	1,247.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		1,247.68	100.00%

Vendor: 1083 - CASEY PETERSON & ASSOC., LTD — **Vendor Total: 29,974.04**

185227	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	29,974.04	0.00	0.00	0.00	29,974.04
FY 2024 Audit	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FY 2024 Audit	NA	0.00	0.00	29,974.04	0.00	0.00	0.00	29,974.04

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42200	Prof Fees Expense		29,974.04	100.00%

Vendor: 1504 - CBH CO-OP — **Vendor Total: 5,843.85**

08.2025	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	5,843.85	0.00	0.00	0.00	5,843.85
Govt fuel	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD	NA	0.00	0.00	3,498.52	0.00	0.00	0.00	3,498.52

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-42611	Fuel Expense		3,498.52	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW	NA	0.00	0.00	2,345.33	0.00	0.00	0.00	2,345.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42611	Fuel Expense		2,345.33	100.00%

Vendor: 0036 - City of Rapid City — **Vendor Total: 7,958.44**

2508003	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	7,958.44	0.00	0.00	0.00	7,958.44
Solid waste disposal	BANKW - BANK WEST				No					

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Solid waste disposal	NA	0.00	0.00	7,958.44	0.00	0.00	0.00	7,958.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-43230	Solid Waste Collection		7,958.44	100.00%

Vendor: 0120 - City of Sturgis — **Vendor Total:** 200.00

16969	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	200.00	0.00	0.00	0.00	200.00
Animal shelter fees	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Animal shelter fees	NA	0.00	0.00	200.00	0.00	0.00	0.00	200.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4410-43350	Humane Society		200.00	100.00%

Vendor: 0246 - Golden West Technologies — **Vendor Total:** 4,152.93

2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	4,152.93	0.00	0.00	0.00	4,152.93
Comprehensive services	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Comprehensive services	NA	0.00	0.00	4,152.93	0.00	0.00	0.00	4,152.93

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42201	Dues/Subscriptions		4,152.93	100.00%

Vendor: 1133 - HDR Engineering, Inc — **Vendor Total:** 19,986.20

2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	19,986.20	0.00	0.00	0.00	19,986.20
Reed Bed Expansion	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV1200745177	NA	0.00	0.00	9,192.50	0.00	0.00	0.00	9,192.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42200	Prof Fees Expense		9,192.50	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV1200726916	NA	0.00	0.00	1,012.50	0.00	0.00	0.00	1,012.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4196-42200	Prof Fees Expense		1,012.50	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV1200726923	NA	0.00	0.00	4,833.00	0.00	0.00	0.00	4,833.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4196-42200	Prof Fees Expense		4,833.00	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV1200744436	NA	0.00	0.00	3,271.25	0.00	0.00	0.00	3,271.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4196-42200	Prof Fees Expense		3,271.25	100.00%

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV1200744435	NA	0.00	0.00	1,676.95	0.00	0.00	0.00	1,676.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4196-42200	Prof Fees Expense		1,676.95	100.00%

Vendor: 2052 - Hills Toilet Service — **Vendor Total:** 131.30

2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	131.30	0.00	0.00	0.00	131.30
Temp toilets	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Temp toilets	NA	0.00	0.00	131.30	0.00	0.00	0.00	131.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42830	Temporary Toilets		131.30	100.00%

Vendor: 0937 - MDU — **Vendor Total:** 211.39

2025.09	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	211.39	0.00	0.00	0.00	211.39
Govt building utilities	BANKW - BANK WEST				No	Payment Date: 8/22/2025		Bank Draft:		DFT0000366

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Sewer generator-10009	NA	0.00	0.00	52.08	0.00	0.00	0.00	52.08

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42800	Utility Expense		52.08	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pw building-35150	NA	0.00	0.00	21.90	0.00	0.00	0.00	21.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42800	Utility Expense		21.90	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Lift station-10002	NA	0.00	0.00	59.20	0.00	0.00	0.00	59.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42800	Utility Expense		59.20	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
City hall-68274	NA	0.00	0.00	22.96	0.00	0.00	0.00	22.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		22.96	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Farm tap	NA	0.00	0.00	55.25	0.00	0.00	0.00	55.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42800	Utility Expense		55.25	100.00%

Vendor: 1101 - Meade County Auditor — **Vendor Total:** 1,757.51

2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	1,757.51	0.00	0.00	0.00	1,757.51
Dispatch Expenses	BANKW - BANK WEST				No					

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Dispatch Expenses	NA	0.00	0.00	1,757.51	0.00	0.00	0.00	1,757.51

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-42820	Dispatch Expense		1,757.51	100.00%

Vendor: 1157 - Midcontinent Testing Laboratories, Inc. **Vendor Total:** 368.25

135041	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	368.25	0.00	0.00	0.00	368.25
Monthly testing	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly testing	NA	0.00	0.00	368.25	0.00	0.00	0.00	368.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42620	Testing Expense		368.25	100.00%

Vendor: 2088 - Midstates Group **Vendor Total:** 58.00

N480298	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	58.00	0.00	0.00	0.00	58.00
Schieffer business cards	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Schieffer business cards	NA	0.00	0.00	58.00	0.00	0.00	0.00	58.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42600	Supply/Material Exp		58.00	100.00%

Vendor: 1413 - Northern Truck Equipment Corporation **Vendor Total:** 262.68

RCI04830	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	262.68	0.00	0.00	0.00	262.68
Garbage truck parts	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Garbage truck parts	NA	0.00	0.00	262.68	0.00	0.00	0.00	262.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-42600	Supply/Material Exp		262.68	100.00%

Vendor: 1826 - On-Site First Aid & Safety **Vendor Total:** 247.57

2025.08	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	247.57	0.00	0.00	0.00	247.57
First aid supplies	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV 5909	NA	0.00	0.00	110.61	0.00	0.00	0.00	110.61

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42600	Supply/Material Exp		110.61	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
INV 5910	NA	0.00	0.00	136.96	0.00	0.00	0.00	136.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-42600	Supply/Material Exp		136.96	100.00%

Vendor: 0018 - SD One Call **Vendor Total:** 46.20

SD25-02229	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	46.20	0.00	0.00	0.00	46.20
44 Messages July 2025	BANKW - BANK WEST				No					

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
19 Messages for Mar 2025	NA	0.00	0.00	46.20	0.00	0.00	0.00	46.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4232-42900	Other Expense		46.20	100.00%

Vendor: 1631 - SDARWS — **Vendor Total:** 815.00

19656	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	815.00	0.00	0.00	0.00	815.00
Annual dues	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Annual dues	NA	0.00	0.00	815.00	0.00	0.00	0.00	815.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42201	Dues/Subscriptions		815.00	100.00%

Vendor: 1328 - Servall Uniform & Linen Supply — **Vendor Total:** 206.70

1091290	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	206.70	0.00	0.00	0.00	206.70
Monthly services	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly services	NA	0.00	0.00	206.70	0.00	0.00	0.00	206.70

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42200	Prof Fees Expense		206.70	100.00%

Vendor: 2082 - Trojan Technologies Corp — **Vendor Total:** 721.15

23936	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	721.15	0.00	0.00	0.00	721.15
WWTP Supplies	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Supplies	NA	0.00	0.00	721.15	0.00	0.00	0.00	721.15

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42600	Supply/Material Exp		721.15	100.00%

Vendor: 1024 - USA Bluebook — **Vendor Total:** 277.97

SO3790682	Invoice	8/21/2025	8/21/2025	8/21/2025	8/21/2025	277.97	0.00	0.00	0.00	277.97
WWTP Supplies	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Supplies	NA	0.00	0.00	277.97	0.00	0.00	0.00	277.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42630	Chemicals and Lab Supplies		277.97	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	22	82,626.87	0.00	0.00	0.00	82,626.87	7,632.80	74,994.07
	Grand Total:	**82,626.87**	**0.00**	**0.00**	**0.00**	**82,626.87**	**7,632.80**	**74,994.07**

Account Summary

Account	Name	Amount
101-4140-42200	Prof Fees Expense	29,974.04
101-4140-42600	Supply/Material Exp	168.61
101-4192-42200	Prof Fees Expense	206.70
101-4192-42201	Dues/Subscriptions	4,152.93
101-4192-42800	Utility Expense	2,225.80
101-4196-42200	Prof Fees Expense	10,793.70
101-4210-42600	Supply/Material Exp	136.96
101-4210-42611	Fuel Expense	3,498.52
101-4210-42820	Dispatch Expense	1,757.51
101-4232-42900	Other Expense	46.20
101-4310-42611	Fuel Expense	2,345.33
101-4310-42800	Utility Expense	1,093.49
101-4320-42600	Supply/Material Exp	262.68
101-4320-43230	Solid Waste Collection	7,958.44
101-4410-43350	Humane Society	200.00
101-4520-42800	Utility Expense	444.20
101-4520-42830	Temporary Toilets	131.30
	Total:	**65,396.41**

Account	Name	Amount
604-4000-42200	Prof Fees Expense	9,192.50
604-4000-42201	Dues/Subscriptions	815.00
604-4000-42600	Supply/Material Exp	721.15
604-4000-42620	Testing Expense	368.25
604-4000-42630	Chemicals and Lab Supplies	596.57
604-4000-42800	Utility Expense	5,536.99
	Total:	**17,230.46**

City of Summerset, SD

My Payable Register

Payable Detail by Vendor Name

Packet: APPKT00212 - PD Chevy Tahoe OOC

Payable # / Payable Description	Payable Type / Bank Code	Post Date / On Hold	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Vendor: 2087 - Karl Chevrolet									**Vendor Total:**	**52,464.20**
309141	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	52,464.20	0.00	0.00	0.00	52,464.20
PD 2025 Chevy Tahoe	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD 2025 Chevy Tahoe	NA	0.00	0.00	52,464.20	0.00	0.00	0.00	52,464.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-43400	Equip Expense		52,464.20	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	52,464.20	0.00	0.00	0.00	52,464.20	0.00	52,464.20
	Grand Total:	**52,464.20**	**0.00**	**0.00**	**0.00**	**52,464.20**	**0.00**	**52,464.20**

Account Summary

Account	Name		Amount
101-4210-43400	Equip Expense		52,464.20
		Total:	52,464.20

City of Summerset, SD

My Payable Register

Payable Detail by Vendor Name

Packet: APPKT00208 - Aug 2025 Out of Cycle

Payable # / Payable Description	Payable Type / Bank Code	Post Date	Payable Date	Due Date	Discount Date / On Hold	Amount	Tax	Shipping	Discount	Total
Vendor: 0324 - Kayl, Anthony									**Vendor Total:**	**742.00**
2025TV0005	Invoice	8/11/2025	8/11/2025	8/11/2025	8/11/2025	742.00	0.00	0.00	0.00	742.00
Smith System Travel Reimb	BANKEFT - BANK WEST EFT				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Smith System Travel Reimb	NA	0.00	0.00	742.00	0.00	0.00	0.00	742.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4320-42730	Training Expense		742.00	100.00%

Vendor: 2085 - Rapid Equipment									**Vendor Total:**	**9,100.00**
2025.08	Invoice	8/11/2025	8/11/2025	8/11/2025	8/11/2025	9,100.00	0.00	0.00	0.00	9,100.00
Sickle mower	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Sickle mower	NA	0.00	0.00	9,100.00	0.00	0.00	0.00	9,100.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42600	Supply/Material Exp		9,100.00	100.00%

Vendor: 2084 - Spruce Screen Printing									**Vendor Total:**	**702.41**
INV-000010	Invoice	8/11/2025	8/11/2025	8/11/2025	8/11/2025	702.41	0.00	0.00	0.00	702.41
Public Safety Day Tshirts	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Public Safety Day Tshirts	NA	0.00	0.00	702.41	0.00	0.00	0.00	702.41

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4520-42900	Other Expense		702.41	100.00%

Vendor: 2086 - Sturgis Tire Pros									**Vendor Total:**	**30.40**
13370	Invoice	8/11/2025	8/11/2025	8/11/2025	8/11/2025	30.40	0.00	0.00	0.00	30.40
Tire repair	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Tire repair	NA	0.00	0.00	30.40	0.00	0.00	0.00	30.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-42500	Repair/Maint Expense		30.40	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	10,574.81	0.00	0.00	0.00	10,574.81	0.00	10,574.81
	Grand Total:	**10,574.81**	**0.00**	**0.00**	**0.00**	**10,574.81**	**0.00**	**10,574.81**

Account Summary

Account	Name		Amount
101-4210-42500	Repair/Maint Expense		30.40
101-4310-42600	Supply/Material Exp		9,100.00
101-4320-42730	Training Expense		742.00
101-4520-42900	Other Expense		702.41
		Total:	**10,574.81**

July 2025 Wastewater Department report

Daily Operations

7-1 Sent DMR report to DANR.
7-3 Attended Commission meeting.
7-4 SBR #2 Decant Weir failed. Replaced blown fuse.
7-9 Checked oil levels and greased all blowers
7-11 Greased SBR #1 Mixer.
7-11 David submitted resignation letter.
7-14 Telephone conference with commissioner Hirsch.
7-15 Attended City budget meeting.
7-17 Attended City Council meeting.
7-18 SBR #2 decant weir failed.
7-23 Attended City budget meeting.
7-24 Reed Bed project pre-bid meeting.
7-24 Replaced SBR #2 decant weir limit switch.
7-25 #2 Decant weir continues to fail suspect bad relay. Ordered new relays from Aqua Aerobics.
7-30 Conducted site visit with candidate for Wastewater Operator position.
7-31 Contacted Aqua Aerobics about continued issue with SBR #3 Decant valve. Was instructed to have valve inspected by RCS construction.
7-31 Conducted Zoom interview with candidate for Wastewater Operator position.
Responded to 29 requests for utility location.
Treated 5.1 Million gallons of wastewater with a daily average of 160 thousand gallons.

Special Projects

Misc

JULY 2025 City Administrator Report

ECONOMIC DEVELOPMENT

- Set up meeting to go tour SoDak Shops in Belle Fourche SD – potential building in Summerset SD
- Met with B. Block to go over SoDak Shops – took a tour of the property in Summerset for proposed area.
- Visited w/B. Block on two lots on Norman Ave for potential new buildings.
- Fielded two leads and forwarded them to B. Block

GRANTS

- Researched grants CDBG on expansion of City Hall/remodeling.
- Researched Federal grants/USDA/Housing for expansion grants or loans.
- Read through the Land & Conservation Grant regarding when awards would be issued.
- Reviewed Hazard Mitigation Grants for future potential projects.
- Researched Grants USA on any upcoming federal grants for emergency services.

PLANNING & ZONING

- Met with K. Callahan regarding building and variances.
- Visited with K. Snyder regarding potential dates for comprehensive plan hearings.
- Sent STIP Projects out to the Board for review.
- Received review on Phase 1B of Norman Ranch from HDR.
- Received exception review from HDR – will visit with Public Works regarding the same.
- Visited with J. Hanson regarding slats for fencing.
- Met with J. Hanson at property on Infinity Drive with A. Kayl.
- Visited with C. Rose Post frame on commercial building for K. Callahan. Need all items from commercial checklist.
- Visited with J. Hanson regarding a new lease on this property and licensing for the same.
- Requested annexation map from Norman Ranch to continue the annexation process.
- Visited with S. Flockhart regarding road issues, etc.
- Visited with K. Callahan, follow up on stamped building plans.
- Visited with P. Olsen regarding lots in Summerset USA.
- Emails w/L. Berg regarding a plat within the 3 mile jurisdiction of Summerset.
- Visited with S. Delbridge on inspection questions.
- Septic permit questions – L. Berg.
- Visited with L. Shagla HDR on fixes on Summerset maps.
- Discussions with A. Kayl and E. Jasper on inspections.
- Zoom meetings with Norman Ranch – bi-weekly.
- Visited with R. Steffe on cell phone tower information.
- Visited with S. Livingston regarding permitting for hotel remodel.
- Visited with E. Apland regarding HDR review and parking requirements.
- Visited with S. Rost regarding developer's agreement to be sent to us.
- Visited with J. Scull regarding retaining wall.
- Update on Niche Sanitation hooking onto Summerset WWTP.
- Completed three sign permits.

*See next page

MISC.

- Visited with A. Kayl regarding camera system in Sun Valley Park. Working on downloading to I-pad and getting it to the Police Department.
- B. Schrock went over items from the Finance Officer School with me and will present the same to the Board.
- Worked on fixing laptops, tested zoom/facebook properties.
- Visited with T. Hall regarding flag disposal.
- Visited with G. Markham regarding agenda items and camera in Sun Valley Park.
- Weekly meetings with Nicky – updates and progress.
- Worked on budget items for the 2026 FY Budget.
- Casey Peterson & Associates had questions regarding policy that I sent off to them.
- Followed up on software problem and automation of the same.
- Meeting with J. Pulscher to go over items.
- Reviewed delinquent list for utilities. Turned over to B. Schrock.
- Visited with M. Kitzmiller – weekly updates on city matters.
- Attended meeting for Public Safety Day.
- Zoom- meeting text my gov webinar.
- Reviewed complaints from S. Rave and sent to appropriate department.
- Visited with A. Kayl regarding budgeting.
- Visited with M. Kitzmiller regarding logos, dress appearance, etc.
- Visited with Evergreen on getting quotes for smart board and computer.
- Set up meeting to discuss I.T. needs for Summerset.
- Followed up on items for Public Safety Day, reached out to Summerset vendors.
- Reached out to Governor L. Rhoden to attend Public Safety Day.
- Toured Leisure Lane Park with G. Markham regarding additional activities that could make the park useable for all ages.
- Several phone calls from citizens not wanting pickle ball courts.
- Meeting with R. Nasser regarding I.T. needs.
- Complaint on garbage, forwarded it to the appropriate department.
- Worked on cash balance analysis.
- Worked on spreadsheets for COLA raises.
- Attended pre-bid meeting on Reed Beds for WWTP
- Met with G. Markham on Economic Development interviews and budget.
- Visited with T. Corneilson on special event licensing and liquor licensing.
- Reviewed Ordinance #14 on cell towers.
- Followed up with R. Liggett on agreements with Meade County.
- Attended three commission meetings.
- Attended one planning and zoning meeting.

JULY

Sanitation

Hauled Solid Waste, Recycling, Cardboard and yard waste. Delivered cans to residents as needed. Preformed maintenance on solid waste equipment.

Public works

Performed maintenance on public works equipment. Had numerous conversations with the Public Works Commissioner, City Staff and Mayor. Spoke with HDR about various issues Attended Norman Ranch Meetings . attended Budget meeting

Code enforcement

Spoke with residents on fence questions, issued violations.

Parks

Park inspections. Mowed parks weedeated as needed

Miscellaneous

Spoke with Developer concerning turn around issues on Anderson Road. Worked on Budget. Investigated drainage issues on Castlewood Drainage with USGS Attended Smith System instructor recertification training. Removed fencing from Sturgis Road. Assisted wastewater in conducting interviews. Business tour with City Administrator and Economic development

July 2025 Finance Department

Meetings Attended
- 2 Commission meetings
- Check-ins with Commissioner Pulscher
- Check-ins with City Administrator
- Follow up and check-ins with utility billing clerk
- Wastewater operator interviews
- Pre-bid and Bid Meeting for Reed Beds
- Pitney Bowes
- Text My Gov
- ICMA AI Zoom
- HR meeting with employee

Utility Billing
- Communications with residents on delinquent accounts
- Overdue accounts closed and filed with CCB
- ACH bill draft mailing
- Processing late fees
- Delinquent account lists to PW
- Move-in/out reconciliation and tracking
- ACH form update mailer
- Collecting information and data for Sewer Rate Study
- Preparing unclaimed deposit returns to send to Unclaimed Property
- Overdue accounts sent to Collections
- "DNP" tracking
- Sewer rate study research and data gathering

Financial
- Sales tax payable
- Detail and Rev/Exp reports sent to Commission and DH's
- Bank recon
- Payroll process with payables and reporting
- Invoice review and claims prepared
- Credit card reconciliation
- Out of cycle checks for Public Safety Day and PW purchase
- Unclaimed deposit refund to unclaimed process started
- Discussions with Casey Peterson
- Tracking of code enforcement fines, prep for assessments
- Bank account information updating
- SRO conference reimbursement billing

Resident Interactions
- Overdue accounts
- Late penalty removals
- ACH update billing

Staff
- Assisted staff with HR and benefit topics
- New employee onboarding
- Updating employee files and migrating to Incode
- Payroll, reporting, and incurred payables
- Payroll correction processing
- Job posting and interview prep for WWO
- New policies sent for staff signature

- Employee resignation benefit processing

Budget
- Continued comparison and entry into FY 2026 budget

Miscellaneous
- Preparing information for Commission meeting agenda items
- Commission meeting minutes prepared and submitted for publication
- Continued work on FO operations manual
- PW and FIN Logoed item reviews, changes, and approvals
- MyGov planning and emails with TT
- Move-in/ move-out system creation and implementation
- Social media and LED post creation
- Interview panel "do's and don'ts" infographic created
- Research on AI for meeting minutes and other office tasks
- Research on auto supplementation

SUMMERSET POLICE DEPARTMENT

Monthly Report-July 2025

Calls for service

- 444

Court appearances

- Inv Regan
- Officer Hamelin
- Officer Johnson
- Officer Geigle

Training

- Macrander-Introduction to Continuity
- Nasser-CJIS

Grants

- Traffic Safety
- Homeland Security

Special Events

- Traffic Safety Mobilization
- Autism Society of the Black Hills Event

Daily

- Regular meetings with Commissioner Markham
- Covering patrol shifts and responding to calls for service
- Evidence.com management
- Citizen meetings
- Panasonic & Golden West
- Highway Safety Grant On-site Audit
- Updated department policies
- Police Applicant Interviews
- Commission Meeting
- Rally Communications Meeting
- ATT FNRR ePTT Training Call
- Rally Stakeholder Meeting
- SmartConnect Troubleshooting
- Cradlepoint Troubleshooting
- June Mobilization Report

- Blue Peak & Golden West Internet Troubleshooting
- Public Safety Day Meetings
- Axon Zoom Meetings
- Flock Safety Zoom Meeting
- Rally Paperwork Meeting
- Budget Meeting
- Meeting with IT
- Department Squad Meeting
- PD Upgrade/Maintenance-install door handle, paint
- Fleet Management
- Performance Evaluations
- Records Requests
- Upfitting Phone Calls
- Procure Motorola NXT Radios
- Submitted Traffic Safety Report
- Submitted reimbursement requests for highway safety grants
- NIBRS Submissions
- Department Budget
- Payroll

TWO-YEAR ROAD WORK AND MAINTENANCE AGREEMENT

Between Meade County and the City of Summerset

Effective Date: September 1, 2025

Term: September 1, 2025 – December 31, 2027

1. Purpose

This Agreement establishes the terms under which Meade County ("County") and the City of Summerset ("Municipality") will coordinate road work responsibilities related to the full transfer of jurisdiction over certain public roads effective September 1, 2025.

2. Maintenance Responsibilities

a. 2025 County Responsibilities (September 1, 2025 – December 31, 2025)

- Meade County will perform all planned maintenance on the transferred roads per the 2025 maintenance schedule.

- Meade County will continue snow removal operations through the 2025–2026 winter season for through roads.

- Mowing of roadside ditches will be completed by the County as scheduled for 2025.

b. 2026 County Responsibilities

- County will continue snow plowing services on through roads within the municipality

- County will continue mowing roadside ditches on through roads during the 2026 growing season.

- For non-through roads, County may assist with snow removal during the 2025–2026 season upon request from the Municipality, subject to availability of staff in the area.

- Mowing on non-through roads will be completed per County's 2025 mowing schedule only.

- Additional assistance on non-through roads in 2026 may be provided at the County's discretion and as staff is available.

3. City Responsibilities (as of September 1, 2025)

- The Municipality assumes responsibility for all major repairs on transferred roads effective September 1, 2025.

- Beginning in 2026, the Municipality shall be solely responsible for routine maintenance, surface treatments, and other ongoing upkeep of all transferred roads.

- Municipality may request to include local road projects with County-planned work for potential cost savings through joint bidding or shared mobilization.

4. Coordination on Through Roads

- County will notify the Municipality at least one year in advance of planned improvements to through roads for budgeting and potential cost-sharing.

- Municipality agrees to coordinate with the County on design and budgeting where shared interest exists.

5. Magnesium Chloride Application

- If dust control is needed on transferred roads, the Municipality may request inclusion in the County's magnesium chloride application bid.

- The Municipality will pay the County the bid rate per linear foot for any application requested.

6. Termination and Modification

This Agreement remains in effect through December 31, 2027, unless modified by mutual written agreement or terminated by either party with a 90 days written notice.

7. Execution

Executed by the duly authorized representatives of each party:

Meade County
By: _____
Name: Gary Deering
Title: Commission Chair
Date:

City of Summerset
By: _____
Name: Mike Kitzmiller
Title: Mayor
Date:

MEMORANDUM OF AGREEMENT

Subject: Jurisdictional Transfer of Roadways within Municipality

Date: July 7, 2025

Parties:

1. **Meade County** (hereinafter referred to as "the County")
2. **City of Summerset** (hereinafter referred to as "the City")

Reference: SDCL 31-17-16: "The secondary highways on the boundary line of any municipality must be assigned to the municipality and adjoining civil township, or unorganized territory as provided in §§ 31-17-5 and 31-17-6."

Purpose: This memorandum formalizes the transfer of jurisdictional authority and maintenance responsibilities for specific roadways from the County to the City, in accordance with SDCL 31-17-16.

Scope: The County hereby agrees to transfer jurisdiction over the following roadways to the City, effective **September 1, 2025**:

- Elk Creek Road - Beginning at the railroad east of Interstate 90, ending at Piedmont City limits near Hills View Drive, and beginning at Piedmont city limits near Valley View Drive, and ending at Summerset city limits. Approximately 1,500 lf.
- Stage Stop Road - Beginning at the railroad on the east side of Interstate 90, to beginning of Wonderland Homes Subdivision. Approximately 1,500 lf.
- High Meadows Road - Beginning at Sturgis Road to approximately the intersection of High Meadows Road and Norpek Ct. Approximately 1,000 lf.
- Anderson Road - Beginning at Sturgis Road, heading west to the end of Summerset Meadows. Approximately 1,500 lf
- Norman Avenue - Beginning approximately 1,900 lf north of Peaceful Pines Road, heading north to S Cliff Ln. Approximately 7,600 lf.
- Peaceful Pines Road from Interstate 90 offramp, heading east to the end of Infinity Business Park Subdivision. Approximately 800 lf.

Terms and Conditions:

1. **Effective Date:** The transfer of jurisdiction will take effect on September 1, 2025.
2. **Maintenance Responsibility:** Beginning on the effective date, the City will assume full responsibility for all maintenance, repair, and associated costs for the transferred roadways.

3. **Coordination:** The County and the City agree to work collaboratively to identify the specific roadways subject to this transfer and ensure all necessary documentation and legal requirements are fulfilled prior to the effective date.

4. **Legal Compliance:** Both parties agree to comply with all applicable laws and regulations governing the jurisdictional transfer of roadways, including SDCL 31-17-16 and related statutes.

Acknowledgment and Agreement: By signing below, both parties acknowledge and agree to the terms and conditions outlined in this memorandum.

Meade County

By: _____

Name: Gary Deering
Title: Commission Chair
Date: _____

City of Summerset

By: _____

Name: Mike Kitzmiller
Title: Mayor
Date: _____

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Postage Meters

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Streamline your sending workflows.

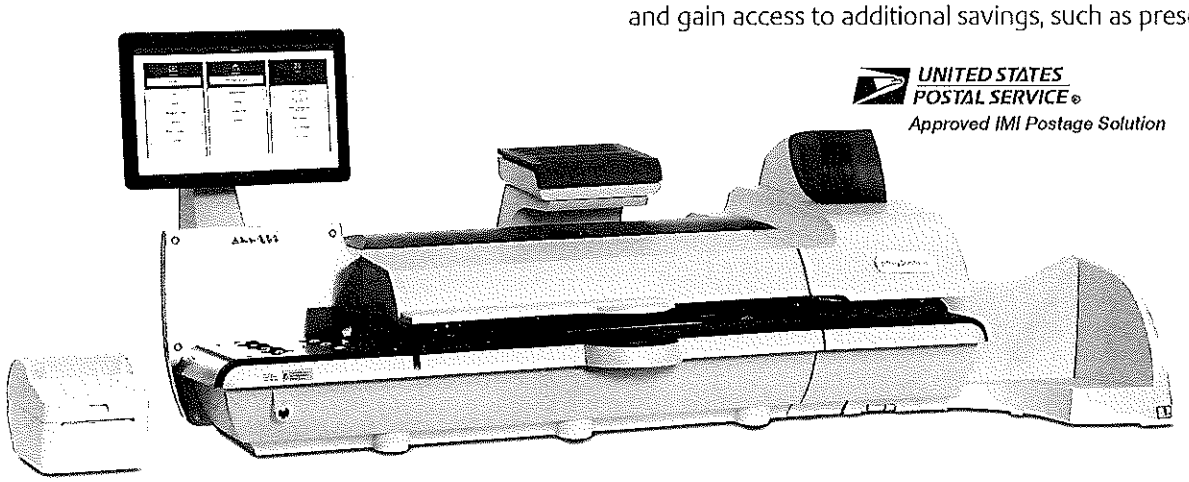
The SendPro MailCenter 2000 simplifies your sending processes by integrating mailing and shipping into a single system and provides a modern user experience making sending anything easy and more streamlined.

With fast automatic-feeding, you can quickly process high volumes of mail, easily ship through USPS®, FedEx® and UPS® and track packages all from one reliable system, improving productivity and creating new levels of efficiency for your organization.

For letter mail, the MailCenter 2000 will seal and print postage at up to 180 letters per minute and can handle mail at up to 5/8 of an inch thick.

Sorting mixed sized mail is no longer necessary with the Weigh-on-the-Way® feature. The MailCenter 2000 increases productivity by weighing each piece of mail and applying the correct postage as it travels through the machine at up to 115 letters per minute.

- Minimizes downtimes and jamming with reverse separation feeding technology.
- Automatically save on every First Class® letter you send and gain access to additional savings, such as presort rates.



UNITED STATES POSTAL SERVICE®
Approved IMI Postage Solution

For more information, visit us online: pitneybowes.com

For overnight deliveries and package shipments, the available shipping functionally allows you to compare services for USPS®, FedEx® and UPS® so your packages are sent with the best cost and delivery option available. You will also gain complete visibility into your shipping history, package tracking and carrier spend, all in one place.

- Access special discounts with USPS and UPS or use your existing business accounts
- Accurately weigh packages and print professional looking labels right from the integrated scale and connected shipping label printer

Intuitive user display

The 15" modern, color touch screen display on the SendPro® MailCenter 2000 simplifies the way users process each job and interact with the system. Users can benefit from easy-to-follow menus for the streamlined processing of mail and packages.

Flexible printing

Save on pre-printed stationary costs and increase open rates for your mail. The SendPro MailCenter allows you to print your business logo, return addresses, promotional messages, or graphics directly onto your outbound envelopes at the same time it prints postage for a more professional look.

Available desktop shipping

The SendPro MailCenter 2000 enables users outside the mail area to ship packages from their individual PCs with PitneyShip™ or PitneyShip™ Pro, our online multicarrier shipping software powered by the Shipping 360™ platform. Users can access the same shipping capabilities on the MailCenter at their desk to send or track a package delivery.

Specifications	MailCenter 2000
Max mail processing speeds (letters per minute)	Standard: WOW 70 LPM/Non-WOW 145 LPM. Optional: WOW 95 or 115 LPM/Non-WOW 160 or 180 LPM.
Weigh-on-the-Way® (WOW®)	Standard WOW: 70 LPM. Optional WOW: 95 or 115 LPM
Envelope processing thickness	5/8" media size: 3 ½" x 5" up to 10" x 14"
Dimensions	55"L x 25.1"D x 25.2"H. Drop stacker adds 13.2" to L. Power stacker adds 33.6" to L
IMI indicia on-device stamp printing	Yes
Envelope flap depth	Min 1", max 3 7/ 8"
Envelope sealing system	Pump-fed pad; closed flap feeding. Seal only mode
Color touchscreen display	Standard 15" detachable display with optional display stand
Scale capacity	Optional: 5, 10, 15 lb small platform with stand. 15-30 lb tabletop platform. 70 and 149lb
Differentiated weighing	Yes
Available shipping carriers	USPS® UPS® FedEx®
Available desktop shipping access	Optional scale and label printer
Optional accounting	Up to 100, 500, 1,000, 3,000, 100k max accounts
Optional expanded analytics	PitneyAnalytics™, Business Manager
Package tape printing	Adhesive roll tape (for large envelopes and packages using non-discounted USPS retail rates)
Peripheral hardware options	Barcode scanner, laser report printer, power stacker portrait flats kit, power stacker, wireless keyboard (for quick alpha-numeric entries).

pitney bowes

United States
3001 Summer Street
Stamford, CT 06926-0700

RECYCLE PLEASE >
recycleplease.org

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23-SENDTECH-00726

36 Months

pitney bowes

NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee			Tax ID # (FEIN/TIN)
City of Summerset			542183317
Sold-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Sold-To: Contact Name	**Sold-To: Contact Phone #**	**Sold-To: Account #**	
Brielle Schrock	6057182164	0018604024	
Bill-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Bill-To: Contact Name	**Bill-To: Contact Phone #**	**Bill-To: Account #**	**Bill-To: Email**
Brielle Schrock	6057182164	0018604024	bschrock@summerset.us
Ship-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Ship-To: Contact Name	**Ship-To: Contact Phone #**	**Ship-To: Account #**	
Brielle Schrock	6057182164	0018604024	
PO #			

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROMAILCENTER	MailCenter
1	1FWW	10lb Interfaced Weighing Feature
1	7W00	MailCenter Meter
1	APKG	SendPro 360 Shipping Feature
1	APSD	145/70 LPM Speed
1	F9PG	PowerGuard Service Package
1	HV1P	MailCenter Printer
1	HV96000	MailCenter Weighing Platform
1	HV97500	Wireless Client Kit
1	HV8B	MailCenter 2000
1	HVSP	MailCenter Shipping Bundle
1	M9SS	USPS Tracking Services
1	ME1C	Meter Equipment - Low
1	MW90007	Drop Stacker

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Pitney Bowes Confidential Information

1	MW92705	MailCenter 15in Display
1	PTJ1	SendPro Online-PitneyShip
1	PTJ4	Multicarrier Sending App w HW or Meter
1	PTJ8	SPO-PitneyShip Mailing Included w HW
1	PTJC	SPO-PitneyShip Individual
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK3	Meter Integration
1	PTKHV	PitneyShip MailCenter Integration
1	SJM2	SoftGuard - 2000
1	STDSLA	Standard SLA-Equipment Service Agreement (for MailCenter)

Your Payment Plan

Initial Term: 36 months	Initial Payment Amount:	
Number of Months	**Monthly Amount**	**Billed Quarterly at***
36	$ 457.12	$ 1,371.36

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at http://www.pb.com/states and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at http://www.pb.com/states or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808; 17655
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

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See Pitney Bowes Terms for additional terms and conditions

Sales Information

Account Rep Name	Email Address	PBGFS Acceptance
LINDSEY CAPERS	lindsey.capers@pb.com	

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Pitney Bowes Confidential Information

60 Months

pitney bowes

NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee			Tax ID # (FEIN/TIN)
City of Summerset			542183317
Sold-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Sold-To: Contact Name	**Sold-To: Contact Phone #**	**Sold-To: Account #**	
Brielle Schrock	6057182164	0018604024	
Bill-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Bill-To: Contact Name	**Bill-To: Contact Phone #**	**Bill-To: Account #**	**Bill-To: Email**
Brielle Schrock	6057182164	0018604024	bschrock@summerset.us
Ship-To: Address			
7055 Leisure Ln, Summerset, SD, 57718-9778, US			
Ship-To: Contact Name	**Ship-To: Contact Phone #**	**Ship-To: Account #**	
Brielle Schrock	6057182164	0018604024	
PO #			

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROMAILCENTER	MailCenter
1	1FWW	10lb Interfaced Weighing Feature
1	7W00	MailCenter Meter
1	APKG	SendPro 360 Shipping Feature
1	APSD	145/70 LPM Speed
1	F9PG	PowerGuard Service Package
1	HV1P	MailCenter Printer
1	HV96000	MailCenter Weighing Platform
1	HV97500	Wireless Client Kit
1	HVBB	MailCenter 2000
1	HVSP	MailCenter Shipping Bundle
1	M9SS	USPS Tracking Services
1	ME1C	Meter Equipment - Low
1	MW90007	Drop Stacker

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1	MW92705	MailCenter 15in Display
1	PTJ1	SendPro Online-PitneyShip
1	PTJ4	Multicarrier Sending App w HW or Meter
1	PTJ8	SPO-PitneyShip Mailing Included w HW
1	PTJC	SPO-PitneyShip Individual
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK3	Meter Integration
1	PTKHV	PitneyShip MailCenter Integration
1	SJM2	SoftGuard - 2000
1	STDSLA	Standard SLA-Equipment Service Agreement (for MailCenter)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	$ 362.94	$ 1,088.82

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at http://www.pb.com/states and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at http://www.pb.com/states or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808; 17655
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

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Sales Information

Account Rep Name	Email Address	PBGFS Acceptance
LINDSEY CAPERS	lindsey.capers@pb.com	

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Pitney Bowes Confidential Information

BRIELLE SCHROCK
Finance Officer
(605)718-9858
7055 Leisure Lane
Summerset, SD 57718
www.summerset.us

From: [redacted]
Sent: Wednesday, August 13, 2025 1:57 PM
To: [redacted]
Subject: Re: Summerset, SD | TextMyGov Demonstration Follow-Up

Hi Brielle,

Thanks for speaking with me on the phone, I was just going through your account with my leadership and we went through message usage and what you are looking like for the upcoming year - I believe that you would want to avoid purchasing additional one time messages in the future is the main goal (plus attaining the Survey feature*)

You are currently at 166,832 / 250,000, and if nothing was done on the messages right now then on November 20, 2025 you would receive your additional 25,000 messages.

We want you to have a little buffer to avoid the one time message purchases, so we would like to see about the two options below:

> New 3-year agreement - we throw in Surveys for this, then upping your messages to 175,000 messages annually for $3,100 annually
>
> or
>
> New 3-year agreement - we throw in Surveys for this, then upping your messages to 200,000 messages annually for $3,200 annually

This way you can have some what of a buffer of those messages throughout the year. If you go with either option right now, we just adjust your messages for that November date to add in the 175,000 or 200,000 - and then the annual is due at the same time you usually receive it at the new rate.

Once you confirm the option we can get the new agreement sent over for you to take to the board.

Schedule Meetings with me here

Warm regards,

Lisa Schieffer

From: [redacted]
Sent: Thursday, August 14, 2025 12:11 PM
To: Brielle Schrock; Lisa Schieffer
Subject: Re: Summerset, SD | TextMyGov Demonstration Follow-Up
Attachments: Outlook-rnt2wriy; Outlook-2paqfnil

Of course! Look forward to talking with you then

If you need further numbers for the meeting here you go:

Current Message Usage: 166,838 / 250,000
25,000 additional messages will be fulfilled on November 20th

Summerset has purchased: 125,000 additional messages in the past year
Invoice: 503280 - 3/14/25 $300
Invoice: 503641 - 6/23/25 $750

We would recommend upping messages to 175,000 messages to have a little buffer and limit purchasing one-time additional messages throughout the year, as residents will continue to use the system throughout the year, as well as notifications going out and more citizens opt-in that will use more messages.

Schedule Meetings with me here

Warm regards,

[redacted]
Client Relations Specialist | TextMyGov
[redacted]

TextMyGov

From: [redacted]
Sent: Wednesday, August 13, 2025 2:21 PM
To: [redacted]
Subject: Re: Summerset, SD | TextMyGov Demonstration Follow-Up

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking any links, especially from unknown senders.
Thank you so much Tawni. Our Commission meeting is August 21st, so I will get back with you once they've given direction.

SOUTH DAKOTA
DEPARTMENT
OF PUBLIC SAFETY
prevention ~ protection ~ enforcement
EMERGENCY MANAGEMENT

221 S. Central Avenue • Pierre, South Dakota 57501
P: 605.773.3231
F: 605.773.3580
www.facebook.com/SDEmergencyMgmt

08/14/2025

Lisa Schieffer
City of Summerset
7055 Leisure Lane
Summerset, SD 57718-9778

Dear Ms. Schieffer,

The State Hazard Mitigation Team (SHMT) met on July 16, 2025 to review and consider projects that have been submitted to the Office of Emergency Management for Hazard Mitigation Grant Program funding. We are happy to announce that the Summerset Wastewater Treatment Plant and Public Works Building Generators project has been selected to be forwarded to FEMA.

Since this project's application is still under review for approval at FEMA, you ***may not*** start any of the project until you receive the official approval notice from FEMA and the State.

If you have any questions, please let our office know.

Thank you,

Jim Poppen
State Hazard Mitigation Officer

cc
File
Sean Henderson, Meade County Emergency Manager
Brandy Petersen, Regional Coordinator

Lisa Schieffer

From: Poppen, Jim <Jim.Poppen@state.sd.us>
Sent: Thursday, August 14, 2025 9:01 AM
To: Lisa Schieffer; Michael Kitzmiller; ksnyder@wrbsc.com
Cc: Meade Sean Henderson; Petersen, Brandy
Subject: DR 4807 HMGP Notification of Selection for Further Review and Submission to FEMA
Attachments: City of Summerset.pdf

We are pleased to inform you that your application has been selected for further review and submission to FEMA for final approval. This is an important step in the process, and we appreciate your efforts thus far.

Please be reminded that you ***may not*** commence your project until you receive formal approval from both FEMA and the State. Starting the project prior to receiving this approval could jeopardize your funding and project eligibility.

Additionally, please be aware that there may still be some additional requests for information required to complete your application. We will notify you promptly if any further documentation or details are needed.

Thank you for your cooperation and patience as we move forward with this process. Should you have any questions or need further assistance, please do not hesitate to contact us.

Jim

Jim Poppen, CFM
Mitigation Branch Chief/State Hazard Mitigation Officer
118 W. Capitol Ave., Pierre, SD 57501
605-773-3231 Office
605-773-3580 Fax
605-280-4096 Cell
Department of Public Safety
Office of Emergency Management

Customer Experience Survey

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EXHIBIT A

TASK ORDER

This Task Order pertains to an Agreement by and between City of Summerset, South Dakota, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated December 19, 2022, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 2025-04

PROJECT NAME: Construction Phase Services for Wastewater Treatment Plant Reed Bed Expansion Project

PART 1.0 PROJECT DESCRIPTION: HDR will provide construction management and part time on-site construction observation services related to the wastewater treatment plant reed bed expansion project.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER UNDER THIS TASK ORDER INCLUDES:

CONSTRUCTION SERVICES

This task consists of services necessary for the administration of Construction Services of the project construction stage including the following itemized services:

- Arrange and conduct a Pre-Construction Conference including agenda. Record minutes and distribute to all attendees.
- Receive, log and coordinate reviews and responses to Contractor's requests for information/interpretations (RFI's). Approximately 4 RFIs are anticipated.
- Administer shop drawings and other submittal requirements to ensure compliance with the intent of the Contract requirements.
    - Review and approve the Contractor's shop drawing submittal schedule to ascertain that all significant submittals are accounted for.
    - Receive, log and conduct review of shop drawing submittals to confirm Contractor's compliance requirements. Approximately 25 submittals are anticipated.
    - Distribute for review and re-distribute reviewed shop drawings, operation and maintenance manuals and equipment data sheets, and other submittal information.

- Establish and maintain a tracking system for submittals to provide review action status identification of each submittal as well as submittal distribution status.
- Verify at Substantial Completion that all shop drawings on file have A or B Review actions, and that all required operation and maintenance information has been received.
- Receive, log and take appropriate action on miscellaneous informational submittals generated by the Contractor during construction.

- Schedule, coordinate, and conduct progress meetings every other week. Prepare agenda, record minutes, and distribute to all attendees.
- Provide partial on-site observation as necessary to assure that the methods and materials used by the contractor meet the intent of the plans and specifications. A daily record of activity will be maintained by HDR including weather conditions, construction progress, deviations from the plans and specifications, work performed, quantities installed and any other pertinent information.
    - Partial on-site observation is defined as 224 total hours spread across the contractors available time for completion. If poor contractor performance or other unforeseen challenges require additional on-site time, an amendment to this agreement will be required for the additional time.
- Coordinate with geotechnical subconsultant to provide Quality Control testing to ensure compliance with project specifications. HDR will be responsible to assist in coordinating testing schedules, notifying testing company of requirements, and collecting test results.
- Prepare and submit recommendations for payment of City prepared monthly pay applications. Provide quantities of completed work to the City for use in preparation of the pay applications.
- Prepare change orders, and extra work orders for contractor and make recommendations for their approval or denial. Provide design recommendations and administer necessary or desirable changes in the work utilizing systems to track changes from initiation through completion. Approximately 2 change orders are anticipated.
    - Review costs presented on Change Proposal Requests by Contractor, and conduct negotiation of pricing as necessary.
    - Review all Change Proposal Request items and negotiated costs with Owner for Owner's approval.
    - Maintain current status log of all Change Proposal Requests and Change Orders and review at construction progress meetings.
    - Review pay requests to verify Change Order items are broken out and that payment is not made until work is complete.
- Achieve an orderly, well-documented and complete Project Closeout of the construction contract.

- Prepare and submit a project completion punch list to the Contractor and Owner and oversee its completion.
- Verify submittal of all required documents.
- Administer Final Payment. Finalize all project costs and determine the final adjusted amounts for construction.
- Prepare letter of certification of project completion verifying compliance with plans and specifications and start of warranty period.

- Prepare "As-Built" drawings for the City's records. Plans will be submitted as a hard copy and electronically in portable document format (.pdf) and native format.

Meetings:

- Pre-Construction Conference
- Bi-Weekly Construction Meetings

Deliverables:

- Pre-Construction Conference Minutes
- RFI & Shop Drawing Response Log
- Bi-Weekly Construction Meeting Minutes
- On-Site Observation Reports
- Monthly Pay Applications
- Project Closeout Punchlists
- Letter Certifying Project Completion
- As-Built Plans and Specifications

PART 3.0 OWNER'S RESPONSIBILITIES: The OWNER shall provide the information set forth in paragraph 6 of the "HDR Engineering, Inc. Terms and Conditions for Professional Services."

PART 4.0 PERIODS OF SERVICE:

The following is the anticipated construction schedule based on the current bidding and construction timeframe. HDR recognizes that changes can occur to the construction schedule and will be ready to make adjustments as necessary.

Bid Opening	August 7, 2025
Construction Notice to Proceed (NTP)	Anticipated October 2025
Construction Completion	July 31, 2026

PART 5.0 ENGINEER'S FEE:

The proposed fee is $65,847. Compensation for ENGINEER'S services under this Agreement shall be on the basis of Direct Labor Per Schedule of Pay Rates per the Employee discipline identified and attached herein, plus Reimbursable Expenses.

Reimbursable Expense shall mean the actual expenses incurred directly in connection with the Project for transportation travel, subconsultants, subcontractors, printing and other incurred expense.

This Task Order is executed this _____ day of _____, 2025 .

CITY OF SUMMERSET, SOUTH DAKOTA "OWNER"		HDR ENGINEERING, INC. "ENGINEER"	
BY:	_____	BY:	Jason L. Kjenstad
NAME:	_____	NAME:	Jason Kjenstad
TITLE:	_____	TITLE:	Sr Vice President
ADDRESS:	_____	ADDRESS:	703 Main St. Suite 200
	_____		Rapid City, SD 57701

City of Summerset General Engineering Services
Task Order Manhour Estimate - Construction Phase Services WWTP Reed Bed Expansion
Task Order 2025-04
HDR Engineering, Inc.

Tasks	Hours	Fee
Task Series 500 - Construction Services		
Project Management and Quality Control	20	$2,840
Arrange and Conduct Pre-Construction Meeting	8	$1,440
Respond to Contractor RFIs	12	$2,280
Review Shop Drawings and Project Submittals	32	$5,160
Arrange and Conduct Bi-Weekly Progress Meetings	16	$3,120
On-Site Construction Inspection/Reports	224	$36,960
Review Monthly Pay Requests	4	$780
Prepare Change Orders	6	$1,200
Project Closeout Inspection & Punchlist	7	$1,275
Prepare As-Built Plans	26	$3,950
Task Hours	355	
Task Fee		$59,005

TASK ORDER 2025-04 ENGINEERING COSTS		
Total Hours		355
Labor Expenses	$	59,005
Subconsultants	$	5,000
Direct Expenses	$	1,842
Total	**$**	**65,847**

HDR

HDR Engineering
2025 Hourly Billing Rates

Billing Title	Billing Rate
Managing Principal	280
Project Manager 7	280
Project Manager 6	260
Project Manager 5	240
Project Manager 4	225
Project Manager 3	210
Project Manager 2	195
Project Manager 1	180
Engineer 11	280
Engineer 10	260
Engineer 9	240
Engineer 8	225
Engineer 7	210
Engineer 6	195
Engineer 5	180
Engineer 4	165
Engineer 3	150
Engineer 2	135
Engineer 1	125
System Integrator 4	225
System Integrator 3	195
System Integrator 2	175
System Integrator 1	155
CADD/GIS Technician 6	185
CADD/GIS Technician 5	165
CADD/GIS Technician 4	145
CADD/GIS Technician 3	125
CADD/GIS Technician 2	115
CADD/GIS Technician 1	105
Technician 5	170
Technician 4	150
Technician 3	135
Technician 2	115
Technician 1	105

Billing Title	Billing Rate
Right of Way 4	195
Right of Way 3	175
Right of Way 2	155
Right of Way 1	120
Right of Way Coordinator	105
Environmental/Hydrologist/Geologist 7	225
Environmental/Hydrologist/Geologist 6	210
Environmental/Hydrologist/Geologist 5	195
Environmental/Hydrologist/Geologist 4	170
Environmental/Hydrologist/Geologist 3	150
Environmental/Hydrologist/Geologist 2	130
Environmental/Hydrologist/Geologist 1	110
Surveyor 5	190
Surveyor 4	170
Surveyor 3	150
Surveyor 2	130
Surveyor 1	110
Construction Manager 5	245
Construction Manager 4	235
Construction Manager 3	215
Construction Manager 2	205
Construction Manager 1	185
Strategic Comm/Graphic Designer 4	165
Strategic Comm/Graphic Designer 3	145
Strategic Comm/Graphic Designer 2	130
Strategic Comm/Graphic Designer 1	105
Project Controller	120
Project Accountant	110
Project Assistant	105
Admin Assistant	85

Rates shall be adjusted annually. HDR may hire contract workers that will be assigned a billing rate based on this rate sheet. HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise will be billed at the below rates.

Billing Title	Billing Rate
Technical Expert 9	375
Technical Expert 8	355
Technical Expert 7	335
Technical Expert 6	315
Technical Expert 5	305
Technical Expert 4	285
Technical Expert 3	265
Technical Expert 2	245
Technical Expert 1	225

REIMBURSABLE EXPENSES

Reimbursable Expense shall mean actual expenses incurred for travel, meals, subconsultants, shipping, and other incurred expense. If negotiated with Owner in the contract, HDR will add an agreed to percentage mark-up to subconsultant invoices to cover administrative expenses and vicarious liability. Specialty equipment charges apply to specific equipment used on the project.

Expense	Rate
Traffic Counting Equipment	$120.00 per hour
Survey/GPS Equipment	$50.00 per hour
Robotic Total Station	$50.00 per hour
Side-by-Side Utility Vehicle	$25.00 per hour
Handheld GPS	$20.00 per hour
Drone	$275.00 per day
HDR Vehicle Mileage	$0.88 per mile
Personal Vehicle Mileage	IRS rate per mile
Printing (in-house)	
B&W 8.5x11	$0.0857 each
Color 8.5x11	$0.1801 each
B&W 11x17	$0.1714 each
Color 11x17	$0.3602 each
Plots Bond	$0.55 per sq. ft.

RESOLUTION 2025-30

DISCRETIONARY FORMULA

WHEREAS, SDCL 10-6-137 authorizes the Board of County Commissioners, at its discretion, to adopt any formula for assessment of specifically classified structures;

WHEREAS, SDCL 10-6-138 permits the governing body of any municipality to adopt any or all property classifications defined in 10-6-137 which are not adopted by the Board of County Commissioners;

WHEREAS, SDCL 10-6-137 states the formula may include for any or all of the five tax years following construction all, any portion or none of the assessed valuation for tax purposes;

WHEREAS, the South Dakota Department of Revenue and Regulation's formula recognizes the local effort for school tax purposes to the extent of 20, 40, 60, 80, 100% for the 5 year period;

NOW, THEREFORE, BE IT RESOLVED, that the following properties shall be, and hereby are, specifically classified for the purpose of taxation pursuant to SDCL § 10-6-137, Subsections 2,3,4,and 8:

Any new industrial structure, including a power generation facility, or an addition to an existing structure, if the new structure or addition has a full and true value of thirty thousand dollars or more;

Any new nonresidential agricultural structure, or any addition to an existing structure, if the new structure or addition has a full and true value of ten thousand dollars or more;

Any new commercial structure, or any addition to an existing structure, except a commercial residential structure as described in SDCL § 10-6-137(5), if the new structure or addition has a full and true value of thirty thousand dollars or more;

Any commercial, industrial, or nonresidential agricultural property which increases more than ten thousand dollars in full and true value as a result of reconstruction or renovation of the structure;

BE IT FURTHER RESOLVED, the assessed value to be used for tax purposes of any structure classified pursuant to this Resolution shall, following construction, be calculated as follows:
1st Year - 20% of assessed value
2nd Year - 40% of assessed value
3rd Year - 60% of assessed value
4th Year - 80% of assessed value
5th Year -100% of assessed value

BE IT FURTHER RESOLVED, the assessed value to be used for tax purposes of any qualifying lots referenced in SDCL 10-6-143 and 10-6-144 pursuant to this Resolution shall be calculated as follows:
1st Year - 20% of assessed value
2nd Year - 40% of assessed value
3rd Year - 60% of assessed value
4th Year - 100% of assessed value
5th Year - 100% of assessed value

Dated this 12th day of August, 2025.

Gary Deering
Meade County Commission Chair

Attest:

AUDITOR SEAL Meade County South Dakota

Rhea Crane
Meade County Auditor

10-6-137. Discretionary formula for reduced taxation of new structures and additions--Partially constructed structures.

Any structure classified pursuant to this section, must, following construction, be valued for taxation purposes in the usual manner. The board of county commissioners of the county in which the structure is located, may adopt a formula for assessed value to be used for tax purposes. Except as otherwise provided in § 10-6-137.1, the formula may include, for any or all of the five tax years following construction, all, any portion, or none of the assessed value for tax purposes. Any formula adopted must be equally applied to specifically classified properties within a tax increment finance district.

The board of county commissioners of the county in which the structure is located may, if requested by the owner of the structure, fully assess the structure without application of the formula. In waiving the formula for the structure of one owner, the board of county commissioners is not prohibited from applying the formula for subsequent new structures. The assessed value during any of the five years may not be less than the assessed value of the property in the year preceding the first year of the tax years following construction.

Any structure that is partially constructed on the assessment date may be valued for tax purposes, pursuant to this section, and the value may not be less than the assessed value of the property in the year preceding the beginning of construction. The period that the property is valued for tax purposes under this section may include the years when the property is partially constructed.

Following the five-year period under this section, the property must be assessed at the same percentage as all other property for tax purposes, except as otherwise provided in § 10-6-137.1.

Any of the following types of real property may be specifically classified for the purpose of taxation pursuant to this section:

(1) Any new industrial or commercial structure, or any addition, renovation, or reconstruction to an existing structure, located within a designated urban renewal area as defined in § 11-8-4, if the new structure, addition, renovation, or reconstruction has a full and true value of thirty thousand dollars or more;

(2) Any new industrial structure, including a power generation facility, or an addition to an existing structure, if the new structure or addition has a full and true value of thirty thousand dollars or more;

(3) Any new nonresidential agricultural structure, or any addition to an existing structure, if the new structure or addition has a full and true value of ten thousand dollars or more;

(4) Any new commercial structure, or any addition to an existing structure, except a commercial residential structure as described in subdivision (5), if the new structure or addition has a full and true value of thirty thousand dollars or more;

(5) Any new commercial residential structure, or addition to an existing structure, containing four or more units, if the new structure or addition has a full and true value of thirty thousand dollars or more;

(6) Any new affordable housing structure containing four or more units, with a monthly rental rate of the units at or below the annually calculated rent for the state's sixty percent area median income being used by the South Dakota Housing Development Authority for a minimum of ten years following the date of first occupancy, if the structure has a full and true value of thirty thousand dollars or more;

(7) Any new residential structure, or addition to or renovation of an existing structure, located within a redevelopment neighborhood established pursuant to § 10-6-141, if the new structure, addition, or renovation has a full and true value of five thousand dollars or more. The structure must be located in an area defined and designated as a redevelopment neighborhood based on conditions provided in § 11-7-2 or 11-7-3; or

(8) Any commercial, industrial, or nonresidential agricultural property that increases more than ten thousand dollars in full and true value, as a result of reconstruction or renovation of the structure.

Source: SL 1970, ch 81, § 2; SL 1974, ch 91, § 3; SL 1977, ch 82, § 1; SL 1986, ch 84; SL 1987, ch 85; SL 1991, ch 83, § 1; SL 1993, ch 85, § 3; SL 1994, ch 78, § 1; SL 1994, ch 79, § 3; SL 2000, ch 42, § 12; SL 2019, ch 61, § 2; SL 2020, ch 39, § 1; SDCL § 10-6-35.2; SL 2021, ch 44, § 44; SL 2022, ch 29, § 1.

10-6-137.1. Discretionary formula for reduced taxation of new residential structures.

For any real property specifically classified under subdivisions 10-6-137(5), (6), and (7), the formula adopted by the board of county commissioners must include:

(1) No more than twenty-five percent of the increased assessed value in the first or second year following the completion of construction;

(2) No more than fifty percent of the increased assessed value in the third or fourth year following the completion of construction;

(3) No more than seventy-five percent of the increased assessed value in the fifth or sixth year following the completion of construction; and

(4) One hundred percent of the increased assessed value in the seventh year following the completion of construction and each year thereafter.

During construction, the assessed value of the property may not exceed the assessed value of the property in the year preceding the beginning of construction.

The percentages stated in this section are limited to that portion of the assessed value that exceeds the property's assessed value in the year preceding the start of construction.

Any real property receiving the benefit of a discretionary formula prior to July 1, 2022, must continue to be assessed and taxed in the manner provided for in any county or municipal resolution adopted pursuant to this chapter and in effect prior to July 1, 2022, and must continue to be subject to the provisions of §§ 10-12-44, 11-9-20, and 13-13-20.4.

Source: SL 2022, ch 29, § 2.

10-6-138. Municipal adoption of reduction for new property.

If the board of county commissioners has not adopted a formula pursuant to § 10-6-137 or 10-6-137.1, the governing board of a municipality in which the structures or property are located, or within three miles of the corporate limits of the municipality, may adopt a formula for assessed value pursuant to § 10-6-137 or 10-6-137.1.

In the case of residential structures described in § 10-6-137(5), (6), and (7), the governing board of a municipality may adopt a formula that differs from any formula adopted by the board of county commissioners, provided the formula complies with § 10-6-137.1.

Source: SL 1974, ch 91, § 2; SL 1977, ch 82, § 2; SL 1993, ch 82, § 3; SL 1993, ch 85, § 4; SL 1994, ch 79, § 4; SL 2020, ch 39, § 4; SDCL § 10-6-138; SL 2021, ch 44, § 44; SL 2022, ch 29, § 3.

10-6-143. Classification of certain residential property.

Real property that is zoned residential which is platted and improved with the necessary infrastructure to allow for future residential construction and which is owned by the person or corporation who developed the real property is specifically classified for the purpose of taxation.

Source: SL 1993, ch 81, § 12; SDCL § 10-6-66; SL 2021, ch 44, § 44.

10-6-144. Valuation of certain residential property.

Property classified pursuant to § 10-6-143 shall be valued for taxation purposes in the usual manner. However, the board of county commissioners of the county where the property is located may, in the board's discretion, adopt any formula for assessed value to be used for tax purposes. The formula may include for any or all of the five tax years following the filing of the plat for the subdivision all, any portion or none of the assessed valuation for tax purposes. The assessed valuation during any of the five years may not be less than the assessed valuation of the property in the year preceding the first year of the tax years following the filing of the plat for the subdivision. The board of county commissioners of a county where property classified pursuant to § 10-6-143 is located may, in the board's discretion, if requested by the owner of the property, not apply the discretionary formula and the full assessment shall be made without application of the formula. In waiving the formula for the property of one owner, the board of county commissioners is not prohibited from applying the formula for subsequent property.

Source: SL 1993, ch 81, § 13; SL 2000, ch 42, § 21; SDCL § 10-6-67; SL 2021, ch 44, § 44.

City of Summerset, SD

Budget Worksheet

Account Summary

For Fiscal: 2026 Period Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No Changes	7/23/2025 No Changes	07/27/2025 Update No Changes
Fund: 101 - General Fund									
Department: 4110 - Commission Expenses									
101-4110-41100	Wage Expense	28000	23916.53	26250	14583.25	28000	28000	28000	28000
101-4110-41200	PR Tax Expense	2142	1829.83	2009	1115.75	2142	2142	2142	2142
101-4110-42100	Other Ins Expense	250	146.92	250	387.95	400	400	400	400
101-4110-42200	Prof Fees Expense	17500	18637.75	10000	0	10000	10000	10000	10000
101-4110-42300	Publishing Exp	11000	5542.49	10000	4842.99	8000	8000	8000	8000
101-4110-42600	Supply/Material Exp	300	1319.29	500	82.46	500	500	500	500
101-4110-42700	Travel/Conf Expense	100	65	500	35.00	400	400	400	400
101-4110-42810	Phone	2400	2000	1800	1400	2400	2400	2400	2400
101-4110-42900	Other Expense	100	138	250	0	250	250	250	250
Department: 4110 - Commission Expenses Total:		**61792**	**53595.81**	**51559**	**22447.4**	**52092**	**52092**	52092	52092

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4115 - Contingency Expense									
101-4115-44150	Contingency Expense	88960.52	0	147376		195285	183216	183216	174799
Department: 4115 - Contingency Expense Total:		**88960.52**	**0**	**147376**	**0**	**195285**	**183216**	**183216**	174799

Notes:

5% of general fund expenses used 45,627.50 on laptops and installation (police dept.) 101,748.50 left

Budget Worksheet **Ending: 12/31/2026**

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 4120 - Mayoral Expense									
101-4120-41100	Wage Expense	23005	24916.71	23000	13416.69	23000	23000	23000	23000
101-4120-41200	PR Tax Expense	1760	1906.06	1760	1026.34	1760	1760	1760	1760
101-4120-42100	Other Ins Expense	120	36.73	100	93.24	150	150	150	150
101-4120-42200	Prof Fees Expense	800	0	750	0	500	500	500	500
101-4120-42201	Dues/Subscriptions	0	0	100	0	100	100	100	100
101-4120-42600	Supply/Material Exp	50	77	0	0	100	100	100	100
101-4120-42700	Travel/Conf Expense	600	562.15	500	0	600	600	600	600
101-4120-42810	Phone	600	600	600	400	600	600	600	600
101-4120-42900	Other Expense	1500	335.6	1500	0	1500	1500	1500	1500
Department: 4120 - Mayoral Expense Total:		**28435**	**28434.25**	**28310**	**14936.27**	**28310**	**28310**	**28310**	**28310**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025 No change	07/27/2025 Update
Department: 4130 - Election Expense									
101-4130-42200	Prof Fees Expense	750	700	750	0	3500	3500	3500	3500
101-4130-42300	Publishing Exp	500	240.73	300	101.66	350	350	350	350
101-4130-42600	Supply/Material Exp	200	56.28	100	0	100	100	100	100
101-4130-42700	Travel/Conf Expense	50	0	100	69	100	100	100	100
101-4130-42900	Other Expense	50	19.22	0	0	50	50	50	50
	Department: 4130 - Election Expense Total:	**1550**	**1016.23**	**1250**	**170.66**	**4100**	**4100**	**4100**	**4100**

Notes:

Budget Worksheet **Ending: 12/31/2026**

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4140 - Finance Office Expense									
101-4140-41100	Wage Expense	123342	100202.59	103001	59574.41	108185	108185	108185	117556
101-4140-41150	Wage Expense - Hourly	0	21741.57	23031	12989.16	23705	23705	23705	23695
101-4140-41200	PR Tax Expense	9700	8869.7	9642	5223.49	10090	10100	10100	10806
101-4140-41300	SDRS Expense	7401	7065.23	7562	4353.9	7915	7915	7915	8475
101-4140-41400	Workers Comp Expense	800	391.27	800	0	800	800	800	800
101-4140-41700	Med Ins Expense	41972	26591.7	30242	17633.42	33900	33900	33900	35094
101-4140-42100	Other Ins Expense	5400	4768.46	5000	1969.36	5000	5000	5000	5000
101-4140-42150	Postage	700	1237.86	700	561.22	1000	1000	1000	1000
101-4140-42200	Prof Fees Expense	79440	63665.9	8000	6005.15	34000	34000	35667	35667
101-4140-42201	Dues/Subscriptions	1500	13942.03	15000	15797.59	28000	28000	28000	28000
101-4140-42300	Publishing Exp	1400	581.75	750	589.79	750	750	750	750
101-4140-42500	Repair/Maint Expense	500	0	250	0	250	250	250	250
101-4140-42600	Supply/Material Exp	4500	3301.52	3500	1915.48	3500	3500	3500	3500
101-4140-42610	Auto Expense	200	0	0	0			0	0
101-4140-42700	Travel/Conf Expense	6700	4277.4	5000	1428.28	5000	5000	5000	5000
101-4140-42730	Training					1540		1540	1540
101-4140-42800	Utility Expense	0	0	0	0			0	0
101-4140-42810	Phone	1800	1750	1800	1200	1800	1800	1800	1800
101-4140-42850	Uniform Expense	0	0	300	0	450	450	450	450
101-4140-42900	Other Expense	4000	7144.66	2500	4354.64	9500	9500	9500	9500
101-4140-43400	Equip Expense	7000	2834.25	1000	0	10200	10200	10200	2500
Department: 4140 - Finance Office Expense Total:		**296355**	**268365.89**	**218078**	**133595.89**	**285585**	**285595**	**287262**	**291383**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 4141 - City Attorney Expense									
101-4141-42200	Prof Fees Expense	55000	52963.81	50000	17667.3	50000	50000	50000	50000
Department: 4141 - City Attorney Expense Total:		55000	52963.81	50000	17667.3	50000	50000	50000	50000

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	8/18/2025	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4192 - General Government Buildings									
101-4192-42100	Other Ins Expense	5200	5146.66	5000	4004.06	6000	6000	6000	6000
101-4192-42200	Prof Fees Expense	61820	37394.5	18500	10003.52	21000	30,000	30000	30000
101-4192-42201	Dues/Subscriptions	0	44168.81	55264	31522.48	58300	58300	58300	58300
101-4192-42500	Repair/Maint Expense	134350	89065	25000	8758.29	115000	115000	115000	115000
101-4192-42600	Supply/Material Exp	2500	2496.13	2500	1536.29	2500	2500	2500	2500
101-4192-42800	Utility Expense	15000	22552.11	25000	14124.92	30000	35000	35000	35000
101-4192-42810		13560	0	0	0	0	moved to util.	0	0
101-4192-42900	Other Expense	53168.48	48904.88	29663	0	0	0		
101-4192-42903	Special Occasions							2500	2500
101-4192-43400	Equip Expense	30000	47883.49	2750	3412.23	9831	9831	11000	16486
Department: 4192 - General Government Buildings Total:		**315598.48**	**297611.58**	**163677**	**73361.79**	**242631**	**256631**	**260300**	**265786**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025 07/27/2025 Update	
Department: 4196 - City Engineer Expense									
101-4196-42200	Prof Fees Expense	81498	81497.57	45000	27160.77	100000	100000	100000	100000
Department: 4196 - City Engineer Expense Total:		81498	81497.57	45000	27160.77	100000	100000	100000	100000

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4210 - Law Enforcement									
101-4210-41100	Wage Expense	496918	76236.84	80930	46623.64	82825	83595	83595	83595
101-4210-41150	Wage Expense - Hourly	0	424554.71	444071	255518.69	597075	605545	605545	490690
101-4210-41170	Safety Grant Wages	16421	7950.94	17827	6255.98	0	0	0	0
101-4210-41200	PR Tax Expense	39271	38278.27	41490	23408.69	52012	52655	52660	43933
101-4210-41300	SDRS Expense	41070	40226.72	43387	24181.22	54395	55064	55067	45943
101-4210-41400	Workers Comp Expense	10500	12151.44	10500	0	13750	13750	13750	13000
101-4210-41700	Med Ins Expense	102915	76526.26	88871	42477.25	129536	129536	129536	82431
101-4210-42100	Other Ins Expense	26000	22344.97	26000	19421.58	26000	26000	26000	26000
101-4210-42150	Postage	500	284.23	500	216.35	500	500	500	500
101-4210-42200	Prof Fees Expense	24001	800	1600	275	4000	4000	4000	4000
101-4210-42201	Dues/Subscriptions	0	100	2720	2543.14	3600	3600	3600	3600
101-4210-42202	Axon BWC	0	6492.9	6500	6492.9	6500	6500	6500	8500
101-4210-42203	Axon Fleet	0	12453.6	16610	15820.64	34000	34000	40000	34000
101-4210-42204	Axon CEW	0	4116	4120	5092.8	10200	10200	13000	8100
101-4210-42205	I.T. GoldenWest	0	277	1800	0	1800	1800	1800	1800
101-4210-42206	Flock Safety Contract	0	0	0	0	22500	22500	22500	22500
101-4210-42300	Publishing Exp	2500	0	0	0	0		0	0
101-4210-42301	Marketing/Recruiting	0	0	2500	0	2500	2500	2500	2500
101-4210-42500	Repair/Maint Expense	15000	19271.03	15000	5852.33	25000	25000	25000	25000
101-4210-42600	Supply/Material Exp	3500	1515.92	3500	232.43	6000	6000	6000	6000
101-4210-42601	Evidence - Supply/Materials	0	744.87	1000	696.03	1000	1000	1000	1000
101-4210-42610	Auto Expense	32000	5249.69	0	0	0		0	0
101-4210-42611	Fuel Expense	0	25917.6	25000	14835.15	28000	28000	43000	30000
101-4210-42700	Travel/Conf Expense	2000	1935.8	2000	854.41	3000	3000	3000	3000
101-4210-42730	Training Expense	4000	1934.58	6000	716.06	7000	7000	7000	7000
101-4210-42800	Utility Expense	2740	2212.65	3740	0	0		0	0
101-4210-42810	Phone	7200	5648.31	8100	5844.81	14400	14400	14400	11400
101-4210-42820	Dispatch Expense	37300	27000.71	30000	12987.67	25000	25000	25000	25000
101-4210-42821	VPN/First Net	0	1803.24	1850	0	2500	2500	2500	2200
101-4210-42850	Uniform Allowance	5600	6400	6400	-263.86	8000	8000	8000	4000
101-4210-42851	Duty Equipment	0	1122.03	30000	14739.28	9000	9000	9000	6500

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	7/27/2025
101-4210-42900	Other Expense	3200	650.89	3500	1215.88	3500	3500	3500	3500
101-4210-42901	Public Safety Day								1500
101-4210-43400	Equip Expense	68150	73004.61	93000	84655.08	144550	144550	174000	87000
101-4210-43401	A&B Water								540
Department: 4210 - Law Enforcement Total:		**940786**	**897205.81**	**1018516**	**590693.15**	**1318143**	**1328695**	**1381953**	**1084732**

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 4220 - Fire Department Expense									
101-4220-42900	Other Expense	35257	34172.32	35257	34429.7	35257	35257	35257	35257
Department: 4220 - Fire Department Expense Total:		**35257**	**34172.32**	**35257**	**34429.7**	**35257**	**35257**	35257	35257

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025 No change	07/27/2025 Update
Department: 4232 - Proactive Inspection Admin									
101-4232-42320	Building Inspection Expense	10000	6045.76	15000	1355	20000	20000	20000	20000
101-4232-42900	Other Expense	750	297.15	0	166.95	1500	1500	1500	1500
Department: 4232 - Proactive Inspection Admin Total:		**10750**	**6342.91**	**15000**	**1521.95**	**21500**	**21500**	**21500**	**21500**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4310 - Street Expense									
101-4310-41150	Wage Expense	167406	170176.37	182745	101287.36	239586	241786	241786	244654
101-4310-41200	PR Tax Expense	12903	12118.43	13969	7059.27	18329	18482	18482	18717
101-4310-41300	SDRS Expense	10120	10210.59	10956	5718.18	14375	14495	14495	14680
101-4310-41400	Workers Comp Expense	5000	5579.34	5000	0	5000	5000	5000	5500
101-4310-41700	Med Ins Expense	43040	33235.23	35666	23183.71	52000	52000	52000	74894
101-4310-42100	Other Ins Expense	18000	21710.45	25000	28176.51	30000	30000	30000	30000
101-4310-42200	Prof Fees Expense	26000	22250	30000	325	30000	30000	31667	31667
101-4310-42201	Dues/Subscriptions	0	0	500	75	1500	1500	1500	1500
101-4310-42300	Publishing Exp	300	387.26	500	69.69	500	500	500	500
101-4310-42500	Repair/Maint Expense	350000	378938.86	150000	4848.89	400000	75000	75000	75000
101-4310-42510	Street Snow Removal	30000	12057.94	30000	17969.16	35000	35000	35000	35000
101-4310-42530	Landscape&Mowing Expense	10000	0	5000	90.48	5000	5000	5000	5000
101-4310-42550	Street Light Repair	115000	103835.31	115000	87585.46	115000	115000	115000	115000
101-4310-42600	Supply/Material Exp	50000	20135.27	30000	15922.78	30000	30000	30000	30000
101-4310-42610	Auto Expense	20000	13427.75	30000	6867.5	30000	30000	30000	30000
101-4310-42611	Fuel Expense	0	4533.06	20000	2711.58	15000	15000	15000	15000
101-4310-42700	Travel/Conf Expense	0	325	0	46.72	5000	5000	5000	5000
101-4310-42730	Training Expense	0	0	0	100	5000	5000	5000	5000
101-4310-42800	Utility Expense	21000	14647.08	25000	11241.24	25000	25000	25000	25000
101-4310-42810	Phone	1800	1800	2400	1100	2400	2400	2400	2400
101-4310-42850	Uniform Allowance	0	2009.97	1146	73.96	1600	1600	2000	2000
101-4310-42900	Other Expense	20000	1.25	30000	0	0	0	0	0
101-4310-43000	Capital Expense	250000	0	250000	0	0	0	0	0
101-4310-43400	Equip Expense	0	0	18500	5097.87	239000	179000	179000	179000
	Department: 4310 - Street Expense Total:	**1150569**	**827379.16**	**1011382**	**319550.36**	**1299290**	**916763**	**918830**	**945512**

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No Change	7/23/2025	07/27/2025 Update
Department: 4320 - Code Enforcement & Sanitation									
101-4320-41200	PR Tax Expense	0	0	0	133.34	0	0	0	0
101-4320-41300	SDRS Expense	0	0	0	111.27	0	0	0	0
101-4320-41700	Uniform	0	0	0	0	0	0	0	0
101-4320-42150	Postage	1500	820.77	1500	2975.43	5000	5000	5000	5000
101-4320-42201	Dues/Subscriptions	0	0	20000	35	300	3800	3800	3800
101-4320-42500	Repair/Maint Expense	20000	11899.45	25000	18011.08	30000	30000	30000	30000
101-4320-42600	Supply/Material Exp	55000	7470.57	35000	2683.89	15000	15000	15000	15000
101-4320-42610	Auto Expense	17000	4030.52	0	3842.39	5000	5000	5000	5000
101-4320-42611	Fuel Expense	0	14145.39	20000	10630.14	15000	15000	15000	15000
101-4320-42700	Travel				208.56	10000	10000	10000	10000
101-4320-42730	Training Expense	15000	2751.48	20000	2759.48	10000	10000	10000	10000
101-4320-42900	Other Expense	40000	63693.44	40000	2661.85	7500	7500	7500	7500
101-4320-43230	Solid Waste Collection	70000	57349.91	70000	35450.01	80000	80000	80000	80000
101-4320-43260	C E Abatement Exp	1000	0	1500	0	1500	1500	1500	1500
101-4320-43400	Equip Expense	15000	4210	0	3042	15000	15000	15000	15000
Department: 4320 - Code Enforcement & Sanitation Total:		**234500**	**166371.53**	**233000**	**82544.44**	**194300**	**197800**	**197800**	**197800**

Budget Worksheet **Ending: 12/31/2026**

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No Change	7/23/2025	07/27/2025 Update
Department: 4410 - Animal Control Dept									
101-4410-43350	Humane Society	2100	1951.79	2000	600	2000	2000	2000	2000
Department: 4410 - Animal Control Dept Total:		**2100**	**1951.79**	**2000**	**600**	**2000**	**2000**	2000	2000

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4520 - Parks and Recreation									
101-4520-42100	Other Ins Expense	500	384.46	500	706.63	1000	1000	1000	1000
101-4520-42500	Repair/Maint Expense	10000	6870.23	10000	8908.49	10000	10000	10000	10000
101-4520-42530	Landscape&Mowing Expense	1200	0	17000	11790.06	15000	15000	15000	15000
101-4520-42600	Supply/Material Exp	10000	6570.2	10000	2594.29	10000	10000	10000	10000
101-4520-42800	Utility Expense	1000	3349.74	6250	1207.57	7500	7500	7500	7500
101-4520-42830	Temp. Toilets				780	1000	1000	1000	1000
101-4520-42900	Other Expense	6000	4246.88	7000	5676.82	5000	5000	5000	346457
Department: 4520 - Parks and Recreation Total:		**28700**	**21421.51**	**50750**	**31663.86**	**49500**	**49500**	**49500**	**390957**

Park & Recreation Board Notes:

As of 8/19/2025 Parks and Rec Board have not turned in a budget.

Budget Worksheet **Ending: 12/31/2026**

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 4652 - P & Z Expense									
101-4652-41100	Wage Expense	12000	7300	12000	4500	13000	13000	13000	13000
101-4652-41200	PR Tax Expense	918	558.45	918	344.25	995	995	995	995
101-4652-42100	Other Ins Expense	200	83.65	200	366.19	400	400	400	400
101-4652-42150	Postage	250	424.01	250	58.08	250	250	250	250
101-4652-42200	Prof Fees Expense	5500	2367.84	5000	525	5000	5000	5000	5000
101-4652-42201	Dues/Subscriptions	0	1550	1605	1605	1655	1655	1655	1655
101-4652-42300	Publishing Exp	5000	2741.08	3800	1189.27	3500	3500	3500	3500
101-4652-42600	Supply/Material Exp	250	338.8	250	0	350	350	350	350
101-4652-42900	Other Expense	500	225	600	0	500	500	500	500
	Department: 4652 - P & Z Expense Total:	**24618**	**15588.83**	**24623**	**8587.79**	**25650**	**25650**	**25650**	**25650**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 4900 - Miscellaneous									
101-4900-49900	Miscellaneous	900	750	900	750	900	900	900	900
	Department: 4900 - Miscellaneous Total:	**900**	**750**	**900**	**750**	**900**	**900**	**900**	**900**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Department: 5100 - Interfund Transfer									
101-5100-51100	Transfer Out	0	250000	0	250000	250000	250000	250000	
Department: 5100 - Interfund Transfer Total:		0	250000	0	250000	250000	250000	250000	
Fund: 101 - General Fund Total:		3357369	3004669	3096678	250000	250000	250000	250000	0

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Fund: 211 - Liquor, Lodging and Dining									
Department: 4650 - Economic Development Expense									
211-4650-41160	Admin Wages	20317	20316.13	21141	12331.9	22072	22072	22072	13379
211-4650-41200	PR Tax Expense	1555	1537.21	1618	933.17	1689	1689	1689	1024
211-4650-41300	SDRS Expense	1161	1218.94	1269	739.9	1324	1324	1324	803
211-4650-41700	Med Ins Expense	3000	2832.61	3096	1768.97	3406	3406	3406	2044
211-4650-42200	Prof Fees Expense	8000	8000	0	0	0	0	0	50000
211-4650-42600	Supply/Material Exp	2000	2000	0	0	0	0	0	0
211-4650-42700	Travel/Conf Expense	1500	165	500	326.66	500	500	500	5000
211-4650-42900	Other Expense	0	500	0	0	0	0	0	0
211-4650-42901	Allocation	35000	34200	50000	50000	50000	50000	50000	
Department: 4650 - Economic Development Expense Total:		**72533**	**70769.89**	**77624**	**66100.6**	**78991**	**78991**	**78991**	**72250**
Fund: 211 - Liquor, Lodging and Dining Total:		**72533**	**70769.89**	**77624**	**66100.6**	**78991**	**78991**	**78991**	**72250**

Notes:

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025 No change	7/23/2025	07/27/2025 Update
Fund: 302 - USDA/TIF #1 Fund									
Department: 4700 - Swr Debt Service									
302-4700-44200	Debt Service Expense	296800	296800	296800	148400	296800	296800	296800	296800
	Department: 4700 - Swr Debt Service Total:	**296800**	**296800**	**296800**	**148400**	**296800**	**296800**	**296800**	**296800**

Notes:

Attach Amortization Schedule

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 5100 - Interfund Transfer									
302-5100-51100	Transfer Out	0	898910.75	0	0	886116	886116	886116	886116
Department: 5100 - Interfund Transfer Total:		0	898910.75	0	0	886116	886116	886116	886116
Fund: 302 - USDA/TIF #1 Fund Total:		296800	1195710.75	296800	148400	1182916	1182916	1182916	1182916

Notes:

Move monies to TIF #2

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Fund: 305 - TIF #2									
Department: 4325 - Sanitation - Reed Bed									
305-4325-44200	Professional services and fees						400,000	400000	400000
	Fund: 305 - TIF #2 Total:						**400000**	**400000**	**400000**
Department: 4700 - Swr Debt Service									
305-4700-44200	Debt Service Expense	166670	166669.09	387079	364586.46	486116	486116	486116	486116
	Department: 4700 - Swr Debt Service Total:	**166670**	**166669.09**	**387079**	**364586.46**	**486116**	**486116**	**486116**	**486116**
	Fund: 305 - TIF #2 Total:	**166670**	**166669.09**	**387079**	**364586.46**	**486116**	**886116**	**886116**	**886116**

Notes:

Attach Amortization Schedule

Budget Worksheet **Ending: 12/31/2026**

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Fund: 604 - Sanitary Sewer Fund									
Department: 4000 - General Expense									
604-4000-41100	Wage Expense	162785	72563.4	77004	44835.02	78835	79385	79385	79381
604-4000-41130	Sewer City Admin Wages	0	20316.08	21141	12331.9	22071	22071	22071	22297
604-4000-41150	Wage Expense - Hourly	0	45382.35	46167	26258.23	48129	48679	48679	47389
604-4000-41160	Admin Wages	0	21741.24	23031	12989	23702	23702	23702	23695
604-4000-41200	PR Tax Expense	12454	11462.43	12794	7016.54	13214	13291	13291	13216
604-4000-41300	SDRS Expense	9868	9572.51	10035	5784.76	10365	10425	10425	10366
604-4000-41400	Workers Comp Expense	4000	3254.95	4000	0	4000	4000	4000	4000
604-4000-41700	Med Ins Expense	53218	38974.05	44017	24016.44	49299	49299	49299	49299
604-4000-42100	Other Ins Expense	15000	13492.08	17000	32651.37	35,000	35000	35000	35000
604-4000-42130	Collection&Filing Fees	500	0	500	0	500	[redacted]	0	0
604-4000-42150	Postage	4500	6063.23	5000	6939.15	10000	10000	10000	10000
604-4000-42200	Prof Fees Expense	4650	152581.22	10000	16182.5	10000	10000	26667	67514
604-4000-42201	Dues/Subscriptions	0	10529.97	10000	7808.58	10000	10000	10000	10000
604-4000-42500	Repair/Maint Expense	152500	130113.83	150000	90959.15	75000	75000	75000	75000
604-4000-42600	Supply/Material Exp	15000	15970.55	15000	3887.43	15000	15000	15000	15000
604-4000-42610	Auto Expense	5000	1498.88	5000	1758.65	5000	5000	5000	5000
604-4000-42620	Testing Expense	4000	2271	4000	2246	4000	4000	4000	4000
604-4000-42630	Chemicals and Lab Supplies	10000	19436.36	10000	10460.32	15000	15000	15000	15000
604-4000-42640	Permits/Penalties	3000	2600	3000	100	3000	3000	3000	3000
604-4000-42650	Sludge Hauling	0	0	0	4452.9	10000	10000	10000	10000
604-4000-42700	Travel/Conf Expense	1000	1106.93	2000	69	2000	2000	2000	2000
604-4000-42800	Utility Expense	72000	61492.8	70000	41716.8	80000	80000	80000	80000
604-4000-42810	Phone	4200	1150	2000	750	1500	1500	1500	1500
604-4000-42850	Uniform Allowance	1000	1000	0	0	1800	1000	1000	1000
604-4000-42900	Other Expense	445000	443885.62	198755	0	200000	200000	200000	200000
604-4000-42920	Tyler Technologies Tranaction Fi	0	1448.75	1200	1277.5	1500	1500	1500	1500
604-4000-43000	Capital Expense	100000	2739.96	400000	0	[redacted]	0	0	0
604-4000-43400	Equip Expense	45000	9705.76	15000	0	45000	106000	106000	106000
	Department: 4000 - General Expense Total:	**1124675**	**1100353.95**	**1156644**	**354491.24**	**1173915**	**834852**	**851519**	**891157**

Budget Worksheet

Ending: 12/31/2026

		2024 Total Budget	2024 Total Activity	2025 Total Budget	08/18/2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	07/27/2025 Update
Department: 4700 - Swr Debt Service									
604-4700-47100	Swr SRF Principal	82705	82705	82705	62028.75	82705	82705	82705	82705
604-4700-47120	Swr SRF Interest	17199	17198.08	17198	12898.56	17198	17198	17198	17198
	Department: 4700 - Swr Debt Service Total:	99904	99903.08	99903	74927.31	99903	99903	99903	99903
	Fund: 604 - Sanitary Sewer Fund Total:	1224579	1200257.03	1256547	429418.55	1273818	934755	951422	991060
	Report Total:	10351957	10872081.09	5114728	2618186.94	7176384	6870787	6948115	6803120

Budget Worksheet

Ending: 12/31/2026

Fund Summary

Fund	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Preliminary	7/15/2025	7/23/2025	8/19/2025 07/27/2025 Update
101 - General Fund	3357369	3004669	3096678	1609681.33	4154543	3788009	3848670	3670778
211 - Liquor, Lodging and Dining	72533	70769.89	77624	66100.6	78991	78991	78991	72250
302 - USDA/TIF #1 Fund	296800	1195710.75	296800	148400	1182916	1182916	1182916	1182916
305 - TIF #2	166670	166669.09	387079	364586.46	486116	886116	886116	886116
502 - Improvement Projects	5234006	5234005.33	0	0	0	0	0	0
604 - Sanitary Sewer Fund	1224579	1200257.03	1256547	429418.55	1273818	934755	951422	991060
Report Total:	**10351957**	**10872081.09**	**5114728**	**2618186.94**	**7176384**	**6870787**	6948115	6803120

City of Summerset, SD

Budget Worksheet
Account Summary
For Fiscal: 2026 Period Ending: 12/31/2026

REVENUE

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity	Defined Budgets
Fund: 101 - General Fund								
Revenue								
101-0000-31110	Current Year Property Tax	736921	735517.65	797372	422865.85	840430	0	based in on 2.9 CPI and 2.5growth
101-0000-31120	Current Year Minus 1 Prop Tax	2500	5149.86	5000	1222.2	1500	0	
101-0000-31170	Tax on Mobile Homes	0	172.75	0	0	0	0	
101-0000-31310	Sales Tax Revenue	1050000	1186405.78	1100807	480256.98	1200000	0	
101-0000-31400	GrossReceipts&BusTax-Utilities	3000	0	0	0	0	0	
101-0000-31900	Penalties&Interest/DelinqTax	500	572.17	250	145.24	250	0	
101-0000-32060	Erosion Control Deposit Fee	4000	-5000	10000	1000	50000	0	50 homes @ 1,000
101-0000-32070	Building Permits Revenue	65000	78537.67	75000	22870.9	150000	0	
101-0000-32090	Grading Permit Revenue	1000	258.34	2500	1368.37	1500	0	
101-0000-32095	Septic Permits	0	0	1050	300	600	0	
101-0000-32120	Business/Contractor License	6500	18900	6500	6180	7500	0	
101-0000-32130	Sign Permit Revenue	600	738.18	600	37	600	0	
101-0000-32140	Plat Fee Revenue	7500	8060	7000	4650	7500	0	
101-0000-32150	Waiver/Variance Fee Revenue	600	3225	1500	300	900	0	
101-0000-32170	Waste Haulers License	0	0	0	750	750	0	
101-0000-32180	Conditional Use Permit	1000	0	1000	0	900	0	
101-0000-32390	Vendor License	500	2575	1200	2100	2000	0	
101-0000-32400	Fence Permit Fee Revenue	500	975	750	200	1000	0	
101-0000-33100	Federal Grants	0	0	12378	0	0	0	
101-0000-33210	Malt Beverage Revenue	1800	1500	1800	1200	1200	0	
101-0000-33220	Liquor License Revenue	6100	5600	5600	300	5600	0	
101-0000-33230	Lottery Machine Revenue	1400	1400	1100	1400	1400	0	
101-0000-33240	Wine License Revenue	0	500	0	0	500	0	
101-0000-33490	State Grants	25000	45665.3	25000	14382.43	196479	0	
101-0000-33501	Bank Franchise Tax	0	5051.03	5000	3395.91	4000	0	

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-0000-33530	Liquor Reversion	21000	20326.15	21000	9648.48	21000	0
101-0000-33540	Motor Vehicle License 5%	30000	31389.46	30000	15985.21	32000	0
101-0000-33810	Cty Road Revenue	1310	2620	1310	1310	1310	0
101-0000-33890	Other County Revenue	10000	4554.13	5000	1848.76	4600	0
101-0000-34410	Refuse Collection Charges	190000	188670.51	200000	100405.55	229760	0
101-0000-34420	Refuse Credit Application	0	-8787.63	5000	-3473.07	10000	0
101-0000-35100	Court Fines & Forfeits	0	107.25	100	29.25	100	0
101-0000-36100	Interest Revenue	125000	46596.02	65000	15185.24	36000	0
101-0000-36200	Copies/Fax/Notary Revenue	0	17	50	10	50	0
101-0000-36350	Street Lights Fee Revenue	500	150	1500	150	0	0
101-0000-36400	Code Enf Assmnt Fee Revenue	1000	4006.88	1500	9453.71	5000	0
101-0000-36900	Other Revenue	50000	315731.95	60000	23617.04	150000	0
101-0000-36903	CC Rewards				2588.82	7500	
101-0000-36910	Cable Television Franchise Fee	16800	19949.99	16800	7410.62	16800	0
101-0000-36920	WC Safety Grant	0	0	0	2548.94	0	0
	Revenue Total:	**2360031**	**2721135.44**	**2468667**	**1151643.43**	**2988729**	**0**
	Fund: 101 - General Fund Total:	**2360031**	**2721135.44**	**2468667**	**1151643.43**	**2988729**	**0**
Fund: 211 - Liquor, Lodging and Dining							
Revenue							
211-0000-31320	Bed & Booze Tax	50000	73219.62	55000	25121.11	73000	0
211-0000-33490	State Grants	500	0	0	0	0	0
211-0000-36700	Contributions and Donations	0	5000	0	0	0	0
	Revenue Total:	**50500**	**78219.62**	**55000**	**25121.11**	**73000**	**0**
	Fund: 211 - Liquor, Lodging and Dining Total:	**50500**	**78219.62**	**55000**	**25121.11**	**73000**	**0**
Fund: 302 - USDA/TIF #1 Fund							
Revenue							
302-0000-31100	TIF Tax Revenue	600000	836248.28	625000	430273.29	1100000	0
302-0000-36100	Interest Revenue	2000	77486.44	10000	33060.24	52800	0
	Revenue Total:	**602000**	**913734.72**	**635000**	**463333.53**	**1152800**	**0**
	Fund: 302 - USDA/TIF #1 Fund Total:	**602000**	**913734.72**	**635000**	**463333.53**	**1152800**	**0**
Fund: 305 - TIF #2							
Revenue							
305-0000-31100	TIF Tax Revenue	170000	290807.34	250000	214727.61	290000	0

Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026

Defined Budgets

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity	
305-0000-36100	Interest Revenue	500	0	2500	0	0	0	
305-0000-39110	Operating Transfer In	0	0	387079	0	886116	0	
	Revenue Total:	**170500**	**290807.34**	**639579**	**214727.61**	**1176116**	**0**	
	Fund: 305 - TIF #2 Total:	**170500**	**290807.34**	**639579**	**214727.61**	**1176116**	**0**	
Fund: 502 - Improvement Projects								
Revenue								
502-3900-39110	Operating Transfer In	0	898910.75	0	0	0	0	
502-3900-39150	Proceeds From Debt	3500000	4721973	0	0	0	0	
	Revenue Total:	**3500000**	**5620883.75**	**0**	**0**	**0**	**0**	
	Fund: 502 - Improvement Projects Total:	**3500000**	**5620883.75**	**0**	**0**	**0**	**0**	
Fund: 504 - CAPITAL IMPROVEMENT PROJ. STREETS								
Revenue								
504-3900-39110	Operating Transfer In	0	250000	0	250000	250000	0	
	Revenue Total:	**0**	**250000**	**0**	**250000**	**250000**	**0**	
	Fund: 504 - CAPITAL IMPROVEMENT PROJ. STREETS Total:	**0**	**250000**	**0**	**250000**	**250000**	**0**	
Fund: 604 - Sanitary Sewer Fund								
Revenue								
604-0000-32110	Sewer Tap Fees	15000	3000	50000	3000	150000	0	50 homes
604-0000-36100	Swr Interest Revenue	2000	17546.84	15000	5868.41	13500	0	
604-0000-36300	sewer late fees	10000	0	0	0	0	0	
604-0000-36310	NSF fees	200	240	200	225	300	0	
604-0000-38100	Swr Residential Charge	390000	399208.36	416297	224421.41	435000	0	
604-0000-38200	Swr Commercial Revenue	50000	50177.41	59000	24244.09	60000	0	
604-0000-38300	Swr Pine Hills Revenue	49680	49615.92	49680	16517.28	49680	0	
604-0000-38400	Swr Stagebarn San Dist Rev	77711	77711.4	77711	27976.12	83928	0	
604-0000-38500	Swr Maintenance Charge	55000	56514.4	60000	28964.81	60000	0	
604-0000-38600	Swr Debt Reserve Fee	32000	40334.7	40000	16434.42	41000	0	
604-0000-38650	CWSRF Surcharge	108500	101387.59	97000	56119.68	102000	0	
604-0000-38700	Swr Late Fees	0	10442.17	7500	4815	10000	0	
604-0000-38800	Swr Misc Revenue	100	108086.82	150000	6429.55	10000	0	

Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026

Defined Budgets

			2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity	
604-3900-33490	State Grants		0	0	169947	0	168093	0	2 generators
		Revenue Total:	790191	914265.61	1192335	415015.77	1173501	0	
		Fund: 604 - Sanitary Sewer Fund Total:	790191	914265.61	1192335	415015.77	1173501	0	
		Report Total:	7473222	10789046.48	4990581	2519841.45	6814146	0	

FUND	REVENUE	EXPENDITURE	DIFFERENCE
101 FUND	2,988,729	3670466	-681,737
211 FUND	73,000	72250	750
302 FUND	1,152,800	1182916	-30,116
305 FUND	1,176,116	886116	290,000
502 FUND			
604 FUND	1,173,501	991060	182,441

City of Summerset, SD

Balance Sheet
Account Summary
As Of 08/18/2025

Account	Name	Balance	
Fund: 101 - General Fund			
Assets			
101-0000-10100	Cash	119,920.61	
101-0000-10110	Surety Deposits	0.00	
101-0000-10120	Grants on Deposit	0.00	
101-0000-10200	Utility & Rent Deposits	0.00	
101-0000-10300	Castlewood Drainage Savings	0.00	
101-0000-10350	Cash in Change Drawer	0.00	
101-0000-10400	Cash in Savings	0.00	
101-0000-10410	Maint Assmt Svgs	0.00	
101-0000-10500	Cash Invested	0.00	
101-0000-10700	Money Market - 6821	1,007,486.30	
101-0000-11500	A/R Misc	0.00	
101-0000-16000	Street Lights	0.00	
101-0000-16610	Automobiles	0.00	
101-0000-16620	Furniture & Fixtures	0.00	
	Total Assets:	**1,127,406.91**	**1,127,406.91**
Liability			
101-0000-20500	First Western Bank	0.00	
101-0000-21000	Accounts Payable	-0.01	
101-0000-21700	Sales Tax Payable	566.12	
101-0000-21710	Payroll Tax Payable	5.98	
101-0000-21720	Payroll Corrections	74.00	
101-0000-21800	Dental & Vision Ins Payable	0.00	
101-0000-21820	Disability/ST Payable	0.00	
101-0000-21830	Medical Ins Payable	0.00	
101-0000-21840	Accident Insurance	0.00	
101-0000-21850	Life Ins Payable	0.00	
101-0000-21910	SDRS Payable	23.36	
101-0000-21950	Sun Valley Water Agreement	0.00	
101-0000-22000	Summerset W/water Util Payable	-232.77	
	Total Liability:	**436.68**	
Equity			
101-0000-25000	Fund Balance	859,256.51	
101-0000-25200	Reserved Fund Balance	500,000.00	
101-0000-26000	Change In Fund Balance	0.00	
101-0000-26290	Undesg Fund Balance	0.00	
	Total Beginning Equity:	**1,359,256.51**	
Total Revenue		1,377,395.05	
Total Expense		1,609,681.33	
Revenues Over/Under Expenses		**-232,286.28**	
	Total Equity and Current Surplus (Deficit):	**1,126,970.23**	
	Total Liabilities, Equity and Current Surplus (Deficit):		**1,127,406.91**

Account	Name		Balance	
Fund: 211 - Liquor, Lodging and Dining				
Assets				
211-0000-10100	Cash		48,699.55	
		Total Assets:	**48,699.55**	**48,699.55**
Liability				
211-0000-21000	Accounts Payable		0.00	
211-0000-21710	Payroll Tax Payable		0.00	
211-0000-21800	Dental & Vision Payable		0.00	
211-0000-21820	Disability/ST Payable		0.00	
211-0000-21830	Medical Ins Payable		0.00	
211-0000-21840	Accident Insurance		0.00	
211-0000-21850	Life Ins Payable		0.00	
211-0000-21910	SDRS Payable		0.00	
		Total Liability:	**0.00**	
Equity				
211-0000-25000	Fund Balance		81,072.60	
211-0000-26000	Change in Fund Balance		0.00	
		Total Beginning Equity:	**81,072.60**	
Total Revenue			33,727.55	
Total Expense			66,100.60	
Revenues Over/Under Expenses			**-32,373.05**	
		Total Equity and Current Surplus (Deficit):	48,699.55	
		Total Liabilities, Equity and Current Surplus (Deficit):		**48,699.55**

Account	Name	Balance	
Fund: 302 - USDA/TIF #1 Fund			
Assets			
302-0000-10100	Cash	191,799.25	
302-0000-10400	Cash in Savings	274,603.31	
302-0000-10700	RestCash/Debt Serv Svgs - 6821	1,814,233.09	
302-0000-10800	Rest Cash/Asset Res Svgs	21,943.13	
	Total Assets:	**2,302,578.78**	**2,302,578.78**
Liability			
302-0000-21000	Accounts Payable	0.00	
	Total Liability:	**0.00**	
Equity			
302-0000-25000	Fund Balance	1,811,890.75	
302-0000-25200	Reserved Fund Balance	162,251.40	
302-0000-26000	Change In Fund Balance	0.00	
	Total Beginning Equity:	**1,974,142.15**	
Total Revenue		476,836.63	
Total Expense		148,400.00	
Revenues Over/Under Expenses		**328,436.63**	
	Total Equity and Current Surplus (Deficit):	**2,302,578.78**	
	Total Liabilities, Equity and Current Surplus (Deficit):		**2,302,578.78**

Account	Name	Balance	
Fund: 305 - TIF #2			
Assets			
305-0000-10100	Cash	145,306.39	
305-0000-10400	Cash in Savings	0.00	
305-0000-10700	RestCash/Debt Serv Svgs	0.00	
305-0000-10800	Rest Cash/Asset Res Svgs	0.00	
	Total Assets:	**145,306.39**	**145,306.39**
Liability			
305-0000-21000	Accounts Payable	0.00	
	Total Liability:	**0.00**	
Equity			
305-0000-25000	Fund Balance	295,165.24	
305-0000-25200	Reserved Fund Balance	0.00	
305-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	**295,165.24**	
Total Revenue		214,727.61	
Total Expense		364,586.46	
Revenues Over/Under Expenses		**-149,858.85**	
	Total Equity and Current Surplus (Deficit):	**145,306.39**	
		Total Liabilities, Equity and Current Surplus (Deficit):	**145,306.39**

Account	Name	Balance	
Fund: 604 - Sanitary Sewer Fund			
Assets			
604-0000-10100	Cash	535,414.23	
604-0000-10350	Cash in Change Drawer	0.00	
604-0000-10400	Cash in Savings	0.00	
604-0000-10410	Maint Assmt Svgs	0.00	
604-0000-10420	Swr Reserve Fee Svgs	0.00	
604-0000-10700	Money Market - 6821	346,694.57	
604-0000-11500	A/R Misc	183,798.00	
604-0000-11600	BAD DEBT	0.00	
604-0000-16420	Sewer Plant Bldg	0.00	
604-0000-16450	Lift Stations	0.00	
604-0000-16800	Swr Plant Expansion	0.00	
	Total Assets:	**1,065,906.80**	**1,065,906.80**
Liability			
604-0000-21000	Accounts Payable	0.00	
604-0000-21710	Payroll Tax Payable	0.00	
604-0000-21800	Dental & Vision Payable	0.00	
604-0000-21820	Disability/ST Payable	0.00	
604-0000-21830	Medical Ins Payable	0.00	
604-0000-21840	Accident Insurance	0.00	
604-0000-21850	Life Ins Payable	0.00	
604-0000-21910	SDRS Payable	0.00	
604-0000-22000	Summerset W/water Util Payable	44,431.75	
	Total Liability:	**44,431.75**	
Equity			
604-0000-25000	Fund Balance	941,746.46	
604-0000-25200	Reserved Fund Balance	0.00	
604-0000-26000	Change In Fund Balance	0.00	
604-0000-26140	Swr Debt Reserve RD	0.00	
604-0000-26290	Undesig Swr Fund Balance	0.00	
	Total Beginning Equity:	**941,746.46**	
Total Revenue		509,147.14	
Total Expense		429,418.55	
Revenues Over/Under Expenses		**79,728.59**	
	Total Equity and Current Surplus (Deficit):	**1,021,475.05**	
	Total Liabilities, Equity and Current Surplus (Deficit):		**1,065,906.80**