

Summerset City Commission
Regular Meeting
Summerset Municipal Building
7055 Leisure Lane
Thursday, January 22nd, 2026, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, Osten, and Pulscher was present. The City Administrator, City Finance Officer and City Attorney were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Markham gave the invocation.

Call for Changes

There were no declarations of conflict of interest.

Motion by Osten, second by Pulscher to approve the agenda of the regular meeting of the Summerset City Commission for January 22nd, 2026, as presented. Motion carried.

Citizen Input

There was no citizen input.

Consent Calendar

Approval of the Minutes

Motion by Markham, second by Osten to approve the minutes of the regular meeting held on January 8th, 2026, as presented or amended. Motion carried.

Approval of Claims

Motion by Hirsch, second by Pulscher to approve the claims in the amount of \$196,758.46 from January 8th, 2026, to January 21st, 2026. Motion carried.

A to Z Shredding \$63.54; American Legal \$525.00; Axon Enterprise \$31,871.66; Baumeister, Stephany \$1,068.75; Black Hawk Fire Dept. \$1,500.00; Black Hawk Water \$43.00; BH Council \$1,655.00; CBH Co-op \$3,216.46; City of Rapid City \$5,896.08; City of Sturgis \$55.00; Demersseman Jensen \$1,665.00; Elevat Rapid City \$75.00; Golden West \$4,391.93; HDR Engineering \$7,298.18; Hills Septic Service \$3,045.00; KC Trailers \$15,000.00; Leads On Line \$2,286.00; MDU \$1,710.00 Meade County Auditor \$4,505.26; Midwest Assistance Program \$500.00;RCS Construction \$8,152.00; SD Dept. of Labor \$1,659.00; SD Dept. of Revenue \$1,151.61; SD One Call \$21.00; SD Public Assurance Alliance \$98,592.19; SDML \$15.00; Tyler Technologies \$568.75; Western Communications \$120.00

Noted For the Record – Commission Reports are in the packet for viewing.

Hermanson Egge Engineering, Inc. FY2026 Agreement for Construction

Motion by Osten, second by Markham to open discussion. Motion carried.

The City Administrator, Lisa Schieffer stated that this is to renew the contracts with the engineering firms that the Commission approved.

Motion by Markham, second by Hirsch to close discussion. Motion carried.

Motion by Pulscher, second by Markham to accept Hermanson Egge Engineering, Inc., FY2026 Agreement for Construction. Motion carried.

City of Summerset Shift Differential Pay Policy

Motion by Markham, second by Osten to open discussion. Motion carried.

Mayor Kitzmiller stated that we are trying to make sure the PD Department has the necessary tools to keep and get officers here. It was brought to his attention that differential pay per shift (night & weekend) is being exercised in different communities and could be a proficient tool here in Summerset.

Motion by Osten, second by Pulscher to close discussion. Motion carried.

Motion by Osten, second by Markham to approve the Shift Differential Pay Policy. Motion carried.

Summerset Police Department Job Descriptions

Motion by Hirsch, second by Markham to open discussion. Motion carried.

Mayor Kitzmiller stated that we would like to have all the job description positions available for the Summerset Police Department.

Motion by Markham, second by Pulscher to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the Summerset Police Department Job Descriptions of Assistant Police Chief, Lieutenant, and Corporal. Motion carried.

Updated Grades/Steps Police Department

Motion by Pulscher, second by Hirsch to open discussion. Motion carried.

Mayor Kitzmiller stated that with these positions, he wants to make sure that the Board understands that we have not added any extra police officers, and everybody understands that if we wanted to add a position, we have budget for this and they would have to ask to have this approved.

Motion by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the new Grades/Steps for the Police Department. Motion carried.

City of Summerset and City of Sturgis Animal Shelter Agreement

Motion by Osten, second by Pulscher to open discussion. Motion carried. Chief of Police Rich Nasser explained that this is the yearly contract with the City of Sturgis.

Motion by Osten, second by Pulscher to close discussion. Motion carried.

Motion by Osten, second by Hirsch to approve the City of Summerset and City of Sturgis Animal Shelter Agreement as presented. Motion carried.

Small Check Refund Policy

Motion by Pulscher, second by Osten to open discussion. Motion carried.

City Finance Officer, Lisa Fischer explained to the Board that it would be more beneficial and more consistent to have this Policy in place.

Motion by Osten, second by Hirsch to close discussion. Motion carried.

Motion by Pulscher, second by Markham to adopt the Small Check Refund Policy. Motion carried.

Resignation of Parks and Recreation Board Member

Motion by Osten, second by Pulscher that we accept the resignation of Dustin Hoiten. Motion carried.

Discussion on Ordinance- 31.080 city Parks and Recreation Board Established/SDCL 9-38-7

Motion by Hirsch, second by Pulscher to open discussion. Motion carried.

City Administrator, Lisa Schieffer stated that we should start a discussion of what direction our Parks & Recreation Board is going. They are scheduling a meeting in February. If we can't get members or keep them, then we might have to go back to having this under the Commission.

Motion by Osten, second by Pulscher to close discussion. Motion carried.

Conducting the Public's Business in Public – Open Meetings Laws Per SDCL 1-25-14 Annual Review

Motion by Pulscher, second by Hirsch to open discussion. Motion carried.

City Administrator, Lisa Schieffer stated that in your packet was the guide to the open meetings laws. We just reviewed this in June as well. We will have this on our agenda every January. The Board will need to acknowledge in their minutes that they have reviewed the same.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Osten, second by Pulscher to acknowledge that the Board has read and reviewed the Open Meetings Laws Per SDCL 1-25-24. Motion carried.

Travel Reimbursement Rates 2026

Motion by Osten, second by Hirsch to open discussion. Motion carried.

City Administrator, Lisa Schieffer presented the 2026 Travel Reimbursement rates to the Board, the only item that changed was the mileage reimbursement rate. Everything else stayed the same.

Motion by Pulscher, second by Markham to close discussion. Motion carried.

Motion by Markham, second by Osten, to approve the Travel Reimbursement Rates 2026 as presented. Motion carried.

Upcoming Events

Legislative Rib Dinner in Pierre, SD February 3rd, 2026 – Municipal Legislative Day at the Capitol in Pierre, SD on February 4th, 2026.

Executive Session

Motion by Osten. Second by Pulscher to enter executive session at 6:19 p.m. per SDCL 1-25-2 for discussing contractual agreements. Also requested to be present were Lisa Schieffer, Lisa Fischer, and City Attorney Wheeler. Motion carried.

Motion by Osten, second by Pulscher to exit executive session and return to regular session at 7:10 p.m. Motion carried.

Adjournment

Motion by Hirsch, second by Osten to adjourn at 7:11 p.m. Motion carried.

(SEAL)

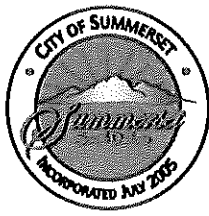
ATTEST:

Lisa Fischer
Finance Officer

Michael Kitzmiller
Mayor

Published once _____ at the total approximate cost of \$_____.





Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1890 - 3RD EYE										Vendor Total: 3,042.00
<u>12044549</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	3,042.00	0.00	0.00	0.00	3,042.00
Garbage Truck Camera Renewal	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Garbage Truck Camera Renewal	NA		0.00	0.00	3,042.00	0.00	0.00	0.00	3,042.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4320-42201</u>	Dues/Subscriptions		3,042.00	100.00%						
Vendor: 1098 - A&B Business Solutions										Vendor Total: 530.81
<u>IN1331865</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	45.00	0.00	0.00	0.00	45.00
Water Machine Monthly Usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Water Machine Monthly Usage	NA		0.00	0.00	45.00	0.00	0.00	0.00	45.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4192-43400</u>	Equip Expense		45.00	100.00%						
<u>IN1335060</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	485.81	0.00	0.00	0.00	485.81
Monthly Copier Usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Copier Usage	NA		0.00	0.00	485.81	0.00	0.00	0.00	485.81	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4192-43400</u>	Equip Expense		485.81	100.00%						
Vendor: 1111 - Ambrose, Jonathan										Vendor Total: 50.00
<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>604-4000-42810</u>	Phone		50.00	100.00%						
Vendor: 1808 - Anglin, Mitch										Vendor Total: 50.00
<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42810</u>	Phone		50.00	100.00%						
Vendor: 2111 - Asphalt Kingdom										Vendor Total: 10,993.00
<u>1000039972</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	10,993.00	0.00	0.00	0.00	10,993.00
Asphalt Equipment Purchase	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Item Description		Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
Asphalt Equipment Distributions		NA	0.00	0.00	10,993.00	0.00	0.00	0.00	10,993.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42500	Repair/Maint Expense				10,993.00	100.00%				

Vendor: 1906 - Birgen, Nicholin Vendor Total: 50.00

2026.02	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell phone stipend Distributions	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4140-42810	Phone				50.00	100.00%		

Vendor: 0808 - Black Hills Energy Vendor Total: 7,420.53

5408768657-Jan. 26	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	7,420.53	0.00	0.00	0.00	7,420.53
Monthly Usage		BANKEFT - BANK WEST EFT			No	Payment Date: 2/4/2026		Bank Draft:	DFT0000442	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Usage Distributions	NA	0.00	0.00	722.93	0.00	0.00	0.00	722.93
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4192-42800	Utility Expense				722.93	100.00%		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Usage Distributions	NA	0.00	0.00	1,565.97	0.00	0.00	0.00	1,565.97
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4310-42800	Utility Expense				1,565.97	100.00%		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Usage Distributions	NA	0.00	0.00	69.08	0.00	0.00	0.00	69.08
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4520-42800	Utility Expense				69.08	100.00%		

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly Usage Distributions	NA	0.00	0.00	5,062.55	0.00	0.00	0.00	5,062.55
Account Number	Account Name	Project Account Key			Amount	Percent		
604-4000-42800	Utility Expense				5,062.55	100.00%		

Vendor: 1979 - Black River Contracting Vendor Total: 27,202.50

App. 5	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	27,202.50	0.00	0.00	0.00	27,202.50
WWTP Reed Bed-App. 5		BANKW - BANK WEST			No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Reed Bed-App. 5 Distributions	NA	0.00	0.00	27,202.50	0.00	0.00	0.00	27,202.50
Account Number	Account Name	Project Account Key			Amount	Percent		
305-4325-42200	Prof Fees Expense				27,202.50	100.00%		

Vendor: 2104 - Block, Brenna Vendor Total: 1,482.50

2	Invoice	2/5/2026	2/5/2026	3/7/2026	2/5/2026	1,462.50	0.00	0.00	0.00	1,462.50
EconomicDevelopment Consulting		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Vendor: <u>211 - Calvin Courtney</u>										
02046704	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	15.07	0.00	0.00	0.00	15.07
Refund-credit on account		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Refund-credit on account	NA	0.00	0.00	15.07	0.00	0.00	0.00	15.07		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4140-42900</u>	Other Expense			15.07	100.00%					
Vendor Total: 15.07										
Vendor: <u>1665 - Cardmember Services</u>										
Jan. 2026	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	3,931.79	0.00	0.00	0.00	3,931.79
Monthly Charges		BANKEFT - BANK WEST EFT		No		Payment Date: 2/13/2026		Bank Draft:		DFT0000443
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
License LT	NA	0.00	0.00	10.54	0.00	0.00	0.00	10.54		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4310-43400</u>	Equip Expense			10.54	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Trailer Hitch and Trailer Ball	NA	0.00	0.00	58.97	0.00	0.00	0.00	58.97		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4310-43400</u>	Equip Expense			58.97	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cedartone AC2 Picket & PL Full Extende	NA	0.00	0.00	56.44	0.00	0.00	0.00	56.44		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4310-42600</u>	Supply/Material Exp			56.44	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Drill Bit	NA	0.00	0.00	10.79	0.00	0.00	0.00	10.79		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4320-42600</u>	Supply/Material Exp			10.79	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2- 4pc Ratchet	NA	0.00	0.00	39.96	0.00	0.00	0.00	39.96		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
<u>101-4320-42600</u>	Supply/Material Exp			39.96	100.00%					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
AC@ Dogear Picket, Nitrile gloves	NA		0.00	0.00	68.90	0.00	0.00	0.00	68.90	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42600</u>	Supply/Material Exp		68.90	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Code Enforcement Mamebership-J. Dot	NA		0.00	0.00	75.00	0.00	0.00	0.00	75.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42201</u>	Dues/Subscriptions		75.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Street Maintenance Membership- T. Ka	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42201</u>	Dues/Subscriptions		35.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ring Terminals	NA		0.00	0.00	15.78	0.00	0.00	0.00	15.78	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-43400</u>	Equip Expense		15.78	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MachIngery Bushings	NA		0.00	0.00	10.07	0.00	0.00	0.00	10.07	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42600</u>	Supply/Material Exp		10.07	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SAE Quick Mag Nutsetter, Metric Mag N	NA		0.00	0.00	42.97	0.00	0.00	0.00	42.97	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42600</u>	Supply/Material Exp		42.97	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
latex coated work gloves, screwdriver, C	NA		0.00	0.00	47.44	0.00	0.00	0.00	47.44	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42600</u>	Supply/Material Exp		47.44	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
hardware	NA		0.00	0.00	2.14	0.00	0.00	0.00	2.14	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42600</u>	Supply/Material Exp		2.14	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
2 gallons antifreeze	NA		0.00	0.00	39.98	0.00	0.00	0.00	39.98	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>604-4000-42600</u>	Supply/Material Exp		39.98	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ratchet, Orange cord, Pine-So!, Softsoa	NA		0.00	0.00	297.36	0.00	0.00	0.00	297.36	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>604-4000-42500</u>	Repair/Maint Expense		297.36	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Oil change 2021 Ford Police Interceptor	NA		0.00	0.00	63.66	0.00	0.00	0.00	63.66	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4210-42500</u>	Repair/Maint Expense				63.66	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Commission mlnutes 1.08.26	NA		0.00	0.00	188.46	0.00	0.00	0.00	188.46	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4110-42300</u>	Publishing Exp				188.46	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Resolution 2026-01	NA		0.00	0.00	57.76	0.00	0.00	0.00	57.76	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4110-42300</u>	Publishing Exp				57.76	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Governor's Conference Economic Devel	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>211-4650-42700</u>	Travel/Conf Expense				250.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Legislative Rib Dinner-Brenna Block	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>211-4650-42700</u>	Travel/Conf Expense				35.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HR Membership-L. Schieffer & L. Fische	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42201</u>	Dues/Subscriptions				50.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Legislative Rib Dinner-L. Schieffer & L. FI	NA		0.00	0.00	70.00	0.00	0.00	0.00	70.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42700</u>	Travel/Conf Expense				70.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
City Management membership-L. Schie	NA		0.00	0.00	150.00	0.00	0.00	0.00	150.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42201</u>	Dues/Subscriptions				150.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Finance Officers Membership-I.Fischer	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42201</u>	Dues/Subscriptions				100.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
GOSMA Membership	NA		0.00	0.00	150.00	0.00	0.00	0.00	150.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42201</u>	Dues/Subscriptions				150.00	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Internet	NA		0.00	0.00	101.04	0.00	0.00	0.00	101.04	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42800	Utility Expense				101.04	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Commission Minutes 12.31.25	NA		0.00	0.00	40.56	0.00	0.00	0.00	40.56	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp				40.56	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Resolution 205.13	NA		0.00	0.00	40.64	0.00	0.00	0.00	40.64	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp				40.64	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Commission minutes 12.18.25	NA		0.00	0.00	121.29	0.00	0.00	0.00	121.29	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp				121.29	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P & Z 12.23.25	NA		0.00	0.00	48.26	0.00	0.00	0.00	48.26	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4652-42300	Publishing Exp				48.26	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Ord. 2025-07	NA		0.00	0.00	94.62	0.00	0.00	0.00	94.62	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp				94.62	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Website Care-REnewal 1 month	NA		0.00	0.00	130.24	0.00	0.00	0.00	130.24	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42201	Dues/Subscriptions				130.24	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Internet & Phone	NA		0.00	0.00	187.35	0.00	0.00	0.00	187.35	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42600	Supply/Material Exp				187.35	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pothole Patch, Crack Filler, Blue Towels	NA		0.00	0.00	142.80	0.00	0.00	0.00	142.80	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42500	Repair/Maint Expense				142.80	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Custom Hose Assemble	NA		0.00	0.00	69.52	0.00	0.00	0.00	69.52	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42600	Supply/Material Exp				69.52	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Credit for returned Cork Board	NA		0.00	0.00	-12.82	0.00	0.00	0.00	-12.82	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42600</u>	Supply/Material Exp				-12.82	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
American Flag, 2 SD State Flags	NA		0.00	0.00	102.53	0.00	0.00	0.00	102.53	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4192-42600</u>	Supply/Material Exp				102.53	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Certified Letter	NA		0.00	0.00	12.49	0.00	0.00	0.00	12.49	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42150</u>	Postage				12.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Des Calendar, Plastic Drawer Storage	NA		0.00	0.00	81.25	0.00	0.00	0.00	81.25	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42600</u>	Supply/Material Exp				81.25	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cork Board	NA		0.00	0.00	12.82	0.00	0.00	0.00	12.82	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42600</u>	Supply/Material Exp				12.82	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
3 Shelve Bookcase	NA		0.00	0.00	42.97	0.00	0.00	0.00	42.97	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42600</u>	Supply/Material Exp				42.97	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Subscription Renewal-Single U	NA		0.00	0.00	24.00	0.00	0.00	0.00	24.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42201</u>	Dues/Subscriptions				24.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage Due	NA		0.00	0.00	0.93	0.00	0.00	0.00	0.93	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42150</u>	Postage				0.93	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Garbage Bags	NA		0.00	0.00	25.98	0.00	0.00	0.00	25.98	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4192-42600</u>	Supply/Material Exp				25.98	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone Screen Protectors, Otter Box pho	NA		0.00	0.00	234.10	0.00	0.00	0.00	234.10	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4210-42600</u>	Supply/Material Exp				234.10	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
2016 Chevy Plug & 2019 Ford Plug	NA		0.00	0.00	79.98	0.00	0.00	0.00	79.98	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4310-43400</u>	Equip Expense				79.98	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Alternator 12SI 94 AMP	NA		0.00	0.00	183.82	0.00	0.00	0.00	183.82	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4310-42600</u>	Supply/Material Exp				183.82	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Mag Carrier, Glock 45, Holsters	NA		0.00	0.00	136.99	0.00	0.00	0.00	136.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4210-42851</u>	Duty Equipment				136.99	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DOT Physical-T. Kayl	NA		0.00	0.00	104.21	0.00	0.00	0.00	104.21	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4310-42730</u>	Training Expense				104.21	100.00%				

Vendor: 2046 - Doty, Jason Vendor Total: 50.00

<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4310-42810</u>	Phone				50.00	100.00%				

Vendor: 2102 - Fischer, Lisa Vendor Total: 70.00

<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42810</u>	Phone				50.00	100.00%				

<u>Jan. 2026</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	20.00	0.00	0.00	0.00	20.00
Legislative Day Pierre	BANKEFT - BANK WEST EFT				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Legislative Day Pierre	NA		0.00	0.00	20.00	0.00	0.00	0.00	20.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-4140-42700</u>	Travel/Conf Expense				20.00	100.00%				

Vendor: 1369 - Greenapsis Vendor Total: 350.00

<u>101</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	350.00	0.00	0.00	0.00	350.00
Cleaning Service Fee	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
		Bank Code			On Hold					
Payable Description										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cleaning Service Fee	NA	0.00	0.00	350.00	0.00	0.00	0.00	350.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
101-4192-42200	Prof Fees Expense			350.00	100.00%					

Vendor: 1709 - HAMMS WELDING & SERVICES Vendor Total: 1,600.00

545	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	1,600.00	0.00	0.00	0.00	1,600.00
Install flat beds on Ford & Chevy		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Install flat beds on Ford & Chevy	NA	0.00	0.00	1,600.00	0.00	0.00	0.00	1,600.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
101-4310-43400	Equip Expense			1,600.00	100.00%					

Vendor: 1506 - Hermanson Egge Engineering, Inc. Vendor Total: 600.00

2025,290	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	600.00	0.00	0.00	0.00	600.00
Inspections		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Inspections	NA	0.00	0.00	600.00	0.00	0.00	0.00	600.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
101-4232-42320	Building Inspection Expense			600.00	100.00%					

Vendor: 1287 - Hills Septic Service Go Pro Vendor Total: 3,045.00

113077	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	3,045.00	0.00	0.00	0.00	3,045.00
Pumped 6 loads from WWTP		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pumped 6 loads from WWTP	NA	0.00	0.00	3,045.00	0.00	0.00	0.00	3,045.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
604-4000-42650	Sludge Hauling			3,045.00	100.00%					

Vendor: 1513 - Hirsch, Clyde Vendor Total: 50.00

2026.02	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
101-4110-42810	Phone			50.00	100.00%					

Vendor: 2091 - Jaeson Garcia Vendor Total: 50.00

2026.02	Invoice	2/6/2026	2/6/2026	2/6/2026	2/6/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
604-4000-42810	Phone			50.00	100.00%					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0324 - Kayl, Anthony										Vendor Total: 50.00
<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4310-42810</u>	Phone				50.00	100.00%				

Vendor: 1103 - Kitzmiller, Michael										Vendor Total: 50.00
<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4120-42810</u>	Phone				50.00	100.00%				

Vendor: 1970 - Markham, Gwenn										Vendor Total: 50.00
<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4110-42810</u>	Phone				50.00	100.00%				

Vendor: 1110 - Mid-American Research Chemical										Vendor Total: 728.40
<u>0867737-IN</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	728.40	0.00	0.00	0.00	728.40
WWTP Supplies		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Supplies	NA	0.00	0.00	728.40	0.00	0.00	0.00	728.40		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>604-4000-42630</u>	Chemicals and Lab Supplies				728.40	100.00%				

Vendor: 1157 - Midcontinent Testing Laboratories, Inc.										Vendor Total: 176.75
<u>137182</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	176.75	0.00	0.00	0.00	176.75
Monthly Testing		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly Testing	NA	0.00	0.00	176.75	0.00	0.00	0.00	176.75		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>604-4000-42620</u>	Testing Expense				176.75	100.00%				

Vendor: 2117 - MWM Acquisition LLC										Vendor Total: 414.18
<u>251254</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	414.18	0.00	0.00	0.00	414.18
Fact Sheet-Brenna		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
		Bank Code			On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fact Sheet-Brenna Distributions	NA		0.00	0.00	414.18	0.00	0.00	0.00	414.18	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42200	Prof Fees Expense				414.18	100.00%				

Vendor: 1826 - On-Site First Aid & Safety **Vendor Total: 31.90**

6678	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	31.90	0.00	0.00	0.00	31.90
First Aid Supplies		BANKW - BANK WEST			No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
First Aid Supplies Distributions	NA		0.00	0.00	31.90	0.00	0.00	0.00	31.90	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42600	Supply/Material Exp				31.90	100.00%				

Vendor: 1971 - Osten, Michael **Vendor Total: 50.00**

2026.02	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend Distributions	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: 0007 - Print Market **Vendor Total: 368.00**

N493469	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	289.00	0.00	0.00	0.00	289.00
Vinyl decals		BANKW - BANK WEST			No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Vinyl decals Distributions	NA		0.00	0.00	289.00	0.00	0.00	0.00	289.00	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4320-42150	Postage				289.00	100.00%				
N493470	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	79.00	0.00	0.00	0.00	79.00
Door Hangers		BANKW - BANK WEST			No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Door Hangers Distributions	NA		0.00	0.00	79.00	0.00	0.00	0.00	79.00	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4320-42150	Postage				79.00	100.00%				

Vendor: 2047 - Pulscher, Jordan **Vendor Total: 50.00**

2026.02	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell phone stipend Distributions	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: 1580 - Rapid City Fire Department **Vendor Total: 32,981.00**

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<u>2025</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	32,981.00	0.00	0.00	0.00	32,981.00
2025 Ambulance Service		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2025 Ambulance Service	NA	0.00	0.00	32,981.00	0.00	0.00	0.00	32,981.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4220-42900</u>	Other Expense		32,981.00	100.00%						

Vendor: 2085 - Rapid Equipment **Vendor Total: 15,000.00**

<u>1169</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	15,000.00	0.00	0.00	0.00	15,000.00
2021 Bob 18" Planer		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2021 Bob 18" Planer	NA	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42500</u>	Repair/Maint Expense		15,000.00	100.00%						

Vendor: 2076 - Richter's Tire & Exhaust **Vendor Total: 139.87**

<u>46172</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	139.87	0.00	0.00	0.00	139.87
2021 Ford Police Interceptor		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2021 Ford Police Interceptor	NA	0.00	0.00	139.87	0.00	0.00	0.00	139.87		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4210-42500</u>	Repair/Maint Expense		139.87	100.00%						

Vendor: 1732 - Schieffer, Lisa **Vendor Total: 348.60**

<u>2026.02</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	50.00	0.00	0.00	0.00	50.00
Cell phone stipend		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4140-42810</u>	Phone		50.00	100.00%						

Jan. 2026

Legislative Day Pierre	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	298.60	0.00	0.00	0.00	298.60
		BANKEFT - BANK WEST EFT			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Legislative Day Pierre	NA	0.00	0.00	298.60	0.00	0.00	0.00	298.60		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4140-42700</u>	Travel/Conf Expense		298.60	100.00%						

Vendor: 1245 - SD State Treasurer **Vendor Total: 30.00**

<u>1.8.26</u>	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	30.00	0.00	0.00	0.00	30.00
Stop payment fee		BANKEFT - BANK WEST EFT			No	Payment Date: 1/8/2026		Bank Draft: DFT0000441		
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Stop payment fee	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4140-42900</u>	Other Expense		30.00	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1328 - Servall Uniform & Linen Supply										Vendor Total: 235.18
1154189	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	235.18	0.00	0.00	0.00	235.18
Monthly Services	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Services	NA		0.00	0.00	235.18	0.00	0.00	0.00	235.18	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42200	Prof Fees Expense				235.18	100.00%				

Vendor: 0048 - Summit Signs & Supply Inc.										Vendor Total: 443.00
68746	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	443.00	0.00	0.00	0.00	443.00
Signs	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Signs	NA		0.00	0.00	443.00	0.00	0.00	0.00	443.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42500	Repair/Maint Expense				443.00	100.00%				

Vendor: 1707 - USGS										Vendor Total: 4,880.00
90154716	Invoice	2/5/2026	2/5/2026	2/5/2026	2/5/2026	4,880.00	0.00	0.00	0.00	4,880.00
USGS costs incurred 25NTJFA0054- 1.1.25-...	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
USGS costs incurred 25NTJFA0054- 1.1.	NA		0.00	0.00	4,880.00	0.00	0.00	0.00	4,880.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42200	Prof Fees Expense				4,880.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	42	116,610.08	0.00	0.00	0.00	116,610.08	11,382.32	105,227.76
Grand Total:		116,610.08	0.00	0.00	0.00	116,610.08	11,382.32	105,227.76

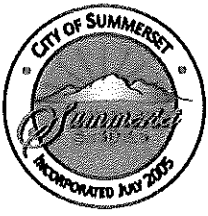
Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-4110-42200</u>	Prof Fees Expense	414.18
<u>101-4110-42300</u>	Publishing Exp	543.33
<u>101-4110-42810</u>	Phone	200.00
<u>101-4120-42810</u>	Phone	50.00
<u>101-4140-42150</u>	Postage	13.42
<u>101-4140-42201</u>	Dues/Subscriptions	474.00
<u>101-4140-42600</u>	Supply/Material Exp	124.22
<u>101-4140-42700</u>	Travel/Conf Expense	388.60
<u>101-4140-42810</u>	Phone	150.00
<u>101-4140-42900</u>	Other Expense	45.07
<u>101-4192-42200</u>	Prof Fees Expense	585.18
<u>101-4192-42201</u>	Dues/Subscriptions	130.24
<u>101-4192-42600</u>	Supply/Material Exp	128.51
<u>101-4192-42800</u>	Utility Expense	722.93
<u>101-4192-43400</u>	Equip Expense	530.81
<u>101-4210-42500</u>	Repair/Maint Expense	203.53
<u>101-4210-42600</u>	Supply/Material Exp	234.10
<u>101-4210-42851</u>	Duty Equipment	136.99
<u>101-4220-42900</u>	Other Expense	32,981.00
<u>101-4232-42320</u>	Building Inspection Expense	600.00
<u>101-4310-42200</u>	Prof Fees Expense	4,880.00
<u>101-4310-42201</u>	Dues/Subscriptions	110.00
<u>101-4310-42500</u>	Repair/Maint Expense	26,578.80
<u>101-4310-42600</u>	Supply/Material Exp	513.20
<u>101-4310-42730</u>	Training Expense	104.21
<u>101-4310-42800</u>	Utility Expense	1,565.97
<u>101-4310-42810</u>	Phone	150.00
<u>101-4310-43400</u>	Equip Expense	1,765.27
<u>101-4320-42150</u>	Postage	368.00
<u>101-4320-42201</u>	Dues/Subscriptions	3,042.00
<u>101-4320-42600</u>	Supply/Material Exp	50.75
<u>101-4520-42800</u>	Utility Expense	69.08
<u>101-4652-42300</u>	Publishing Exp	48.26
	Total:	77,901.65

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>211-4650-42200</u>	Prof Fees Expense	1,462.50
<u>211-4650-42700</u>	Travel/Conf Expense	305.00
	Total:	1,767.50

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>305-4325-42200</u>	Prof Fees Expense	27,202.50
	Total:	27,202.50

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>604-4000-42500</u>	Repair/Maint Expense	297.36
<u>604-4000-42600</u>	Supply/Material Exp	227.33
<u>604-4000-42620</u>	Testing Expense	176.75
<u>604-4000-42630</u>	Chemicals and Lab Supplies	728.40
<u>604-4000-42650</u>	Sludge Hauling	3,045.00
<u>604-4000-42800</u>	Utility Expense	5,163.59
<u>604-4000-42810</u>	Phone	100.00
	Total:	9,738.43



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0468 - Delta Dental										Vendor Total: 901.50
<u>999991970598</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	901.50	0.00	0.00	0.00	901.50
Dental & Vision Ins.	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Dental & Vision Ins.	NA		0.00	0.00	901.50	0.00	0.00	0.00	901.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>998-0000-21800</u>	Dental & Vision Ins Payable				901.50	100.00%				
Vendor: 0041 - Health Pool of SD										Vendor Total: 17,271.31
<u>2026-1139</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	17,271.31	0.00	0.00	0.00	17,271.31
Health Insurance	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Health Insurance	NA		0.00	0.00	17,271.31	0.00	0.00	0.00	17,271.31	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>998-0000-21830</u>	Medical Ins Payable				17,271.31	100.00%				
Vendor: 0011 - SDRS										Vendor Total: 12,527.96
<u>INV0000309</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	5,402.84	0.00	0.00	0.00	5,402.84
SDRS 6%	BANKEFT - BANK WEST EFT				No					
										Payment Date: 1/28/2026
										Bank Draft: DFT0000434
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 6%	NA		0.00	0.00	5,402.84	0.00	0.00	0.00	5,402.84	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>211-0000-21910</u>	SDRS Payable				133.78	2.48%				
<u>101-0000-21910</u>	SDRS Payable				3,421.44	63.33%				
<u>604-0000-21910</u>	SDRS Payable				1,847.62	34.20%				
Vendor: 00310 - SDRS 8%										Vendor Total: 7,125.12
<u>INV0000310</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	7,125.12	0.00	0.00	0.00	7,125.12
SDRS 8%	BANKEFT - BANK WEST EFT				No					
										Payment Date: 1/28/2026
										Bank Draft: DFT0000435
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 8%	NA		0.00	0.00	7,125.12	0.00	0.00	0.00	7,125.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-0000-21910</u>	SDRS Payable				7,125.12	0%				
Vendor: 1022 - SDRS-Supplemental Retirement Plan (SDSRP)										Vendor Total: 590.00
<u>INV0000311</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	590.00	0.00	0.00	0.00	590.00
SDRS Supplemental	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS Supplemental	NA		0.00	0.00	590.00	0.00	0.00	0.00	590.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-0000-21910</u>	SDRS Payable				435.01	0%				
<u>604-0000-21910</u>	SDRS Payable				154.99	0%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 0128 - United States Treasury

Vendor Total: 22,789.01

<u>INV0000312</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	7,953.31	0.00	0.00	0.00	7,953.31
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 1/28/2026		Bank Draft:		DFT0000436

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	7,953.31	0.00	0.00	0.00	7,953.31

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		126.41	0%
<u>604-0000-21710</u>	Payroll Tax Payable		1,262.82	0%
<u>101-0000-21710</u>	Payroll Tax Payable		6,564.08	0%

<u>INV0000313</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	12,023.70	0.00	0.00	0.00	12,023.70
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 1/28/2026		Bank Draft:		DFT0000437

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	12,023.70	0.00	0.00	0.00	12,023.70

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		138.20	0%
<u>604-0000-21710</u>	Payroll Tax Payable		1,820.44	0%
<u>101-0000-21710</u>	Payroll Tax Payable		10,065.06	0%

<u>INV0000314</u>	Invoice	1/28/2026	1/28/2026	1/28/2026	1/28/2026	2,812.00	0.00	0.00	0.00	2,812.00
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 1/28/2026		Bank Draft:		DFT0000438

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	2,812.00	0.00	0.00	0.00	2,812.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		32.32	0%
<u>604-0000-21710</u>	Payroll Tax Payable		425.72	0%
<u>101-0000-21710</u>	Payroll Tax Payable		2,353.96	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Involce	8	54,079.78	0.00	0.00	0.00	54,079.78	35,316.97	18,762.81
Grand Total:		54,079.78	0.00	0.00	0.00	54,079.78	35,316.97	18,762.81

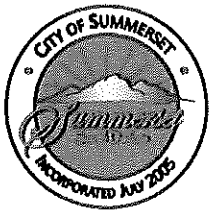
Account Summary

Account	Name	Amount
<u>101-0000-21710</u>	Payroll Tax Payable	18,983.10
<u>101-0000-21910</u>	SDRS Payable	10,981.57
	Total:	29,964.67

Account	Name	Amount
<u>211-0000-21710</u>	Payroll Tax Payable	296.93
<u>211-0000-21910</u>	SDRS Payable	133.78
	Total:	430.71

Account	Name	Amount
<u>604-0000-21710</u>	Payroll Tax Payable	3,508.98
<u>604-0000-21910</u>	SDRS Payable	2,002.61
	Total:	5,511.59

Account	Name	Amount
<u>998-0000-21800</u>	Dental & Vision Ins Payable	901.50
<u>998-0000-21830</u>	Medical Ins Payable	17,271.31
	Total:	18,172.81



City of Somerset, SD

Payable Register

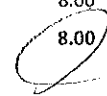
Payable Detail by Vendor Name

Packet: APPKT00277 - PYPKT00301 - Jan. 2026- 2nd Packet

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0128 - United States Treasury										Vendor Total: 8.00
<u>INV0000315</u>	Invoice	1/29/2026	1/29/2026	1/29/2026	1/29/2026	6.48	0.00	0.00	0.00	6.48
Social Security	BANKEFT - BANK WEST EFT				No	Payment Date: 1/29/2026			Bank Draft: DFT0000439	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security	NA		0.00	0.00	6.48	0.00	0.00	0.00	6.48	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-0000-21710</u>	Payroll Tax Payable				6.48	0%				
<u>INV0000316</u>	Invoice	1/29/2026	1/29/2026	1/29/2026	1/29/2026	1.52	0.00	0.00	0.00	1.52
Medicare	BANKEFT - BANK WEST EFT				No	Payment Date: 1/29/2026			Bank Draft: DFT0000440	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare	NA		0.00	0.00	1.52	0.00	0.00	0.00	1.52	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>101-0000-21710</u>	Payroll Tax Payable				1.52	0%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	8.00	0.00	0.00	0.00	8.00	8.00	0.00
Grand Total:		8.00	0.00	0.00	0.00	8.00	8.00	0.00



Account Summary

Account	Name	Amount
<u>101-0000-21710</u>	Payroll Tax Payable	8.00
	Total:	8.00

JANUARY COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 – COMMISSION
- 2 – DOT MARKETING
- 1 – EVERGREEN

POLICE DEPARTMENT:

- WEEKLY/ DAILY TOUCH BASE WITH CHIEF NASSER
 - DAY TO DAY OPERATIONS
 - REVIEW SCHEDULE
 - SHIFT DIFFERENTIAL
 - STEP AND GRADES
 - PATROL POSITIONS

OTHER BUSINESS:

- WORKING IN THE OFFICE:
 - L. SCHIFFER
 - WEBSITE
 - N. BIRGEN
 - FILING
 - WEBSITE
 - L. FISHER
 - RETURN CHECKS
 - TYLER TECH
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - MAYOR KITZMILLER
 - DOT MARKETING
- VISITED WITH LOCAL CITIZENS REGARDING QUESTIONS ABOUT THE CITY

Michael Osten
January
Commission Report

01-31-26

Meetings:

Attended the Summerset regular commission meeting on 1-08-2026 filling in for Mayor Kitzmiller, and 1-22-26.

Public Works:

Phone conversations with/from Director of Public Works on multiple occasions to discuss daily operations, monthly expenditures, and budget items.

Discussed possible acquisitions/purchases of crack sealing equipment, and blade for tractor.

Required Report

Jan ~~2015~~ Commissioner Clyde Hirsch
2016

MEETINGS

- Attended 2 () Commission Meetings
- Attended 1 () Special Meetings.

~~POLICE~~ DEPARTMENT

Waste Water

Weekly Visits with Jon

Commissioner Pulscher's Report- January 2025

- Attended 2 Commission Meetings
- Check-ins with City Administrator and Finance Officer
- Signed checks in tandem with City Administrator.
- Corresponded with Commissioner Markham regarding the new website.
- Visited with some citizens about their fences and steered them in the right direction.
- Briefed by city attorney about winning an appeal for the city and the steps forward.

Full apology for absence for February, 5th commission meeting. Due to heavy involvement in the Black Hills Stock Show I will be unable to attend meeting in person.

12/1/25

**WATER SERVICES AGREEMENT BETWEEN CITY OF SUMMERSET
AND BLACK HAWK WATER USERS DISTRICT**

This Agreement is made on this ____ day of _____, 2025 by and between the City of Summerset, a South Dakota Municipal Corporation of 7055 Leisure Lane, Summerset, South Dakota 57718 (Summerset or City) and the Black Hawk Water Users District, a South Dakota Water Users District of 5513 Oak Street, Black Hawk, South Dakota 57718 (District), (individually Party and collectively Parties).

RECITALS

WHEREAS Summerset was created as a South Dakota Municipal District in 2005 and encompassed a large area of existing subdivisions and homes and other lands; and

WHEREAS, the District had been duly organized and formed under South Dakota State law SDCL Chapter 46A in 1996 as the successor of Black Hawk Water Company, Inc., a South Dakota nonprofit who had been providing water in the area, which included that area incorporated into Summerset, since 1949; and

WHEREAS, Summerset recognizes the District had existing distribution lines, mainlines and other facilities located in the area that became Summerset and that such infrastructure and facilities existed in public rights of way through permission from Meade County; and

WHEREAS, Summerset has developed and continues to expand its sewer treatment facilities to serve the City of Summerset and areas where Summerset may see growth; and

WHEREAS, the Parties recognize that for the betterment of both organizations and the communities they serve it will be beneficial to have a long term agreement regarding their interrelationships and cooperation.

NOW, therefore, the Parties hereby mutually agree and covenant as follows:

1. **Information Exchange.** Upon request, the District agrees that it will provide information regarding the metered water usage of any household, business or other entity that is or may be connected to the Summerset Sanitary Treatment Plant and Summerset agrees to provide information to the District concerning properties connected to the District water. The Parties mutually agree to provide information to the other needed to properly serve their joint consumers as may be requested. Such information may include but is not limited to whether a property is connected to a service, water usage, billing address and sewer users billing address.

If a party requests information in a format the non-requesting party does not use or keep in the regular course of business and it requires the non-requesting party to incur administrative overhead to prepare information, the requesting party agrees to pay for reasonable administrative overhead for the accumulation of information in the format requested by the requesting party. The City and the District mutually warrant and represent that all information exchanged between the two entities shall be held confidential and used only for City or District purposes.

The Parties recognize that when both are serving the same consumer there can be a need to communicate regarding the service. City may need information from the District regarding water usage or other matters to help with sewer billings and the District may need information from the City to help with water billing service or other matters. Therefore, in addition to either party providing information regarding consumers connected to their respective service upon request, the Parties shall inform the other should a consumer known to be served by the other becomes disconnected from a service or the service is disrupted in such a way that the other party's service may be impacted.

2. **Cooperation on Providing of Services.** The Parties shall reasonably cooperate to facilitate the provisioning of their respective services to individual consumers and in any newly developed areas.

3. **District Working Within City Controlled Right of Ways.** The District has water mains within the City's currently controlled rights of way in various locations throughout the City. In many situations, these water mains pre-existed the creation of the City. The District agrees that for the construction of any water mains, lines or facilities within a City controlled right of way, it will meet the following conditions for work within the right of ways even if the infrastructure existed prior to the establishment of the City.

- a. **Current Water Facilities.** District shall have the right to repair, replace, maintain and do any other work that is reasonably necessary to repair water lines and other water facilities that it currently has within City controlled right of ways. Work within City controlled right of ways will be conducted in a commercially reasonable manner. The City shall receive at least 24 hours' notice before commencement of work except for in cases of an emergency when the notice shall be given as soon as reasonably possible. For larger projects, such as the replacement of a full main or installation of a new main, the District shall advise the City of its plans prior to advertising any construction project and preferably providing a copy of the proposed engineering plans for this construction prior to advertising for bids unless the City has been involved in the project in other ways prior to submitting the project to bid.
- b. **Construction in City Right of Ways or in Areas not yet Served by the District.** To construct in the City right of ways where the District has no existing facilities or water lines, the District shall follow the City's method for approval for utilities installation within right of ways. The City agrees that it will not treat the District any differently than other utilities in requirements for the use of the City controlled right of ways.
- c. **Road Closures.** The Parties acknowledge that at times District work may require the closure of part or all of a right of way. If the District determines that to properly maintain or install a water line or water facilities, the closure of a road in part or in whole will be necessary, the District will coordinate with the City's

public works department to minimize the disruption of traffic and citizens and complete the construction in a commercially reasonable manner.

- d. Obligation to Restore Surfaces. Within City property or rights of way, the District shall be solely responsible for the installation, maintenance and repair of its water mains and other associated infrastructure that is on City property or within Summerset's rights of way. In the event that such installation, maintenance or repair of water infrastructure requires excavation or other disturbance of the surface above and around the location, the District agrees that it shall replace and restore any disturbed surface, including streets, sidewalks, driveways, concrete, asphalt, sod, sprinkler systems, to the same or superior condition. Restoration of fencing, trees, shrubs and other landscaping in the right of way are not required. This provision does not apply to any water service lines to homes or businesses from and including the corporation cock or any other component of a water service that is the responsibility of a particular user and does not prevent the District from pursuing payment from any party that may be liable for damage to the District's facilities.
- e. Construction Within Right of Ways not Controlled by the City. For right of ways controlled by other governmental entities, such as the South Dakota Department of Transportation or Meade County, that happen to lie within the exterior boundaries of the City, the District shall coordinate with the appropriate governmental entity but provide City Hall with notice of the project before actual construction begins.
- f. Private Easements. For work not located in a public right of way and not on City property, if the District has an easement with the landowner the terms of the easement shall apply as to the District's obligations versus the landowner's for restoration of surfaces. For cases where the District's work damages a public sidewalk even though the sidewalk is on private property, the District shall restore the sidewalk at completion of the project if the property owner refuses to do so. This provision will not apply to interior sidewalks of property owners that are not open to the public under State or municipal law.
- g. Future Development Without a Right of Way. The City agrees that should it allow development to occur where no public easement or utility right of way exists causing water mains to be installed under pavement or other surfacing or under City landscaping, and should a main line break occur under these surfaces, that surface restorations for these areas will be the responsibility of the City or landowner.

4. **Future Growth Within Area.** The Parties recognize that continued development pressure is anticipated within the existing Parties respective boundaries and areas surrounding these boundaries. The Parties further recognize that working together and keeping both sides advised of possible development projects involving the other may lead to more efficient service in the future and better development within the area benefitting both the Parties and their

consumers. Therefore, the Parties where possible will cooperate and advise the other of ongoing development projects as set forth below.

- a. Development Within Existing City Boundaries. When developing within the City boundaries, the City shall look to the District for providing water to the development unless another public water system as defined under SDCL 34A-3A-2(8) is already serving the area. The City shall make the District aware of any area being developed where water lines do not exist to ensure the District has capacity within the area and can plan for a service of the area. If the design of additional water mains and sewer lines are necessary for development, the Parties' engineers will coordinate with the developer's engineers to ensure proper avenues are available for installation of both services without interference between the services and, when appropriate, developer payment for the improvements.

As part of the platting process, the City shall undertake requiring in development of new areas an obligation of the developer to ensure the utility corridors are sufficient to serve the area being developed and any area that may lay adjacent or behind the area being developed have future access to utilities by providing throughways for utilities to service undeveloped land.

- b. Areas Outside Existing City Boundaries. The District shall keep the City advised of areas where the District is approached by developers for the purposes of providing water for the development of the land. In situations where that development is within the extraterritorial jurisdiction (ETJ) exercised by the City for platting, the District shall coordinate with the City by providing information regarding the proposed project to ensure proper water service within the development area. In engineering and providing water delivery for the area, District shall consider the possibilities of the development eventually becoming part of the City and how the development of the property may in the future integrate with City infrastructure.

5. **District Rates.** District shall charge its end user customers located within the boundaries of the City at a rate no higher than similarly situated District customers located outside of the City. Rates for the purposes of this section includes any surcharges placed on customers unless the surcharge is a specific surcharge placed on a defined set of customers or area and are set to recover expenses related to the expansion or buildout of new facilities to serve those customers or area. Rates do not include any connection fees, installation costs or taxes that might result on a customer as a result of that customer being located within a municipal boundary. Charges for water provided to bulk water users or resellers of water shall be set by the District on a case by case basis.

6. **Condition of Expanded Water Service.**

The District shall continue to provide end use water service to its current customers within the boundaries of the City. The District shall also provide future retail water service to additional users of water in the City whenever the following conditions are met:

- (a) There is sufficient capacity within the main and the District's system to serve the end user, or, to the extent a water user is located in an area where there is not an existing main, the water user or the developer of any new development area agrees to incur the costs of constructing a main and other facilities sufficient in the District's opinion to service that customer; and,
- (b) Extension of the service to the customer will not jeopardize the District's ability to provide service to any of its current existing users.

The District shall have no obligation to provide water service to a territory outside of the District area or to any area within the District wherein the determination is made that the providing of water would be detrimental to the District's existing customers or economically prohibitive.

7. **Potability and Pressure Standards.** The District shall provide water to the users within the City that meets all applicable regulations for safe drinking water, shall be of the same purity and quality as water provided to customers outside of the City and with sufficient pressure to meet all requirements of the South Dakota Department of Agriculture and Natural Resources.

8. **Mutual Cooperation.** The Parties shall reasonably cooperate to facilitate the provision of water service by the District and sewer service by the City to the Parties' respective existing customers and potential future customers located within the City boundaries or the District boundaries.

9. **Development Agreements.** In situations where the City is allowing development to take place outside its boundaries pursuant to its extraterritorial jurisdiction and the District will be providing water to that developer, the District will enter into a developer agreement with the developer for any required service or required water system build out that allows both the City and the District to enforce the obligations of the developer.

10. **Term/ Termination.** This is an Agreement for the provision of a public utility and may only be terminated by mutual consent of the Parties. This Agreement shall remain in full force and effect for a period of forty (40) years from the date of execution.

11. **Implementation.** Each of the Parties shall promptly take such actions as may be necessary or desirable to effectuate and implement this Agreement. This shall include the adoption of regulations, rules or ordinances if determined necessary to fulfill a Party's obligation under this Agreement.

12. **Notices.**

- a. **Written Notices.** Each notice required by or relating to this Agreement shall be in writing and specifically refer to this Agreement and to the issue the notice relates. Any such notice shall be delivered to each notice addressee of the Party receiving the notice by personal delivery (or alternatively, if the address specified for such

notice addressee is an office address, by personal delivery during normal business hours to the person apparently in charge of such addressee's office), or shall be mailed to such addressee by certified mail-return receipt requested or by first class mail, or shall be transmitted to such addressee by email (provided that the notice is mailed the same day by first class mail), at the address stated below. Nothing in this Section shall be deemed to require delivery of a notice to by any particular means, provided that the means used is approved by this Agreement or is approved in writing by the recipient Party.

- b. Changing Notice Address. Each Party may, from time to time and as appropriate, change its notice addresses or add additional addresses for notice by electronic mail or other communications media by providing written notice to the other Party pursuant to this Section setting forth the changes being made.
- c. Effective Date of Notice. Each notice shall be effective upon delivery in person, or two days after mailing by certified mail-return receipt requested or first class mail, or upon email transmission with receipt confirmed, or upon actual receipt without regard to the method of delivery or transmission, whichever occurs first. Any time period specified by this Agreement in connection with a notice requirement shall be determined with respect to the effective date of the notice unless a different intent is clearly stated.
- d. Emergency Notice. The Parties may reasonably shorten the time for any notice required by this Agreement when necessary to deal with a serious emergency situation; provided, however, that an emergency resulting from a failure of such Party to act promptly in response to circumstances clearly requiring attention shall not qualify as an emergency.
- e. Waiver of Notice. The governing body of any Party shall have authority to waive, in writing, any notice that it is entitled to receive under this Agreement.
- f. Notice Addressees and Addresses. The notice addressee(s) for each of the Parties, and their respective addresses for purpose of giving notice pursuant to or in connection with this Agreement, shall be as follows:

City of Summerset:
City Administrator
7055 Leisure Lane
Summerset, SD 57718

Black Hawk Water User District:
Manager Black Hawk Water District
5513 Oak Street
PO Box 476
Black Hawk, SD 57718

13. **Waiver.** Except as otherwise specifically provided in this Agreement, any right of a Party pursuant to this Agreement can only be waived in writing. A waiver on one occasion, or in one set of circumstances, shall not be deemed to be a waiver of such right on any other occasion or in any other circumstances.

14. **Mutual Indemnification.** The District shall hold harmless, indemnify and defend the City and its officers, employees and agents from and against any and all claims, causes of action, liability, damages, expenses and costs (including reasonable attorneys' fees) for or in connection with personal injury, death or property damage resulting from or arising out of acts or omissions of the District, its officers, employees, agents, consultants or contractors, or their subcontractors, when such acts or omissions relate to the District's obligations pursuant to this Agreement. The City shall hold harmless, indemnify and defend the District, its officers, employees and agents from and against any and all claims, causes of action, liability, damages, expenses and costs (including reasonable attorneys' fees) for or in connection with personal injury, death or property damage resulting from or arising out of acts or omissions of the City, its officers, employees, agents, consultants or contractors, or their subcontractors, when such acts or omissions relate to the obligations of the City, pursuant to this Agreement.

15. **Severability.** In the event that any provision of this Agreement, or any part thereof, is held or determined by a court or agency of competent jurisdiction to be invalid or unenforceable, the balance of this Agreement shall be deemed to be severable and shall survive.

16. **Interpretation.** This Agreement shall not be deemed to have been drafted by any particular Party so as to be interpreted strictly against such Party. As used in this Agreement, "shall" and "must" are mandatory, "may" and "should" are discretionary. As used in this Agreement, "person" means individual, corporation, partnership or any other recognized entity.

17. **Section and Subsection Titles.** Section and subsection titles in this Agreement are provided for convenience only and shall not be used in interpreting this Agreement.

18. **Successors and Assigns.** This Agreement shall benefit and be binding upon the Parties and their successors and assigns. This Agreement shall not be assigned by any Party without the written consent of the other Party.

19. **Complete Agreement.** This Agreement represents the complete agreement of the Parties and supersedes all agreements, warranties, representations and promises, either written or oral, made during the course of negotiations leading up to this Agreement.

20. **Good Faith and Fair Dealing.** The Parties hereby acknowledge and agree that this Agreement imposes on each of them a duty of good faith and fair dealing.

21. **Enforcement/Remedies.**

- a. **Remedies.** Each Party shall have the right and standing to seek a declaratory judgment in court regarding the proper interpretation of this Agreement or of the rights or obligations of the Parties under the provisions of this Agreement as

stated. Each Party shall have the right and standing to seek any available equitable or legal remedy in court to enforce this Agreement, and/or to seek damages for the breach of this Agreement. No Party, however, shall have the right or standing to use such an action to challenge the validity or enforceability of this Agreement or any of its provisions.

- b. Notice of Breach or Dispute. If a Party believes that any other Party is in breach of this Agreement, or that a dispute exists about the meaning of the Agreement, the aggrieved Party shall promptly give written notice of the breach or dispute to the other Parties, specifying the provision(s) of this Agreement that are involved and the action, inaction, dispute or interpretation that gives rise to the notice. Representatives of the Parties shall meet as promptly as practicable thereafter, and in any event within 30 days after the effective date of the notice, and shall endeavor in good faith to resolve any dispute or other matter amicably. If the initial meeting fails to resolve the dispute or other matter, the Parties shall meet again within 30 days after the first meeting, unless the Parties agree in writing at the first meeting that there is no possibility a second meeting will help resolve the dispute or other matter. After the second meeting or after any agreement not to hold a second meeting, the Parties may pursue remedies in the South Dakota State Circuit Court located in Meade County for breaches of this Agreement provided, however, that the Party allegedly in breach shall not be in breach if such Party cures the alleged breach within 30 days after such notice or commences steps that should reasonably cure the alleged breach within a period of time that is reasonable under the circumstances and diligently pursues such steps to completion, and the completion of such steps does cure the alleged breach.
- c. Commencement of Civil Actions or Other Proceedings. A Party shall not commence a civil action until after the meeting(s) required by Subsection (b) above except that a Party may commence an action seeking specific performance or injunctive relief prior to that time if, in that Party's good faith judgment, urgent action is necessary to protect the public health, safety or welfare from serious harm.

22. **Amendment.** This Agreement may be amended or terminated by written agreement duly approved by the governing bodies of the Parties and signed by appropriate and duly authorized officers of such Parties.

23. **No Third-Party Beneficiaries and no Wavier of Claims Against Third Parties.** This Agreement is intended to benefit only the Parties and their successors and assigns, and nothing in this Agreement shall be interpreted as giving to any person which is not a Party any legal or equitable rights whatsoever. Nothing in this Agreement shall constitute a waiver of either Party of claims that have or may in the future accrue against unrelated third parties.

24. **Effective Date.** This Agreement shall take effect upon being duly approved and signed by each of the Parties, whichever occurs last.

25. **Approval/Authority.** Each of the Parties hereby represents that this Agreement was duly approved by its governing body on the date stated below in accordance with all applicable state and local laws, and that its governing body has caused its duly authorized officers to execute this Agreement on its behalf on the date stated after each signature below.

Dated this _____ day of _____, 2025.

CITY OF SUMMERSET
A South Dakota Municipal Corporation

BLACK HAWK WATER USERS
DISTRICT

BY: _____
Its: Mayor

BY: _____
Its: _____

POLICE DEPARTMENT	1/1/2026		MOVE TO	1/26/2026		DIFFERENCE
			GRADE/SCALE			
Chief Rich Nasser	21 K/L	6901.27 (82,821.22)	22 D	6901.27 (82,821.22)		0
Asst. Police Chief		T/B/Determined				
Lieutenant (Vacant)			21 E	36.97 (76,907.75)	2.64 x 2080 =	5,491.20
Sergeant M. Macrander			20 H	34.33 (71,416.48)		0
Investigator T. Regan	18 J/K	32.68 (67,975.23)	19 I	33.50 (69,674.61)	.82 x 2080 =	1,705.60
Corporal		T/B/Determined				
Police Officer C. Juso	17 M/N	31.88 (66,317.31)	18 K	32.68 (67,975.23)	.80 x 2080 =	1,664.00
Police Officer K. McSherry	17 A/B	27.49 (57,185.20)	18 B	28.88 (60,080.20)	1.39 x 2080 =	2,891.20
Police Officer S. Johnson	17 D/E	28.88 (60,080.20)	18 C	29.61 (61,582.21)	.73 x 2080 =	1,518.40
Police Officer (Vacant)	17A	26.82 (55,790.45)	17 B	27.49 (57,185.20)	.67 x 2080 =	1,393.60
				Grade/Scale Cost:		14,664.00
			Shift Differential	Model \$2.00		14,456.00
				TOTAL COST:		29,120.00

RESOLUTION 2026-02

**BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Summerset SD is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire HDR Engineering Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 5th day of February 2026, at Summerset, South Dakota.

Michael Kitzmiller, Mayor

ATTEST:

Lisa Fischer, Finance Officer

Lisa Schieffer

From: [REDACTED]
Sent: Friday, January 23, 2026 1:38 PM
To: Lisa Schieffer
Subject: 2026 Bridge Inspection Resolution - Action Required
Attachments: City Inspection Resolution 2026.docx; Local Bridge Inspection List 2026.pdf
Importance: High

Good afternoon – Attached you will find the consultant selection resolution and list of consultants on our retainer for the 2026 bridge inspections. I am sending this out earlier than usual and would greatly appreciate you getting this signed and emailed back to me at your very earliest convenience. SDDOT will continue to utilize federal funds to cover 80% of the cost and you will be responsible for the remaining 20%.

I will get a list of your 2026 bridges out for you to review in the coming weeks. In the meantime, if we can get this resolution completed at your next commission/council meeting, that would be great. Reach out with any questions.

Thanks



Cody Axlund | *LGA Lead Bridge Engineer*
South Dakota Department of Transportation
Better Lives Through Better Transportation



2026 - 2028

LOCAL - BRIDGE INSPECTION

AECOM TECHNICAL SERVICES, INC.

BANNER ASSOCIATES, INC.

BROSZ ENGINEERING, INC.

CIVIL DESIGN INC.

COLLINS ENGINEERS, INC.

CONSOR ENGINEERS, LLC.

FICKETT STRUCTURAL SOLUTIONS, INC.

HDR ENGINEERING, INC.

HOUSTON ENGINEERING, INC.

IMEG CONSULTANTS CORP.

JEO CONSULTING GROUP, INC.

KIRKHAM MICHAEL & ASSOCIATES INC

KLJ ENGINEERING

MARINE SOLUTIONS, INC.

SCHEMMER ASSOCIATES, INC.

SHORT ELLIOTT HENDRICKSON INC.

STANTEC CONSULTING SERVICES INC.

ULTEIG OPERATIONS, LLC.

WISS, JANNEY, ELSTNER ASSOCIATES INC.