

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY SEPTEMBER 17, 2020 6:00 P.M.**

**AGENDA**

**1) ROLL CALL**

Kitzmilller, McCoy, Butler, Lutz, Hirsch

**2) PLEDGE OF ALLEGIANCE**

**3) CALL FOR CHANGES**

Approval of the Agenda of the Regular Meeting of the Summerset City Commission for September 17, 2020 as presented or amended.

**4) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 4A)** Approval of the minutes of the Regular Meeting September 03, 2020 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 4B)** Approval of claims, hand checks in the amount of \$94,009.82 from September 02, 2020 to September 16, 2020 as presented or amended.

**5) ORDINANCE TSO 2020-02**

Second reading of Ordinance TSO 2020-02 and Ordinance to rezone New Leaf LLC Plat of Tract 1 of Pine Hills Subdivision (Formerly the remainder of Lot B of the NE ¼ of the SE ¼ of Section 36, Less Sturgis Road & Emerald Heights Road ROW) Located Section 36, T3N, R6E, BHM, Summerset, Meade County, South Dakota

**6) BUDGET ORDINANCE TSO 2021-01**

Second reading of Budget Ordinance TSO 2021-01

**7) DISCUSSION OF STREET LIGHTING**

Presentation of solar street lighting options from GenPro

**8) CITIZENS INPUT**

**09) ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

**10) ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Somerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

***ALL MEETINGS OF THE SOMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC***

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY SEPTEMBER 3, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Butler and Hirsch were present. Commissioners McCoy and Kitzmiller were absent. City Attorney and Administrator were present.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by Butler, second by Hirsch to approve the Agenda for September 3, 2020. Motion carried

**Motion** by Butler, second by Hirsch to approve the August 20, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$185,356.97, from August 1, 2020 through September 02, 2020 as presented or amended. Motion carried.

A & B Business Solutions	Monthly Invoice	\$196.61
AFLAC REMITTANCE	Employee Accident Insurance	\$290.87
Allen, Don	Phone Stipend	\$50.00
Ambrose, Jon	Phone Stipend	\$50.00
AMD Distribution	Insulation PW Building	\$4,775.09
Anderson, Dan	Phone Stipend	\$50.00
Black Hills Energy	Monthly Utilities	\$6,041.48
Butler, Dave	Phone Stipend	\$50.00
Candace Sealey	Phone Stipend	\$50.00
Dakota Barricade	Daily Rental	\$527.18
Delta Dental	September Billing	\$585.20
Dustbusters Enterprises	Magnesium Chloride	\$2,077.60
Fetter, Duane	WWDEP	\$100.00
First Interstate Bank	September Payment	\$4,911.76
Ford Motor Company	September Payment	\$1,479.21
Greenapsis	August Cleaning	\$420.00
Harmon, Lonnie	Phone Stipend	\$50.00
Hawkins Inc.	Aqua Hawk	\$2,412.00
HDR Engineering	Task Order 20-01-General	\$1,618.94
Health Pool Of SD	Employee Medical Insurance	\$9,517.02
Hirsch, Clyde	Phone Stipend	\$50.00
Juso, Colton	Phone Stipend	\$50.00
Kitzmiller, Michael	Phone Stipend	\$50.00
Leavitt Heartland Insurance	Morgan Notary Bond	\$50.00
Lutz, Bryce	Phone Stipend	\$50.00
Mastercard	August Credit Card Charges	\$4,230.85
MBFS	October Freightliner Payment	\$3,068.32
Palmer, Brandy	September Phone Stipend	\$50.00
Rapid City Journal	Publications	\$207.35
Rogers Construction	Base Coarse	\$237.09
SD Secretary Of State	Morgan Notary	\$30.00
SDRS	Supplemental Contribution Aug.	\$400.00
Servall	Monthly Fees	\$130.51

Stephanie McCoy	Phone Stipend	\$50.00
Tanner Fenenga	Phone Stipend	\$50.00
Taylor, Justin	Phone Stipend	\$50.00
TNT Construction	Erosion Control	\$2,000.00
United States Postal Service	Postage	\$1,000.00
USA Bluebook	Filter TNT Plus Amonium Tests	\$377.01
United States Treasury	Payroll Taxes	\$12,682.87
Vast	Fax/Phone/Internet	\$769.84
Water Warriors	40% Payment	\$110,758.00
Wells Fargo	Bobcat Payment	\$1,079.30

## **PUBLIC HEARING**

**Motion** by Hirsch second by Butler to open public hearing at 6:03.

Public input was heard regarding a request for rezoning from R3 to GC for: New Leaf LLC Plat of Tract 1 of Pine Hills Subdivision (Formerly the remainder of Lot B of the NE ¼ of the SE ¼ of Section 36, Less Sturgis Road & Emerald Heights Road ROW) Located Section 36, T3N, R6E, BHM, Summerset, Meade County, South Dakota

**Motion** by Butler second by Hirsch to close public hearing to adjourn at 6:24.

**Motion** by Butler, second by Hirsch to approve the request for rezoning from R3 to GC for: New Leaf LLC Plat of Tract 1 of Pine Hills Subdivision (Formerly the remainder of Lot B of the NE ¼ of the SE ¼ of Section 36, Less Sturgis Road & Emerald Heights Road ROW) Located Section 36, T3N, R6E, BHM, Summerset, Meade County, South Dakota. Roll call vote, all ayes Motion carried.

## **FIRST READING OF ORDINANCE TSO 2020-02**

The first reading of ordinance TSO 2020-02 was completed.

## **UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by Hirsch to approve to the utility billing adjustments of \$685.36 for the period of August 1, 2020 to August 31, 2020. Motion carried.

## **FIRST READING BUDGET ORDINANCE TSO 2021-01**

The first reading of budget ordinance TSO 2021-01 was completed.

## **SECOND READING OF ORDINANCE TSO 2020-01**

**Motion** by Butler, second by Hirsch to approve Ordinance TSO 2020-01, an Ordinance to zone Powles Land Development, LLC- Lots 17 thru 19, Block 1; Lots 5 thru 8, Block 2; and Lots 1 thru 12, Block 5; and Dedicated Public Right-of-Way for Glenwood Drive and Arapahoe Street of Sun Valley Estates. Formerly a Portion of the Un-platted Portion of the SE ¼ of Section 14 Township 4 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota. Roll call vote, all ayes. Motion carried.

## **ITEMS FROM CITY ATTORNEY**

**Motion** by Butler, second by Hirsch to enter into executive session at 6:31.

**Motion** by Hirsch, second by Butler to exit executive session at 6:39.

## **CITIZENS INPUT**

None

## **ADJOURNMENT**

**Motion** for adjournment at 6:40 p.m. by Butler, second by Hirsch. Motion carried.

(SEAL)  
ATTEST:

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Candace Sealey  
Finance Officer

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Bryce Lutz  
Mayor

**TSO 2020-02**  
**CITY OF SUMMERSET ZONING ORDINANCE**  
**AMENDMENT**

**AN ORDINANCE AMENDING ZONING ORDINANCE**  
**AND MAP INCORPORATED AT TITLE 155, CHAPTER**  
**021**

**BE IT ORDAINED BY THE CITY BOARD OF COMMISSIONERS OF THE CITY OF SUMMERSET**, Meade County, South Dakota that the following changes and amendments be made to the City of Summerset Zoning Ordinance, Title 155, Chapter 021.

**BE IT ORDAINED** that the zoning map referenced at Title 155, Chapter 021, and incorporated herein by this reference, shall be amended as it pertains to the following property:

**New Leaf LLC Plat of Tract 1 of Pine Hills Subdivision (Formerly the remainder of Lot B of the NE ¼ of the SE ¼ of Section 36, Less Sturgis Road & Emerald Heights Road ROW) Located Section 36, T3N, R6E, BHM, Summerset, Meade County, South Dakota**

which property shall be re-zoned from R3 (Multi-Family Residential) to GC (General Commercial) and that the zoning map shall be amended accordingly, which amendments are incorporated herein.

Dated:

**ATTEST:**

**CITY OF SUMMERSET**

\_\_\_\_\_  
Candace Sealey, Finance Officer

\_\_\_\_\_  
Bryce Lutz, Mayor

(Seal)

Vote: Lutz:  
Kitzmilller:  
Butler :  
Hirsch :  
McCoy :

First Reading:  
Second Reading:  
Publication :

Published once at approximate cost of \$XXX.XX

CITY OF SUMMERSET

TSO ORDINANCE 2021-01

AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2021

SECTION ONE

Be it ordained by the City of Summerset that the following sums are appropriated to meet the fiscal needs of the municipality for the fiscal year 2021.

<u>EXPENDITURES</u>		General Fund (Fund 101)	BBB Fund (Fund 211)	TIF # 1 Fund (Fund 302)
A	410 <u>GENERAL GOVERNMENT</u>			
	411 Legislative	\$ 35,842		
	411.5 Contingency	\$ 89,650		
B	412 Executive	\$ 14,845		
C	413 Election	\$ 800		
D	414 Financial & Administration	\$ 199,684		
E	419 Government Bldg & Engineering	\$ 79,004.92		
F	Total General Government	\$ 419,825		
G	420 <u>PUBLIC SAFETY</u>			
	421 Police	\$ 638,310		
	422 Fire	\$ 31,257		
I	423 Inspection	\$ 15,500		
	Total Public Safety	\$ 685,067		
K	430 <u>PUBLIC WORKS</u>			
	431 Streets & Drainage	\$ 491,897		
L	432 Sanitation	\$ 199,844		
	Total Public Works	\$ 691,741		
M	440 <u>HEALTH &amp; WELFARE</u>			
	441 Animal Control	\$ 250		
	Total Health & Welfare	\$ 250		
O	450 <u>CULTURE &amp; RECREATION</u>			
	452 Parks	\$ 11,900		
	Total Culture & Recreation	\$ 11,900		
P	460 <u>CONSERVATION &amp; DEVELOPMENT</u>			
	465 Economic Development		\$ 25,863	
Q	465.2 Planning & Zoning	\$ 14,889		
	Total Consv & Development	\$ 14,889	\$ 25,863	
R	470 <u>DEBT SERVICE</u>			
	470 Debt Service	\$ 58,950		\$ 296,800
	Total Debt Service	\$ 58,950		\$ 296,800
	490 <u>MISCELLANEOUS OTHER</u>			
	492 Other: Refund Surtey	\$ 24,500		
	499 Liquor	\$ 750		
	Total Miscellaneous	\$ 25,250		
T	510 <u>OTHER FINANCE USES</u>			
	510 Transfer Out	\$ -	\$ -	\$ -
	<b>TOTAL 2021 APPROPRIATIONS</b>	<b>\$ 1,907,873</b>	<b>\$ 25,863</b>	<b>\$ 296,800</b>

