

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY AUGUST 06, 2020 6:00 P.M.**

AGENDA

1) ROLL CALL

Kitzmiller, McCoy, Butler, Lutz, Hirsch

2) PLEDGE OF ALLEGIANCE

3) CALL FOR CHANGES

Approval of the Agenda of the Regular Meeting of the Summerset City Commission for August 06, 2020 as presented or amended.

4) CONSENT CALENDAR

APPROVAL OF THE MINUTES

- 4A)** Approval of the minutes of the Regular Meeting July 16, 2020 as presented or amended.

APPROVAL OF THE CLAIMS

- 4B)** Approval of claims, hand checks in the amount of \$83,078.78 from July 15, 2020 to August 5, 2020 as presented or amended.

5) AUDIT UPDATE

6) WAGE DISCUSSION FOR CITY ADMINISTRATOR

- 6a)** Approval of wage rate

7) NONRENEWAL OF SOLID WASTE CONTRACT

8) SECOND READING OF SUPPLEMENTAL BUDGET 2020.1

9) RESOLUTION 2020-11

Resolution authorizing the execution of contractual documents with the state of South Dakota for the receipt of Cares Act Funds to address the Covid-19 public health crisis

- 10) **RESOLUTION 2020-12**
Resolution authorizing purchase of solid waste hauling equipment
- 11) **DESIGNATION OF CHANGE IN FINANCIAL INSTITUTION**
Changing from First Interstate Bank to BankWest
- 12) **FIRST READING OF ORDINANCE 31.024**
- 13) **APPROVAL OF ASSISTANT FINANCE OFFICER NEW HIRE**
Approval of Morgan Valandra at \$16.00 per hour within budget
- 14) **DISCUSSION ON REOPENING DATE OF ADMINISTRATIVE OFFICES TO PUBLIC**
- 15) **CITIZENS INPUT**
- 16) **ITEMS FROM CITY ATTORNEY**
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 17) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

ALL MEETINGS OF THE SUMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JULY 16, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, McCoy, Butler were present. Hirsch was absent. The City Attorney and the City Administrator were present.

Mayor Lutz led the Pledge of Allegiance.

Motion by Kitzmiller, second by Butler to approve the agenda for July 16, 2020. Motion carried

Motion by Butler, second by McCoy to approve the July 2, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by McCoy to approve the claims and hand checks in the amount of \$42,044.56 from July 1, 2020 through July 15, 2020 as amended. Motion carried.

A & B Business Solutions	May/June Monthly Invoice	\$662.69
BLACK HAWK WATER USERS DISTRICT	May invoice for usage	\$30.00
BLACK HILLS DOORS LLC	Service Doors City Hall	\$108.00
CBH CO-OP	Fuel Expense	\$863.42
DANIEL ALLARDS	Credit Refund	\$68.68
ELITE CUSTOM HOMES	Erosion Control Deposit	\$1,000.00
FIRST INTERSTATE BANK	Payment Leisure Lane	\$4,911.76
GOLDEN WEST	Managed Services	\$1,862.50
KIEFFER SANITATION	City Wide Cleanup	\$2,833.68
LIGHTING MAINTENANCE CO.	Repair Street Lights	\$155.05
MBFS USA LLC	Freightliner Payment	\$3,068.32
MEADE COUNTY AUDITOR	Dispatch June	\$1,972.96
MEADE COUNTY REGISTER OF DEEDS	Plat Resolution & Filing Fees	\$180.00
MIDCONTINENT TESTING LABS	WWTP Testing	\$467.00
MIDCONTINENT COMMUNICATIONS	WWTP Phone	\$195.07
RAPID CITY JOURNAL	Publication Fees	\$211.35
SCOTT JOHNSON	Postage Reimb.	\$12.35
SD ONE CALL	June Notifications	\$44.10
TNT CONSTRUCTION	Erosion Control Deposits	\$3,000.00
UNITED STATES TREASURY	Payroll Tax Penalty	\$8,474.62
USA BLUEBOOK	Supplies	\$1,530.76
UNITED STATES TREASURY	EFT Payroll Taxes Q1 2020	\$10,392.25

AUDIT UPDATE

Commission was updated on the status of the audit. Audit is not complete.

ACCEPTANCE OF RESIGNATION

Debbie Muzio's resignation was accepted.

DISCUSSION OF MUNICIPAL GARBAGE

Discussion of municipal garbage options.

FIRST READING OF SUPPLEMENT BUDGET 2020.01

First reading of Supplemental Budget 2020.01 was completed.

RESOLUTION 2020-08

Motion by McCoy, second by Butler to approve Resolution 2020-08. Resolution approving the surplus of a portion of the real property located within Glengarriff Park3 of Sun Valley Estates, City of Summerset, Meade County, South Dakota, as shown on the plat filed in Plat Book 23 on Pages 281. Roll call vote. All ayes.

RESOLUTION 2020-09

Motion by Butler, second by Kitzmiller to approve Resolution 2020-09. Resolution approving Plat Application for Plat of Lot 1, 2 and 3 of Semmler Addition, City of Summerset, Meade County, South Dakota. Formerly: Vacated lots 3A thru 8A and lots 9 thru 22 of Block 9 of Summerset USA as shown in Plat Book 21 Pages 313-314 at the Meade County Register of Deeds. Located in: NW1/4 of SE1/4 and SW1/4 of SE1/4 of Section 25, T3N, R6, BHM, Summerset, Meade County, South Dakota. Roll call vote, all ayes.

RESOLUTION 2020-10

Motion by Kitzmiller, second by McCoy to approve Resolution 2020-10. A resolution authorizing the City of Summerset to apply for a SD DOT grant in conjunction with the reconstruction of Siouxland Road. Roll call vote. All ayes.

BUDGET HEARINGS

Budget Hearings set for August 24, 2020-August 26, 2020.

DISCUSSION AND APPROVAL OF CITY ADMINISTRATOR JOB DESCRIPTION

Motion by McCoy, second by Butler to approve City Administrator job description. Motion carried.

DISCUSSION AND APPOINTMENT OF FINANCE OFFICER

Motion by McCoy, second by Butler to appoint Candace Sealey Finance Officer. Roll call. All ayes.

CITIZENS INPUT

None

ITEMS FROM CITY ATTORNEY

Executive session per SDCL 1-25-2 for discussing legal, economic development and personnel issues. Motion by Kitzmiller second by McCoy to enter executive session at 6:24. Motion by Butler second by McCoy to adjourn executive session at 6:46.

ADJOURNMENT

Motion for adjournment at 6:49p.m. by Kitzmiller, second McCoy. Motion carried.

Check Register Report

Date: 08/05/2020

Time: 1:57 pm

Page: 2

City of Summerset

BANK: FIRST INTERSTATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
FIRST INTERSTATE BANK Checks								
23029	08/05/2020	Printed			1098	A&B BUSINESS SOLUTIONS	Monthly contract	329.18
23030	08/05/2020	Printed			0322	AFLAC REMITTANCE PROCESSING	Accident Insurance	290.87
23031	08/05/2020	Printed			0962	ALLEN, DON	Phone Stipend August	50.00
23032	08/05/2020	Printed			1111	AMBROSE, JONATHAN	Cell Phone August	50.00
23033	08/05/2020	Printed			1572	ANDERSON, DAN	August Phone Stipend	50.00
23034	08/05/2020	Printed			1363	AXON ENTERPRISE, INC	LE Professional Fees	7,325.50
23035	08/05/2020	Printed			1623	BANKWEST	Deposit	100.00
23036	08/05/2020	Printed			0808	BLACK HILLS ENERGY	Utilities July	5,771.51
23037	08/05/2020	Printed			0095	Butler, Dave	August Stipend	50.00
23038	08/05/2020	Printed			1115	C HAVEMAN BUSINESS SERVICES	July Billing	5,050.00
23039	08/05/2020	Printed			1268	CANDACE SEALEY	Aug. Cell Stipend	50.00
23040	08/05/2020	Printed			1558	COLTON JUSO	Aug Cell Stipend	50.00
23041	08/05/2020	Printed			1093	DAKOTA PUMP, INC	Repair & Maint	4,066.25
23042	08/05/2020	Printed			0468	DELTA DENTAL	August Billing Employee Insura	498.60
23043	08/05/2020	Printed			0765	DEMERSSEMAN JENSEN	July Legal	2,840.00
23044	08/05/2020	Printed			1011	ELECTRICAL ENGINEERING & EQUIP	Repair Generator	1,165.00
23045	08/05/2020	Printed			1251	FIRST INTERSTATE BANK	Leisure Lane Payment	5,767.50
23046	08/05/2020	Printed			1120	FORD MOTOR CREDIT COMPANY, LLC	2020 For Police Interceptor	1,479.21
23047	08/05/2020	Printed			0246	GOLDEN WEST TECHNOLOGIES	Managed Services	1,862.50
23048	08/05/2020	Printed			1369	GREENAPSIS	Professional Fees	280.00
23049	08/05/2020	Printed			0274	HARMON, LONNIE	August Phone Stipend	50.00
23050	08/05/2020	Printed			1133	HDR ENGINEERING, INC	Task Order 19-01 General	2,975.48
23051	08/05/2020	Printed			0041	HEALTH POOL OF SD	Employee Meidcal Insurance	8,788.00
23052	08/05/2020	Printed			1506	HERMANSON EGGE ENGINEERING	REsidentail Inspections June	1,235.00
23053	08/05/2020	Printed			1513	HIRSCH, CLYDE	Aug Phone	50.00
23054	08/05/2020	Printed			1103	KITZMILLER, MICHAEL	Aug Cell Stipend	50.00
23055	08/05/2020	Printed			1624	LISA FLEURY	WWDEP Refund	50.00
23056	08/05/2020	Printed			0052	LUTZ, BRYCE	Aug Cell Phone Stipend	50.00
23057	08/05/2020	Void	08/05/2020				Void Check	0.00
23058	08/05/2020	Printed			1172	MASTERCARD	July Charges	4,872.67
23059	08/05/2020	Printed			1411	MBFS USA LLC	Freightliner payment	3,068.32
23060	08/05/2020	Printed			0937	MDU	Utilities	147.66
23061	08/05/2020	Printed			1101	MEADE COUNTY AUDITOR	Dispatch July	1,998.18
23062	08/05/2020	Printed			1625	MICHON HOLT	WWDEP Refund	100.00
23063	08/05/2020	Printed			1626	ONSOLVE	Code Red	2,500.00
23064	08/05/2020	Printed			1408	PALMER, BRANDY	Aug. Phone Stipend	50.00
23065	08/05/2020	Printed			0008	RAPID CITY JOURNAL	Publications	235.34
23066	08/05/2020	Printed			1628	ROYCE RENTZ	WWDEP Refund	50.00
23067	08/05/2020	Printed			1631	SDARWS	ANNUAL DUES	625.00
23068	08/05/2020	Printed			1022	SDRS-SUPPLEMENTAL	Supplemental RETIREMENT	400.00
23069	08/05/2020	Printed			1328	SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	130.51
23070	08/05/2020	Printed			1629	STEFFECK, NICOLE	WWDEP Refund	50.00
23071	08/05/2020	Printed			1346	STEPHANIE MCCOY	August Cell Phone Stipend	50.00
23072	08/05/2020	Printed			1630	STIEHL, ROBERT	WWDEP Refund	135.89
23073	08/05/2020	Printed			0983	TANNER FENENGA	August Cell Phone Stipend	50.00
23074	08/05/2020	Printed			1235	TAYLOR, JUSTIN	Cell Phone Stipend Aug	50.00
23075	08/05/2020	Printed			1347	TELEDYNE INSTRUMENTS, INC	Repair & Maint.	1,210.29
23076	08/05/2020	Printed			1432	TNT CONSTRUCTION	Erosion COntral Deposit	1,000.00
23077	08/05/2020	Printed			0128	UNITED STATES TREASURY	Payroll Tax Deposit July 2020	8,902.16
23078	08/05/2020	Printed			1024	USA BLUEBOOK	Supplies	191.42
23079	08/05/2020	Printed			1189	VAST	Fax/Phone/Internet	739.84
23080	08/05/2020	Printed			0203	Verizon Wireless	LE Voice & Mobile Broadband	200.15

Check Register Report

Date: 08/05/2020

Time: 1:57 pm

Page: 1

City of Summerset

BANK: EFT-F1B

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount	
EFT-F1B Checks									
7012022	07/31/2020	Printed			0011	SDRS	Employee Retirement	4,867.45	
					Total Checks: 1		Checks Total (excluding void checks):		4,867.45
					Total Payments: 1		Bank Total (excluding void checks):		4,867.45

Check Register Report

Date: 08/05/2020

Time: 1:57 pm

Page: 3

City of Summerset

BANK: FIRST INTERSTATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
--------------	------------	--------	----------------	----------------	---------------	-------------	-------------------	--------

FIRST INTERSTATE BANK Checks

23081	08/05/2020	Printed			1434	WELLS FARGO FINANCIAL SERVICES	Bobcat Payment	1,079.30
-------	------------	---------	--	--	------	--------------------------------	----------------	----------

Total Checks: 53	Checks Total (excluding void checks):	78,211.33
-------------------------	--	------------------

Total Payments: 53	Bank Total (excluding void checks):	78,211.33
---------------------------	--	------------------

Total Payments: 54	Grand Total (excluding void checks):	83,078.78
---------------------------	---	------------------

ACCOUNT HISTORY REPORT

Date: 08/05/2020

Time: 2:09pm

Page: 1

City of Summerset

 Trans Date Transaction Type Mult Usage Prev Read RESIDENTIA STAGE BARN DEBT RESER TAX Other
 Entry Date Note Meter No. Curr Read COMMERCIAL Penalty GARBAGE Total
 Record No. P H Maintenanc XTRA TRASH New Bal

 Acct No: MURCO Cust Name: COLIN MURPHY Cycle: 1 Seq #: 0000000000
 Loc ID: ASTC-006500-0000-00 Svc Addr: 6500 ASTORIA COURT Section: SS Class: RESIDENTIAL

07/08/2020	A	Adjustment	0.0000	0	0.00	0.00	0.00	0.00	0.00
07/08/2020		Bulk p/u June		0	0.00	0.00	0.00	0.00	12.50
165949					0.00	0.00	12.50		81.18

ACCOUNT TOTALS:			0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00		12.50
		0.00	0.00	0.00	0.00	12.50			

 Acct No: RENES Cust Name: NATHANIEL RENES Cycle: 1 Seq #: 0000000000
 Loc ID: ASTL-006685-0000-01 Svc Addr: 6685 ASTORIA LANE Section: SS Class: RESIDENTIAL

07/08/2020	A	Adjustment	0.0000	0	-68.68	0.00	0.00	0.00	0.00
07/08/2020		Moved but acct active s ill		0	0.00	0.00	0.00	0.00	-68.68
165948					0.00	0.00	0.00		0.00

ACCOUNT TOTALS:			-68.68	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00		-68.68
		0.00	0.00	0.00	0.00	0.00			

 Acct No: WHITE Cust Name: MYRON WHITE Cycle: 1 Seq #: 0000000000
 Loc ID: BELL-010000-0000-03 Svc Addr: 10000 BELLINGHAM DRIVE Section: SS Class: RESIDENTIAL

07/06/2020	A	Adjustment	0.0000	0	-9.16	0.00	0.00	0.00	0.00
07/06/2020		Tennant Responisble for 4 days		0	0.00	0.00	0.00	0.00	-9.16
165864					0.00	0.00	0.00		59.52

ACCOUNT TOTALS:			-9.16	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00		-9.16
		0.00	0.00	0.00	0.00	0.00			

 Acct No: WAKCH Cust Name: CHRIS WAKELEY Cycle: 1 Seq #: 0000000000
 Loc ID: BELL-010000-0000-04 Svc Addr: 10000 BELLINGHAM DRIVE Section: SS Class: RESIDENTIAL

07/06/2020	A	Adjustment	0.0000	0	-79.33	0.00	0.00	0.00	0.00
07/06/2020		Adjustment		0	0.00	0.00	0.00	0.00	-79.33
165865					0.00	0.00	0.00		0.00

ACCOUNT TOTALS:			-79.33	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00		-79.33
		0.00	0.00	0.00	0.00	0.00			

 Acct No: SHEJA Cust Name: JASON SHEEHAN Cycle: 1 Seq #: 0000000000
 Loc ID: BELL-010000-0000-05 Svc Addr: 10000 BELLINGHAM DRIVE Section: SS Class: RESIDENTIAL

07/13/2020	A	Adjustment	0.0000	0	-59.52	0.00	0.00	0.00	0.00
07/13/2020		Moved but still owes fo 4days		0	0.00	0.00	0.00	0.00	-59.52
166024					0.00	0.00	0.00		9.16

ACCOUNT HISTORY REPORT

Date: 08/05/2020

Time: 2:09pm

Page: 2

City of Somerset

 Trans Date Transaction Type Mult Usage Prev Read RESIDENTIA STAGE BARN DEBT RESER TAX Other
 Entry Date Note Meter No. Curr Read COMMERCIAL Penalty GARBAGE Total
 Record No. P H Maintenanc XTRA TRASH New Bal

 Acct No: SHEJA Cust Name: JASON SHEEHAN Cycle: 1 Seq #: 0000000000
 Loc ID: BELL-010000-0000-05 Svc Addr: 10000 BELLINGHAM DRIVE Section: SS Class: RESIDENTIAL

 ACCOUNT TOTALS: -59.52 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 0.00 -59.52
 0.00 0.00 0.00 0.00

 Acct No: LAYMI Cust Name: MICHAEL LAYSON Cycle: 1 Seq #: 0000000000
 Loc ID: CAMP-006614-0000-00 Svc Addr: 6614 CAMBRIDGE PLACE Section: SS Class: RESIDENTIAL

07/08/2020 A Adjustment 0.0000 0 0.00 0.00 0.00 0.00 0.00
 07/08/2020 Bulk p/u May 0 0.00 0.00 0.00 35.00
 165952 0.00 0.00 35.00

 ACCOUNT TOTALS: 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 35.00
 0.00 0.00 0.00 35.00

 Acct No: RENNA Cust Name: NATE RENNER Cycle: 1 Seq #: 0000000000
 Loc ID: CASD-007225-0000-00 Svc Addr: 7225 CASTLEWOOD DRIVE Section: SS Class: RESIDENTIAL

07/06/2020 A Adjustment 0.0000 0 -5.00 0.00 0.00 0.00 0.00
 07/06/2020 Late Fee 0 0.00 0.00 0.00 -5.00
 165861 0.00 0.00 0.00 137.36

 ACCOUNT TOTALS: -5.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 -5.00
 0.00 0.00 0.00 0.00

 Acct No: KEPJU Cust Name: JUSTIN KEPLER Cycle: 1 Seq #: 0000000000
 Loc ID: CASD-007450-0000-02 Svc Addr: 7450 CASTLEWOOD DRIVE Section: SS Class: RESIDENTIAL

07/06/2020 A Adjustment 0.0000 0 -5.00 0.00 0.00 0.00 0.00
 07/06/2020 Late Fee 0 0.00 0.00 0.00 -5.00
 165862 0.00 0.00 0.00 68.68

 ACCOUNT TOTALS: -5.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 -5.00
 0.00 0.00 0.00 0.00

 Acct No: SLAP2 Cust Name: SLAPSHOT LLC Cycle: 1 Seq #: 0000000000
 Loc ID: FREL-007051-0000-00 Svc Addr: 7051 FREEDOM LANE Section: USA Class: COMMERCIAL

07/08/2020 A Adjustment 0.0000 0 0.00 0.00 0.00 0.00 0.00
 07/08/2020 Meter readst switched w 7050 0 -202.70 0.00 0.00 -202.70
 165946 0.00 0.00 0.00 216.50

ACCOUNT HISTORY REPORT

Date: 08/05/2020
Time: 2:09pm
Page: 3

City of Summerset

Trans Date	Transaction Type	Mult Usage	Prev Read	RESIDENTIA	STAGE BARN	DEBT RESER	TAX	Other
Entry Date	Note	Meter No.	Curr Read	COMMERCIAL	Penalty	GARBAGE		Total
Record No.				P H	Maintenanc	XTRA TRASH		New Bal

Acct No: SLAP2	Cust Name: SLAPSHOT LLC	Cycle: 1	Seq #: 0000000000
Loc ID: FREL-007051-0000-00	Svc Addr: 7051 FREEDOM LANE	Section: USA	Class: COMMERCIAL

ACCOUNT TOTALS:	0.00	0.00	0.00	0.00	0.00
	-202.70	0.00	0.00		-202.70
0.00	0.00	0.00	0.00		

Acct No: DREST	Cust Name: STEVEN DREWISKE	Cycle: 1	Seq #: 0000000000
Loc ID: REMI-010345-0000-02	Svc Addr: 10345 REMINGTON STREET	Section: SS	Class: RESIDENTIAL

07/02/2020	A Adjustment	0.0000	0	52.03	0.00	0.00	0.00	0.00
07/02/2020	Credit Balance Paid 7/1 2020		0	0.00	0.00	0.00		52.03
165845				0.00	0.00	0.00		0.00
ACCOUNT TOTALS:				52.03	0.00	0.00	0.00	0.00
				0.00	0.00	0.00		52.03
0.00				0.00	0.00	0.00		

Acct No: STGBA	Cust Name: STAGEBARN LODGING	Cycle: 1	Seq #: 0000000000
Loc ID: STAG-007900-0000-00	Svc Addr: 7900 STAGE STOP ROAD	Section: USA	Class: COMMERCIAL

07/13/2020	A Adjustment	0.0000	0	30.14	0.00	0.00	0.00	0.00
07/13/2020	Adjustment		0	0.00	0.00	0.00		30.14
166025				0.00	0.00	0.00		127.84
ACCOUNT TOTALS:				30.14	0.00	0.00	0.00	0.00
				0.00	0.00	0.00		30.14
0.00				0.00	0.00	0.00		

Acct No: HOTEL	Cust Name: SUMMERSET HOTEL LLC	Cycle: 1	Seq #: 0000000000
Loc ID: STAG-007900-0000-01	Svc Addr: 7900 STAGE STOP ROAD	Section: USA	Class: RESIDENTIAL

07/30/2020	A Adjustment	0.0000	0	0.00	0.00	0.00	0.00	0.00
07/30/2020	Adjustment		0	-54.48	0.00	0.00		-54.48
166830				0.00	0.00	0.00		-54.48
ACCOUNT TOTALS:				0.00	0.00	0.00	0.00	0.00
				-54.48	0.00	0.00		-54.48
0.00				0.00	0.00	0.00		

Acct No: MULCA	Cust Name: CARRIE KERR	Cycle: 1	Seq #: 0000000000
Loc ID: STEA-007888-0000-01	Svc Addr: 7888 STEAMBOAT ROAD	Section: SV	Class: RESIDENTIAL

07/08/2020	A Adjustment	0.0000	0	0.00	0.00	0.00	0.00	0.00
07/08/2020	Bulk p/u May		0	0.00	0.00	0.00		15.00
165951				0.00	0.00	15.00		15.00

ACCOUNT HISTORY REPORT

Date: 08/05/2020
 Time: 2:09pm
 Page: 4

City of Summerset

 Trans Date Transaction Type Mult Usage Prev Read RESIDENTIA STAGE BARN DEBT RESER TAX Other
 Entry Date Note Meter No. Curr Read COMMERCIAL Penalty GARBAGE Total
 Record No. P H Maintenanc XTRA TRASH New Bal

 Acct No: MULCA Cust Name: CARRIE KERR Cycle: 1 Seq #: 0000000000
 Loc ID: STEA-007888-0000-01 Svc Addr: 7888 STEAMBOAT ROAD Section: SV Class: RESIDENTIAL

ACCOUNT TOTALS: 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 15.00
 0.00 0.00 0.00 15.00

 Acct No: LUIBR Cust Name: CHASE LUIKENS Cycle: 1 Seq #: 0000000000
 Loc ID: TELL-013917-0000-00 Svc Addr: 13917 TELLURIDE STREET Section: SV Class: RESIDENTIAL

07/06/2020 A Adjustment 0.0000 0 -5.00 0.00 0.00 0.00 0.00 0.00
 07/06/2020 Late Fee 0 0.00 0.00 0.00 0.00 -5.00
 165863 0.00 0.00 0.00 0.00 63.68

 ACCOUNT TOTALS: -5.00 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 -5.00
 0.00 0.00 0.00 0.00

 Acct No: HAGJO Cust Name: JOSH HAGEMANN Cycle: 1 Seq #: 0000000000
 Loc ID: TELL-014760-0000-01 Svc Addr: 14760 TELLURIDE STREET Section: SV Class: RESIDENTIAL

07/08/2020 A Adjustment 0.0000 0 0.00 0.00 0.00 0.00 0.00 0.00
 07/08/2020 Bulk p/u May 0 0.00 0.00 0.00 0.00 35.00 103.68
 165950 0.00 0.00 0.00 0.00 35.00

 ACCOUNT TOTALS: 0.00 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 35.00
 0.00 0.00 0.00 35.00

 Acct No: HALJA Cust Name: JAMES HALE Cycle: 1 Seq #: 0000000000
 Loc ID: VENT-010038-0000-02 Svc Addr: 10038 VENTURA LANE Section: SS Class: RESIDENTIAL

07/14/2020 A Adjustment 0.0000 0 40.00 0.00 0.00 0.00 0.00 0.00
 07/14/2020 Insufficient Funds 6/30 2020 0 0.00 0.00 0.00 0.00 40.00
 166127 0.00 0.00 0.00 0.00 71.50

 ACCOUNT TOTALS: 40.00 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 40.00
 0.00 0.00 0.00 40.00

 Acct No: ALLJA Cust Name: DANIEL ALLARDS Cycle: 1 Seq #: 0000000000
 Loc ID: VENT-010101-0000-04 Svc Addr: 10101 VENTURA LANE Section: SS Class: RESIDENTIAL

07/08/2020 A Adjustment 0.0000 0 68.68 0.00 0.00 0.00 0.00 0.00
 07/08/2020 Credit balance upon mov ng 0 0.00 0.00 0.00 0.00 68.68
 165947 0.00 0.00 0.00 0.00 0.00

ACCOUNT HISTORY REPORT

Date: 08/05/2020
 Time: 2:09pm
 Page: 5

City of Summerset

 Trans Date Transaction Type Mult Usage Prev Read RESIDENTIA STAGE BARN DEBT RESER TAX Other
 Entry Date Note Meter No. Curr Read COMMERCIAL Penalty GARBAGE Total
 Record No. P H Maintenanc XTRA TRASH New Bal

 Acct No: ALLJA Cust Name: DANIEL ALLARDS Cycle: 1 Seq #: 000000000
 Loc ID: VENT-010101-0000-04 Svc Addr: 10101 VENTURA LANE Section: SS Class: RESIDENTIAL

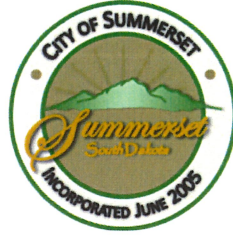
 ACCOUNT TOTALS: 68.68 0.00 0.00 0.00 0.00 0.00
 0.00 0.00 0.00 0.00 0.00 68.68
 0.00 0.00 0.00 0.00

 GRAND TOTALS: -40.84 0.00 0.00 0.00 0.00 0.00
 -257.18 0.00 0.00 0.00 0.00 -200.52
 0.00 0.00 0.00 97.50 0.00 0.00

BRYCE LUTZ,
MAYOR

COMMISSION:
DAVID BUTLER
MICHAEL KITZMILLER
STEPHANIE MCCOY
CLYDE HIRSCH

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

July 30, 2020

Dear Waste Connections:

I am writing to you regarding the *Contract for Residential Curbside Waste Collection and Hauling and Recycling Services* (the "Contract"), effective November 1, 2015, which called for a 3-year term ending on November 1, 2018. As you are aware, initially this contract was entered into between the City and Red River Waste Solutions, LP and was assigned to Waste Connections of South Dakota in April of 2016.

Per the terms of the contract, there are three 1-year renewal periods, said renewals expressly conditioned upon the approval of the City of Summerset Board of Commissioners. The City did approve two (2) of the extensions, the most recent being the 1-year extension period between the dates of November 1, 2019 and November 1, 2020, specifically setting out its approval in a formal resolution. Accordingly, the Contract, by its terms, is scheduled to expire on November 1, 2020.

I am writing to advise you at this time that the City of Summerset does not intend to approve an extension or renewal of the Contract beyond November 1, 2020. The City is instead intending to provide waste hauling services, to its residents, itself.

Although the Contract does not require any specific notice in this regard as it concerns non-renewal, the City, out a matter of courtesy and good faith, is providing this information and notice to you at this time so that Waste Connections can plan accordingly. I can advise that the matter will likely be addressed by the Board at its next regular meeting on August 6, 2020.

Thank you for your attention to this matter. Please contact me with any questions or concerns.

Sincerely,

Bryce Lutz, Mayor
City of Summerset

ENTERPRISE FUNDS

Dated this 16-Jul-20

ATTEST:

Candace Sealey, Finance Officer

Bryce Lutz, Mayor

Vote: Kitzmiller: Aye
McCoy: Aye
Lutz: Aye
Butler: Aye
Hirsch: Aye

First Reading: July 14
Second Reading: Aug
Publication:

Published once at the approximate cost of \$ xxxx.

Prepared by:
City of Summerset
7055 Leisure Lane
Summerset SD 57718
605-718-9858

City of Summerset Resolution Number 2020-11

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Summerset acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Summerset acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Summerset seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Summerset acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Summerset most recently approved as of March 27, 2020; and

WHEREAS, the City of Summerset acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

Prepared by:
City of Summerset
7055 Leisure Lane
Summerset SD 57718
605-718-9858

CITY OF SUMMERSET

RESOLUTION 2020-12

RESOLUTION AUTHORIZING PURCHASE OF SOLID WASTE HAULING EQUIPMENT

WHEREAS, The City of Summerset Board of Commissioners is responsible for the health, safety, and welfare of the City and its residents; and

WHEREAS, the City is authorized to establish, maintain and operate garbage and solid waste collection and hauling and recycling services to its residents as authorized by state law at SDCL 9-11-32; and

WHEREAS, the City has previously notified Waste Connections, Inc., d/b/a Kieffer Sanitation that it will not be approving an extension of the solid waste hauling contract for the following year commencing on or about November 1, 2020; and

WHEREAS, the City intends to provide the solid waste hauling services itself and requires the expenditure of funds to purchase necessary equipment.

NOW THEREFORE BE IT RESOLVED, that the Commission approves the expenditure of funds to acquire said equipment and that the Mayor is authorized to proceed with the negotiation and the purchase of solid waste hauling and disposal equipment and to enter into agreements to finalize the purchase transactions of the following, to-wit: 2020 Peterbilt MY RH Drive Chassis and Heil Durapack 28 Cu. Yd. ASL, 1060 Cascade 96 gallon Stirling series carts, 2011 Freightliner M2 truck body, roll off truck body, spare ASL model (to be determined), and roll off containers, the purchase of all of which are approved by the Commission.

ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor



Ordinance 31.024 Powers and duties of the city administrator.

The city administrator shall be the chief administrative officer of the city, responsible to the Board of Commissioners and mayor for the administration of all city affairs placed in the administrator's charge by this Code, other ordinances, and resolutions of the city.

The city administrator shall:

(a) Ensure that all provisions of this Code and all acts of the Board of Commissioners subject to enforcement by the city administrator or by officers' subject to the administrator's direction and supervision, are faithfully executed;

(b) Oversee and direct the administration of all departments, offices, and agencies of the city as directed by the Board of Commissioners and except as otherwise provided by this Code, or by state law, and to organize and administer the activities, operations, programs, services and day to day operations of the city;

(c) Make recommendations to the Board of Commissioners concerning the affairs of the city;

(d) Prepare and submit to the Board of Commissioners an annual budget not later than September first of each year;

(e) Ensure all terms and conditions in any contract or franchise to which the city is a party are faithfully kept and performed;

(f) Recommend appointment and promotion of all city employees and officers to the Board of Commissioners;

(g) When necessary, suspend or remove all city employees except as otherwise provided by law, this Code, or adopted personnel policies;

(h) Consolidate or combine offices, positions, departments, or units under his/her jurisdiction, subject to Commission approval;

(i) Serve as the liaison between city staff, the mayor and the Board of Commissioners;

(j) Attend all meetings of the Board of Commissioners, except as excused by the mayor;

(k) Keep the Board of Commissioners fully advised as to the future needs of the city;

(l) Provide for staff support services for the mayor and councilmembers;

(m) Submit updates and reports to the Board of Commissioners as requested;

(n) Delegate authority as deemed appropriate; and

(o) Perform such other duties as are specified in the position description, in this Code, by resolution or as may be required from time to time by the Board of Commissioners.

(p) the administrator shall at all times remain subject to the ultimate authority of the Board of Commissioners as a whole and the individual Commissioners designated as being the charge of each department (public safety, public works, utilities, finance and revenue) and the mayor.