

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JULY 16, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, McCoy, Butler were present. Hirsch was absent. The City Attorney and the City Administrator were present.

Mayor Lutz led the Pledge of Allegiance.

Motion by Kitzmiller, second by Butler to approve the agenda for July 16, 2020. Motion carried

Motion by Butler, second by McCoy to approve the July 2, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by McCoy to approve the claims and hand checks in the amount of \$42,044.56 from July 1, 2020 through July 15, 2020 as amended. Motion carried.

A & B Business Solutions	May/June Monthly Invoice	\$662.69
BLACK HAWK WATER USERS DISTRICT	May invoice for usage	\$30.00
BLACK HILLS DOORS LLC	Service Doors City Hall	\$108.00
CBH CO-OP	Fuel Expense	\$863.42
DANIEL ALLARDS	Credit Refund	\$68.68
ELITE CUSTOM HOMES	Erosion Control Deposit	\$1,000.00
FIRST INTERSTATE BANK	Payment Leisure Lane	\$4,911.76
GOLDEN WEST	Managed Services	\$1,862.50
KIEFFER SANITATION	City Wide Cleanup	\$2,833.68
LIGHTING MAINTENANCE CO.	Repair Street Lights	\$155.05
MBFS USA LLC	Freightliner Payment	\$3,068.32
MEADE COUNTY AUDITOR	Dispatch June	\$1,972.96
MEADE COUNTY REGISTER OF DEEDS	Plat Resolution & Filing Fees	\$180.00
MIDCONTINENT TESTING LABS	WWTP Testing	\$467.00
MIDCONTINENT COMMUNICATIONS	WWTP Phone	\$195.07
RAPID CITY JOURNAL	Publication Fees	\$211.35
SCOTT JOHNSON	Postage Reimb.	\$12.35
SD ONE CALL	June Notifications	\$44.10
TNT CONSTRUCTION	Erosion Control Deposits	\$3,000.00
UNITED STATES TREASURY	Payroll Tax Penalty	\$8,474.62
USA BLUEBOOK	Supplies	\$1,530.76
UNITED STATES TREASURY	EFT Payroll Taxes Q1 2020	\$10,392.25

AUDIT UPDATE

Commission was updated on the status of the audit. Audit is not complete.

ACCEPTANCE OF RESIGNATION

Debbie Muzio's resignation was accepted.

DISCUSSION OF MUNICIPAL GARBAGE

Discussion of municipal garbage options.

FIRST READING OF SUPPLEMENT BUDGET 2020.01

First reading of Supplemental Budget 2020.01 was completed.

RESOLUTION 2020-08

City of Summerset

RESOLUTION 2020-08

WHEREAS, the City of Summerset Board of Commissioners is authorized to acquire by purchase or other lawful means, and to hold in its corporate name for use and control as provided by law, and that the Board may also sell, trade, or otherwise dispose of, any real property within or without the corporate limits for all purposes authorized by law and necessary to exercise any power granted, pursuant to SDCL 9-12-1 and SDCL 6-13-1; and

WHEREAS, the City has determined that it is in the best interests of the City to dispose of a portion of the to be platted following described real property in accordance with South Dakota law and all applicable Ordinances;

WHEREAS the real property is legally described as follows: Glengarriff Park 3 of Sun Valley Estates, City of Summerset, Meade County, South Dakota, As shown on the plat filed in Plat Book 23 on Page 281

NOW, THEREFORE, BE IT RESOLVED, the above described real property is no longer necessary, useful or suitable for the purpose for which it was acquired, and that the same be and hereby is declared as surplus to be sold, traded or otherwise disposed of in accordance with South Dakota law.

Dated this 16th day of July 2020.

ATTEST:

Candace Sealey
Finance Officer
(Seal)

Bryce Lutz
Mayor

Motion by McCoy, second by Butler to approve Resolution 2020-08. Resolution approving the disposal of the real property located within Glengarriff Park3 of Sun Valley Estates, City of Summerset, Meade County, South Dakota, as shown on the plat filed in Plat Book 23 on Pages 281. Roll call vote. All ayes.

RESOLUTION 2020-09

**CITY OF SUMMERSET
RESOLUTION 2020-09**

WHEREAS, there has been presented to the Board of Commissioners, of the City of Summerset, South Dakota a plat of the following described real property:

Plat of Lot 1, 2 and 3 of Semmler Addition, City of Summerset, Meade County, South Dakota. Formerly: Vacated lots 3A thru 8A and lots 9 thru 22 of Block 9 of Summerset USA as shown in Plat Book 21 Pages 313-314 at the Meade County Register of Deeds. Located in: NW1/4 of SE1/4 and SW1/4 of SE1/4 of Section 25, T3N, R6, BHM, Summerset, Meade County, South Dakota

and it appearing to the Board of Commissioners that said plat conforms to the existing plats of said City of Summerset, that the streets set forth therein conform to the system of streets of the municipality, that all provisions

of the subdivision regulations have been complied with, that all taxes and special assessments upon the land have been fully paid, and that said plat and survey thereof have been executed according to law.

NOW THEREFORE BE IT RESOLVED that said plat is hereby approved in all respects.

Dated this 16th Day of July 2020.

ATTEST:

Candace Sealey
Finance Officer
(Seal)

Bryce Lutz
Mayor

Motion by Butler, second by Kitzmiller to approve Resolution 2020-09. Resolution approving Plat Application for Plat of Lot 1, 2 and 3 of Semmler Addition, City of Summerset, Meade County, South Dakota. Formerly: Vacated lots 3A thru 8A and lots 9 thru 22 of Block 9 of Summerset USA as shown in Plat Book 21 Pages 313-314 at the Meade County Register of Deeds. Located in: NW1/4 of SE1/4 and SW1/4 of SE1/4 of Section 25, T3N, R6, BHM, Summerset, Meade County, South Dakota. Roll call vote, all ayes.

RESOLUTION 2020-10

City of Summerset

RESOLUTION 2020-10

**RESOLUTION OF SUMMERSET CITY COMMISSION FOR
SD DOT COMMUNITY ACCESS GRANT APPLICATION**

WHEREAS, the City of Summerset has identified a need to secure additional funding for the reconstruction of Siouxland Road in conjunction with the continued development of important commercial and industrial areas in the City of Summerset; and,

WHEREAS, the City of Summerset is eligible for state assistance for the proposed project through the South Dakota Department of Transportation's (SD DOT) Community Access Grant program; and,

WHEREAS, with submission of this Community Access Grant application, the City of Summerset assures and certifies that all program requirements will be fulfilled; and,

WHEREAS, the City of Summerset accepts the responsibility for maintenance of Siouxland Road upon completion of the project, as outlined in the application; and,

WHEREAS, the City of Summerset will meet any financial commitment to cover the costs of non-participating items, including utilities and engineering, and the local match requirements of the grant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor be authorized to execute the Community Access Grant application and any and all amendments thereto and execute any and all contract documents pertaining to the project.

Dated this 16th day of July 2020.

APPROVED:

ATTEST:

Bryce Lutz,
Mayor
(Seal)

Candace Sealey
Finance Officer

Motion by Kitzmiller, second by McCoy to approve Resolution 2020-10. A resolution authorizing the City of summerset to apply for a SD DOT grant in conjunction with the reconstruction of Siouxland Road. Roll call vote. All ayes.

BUDGET HEARINGS

Budget Hearings set for August 24, 2020-August 26, 2020.

DISCUSSION AND APPROVAL OF CITY ADMINISTRATOR JOB DESCRIPTION

Motion by McCoy, second by Butler to approve City Administrator job description. Motion carried.

DISCUSSION AND APPOINTMENT OF FINANCE OFFICER

Motion by McCoy, second by Butler to appoint Candace Sealey Finance Officer. Roll call. All ayes.

CITIZENS INPUT

None

ITEMS FROM CITY ATTORNEY

Executive session per SDCL 1-25-2 for discussing legal, economic development and personnel issues. Motion by Kitzmiller second by McCoy to enter executive session at 6:24. Motion by Butler second by McCoy to adjourn executive session at 6:46.

ADJOURNMENT

Motion for adjournment at 6:49p.m. by Kitzmiller, second McCoy. Motion carried.

(SEAL)

ATTEST:

Candace Sealy
Finance Officer

Bryce Lutz
Mayor