

**SUMMERSET CITY COMMISSION  
PUBLIC HEARING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY MARCH 5, 2020 6:00 P.M.**

**AGENDA**

**1) ROLL CALL**

Kitzmilller, McCoy, Butler, Hirsch, Lutz

**2) PLEDGE OF ALLEGIANCE**

**3) CALL FOR CHANGES**

Approval of the Agenda of the Public Hearing of the Summerset City Commission for March 05, 2020 as presented or amended.

**4) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 4A)** Approval of the minutes of the Regular Meeting February 20, 2020 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 4B)** Approval of claims, hand checks and payroll checks in the amount of \$82,178.33 from February 21, 2020 to March 5, 2020 as presented or amended.

**5) PUBLIC HEARING**

5A) Motion to open public hearings on the following:

1) Summerset Board of Adjustments:

- a) Application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 12340 Jenter Rd., Summerset, SD 57718, at Lot B of LW-124 3-6 Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Motion to close public hearing.

5B) Action Item-Vote on proposed public hearing item.

- a) Application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 12340 Jenter Rd., Summerset, SD 57718, at Lot B of LW-124 3-6 Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

- 6) **UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$408.74 for the period February 1-February 29, 2020.
- 7) **PAYROLL CHANGE**  
Part time Wastewater Operator, Dan Anderson, within budget, at \$13.00/hour.
- 8) **PAYROLL CHANGE**  
Full time Police Officer, Colton Juso, within budget, at \$20.00/hour.
- 9) **RESOLUTION 2020-02**  
Approval of Resolution 2020-02-Bridge Reinspection Program Resolution.
- 10) **ELECTION UPDATE**  
Announcement of commission election candidates Michael Kitzmiller, Stephanie McCoy and Kathlene Thurman. Election to be held on April 14, 2020. Lots for ballot placement will be held on March 16, 2020 at 3:30pm.
- 11) **SET DATE FOR EQUALIZATION MEETINGS**
- 12) **DISCUSSION ON MASS TEXTING COMMUNICATION SYSTEM**
- 13) **UPCOMING EVENTS**
- 14) **CITIZENS INPUT**
- 15) **ITEMS FROM CITY ATTORNEY**  
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 16) **ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

***ALL MEETINGS OF THE SUMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC***

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY FEBRUARY 20, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, McCoy and Butler were present. Also present was the City Finance Officer and City Administrator. The City Attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by Butler, second by Hirsch to approve the agenda for February 20, 2020. Motion carried

**Motion** by Hirsch, second by McCoy to approve the February 6, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$39,734.71, from February 7, 2020 through February 20, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	45.00
AFLAC REMITTANCE PROCESSING	Accidental Insurance	124.67
AXON ENTERPRISE, INC	LE Auto Expense	1,430.00
BLACK HAWK WATER USERS	Govt Utilities	25.00
BLACK HILLS ENERGY	Govt Utilities	5,373.54
DEMERSSEMAN JENSEN	Professional Services	1,087.50
ELECTRICAL ENGINEERING	WWTP Repairs	468.42
KIEFFER SANITATION	Sanitation Expense	12,856.88
MDU	Govt Utilities	529.52
MIDCONTINENT COMMUNICATIONS	WWTP Utilities	192.39
MIDCONTINENT TESTING	WWTP Supplies	226.00
NORTH CENTRAL SUPPLY	Street Auto Expense	200.00
POWLES & SONS	Surety Refund	16,000.00
SD ONE CALL	Locating Expense	15.75
TNT CONSTRUCTION	Erosion Control Deposit Refund	1,000.00
VERIZON WIRELESS	LE Utilities	160.04

**WATER WARRIORS PRESENTATION**

A presentation was done by Dr. Rakesh Govind and Steve Chamberland from Water Warriors regarding new technology that could be used to increase the efficiency of the WWTP.

**DISCUSSION ON VOLLEYBALL COURTS**

Discussion was done on putting volleyball courts in the parks. No action was taken.

**UPCOMING EVENTS**

February 25, 2020-School Bond Election

January 31, 2020 to February 28, 2020-Election petitions open

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 6:35 pm by Kitzmiller, second Butler. Motion carried.

(SEAL)  
ATTEST:

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor

# Direct Deposit - ACHA Preview

City of Summerset  
Emp.Code Desc.:SDSUM

Date: 2/26/2020  
Time: 11:45:30

Employee ID	Employee Name	Bank Routing Number	Account Number	Acct.Type	Amount
ALLEND	ALLEN, DONALD D	291479592	146868002	C	\$3,349.40
AMBROSEJ	AMBROSE, JONATHAN D	091400486	500014070	C	\$3,175.90
ANDERSONE	ANDERSON, DANIEL	091400046	1057990267	C	\$946.59
BUTLERD	DAVID, BUTLER	291479291	52249	S	\$511.20
FENENGAT	FENENGA, TANNER	091409733	706754	C	\$3,577.53
GEIGLEA	GEIGLE, ADAM M	291479686	10002502400209	C	\$188.39
HARMONL	HARMON, LONNIE J	092901683	3301634	C	\$3,267.71
HIRSCHC	HIRSCH, CLYDE A	291479592	030391084	C	\$486.20
JOHNSONS	JOHNSON, SCOTT	091400525	900038450	C	\$1,183.21
JUSOC	JUSO, COLTON	091400538	1000048135	C	\$2,668.86
KITZMILLER	KITZMILLER, MICHAEL J	291479592	22139001	S	\$538.70
LUTZB	LUTZ, BRYCE J	291479592	52132002	C	\$722.95
MCCOYS	MCCOY, STEPHANIE	091408501	175091113530	C	\$538.70
MOOREJ	MOORE, JERRY N	291479592	29084088	C	\$121.91
MUZIOD	MUZIO, DEBRA L	291479592	160396002	C	\$3,323.16
RYANB	PALMER, BRANDY N	291479592	150658002	C	\$2,727.54
SEALEYC	SEALEY, CANDACE L	091408734	13530074	C	\$2,367.68
TAYLOR	TAYLOR, JUSTIN P	091408763	31802814	C	\$3,040.64
TWITEJ	TWITE, JEFFREY	091400046	0900153576	C	\$1,173.31
				<b>Total Amount:</b>	<b>\$33,909.58</b>

# Check Register Report

Date: 03/04/2020

Time: 12:21 pm

Page: 1

City of Summerset

BANK: FIRST INTERSTATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIRST INTERSTATE BANK Checks</b>								
22690	03/05/2020	Printed			1098	A&B BUSINESS SOLUTIONS		144.14
22691	03/05/2020	Printed			0962	ALLEN, DON	Cell Phone Allowance	50.00
22692	03/05/2020	Printed			1111	AMBROSE, JONATHAN		50.00
22693	03/05/2020	Printed			1572	ANDERSON, DAN	Cell Phone	50.00
22694	03/05/2020	Printed			1191	AUTO OWNERS INSURANCE		100.00
22695	03/05/2020	Printed			1334	BLACK HILLS COUNCIL OF LOCAL		470.00
22696	03/05/2020	Printed			0095	Butler, Dave	Cell Phone Allowance	50.00
22697	03/05/2020	Printed			1591	CANDACE RIVERA	WWTP Deposit Refund	100.00
22698	03/05/2020	Printed			1504	CBH CO-OP		1,153.67
22699	03/05/2020	Printed			0468	DELTA DENTAL		498.60
22700	03/05/2020	Printed			0765	DEMERSSEMAN JENSEN		455.00
22701	03/05/2020	Printed			1251	FIRST INTERSTATE BANK		4,911.76
22702	03/05/2020	Printed			1251	FIRST INTERSTATE BANK		855.74
22703	03/05/2020	Printed			1120	FORD MOTOR CREDIT COMPANY, LLC		1,479.21
22704	03/05/2020	Printed			1592	GINA HAKIM	WWTP Deposit Refund	50.00
22705	03/05/2020	Printed			0246	GOLDEN WEST TECHNOLOGIES		1,645.50
22706	03/05/2020	Printed			0246	GOLDEN WEST TECHNOLOGIES		312.50
22707	03/05/2020	Printed			1153	GREAT WESTERN TIRE COMPANY		749.51
22708	03/05/2020	Printed			1369	GREENAPSIS		280.00
22709	03/05/2020	Printed			0274	HARMON, LONNIE	Cell Phone Allowance	50.00
22710	03/05/2020	Printed			1133	HDR ENGINEERING, INC		1,647.68
22711	03/05/2020	Printed			0041	HEALTH POOL OF SD		8,531.74
22712	03/05/2020	Printed			1506	HERMANSON EGGE ENGINEERING		1,425.00
22713	03/05/2020	Printed			1513	HIRSCH, CLYDE	Cell Phone Allowance	50.00
22714	03/05/2020	Printed			1566	JUSO, COLTON	Cell Phone Allowance	50.00
22715	03/05/2020	Printed			1103	KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
22716	03/05/2020	Printed			0052	LUTZ, BRYCE	Cell Phone Allowance	50.00
22717	03/05/2020	Printed			0949	Lighting Maintenance Co.		276.99
22718	03/05/2020	Printed			1172	MASTERCARD		12,057.42
22719	03/05/2020	Printed			1411	MBFS USA LLC		3,068.32
22720	03/05/2020	Printed			1101	MEADE COUNTY AUDITOR		2,520.27
22721	03/05/2020	Printed			1008	Mid-States Org Crime Info Cent		100.00
22722	03/05/2020	Printed			1408	PALMER, BRANDY	Cell Phone Allowance	50.00
22723	03/05/2020	Printed			0008	RAPID CITY JOURNAL		223.91
22724	03/05/2020	Printed			1569	REKK PROPERTIES	PW Building	500.00
22725	03/05/2020	Printed			1022	SDRS-SUPPLEMENTAL		420.00
22726	03/05/2020	Printed			1328	SERVALL UNIFORM & LINEN SUPPLY		130.51
22727	03/05/2020	Printed			1346	STEPHANIE MCCOY	Cell Phone Allowance	50.00
22728	03/05/2020	Printed			0983	TANNER FENENGA	Cell Phone allowance	50.00
22729	03/05/2020	Printed			1235	TAYLOR, JUSTIN	Cell Phone Allowance	50.00
22730	03/05/2020	Printed			0056	UNITED STATES POSTAL SERVICE		1,000.00
22731	03/05/2020	Printed			1189	VAST		731.98
22732	03/05/2020	Printed			1434	WELLS FARGO FINANCIAL SERVICES		1,079.30
22733	03/05/2020	Printed			0202	WESTERN COMMUNICATIONS INC.		700.00

**Total Checks: 44**

**Checks Total (excluding void checks):**

**48,268.75**

**Total Payments: 44**

**Bank Total (excluding void checks):**

**48,268.75**

**Total Payments: 44**

**Grand Total (excluding void checks):**

**48,268.75**

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

License No. \_\_\_\_\_

RECEIVED  
FEB 20 2020

### Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100.

<p><b>A. Owner Name and Address</b></p> <div style="border: 1px solid black; padding: 5px;"> Stage Barn Lodging LLC  1010 Ballpark Rd Suite 2  Sturgis, SD 57785 </div> <p>Owner's Telephone #: _____</p>	<p><b>B. Business Name and Address</b></p> <div style="border: 1px solid black; padding: 5px;"> <del>Ramada Hotel</del> Reception Center  7900 Stage Barn Rd 12340 Jenner Rd.  Summerset, SD 57765 </div> <p>Business Telephone #: <span style="border: 1px solid black; padding: 2px;">605</span></p>
<p><b>C. Indicate the class of license being applied for</b> (submit separate application for each class of license).</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Retail (on-sale) Liquor</li> <li><input type="checkbox"/> Retail (on-sale) Liquor - Restaurant</li> <li><input type="checkbox"/> Retail (on-off sale) Wine</li> <li><input type="checkbox"/> Package (off-sale) Liquor</li> <li><input type="checkbox"/> Retail (on-off sale) Malt Beverage</li> <li><input type="checkbox"/> Retail (on-off sale) Malt Beverage &amp; SD Farm Wine</li> <li><input type="checkbox"/> Package (off sale) Malt Beverage</li> <li><input type="checkbox"/> Package (off sale) Malt Beverage &amp; SD Farm Wine</li> <li><input type="checkbox"/> Other (please classify) _____</li> <li><input type="checkbox"/> Transfer Fee \$150.00</li> </ul> <p>Number of other Package Liquor Licenses held: _____  Number of other On-sale Liquor Licenses held: _____  Is this License in active use? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p><b>D. Legal description of licensed premise:</b></p> <div style="border: 1px solid black; padding: 5px;"> Stage Stop Sub, Lot B of LW-124  3-6, City of Summerset, Meade  County, SD </div> <p>Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Do you own <input checked="" type="checkbox"/> or lease <input type="checkbox"/> this property? (Check one)</p> <p><b>E. State Sales Tax Number:</b> <u>1017-5916 ST</u></p> <p><b>F. Remember to obtain a Federal Alcohol Stamp, for help call TTB</b> at 1-800-937-8864.</p> <p><b>G. New license?</b> <input checked="" type="checkbox"/> <b>Transfer? (\$150)</b> <input type="checkbox"/> <b>Re-issuance?</b> <input type="checkbox"/></p>

**H. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Signed this 20<sup>th</sup> day of Feb. 2020 Signature: [Signature]

**I.** Any Application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality?  Yes  No County: Meade

This application was subscribed and sworn to before me this 20<sup>th</sup> day of February, 2020

Approving Officer's Telephone number 605-718-9858 Signature: [Signature]

**J. APPROVAL OF LOCAL GOVERNING BODY** – Notice of hearing was published on \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation?  Yes  No  
Are real property taxes paid to date?  Yes  No  
Ineligible for video lottery   
Number of video lottery terminals on licensed premise: \_\_\_\_\_

Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Forwarded with application \$ \_\_\_\_\_

**For Local Government Use**

(Seal) \_\_\_\_\_  
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

**Transferred (State Use)**

From: \_\_\_\_\_  
Sales tax approval \_\_\_\_\_ Date \_\_\_\_\_

**STATE LIQUOR AUTHORITY: APPROVAL \_\_\_\_\_ REVIEW \_\_\_\_\_**

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

If supplement unchanged from last year check this box and sign below.

**Affidavit**

State of South Dakota )

:ss )

County of Meade )

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC \_\_\_\_\_

Address of office and principal place of business of corporation/partnership/LP/LLC \_\_\_\_\_

Date of incorporation \_\_\_\_\_

Date of last report filed with Secretary of State \_\_\_\_\_

Are all managing officers of this corporation/partnership/LP/LLC of good moral character? \_\_\_\_\_

Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? \_\_\_\_\_

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
George W. Jenter	President	1010 Ballpark Rd Suite 2 Sturgis, SD 57785	Retired

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and percentage of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

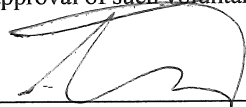
Name	Type of License, Financial Interest Held, and Address of Retail Outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?  
1010 Ballpark Rd Suite 2 Sturgis, SD 57785

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

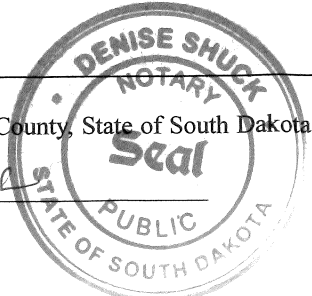
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner \_\_\_\_\_ 

Subscribed and sworn to before me this 20 of February, 2020 Meade County, State of South Dakota.

My commission expires 10-3-2020

D. Shuck  
(Notary Public)



## Summerset Convention/Reception Hall

### Marketing Plan/ Restructuring Plan

#### **History:**

The Ramada Convention Center was built in 2001 and was part of the Ramada Hotel located at Exit 48 In Summerset SD. In the first 10 years, the center developed itself as the leading wedding reception center in the Black Hills. In 2013, the Ramada was bought out by Dr. Jenter of Sturgis SD and a new manager was put in place at the Ramada along with a sales director to sell the reception center and the hotel. The reception center did well for about 4 years but lost its competitive edge with many of the new venues that were developed in the Black Hills to host weddings. The management at the time decided to do away with the director of sales and in doing so, lost direction of the functionality and profit margins of the reception center. The last 2 years, the convention center was not marketed or used to its potential.

In December 2019 Dr. Jenter hired MRH Services LLC, a consulting company out of Rapid City to consult with management and market both the hotel and the convention center to be listed for sale. In January, we received a offer for the hotel to be bought and we applied to have a liquor licenses in January to replace "Convention Center" liquor licenses that is currently in place. This was denied due to the fact that the general manager in place did not communicate this to the city as to the reason we were applying for the liquor license. February 1<sup>st</sup>, MRH Services took control of the management of the hotel.

#### **Current Status:**

The Ramada hotel went under contract just recently with an expected closing date in late March and the new owner did not express interest in the convention center. MRH Services LLC who was hired by owner Dr. Jenter immediately took control of the convention center and has teamed up with Angels Catering out of Rapid City to be the exclusive caterer for the convention center. MRH Services concluded that this was the biggest challenges for the convention center and to team up with a reputable caterer that has been in the business for over 24 years would solve many of the issues dealing with contracting and soliciting wedding, meetings, entertainment and community events. Angels Catering would be responsible for the food portion and all other operations would be overseen by the owner, management and staff.

#### **Future:**

Based upon the approval of the current application for the applied liquor license to be used solely for the convention center, we will begin a major renovation to the kitchen to make it more commercially usable in order to host weddings and events that will conducive for food preparation. Along with the new owners of the hotel, we will work in conjunction to sell the convention center and rooms at the hotel. Angels catering will begin to market and selling the convention center at many bridal show, city events and commercial catering events that they host at. We have media such as TV commercials, social media and print ads which would start in April.

## **Opportunities:**

MRH Services who is currently managing the convention center recruited the sales staff member that was responsible for the success for selling the convention center when the convention center was built in the first 5 years. Her knowledge and experience will help re-establish the convention center reputation. The renovations outside the kitchen will help sell the convention center and could lead to additional services other than meetings. MRH Services has found that Summerset is lacking a sit down restaurants other than 1-2 that are currently in operation. While this hasn't been defined as of yet, opportunities do exist. Elk Creek Steak House has recently been under ownership changes and with that, we feel the opportunity exists that the convention center could host entertainment on certain nights such as bands, entertainment, comedy shows, festivals, craft shows and/or trade shows.

## **Target Marketing:**

State Associations (state training/ seminars)

Local Corporate (Jobs fairs/Christmas Parties)

Religious Events (Host speakers/Seminars/ Brunches)

Weddings (Wedding packages)

Auctions Business (hosting a venue to do auctions)

Trade Show ( Gun show/Craft shows/Festivals)

Client FAM Visits (open house)

Community Events (community rummage sale/ Car shows/ motorcycle shows/Fundraising events)

## **Conclusion:**

With the sale of the hotel (Ramada) and the convention center now operating on its own, we feel the liquor license is a need component to have in order to compete with other venues. The partnering up with the area's most reputable caterer (Angels Catering) and having MRH Services as operations, we believe the Convention Center will breathe new life and the investment to upgrade it will make it the place to meet.

## Angels Catering

### Angel Adams (Introduction)

As of August 2020, we have been in business for 24 years. I am 49 years old, my wife is 37 and we are both the chefs of our catering company. We have 7 employees during the winter and about 19 during the summer. I have 4 children, Brooklyn 28, Cierra 23, Nicklaus 22 and Jaxxon 4 1/2 that Amanda and I share together who is currently in private school. My wife and I have worked at Stagestop Receptions for about 75-100 different events over the past years. We are very familiar with this property.

I was raised in Denver and New Mexico. I got my passion for cooking from my Grandma who is a famous chef in New Mexico. I also attended culinary school in Denver. I have opened 28 restaurants (six locally) all are still open, except 2. We have had our catering business for 24 years. We have an amazing fan base of customers and following, our menu is on point for catering and for this facility. We would be a great fit for Stagestop Receptions. I am a hustler and one heck of a salesman I know I can make this work, if given the opportunity, sir! We look forward to working with you! Thank you for your time.

Angel Adams  
605-721-9929

February 2020

<u>Name</u>	<u>Address</u>	<u>Account#</u>		<u>Amount</u>	
Stagebarn Lodging	7900 Stagesop Rd	STGBA	\$	55.68	Morton Adjustment
Daune Remington			\$	71.68	NSF
Carolyn Connell	6550 Leisure Lane		\$	136.00	NSF
Angelina Depew	10834 Freedom		\$	74.00	NSF
Rewerts	14730 Telluride	REWDA	\$	5.00	Late Fee Removal
Gledna Royce	6800 Machester St	ROYGL	\$	5.00	Late Fee Removal
Tracy Taggart	6760 Manchester	TAGTR	\$	5.00	Late Fee Removal
Stagebarn Lodging	7900 Stagesop Rd	STGBA	\$	56.38	Morton Adjustment
			<b>Total: \$</b>	<b>408.74</b>	

**RESOLUTION 2020-02**

**BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, *United States Code*, and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Summerset is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire HDR Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered and bill the City of 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 5<sup>th</sup> day of March, 2020, at Summerset, South Dakota.

APPROVED:

\_\_\_\_\_  
Mayor  
City of Summerset

(Seal)

Attest: \_\_\_\_\_  
City Finance Officer