

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY FEBRUARY 20, 2020 6:00 P.M.**

AGENDA

1) ROLL CALL

Kitzmilller, McCoy, Butler, Hirsch, Lutz

2) PLEDGE OF ALLEGIANCE

3) CALL FOR CHANGES

Approval of the Agenda of the Regular Meeting of the Summerset City Commission for February 20, 2020 as presented or amended.

4) CONSENT CALENDAR

APPROVAL OF THE MINUTES

- 4A)** Approval of the minutes of the Regular Meeting February 6, 2020 as presented or amended.

APPROVAL OF THE CLAIMS

- 4B)** Approval of claims and hand checks in the amount of \$39,734.71 from February 7, 2020 to February 20, 2020 as presented or amended.

5) WATER WARRIORS PRESENTATION

6) DISCUSSION ON VOLLEYBALL COURT AT LEISURE PARK

7) UPCOMING EVENTS

8) CITIZENS INPUT

9) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

10) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Somerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

ALL MEETINGS OF THE SOMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY FEBRUARY 6, 2020 6:00 P.M.**

Commissioner Kitzmiller called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, McCoy and Butler were present. Mayor Lutz was absent. Also present was the City Finance Officer and City Administrator. The City Attorney was absent.

Commissioner Kitzmiller led the Pledge of Allegiance.

Motion by Butler, second by Hirsch to approve the agenda for February 6, 2020. Motion carried

Motion by McCoy, second by Butler to approve the January 16, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by McCoy, second by Hirsch to approve the claims and hand checks in the amount of \$135,589.94, from January 17, 2020 through February 6, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	507.39
ALLEN, DON	Cell Phone Allowance	50.00
AMBORSE, JONATHAN	Cell Phone Allowance/Travel	218.00
ANDERSON, DAN	Cell Phone Allowance/Travel	205.91
AXON ENTERPRISE, INC	LE Professional Services	3,564.00
BLACK HILLS ENERGY	Govt Utilities	5,669.65
BUTLER, DAVE	Cell Phone Allowance	50.00
CARISA BOLLINGER	WWTP Deposit Refund	50.00
CBH CO-OP	Auto Expense	703.56
CITY OF RAPID CITY	Professional Services	29,863.14
DAKOTA PUMP, INC	WWTP Repairs	2,250.75
DAVE'S AUTO & CYCLE	LE Auto Expense	678.00
DELTA DENTAL	Insurance Expense	498.60
DOCUSIGN INC	Professional Services	2,351.52
DON HANTZSCHE	WWTP Deposit Refund	50.00
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FORD MOTOR CREDIT COMPANY	LE Auto Expense	1,479.21
GOLDEN WEST TECHNOLOGIES	Professional Services	1,638.50
GREENAPSIS	Govt Repairs	280.00
H&S UNIFORMS	LE Uniform Expense	8.00
HARMON, LONNIE	Cell Phone Allowance/Travel	218.00
HAWKINS INC.	WWTP Supplies	2,402.00
HDR ENGINEERING, INC	Professional Services	4,624.25
HEALTH POOL OF SD	Insurance Expense	8,531.74
HIRSCH, CLYDE	Cell Phone Allowance	50.00
HIGH TECH MECHANICAL	WWTP Repairs	949.91
JUSO, COLTON	Cell Phone Allowance	50.00
KIEFFER SANITATION	Sanitation Expense	12,772.04
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
KIWANIS OF THE FOOTHILLS	Annual Membership	102.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MASTERCARD	General Expenses	3,865.85
MBFS USA LLC	Street Auto Expense	3,068.32
MDU	Govt Utilities	552.71
MID-AMERICAN RESEARCH CHEMICAL	WWTP Supplies	271.53
MITCHELL HILDEBRANT	WWTP Deposit Refund	50.00
NORMA STEVENS	WWTP Deposit Refund	55.00
NORTHERN TRUCK EQUIPMENT	Street Equipment Expense	1,812.20
PALMER, BRANDY	Cell Phone Expense	50.00
RAPID CITY JOURNAL	Publishing Expense	342.14
REKK PROPERTIES	Govt Rent Expense	500.00

RON GALBRAITH	WWTP Deposit Refund	110.04
SDPAA	Insurance Expense	31,173.89
SDRS-SUPPLEMENTAL	Retirement Expense	420.00
SERVALL UNIFORM & LINEN	Govt Repairs	130.51
STAGEBARN LODGING	Liquor License Refund	1305.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone Allowance	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
USA BLUEBOOK	WWTP Supplies	337.23
VAST	Govt Utilities	772.51
VERIZON WIRELESS	LE Utilities	160.04
WESTERN COMMUNICATIONS	LE Equipment Expense	2,700.00

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by McCoy to approve utility billing adjustments of \$125.25 for the period January 1-January 31,2020. Motion carried.

UPCOMING EVENTS

February 17, 2020-Admin Office closed for Presidents Day

January 31, 2020 to February 28, 2020-Election petitions open

CITIZENS INPUT

None

Motion by Butler, second by Hirsch to enter executive session at 6.07 pm. Motion carried.

Motion by Butler, second by McCoy to reconvene the regular meeting at 6:18 pm. Motion carried.

ADJOURNMENT

Motion for adjournment at 6:18 pm by Hirsch, second McCoy. Motion carried.

(SEAL)

ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor

Check Register Report

Date: 02/19/2020

Time: 1:08 pm

Page: 1

City of Summerset

BANK: FIRST INTERSTATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
FIRST INTERSTATE BANK Checks								
22674	02/20/2020	Printed			1098	A&B BUSINESS SOLUTIONS		45.00
22675	02/20/2020	Printed			0322	AFLAC REMITTANCE PROCESSING		124.67
22676	02/20/2020	Printed			1363	AXON ENTERPRISE, INC		1,430.00
22677	02/20/2020	Printed			0021	BLACK HAWK WATER USERS DISTRIC		25.00
22678	02/20/2020	Printed			0808	BLACK HILLS ENERGY		5,373.54
22679	02/20/2020	Printed			0765	DEMERSSEMAN JENSEN		1,087.50
22680	02/20/2020	Printed			1011	ELECTRICAL ENGINEERING & EQUIP		468.42
22681	02/20/2020	Printed			0124	KIEFFER SANITATION		12,856.88
22682	02/20/2020	Printed			0937	MDU		529.52
22683	02/20/2020	Printed			1433	MIDCONTINENT COMMUNICATIONS		192.39
22684	02/20/2020	Printed			1157	MIDCONTINENT TESTING LABS		226.00
22685	02/20/2020	Printed			1423	NORTH CENTRAL SUPPLY		200.00
22686	02/20/2020	Printed			1165	POWLES & SONS	Telluride Surety	16,000.00
22687	02/20/2020	Printed			0018	SD ONE CALL		15.75
22688	02/20/2020	Printed			1432	TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
22689	02/20/2020	Printed			0203	Verizon Wireless		160.04

Total Checks: 16

Checks Total (excluding void checks):

39,734.71

Total Payments: 16

Bank Total (excluding void checks):

39,734.71

Total Payments: 16

Grand Total (excluding void checks):

39,734.71