

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY FEBRUARY 6, 2020 6:00 P.M.**

AGENDA

1) ROLL CALL

Kitzmilller, McCoy, Butler, Hirsch, Lutz

2) PLEDGE OF ALLEGIANCE

3) CALL FOR CHANGES

Approval of the Agenda of the Regular Meeting of the Summerset City Commission for February 6, 2020 as presented or amended.

4) CONSENT CALENDAR

APPROVAL OF THE MINUTES

- 4A)** Approval of the minutes of the Regular Meeting January 16, 2020 as presented or amended.

APPROVAL OF THE CLAIMS

- 4B)** Approval of claims, hand checks and payroll checks in the amount of \$135,589.94 from January 17, 2020 to February 6, 2020 as presented or amended.

5) UTILITY BILLING ADJUSTMENTS

Approval of utility billing adjustments of \$125.25 for the period January 1-January 31, 2020.

6) UPCOMING EVENTS

7) CITIZENS INPUT

8) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

9) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Somerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

ALL MEETINGS OF THE SOMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC

**SUMMERSET CITY COMMISSION
PUBLIC HEARING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JANUARY 16, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, McCoy and Butler were present. Also present was the City Finance Officer, City Attorney and City Administrator.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by McCoy to approve the agenda for January 16, 2020. Motion carried

Motion by Hirsch, second by Butler to approve the January 2, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Hirsch to approve the claims and hand checks in the amount of \$101,799.51, from January 3, 2020 through January 16, 2020 as amended. Motion carried.

| | | |
|-----------------------------|--------------------------|-----------|
| A&B BUSINESS SOLUTIONS | Professional Services | 321.26 |
| AFLAC REMITTANCE | Accidental Insurance | 124.67 |
| ANDREW LUCCHESI | WWTP Deposit Refund | 50.00 |
| APPLIED CONCEPTS, INC | LE Auto Expense | 2,966.00 |
| AXON ENTERPRISE, INC | LE Professional Services | 4,838.95 |
| BLACK HAWK WATER USERS | Govt Utilities | 25.00 |
| CBH CO-OP | Auto Expense | 1,261.29 |
| DAKOTA PUMP, INC | WWTP Repairs | 1,010.21 |
| DAVE'S AUTO & CYCLE | LE Auto Expense | 294.26 |
| DEMERSSEMAN JENSEN | Professional Services | 350.00 |
| ELECTRICAL ENGINEERING | WWTP Repairs | 125.00 |
| GOLDEN WEST TECHNOLOGIES | Professional Services | 1,578.50 |
| HERMANSON EGGE ENGINEERING | Professional Services | 1,637.50 |
| IACP | Training Expense | 75.00 |
| LUTZ, BRYCE | Cell Phone Allowance | 50.00 |
| MASTERCARD | General Expenses | 5,160.07 |
| MEADE COUNTY AUDITOR | Dispatch Expense | 2,569.70 |
| MIDCONTINENT COMMUNICATIONS | WWTP Utilities | 192.68 |
| MIDCONTINENT TESTING | WWTP Testing | 112.00 |
| MOTOROLA SOLUTIONS, INC | LE Equipment Expense | 75,801.96 |
| PIEDMONT FIRE DEPARTMENT | Donation | 1,500.00 |
| RAPID CITY JOURNAL | Publishing Expense | 182.21 |
| SD ONE CALL | Locating Expense | 9.45 |
| SERVALL UNIFORM | Govt Repairs | 124.28 |
| SONTECH | LE Auto Expense | 498.44 |
| US TREASURY | Payroll Taxes | 941.08 |

PUBLIC HEARING

Motion by Butler, second by McCoy to enter into public hearing. Motion carried.

Public input was heard regarding an application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 7900 Stagestop Rd., Summerset, SD 57718, at Lot 9, 24-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Motion by Butler, second by McCoy to close the public hearing. Motion carried.

Motion by McCoy, second by Kitzmiller to deny the application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 7900 Stagestop Rd., Summerset, SD 57718, at Lot 9, 24-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota. Roll call vote. All ayes.

DISCUSSION AND VOTE OF DOT PROPERTY ANNEXATION AT EXIT 46

Discussion was done on the SD Department of Transportation Land located at exit 46 for voluntary annexation from the City of Summerset to the Town of Piedmon.t

Motion by Kitzmiller, second by Hirsch to deny voluntary annexation from the City of Summerset to the Town of Piedmont for the land own by the SD Department of Transportation at exit 46. Motion carried.

UPCOMING EVENTS

January 20, 2020-Admin Office closed for Martin Luther King Jr. Day

January 31, 2020-Election petitions open

CITIZENS INPUT

None

ADJOURNMENT

Motion for adjournment at 6:35 pm by Butler, second McCoy. Motion carried.

(SEAL)

ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor

| <u>Name</u> | <u>Address</u> | <u>Account#</u> | | <u>Amount</u> | |
|------------------|-------------------|-----------------|----|---------------|--------------|
| Nol | 7026 Freedom | NOLMA | \$ | 114.60 | Only billing |
| Michael Zenahlik | 10061 Remngton St | ZENMI | \$ | 10.65 | Being charg |

Total: \$ 125.25

1 unit instead of 4
ged for Xtra Garbage

Check Register Report

Date: 02/05/2020

Time: 1:20 pm

Page: 1

City of Summerset

BANK: FIRST INTERSTATE BANK

| Check Number | Check Date | Status | Void/Stop Date | Reconcile Date | Vendor Number | Vendor Name | Check Description | Amount |
|-------------------------------------|------------|---------|----------------|----------------|---------------|--------------------------------|---------------------|-----------|
| FIRST INTERSTATE BANK Checks | | | | | | | | |
| 22614 | 02/06/2020 | Printed | | | 1098 | A&B BUSINESS SOLUTIONS | | 507.39 |
| 22615 | 02/06/2020 | Printed | | | 0962 | ALLEN, DON | Cell Phone | 50.00 |
| 22616 | 02/06/2020 | Printed | | | 1111 | AMBROSE, JONATHAN | Travel | 168.00 |
| 22617 | 02/06/2020 | Printed | | | 1111 | AMBROSE, JONATHAN | Cell Phone | 50.00 |
| 22618 | 02/06/2020 | Printed | | | 1572 | ANDERSON, DAN | Travel | 155.91 |
| 22619 | 02/06/2020 | Printed | | | 1572 | ANDERSON, DAN | Cell Phone | 50.00 |
| 22620 | 02/06/2020 | Printed | | | 1363 | AXON ENTERPRISE, INC | | 3,564.00 |
| 22621 | 02/06/2020 | Printed | | | 0808 | BLACK HILLS ENERGY | | 5,669.65 |
| 22622 | 02/06/2020 | Printed | | | 0095 | Butler, Dave | Cell Phone | 50.00 |
| 22623 | 02/06/2020 | Printed | | | 1587 | CARISA BOLLINGER | | 50.00 |
| 22624 | 02/06/2020 | Printed | | | 1504 | CBH CO-OP | | 703.56 |
| 22625 | 02/06/2020 | Printed | | | 0036 | CITY OF RAPID CITY | | 29,863.14 |
| 22626 | 02/06/2020 | Printed | | | 1093 | DAKOTA PUMP, INC | | 2,250.75 |
| 22627 | 02/06/2020 | Printed | | | 0307 | DAVE'S AUTO & CYCLE | | 678.00 |
| 22628 | 02/06/2020 | Printed | | | 0468 | DELTA DENTAL | | 498.60 |
| 22629 | 02/06/2020 | Printed | | | 1589 | DOCUSIGN INC | | 2,351.52 |
| 22630 | 02/06/2020 | Printed | | | 1526 | DON HANTZSCHE | | 50.00 |
| 22631 | 02/06/2020 | Printed | | | 1251 | FIRST INTERSTATE BANK | | 855.74 |
| 22632 | 02/06/2020 | Printed | | | 1251 | FIRST INTERSTATE BANK | | 4,911.76 |
| 22633 | 02/06/2020 | Printed | | | 1120 | FORD MOTOR CREDIT COMPANY, LLC | | 1,479.21 |
| 22634 | 02/06/2020 | Printed | | | 0246 | GOLDEN WEST TECHNOLOGIES | | 1,638.50 |
| 22635 | 02/06/2020 | Printed | | | 1369 | GREENAPSIS | | 280.00 |
| 22636 | 02/06/2020 | Printed | | | 1422 | H&S UNIFORMS | | 8.00 |
| 22637 | 02/06/2020 | Printed | | | 0274 | HARMON, LONNIE | Travel | 168.00 |
| 22638 | 02/06/2020 | Printed | | | 0274 | HARMON, LONNIE | Cell Phone | 50.00 |
| 22639 | 02/06/2020 | Printed | | | 0698 | HAWKINS INC. | | 2,402.00 |
| 22640 | 02/06/2020 | Printed | | | 1133 | HDR ENGINEERING, INC | | 4,624.25 |
| 22641 | 02/06/2020 | Printed | | | 0041 | HEALTH POOL OF SD | | 8,531.74 |
| 22642 | 02/06/2020 | Printed | | | 1513 | HIRSCH, CLYDE | Cell Phone | 50.00 |
| 22643 | 02/06/2020 | Printed | | | 0929 | High Tech Mechanical | | 949.91 |
| 22644 | 02/06/2020 | Printed | | | 1566 | JUSO, COLTON | Cell Phone | 50.00 |
| 22645 | 02/06/2020 | Printed | | | 0124 | KIEFFER SANITATION | | 12,772.04 |
| 22646 | 02/06/2020 | Printed | | | 1103 | KITZMILLER, MICHAEL | Cell Phone | 50.00 |
| 22647 | 02/06/2020 | Printed | | | 1590 | KIWANIS OF THE FOOTHILLS | | 102.00 |
| 22648 | 02/06/2020 | Printed | | | 0052 | LUTZ, BRYCE | Cell Phone | 50.00 |
| 22650 | 02/06/2020 | Printed | | | 1172 | MASTERCARD | | 3,865.85 |
| 22651 | 02/06/2020 | Printed | | | 1411 | MBFS USA LLC | | 3,068.32 |
| 22652 | 02/06/2020 | Printed | | | 0937 | MDU | | 552.71 |
| 22653 | 02/06/2020 | Printed | | | 1110 | MID-AMERICAN RESEARCH CHEMICAL | | 271.53 |
| 22654 | 02/06/2020 | Printed | | | 1588 | MITCHELL HILDEBRANT | | 50.00 |
| 22655 | 02/06/2020 | Printed | | | 1579 | NORMA STEVENS | WWTP Deposit Refund | 55.00 |
| 22656 | 02/06/2020 | Printed | | | 1413 | NORTHERN TRUCK EQUIPMENT CO | | 1,812.20 |
| 22657 | 02/06/2020 | Printed | | | 1408 | PALMER, BRANDY | Cell Phone | 50.00 |
| 22658 | 02/06/2020 | Printed | | | 0008 | RAPID CITY JOURNAL | | 342.14 |
| 22659 | 02/06/2020 | Printed | | | 1569 | REKK PROPERTIES | | 500.00 |
| 22660 | 02/06/2020 | Printed | | | 1585 | RON GALBRAITH | | 110.04 |
| 22661 | 02/06/2020 | Printed | | | 0072 | SD PUBLIC ASSURANCE ALLIANCE | | 31,173.89 |
| 22662 | 02/06/2020 | Printed | | | 1022 | SDRS-SUPPLEMENTAL | | 420.00 |
| 22663 | 02/06/2020 | Printed | | | 1328 | SERVALL UNIFORM & LINEN SUPPLY | | 130.51 |
| 22664 | 02/06/2020 | Printed | | | 1237 | STAGEBARN LODGING LLC | | 1,305.00 |
| 22665 | 02/06/2020 | Printed | | | 1346 | STEPHANIE MCCOY | Cell Phone | 50.00 |
| 22666 | 02/06/2020 | Printed | | | 0983 | TANNER FENENGA | Cell Phone | 50.00 |

