

Summerset City Commission  
Regular Meeting  
Summerset Municipal Building  
7055 Leisure Lane  
Thursday, February 5th, 2026, 6:00 P.M.

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, Osten, and Pulscher was present. The City Administrator, City Finance Officer and City Attorney were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

**Call for Changes**

There were no declarations of conflict of interest.

**Motion** by Osten, second by Pulscher to approve the agenda of the regular meeting of the Summerset City Commission for February 5<sup>th</sup>, 2026, as presented. Motion carried.

**Citizen Input**

There was no citizen input.

**Consent Calendar**

**Approval of the Minutes**

**Motion** by Osten, second by Markham to approve the minutes of the regular meeting held on January 22<sup>nd</sup>, 2026, as presented or amended. Motion carried.

**Approval of Claims**

**Motion** by Hirsch, second by Pulscher to approve the claims in the amount of \$170,697.86 from January 22<sup>nd</sup>, 2026, to February 4<sup>th</sup>, 2026. Motion carried.

3<sup>rd</sup> Eye \$3,042.00; A & B Business \$530.81; Ambrose, Jon \$50.00; Anglin, Mitch \$50.00; Asphalt Kingdom \$10,993.00; Birgen, Nicholin \$50.00; BH Energy \$7,420.53; Black River \$27,202.50; Block, Brenna \$1,482.50; Calvin Courtney \$15.07; Cardmember Services \$3,931.79; Doty, Jason \$50.00; Fischer, Lisa \$70.00; Greenapsis \$350.00; Hamm's Welding \$1,600.00; Hermanson Egge \$600.00; Hills Septic Service \$3,045.00; Hirsch, Clyde \$50.00; Jaeson Garcia \$50.00; Kayl, Anthony \$50.00; Kitzmiller, Michael \$50.00; Markham, Gwenn \$50.00; Mid-American Research \$728.40; Midcontinent Testing \$176.75; MWM Acquisition \$414.18; On-Site First Aid \$31.90; Osten, Michael \$50.00; Print Mark-et \$368.00; Pulscher, Jordan \$50.00; Rapid City Fire Dept. \$32,981.00; Rapid Equipment \$15,000.00; Richter's Tire \$139.87; Schieffer, Lisa \$348.60; SD State Treasurer \$30.00; Servall \$235.18; Summit Signs \$443.00; USGS \$4,880.00; Delta Dental \$901.50; Health Pool \$17,271.31; SDRS \$12,527.96; SDRS Supplemental \$590.00; US Treasury \$22,797.01

**\*Noted For the Record – Commission Reports are in the packet for viewing.**

**Black Hawk Water Agreement with the City of Summerset**

**Motion** by Pulscher, second by Markham to open discussion. Motion carried.

A representative from Black Hawk Water was to be in attendance. The Commission had questions and decided to go to the next agenda item until said representative was present.

**Motion** by Hirsch, second by Markham, (after Executive Session) to close discussion. Motion carried.

**Motion** by Osten, second by Markham to table this item until the Feb. 19<sup>th</sup>, 2026, meeting. Motion carried.

**Shift Differential – Effective Date**

Recap \*Board approved the Shift Differential Pay Policy of \$2.00 per hour night shift and \$2.00 [er hour weekend shift at their January 22, 2026, Commission Meeting. Board will need to make a motion on the effective date of the differential pay starting on 01/26/2026.

**Motion** by Markham, second by Osten to approve the Shift Differential Pay Policy with an Effective Date of 01/26/2026. Motion carried.

**Grade/Scale Police Department Payroll Change – Effective Date**

Recap \*Board approved the Updated Grade/Steps presented at their January 22, 2026, Commission Meeting. Board will need to make a motion on effective date of the pay starting on 01/26/2026.

**Motion** by Osten, second by Hirsch to approve the new Grades/Steps for the Police Department, items A through G, with an effective date of 01/26/2026.

- a) Tess Regan = Grade 19, Step I - \$33.50
- b) Colton Juso = Grade 18, Step K - \$32.68
- c) Kyle McSherry = Grade 18, Step B - \$28.88
- d) Scott Johnson = Grade 18, Step C - \$29.61
- e) Rich Nasser = Grade 22, Step D – No Change in Pay
- f) Matt Macrander = Grade 20, Step H – No Change in Pay
- g) Lieutenant Position (Vacant) Grade 21, Step E - \$36.97.

Motion carried.

**Bridge Reinspection Program Resolution 2026-02**

**Motion** by Osten, second by Pulscher to open discussion. Motion carried. The Public Works Superintendent, Anthony Kayl, explained that this is the same program as before with SD DOT.

**Motion** by Pulscher, second by Markham to close discussion. Motion carried.

**Motion** by Osten, second by Markham to approve Resolution 2026-02. Motion carried.

**Upcoming Events**

Offices will be closed on Monday, February 16, 2026, for President's Day.

**Executive Session**

**Motion** by Osten, second by Markham to enter executive session at 6:08 p.m. per SDCL 1-25-2 for discussing legal issues. Also requested to be present were Lisa Schieffer, City Attorney Wheeler and Chief of Police Rich Nasser. Motion carried.

**Motion** by Osten, second by Pulscher to exit executive session and return to regular session at 6:37 p.m. Motion carried.

The Board then went back to discuss the Black Hawk Agreement. Since the representative didn't show, the matter will be tabled until the next meeting.

**Adjournment**

**Motion** by Hirsch, second by Osten to adjourn at 6:39 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_

Lisa Fischer  
Finance Officer

\_\_\_\_\_

Michael Kitzmiller  
Mayor

Published once \_\_\_\_\_ at the total approximate cost of \$\_\_\_\_\_.