



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: January 8th, 2026 @ 6:00 p.m.

1) Roll call

Osten, Markham, Pulscher, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for January 8th, 2026, as presented or amended.

5) Citizen Input

*No action will be taken.

6) Consent Calendar

a) **Approval of the Minutes**

Approval of the Minutes of the regular meeting held on December 18th, 2025, as presented or amended.

b) **Approval of the Minutes**

Approval of the Minutes of the special meeting held on December 31st, 2025, as presented or amended.

c) **Approval of the Claims**

Approval of the claims in the amount of \$214,224.91 from January 2nd, 2026, to January 5th, 2026.

d) **Approval of Payroll – December 2025 (SDCL 6-1-10)**

Dept. 4000 - \$13,880.58 Wastewater

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$12,269.90 Finance

Dept. 4210 - \$42,874.40 Police

Dept. 4310 - \$15,463.00 Streets

Dept. 4652 - \$400.00 Planning & Zoning

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$35.23 for the period of December 1st – December 31st, 2025.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) Variance – Lot 6 Heather Lane/Robbie Rohl

*Planning and Zoning recommended approval unanimously.

- a) Open Discussion.
- b) Close Discussion.
- c) Motion to approve or deny the variance of Robbie Rohl.

10) Municipal Election

- a) Set municipal election: June 2nd, 2026, in combination with Meade County.

11) Election Agreement for Combined Election with Meade County

- a) Open Discussion
- b) Close Discussion
- c) Motion T/B/D

12) Notice of Vacancy

- a) Approval of the terms:
 - One (1) City Commissioner Seat -Three (3) Year Term
 - One (1) City Commissioner Seat – Three (3) Year Term

13) Official Newspaper

- a) Approval of Designated Newspaper:
 - Designation of Rapid City Journal as official newspaper for 2026.

14) Appointment of Planning & Zoning Board Members

- a) Appoint Brittni Bjorum and Mike Martin to three-year terms.
- b) Appoint David Brenneman to a one-year term as alternate.

15) Appointment of City Officials:

- a) City Attorney Mike Wheeler
- b) City Finance Officer Lisa Fischer
- c) City Engineering Firms HDR and Hermanson Egge

16) Establish the amount of Finance Officer's Bond SDCL 9-14-6.1

- a) Set the bond for one hundred and fifty thousand per second class municipality.

17) Authorizing Bank Depository

- a) Approval of BankWest with the following authorized signers as the authorized bank depository: Mayor, President of Commission, City Administrator, Finance Commissioner and City Finance Officer.

18) Resolution 2026-01 Setting the Salary and Wages for the City of Summerset for 2026

- a) Approve or deny Resolution 2026-01.

19) Rescind Motion of October 9th Regarding Unclaimed Property to the State of SD

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

20) Change Order #1 – WWTP Reed Beds

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

21) Renewal of Eligibility for Federal Surplus Property

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

22) Establishing Doctors for Evaluations – Police Department

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

23) Resignation – Police Department

Approve the resignation of Anna Hamelin effective for January 6th, 2026.

24) Pay Rate Change – Police Department

Scott Johnson to \$28.88 effective for January 26th, 2026.

25) Information Only on Bulk Sewer Rates

Sewer rates will be going up effective January 1st, 2026, as approved by the Commission per our Sewer Rate Study and will show up on the January 25th mailing as follows:

- RESIDENTIAL SEWER \$36.00 effective January 1st \$37.80
- DEBT RESERVE \$2.20 effective January 1st \$2.30
- SRF DEBT LOAN \$7.90 effective January 1st \$8.30
- MAINTENANT RESERVE FEE \$4.50 effective January 1st \$4.75
- COMMERCIAL .00525 effective January 1st .00551

*Garbage will stay at the same rate of \$18.00.

26) Upcoming Events

- a) Offices will be closed on Monday, January 19th in observance of Martin Luther King Day.

27) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

28) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: lfischer@summerset.us

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City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Jan 8, 2026 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83486391850?pwd=H5KG96aaKQJNKiZPPPInNnNfqUTbro.1>

Meeting ID: 834 8639 1850

Passcode: 096946