

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
THURSDAY, DECEMBER 12th, 2024 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

ROLL CALL: Dustin Hirsch (via telephone), Mitchell Woldt, Casey Kenrick, Brittni Bjorum and Brody Oldfield were present. Also present was the City Administrator Lisa Schieffer.

CALL FOR CHANGES: Motion by Kenrick, second by Bjorum to approve the agenda of the meeting for December 12th, 2024. Motion carried.

CONSENT CALENDAR: Motion by Woldt, second by Kenrick to approve the minutes of the regular meeting of November 26th, 2024. Motion carried.

VARIANCE REQUEST – LYON LLC

Motion by Kenrick, second by Woldt, to open discussion on variance. Motion carried.

City Administrator Lisa Schieffer gave a brief overview of the location of the property and said that it had recently been platted, joining two lots into one. This lot is considered a corner lot and would need to meet the criteria of 25’ setbacks on both street fronts. The variance requested is on the front side facing Freedom Trail wherein Lyon LLC would need a little over a 4’ variance. On the front of the improved street, the setback meets the 25’.

Motion by Hirsch, second by Bjorum to close discussion. Motion carried.

Motion was made by Woldt, second by Kenrick to recommend to the Board of Commissioners approving the variance. Motion carried.

PRELIMINARY PLAT – TOM NORMAN

Motion by Bjorum, second by Kenrick, to open discussion on the plat. Motion carried.

City Administrator Lisa Schieffer went over the review by HDR wherein if the approach is to be improved upon, the applicant would need to get permission from Meade County. It was also noted that water in the future could be coming from Black Hawk Water and that talks are underway regarding the same.

Motion by Bjorum, second by Kenrick to close discussion. Motion carried.

Motion was made by Kenrick, second by Bjorum to recommend to the Board of Commissioners approving the preliminary plat. Motion carried.

ADJOURNMENT

Motion by Kenrick, second by Woldt to adjourn the meeting at 6:16 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman