

**OFFICIAL MINUTES**  
**SUMMERSET PLANNING AND ZONING COMMISSION**  
**REGULAR MEETING**  
**September 9th, 2025 @ 6:00 P.M.**

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

**Roll Call:** Brody Oldfield, Casey Kenrick, Mike Martin, and Brittini Bjorum were present. Also, present was the City Administrator Lisa Schieffer.

**Call for Changes:** Motion by Kenrick, second by Martin, to approve the agenda of the meeting for September 9th, 2025. Motion carried.

**Consent Calendar:** Motion by Bjorum, second by Martin, to approve the minutes of the regular meeting of August 12th, 2025. Motion carried.

**Minor Preliminary Plat – Carol Marso**

Motion by Bjorum, second by Kenrick, to open discussion. Motion carried.

City Administrator Lisa Schieffer presented to the Board the minor preliminary plat application that is within the three-mile jurisdiction of the city, along with required documentation for the Board to review. Leah Berg from Aces Engineering, along with Shanon Vasknetz from Baseline Engineering was present to answer any questions.

The review from HDR listed a comment from Meade County about the one hundred twenty-foot (120') right of way needed onto an arterial road. Mr. Vasknetz stated that Erickson Ranch Road has a sixty-six-foot (66') right of way and they would change the preliminary plat to add an additional twenty-seven feet (27'), making it comply with Meade County's ordinances.

Motion by Martin, second by Bjorum, to close discussion. Motion carried.

Motion by Kenrick, second by Bjorum, to recommend approval to the City Commission of the minor preliminary plat of Carol Marso, contingent upon the addition of twenty-seven feet (27') of dedicated public right of way. Motion carried.

**ADJOURNMENT**

Motion by Bjorum, second by Martin, to adjourn the meeting at 6:07 p.m. Motion carried.

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Brielle Schrock, Finance Officer

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Brody Oldfield, Chairman