

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
September 23rd, 2025 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

Roll Call: Brody Oldfield, Mitchell Woldt, and Brittni Bjorum were present. Also, present was the City Administrator Lisa Schieffer.

Call for Changes: Motion by Bjorum second by Woldt, to approve the agenda of the meeting for September 23rd, 2025. Motion carried.

Consent Calendar: Motion by Woldt, second by Bjorum, to approve the minutes of the regular meeting of September 9th, 2025. Motion carried.

Variance – NVESTJEK, LLC

Motion by Bjorum, second by Woldt, to open discussion. Motion carried.

City Administrator Lisa Schieffer presented to the Board the variance request of NVESTJEK, LLC asking for a variance from Ordinance 155.256(B)(1) Drainage and Surfacing. The applicant would like to have a gravel parking lot and not have hard surfacing on the same. Kyle Callahan was in attendance to answer any questions.

Schieffer explained that the full set of plans had just come in on the building portion and were sent to HDR. There are no review comments at this time due to just receiving the same. A discussion was held with Mr. Callahan that on a commercial property of this sort, the parking spots and driveway are usually hard surfaced. If the applicant is requesting a variance for the remainder of the lot to be gravel, in which he wants to park trailers and heavier equipment, that could be considered. The other option could be to table the matter until the review comes back. The Board was presented with the civil plans and the area on the map showing the layout of the driveway and parking spots.

The Board asked Mr. Callahan if he would like to wait for the review from HDR before a decision is made or knowing that the parking spots and driveway will need to be hard surfaced if he was willing to move forward with that portion and the remainder of the lot could have a variance for gravel. Mr. Callahan indicated that he would like to move forward with the same.

Motion by Bjorum, second by Woldt, to close discussion. Motion carried.

Motion by Bjorum, second by Woldt, to recommend hard surface asphalt or concrete for the parking spots and the driveway and approve a variance for the remaining portion of the lot as gravel. Motion carried.

ADJOURNMENT

Motion by Bjorum, second by Woldt, to adjourn the meeting at 6:10 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman