

**OFFICIAL MINUTES**  
**SUMMERSET PLANNING AND ZONING COMMISSION**  
**REGULAR MEETING**  
**July 8th, 2025 @ 6:00 P.M.**

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

**Roll Call:** Brody Oldfield, Dustin Hirsch, Casey Kenrick, Mitchell Woldt (via zoom), and Brittini Bjorum. Also present was City Administrator Lisa Schieffer.

**Call for Changes:** Motion by Hirsch, second by Kenrick to approve the agenda of the meeting for July 8th, 2025. Motion carried.

**Consent Calendar:** Motion by Hirsch, second by Bjorum to approve the minutes of the regular meeting of April 22nd, 2025. Motion carried.

**Annexation of Property – Norman Ranch**

Motion by Kenrick, second by Bjorum to open discussion. Motion carried.

City Administrator Lisa Schieffer presented the annexation petition to the Board. Present were Megan Kingsbury and Tony Thompson. Ms. Kingsbury addressed the Board and explained that this was originally part of the Norman Ranch project and now they have ownership of the same and are before the Board asking to have the same annexed into the City of Summerset. Schieffer explained that the legal that has been presented can be a recordable legal according to the Meade County Register of Deeds.

Motion by Hirsch, second by Bjorum to close discussion. Motion carried.

Motion by Kenrick, second by Bjorum to recommend to the Board of Commissioners approval of the annexation. Motion carried.

**Summerset Comprehensive Plan Community Survey/Summerset Community Meetings Summary – Kailey Snyder.**

Motion by Hirsch, second by Kenrick to open discussion. Motion carried.

Ms. Snyder did an overview of the Summerset Community Meetings Summary. The meetings took place on June 3rd and 24 citizens from the community took part in the meetings. Snyder went on to review the top assets, small and big changes as a place to live, recreation, work, transportation, business and visiting Summerset. Snyder went onto the Community Survey in its final format and asked the Board, after review, if everything looked good to release the same to the public. The Board agreed that it could be released to the public.

Motion by Hirsch, second by Bjorum to close discussion. Motion carried.

Motion by Bjorum, second by Hirsch to release the Summerset Comprehensive Plan Community Survey Results and the Summerset Community Meeting Summary to the public. Motion carried.

**ADJOURNMENT**

Motion by Kenrick, second by Bjorum to adjourn the meeting at 6:35 p.m. Motion carried.

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Brielle Schrock, Finance Officer

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Brody Oldfield, Chairman