



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: June 5th, 2025 @ 6:00 p.m.

1) Roll call

Osten, Markham, Pulscher, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for June 5th, 2025 as presented or amended.

5) Citizen Input

6) Consent Calendar

a) Approval of the Minutes

Approval of the Minutes of the regular meeting held on May 15th, 2025 as presented or amended.

b) Approval of the Claims

Approval of the claims in the amount of \$275,620.54 from May 15th, 2025 to June 5th, 2025.

c) Approval of Payroll – May 2025 (SDCL 6-1-10)

Dept. 4000 - \$13,123.66 Wastewater

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$11,983.53 Finance

Dept. 4210 - \$37,964.04 Police

Dept. 4310 - \$14,039.72 Streets

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$259.44 for the period of May 1st – May 31st, 2025.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) Request for Surplus of Police Firearms

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

10) Set First Reading of Ordinance 2025-04 – Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

11) Resignation of Jordan Pulscher from Parks and Recreation Board

- a) Motion to approve/deny the resignation of Commissioner Pulscher.

12) Delinquent Account Policy – Brielle Schrock

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

13) NSF Policy – Brielle Schrock

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

14) Discussion on Garage Sales as Home Business – Commissioner Pulscher

- a) Open Discussion.
- b) Close Discussion.

15) Discussion on copiers – Commissioner Markham and Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.

16) Discussion on Going out for Quotes for Cleaning City Hall

- a) Open Discussion.
- b) Close Discussion.

17) Upcoming Events

- a) The June 19th regular Commission Meeting is rescheduled for Tuesday, June 17th due to the Juneteenth Holiday. City Offices will be closed on Thursday, June 19th.

18) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

19) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: bschrock@summerset.us

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City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting
Time: Jun 5, 2025 06:00 PM Mountain Time (US and Canada)
Join Zoom Meeting

<https://us02web.zoom.us/j/82825495684?pwd=JD2Zntt6YkOEcnVkuRBO8jHiUadAbf.1>

Meeting ID: 828 2549 5684
Passcode: 736671