

**Summerset City Commission  
Regular Meeting  
Summerset Municipal Building  
7055 Leisure Lane  
Thursday, May 1st, 2025, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Osten, and Pulscher were present. Markham was present via zoom. The City Attorney, City Finance Officer, and City Administrator were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

**Call For Changes**

There were no declarations of conflict of interest.

**Motion** by Hirsch, second by Pulscher to approve the agenda of the regular meeting of the Summerset City Commission for May 1st, 2025, as presented or amended. Motion carried.

**Citizen Input**

No citizen input.

**Consent Calendar**

**Approval of the Minutes**

**Motion** by Osten, second by Hirsch to approve the minutes of the meeting held on April 17th, 2025. Motion carried.

**Approval of the Claims**

**Motion** by Osten, second by Pulscher to approve the claims in the amount of \$229,807.92 from April 17th, 2025, to April 30th, 2025. Motion carried.

A&B Business Solutions	459.54
Ambrose, Jonathan	50.00
Anglin, Mitch	50.00
AT&T Mobility	652.99
Auto Owners Insurance	100.00
Birgen, Nicholin	50.00
Blue Peak	1247.68
City of Rapid City	4384.58
Complete HVAC Service & Installation LLC	9989.88
Dakota Pump, Inc	566.33
Delta Dental	970.80
Doty, Jason	50.00
First National Trust & Investment Management Services	24975.77
Health Pool of SD	15655.65
Hirsch, Clyde	50.00
Kayl, Anthony	50.00
Kitzmiller, Michael	50.00
Markham, Gwenn	50.00

Meade County Auditor	1510.87
Mid-American Research Chemical	170.96
Midcontinent Testing Laboratories, Inc.	187.00
Motorola Solutions, INC	8940.88
Osten, Michael	50.00
Schieffer, Lisa	50.00
Schmagel, David	50.00
Schrock, Brielle	50.00
SD Department of Revenue	750.00
SDRS	11081.10
SDRS-Supplemental Retirement Plan (SDSRP)	840.00
Servall Uniform & Linen Supply	206.70
Tyler Technologies	150.00
United States Treasury	19134.49
USA Bluebook	5703.88
USBank	121528.82

#### **Approval of Payroll – April 2025 (SDCL 6-1-10)**

**Motion** by Hirsch, second by Pulscher to approve the following payroll. Motion carried.

Dept. 4000 - \$13,907.04 Wastewater

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$12,208.15 Finance

Dept. 4210 - \$42,080.54 Police

Dept. 4310 - \$10,753.14 Streets

Dept. 4652 - \$1200.00 Planning & Zoning

#### **Utility Billing Adjustments**

**Motion** by Osten, second by Pulscher, to approve the utility billing adjustments of \$703.58 for the period of April 1<sup>st</sup> – April 30th, 2025. Motion carried.

**\*\*Noted For the Record – Commission Reports are in the packet for viewing.**

#### **HDR Task Oder#3- Wastewater Treatment Plant Reed Bed Expansion**

**Motion** by Hirsch, second by Osten to open discussion. Motion carried. Wastewater Superintendent Jon Ambrose explained that the reed beds are the final step for completion of the plant expansion. Ambrose explained that the reed bed portion of the project was held over due to budget constraints. Ambrose is working with HDR to update the proposal and looking to move forward with going out for bid. Ambrose explained that the project would be split between the 2025 and 2026 budgets.

**Motion** by Pulscher, second by Hirsch to close discussion.

**Motion** by Hirsch, second by Osten to approve Task Order #3. Motion carried.

#### **Malt Beverage License Renewals- Resolution 2025-08**

**Motion** by Osten, second by Pulscher to open discussion. Motion carried. City Finance Officer Brielle Schrock presented the list of renewals to the Board.

**Motion** by Hirsch, second by Pulscher to close discussion. Motion carried.

**Motion** by Pulscher, second by Osten to approve the License Renewals for 2025/06 – Resolution 2025-08. Motion carried.

**First reading of Ordinance 2025-03 Alternate for Parks Board**

**Motion** by Osten, second by Pulscher to open discussion. Motion carried. City Administrator Lisa Schieffer explained to the Board that the language is to add an alternate to the Parks and Recreation Board.

**Motion** by Pulscher, second by Hirsch to close discussion. Motion carried.

**Motion** by Pulscher, second by Osten to approve first reading of Ordinance 2025-03, and set the second reading for May 15<sup>th</sup>. Motion carried.

**Summerset Mobile Home Park Agreement**

**Motion** by Osten, second by Hirsch to open discussion. Motion carried. Public Works Director Anthony Kayl explained that the agreement is to hold the city harmless from damage to any roads within the mobile home park.

**Motion** by Osten, second by Pulscher to close discussion. Motion carried.

**Motion** by Osten, second by Pulscher to approve the Mayor signing the Waiver and Release of Liability/Solid Waste Hauler Agreement with Summerset MHC, LLC. Motion carried.

**Draft Memorandum of Agreement with Meade County**

**Motion** by Hirsch, second by Pulscher to open discussion. Motion carried. City Administrator Lisa Schieffer stated that the Mayor, Public Works Director and herself met with Rich Liggett, Commissioner for Meade County, regarding the Memorandum of Agreement wherein the City of Summerset would be taking over roads that are on the boundaries of the county. The agreement covers the potential of six different roads from various lengths of road. The Board inquired how soon this would take place. Public Works Director Anthony Kayl stated in the next couple of months. Kayl was going to check on some further information and report back to the Board.

**Motion** by Osten, second by Pulscher to close discussion. Motion carried.

**New Hire Public Works Department**

**Motion** by Osten, second by Pulscher to approve Jason Doty at Grade 14 Step D at \$23.61 an hour, effective April 28<sup>th</sup>, 2025. Motion carried.

**Results of Survey on Digital Sign Board – Jordan Pulscher**

Commissioner Jordan Pulscher sent out a survey on Facebook regarding a digital sign board and the need for the same in the Sun Valley area. Pulscher reported that 98% of the comments received were to use the money for improvements/emergencies instead of the sign.

**2024 Annual Report SDCL 9-22-21**

**Motion** by Osten, second by Hirsch to open discussion. Motion carried. City Administrator Lisa Schieffer presented the annual report for 2024 to the Board and went over a quick summary of the year. Schieffer stated that the annual report was sent into Legislative Audit on time and was published in the Rapid City Journal as required by law.

**Motion** by Pulscher, second by Osten to close discussion. Motion carried.

**Upcoming Events**

City Offices will be closed Monday, May 26<sup>th</sup> for Memorial Day.

On June 19<sup>th</sup> the regular Commission Meeting is rescheduled for Tuesday, June 17<sup>th</sup> due to the Juneteenth Holiday. City Offices will be closed on Thursday, June 19<sup>th</sup>.

**Executive session**

**Motion** by Osten, second by Hirsch to enter into executive session per SDCL 1-25-2(3) at 6:35 p.m. The Board requested that the City Attorney Mike Wheeler, City Administrator Lisa Schiffer, Public Works Director Anthony Kayl, and Wastewater Treatment Plant Superintendent Jon Ambrose be present in the executive session. Motion carried.

**Motion** by Osten, second by Pulscher to exit executive session at 7:03 p.m. Motion carried.

**Adjournment**

**Motion** by Hirsch, second by Osten to adjourn at 7:04 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Brielle Schrock  
Finance Officer

\_\_\_\_\_  
Michael Kitzmiller  
Mayor

Published once \_\_\_\_\_, 2025 at the total approximate cost of \_\_\_\_\_.





City of Somerset, SD

# Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0808 - Black Hills Energy](#)

Vendor Total: 7,114.27

<a href="#">2025.05</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	7,114.27	0.00	0.00	0.00	7,114.27
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Monthly usage BANKW - BANK WEST

No

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly usage	NA	0.00	0.00	7,114.27	0.00	0.00	0.00	7,114.27

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4192-42800</a>	Utility Expense		672.17	9.45%
<a href="#">101-4310-42800</a>	Utility Expense		1,469.68	20.66%
<a href="#">101-4520-42800</a>	Utility Expense		72.93	1.03%
<a href="#">604-4000-42800</a>	Utility Expense		4,899.49	68.87%

Vendor: [1665 - Cardmember Services](#)

Vendor Total: 13,723.19

<a href="#">2025.05</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	13,723.19	0.00	0.00	0.00	13,723.19
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Monthly charges BANKEFT - BANK WEST EFT

No Payment Date: 5/15/2025

Bank Draft: DFT0000320

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	78.00	0.00	0.00	0.00	78.00

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		78.00	100.00%

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	61.00	0.00	0.00	0.00	61.00

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		61.00	100.00%

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	55.98	0.00	0.00	0.00	55.98

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		55.98	100.00%

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	75.02	0.00	0.00	0.00	75.02

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		75.02	100.00%

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	88.64	0.00	0.00	0.00	88.64

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		88.64	100.00%

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fuel	NA	0.00	0.00	78.90	0.00	0.00	0.00	78.90

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4320-42611</a>	Fuel Expense		78.90	100.00%

## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fuel	NA		0.00	0.00	73.01	0.00	0.00	0.00	73.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42611</a>	Fuel Expense				73.01	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fuel	NA		0.00	0.00	56.25	0.00	0.00	0.00	56.25	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42611</a>	Fuel Expense				56.25	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fuel	NA		0.00	0.00	81.59	0.00	0.00	0.00	81.59	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42611</a>	Fuel Expense				81.59	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fuel	NA		0.00	0.00	65.07	0.00	0.00	0.00	65.07	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42611</a>	Fuel Expense				65.07	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fuel	NA		0.00	0.00	62.53	0.00	0.00	0.00	62.53	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42611</a>	Fuel Expense				62.53	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Lodging	NA		0.00	0.00	118.56	0.00	0.00	0.00	118.56	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42700</a>	Travel/Conf Expense				118.56	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Lodging	NA		0.00	0.00	72.80	0.00	0.00	0.00	72.80	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42700</a>	Travel/Conf Expense				72.80	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Toll fee	NA		0.00	0.00	17.20	0.00	0.00	0.00	17.20	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42700</a>	Travel/Conf Expense				17.20	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Parts	NA		0.00	0.00	535.02	0.00	0.00	0.00	535.02	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4310-42600</a>	Supply/Material Exp				535.02	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Tools	NA		0.00	0.00	40.98	0.00	0.00	0.00	40.98	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4310-42600</a>	Supply/Material Exp				40.98	100.00%				



## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Rolloff repair	NA	0.00	0.00	1,123.39	0.00	0.00	0.00	1,123.39		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4320-42500</a>	Repair/Maint Expense			1,123.39	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Asphalt patch	NA	0.00	0.00	299.88	0.00	0.00	0.00	299.88		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4310-42500</a>	Repair/Maint Expense			299.88	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Garbage truck repair	NA	0.00	0.00	637.20	0.00	0.00	0.00	637.20		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4320-42500</a>	Repair/Maint Expense			637.20	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Fence pickets	NA	0.00	0.00	72.68	0.00	0.00	0.00	72.68		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4520-42600</a>	Supply/Material Exp			72.68	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Gate	NA	0.00	0.00	119.98	0.00	0.00	0.00	119.98		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4310-42600</a>	Supply/Material Exp			119.98	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Park bldg materials	NA	0.00	0.00	293.25	0.00	0.00	0.00	293.25		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4520-42600</a>	Supply/Material Exp			219.29	74.78%					
<a href="#">101-4310-42850</a>	Uniform Allowance			73.96	25.22%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Credit	NA	0.00	0.00	-0.73	0.00	0.00	0.00	-0.73		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">101-4320-42611</a>	Fuel Expense			-0.73	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Gravel	NA	0.00	0.00	2,774.38	0.00	0.00	0.00	2,774.38		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">604-4000-42500</a>	Repair/Maint Expense			2,774.38	100.00%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Gravel	NA	0.00	0.00	810.22	0.00	0.00	0.00	810.22		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<a href="#">604-4000-42500</a>	Repair/Maint Expense			810.22	100.00%					

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Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Gravel	NA		0.00	0.00	549.49	0.00	0.00	0.00	549.49	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42500</a>	Repair/Maint Expense				549.49	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Lab bottles	NA		0.00	0.00	59.57	0.00	0.00	0.00	59.57	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42630</a>	Chemicals and Lab Supplies				59.57	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies	NA		0.00	0.00	127.71	0.00	0.00	0.00	127.71	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42600</a>	Supply/Material Exp				127.71	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplies	NA		0.00	0.00	139.01	0.00	0.00	0.00	139.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42600</a>	Supply/Material Exp				139.01	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
City Admin	NA		0.00	0.00	465.60	0.00	0.00	0.00	465.60	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42201</a>	Dues/Subscriptions				465.60	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cleaning supplies	NA		0.00	0.00	88.02	0.00	0.00	0.00	88.02	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4192-42600</a>	Supply/Material Exp				88.02	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	0.90	0.00	0.00	0.00	0.90	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42150</a>	Postage				0.90	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	98.55	0.00	0.00	0.00	98.55	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4320-42150</a>	Postage				98.55	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Office supplies	NA		0.00	0.00	25.99	0.00	0.00	0.00	25.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42600</a>	Supply/Material Exp				25.99	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cleaning supplies	NA		0.00	0.00	193.14	0.00	0.00	0.00	193.14	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4192-42600</a>	Supply/Material Exp				193.14	100.00%				



## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly subscription	NA		0.00	0.00	24.00	0.00	0.00	0.00	24.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42201</a>	Dues/Subscriptions				24.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	1.80	0.00	0.00	0.00	1.80	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">604-4000-42150</a>	Postage				1.80	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Office supplies	NA		0.00	0.00	17.51	0.00	0.00	0.00	17.51	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4140-42600</a>	Supply/Material Exp				17.51	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Flags	NA		0.00	0.00	169.88	0.00	0.00	0.00	169.88	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4192-42600</a>	Supply/Material Exp				169.88	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Duty supplies	NA		0.00	0.00	60.12	0.00	0.00	0.00	60.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42600</a>	Supply/Material Exp				60.12	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
New officer equipment	NA		0.00	0.00	461.90	0.00	0.00	0.00	461.90	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42851</a>	Duty Equipment				461.90	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Maintenance	NA		0.00	0.00	80.18	0.00	0.00	0.00	80.18	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42500</a>	Repair/Maint Expense				80.18	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
New officer equipment	NA		0.00	0.00	531.79	0.00	0.00	0.00	531.79	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42851</a>	Duty Equipment				531.79	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
New officer equipment	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42851</a>	Duty Equipment				250.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	13.00	0.00	0.00	0.00	13.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<a href="#">101-4210-42150</a>	Postage				13.00	100.00%				

## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Training	NA		0.00	0.00	239.00	0.00	0.00	0.00	239.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42730</a>	Training Expense				239.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Hiring	NA		0.00	0.00	200.00	0.00	0.00	0.00	200.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42200</a>	Prof Fees Expense				200.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Training	NA		0.00	0.00	53.75	0.00	0.00	0.00	53.75	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42730</a>	Training Expense				53.75	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Training	NA		0.00	0.00	59.31	0.00	0.00	0.00	59.31	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42730</a>	Training Expense				59.31	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Patches	NA		0.00	0.00	250.30	0.00	0.00	0.00	250.30	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42900</a>	Other Expense				250.30	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	6.10	0.00	0.00	0.00	6.10	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42150</a>	Postage				6.10	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Maintenance	NA		0.00	0.00	89.97	0.00	0.00	0.00	89.97	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42500</a>	Repair/Maint Expense				89.97	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Postage	NA		0.00	0.00	6.90	0.00	0.00	0.00	6.90	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4210-42150</a>	Postage				6.90	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Publishings	NA		0.00	0.00	495.23	0.00	0.00	0.00	495.23	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4110-42300</a>	Publishing Exp				462.67	93.43%				
<a href="#">101-4652-42300</a>	Publishing Exp				32.56	6.57%				

## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly charges	NA		0.00	0.00	1,249.67	0.00	0.00	0.00	1,249.67	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42800</a>	Utility Expense				1,249.67	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly sub	NA		0.00	0.00	24.00	0.00	0.00	0.00	24.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4140-42200</a>	Prof Fees Expense				24.00	100.00%				

Vendor: [0765 - Demersseman Jensen Tellinghuisen & Huffman, LLP](#)

Vendor Total: 2,997.50

<a href="#">39761</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	2,997.50	0.00	0.00	0.00	2,997.50
Professional Services	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly	NA		0.00	0.00	2,997.50	0.00	0.00	0.00	2,997.50	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4141-42200</a>	Prof Fees Expense				2,997.50	100.00%				

Vendor: [2014 - DOT Marketing](#)

Vendor Total: 1,200.00

<a href="#">12547</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	1,200.00	0.00	0.00	0.00	1,200.00
Web Hosting	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Web Hosting	NA		0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42200</a>	Prof Fees Expense				1,200.00	100.00%				

Vendor: [1648 - GenPro Energy Solutions](#)

Vendor Total: 87,449.60

<a href="#">INV10516</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	87,449.60	0.00	0.00	0.00	87,449.60
Solar lighting	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
solar lighting	NA		0.00	0.00	87,449.60	0.00	0.00	0.00	87,449.60	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4310-42550</a>	Street Light Repair				87,449.60	100.00%				

Vendor: [0246 - Golden West Technologies](#)

Vendor Total: 4,875.58

<a href="#">40000532</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	4,166.58	0.00	0.00	0.00	4,166.58
Comprehensive services	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Comprehensive services	NA		0.00	0.00	4,166.58	0.00	0.00	0.00	4,166.58	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42201</a>	Dues/Subscriptions				4,166.58	100.00%				
<a href="#">434457</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	439.00	0.00	0.00	0.00	439.00
Security billable labor	BANKW - BANK WEST				No					



## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Security billable labor	NA		0.00	0.00	439.00	0.00	0.00	0.00	439.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42200</a>	Prof Fees Expense				439.00	100.00%				
<a href="#">44480</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	270.00	0.00	0.00	0.00	270.00
Security billable labor	BANKW - BANK WEST				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Comprehensive services	NA		0.00	0.00	270.00	0.00	0.00	0.00	270.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42200</a>	Prof Fees Expense				270.00	100.00%				

Vendor: [1369 - Greenapsis](#)

Vendor Total: 350.00

<a href="#">92</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	350.00	0.00	0.00	0.00	350.00
Govt building janitorial	BANKW - BANK WEST				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt building janitorial	NA		0.00	0.00	350.00	0.00	0.00	0.00	350.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4192-42200</a>	Prof Fees Expense				350.00	100.00%				

Vendor: [2052 - Hills Toilet Service](#)

Vendor Total: 195.00

<a href="#">17276</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	65.00	0.00	0.00	0.00	65.00
Temp toilets leisure lane	BANKW - BANK WEST				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Temp toilets leisure lane	NA		0.00	0.00	65.00	0.00	0.00	0.00	65.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4520-42800</a>	Utility Expense				65.00	100.00%				
<a href="#">17277</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	130.00	0.00	0.00	0.00	130.00
Temp toilets steamboat park	BANKW - BANK WEST				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Temp toilets	NA		0.00	0.00	130.00	0.00	0.00	0.00	130.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">101-4520-42800</a>	Utility Expense				130.00	100.00%				

Vendor: [1433 - Midcontinent Communications](#)

Vendor Total: 187.54

<a href="#">2025-05</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	187.54	0.00	0.00	0.00	187.54
WWTP Telephone	BANKW - BANK WEST				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP Telephone	NA		0.00	0.00	187.54	0.00	0.00	0.00	187.54	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">604-4000-42800</a>	Utility Expense				187.54	100.00%				

Vendor: [0557 - Northern Balance & Scale](#)

Vendor Total: 634.25

<a href="#">0147536</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	634.25	0.00	0.00	0.00	634.25
Scale/Balance - Calibration of PH Meter	BANKW - BANK WEST				No					



## Payable Register

Packet: APPKT00162 - 05.15.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
<b>Items</b>										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Sacle/Balance - Calibration of PH Meter	NA		0.00	0.00	634.25	0.00	0.00	0.00	634.25	
<b>Distributions</b>										
Account Number	Account Name		Project	Account Key	Amount	Percent				
<a href="#">604-4000-42620</a>	Testing Expense				634.25	100.00%				

Vendor: [1245 - SD State Treasurer](#)

Vendor Total: 1,027.87

<a href="#">2025.05</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	1,027.87	0.00	0.00	0.00	1,027.87
April sales tax		BANKEFT - BANK WEST EFT			No	Payment Date: 5/12/2025		Bank Draft:		DFT0000321

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Apr sales tax	NA	0.00	0.00	1,027.87	0.00	0.00	0.00	1,027.87
<b>Distributions</b>								
Account Number	Account Name		Project	Account Key	Amount	Percent		
<a href="#">101-0000-21700</a>	Sales Tax Payable				1,027.87	100.00%		

Vendor: [STOPSTICK - STOPSTICK, LTD.](#)

Vendor Total: 1,737.00

<a href="#">0037529-IN</a>	Invoice	5/15/2025	5/15/2025	5/15/2025	5/15/2025	1,737.00	0.00	0.00	0.00	1,737.00
Stop Stick Kit		BANKW - BANK WEST			No					

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Stop Stick Kit	NA	0.00	0.00	1,737.00	0.00	0.00	0.00	1,737.00
<b>Distributions</b>								
Account Number	Account Name		Project	Account Key	Amount	Percent		
<a href="#">101-4210-42851</a>	Duty Equipment				1,737.00	100.00%		

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	121,491.80	0.00	0.00	0.00	121,491.80	14,751.06	106,740.74
Grand Total:		121,491.80	0.00	0.00	0.00	121,491.80	14,751.06	106,740.74

## Account Summary

Account	Name	Amount
<a href="#">101-0000-21700</a>	Sales Tax Payable	1,027.87
<a href="#">101-4110-42300</a>	Publishing Exp	462.67
<a href="#">101-4140-42200</a>	Prof Fees Expense	24.00
<a href="#">101-4140-42201</a>	Dues/Subscriptions	489.60
<a href="#">101-4140-42600</a>	Supply/Material Exp	43.50
<a href="#">101-4141-42200</a>	Prof Fees Expense	2,997.50
<a href="#">101-4192-42200</a>	Prof Fees Expense	2,259.00
<a href="#">101-4192-42201</a>	Dues/Subscriptions	4,166.58
<a href="#">101-4192-42600</a>	Supply/Material Exp	451.04
<a href="#">101-4192-42800</a>	Utility Expense	1,921.84
<a href="#">101-4210-42150</a>	Postage	26.00
<a href="#">101-4210-42200</a>	Prof Fees Expense	200.00
<a href="#">101-4210-42500</a>	Repair/Maint Expense	170.15
<a href="#">101-4210-42600</a>	Supply/Material Exp	60.12
<a href="#">101-4210-42730</a>	Training Expense	352.06
<a href="#">101-4210-42851</a>	Duty Equipment	2,980.69
<a href="#">101-4210-42900</a>	Other Expense	250.30
<a href="#">101-4310-42500</a>	Repair/Maint Expense	299.88
<a href="#">101-4310-42550</a>	Street Light Repair	87,449.60
<a href="#">101-4310-42600</a>	Supply/Material Exp	695.98
<a href="#">101-4310-42800</a>	Utility Expense	1,469.68
<a href="#">101-4310-42850</a>	Uniform Allowance	73.96
<a href="#">101-4320-42150</a>	Postage	98.55
<a href="#">101-4320-42500</a>	Repair/Maint Expense	1,760.59
<a href="#">101-4320-42611</a>	Fuel Expense	775.26
<a href="#">101-4320-42700</a>	Travel/Conf Expense	208.56
<a href="#">101-4520-42600</a>	Supply/Material Exp	291.97
<a href="#">101-4520-42800</a>	Utility Expense	267.93
<a href="#">101-4652-42300</a>	Publishing Exp	32.56
Total:		111,307.44

Account	Name	Amount
<a href="#">604-4000-42150</a>	Postage	2.70
<a href="#">604-4000-42500</a>	Repair/Maint Expense	4,134.09
<a href="#">604-4000-42600</a>	Supply/Material Exp	266.72
<a href="#">604-4000-42620</a>	Testing Expense	634.25
<a href="#">604-4000-42630</a>	Chemicals and Lab Supplies	59.57
<a href="#">604-4000-42800</a>	Utility Expense	5,087.03
Total:		10,184.36



City of Somerset, SD

# My Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00154 - PYPKT00233 - Anglin raise

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

**Vendor: [2048 - Leon Holdings LLC](#)**

**Vendor Total: 1,000.00**

<a href="#">EROSION2025-01</a>	Invoice	5/2/2025	5/2/2025	5/2/2025	5/2/2025	1,000.00	0.00	0.00	0.00	1,000.00
Erosion control refund	BANKW - BANK WEST				No					

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Erosion control refund	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-32060</a>	Erosion Control Deposit Fee		1,000.00	100.00%

**Vendor: [0011 - SDRS](#)**

**Vendor Total: 14.02**

<a href="#">INV0000237</a>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	14.02	0.00	0.00	0.00	14.02
SDRS 6%	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:	DFT0000316	

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 6%	NA	0.00	0.00	14.02	0.00	0.00	0.00	14.02

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21910</a>	SDRS Payable		14.02	0%

**Vendor: [0128 - United States Treasury](#)**

**Vendor Total: 31.08**

<a href="#">INV0000238</a>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	13.18	0.00	0.00	0.00	13.18
Federal W/H	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:	DFT0000317	

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	13.18	0.00	0.00	0.00	13.18

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21710</a>	Payroll Tax Payable		13.18	0%

<a href="#">INV0000239</a>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	14.50	0.00	0.00	0.00	14.50
Social Security	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:	DFT0000318	

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	14.50	0.00	0.00	0.00	14.50

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21710</a>	Payroll Tax Payable		14.50	0%

<a href="#">INV0000240</a>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	3.40	0.00	0.00	0.00	3.40
Medicare	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:	DFT0000319	

**Items**

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	3.40	0.00	0.00	0.00	3.40

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-0000-21710</a>	Payroll Tax Payable		3.40	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	5	1,045.10	0.00	0.00	0.00	1,045.10	45.10	1,000.00
Grand Total:		1,045.10	0.00	0.00	0.00	1,045.10	45.10	1,000.00

Account Summary

Account	Name	Amount
<a href="#">101-0000-21710</a>	Payroll Tax Payable	31.08
<a href="#">101-0000-21910</a>	SDRS Payable	14.02
<a href="#">101-0000-32060</a>	Erosion Control Deposit Fee	1,000.00
Total:		1,045.10





City of Summerset, SD

# My Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00155 - Pulscher phone stipend

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [2047 - Pulscher, Jordan](#) Vendor Total: 50.00

[2025.05](#) Invoice 5/2/2025 5/2/2025 5/2/2025 5/2/2025 50.00 0.00 0.00 0.00 50.00

Cell stipend BANKW - BANK WEST No

### Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

### Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">101-4110-42810</a>	Phone		50.00	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	50.00	0.00	0.00	0.00	50.00	0.00	50.00
Grand Total:		50.00	0.00	0.00	0.00	50.00	0.00	50.00



Account Summary

Account	Name	Amount
<a href="#">101-4110-42810</a>	Phone	50.00
Total:		50.00

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## *April 2025 Finance Department*

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### Meetings Attended

- ❖ 1 Commission meetings
- ❖ Check-ins with Commissioner Pulscher
- ❖ Check-ins with City Administrator

### Audit

- ❖ Preparing requested documents
- ❖ Discussions during onsite audit with Casey Peterson

### Utility Billing

- ❖ Communications with residents on delinquent accounts
- ❖ Delinquent account procedure review
- ❖ Commercial accounts audit
- ❖ Garbage can number updating
- ❖ Preparing overdue utility account to be sent to collections

### Financial

- ❖ Code enforcement violation invoicing continuation

### Resident interactions

- ❖ Summerset mobile home court garbage accounts
- ❖ Overdue accounts

### Staff

- ❖ Assisted staff with HR and benefit topics
- ❖ Updating employee files and migrating to Incode
- ❖ Updating benefit employee information
- ❖ New employee file creation

### Miscellaneous

- ❖ Preparing information for Commission meeting agenda items
- ❖ Continued work on FO operations manual
- ❖ Policy review and updating to be submitted later in year
- ❖ File retention work
- ❖ DANR Reporting

# **APRIL**

## **Sanitation**

Hauled Solid Waste, Recycling, Cardboard. Placed yard waste bins for the season. Serviced solid waste equipment. Took 205 repaired hydraulic leak. Took 203 for new water pump. Delivered cans as needed. Went to Grand Rapids Michigan to collect 144 newly purchased cans.

## **Public works**

Performed maintenance on public works equipment. Had numerous conversations with the Public Works Commissioner, City Staff and Mayor. Numerous Norman Ranch inspections, and meetings concerning Norman Ranch progress meetings. Met with Norman Ranch contractor concerning thrust blocks. Met with Rich Liggett from Meade County concerning assuming Meade County roads. Met with Paul concerning LED sign.

## **Code enforcement**

Issued notice of violation. Had three separate meetings with residents about Code Enforcement mitigations. Inspected property concerning tree complaint.

## **Parks**

Park inspections. Installed two of three park signs. Attended Lunch and learn at Rapid City Parks and Rec. Met with Black Hills power on Castlewood park power install update. Prepared ground for UCF tree grant installation.

## **Miscellaneous**

Attended department head meeting. Attended Day of Excellence in Rapid City. Attended Black Hills Energy Wildfire Mitigation Meeting. Conducted interviews and hired new employee. Attended council meeting. Met with Meade County Emergency Manager about Sirens and Critical infrastructure.



# SUMMERSET POLICE DEPARTMENT

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## Monthly Report-April 2025

### Calls for service

- 351

### Court appearances

- Inv Regan
- Officer Hamelin
- Officer Johnson

### Training

- Nasser-Flock Safety Administrator
- Macrander-Developing & Managing Volunteers, Conditions of the Public Safety Grant, Flock Safety Administrator
- Leveque-Stop Sticks, CJIS
- Regan-Day of Excellence
- Juso-CJIS
- Departmentwide-Firearm Qualification, Flock Safety Search, Flock Safety Alerts

### Grants

- Traffic Safety

### Special Events

### Daily

- Regular meetings with Commissioner Markham
- Covering patrol shifts and responded to calls for service
- Evidence.com management
- Citizen Meeting
- Several meetings with Flock Safety
- Update department policies
- BHE meeting
- Police Applicant Interviews
- Website revisions
- Department meeting
- Met with Summerset business owners
- Fleet Management
- Submitted Traffic Safety Report
- Submitted reimbursement requests for highway safety grants
- NIBRS submissions
- Radio Project

- Meeting with Dispatch Supervisor
- Payroll
- Personnel matter

# APRIL 2025 City Administrator Report

## ECONOMIC DEVELOPMENT

- Met with S. Flockhart from Hose Clamp Customs with B. Block.
- Visited with B. Block on different matters in the city.

## GRANTS

- Worked with K. Snyder on grant items needed for the two generator grants.
- Contacted HDR for letter on flood plain for grant. Answered questions for the survey.
- Completed the close out on the FEMA grant reporting on the City Hall Generator.

## PLANNING & ZONING

- Visited with S. Syverson on layout plan and approach permitting.
- Visited with K. Callahan regarding a commercial checklist for a new building on Norman Ave.
- Discussion with T. Vig from Meade County on Piedmont Ordinance past for building permits within one mile jurisdiction.
- Reviewed pictures with E. Jasper, A. Kayl on Norman Ranch inspections.
- Norman Ranch Zoom Meeting.
- Reviewed the stamped plans on the interior of Black River's building.
- Visited with S. Flockhart on sign permit.
- Visited with R. Hook regarding Norman Ranch and receiving notices/address in question.
- Building permit for interior Black River was issued.
- Planning & Zoning met on Comprehensive plan.
- Set up public hearings on Comprehensive plan.
- Met with E. Jasper, A. Kayl for zoom meeting on Norman Ranch.
- S. Syverson wants more information on splitting lots if they were to build in Meade County. Sent request off to Meade County.
- Visited with T. Fennega on landscape plan for Hunt Brothers.
- Visited with S. Delbridge on final inspection on Tru Form Building.
- Met with the builder from Callahan Trailers. Gave him the commercial checklist.
- Visited with H. Melhaff regarding soil testing.

\*See next page

## MISC.

- 10 minutes meetings with staff on Mondays.
- Completed the American Resue Funds Reporting.
- Visited with M. Osten regarding meetings on snow violations.
- Mapped out addresses for new garbage containers. Visited with M. Anglin on existing inventory numbers.
- Helped A. Kulyper on utility questions.
- Drafted Road Damage Liability Agreement and sent it off to M. Wheeler for review.
- Visited with S. Reade on shelters in the park regarding playground grant.
- Reviewed SDPAA invoice on insurance for the City of Summerset.
- Visited with J. Rhodes on a new malt beverage license. Contacted the SD DOR and asked questions regarding licensing.
- Received a complaint from L. Potthoff and sent it to the appropriate department.
- Visited with P. Olsen regarding update on happenings in the City of Summerset.
- Department Head Meeting.
- Visited with C. Price regarding garbage system in Summerset Mobile Home Park.
- Visited with M. Wheeler on Snow Violations.
- Meeting with A&B Business, S. Reade and G. Markham.
- Meeting with Evergreen, S. Reade and G. Markham.
- Meeting with S. Petzler from SDDOT on land disposal.
- Attended first round of interviews for Public Works.
- Set up meeting with D. Klein and M. Hall on snow violations.
- Visited with R. Hamm on contractor's licensing.
- Visited with C. Soelzer regarding package off sale licensing.
- Review of website with A. Wolters of Dot Marketing.
- Discussion on vendor licensing for grand opening with S. Flockhart.
- USGS Meeting with S. England, A. Kayl (via phone).
- Zoom meeting US Treasury on American Rescue Funds.
- Posted notices on parking ordinances.
- Visited with M. Wheeler on drafting resolution changing fees.
- A. Newhouse and I met regarding new camera in Commission Room.
- Visited with T. Regan regarding complaint.
- Contacted Genetec to fix door for security.
- Attended Black Hills Energy fire Mitigation Meeting.
- J. Thomas requested that a facebook post be made about dogs and picking up after them.
- Processed mail, sent out checks, did minutes for April 17, 2025 meeting. Cleaned up voice messages on N. Birgens phone while gone.
- Met with A. Newhouse on testing Facebook and Zoom together.
- Attended the Day of Excellence.

- Attended Black Hills Council of Local Gov. Meeting.
- Received a complaint form S. Triggs. Forwarded it to the appropriate department and city attorney.
- Visited with J. Hanson on his lot. Visited also with A. Hamm regarding property in Infinity.
- Met with J. Pulscher on role as finance commissioner.
- Met with Dot Marketing.
- Meeting with R. Liggett, M. Kitzmiller, A. Kayl on jurisdiction of roads from Meade County.
- Completed the annual report for 2024 for Legislative Audit.
- A. Kayl visited with me on job description change for M. Anglin and grade and steps.
- Left message for C. Dunn regarding water for the garden beds and when it was going to be turned on.
- Worked on job description for Utility Coordinator.
- Met with Casey Peterson auditors regarding questions on the 2024 audit.
- Built budget worksheets for 2026 and set them up in Incode software.
- Drafted resolution for malt beverage licensing.
- Visited with SD Secretary of State on contracts for years past on Total Vote.
- Did exit interview with audit on closing of 2024 audit.
- Drafted a policy on School Resource Officer. Will address the same during budget.
- Visited with S. Vogel on violations.
-



# April 2025 Wastewater Department report

## Daily Operations

4-4 Completed DRM report for DANR.  
4-8 Meeting with HDR about Reed Bed project.  
4-11 Cleaned filter building filters. Replaced 2 filters on filter #1.  
4-14 Phone conference with Commissioner Hirsch.  
4-18 Attended commission meeting.  
4-22 Complete HVAC replaced furnace and central air units.  
4-22 Aqua Aerobics replaced both magnetic relays for decant weirs SBRs #3 & #4.  
4-22 Read meters for monthly billing.  
4-23 Attended Day of Excellence seminar.  
4-28 SBR blower #4 belts broken. Replaced belts.  
4-29 David attended trenching class.  
4-29 Changed oil in blowers.  
4-29 Phone conference with Commissioner Hirsch.  
Treated 4.5 million gallons of wastewater with an average on 150 thousand gallons per day.  
Responded to 36 request of utility location.

## Special Projects

## Misc

ORDINANCE 2025-03

**§ 31.080 CITY PARKS AND RECREATION BOARD ESTABLISHED.**

There is hereby created for the City of Summerset a City Parks and Recreation Board consisting of five members and one alternate from the City of Summerset located within Meade County, South Dakota. The Board of Commissioners may by resolution increase the size of the City Parks and Recreation Board to seven members by resolution if the Board of Commissioners determines that a seven-member board is appropriate.

(Ord. passed 7-31-2019; Ord. 2022-11, passed 12-19-2022)

Dated this 15th day of May, 2025.

CITY OF SUMMERSET

BY: \_\_\_\_\_  
Michael Kitzmiller, Mayor

ATTEST:

BY: \_\_\_\_\_  
Brielle Schrock, Finance Officer

VOTE:  
Kitzmiller:  
Osten:  
Markham:  
Hirsch:  
Pulscher:

First Reading: May 1st, 2025  
Second Reading: May 15<sup>th</sup>, 2025  
Adopted:  
Published:  
Effective:

Published once at the approximate cost of \_\_\_\_\_.

## **MEMORANDUM OF AGREEMENT**

**Subject:** Jurisdictional Transfer of Roadways within Municipality

**Date:** April 10, 2024

**Parties:**

1. **Meade County** (hereinafter referred to as "the County")
2. **City of Summerset** (hereinafter referred to as "the City")

**Reference:** SDCL 31-17-16: "The secondary highways on the boundary line of any municipality must be assigned to the municipality and adjoining civil township, or unorganized territory as provided in §§ 31-17-5 and 31-17-6."

**Purpose:** This memorandum formalizes the transfer of jurisdictional authority and maintenance responsibilities for specific roadways from the County to the City, in accordance with SDCL 31-17-16.

**Scope:** The County hereby agrees to transfer jurisdiction over the following roadways to the City, effective **June 1, 2025**:

- Elk Creek Road - Beginning at the Railroad East of Interstate 90 ending at Piedmont City limits near Hills View Dr. and beginning at Piedmont City limits near Valley View Drive and ending at Summerset City Limits. Approximately 1,500 lf.
- Stage Stop Road - Beginning at the railroad on the East side of Interstate 90 to beginning of Wonderland Homes Subdivision. Approximately 1,500 lf.
- High Meadows Road - Beginning at Sturgis Road to approximately the intersection of High Meadows Road and Norpek Ct. Approximately 1,000 lf.
- Anderson Road - Beginning at Sturgis Road Heading West to the end of Summerset Meadows. Approximately 1,500 lf
- Norman Avenue - Beginning approximately 1,900 lf north of Peaceful Pines Road heading North to S. Cliff Ln. Approximately 7,600 lf.
- Peaceful Pines Road from Interstate 90 offramp heading East to the end of Infinity Business Park Subdivision. Approximately 800 lf.

**Terms and Conditions:**

1. **Effective Date:** The transfer of jurisdiction will take effect on June 1, 2025.
2. **Maintenance Responsibility:** Beginning on the effective date, the City will assume full responsibility for all maintenance, repair, and associated costs for the transferred roadways.

3. **Coordination:** The County and the City agree to work collaboratively to identify the specific roadways subject to this transfer and ensure all necessary documentation and legal requirements are fulfilled prior to the effective date.
4. **Legal Compliance:** Both parties agree to comply with all applicable laws and regulations governing the jurisdictional transfer of roadways, including SDCL 31-17-16 and related statutes.

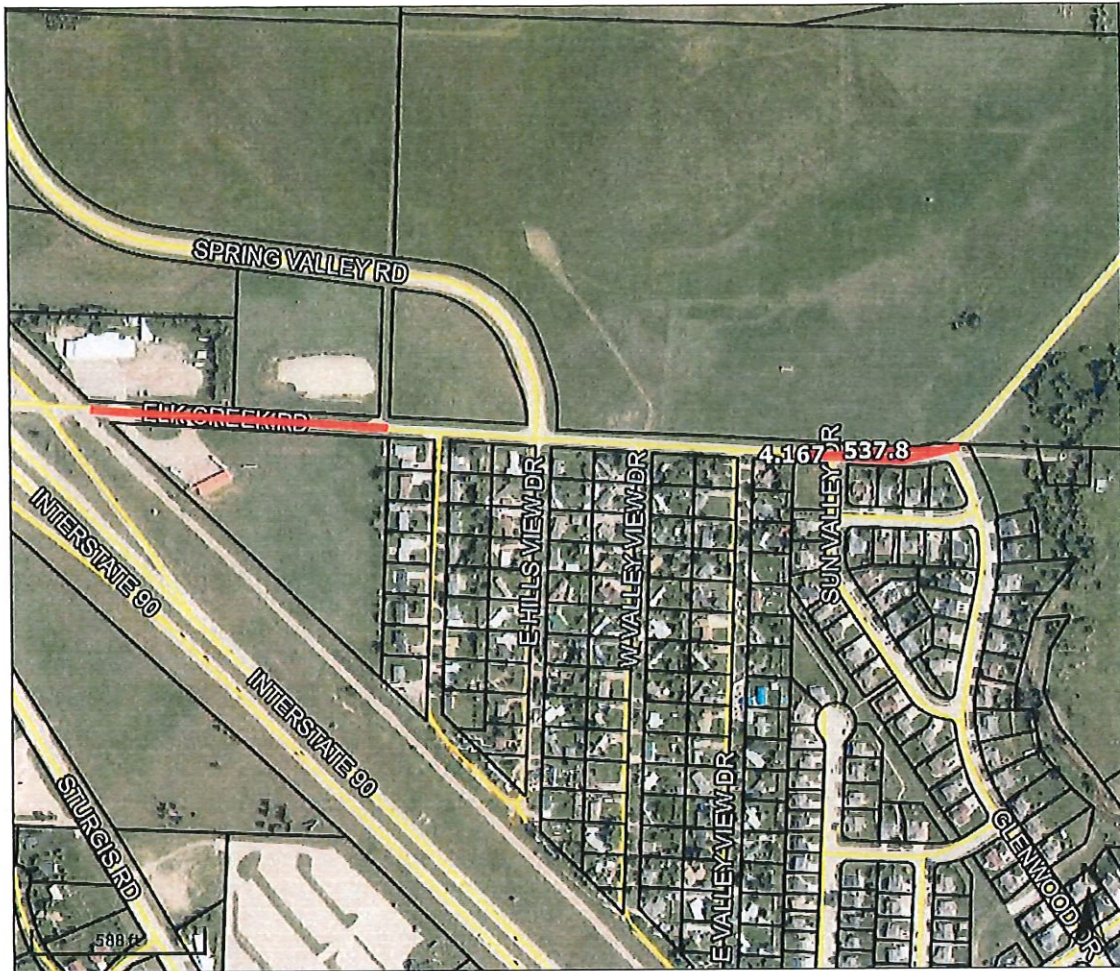
**Acknowledgment and Agreement:** By signing below, both parties acknowledge and agree to the terms and conditions outlined in this memorandum.

**Meade County**

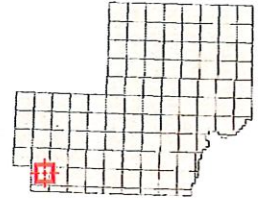
By: \_\_\_\_\_ Name: Gary Deering  
Title: Commission Chairperson  
Date: \_\_\_\_\_

**City of Summerst**

By: \_\_\_\_\_ Name: Mike Kitzmiller  
Title: Mayor  
Date: \_\_\_\_\_



Overview



Legend

-  Parcels 2024
-  Roads

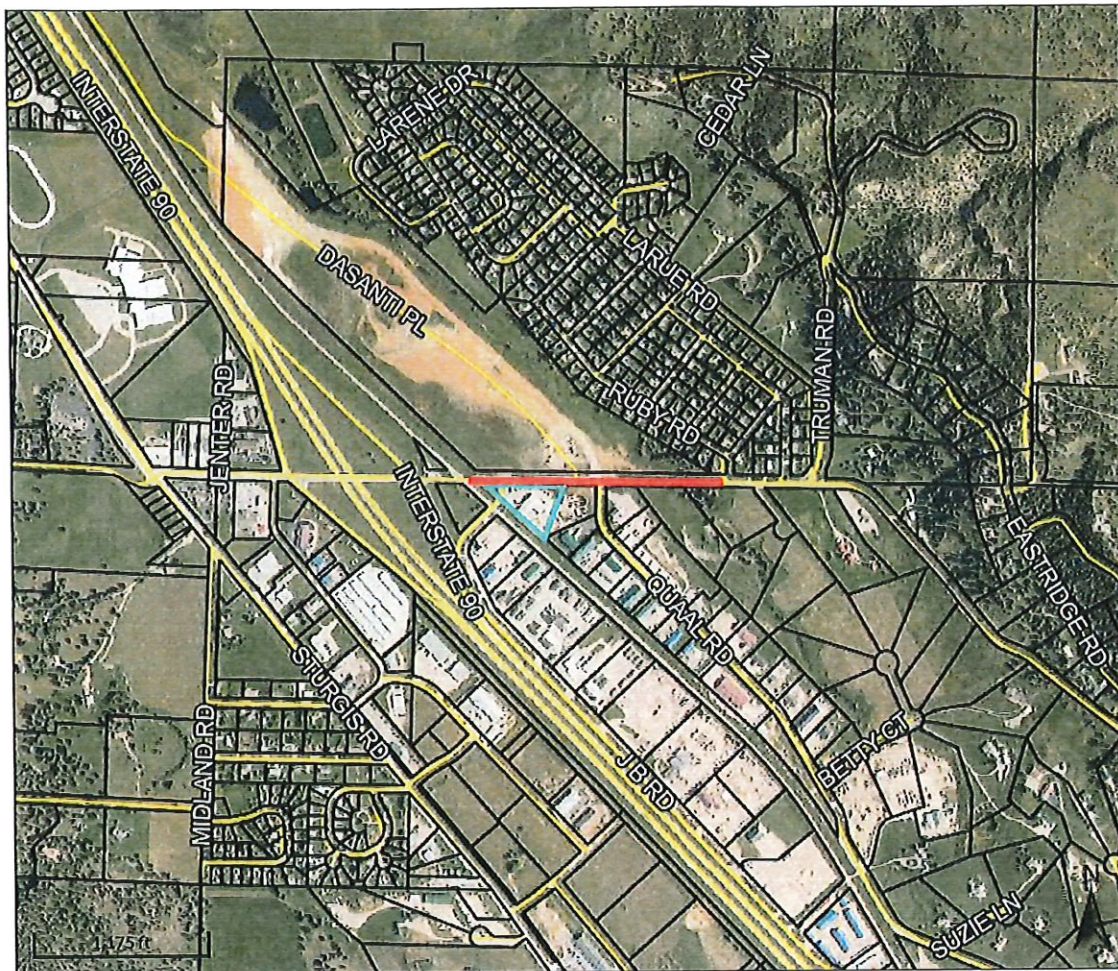
Parcel ID	0D.87.12	Alternate ID	n/a	Owner Address	SCHLUMBERGER, CHARLES &
Sec/Twp/Rng	14-3-6	Class	NADS		NORMA
Property Address	14930 W HILLS VIEW DR	Acreage	n/a		14930 W HILLS VIEW DR
					PIEDMONT SD 57769

District CP7461  
Brief Tax Description TRAIL WEST SUB LOT 12  
(Note: Not to be used on legal documents)

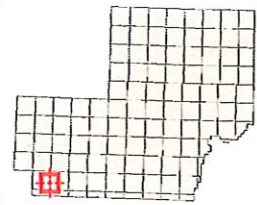
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Overview



Legend

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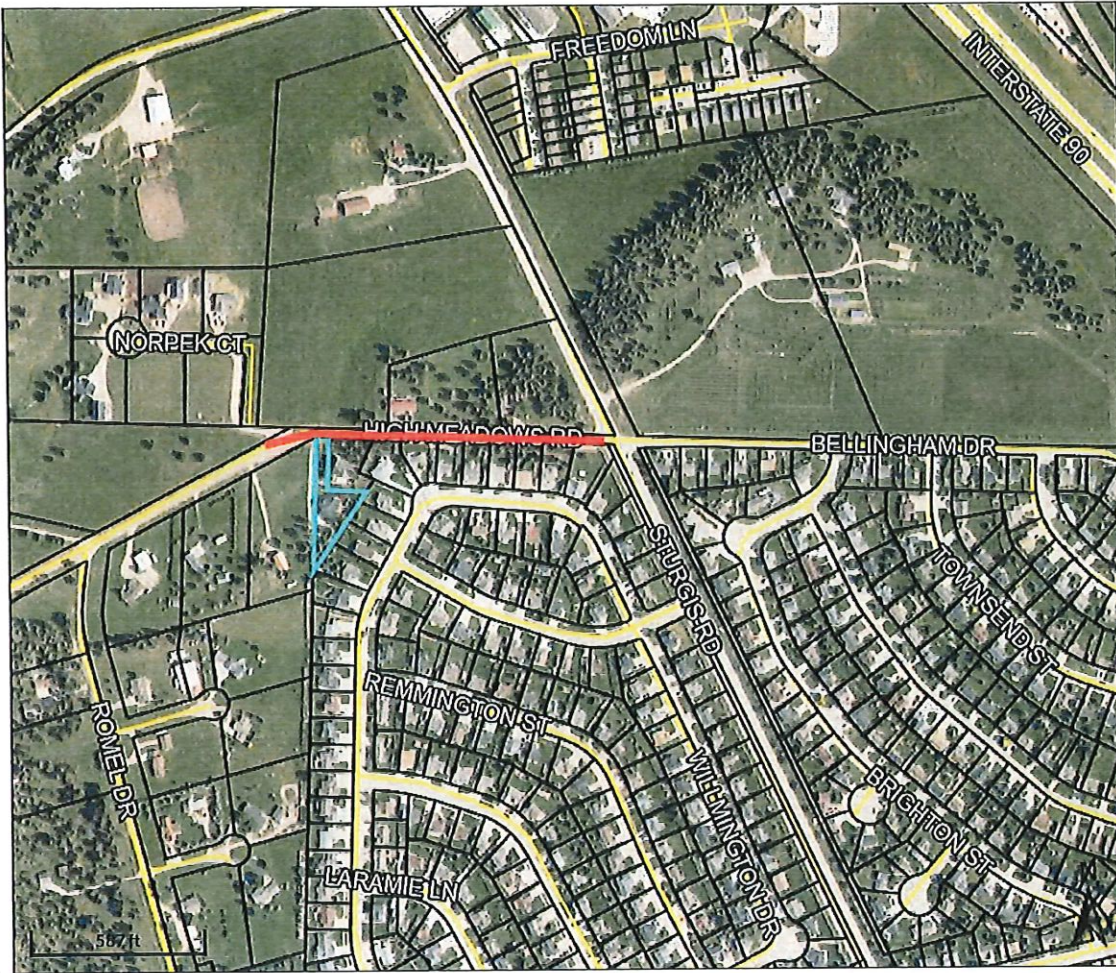
Parcel ID	15.92.0T1	Alternate ID	n/a	Owner Address	DAKOTA CABLE SOLUTIONS INC
Sec/Twp/Rng	25-3-6	Class	NACC		PO BOX 825
Property Address	7481 STAGE STOP RD	Acreage	n/a		BLACK HAWK SD 57718
District	BHF461				
Brief Tax Description	RENDEZVOUS RANCH TRACT T1 LESS ROW STAGEBARN AUTO				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025

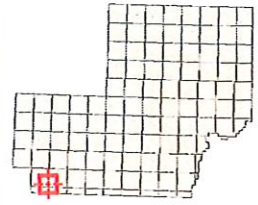
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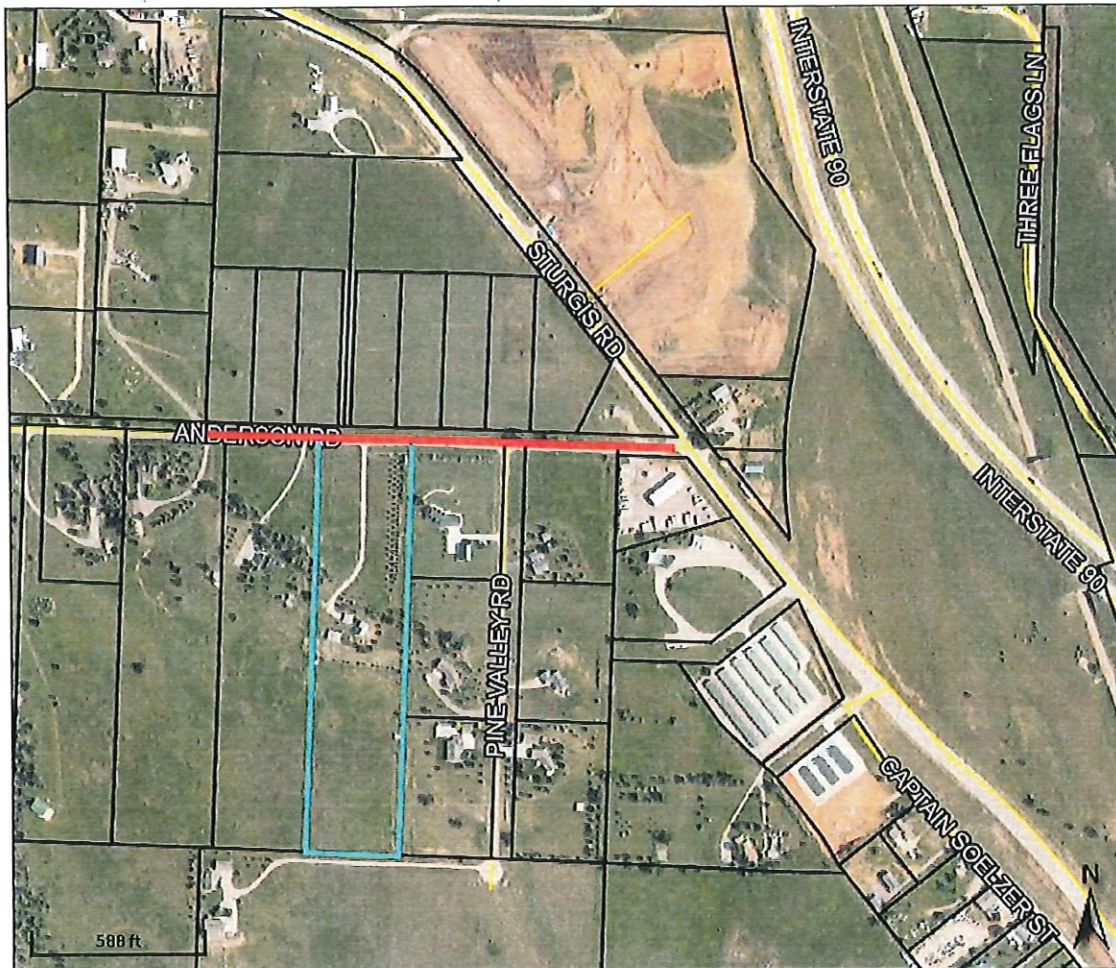
Parcel ID	0C.50.18.0BR	Alternate ID	n/a	Owner Address	READE, SIDNEY AND SUSANNE REVOC
Sec/Twp/Rng	--	Class	NADS		7401 HIGH MEADOWS RD
Property Address	7401 HIGH MEADOWS RD	Acreage	n/a		SUMMERSET SD 57718
District	SC514				
Brief Tax Description	SUMMERSET SUB LOT BR BLK 18				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025

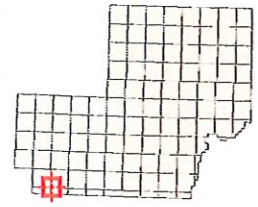
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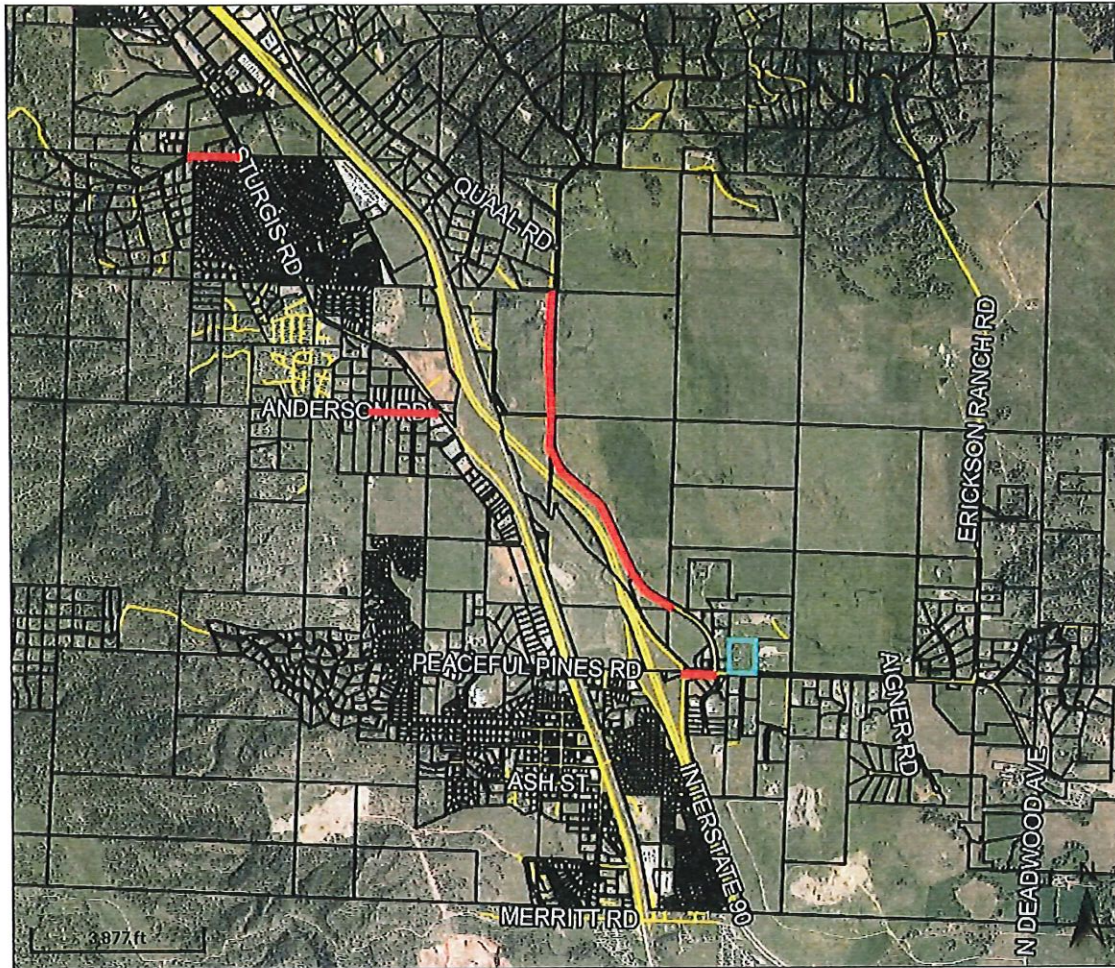
Parcel ID	20.88.03	Alternate ID	n/a	Owner Address	SMITH,RICHARD R
Sec/Twp/Rng	--	Class	NACS		6451 ANDERSON RD
Property Address	6451 ANDERSON RD	Acreage	n/a		BLACK HAWK SD 57718
District	BHF514				
Brief Tax Description	PINE VALLEY SUB LOT 3				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025

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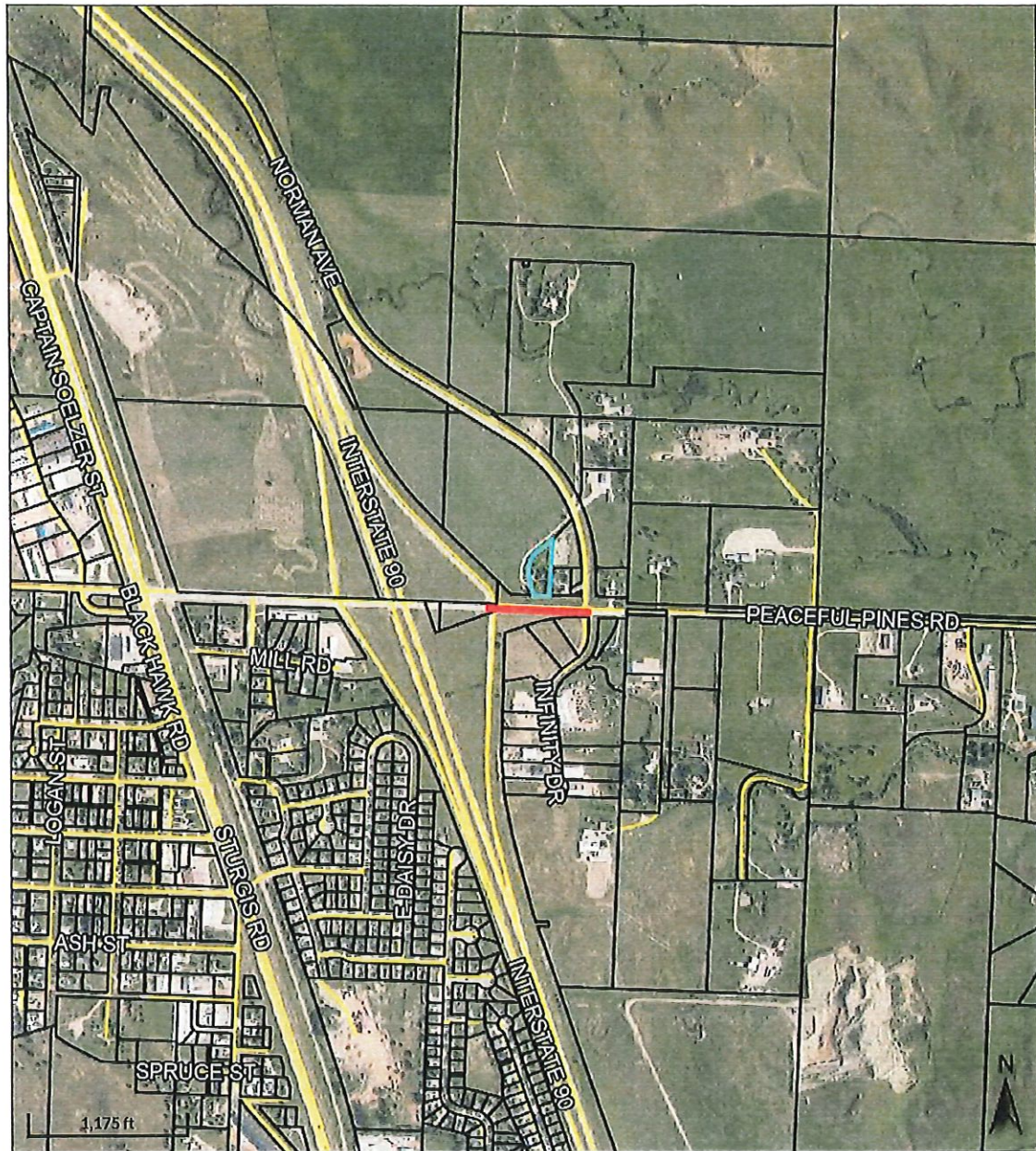
Parcel ID	20.67.01	Alternate ID	n/a	Owner Address	ALDREN, JIMMIE JR ETUX
Sec/Twp/Rng	5-2-7	Class	NACS		4600 PEACEFUL PINES RD
Property Address	4600 PEACEFUL PINES RD	Acreage	n/a		RAPID CITY SD 57702
District	BHF461				
Brief Tax Description	ALDREN SUB LOT 1 LESS HWRW MH ON RE S#CMC6C06643847AB				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025

Last Data Uploaded: 4/12/2025 3:44:14 AM

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Overview



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Date created: 4/14/2025  
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## PETITION AND APPLICATION FOR INCORPORATION OF WONDERLAND ROAD DISTRICT

WE, THE UNDERSIGNED, are qualified voters in the area herein described. We petition that the question of forming the Wonderland Road District be submitted for a vote of approval or rejection pursuant to law.

The legal description of the area to be included in the proposed district is:

Lots 1 thru 14, Block 2; Lots 1 thru 18, Block 7; Lots 1 thru 16, Block 8; and Dedicated Public Right of Ways; all in Wonderland Homes Subdivision, located in Lot 1 of Lenlu Estates Subdivision, which is formerly a part of Lot A of SW1/4 and a part of Lot B of SE1/4 in Section 24, T3N, R6E, BHM, Meade County, South Dakota, Recorded in Plat Book 10, Page 26 (Corrections By Affidavit, Book 333, Page 142);

Lots 1 thru 6, Block 1; Lots 15 thru 25, Block 2; Lots 1 thru 12, Block 3; Lots 1 thru 12, Block 4; Lots 1 thru 15, Block 5; Lots 1 thru 14, Block 6; and Dedicated Public Right of Ways as shown hereon; all in Wonderland Homes Subdivision, located in Lot 1 of Lenlu Estates Subdivision; which is formerly a part of Lot A of SW1/4 and a part of Lot B of SE1/4 all in Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 10, Page 48;

Lot 3A and Easements as shown hereon; located in a portion of Lot 2 of Lenlu Estates Subdivision which is formerly a part of Lot A of SW1/4 and Lot B of SE1/4, Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 10 Page 50;

Lots 1 thru 12, Block 12; and Public Use Areas and Dedicated Public Right of Ways as shown hereon; all in Wonderland Homes Subdivision located in Eastridge Acres, in the NW1/4SE1/4 Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 10, Page 88;

Lots 1 thru 12 of Block 9; Lots 1 thru 23 of Block 10; and Lots 1 thru 19 of Block 11 all in Wonderland Homes Subdivision located in Lot 1, of Lenlu Estates Subdivision which is formerly a part of Lot A of SW1/4 of Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 11, Page 32;

A portion of Wonderland Homes Subdivision in the County of Meade, including Lots 4R, 5R, 6R, & 7R (formerly Lots 4 thru 7) of Block 5 of Wonderland Homes Subdivision located in Lot 1 of Lenlu Estates Subdivision which is formerly a part of Lot A of SW1/4 and a Part of Lot B of SE1/4 all in Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 11, Page 77;

Lots 3B, 3C, and 3D in Lot 2 of Lenlu Estates Subdivision which is formerly a part of Lot A of SW1/4 of Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 11, Page 94;

Lots 1 thru 14 of Block 13; Lots 1 thru 23 of Block 14; Lots 1 thru 13 of Block 15, and Lots 1 thru 13 of Block 16, all in Wonderland Homes Subdivision located in Lot 3D in Lot 2 of Lenlu Estates Subdivision which is formerly a part of Lot A of SW1/4 of Section 24, T3B, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 11, Page 95;

Lot 14R of Block 16 and Lots 1 thru 14 of Block 17 of Wonderland Homes Subdivision (which were formerly Lots 14 thru 20 of Block 16 of Wonderland Homes Subdivision and portions of Lots 3A and 3C of Lenlu Estates Subdivision) located in Lots 3A, 3C, and 3D in Lot 2 of Lenlu Estates Subdivision which is Formerly a part of Lot A of SW1/4 of Section 24, T3N, R6E, BHM, Meade County, South Dakota, and Lots A and B of Lot 3C in Lot 2 of Lenlu Estates Subdivision which is formerly a Part of Lot A of SW1/4 of Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 12, Page 51;

Well Lot 2 of Wonderland Homes Subdivision; formerly an nn-platted portion of the Remainder of the NW1/4 of Section 24, located in the SE1/4 of the SW1/4 of the NW1/4 of Section 24, T3N, R6E, BHM, Meade County, South Dakota, recorded in Plat Book 27, Page 72.

We state there is need for road work in the territory described and request the County Commissioners define boundaries for the District.

INSTRUCTIONS TO SIGNERS:

1. Signers of this petition must individually sign their names in the form in which they are registered to vote or as they usually sign their names.
2. Before the petition is filed, each signer or the circulator must add the residence address of the signer and the date of signing. If the signer is a resident of a second or third class municipality, a post office box may be used for the residence address.
3. Before the petition is filed, each signer or the circulator must print the name of the signer in the space provided and add the county of voter registration.
4. Abbreviations of common usage may be used. Ditto marks may not be used.
5. Failure to provide all information requested may invalidate the signature.

NAME	RESIDENCE	DATE/COUNTY
<small>PRINT NAME OF SIGNER</small>	<small>STREET AND NEIGHBORHOOD, CITY, STATE, ZIP CODE, AND DAYTIME PHONE</small>	<small>DATE OF SIGNING</small>

# EXHIBIT "A"

## MAP OF

LOTS 1 THRU 14, BLOCK 2; LOTS 1 THRU 18, BLOCK 7; LOTS 1 THRU 16, BLOCK 8; AND DEDICATED PUBLIC RIGHT OF WAYS; ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENLU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT A OF SW1/4 AND A PART OF LOT B OF SE1/4 IN SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 28 (CORRECTIONS BY AFFIDAVIT, BOOK 333, PAGE 142)

LOTS 1 THRU 6, BLOCK 1; LOTS 15 THRU 26, BLOCK 2; LOTS 1 THRU 12, BLOCK 3; LOTS 1 THRU 15, BLOCK 4; LOTS 1 THRU 14, BLOCK 5; AND DEDICATED PUBLIC RIGHT OF WAYS AS SHOWN HEREON; ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENLU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT A OF SW1/4 AND A PART OF LOT B OF SE1/4 ALL IN SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 48

LOT 3A AND EASEMENTS AS SHOWN HEREON; LOCATED IN A PORTION OF LOT 2 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 AND LOT B OF SE1/4, SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10 PAGE 50

LOTS 1 THRU 12, BLOCK 12; AND PUBLIC USE AREAS AND DEDICATED PUBLIC RIGHT OF WAYS AS SHOWN HEREON; ALL IN WONDERLAND HOMES SUBDIVISION LOCATED IN EASTRIDGE ACRES, IN THE NW1/4SE1/4 SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 88

LOTS 1 THRU 12 OF BLOCK 9; LOTS 1 THRU 23 OF BLOCK 10; AND LOTS 1 THRU 19 OF BLOCK 11 ALL IN WONDERLAND HOMES SUBDIVISION LOCATED IN LOT 1 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 32

A PORTION OF WONDERLAND HOMES SUBDIVISION IN THE COUNTY OF MEADE, INCLUDING LOTS 4R, 5R, 6R, A & 7R (FORMERLY LOTS 4 THRU 7) OF BLOCK 5 OF WONDERLAND HOMES SUBDIVISION LOCATED IN LOT 1 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 AND A PART OF LOT B OF SE1/4 ALL IN SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 77.

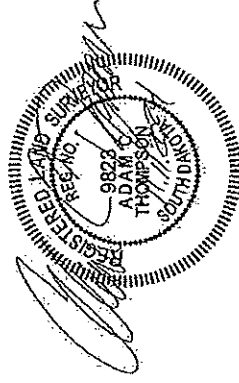
LOTS 3B, 3C, AND 3D IN LOT 2 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 94

LOTS 1 THRU 14 OF BLOCK 13; LOTS 1 THRU 23 OF BLOCK 14; LOTS 1 THRU 13 OF BLOCK 15, AND LOTS 1 THRU 13 OF BLOCK 16, ALL IN WONDERLAND HOMES SUBDIVISION LOCATED IN LOT 3D IN LOT 2 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 95

LOT 14R OF BLOCK 16 AND LOTS 1 THRU 14 OF BLOCK 17 OF WONDERLAND HOMES SUBDIVISION (WHICH WERE FORMERLY LOTS 14 THRU 20 OF BLOCK 15 OF WONDERLAND HOMES SUBDIVISION AND PORTIONS OF LOTS 3A AND 3C OF LENLU ESTATES SUBDIVISION) LOCATED IN LOTS 3A, 3C, AND 3D IN LOT 2 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, AND

LOTS A AND B OF LOT 3C IN LOT 2 OF LENLU ESTATES SUBDIVISION WHICH IS FORMERLY A PART OF LOT A OF SW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 12, PAGE 51

WELL LOT 2 OF WONDERLAND HOMES SUBDIVISION; FORMERLY AN UN-PLATTED PORTION OF THE REMAINDER OF THE NW1/4 OF SECTION 24, LOCATED IN THE SE1/4 OF THE NW1/4 OF SECTION 24, T3N, R6E, BHM, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 27, PAGE 72



	<b>PREPARED BY:</b>  <b>INTERSTATE ENGINEERING</b> <small>Professionals you need, people you trust.</small>	<b>Meade Engineering</b> 601 Industrial Blvd., Suite 2 PO Box 205 Spearfish, SD 57783 (605) 842-4772 www.meadeeng.com	OVERSIGHT: _____ FOR: JESSIE L. ANDERSON & ASSOCIATES, INC. PURPOSE: 2024-2025 MEASURED DRAWN BY: JLS CHECKED BY: JLS DATE: 11/20/24		PROJECT NO.: MEAD1111 DATE: 11/20/24
			MEADE COUNTY, SOUTH DAKOTA EGC Y R SE 24 3N 6E 1 of 2 SHEET NO.		



# EXHIBIT "A"

1" = 200'

NATIONAL GRID

## NOTES:

1. PLAT OF LOTS 1 THRU 14, BLOCK 2, LOTS 1 THRU 13, BLOCK 7, LOTS 1 THRU 15, BLOCK 8, AND DEDICATED PUBLIC RIGHT OF WAYS, ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 AND A PART OF LOT 8 OF SE/4 IN SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 48.
2. PLAT OF LOTS 1 THRU 6, BLOCK 1; LOTS 1 THRU 12, BLOCK 4; LOTS 1 THRU 15, BLOCK 5; LOTS 1 THRU 14, BLOCK 6; AND DEDICATED PUBLIC RIGHT OF WAYS AS SHOWN HEREON, ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 AND A PART OF LOT 8 OF SE/4 IN SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 48.
3. PLAT OF LOT 24 AND EASEMENTS AS SHOWN HEREON, LOCATED IN A PORTION OF LOT 2 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 AND LOT 8 OF SE/4, SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 48.
4. PLAT OF LOTS 1 THRU 12, BLOCK 12, AND PUBLIC USE AREAS AND DEDICATED PUBLIC RIGHT OF WAYS AS SHOWN HEREON, ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 AND A PART OF LOT 8 OF SE/4 IN SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 10, PAGE 48.
5. PLAT OF LOTS 1 THRU 12, OF BLOCK 9; LOTS 1 THRU 23 OF BLOCK 10; AND LOTS 1 THRU 19 OF BLOCK 11, ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 32.
6. PLAT OF A PORTION OF WONDERLAND HOMES SUBDIVISION IN THE COUNTY OF MEADE, INCLUDING LOTS 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.
7. PLAT OF LOTS 28, 29, AND 30 IN LOT 2 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 34.
8. PLAT OF LOTS 1 THRU 14, BLOCK 13, LOTS 1 THRU 22 OF BLOCK 14, LOTS 1 THRU 19 OF BLOCK 15, AND LOTS 1 THRU 19 OF BLOCK 16, ALL IN WONDERLAND HOMES SUBDIVISION, LOCATED IN LOT 1 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11, PAGE 35.
9. PLAT OF LOT 141 OF BLOCK 15 AND LOTS 1 THRU 14 OF BLOCK 17 OF WONDERLAND HOMES SUBDIVISION, WHICH WERE FORMERLY LOTS 14 THRU 20 OF BLOCK 14 OF WONDERLAND HOMES SUBDIVISION AND PORTIONS OF LOTS 24 AND 30 OF LENUU ESTATES SUBDIVISION, LOCATED IN LOTS 28, 29, AND 30 IN LOT 2 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, AND PLAT OF LOTS 1 AND 2 OF LOT 30 IN LOT 2 OF LENUU ESTATES SUBDIVISION, WHICH IS FORMERLY A PART OF LOT 1 OF SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 12, PAGE 61.
10. PLAT OF WELL LOT 2 OF WONDERLAND HOMES SUBDIVISION, FORMERLY AN UNPLATTED PORTION OF THE REMAINDER OF THE NW/4 OF SECTION 24, LOCATED IN THE SE/4 OF THE SW/4 OF SECTION 24, T4N, R6E, B1M, MEADE COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 12, PAGE 72.



**INTERSTATE ENGINEERING**  
1301 W. 10th St., Suite 2  
Sioux Falls, SD 57105  
(605) 342-4772  
www.interstateeng.com

MEADE COUNTY, SOUTH DAKOTA

OWNER: JAMES L. AND KATHY L. ANDERSON  
PROJECT: LAND SURVEY PROJECT  
PREPARED BY: INTERSTATE ENGINEERING  
CHECKED BY: AEL  
DATE: 10/20/2024

SEC	T	R
24	3N	6E

2 OF 2  
SHEET NO.

LA RUE RD



**SURVEYOR'S CERTIFICATE**  
I, Adam C. Thompson, Registered Land Surveyor #9823, do hereby certify that the foregoing is a true and correct copy of the original survey as shown to me by the owner, and that the same has been compared with the original records of the survey, and found to be correct in all particulars. This certificate is given in accordance with the provisions of the laws of the State of South Dakota.  
Adam C. Thompson  
South Dakota PLS No. 9823



## **CITY OF SUMMERSET**

### **POSITION DESCRIPTION**

Title: **Administrative Assistant/Utility Billing Clerk**

Department: **Finance**

Salary: Starting \$19.38 - \$19.87 DOE

#### **SUMMARY:**

Employee provides administrative support to the Finance Office. Employee must have the ability to perform difficult and detailed tasks with minimum supervision, work with independent discretion and good professional judgment. Employee performs a variety of accounting duties and maintenance of related fiscal records, which require strict accuracy and ability to prepare clear, accurate and comprehensive reports. Employee must be able to communicate well with the public and investigate and handle related complaints and stressful situations.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The position is responsible for ensuring smooth operation of the Utility Billing function. To perform the job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. Duties may include, but are not limited to:

##### **– Utility Billing Coordinator**

1. Provide general direction on Utility Billing responsibilities using Utility Billing Software.
2. Set-up new and maintain existing accounts updating contact information, financial responsibility, contact information, etc.
3. Update accounts to bill any changes (i.e. account closure, read and leave on, etc.) resulting from service orders or customer requests.
4. Work with Wastewater Department/Public Works Department to properly bill accounts for supplemental fees resulting from sanitation work orders, extra service, tracking of garbage cans, and code enforcement related issues, etc.
5. Handle and coordinate all aspects of the monthly billing process, which includes the City's sewer and sanitation service billing.
  - Ensure rates are accurately entered and calculating in the Tyler software system.
  - Process and print bills for mailing.
  - Audit printed bills to ensure accurate billing and identify out-of-the-ordinary usage.
  - Determine delinquency lists and process notices and mail to affected accounts.
  - ~~Close out monthly billing cycle, ensuring actual usage and billed out usage balance.~~

- Answer customer questions and concerns regarding accounts, rates, and policies; Research customer questions or concerns as required.

**Front Desk:**

1. Provide excellent customer service by responding to inquiries and customer requests.
2. Answer phone calls and direct calls to appropriate individuals and/or departments.
3. Accept cash receipts and process payments.
4. Maintain filing records.
5. Work with contractors, business owners, homeowners and vendors in the licensing, and residential building permitting processes. Also, completing renewal notices and issuing of permits and licenses once they are approved. This does not include liquor licensing.
6. Prepare deposits for the bank to be delivered by the Finance Officer.
7. Make office errand as necessary for supplies.
8. Sort and prepare incoming and outgoing mail for all departments.
9. Manage the city website.
10. Create the Summerset monthly newsletter and distribute the same.
11. Perform projects using computer programs such as Meade County Beacon, Pictometry and ERP Incode 10.
12. Demonstrate knowledge of office procedures.
13. Provides notary services.

**DESCRIPTION OF OTHER DUTIES:**

1. Performs all other duties as assigned.

**SKILLS AND ABILITIES:**

1. Excellent verbal, analytical, organizational and written skills.
2. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio and percent.
3. Ability to carry out written and verbal instructions.
4. Ability to deal with problem solving situations.
5. To perform this job successfully, an individual should have advanced knowledge of Microsoft Office products.
6. Ability to assess and improve organizational systems and practices.
7. Ability to analyze and interpret financial systems and reports.
8. ~~Experience in determining project feasibility and costing of services.~~
9. Demonstrated ability to work with diverse populations and organizations.

**MINIMUM QUALIFICATIONS:**

1. High school diploma or general education degree (GED) and two years of related experience in accounting; or an equivalent combination of related education and experience.
2. Must possess a valid South Dakota driver's license or ability to obtain within 30 days from date of hire.



3. Must pass a background check.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use hands; talk and hear. The employee is occasionally required to stand; walk and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

#### **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

#### **APPLICATION PROCEDURE:**

Qualified applicants **must** submit a City of Summerset employment application to be considered for this position which can be obtained at **[www.summerset.us](http://www.summerset.us)** and a resume. Apply by mail or fax (605-718-9883), or in person at the City of Summerset, 7055 Leisure Lane, Summerset, SD 57718. Application email: [cityinfo@summerset.us](mailto:cityinfo@summerset.us).

Closing date \_\_\_\_\_, 20\_\_\_\_.

#### **EQUAL OPPORTUNITY EMPLOYER**

City of Summerset 2025  
Grade & Step Scale

CPI 3.00%

GRADE	Minimum Step										Maximum Step									
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	24,602.59	25,217.64	25,848.09	25,848.09	26,494.29	26,494.29	27,156.65	27,156.65	27,835.56	27,835.56	28,531.45	28,531.45	28,531.45	29,244.74	29,244.74	29,244.74	29,975.85	29,975.85	29,975.85	30,725.26
	11.83	12.12	12.43	12.43	12.74	12.74	13.06	13.06	13.38	13.38	13.72	13.72	13.72	14.06	14.06	14.06	14.41	14.41	14.41	14.77
2	25,848.09	26,494.29	27,156.65	27,156.65	27,835.56	27,835.56	28,531.45	28,531.45	29,244.74	29,244.74	29,975.85	29,975.85	29,975.85	30,725.26	30,725.26	30,725.26	31,493.39	31,493.39	31,493.39	32,280.73
	12.43	12.74	13.06	13.06	13.38	13.38	13.72	13.72	14.06	14.06	14.41	14.41	14.41	14.77	14.77	14.77	15.14	15.14	15.14	15.52
3	27,156.65	27,835.56	28,531.45	28,531.45	29,244.74	29,244.74	29,975.85	29,975.85	30,725.26	30,725.26	31,493.39	31,493.39	31,493.39	32,280.73	32,280.73	32,280.73	33,087.74	33,087.74	33,087.74	33,914.94
	13.06	13.38	13.72	13.72	14.06	14.06	14.41	14.41	14.77	14.77	15.14	15.14	15.14	15.52	15.52	15.52	15.91	15.91	15.91	16.31
4	28,531.45	29,244.74	29,975.85	29,975.85	30,725.26	30,725.26	31,493.39	31,493.39	32,280.73	32,280.73	33,087.74	33,087.74	33,087.74	33,914.93	33,914.93	33,914.93	34,762.81	34,762.81	34,762.81	35,631.87
	13.72	14.06	14.41	14.41	14.77	14.77	15.14	15.14	15.52	15.52	15.91	15.91	15.91	16.31	16.31	16.31	16.71	16.71	16.71	17.13
5	29,975.85	30,725.26	31,493.39	31,493.39	32,280.73	32,280.73	33,087.74	33,087.74	33,914.93	33,914.93	34,762.81	34,762.81	34,762.81	35,631.87	35,631.87	35,631.87	36,522.67	36,522.67	36,522.67	37,435.74
	14.41	14.77	15.14	15.14	15.52	15.52	15.91	15.91	16.31	16.31	16.71	16.71	16.71	17.13	17.13	17.13	17.56	17.56	17.56	18.00
6	31,493.39	32,280.73	33,087.74	33,087.74	33,914.93	33,914.93	34,762.81	34,762.81	35,631.87	35,631.87	36,522.67	36,522.67	36,522.67	37,435.74	37,435.74	37,435.74	38,371.64	38,371.64	38,371.64	39,330.93
	15.14	15.52	15.91	15.91	16.31	16.31	16.71	16.71	17.13	17.13	17.56	17.56	17.56	18.00	18.00	18.00	18.45	18.45	18.45	18.91
7	33,087.74	33,914.93	34,762.81	34,762.81	35,631.87	35,631.87	36,522.67	36,522.67	37,435.74	37,435.74	38,371.64	38,371.64	38,371.64	39,330.93	39,330.93	39,330.93	40,314.20	40,314.20	40,314.20	41,322.06
	15.91	16.31	16.71	16.71	17.13	17.13	17.56	17.56	18.00	18.00	18.45	18.45	18.45	18.91	18.91	18.91	19.38	19.38	19.38	19.87
8	34,762.81	35,631.87	36,522.67	36,522.67	37,435.74	37,435.74	38,371.64	38,371.64	39,330.93	39,330.93	40,314.20	40,314.20	40,314.20	41,322.06	41,322.06	41,322.06	42,355.10	42,355.10	42,355.10	43,413.99
	16.71	17.13	17.56	17.56	18.00	18.00	18.45	18.45	18.91	18.91	19.38	19.38	19.38	19.87	19.87	19.87	20.36	20.36	20.36	20.87
9	36,522.67	37,435.74	38,371.64	38,371.64	39,330.93	39,330.93	40,314.20	40,314.20	41,322.06	41,322.06	42,355.10	42,355.10	42,355.10	43,413.99	43,413.99	43,413.99	44,499.34	44,499.34	44,499.34	45,611.82
	17.56	18.00	18.45	18.45	18.91	18.91	19.38	19.38	19.87	19.87	20.36	20.36	20.36	20.87	20.87	20.87	21.39	21.39	21.39	21.93
10	38,371.64	39,330.93	40,314.20	40,314.20	41,322.06	41,322.06	42,355.10	42,355.10	43,413.99	43,413.99	44,499.34	44,499.34	44,499.34	45,611.82	45,611.82	45,611.82	46,752.11	46,752.11	46,752.11	47,920.91
	18.45	18.91	19.38	19.38	19.87	19.87	20.36	20.36	20.87	20.87	21.39	21.39	21.39	21.93	21.93	21.93	22.48	22.48	22.48	23.04
11	40,314.20	41,321.97	42,354.90	42,355.10	43,413.99	43,413.99	44,499.34	44,499.34	45,611.82	45,611.82	46,752.11	46,752.11	46,752.11	47,920.91	47,920.91	47,920.91	49,118.94	49,118.94	49,118.94	50,346.90
	19.38	19.87	20.36	20.36	20.87	20.87	21.39	21.39	21.93	21.93	22.48	22.48	22.48	23.04	23.04	23.04	23.61	23.61	23.61	24.21
12	42,355.10	43,413.99	44,499.34	44,499.34	45,611.82	45,611.82	46,752.11	46,752.11	47,920.91	47,920.91	49,118.94	49,118.94	49,118.94	50,346.90	50,346.90	50,346.90	51,605.59	51,605.59	51,605.59	52,895.72
	20.36	20.87	21.39	21.39	21.93	21.93	22.48	22.48	23.04	23.04	23.61	23.61	23.61	24.21	24.21	24.21	24.81	24.81	24.81	25.43
13	44,499.34	45,611.82	46,752.11	46,752.11	47,920.91	47,920.91	49,118.94	49,118.94	50,346.90	50,346.90	51,605.59	51,605.59	51,605.59	52,895.72	52,895.72	52,895.72	54,218.12	54,218.12	54,218.12	55,573.57
	21.39	21.93	22.48	22.48	23.04	23.04	23.61	23.61	24.21	24.21	24.81	24.81	24.81	25.43	25.43	25.43	26.07	26.07	26.07	26.72
14	46,752.11	47,920.91	49,118.94	49,118.94	50,346.90	50,346.90	51,605.59	51,605.59	52,895.72	52,895.72	54,218.12	54,218.12	54,218.12	55,573.57	55,573.57	55,573.57	56,962.91	56,962.91	56,962.91	58,386.98
	22.48	23.04	23.61	23.61	24.21	24.21	24.81	24.81	25.43	25.43	26.07	26.07	26.07	26.72	26.72	26.72	27.39	27.39	27.39	28.07
15	50,592.51	50,346.90	51,605.59	51,605.59	52,895.72	52,895.72	54,218.12	54,218.12	55,573.57	55,573.57	56,962.91	56,962.91	56,962.91	58,386.98	58,386.98	58,386.98	59,846.66	59,846.66	59,846.66	61,342.81
	24.32	24.21	24.81	24.81	25.43	25.43	26.07	26.07	26.72	26.72	27.39	27.39	27.39	28.07	28.07	28.07	28.77	28.77	28.77	29.49
16	51,605.59	52,895.72	54,218.12	54,218.12	55,573.57	55,573.57	56,962.91	56,962.91	58,386.98	58,386.98	59,846.66	59,846.66	59,846.66	61,342.81	61,342.81	61,342.81	62,876.39	62,876.39	62,876.39	64,448.31
	24.81	25.43	26.07	26.07	26.72	26.72	27.39	27.39	28.07	28.07	28.77	28.77	28.77	29.49	29.49	29.49	30.23	30.23	30.23	30.98
17	54,218.12	55,573.57	56,962.91	56,962.91	58,386.98	58,386.98	59,846.66	59,846.66	61,342.81	61,342.81	62,876.39	62,876.39	62,876.39	64,448.31	64,448.31	64,448.31	66,059.50	66,059.50	66,059.50	67,710.99
	26.07	26.72	27.39	27.39	28.07	28.07	28.77	28.77	29.49	29.49	30.23	30.23	30.23	30.98	30.98	30.98	31.76	31.76	31.76	32.55
18	56,962.91	58,386.98	59,846.66	59,846.66	61,342.81	61,342.81	62,876.39	62,876.39	64,448.31	64,448.31	66,059.50	66,059.50	66,059.50	67,710.99	67,710.99	67,710.99	69,403.77	69,403.77	69,403.77	71,138.88
	27.39	28.07	28.77	28.77	29.49	29.49	30.23	30.23	30.98	30.98	31.76	31.76	31.76	32.55	32.55	32.55	33.37	33.37	33.37	34.20



19	59,846.66	61,342.81	62,876.39	62,876.39	64,448.31	64,448.31	66,059.50	66,059.50	67,710.99	67,710.99	69,403.77	69,403.77	71,138.88	71,138.88	72,917.35	72,917.35	72,917.35	72,917.35	74,740.28
	28.77	29.49	30.23	30.23	30.98	30.98	31.76	31.76	32.55	32.55	33.37	33.37	34.20	34.20	35.06	35.06	35.06	35.06	35.93
20	62,876.39	64,448.31	66,059.50	66,059.50	67,710.99	67,710.99	69,403.77	69,403.77	71,138.88	71,138.88	72,917.35	72,917.35	74,740.28	74,740.28	76,608.77	76,608.77	76,608.77	76,608.77	78,524.00
	30.23	30.98	31.76	31.76	32.55	32.55	33.37	33.37	34.20	34.20	35.06	35.06	35.93	35.93	36.83	36.83	36.83	36.83	37.75
21	69,403.77	71,138.88	72,917.35	72,917.35	74,740.28	74,740.28	76,608.77	76,608.77	78,524.00	78,524.00	80,487.09	80,487.09	82,499.27	82,499.27	84,561.76	84,561.76	84,561.76	84,561.76	86,675.81
	33.37	34.20	35.06	35.06	35.93	35.93	36.83	36.83	37.75	37.75	38.70	38.70	39.66	39.66	40.65	40.65	40.65	40.65	41.67
22	76,608.77	78,524.00	80,487.09	80,487.09	82,499.27	82,499.27	84,561.76	84,561.76	86,675.81	86,675.81	88,842.69	88,842.69	91,063.76	91,063.76	93,340.36	93,340.36	93,340.36	93,340.36	95,673.87
	36.83	37.75	38.70	38.70	39.66	39.66	40.65	40.65	41.67	41.67	42.71	42.71	43.78	43.78	44.88	44.88	44.88	44.88	46.00
23	80,487.09	82,499.27	84,561.76	84,561.76	86,675.81	86,675.81	88,842.69	88,842.69	91,063.76	91,063.76	93,340.36	93,340.36	95,673.87	95,673.87	98,065.71	98,065.71	98,065.71	98,065.71	101,007.68
	38.70	39.66	40.65	40.65	41.67	41.67	42.71	42.71	43.78	43.78	44.88	44.88	46.00	46.00	47.15	47.15	47.15	47.15	48.56