

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
Thursday, April 17, 2025, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, Osten, and Reade were present. The City Attorney and City Administrator were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

There were no declarations of conflict of interest.

Motion by Osten, second by Markham to approve the agenda of the regular meeting of the Somerset City Commission for April 17th, 2025, as presented or amended. Motion carried.

CITIZEN INPUT

No citizen input.

ADMINISTER OATH OF OFFICE - COMMISSION

Mayor Kitzmiller administered the oath of office to Clyde Hirsch. Hirsch will be starting a three-year term.
Mayor Kitzmiller administered the oath of office to Jordan Pulscher. Pulscher will be starting a one-year term.
The Board extended thanks to Sidney Reade for his service.

*The record will reflect that the new officers have been sworn in and are present to conduct business.

APPOINTMENT OF COMMISSION

Motion by Osten, second by Markham to open discussion. Motion carried. City Administrator Lisa Schieffer reviewed the Commission form of Government and each of the appointments to be made.

Motion by Hirsch, second by Pulscher to close discussion. Motion carried.

Public Safety – Motion was made by Osten, second by Pulscher to nominate Gwenn Markham to Public Safety. There being no further nominations, motion was made by Osten, second by Hirsch to cease nominations and a unanimous vote be cast for Gwenn Markham for Public Safety Commissioner. Motion carried.

Public Works – Motion was made by Markham, second by Pulscher to nominate Mike Osten to Public Works. There being no further nominations, motion was made by Markham, second by Hirsch to cease nominations and a unanimous vote be cast for Mike Osten for Public Works Commissioner. Motion carried.

Utilities – Motion was made by Osten, second by Markham to nominate Clyde Hirsch to Utilities. There being no further nominations, motion was made by Pulscher, second by Markham to cease nominations and a unanimous vote be cast for Clyde Hirsch for Utilities Commissioner. Motion carried.

Finance – Motion was made by Markham, second by Hirsch to nominate Jordan Pulscher to Finance. There being no further nominations, motion was made by Markham, second by Osten to cease nominations and a unanimous vote be cast for Jordan Pulscher for Finance Commissioner. Motion carried.

LIAISON TO PARKS AND RECREATION BOARD

Mayor Kitzmiller stated that usually the Public Works Commissioner is appointed to the position, but it is open for voluntary commitment. Commissioner Osten stated that he would volunteer to continue the appointment with the Parks and Recreation Board.

Motion by Markham, second by Pulscher to appoint Commissioner Osten as the liaison to the Parks and Recreation Board. Motion carried.

ELECTION OF THE PRESIDENT OF THE SUMMERSET COMMISSION

Motion was made by Markham, second by Hirsch to nominate Mike Osten to President of the Commission. There being no further nominations, motion was made by Markham, second by Pulscher to cease nominations and a unanimous vote be cast for Mike Osten as President of the SummerSet Commission. Motion carried.

ELECTION OF THE VICE PRESIDENT OF THE SUMMERSET COMMISSION

Motion was made by Osten, second by Hirsch to nominate Gwenn Markham to Vice-President of the Commission. There being no further nominations, motion was made by Hirsch, second by Pulscher to cease nominations and a unanimous vote be cast for Gwenn Markham as Vice-President of the SummerSet Commission. Motion carried.

CONSENT CALENDAR

APPROVAL OF THE MINUTES

Motion by Markham, second by Hirsch to amend the minutes of the meeting held on April 3rd, 2025, under item #18 – City of SummerSet and City of Sturgis Animal Shelter Agreement to state that the rates had not increased. Motion carried.

APPROVAL OF THE CLAIMS

Motion by Markham, second by Osten to approve the claims in the amount of \$159,741.65 from April 3rd, 2025, to April 16th, 2025. Motion carried.

Kayl, Anthony	146.00
Cardmember Services	80.18
Cardmember Services	10,459.84
SD Department of Revenue	1,408.32
Black Hills Energy	6,871.47
Tyler Technologies	19,429.91
MDU	1,554.62
AT&T Mobility	652.99
Black Hawk Water Users District	49.25
Butler Machinery Company	1,745.91
CBH CO-OP	2,901.02
Dakota Pump, Inc	4,681.55
DANR	100.00
Demersseman Jensen Tellinghuisen & Huffman, LLP	2,172.50
Golden West Technologies	4,137.98
Haveman Business Services LLC	150.00
HDR Engineering, Inc	2,613.75
JJ'S ENGRAVING AND SALES	9.82
Mid-American Research Chemical	223.00
Midcontinent Communications	186.92
Northern Truck Equipment Corporation	7,315.96
POWLES & SONS	2,739.80
SD Department of Labor	38.52
SD One Call	19.95
SD PUBLIC ASSURANCE ALLIANCE	87,661.89
Settlers Creek Carriers LLC	1,625.00
Tyler Technologies	433.75
WaterTree	331.75

NOTED FOR THE RECORD - Department Head Reports are in the packet for viewing.

BLACK HAWK FIRE DEPARTMENT QUARTERLY UPDATE – KURT KLUNDER

Fire Chief Kurt Klunder gave a quarterly update to the Board. Klunder went over key topics on the Rockerville Fire that they assisted at. Klunder informed the Board that they have several contracts with different agencies and currently they have a crew in Pine Ridge. Klunder went over fire hydrant testing and how often it should be done. Klunder appreciates the pre-planning that Summerset does and keeping the Black Hawk Fire Department involved in the same.

PARK CAMERA QUOTES – PARKS AND RECREATION

Motion by Osten, second by Markham to open discussion. Motion carried.

Commissioner Pulscher informed the Board that at the last Parks and Recreation Meeting the Board reviewed two quotes. One from Midco Business and the other from Blue Peak for internet at Steamboat Park for the camera. The Parks and Recreation Board recommended going with Midco Business.

Motion by Hirsch, second by Pulscher to close discussion. Motion carried.

Motion by Pulscher, second by Markham to go with the recommendation from the Parks and Recreation Board to approve the quote of Midco Business. Motion carried.

SUN VALLEY ELECTRONIC SIGN QUOTE

Motion by Markham, second by Hirsch to open discussion. Motion carried.

Mayor Kitzmiller gave a quick overview of how the city has demonstrated trying to keep the citizens informed of events in our community. Recently, a digital sign was put up by City Hall and a quote was received to put one up in the Sun Valley area as well. Public Works Director Anthony Kayl stated that they could actually do some of the trenching and that would reduce the quote of \$65,480.09 down to \$59,806.03. If the City were to purchase the same, it is currently not budgeted for but a supplement or contingency dollars could be used.

Commissioner Pulscher discussed with the Board the possibility of the need for money elsewhere. Although this is a great way to notify citizens, Pulscher would like to visit with the residents of Sun Valley and get their thoughts. Commissioner Markham and Commissioner Osten felt that maybe this could be pushed back and once more information is received from the citizens, it could be put in next year's budget. Also, we will be launching a new website that will be more user-friendly and can get notifications out that way. Commissioner Hirsch stated that usually only city halls have digital notification boards in other municipalities. Mayor Kitzmiller stated that he appreciated the input and stated that he wanted to make sure that we are getting notifications out to all our citizens on both sides. The Board will await feedback from Commissioner Pulscher from the citizens on the Sun Valley side.

Motion by Osten, second by Markham to close discussion. Motion carried.

No Action Taken.

VENDOR APPLICATIONS FOR FOOD TRUCK/BIKE NIGHT

Motion by Markham, second by Pulscher to open discussion. Motion carried.

City Administrator Lisa Schieffer stated that since the city is no longer doing food truck night at City Hall there is a new business in Summerset called Hose Clamp Customs that would like to put on bike night and have food trucks available. In the past the Board would waive the fee on food truck night for the vendors. This could be done this year and revisited annually.

Motion by Pulscher, second by Hirsch to close discussion. Motion carried.

Motion by Markham, second by Osten to waive the vendor fees for this year for vendors at Hose Clamp Custom's bike night. Motion carried.

DRAFT TIF APPLICATION/RESOLUTION 2025-07 – FEE SCHEDULE

Motion by Hirsch, second by Pulscher to open discussion. Motion carried.

City Administrator Lisa Schieffer stated she has been reviewing the applications and cross-referencing them with the fee schedule. In the process she found there is no TIF (tax increment financing) application. With the help from City Attorney Mike Wheeler an application has been drafted and presented to the Board. In reviewing the fees of surrounding areas, it was suggested the application fee be a \$2,500.00 nonrefundable and upon approval a \$7,500.00 administration fee.

Motion by Markham, second by Pulscher to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the application/fees along with Resolution 2025-07 – A Resolution revising and amending Resolution 2025-04 pertaining to fees and application procedure for tax increment financing.

PAYROLL CHANGE – PUBLIC WORKS

City Administrator Lisa Schieffer stated that the evaluation has been sent to all the Commissioners and the next step for Mitch Anglin would be Grade 14, Step I @ \$25.43. Public Works Director Anthony Kayl stated that he would like the Board to consider an increase over the Grade/Step. Discussion ensued on the process and if additional duties have been assigned. The Board suggested that the job description be revisited and to come back before the Board.

Motion by Osten, second by Markham to approve Grade 14, Step I @ \$25.43 for Mitch Anglin.

UPCOMING EVENTS

Black Hills Energy Wildfire Mitigation and Public Safety Power Shutoff Program Meeting will be held at the Summerset City Hall on Friday, April 18th @ 9:00 a.m.

City Offices will be closed on Good Friday, April 18th and Easter Monday, April 21st.

Summerset Department Heads will be attending the Day of Excellence on April 23rd.

EXECUTIVE SESSION

No executive session.

ADJOURNMENT

Motion by Osten, second by Markham to adjourn at 6:58 p.m. Motion carried.

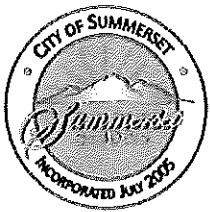
(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2025 at the total approximate cost of _____.



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1098 - A&B Business Solutions										Vendor Total: 459.54
IN1253595	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	45.00	0.00	0.00	0.00	45.00
Water machine monthly usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly water contract	NA		0.00	0.00	45.00	0.00	0.00	0.00	45.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-43400	Equip Expense				45.00	100.00%				
Vendor: IN1254332										Vendor Total: 414.54
IN1254332	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	414.54	0.00	0.00	0.00	414.54
Monthly copier usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly copier usage	NA		0.00	0.00	414.54	0.00	0.00	0.00	414.54	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-43400	Equip Expense				414.54	100.00%				
Vendor: 2025.05										Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42810	Phone				50.00	100.00%				
Vendor: 2025.05										Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				
Vendor: 287320061570X04242025										Vendor Total: 652.99
287320061570X04242025	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	652.99	0.00	0.00	0.00	652.99
FirstNet SSPD	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FirstNet SSPD	NA		0.00	0.00	652.99	0.00	0.00	0.00	652.99	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4210-42810	Phone				652.99	100.00%				
Vendor: 66-133163										Vendor Total: 100.00
66-133163	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	100.00	0.00	0.00	0.00	100.00
Public official bond	BANKW - BANK WEST				No					

Payable Register

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Public official bond	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4110-42100</u>	Other Ins Expense				80.00	80.00%				
<u>101-4120-42100</u>	Other Ins Expense				20.00	20.00%				

Vendor: 1906 - Birgen, Nicholin										Vendor Total:	50.00
<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4140-42810	Phone			50.00	100.00%			

Vendor: 1830 - Blue Peak										Vendor Total:	1,247.68
<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	1,247.68	0.00	0.00	0.00	1,247.68	
Phone, fax, internet	BANKEFT - BANK WEST EFT				No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone, fax, internet	NA	0.00	0.00	1,247.68	0.00	0.00	0.00	1,247.68
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4192-42800	Utility Expense			1,247.68	100.00%			

Vendor: 0036 - City of Rapid City										Vendor Total:	4,384.58
<u>2504002</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	4,384.58	0.00	0.00	0.00	4,384.58	
Solid waste disposal	BANKW - BANK WEST				No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Solid waste disposal	NA	0.00	0.00	4,384.58	0.00	0.00	0.00	4,384.58
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4320-43230	Solid Waste Collection			4,384.58	100.00%			

Vendor: 1957 - Complete HVAC Service & Installation LLC										Vendor Total:	9,989.88
<u>13529</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	9,989.88	0.00	0.00	0.00	9,989.88	
WWTP Furnace change out	BANKW - BANK WEST				No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Furnace change out	NA	0.00	0.00	9,989.88	0.00	0.00	0.00	9,989.88
Distributions								
Account Number	Account Name	Project Account Key			Amount	Percent		
604-4000-42500	Repair/Maint Expense				9,989.88	100.00%		

Vendor: 1093 - Dakota Pump, Inc										Vendor Total:	566.33
<u>19268</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	377.55	0.00	0.00	0.00	377.55	
WWTP Maintenance	BANKW - BANK WEST				No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Maintenance	NA	0.00	0.00	377.55	0.00	0.00	0.00	377.55
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42500	Repair/Maint Expense			377.55	100.00%			

Payable Register

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
19279	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	188.78	0.00	0.00	0.00	188.78
WWTP repair	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP repair	NA		0.00	0.00	188.78	0.00	0.00	0.00	188.78	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42500	Repair/Maint Expense				188.78	100.00%				

Vendor: <u>0468 - Delta Dental</u>								Vendor Total:		970.80
<u>1944484</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	970.80	0.00	0.00	0.00	970.80
Employee dental		BANKW - BANK WEST			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee dental	NA	0.00	0.00	970.80	0.00	0.00	0.00	970.80
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
998-0000-21800	Dental & Vision Ins Payable			970.80	100.00%			

Vendor: <u>1125 - First National Trust & Investment Management Services</u>								Vendor Total:	24,975.77	
<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	24,975.77	0.00	0.00	0.00	24,975.77
Swr SRF Principal and Interest		BANKW - BANK WEST			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Swr SRF Principal and Interest	NA	0.00	0.00	24,975.77	0.00	0.00	0.00	24,975.77
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>604-4700-47100</u>	Swr SRF Principal			20,676.25	82.79%			
<u>604-4700-47120</u>	Swr SRF Interest			4,299.52	17.21%			

Vendor: 0041 - Health Pool of SD								Vendor Total:	15,655.65	
<u>2025.04</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	15,655.65	0.00	0.00	0.00	15,655.65
Employee insurance		BANKW - BANK WEST			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee insurance	NA	0.00	0.00	15,655.65	0.00	0.00	0.00	15,655.65
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
998-0000-21830	Medical Ins Payable			15,655.65	100.00%			

Vendor: <u>1513 - Hirsch, Clyde</u>								Vendor Total:		50.00
<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT			No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4110-42810	Phone			50.00	100.00%			

Vendor: 0324 - Kayl, Anthony								Vendor Total:		50.00
<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phones Stipend	BANKEFT - BANK WEST EFT			No						

Payable Register

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phones Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4310-42810</u>	Phone		50.00	100.00%						

Vendor: 1103 - Kitzmiller, Michael Vendor Total: 50.00

<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4110-42810</u>	Phone			50.00	100.00%			

Vendor: 1970 - Markham, Gwenn Vendor Total: 50.00

<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKEFT - BANK WEST EFT				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4110-42810</u>	Phone			50.00	100.00%			

Vendor: 1101 - Meade County Auditor Vendor Total: 1,510.87

<u>2025.05</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	1,510.87	0.00	0.00	0.00	1,510.87
Mar 2025 dispatch expenses	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Dec 2024 dispatch expenses	NA	0.00	0.00	1,510.87	0.00	0.00	0.00	1,510.87
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4210-42820	Dispatch Expense			1,510.87	100.00%			

Vendor: 1110 - Mid-American Research Chemical Vendor Total: 170.96

<u>0846256-INV</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	170.96	0.00	0.00	0.00	170.96
WWTP Supplies	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP Supplies	NA	0.00	0.00	170.96	0.00	0.00	0.00	170.96
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42630	Chemicals and Lab Supplies			170.96	100.00%			

Vendor: 1157 - Midcontinent Testing Laboratories, Inc. Vendor Total: 187.00

<u>132836</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	187.00	0.00	0.00	0.00	187.00
Monthly testing	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly testing	NA	0.00	0.00	187.00	0.00	0.00	0.00	187.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42620	Testing Expense			187.00	100.00%			

Payable Register

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
Vendor: 0217 - MOTOROLA SOLUTIONS, INC										Vendor Total: 8,940.88	
8282105426	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	8,940.88	0.00	0.00	0.00	8,940.88	
PD Radio	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PD Radio	NA		0.00	0.00	8,940.88	0.00	0.00	0.00	8,940.88		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4210-43400	Equip Expense				8,940.88	100.00%					
Vendor: 1971 - Osten, Michael											Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4110-42810	Phone				50.00	100.00%					
Vendor: 1732 - Schieffer, Lisa											Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4140-42810	Phone				50.00	100.00%					
Vendor: 1976 - Schmagel, David											Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42810	Phone				50.00	100.00%					
Vendor: 1746 - Schrock, Brielle											Vendor Total: 50.00
2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00	
Phone stipend	BANKEFT - BANK WEST EFT				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4140-42810	Phone				50.00	100.00%					
Vendor: 0011 - SDRS											Vendor Total: 11,081.10
INV0000231	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	4,424.20	0.00	0.00	0.00	4,424.20	
SDRS 6%	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:	DFT0000311		

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 6%	NA		0.00	0.00	4,424.20	0.00	0.00	0.00	4,424.20	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>211-0000-21910</u>	SDRS Payable				211.40	0%				
<u>101-0000-21910</u>	SDRS Payable				2,543.98	0%				
<u>604-0000-21910</u>	SDRS Payable				1,668.82	0%				

<u>INV0000232</u>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	6,656.90	0.00	0.00	0.00	6,656.90
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:		DFT0000312

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8%	NA	0.00	0.00	6,656.90	0.00	0.00	0.00	6,656.90
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-0000-21910	SDRS Payable			6,656.90	0%			

Vendor: 1022 - SDRS-Supplemental Retirement Plan (SDSRP) Vendor Total: 840.00

<u>INV0000233</u>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	840.00	0.00	0.00	0.00	840.00
SDRS Supplemental	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS Supplemental	NA	0.00	0.00	840.00	0.00	0.00	0.00	840.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-0000-21910</u>	SDRS Payable			560.02	0%			
<u>604-0000-21910</u>	SDRS Payable			279.98	0%			

Vendor: 1328 - Servall Uniform & Linen Supply Vendor Total: 206.70

<u>1048016</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	206.70	0.00	0.00	0.00	206.70
Monthly services	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Monthly services	NA	0.00	0.00	206.70	0.00	0.00	0.00	206.70
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4192-42200</u>	Prof Fees Expense			206.70	100.00%			

Vendor: 1023 - Tyler Technologies Vendor Total: 150.00

<u>025-506597</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	150.00	0.00	0.00	0.00	150.00
PCI service fee	BANKW - BANK WEST				No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PCI service fee	NA	0.00	0.00	150.00	0.00	0.00	0.00	150.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4192-42200</u>	Prof Fees Expense			150.00	100.00%			

Vendor: 0128 - United States Treasury Vendor Total: 19,134.49

<u>INV0000234</u>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	6,580.93	0.00	0.00	0.00	6,580.93
Federal W/H	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:		DFT0000313

Payable Register

Packet: APPKT00150 - 05.01.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal W/H	NA		0.00	0.00	6,580.93	0.00	0.00	0.00	6,580.93	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>604-0000-21710</u>	Payroll Tax Payable				1,136.22	0%				
<u>211-0000-21710</u>	Payroll Tax Payable				203.49	0%				
<u>101-0000-21710</u>	Payroll Tax Payable				5,241.22	0%				
<u>INV0000235</u>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	10,174.10	0.00	0.00	0.00	10,174.10
Social Security	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:		DFT0000314
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security	NA		0.00	0.00	10,174.10	0.00	0.00	0.00	10,174.10	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>211-0000-21710</u>	Payroll Tax Payable				216.08	0%				
<u>604-0000-21710</u>	Payroll Tax Payable				1,641.34	0%				
<u>101-0000-21710</u>	Payroll Tax Payable				8,316.68	0%				
<u>INV0000236</u>	Invoice	4/28/2025	4/28/2025	4/28/2025	4/28/2025	2,379.46	0.00	0.00	0.00	2,379.46
Medicare	BANKEFT - BANK WEST EFT				No	Payment Date: 4/28/2025		Bank Draft:		DFT0000315
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare	NA		0.00	0.00	2,379.46	0.00	0.00	0.00	2,379.46	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>604-0000-21710</u>	Payroll Tax Payable				383.82	0%				
<u>211-0000-21710</u>	Payroll Tax Payable				50.54	0%				
<u>101-0000-21710</u>	Payroll Tax Payable				1,945.10	0%				

Vendor: 1024 - USA Bluebook

Vendor Total: 5,703.88

INV00678829	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	1,557.88	0.00	0.00	0.00	1,557.88
WWTP supplies	BANKW - BANK WEST			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP supplies	NA	0.00	0.00	1,557.88	0.00	0.00	0.00	1,557.88		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42630	Chemicals and Lab Supplies				1,557.88	100.00%				

<u>INV0067929</u>	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	4,146.00	0.00	0.00	0.00	4,146.00
WWTP incubator	BANKW - BANK WEST			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP incubator	NA		0.00	0.00	4,146.00	0.00	0.00	0.00	4,146.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
<u>604-4000-42630</u>	Chemicals and Lab Supplies				4,146.00	100.00%				

Vendor: 1988 - USBank

Vendor Total: 121,528.82

2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	121,528.82	0.00	0.00	0.00	121,528.82
CW SRF Loan 03 Qrtly Repayment		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CW SRF Loan 03 Qrtly Repayment	NA	0.00	0.00	121,528.82	0.00	0.00	0.00	121,528.82		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
305-4700-44200	Debt Service Expense				121,528.82	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	38	229,007.92	0.00	0.00	0.00	229,007.92	30,215.59	198,792.33
Grand Total:		229,007.92	0.00	0.00	0.00	229,007.92	30,215.59	198,792.33

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-0000-21710</u>	Payroll Tax Payable	15,503.00
<u>101-0000-21910</u>	SDRS Payable	9,760.90
<u>101-4110-42100</u>	Other Ins Expense	80.00
<u>101-4110-42810</u>	Phone	200.00
<u>101-4120-42100</u>	Other Ins Expense	20.00
<u>101-4140-42810</u>	Phone	150.00
<u>101-4192-42200</u>	Prof Fees Expense	356.70
<u>101-4192-42800</u>	Utility Expense	1,247.68
<u>101-4192-43400</u>	Equip Expense	459.54
<u>101-4210-42810</u>	Phone	652.99
<u>101-4210-42820</u>	Dispatch Expense	1,510.87
<u>101-4210-43400</u>	Equip Expense	8,940.88
<u>101-4310-42810</u>	Phone	100.00
<u>101-4320-43230</u>	Solid Waste Collection	4,384.58
Total:		43,367.14

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>211-0000-21710</u>	Payroll Tax Payable	470.11
<u>211-0000-21910</u>	SDRS Payable	211.40
Total:		681.51

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>305-4700-44200</u>	Debt Service Expense	121,528.82
Total:		121,528.82

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>604-0000-21710</u>	Payroll Tax Payable	3,161.38
<u>604-0000-21910</u>	SDRS Payable	1,948.80
<u>604-4000-42500</u>	Repair/Maint Expense	10,556.21
<u>604-4000-42620</u>	Testing Expense	187.00
<u>604-4000-42630</u>	Chemicals and Lab Supplies	5,874.84
<u>604-4000-42810</u>	Phone	100.00
<u>604-4700-47100</u>	Swr SRF Principal	20,676.25
<u>604-4700-47120</u>	Swr SRF Interest	4,299.52
Total:		46,804.00

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>998-0000-21800</u>	Dental & Vision Ins Payable	970.80
<u>998-0000-21830</u>	Medical Ins Payable	15,655.65
Total:		16,626.45



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00153 - 05.01.2025 Supplemental

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0246 - Doty, Jason](#)

Vendor Total: 50.00

2025.05	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	50.00	0.00	0.00	0.00	50.00
May 2025 Cell Stipend	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
May 2025 Cell Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4310-42810	Phone		50.00	100.00%

Vendor: [0167 - SD Department of Revenue](#)

Vendor Total: 750.00

2025 Malt	Invoice	5/1/2025	5/1/2025	5/1/2025	5/1/2025	750.00	0.00	0.00	0.00	750.00
2025 Malt Liq Lic Revenue	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2025 Malt Liq Lic Revenue	NA	0.00	0.00	750.00	0.00	0.00	0.00	750.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4900-49900	Miscellaneous		750.00	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	800.00	0.00	0.00	0.00	800.00	0.00	800.00
Grand Total:		800.00	0.00	0.00	0.00	800.00	0.00	800.00

Account Summary

Account	Name	Amount
101-4310-42810	Phone	50.00
101-4900-49900	Miscellaneous	750.00
Total:		800.00

Required Report

April 2024 Commissioner Clyde Hirsch

GS

- Attended 2 () Commission Meetings
- Attended _____ () Special Meetings.

POLICE DEPARTMENT

Weekly Phone calls with Jon

Spent some time at Norman Ranch
Watching the Progress.

Required Report

April 2025 Mayor Kitzmiller

MEETINGS

- Attended required Commission Meetings
- Attended all Special Meetings

Almost daily calls or text messages with our City Administrator. Weekley visits with department heads and Commissioners.

- Lighting
- Garbage services
- DOT roads
- Engineering fees
- Meade County roads
- Business Permits
- Parks.... cameras, electrical, Wi Fi, sprinklers and signs will be installed
- City Building maintenance..... Finishing pillars

Monitored my Facebook page providing information and taking phone calls from our citizens

Castlewood Drainage: Mulberry Drive 6749 and Betty next door.

APRIL COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 – COMMISSION MEETING
- 1 – DISTRICT 10 MEETING - DEADWOOD
- SUMMERSET MIXER – SPONSORED BY SEDC
- MONTHLY SEDC BOARD MEETING
 - GRAND OPENING FOR HOSE CLAMP CUSTOMS LLC
 - WORKING ON 3RD HAZARD MITIGATION GRANT – GENERATORS
 - NEW WEBSITE BEING DEVELOPED – BUSINESS PAGE
 - SD LAND AND WATER CONSERVATION GRANT
 - NEW SIGNS FOR PARKS DONATED BY C-LOCK
- FIRE MITIGATION MEETING WITH BLACK HILLS ENERGY

POLICE DEPARTMENT:

- WEEKLY/ DAILY TOUCH BASE WITH CHIEF NASSER
 - DAY TO DAY OPERATIONS
 - HIRING INTERVIEWS

OTHER BUSINESS:

- WORKING WITH L. SCHIFFER ON CONTRACTS
- ATTENDED HOSE CLAMP CUSTOMS LLC – GRAND OPENING EVENT
- ATTENDED DAKOTA PLAYGROUND LUNCH AND LEARN
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - MAYOR KITZMILLER
 - SID READE – COPIER BIDS
 - ANGELA WOLTER – DOT MARKETING
 - ADAM VOLLMER – DOT MARKETING
 - BRIELLE SCHROCK
 - BRENNA BLOCK

REQUIRED REPORT

COMMISSIONER JORDAN PULSCHER

Date: April 2025

MEETINGS:

Attended ADA park presentation in Rapid City.

Attended final Parks and Rec board meeting.

FINANCE:

Stopped at city hall and discussed with the finance office about my responsibilities as Finance commissioner.

OTHER:

Conducted a poll/survey on the Sun Valley Facebook page in regards to the electronic sign. The participation was fantastic with 110 votes. 98% voted against the idea.

Michael Osten
Commission Report

04-28-25

Meetings:

Attended the Summerset regular commission meetings on 04-03-2025, and 04-17-2025.

Met with Mark Hall, Tony, Kitzmiller, and Wheeler on 04-17-2025.

Met with Tony, Lisa, and Mitch on three occasions to interview potential candidates for the open public works position.

Met with Tony on 04-16-25 to give Tony his yearly review.

Public Works:

Phone conversations with/from Director of Public Works on multiple occasions to discuss daily operations, monthly expenditures, and employment candidates. .

Phone conversations/text/emails with Mayor Kitzmiller, Finance Officer, and city administrator, regarding yearly review process, resident issues, payment of snow fines/fees, etc.

Checked on status of the public works office/shop building on Thursday March 27th. Found everything too be in very good order.



EXHIBIT A

TASK ORDER #3

This Task Order pertains to an Agreement by and between The City of Summerset, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated December 19, 2022, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 2025-03

PROJECT NAME: Wastewater Treatment Plant Reed Bed Expansion

PART 1.0 Project Description:

HDR will provide design and bidding phase professional services for the construction of additional Reed Bed capacity at the City's Wastewater Treatment Plant.

The Wastewater Treatment Plant was recently expanded but due to budget constraints, the Reed Bed improvements were not constructed with the expansion project. The City has secured additional funding and would now like to proceed with expansion of the Reed Beds. Funding is from cash reserves and therefore requirements associated with State Revolving Funds are not applicable.

Construction phase services are not included in the current task order and are anticipated to be added in the future after the design phase is complete.

PART 2.0 Scope of services to be performed by engineer under this task order includes the following engineering services:

Task 1 – Project Management

- Task 1.1 – Project Management
 - Coordinate project requirements. Provide monthly invoices and coordination with City and DANR staff. Provide monthly project progress reports related to the tasks in this Task Order. Provide timely project amendments (if needed), project closeout, and coordination of team members.
 - Conduct a project kickoff meeting with the City to verify project goals and expectations. Establish construction schedule and funding requirements.

Task 2 – Final Design



- Task 2.1 – Develop 90% Plans and Specifications
 - Construction Drawings – HDR will prepare 90% construction drawings for the City's review. A submittal review meeting will take place to discuss City review comments and questions. Plans will be produced on 11" x 17" standard HDR borders.
 - Construction Specifications – Project specifications will be developed and submitted for City review. HDR technical specifications will be utilized along with EJCDC contractual documents. A specification comment review meeting will take place concurrent with the plan review meeting.
 - Cost Estimate – A cost estimate will be developed based on the 90% plans and specifications. Material pricing will be updated to the extent possible to reflect current market conditions at the time of preparation.
- Task 2.2 – Develop Issued for Bid Plans and Specifications
 - Incorporate owner review comments received during the 90% submittal review and provide Issued for Bid plans and specifications.
- Task 2 – Deliverables
 - 90% plans, specifications, and cost estimate
 - Issued for bid plans and specifications
- Task 2 – Assumptions
 - Plans and specifications for the Reed Bed expansion were previously included in the WWTP expansion project but were not constructed. The plans and specifications will be revised for a stand-alone Reed Bed project. A preliminary engineering task is not included in the current task order and previous decisions made by the project team will be carried forward into the stand-alone project.
 - Prior topographic survey data will be utilized, a new survey is not included in the scope of work.

Task 3 – Bidding Phase

- Task 3.1 – Bidding Phase
 - HDR will administer the bidding of the project including a pre-bid meeting.
 - HDR will distribute construction documents electronically through a City approved web based service. Hard copies will be available as



needed for contractors preferring physical sets. Two sets of documents will be provided to the City.

- HDR will arrange and conduct a pre-bid meeting.
- HDR will answer project questions from Contractors and prepare Addenda as needed.
- HDR will attend the bid opening, prepare bid tabulations, and award recommendation letters for the projects.
- Task 3 – Deliverables
 - Pre-Bid Meeting Minutes
 - Addendum (as needed)
 - Bid Tabulation
 - Award Recommendation
- Construction Phase Services
 - Not included in the current task order.

PART 3.0 Owner's Responsibilities:

The OWNER shall provide the information set forth in paragraph 6 of the "HDR Engineering, Inc. Terms and Conditions for Professional Services.

PART 4.0 Periods of Service:

The period of service will run from May 2025 through September 2025. The project schedule is as follows:

Schedule:

- | | |
|----------------------------|--|
| • Task Order Approval | May 2025 |
| • 90% Review Submittal | June 27, 2025 |
| • 90% Review Meeting | Anticipated two weeks after submittal date |
| • Issued for Bid Submittal | July 25, 2025 |
| • Bid Opening | August 29, 2025 |

PART 5.0 Engineer's Fee:

The proposed fee is \$35,995. Compensation for ENGINEER'S services under this Agreement shall be on the basis of Direct Labor Per Schedule of Pay Rates per the Employee discipline identified and attached herein, plus Reimbursable Expenses.



Reimbursable Expense shall mean the actual expenses incurred directly in connection with the Project for transportation travel, subconsultants, subcontractors, printing and other incurred expense.

This Task Order is executed this _____ day of _____, 20____.

The City of Summerset

HDR ENGINEERING, INC.

"OWNER"

"ENGINEER"

BY:

BY:

NAME:

NAME:

TITLE:

TITLE:

ADDRESS:

ADDRESS:

City of Summerset General Engineering Services
Task Order Manhour Estimate - 2025 Task Order #3- WWTP Reed Bed Expansion
HDR Engineering, Inc.

Task	Hours
Task Series 1 - Project Management	
Project Management	26
Project Meetings	12
Series 1 Hours	38
Series 1 Fee	\$6,585
Task Series 2 - Final Design Services	
90% Construction Drawing Development	80
90% Construction Specification Development	18
90% Cost Estimate	10
Issued for Bid Drawings	26
Issued for Bid Specifications	8
Deliverables - QA/QC, Printing, Submittal Prep.	10
Series 2 Hours	152
Series 2 Fee	\$22,020
Task Series 3 - Bidding Services	
Distribute Documents / Maintain Plan Holder List	12
Attend Pre Bid Meeting	6
Address Contractor RFI	14
Prepare Addendum (as needed)	10
Prepare Bid Tab and Award Recommendation	6
Series 3 Hours	48
Series 3 Fee	\$7,180
Task Order 2025-#3 Total Hours	
	238
Task Order 2025-#3 Total Labor Cost	
	\$35,785

TASK ORDER #2025-3 ENGINEERING COSTS		
Total Hours		238
Labor Expenses	\$	35,785
Subconsultants	\$	-
Direct Expenses	\$	210
Total	\$	35,995

CITY OF SUMMERSET
RESOLUTION 2025-08
MALT BEVERAGE LICENSE RENEWAL RESOLUTION

WHEREAS, the City of Summerset, Meade County, a South Dakota municipal corporation having the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding legal issues concerning the municipality.

AND WHEREAS, the City of Summerset Council of Commissioners has duly reviewed and examined renewal applications in a Regular Meeting held on May 1st, 2025

NOW THEREFORE, BE IT RESOLVED by the City of Summerset Council of Commissioners that the following licenses be approved and renewed for the 2025-2026 license year:

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-2318 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, Lot SC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25545 with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. Sec. 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #R25544 with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R, Sec. 25, T3N, R6E, BHM, Summerset, Meade County, South Dakota

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25543 with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park Sub., Lot 4, Sec. 9, T2N, R7E, BHM, Summerset, Meade County, South Dakota.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Revenue and Regulation, Special Tax Division along with the applications and fees for the 2025-2026 license term.

Dated this 1st day of May 2025.

(SEAL)

ATTEST:

Brielle Schrock, Finance Officer

Michael Kitzmiller, Mayor

Published once _____ at a total approximate cost of \$ _____.

Date Received 4/20/25
Date Issued _____

2025-2026

License No. RB-25543

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

JUSTIN D RHODES
12441 NAVAJO DR
PIEDMONT, SD 57769

Lic # RB-25543
JR'S RHODEHOUSE BBQ PIT
7201 INFINITY DR
SUMMERSET, SD 57718

Owner's Telephone#: (605) 605-787-7070

Business Telephone #: (605) 939-8229

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: MEADE

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☒ No

D. Legal description of licensed premise:

Infinity Business Park Sub Lot 4 Sec 8 T2N R1E
7201 INFINITY DR.

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes ☒ No If Yes, please list on the back page

E. State Sales Tax Number: 1027-0745-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 4-28-25 Print Name JUSTIN RHODES Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 300
Amount of fee retained \$ 150
Forwarded with application \$ 150

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 04/07/2025
Date Issued _____

2025-2026

License No. RB-2318

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

M G OIL COMPANY
PO BOX 1006
RAPID CITY, SD 57709-1006

Lic # RB-2318
HAPPY JACKS - SUMMERSET
8076 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone #: (605) 342-0527

Business Telephone #: (605) 718-9639

C. Indicate the class of license being applied for
(submit separate application for each class of license).

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

23-3-6 Siouxland Estate Lot SC4-SC5, Sec 23, T3N,
R6E, BHM, Summerset, Meade County, SD

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1028-0287-STC

F. New license? ☐ Transfer? (\$150) ☐ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date: 03/31/2025 Print Name Troy Erickson

Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published: _____ Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Renewal - no public hearing held ☐
Amount of fee collected with application \$ _____
Amount of fee retained \$ _____
Forwarded with application \$ _____

Date Received _____
Date Issued _____

2025-2026

License No. RB-18919

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

M G OIL COMPANY
PO BOX 1006
RAPID CITY, SD 57709-1006

B. Doing Business As Name and Physical Address

Lic # RB-18919
HAPPY JACKS - SUMMERSET 2
8074 STAGESTOP RD
SUMMERSET, SD 57718

Owner's Telephone#: (605) 342-0527

Business Telephone #: (605) 718-9639

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

23-3-6 Siouxland Estate Lot SC4-SC5, Sec 23, T3N,
R6E, BHM, Summerset, Meade County, SD

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1032-4289-STC

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒ _____

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date 03/31/2025 Print Name Troy Erickson Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Renewal - no public hearing held ☐
Amount of fee collected with application \$ _____
Amount of fee retained \$ _____
Forwarded with application \$ _____

JUL - JUN 6-30-2026

Date Received 3.31.2025

Date Issued _____

SUMMERSET CITY OF
7055 LEISURE LANE
SUMMERSET, SD 57718

License No.

RB- 25544

Separate Check(s)

Please return to Tracy Givens

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Dolgen Midwest, LLC
100 Mission Ridge
Goodletttsville, TN 37072

Owner's Telephone #: 615-855-4000

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

Dollar General Store # 18299
12000 STURGIS RD
SUMMERSET, SD 57718

Business Telephone #: 605-519-5770

Place of business is located in a municipality? ☒ Yes ☐ No

County: MEADE

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Please see attached.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1032-2660-STC

F. New license _____ Transfer? (\$150) _____ Re-issuance x

D. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 3-28-25 Print Name Steve Deckard Signature [Signature]

E. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 300

Amount of fee retained \$ _____

Forwarded with application \$ _____

Vendor #354065

Invoice #20261829913BLSTATE30

Batch #29576 \$300.00

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Date Received _____

Date Issued _____

2025-2026License No. RB-25545**Uniform Alcoholic Beverage License Application****A. Corporation, LLC, or Sole Proprietor Name and Mailing Address****B. Doing Business As Name and Physical Address**

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # RB-25545
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: 605-381-9876Business Telephone #: (605) 787-9255**C. Indicate the class of license being applied for (submit separate application for each class of license).**

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] NoCounty: MeadeDo you own ☒ or lease [] this property? (Check one)Are real property taxes paid to date? ☒ Yes [] NoAre you of good moral character having never been convicted of a felony? ☒ Yes [] No**D. Legal description of licensed premise:**

OC. 60. 02R Stagestop Sub.
Lot 2R Lot 2 Revised
23-3-6 Sec 28, T3N, R6E

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes [] No If Yes, please list on the back page**E. State Sales Tax Number:** 1022-9364-ST**F. New license?** _____ **Transfer? (\$150)** _____ **Re-issuance?** ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 04-22-25 Print Name Marlene Kullbom Signature Marlene Kullbom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 300.00
Amount of fee retained \$ 150.00
Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

ORDINANCE 2025-03

§ 31.080 CITY PARKS AND RECREATION BOARD ESTABLISHED.

There is hereby created for the City of Summerset a City Parks and Recreation Board consisting of five members and one alternate from the City of Summerset located within Meade County, South Dakota. The Board of Commissioners may by resolution increase the size of the City Parks and Recreation Board to seven members by resolution if the Board of Commissioners determines that a seven-member board is appropriate.

(Ord. passed 7-31-2019; Ord. 2022-11, passed 12-19-2022)

Dated this 15th day of May, 2025.

CITY OF SUMMERSET

BY: _____
Michael Kitzmiller, Mayor

ATTEST:

BY: _____
Brielle Schrock, Finance Officer

VOTE:
Kitzmiller:
Osten:
Markham:
Hirsch:
Pulscher:

First Reading: May 1st, 2025
Second Reading: May 15th, 2025
Adopted:
Published:
Effective:

Published once at the approximate cost of _____.

CITY OF SUMMERSET

Waiver and Release of Liability – Solid Waste Hauler and Summerset MHC, LLC.

This Waiver and Release of Liability is entered into by and between the Summerset MHC, LLC and the City of Summerset, dated this _____ day of _____, 2025.

RECITALS

WHEREAS, the City of Summerset will be providing solid waste hauling services to the residences that are located within the Summerset Mobile Home Park which is governed by Summerset MHC, LLC; and

WHEREAS, by providing said service the City of Summerset operates and drives its garbage trucks on private roads within the Summerset Mobile Home Park shown on the attached Exhibit A; and

WHEREAS, this portion of the roadway is a private drive that is owned and maintained by Summerset MHC, LLC; and

WHEREAS, Summerset MHC, LLC understands that the operation and driving of solid waste hauling vehicles on its private roads could result in damage and that Summerset MHC, LLC nonetheless requests of the City that it provide waste hauling services to these residents by using and driving upon the private roads; and

WHEREAS, the parties desire to enter into this agreement whereby the City will continue to provide the solid waste hauling services and will continue to operate its vehicles in the Summerset Mobile Home Park, and Summerset MHC, LLC will agree to waive and release the City from any liability for damage to that drive.

IT IS NOW THEREFORE agreed as follows:

1. **SERVICE.** The City will provide waste hauling services by operating and driving its vehicles, including garbage trucks, along that portion of the private drive as referenced above.

2. **RELEASE AND WAIVER.** By execution of this agreement, Summerset MHC, LLC, on behalf of all of the residents and members thereof, its insures, agents and assigns and successors in interest, hereby releases and forever discharges the City of Summerset, and its agents, insures, employees, officers, directors and assigns, from all claims, demands, actions, causes of actions, damages and costs, whether the same are known or unknown or could be reasonably anticipated, relating to any damage to its private roads as referenced herein and as shown on the attached Exhibit A caused or sustained as a result of operating and driving waste hauling vehicles on the private roads. The parties understand that this is a pre-injury or pre-damage release and waiver of liability and that the costs of any potential damages that may be sustained to the private roads in the future are not reasonably ascertainable and that the Summerset MHC, LLC nonetheless desires of provide this release and waiver as consideration to the City in order to obtain the waste hauling services in the manner described in this agreement.

3. **BINDING AGREEMENT.** This agreement shall be construed and interpreted in accordance with the laws of the State of South Dakota and shall be binding on the parties, heir, successors and assigns.

By signing below, each party represents that it has the full authority to execute this agreement and, if necessary, has obtained actual authority from the necessary parties to sign this agreement and no further action is required.

This Waiver and Agreement contains the entire agreement and terms of the same are contractual and not a mere recital.

SUMMERSET MHC, LLC

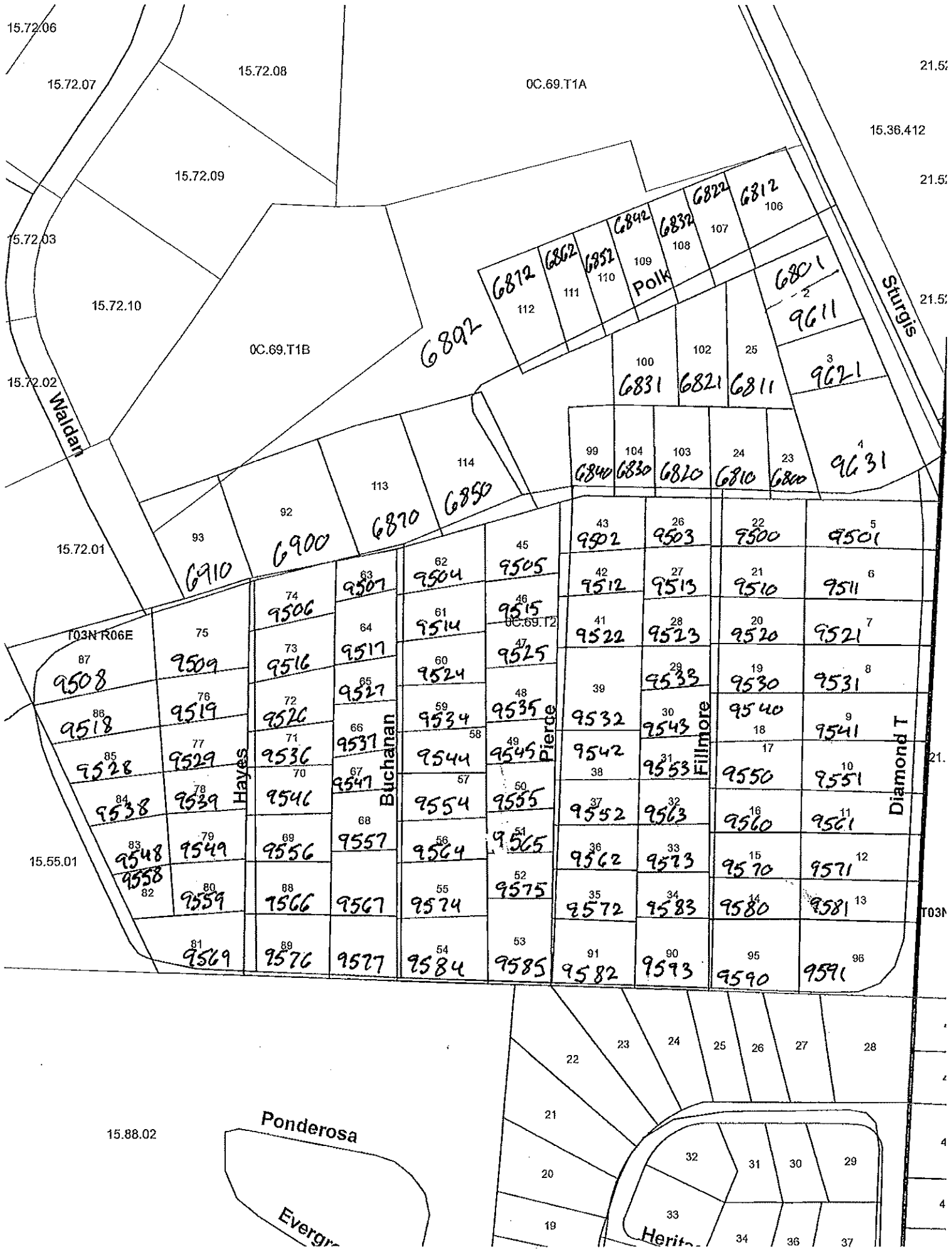
By: _____
Its: _____

CITY OF SUMMERSET

Mike Kitzmiller, Mayor

ATTEST:

Summerset Finance Officer



MEMORANDUM OF AGREEMENT

Subject: Jurisdictional Transfer of Roadways within Municipality

Date: April 10, 2024

Parties:

1. **Meade County** (hereinafter referred to as "the County")
2. **City of Summerset** (hereinafter referred to as "the City")

Reference: SDCL 31-17-16: "The secondary highways on the boundary line of any municipality must be assigned to the municipality and adjoining civil township, or unorganized territory as provided in §§ 31-17-5 and 31-17-6."

Purpose: This memorandum formalizes the transfer of jurisdictional authority and maintenance responsibilities for specific roadways from the County to the City, in accordance with SDCL 31-17-16.

Scope: The County hereby agrees to transfer jurisdiction over the following roadways to the City, effective **June 1, 2025:**

- Elk Creek Road - Beginning at the Railroad East of Interstate 90 ending at Piedmont City limits near Hills View Dr. and beginning at Piedmont City limits near Valley View Drive and ending at Summerset City Limits. Approximately 1,500 lf.
- Stage Stop Road - Beginning at the railroad on the East side of Interstate 90 to beginning of Wonderland Homes Subdivision. Approximately 1,500 lf.
- High Meadows Road - Beginning at Sturgis Road to approximately the intersection of High Meadows Road and Norpek Ct. Approximately 1,000 lf.
- Anderson Road - Beginning at Sturgis Road Heading West to the end of Summerset Meadows. Approximately 1,500 lf
- Norman Avenue - Beginning approximately 1,900 lf north of Peaceful Pines Road heading North to S. Cliff Ln. Approximately 7,600 lf.
- Peaceful Pines Road from Interstate 90 offramp heading East to the end of Infinity Business Park Subdivision. Approximately 800 lf.

Terms and Conditions:

1. **Effective Date:** The transfer of jurisdiction will take effect on June 1, 2025.
2. **Maintenance Responsibility:** Beginning on the effective date, the City will assume full responsibility for all maintenance, repair, and associated costs for the transferred roadways.

3. **Coordination:** The County and the City agree to work collaboratively to identify the specific roadways subject to this transfer and ensure all necessary documentation and legal requirements are fulfilled prior to the effective date.
4. **Legal Compliance:** Both parties agree to comply with all applicable laws and regulations governing the jurisdictional transfer of roadways, including SDCL 31-17-16 and related statutes.

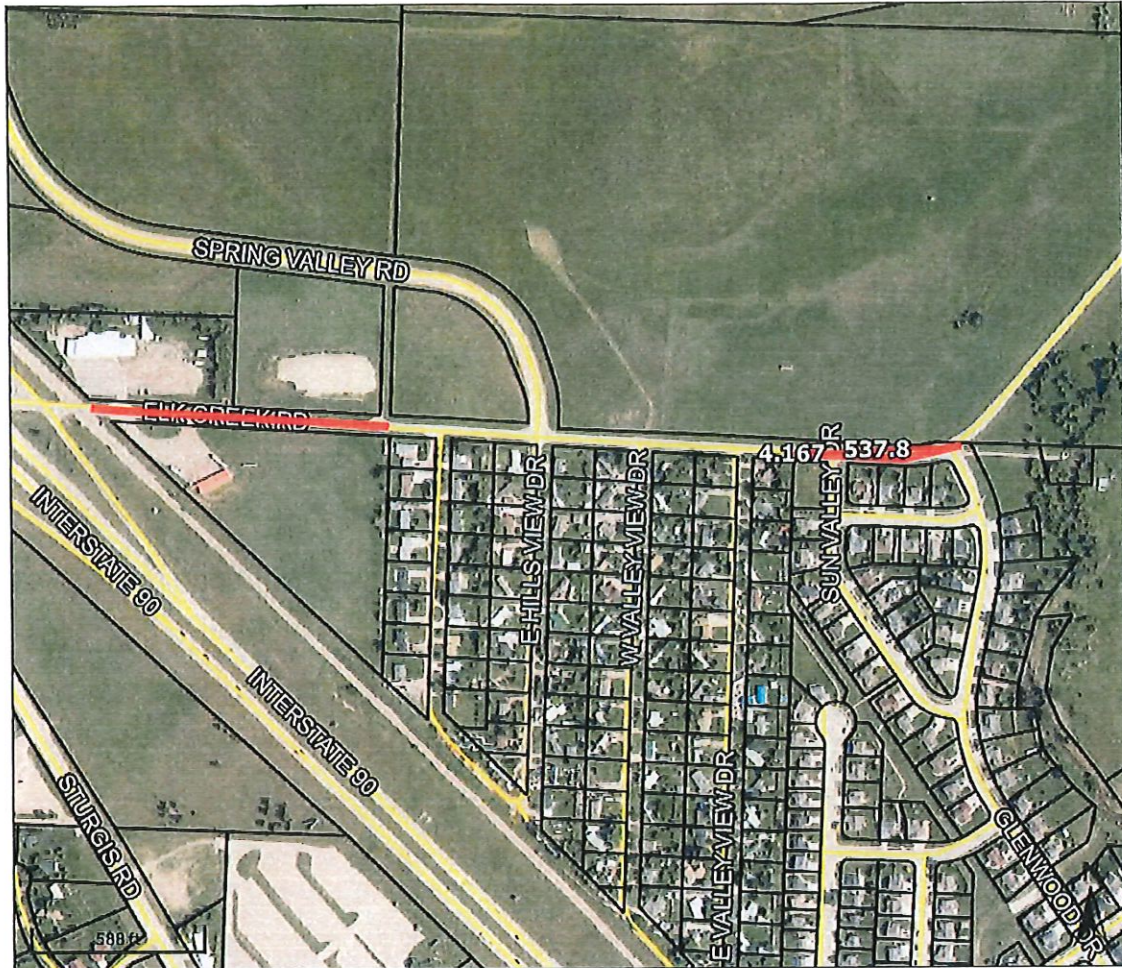
Acknowledgment and Agreement: By signing below, both parties acknowledge and agree to the terms and conditions outlined in this memorandum.

Meade County

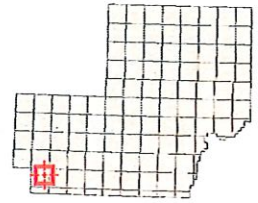
By: _____ Name: Gary Deering
Title: Commission Chairperson
Date: _____

City of Summerst

By: _____ Name: Mike Kitzmiller
Title: Mayor
Date: _____



Overview



Legend

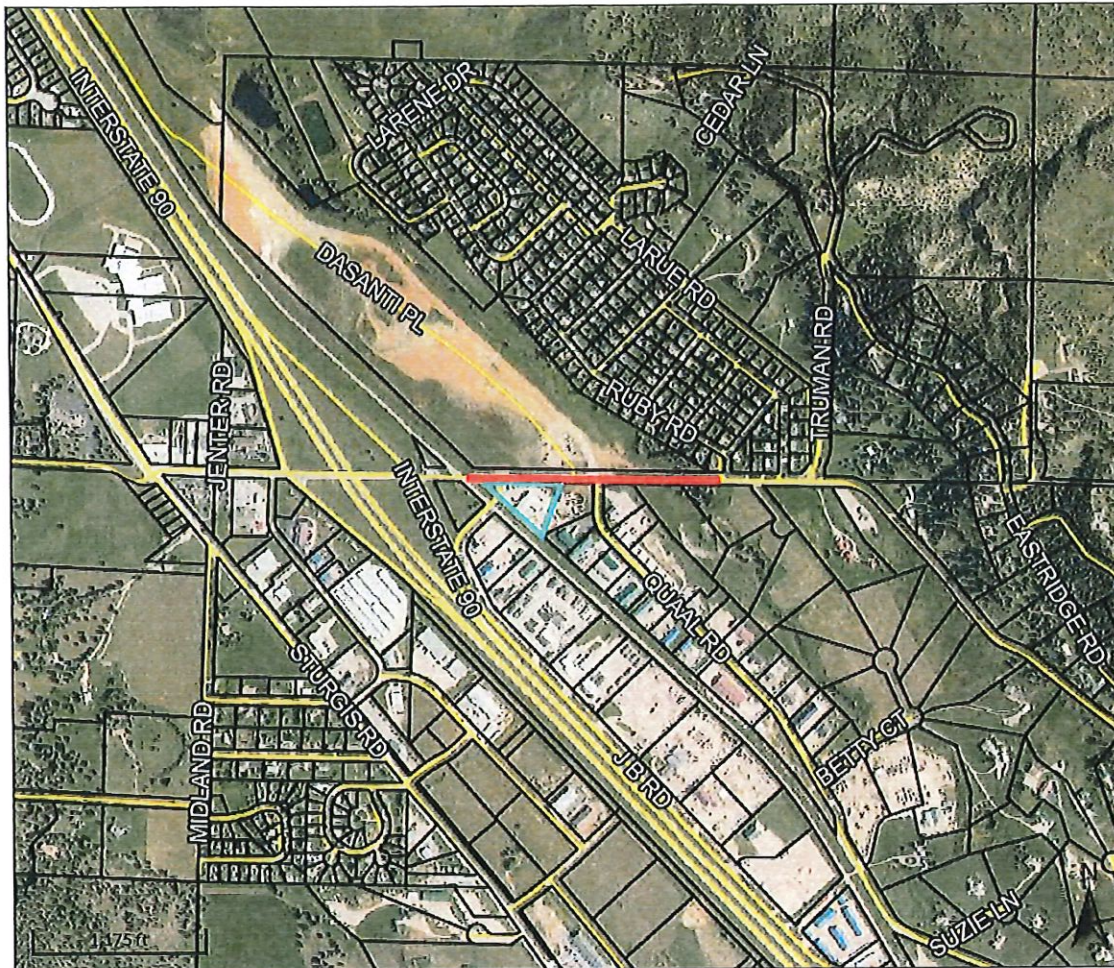
-  Parcels 2024
-  Roads

Parcel ID	0D.87.12	Alternate ID	n/a	Owner Address	SCHLUMPBERGER, CHARLES &
Sec/Twp/Rng	14-3-6	Class	NADS		NORMA
Property Address	14930 W HILLS VIEW DR	Acreage	n/a		14930 W HILLS VIEW DR
					PIEDMONT SD 57769

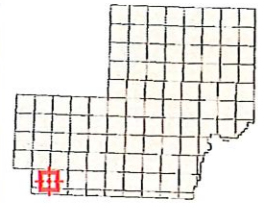
District CP7461
Brief Tax Description TRAIL WEST SUB LOT 12
(Note: Not to be used on legal documents)

Date created: 4/14/2025
Last Data Uploaded: 4/12/2025 3:44:14 AM

Developed by  **SCHNEIDER**
GEOSPATIAL



Overview



Legend

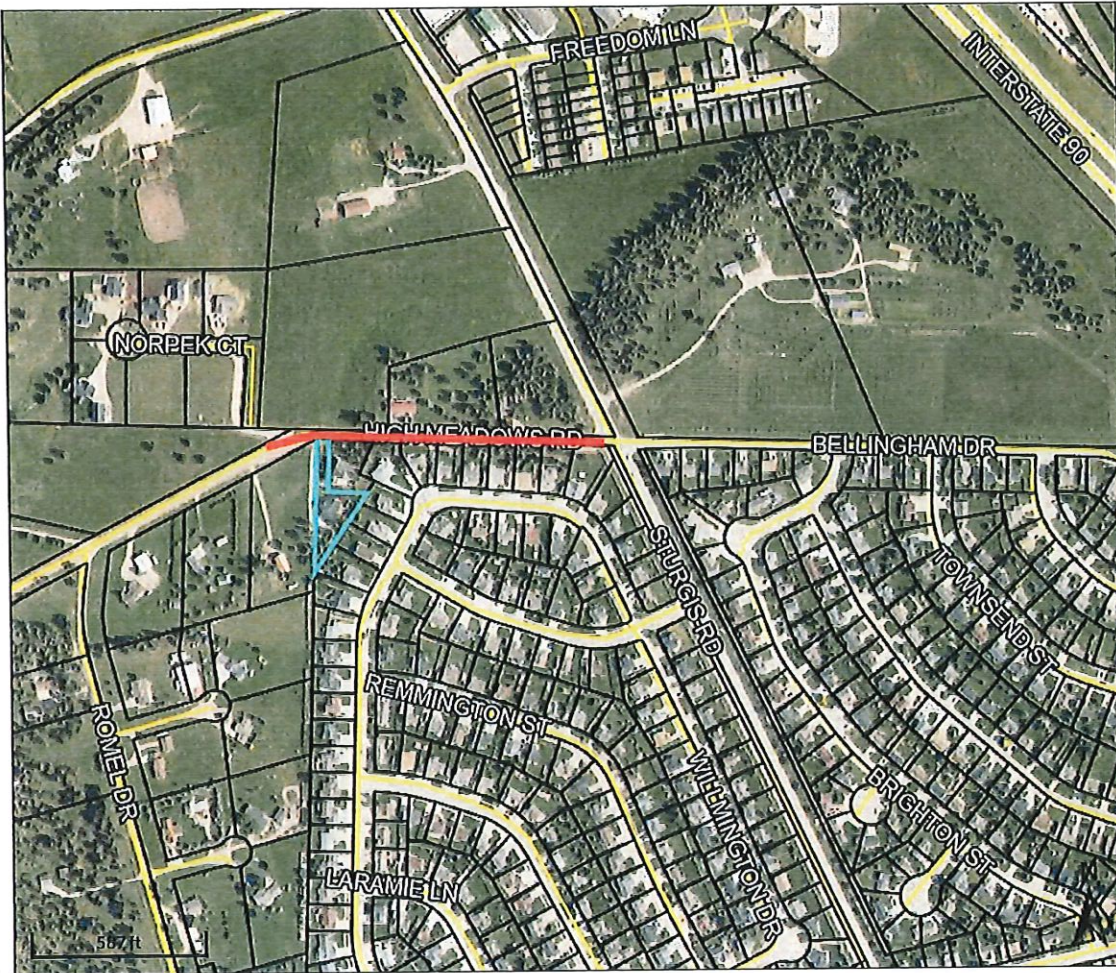
-  Parcels 2024
-  Roads

Parcel ID	15.92.0T1	Alternate ID	n/a	Owner Address	DAKOTA CABLE SOLUTIONS INC
Sec/Twp/Rng	25-3-6	Class	NACC		PO BOX 825
Property Address	7481 STAGE STOP RD	Acreage	n/a		BLACK HAWK SD 57718
District	BHF461				
Brief Tax Description	RENDEZVOUS RANCH TRACT T1 LESS ROW STAGEBARN AUTO				
	(Note: Not to be used on legal documents)				

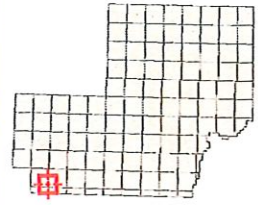
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Last Data Uploaded: 4/12/2025 3:44:14 AM

Developed by  **SCHNEIDER**
GEOSPATIAL



Overview



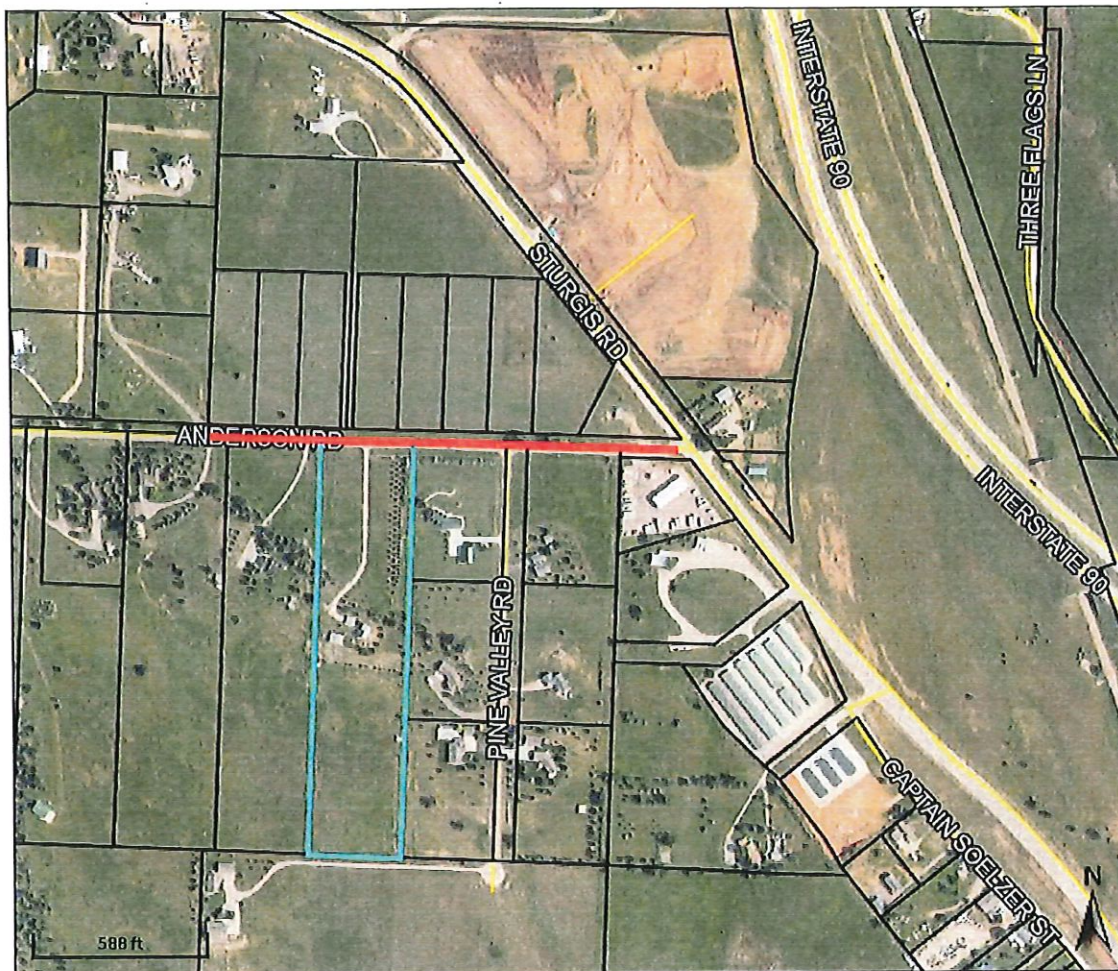
Legend

-  Parcels 2024
-  Roads

Parcel ID	0C.50.18.0BR	Alternate ID	n/a	Owner Address	READE, SIDNEY AND SUSANNE REVOC
Sec/Twp/Rng	--	Class	NADS		7401 HIGH MEADOWS RD
Property Address	7401 HIGH MEADOWS RD	Acreage	n/a		SUMMERSET SD 57718
District	SC514				
Brief Tax Description	SUMMERSET SUB LOT BR BLK 18				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025
Last Data Uploaded: 4/12/2025 3:44:14 AM

Developed by  **SCHNEIDER**
GEOSPATIAL



Overview



Legend

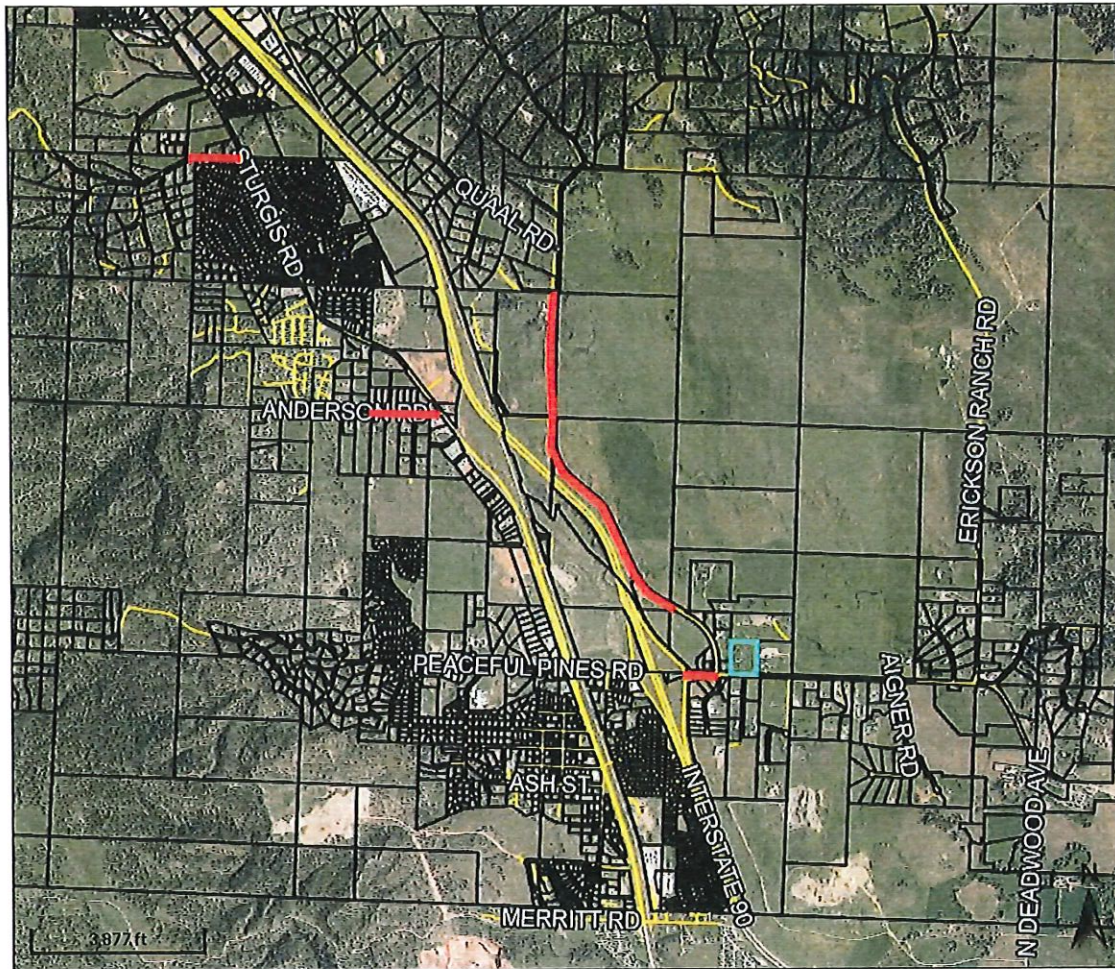
- Parcels 2024
- Roads

Parcel ID	20.88.03	Alternate ID	n/a	Owner Address	SMITH,RICHARD R
Sec/Twp/Rng	--	Class	NACS		6451 ANDERSON RD
Property Address	6451 ANDERSON RD	Acreage	n/a		BLACK HAWK SD 57718
District	BHF514				
Brief Tax Description	PINE VALLEY SUB LOT 3				
	(Note: Not to be used on legal documents)				

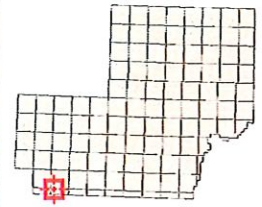
Date created: 4/14/2025

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Overview



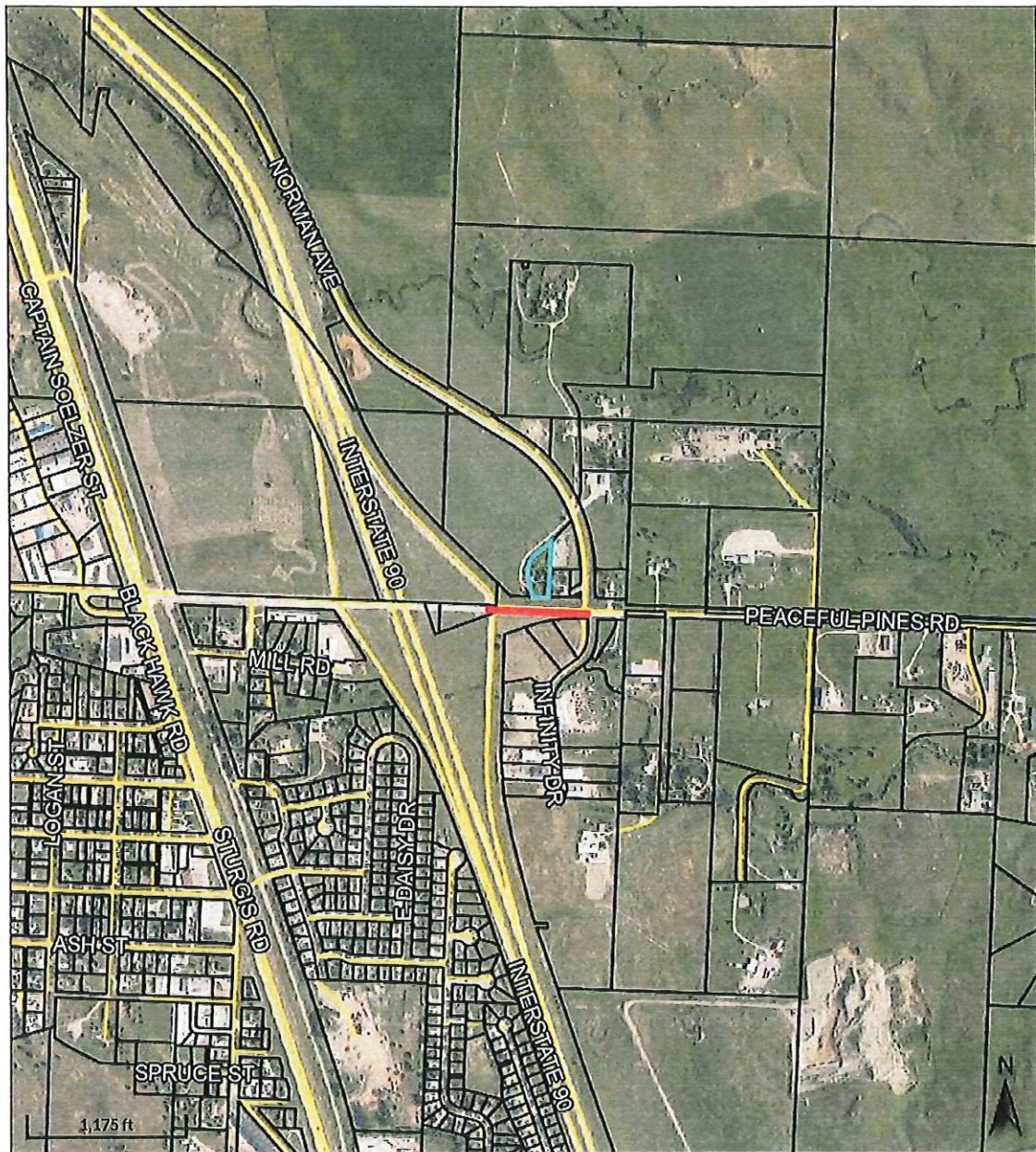
Legend

-  Parcels 2024
-  Roads

Parcel ID	20.67.01	Alternate ID	n/a	Owner Address	ALDREN, JIMMIE JR ETUX
Sec/Twp/Rng	5-2-7	Class	NACS		4600 PEACEFUL PINES RD
Property Address	4600 PEACEFUL PINES RD	Acreage	n/a		RAPID CITY SD 57702
District	BHF461				
Brief Tax Description	ALDREN SUB LOT 1 LESS HWRW MH ON RE S#CMC6C06643847AB				
	(Note: Not to be used on legal documents)				

Date created: 4/14/2025
Last Data Uploaded: 4/12/2025 3:44:14 AM

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Overview



Legend

-  Parcels 2024
-  Roads

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9-22-21. Annual financial report--Publication--Filing.

The financial officer shall report to the governing body no later than the first regular meeting of May of each year, the receipts, expenses and financial condition of the municipality. The report shall include the amount of funds in the treasury at the time the report is made and where and in what amounts the funds are deposited or invested. The report shall be published in the official newspaper, or any other newspaper as the governing body may direct within thirty days after the report is made to the governing body or on completion of an annual audit. By the last day of May each year the financial officer shall file a copy of the report with the Department of Legislative Audit.

Source: SDC 1939, § 45.1120; SL 1961, ch 248; SL 1974, ch 75; SL 1977, ch 73, § 3; SL 1983, ch 61; SL 1997, ch 50, § 1; SL 2018, ch 53, § 1.

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS		
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	General Fund	302 Tax Incremental Fund	502 Improvements Fund	Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Beginning Balance	1,603,759.00	2,254,417.00	(386,878.00)	0.00	0.00	0.00	283,972.99	3,755,270.99
Revenues and Other Sources:								
Taxes:								
Property Taxes	740,840.26	836,248.28	0.00	0.00	0.00	0.00	290,807.34	1,867,895.88
Airflight Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Sales and Use Taxes	1,186,405.78	0.00	0.00	0.00	0.00	0.00	73,219.62	1,259,625.40
Gross Receipts Business Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Amusement Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Deed Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Delinquent Taxes	572.17	0.00	0.00	0.00	0.00	0.00	0.00	572.17
Licenses and Permits	117,269.19	0.00	0.00	0.00	0.00	0.00	0.00	117,269.19
Intergovernmental Revenues:								
Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Shared Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Grants	45,665.30	0.00	0.00	0.00	0.00	0.00	0.00	45,665.30
State Shared Revenue	56,766.64	0.00	0.00	0.00	0.00	0.00	0.00	56,766.64
State Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Shared Revenue:	7,174.13	0.00	0.00	0.00	0.00	0.00	0.00	7,174.13
Other Intergovernmental Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Charges for Goods and Services:								
General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Highways and Streets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sanitation	179,882.88	0.00	0.00	0.00	0.00	0.00	0.00	179,882.88
Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fines and Forfeits:								
Court Fines and Forfeits	107.25	0.00	0.00	0.00	0.00	0.00	0.00	107.25
Animal Control Fines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parking Meter Fines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue and Other Sources:								
Investment Earnings	46,596.02	77,486.44	0.00	0.00	0.00	0.00	0.00	124,082.46
Rentals	17.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00
Special Assessments	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Maintenance Assessments	4,006.88	0.00	0.00	0.00	0.00	0.00	0.00	4,006.88
Contributions and Donations from Private Sources	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Liquor Operating Agreement Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Revenues	335,681.94	0.00	0.00	0.00	0.00	0.00	0.00	335,681.94
Sale of Municipal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Compensation for Loss or Damage to Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Long Term Debt Issued	0.00	0.00	4,721,973.00	0.00	0.00	0.00	0.00	4,721,973.00
Total Revenue and Other Sources	2,721,135.44	913,734.72	4,721,973.00	0.00	0.00	0.00	369,026.96	8,725,870.12
Expenditures and Other Uses:								
Legislative	53,595.81	0.00	0.00	0.00	0.00	0.00	0.00	53,595.81
Executive	28,434.25	0.00	0.00	0.00	0.00	0.00	0.00	28,434.25
Elections	1,016.23	0.00	0.00	0.00	0.00	0.00	0.00	1,016.23
Financial Administration	268,365.89	0.00	0.00	0.00	0.00	0.00	0.00	268,365.89
Other General Government	432,072.96	0.00	0.00	0.00	0.00	0.00	0.00	432,072.96
Police	897,205.81	0.00	0.00	0.00	0.00	0.00	0.00	897,205.81
Fire	34,172.32	0.00	0.00	0.00	0.00	0.00	0.00	34,172.32
Protective Inspection	6,342.91	0.00	0.00	0.00	0.00	0.00	0.00	6,342.91
Other Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Highways and Streets	827,379.16	0.00	0.00	0.00	0.00	0.00	0.00	827,379.16
Sanitation	166,371.53	0.00	0.00	0.00	0.00	0.00	0.00	166,371.53
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Airport	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parking Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Natural Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Home Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mental Health Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Humane Society	1,951.79	0.00	0.00	0.00	0.00	0.00	0.00	1,951.79
Drug Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hospitals, Nursing Homes and Rest Homes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks	21,421.51	0.00	0.00	0.00	0.00	0.00	0.00	21,421.51
Libraries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Auditorium	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Historical Preservation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Museums	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

ANNUAL REPORT FOR CITY OF SUMMERSET
AS OF AND FOR THE YEAR ENDED December 31, 2024

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	General Fund	302 Tax Increment Fund	502 Improvements Fund	Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Urban Redevelopment and Housing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development and Assistance	15,588.83	0.00	0.00	0.00	0.00	0.00	70,769.89	86,358.72
Economic Opportunity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	296,800.00	0.00	0.00	0.00	0.00	166,669.09	463,469.09
Intergovernmental Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	5,234,005.33	0.00	0.00	0.00	0.00	5,234,005.33
Judgments and Losses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenditures	750.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00
Liquor Operating Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Discount on Bonds Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payments to Refunded Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures and Other Uses	2,754,669.00	296,800.00	5,234,005.33	0.00	0.00	0.00	237,438.98	8,522,913.31
Transfers In (Out)	(250,000.00)	(898,910.75)	898,910.75	0.00	0.00	0.00	250,000.00	0.00
Special Item (specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Extraordinary Item (specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Increase/Decrease in Fund Balance	(283,533.56)	(281,976.03)	386,878.42	0.00	0.00	0.00	381,587.98	202,956.81
Ending Balance:								
Nonspendable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Restricted	0.00	1,972,440.97	0.42	0.00	0.00	0.00	415,560.97	2,388,002.36
Committed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assigned	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	250,000.00
Unassigned	1,320,225.44	0.00	0.00	0.00	0.00	0.00	0.00	1,320,225.44
Total Ending Fund Balance	1,320,225.44	1,972,440.97	0.42	0.00	0.00	0.00	665,560.97	3,958,227.80

Governmental Long-term Debt

6,739,678.39

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	Water Fund	Sewer Fund	Fund	Fund	Fund
Beginning Balance	0.00	1,086,086.00	0.00	0.00	0.00
Revenues	0.00	914,265.61	0.00	0.00	0.00
Expenses	0.00	1,200,257.03	0.00	0.00	0.00
Transfers In (Out)	0.00	0.00	0.00	0.00	0.00
Ending Balance:		800,094.58			
Restricted for:					
Revenue Bond Debt Service	0.00	0.00	0.00	0.00	0.00
Revenue Bond Retirement	0.00	0.00	0.00	0.00	0.00
Revenue Bond Contingency	0.00	0.00	0.00	0.00	0.00
Special Assessment Bond Guarantee	0.00	0.00	0.00	0.00	0.00
Special Assessment Bond Sinking	0.00	0.00	0.00	0.00	0.00
Equipment Repair and/or Replacement	0.00	0.00	0.00	0.00	0.00
Landfill Closure and Post Closure Costs	0.00	0.00	0.00	0.00	0.00
Permanently Restricted Purposes	0.00	0.00	0.00	0.00	0.00
Other purposes	0.00	0.00	0.00	0.00	0.00
Unrestricted	0.00	800,094.58	0.00	0.00	0.00

Enterprise Long-term Debt

1,675,702.00

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at (605) 718-9858.

Municipal funds are deposited as follows:

Depository	Amount
BankWest	4,747,404.36