



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: May 1st, 2025 @ 6:00 p.m.

1) Roll call

Osten, Markham, Pulscher, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for May 1st, 2025 as presented or amended.

5) Citizen Input

6) Consent Calendar

- a) **Approval of the Minutes**
Approval of the Minutes of the regular meeting held on April 17th, 2025 as presented or amended.
- b) **Approval of the Claims**
Approval of the claims in the amount of \$229,807.92 from April 17th, 2025 to April 30th, 2025.
- c) **Approval of Payroll – April 2025 (SDCL 6-1-10)**

Dept. 4000 - \$13,907.04 Wastewater
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$12,208.15 Finance
Dept. 4210 - \$42,080.54 Police
Dept. 4310 - \$10,753.14 Streets
Dept. 4652 - \$1,200.00 Planning & Zoning

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$703.58 for the period of April 1st – April 20th, 2025.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) HDR Task Order #3 – Wastewater Treatment Plant Reed Bed Expansion

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

10) Malt Beverage License Renewals – Resolution 2025-08

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

11) First Reading of Ordinance 2025-03 Alternate for Parks Board

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

12) Summerset Mobile Home Park Agreement

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

13) Draft Memorandum of Agreement w/Meade County

- a) Open Discussion.
- b) Close Discussion.

14) New Hire Public Works Department

Jason Doty at Grade 14 Step D @ \$23.61 an hour effective April 28th, 2025.

15) Results of Survey on Digital Sign Board – Jordan Pulscher

16) 2024 Annual Report SDCL 9-22-21

- a) Open Discussion.
- b) Close Discussion.

17) Upcoming Events

- a) City Offices will be closed Monday, May 26th for Memorial Day.
- b) The June 19th regular Commission Meeting is rescheduled for Tuesday, June 17th due to the Juneteenth Holiday. City Offices will be closed on Thursday, June 19th.

18) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

19) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: bschrock@summerset.us



City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: May 1, 2025 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83795513996?pwd=1PWH6czEPxOW2rGYI6yWbbE6NI80B4.1>

Meeting ID: 837 9551 3996

Passcode: 618382