



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: April 17th, 2025 @ 6:00 p.m.

1) Roll call

Osten, Markham, Reade, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for April 17th, 2025 as presented or amended.

5) Citizen Input

6) Administer Oath of Office - Commission

- a) Administer Oath of Office to Clyde Hirsch elected Commissioner for a term of three years.
- b) Administer Oath of Office to Jordan Pulscher elected Commissioner for a term of one year.

*The record will reflect that the new officers have been sworn in and are present to conduct business for the rest of the regular meeting of the Summerset Commission.

7) Appointment of Commission

- a) Motion to open discussion.
- b) Motion to close discussion.
- c) Nominations done by motion individually: Public Safety Commissioner, Public Works Commissioner, Utilities Commissioner, and Finance Commissioner.

8) Liaison to Parks and Recreation Board

- a) Mayor to appoint a volunteer from the City Commission.

9) Election of the President of the Summerset Commission

- a) Nominations for President – motion.

10) Election of the Vice-President of the Summerset Commission

- a) Nominations for Vice-President – motion.

11) Consent Calendar

a) Approval of the Minutes

Approval of the minutes of the regular meeting held on April 3rd, 2025 as presented or amended.

b) Approval of the Claims

Approval of the claims in the amount of \$159,741.65 from April 3rd, 2025 to April 16th, 2025.

12) *Noted for the record-Department Head Reports are in the packet for viewing.

13) Black Hawk Fire Department Quarterly Update – Kurt Klunder

14) Park Camera Quotes – Parks and Recreation

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

15) Sun Valley Electronic Sign Quote

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

16) Vendor Applications for Food Truck/Bike Night

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

17) Draft TIF application/Resolution 2025-07 – Fee Schedule

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

18) Payroll Change – Public Works

Mitch Anglin step increase to Grade 14, Step I - \$25.43.

19) Upcoming Events

- a) Black Hills Energy Wildfire Mitigation and Public Safety Power Shutoff Program Meeting will be held at the Summerset City Hall on Friday, April 18th @ 9:00 a.m.
- b) City Offices will be closed on Good Friday, April 18th and Easter Monday, April 21st.
- c) Summerset Department Heads will be attending the Day of Excellence on April 23rd.

20) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

21) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: bschrock@summerset.us

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City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Apr 17, 2025 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86868269233?pwd=OLBDyYLPg1Z7uDyNOmRmvXbqiLmRk4.1>

Meeting ID: 868 6826 9233

Passcode: 567660