

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

Roll Call: Brody Oldfield, Dustin Hirsch, Casey Kenrick, Brittini Bjorum, and Mitchell Woldt (via zoom) were present. Also present was alternate Mike Martin and the City Administrator Lisa Schieffer.

Call for Changes: Motion by Hirsch, second by Bjorum to approve the agenda of the meeting for February 27th, 2025. Motion carried.

Consent Calendar: Motion by Kenrick, second by Hirsch to approve the minutes of the regular meeting of February 11th, 2025. Motion carried.

Summerset Comprehensive Plan – Kailey Snyder from Black Hills Council of Local Governments

Motion by Hirsch, second by Bjorum, to open discussion on the Summerset Comprehensive Plan. Motion carried.

Kailey Snyder asked the Board to review the current Summerset Comprehensive Plan as homework from the February 11th meeting. Ms. Snyder went over the comments of the previous plan that referred to Summerset as a “bedroom community” and whether the public still felt that way. Ms. Snyder informed the Board that they will be sending out surveys in the future and will be collecting the data on public input along with public hearings.

Ms. Snyder directed the Board to the five-year, ten-year, and ongoing Community Character Action Plan. The Planning and Zoning Board hit several topics which included community facilities & services, infrastructure, housing, parks and recreation, land use, economic development, and transportation.

Ms. Snyder then walked the Board through the five-year, ten-year, and ongoing Collaboration Action Plan regarding working with surrounding communities, municipalities, schools, and the county on future planning.

Ms. Snyder concluded with the five-year, ten-year, and ongoing action plan for citizen engagement. Snyder elaborated on the importance of citizen input and reiterated that a survey would be going out to citizens on the format of survey monkey, hard copies at city hall, and any other source that would help get the citizens input regarding the same. Notices will be put out for public hearings as well to get input. The Parks and Recreation Board will be called upon to attend these comprehensive planning meetings for input.

At the next meeting Ms. Snyder stated she will be launching the Summerset comprehensive plan website and go over the next steps of the plan.

Motion by Hirsch, second by Borum, to close discussion. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Bjorum to adjourn the meeting at 6:53 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman

Summerset Comprehensive Plan Survey

The City of Summerset is updating its Comprehensive Plan and wants your input!

The purpose of this survey is to provide an opportunity for residents to give their opinions about challenges and opportunities facing the community. This information will be used to draft the comprehensive plan intended to help create a better future for Summerset and improve the quality of life for the people that live and work here.

It is estimated this survey will take about 10 minutes to complete.

What is a Comprehensive Plan?

A comprehensive plan is a document utilized by a city government to help guide policy and decisions-making about the future growth and development of a community.

Your participation is greatly appreciated!

Visit the Summerset Comprehensive Plan project website at www.summersetsdplan.com for more information and ways to get involved.

**This survey will be available until:
(Date)**

Summerset Comprehensive Plan Survey

About You

1. Please check all of the following that apply to you:

- | | |
|--|--|
| <input type="checkbox"/> I live in Summerset year-round | <input type="checkbox"/> I own a business in Summerset |
| <input type="checkbox"/> I live in Summerset part-time (<i>seasonally</i>) | <input type="checkbox"/> I am a visitor in Summerset |
| <input type="checkbox"/> I live outside of Summerset city limits, but consider it "home" | <input type="checkbox"/> I have children that attend the Meade School District |
| <input type="checkbox"/> I work in Summerset | <input type="checkbox"/> Prefer not to answer |

2. How do you normally stay up to date on current events in Summerset? *Check all that apply.*

- | | |
|--|--|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Church |
| <input type="checkbox"/> Social media | <input type="checkbox"/> School |
| <input type="checkbox"/> Word of mouth | <input type="checkbox"/> Flyers posted at local businesses |
| <input type="checkbox"/> City of Summerset website | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Other (please specify) | |

3. What is your age range?

- | | |
|--------------------------------|--|
| <input type="radio"/> Under 18 | <input type="radio"/> 45-54 |
| <input type="radio"/> 18-24 | <input type="radio"/> 55-64 |
| <input type="radio"/> 25-34 | <input type="radio"/> 65+ |
| <input type="radio"/> 35-44 | <input type="radio"/> Prefer not to answer |

Summerset Comprehensive Plan Survey

Community Character & Services

4. Please rate Summerset in the following areas:

	Excellent	Good	Fair	Poor	Not Sure
Safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Aesthetics (look and feel)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Activities for youth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Service for seniors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Educational opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Business opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency preparedness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental friendliness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tourism destination	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Please provide any comments you have about the areas rated in the above question.

6. Please rate the following public services in Summerset:

	Excellent	Good	Fair	Poor	Not Sure
Sewer utilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Snow removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Law enforcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency services (<i>e.g. fire, ambulance</i>)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nuisance enforcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
City government (<i>administration</i>)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public notification for city meetings, events, & issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Please provide any comments you have about the services rated in the above question.

Summerset Comprehensive Plan Survey

Housing

8. Do you rent or own the property where you live?

- Rent
- Own
- Prefer not to answer
- Other (please specify)

9. What are the biggest challenges related to housing in Summerset? Check up to three (3) of the following:

- | | |
|---|--|
| <input type="checkbox"/> Overall availability of housing for year-round residents | <input type="checkbox"/> Availability of buildable lots for new construction |
| <input type="checkbox"/> Affordability/cost of existing housing | <input type="checkbox"/> Cost of new lots/construction |
| <input type="checkbox"/> Quality or condition of housing | <input type="checkbox"/> None of the above |
| <input type="checkbox"/> Lack of variety of housing types | <input type="checkbox"/> Not sure |
| <input type="checkbox"/> Other (please specify) | |

10. What types of housing are most needed in Summerset? Check up to three (3) of the following:

- | | |
|--|---|
| <input type="checkbox"/> Single-family residences | <input type="checkbox"/> Affordable housing |
| <input type="checkbox"/> Townhomes/condominiums/duplexes | <input type="checkbox"/> Senior housing (e.g. assisted living facilities, nurse homes...) |
| <input type="checkbox"/> Apartments | <input type="checkbox"/> Seasonal housing |
| <input type="checkbox"/> Manufactured/mobile home parks | <input type="checkbox"/> Not sure |
| <input type="checkbox"/> Other (please specify) | |

11. Please provide any comments related to the current housing situation in Summerset below.

Summerset Comprehensive Plan Survey

Transportation

12. Which of the following are most important as they relate to improving transportation in Summerset? Check up to three (3) of the following:

- Improving city streets
- More parking available in commercial areas
- More parking available in residential areas
- Pedestrian Infrastructure (e.g. sidewalks, crosswalks, etc.)
- Bike Infrastructure (e.g. lanes, paths, trails, etc.)
- Other (please specify)
- Public Transportation
- Traffic Safety (specific locations)
- None of the above
- Not sure

13. Please provide any comments related to transportation in Summerset and/or identify any specific locations in need of transportation improvements. (e. g., street repairs, unsafe intersections, stairs, sidewalks, or bike paths needed, etc.)

Summerset Comprehensive Plan Survey

Parks & Recreation

14. How satisfied are you with Summerset's existing parks and recreation facilities?

- Very satisfied
- Somewhat satisfied
- Neither satisfied nor dissatisfied
- Somewhat dissatisfied
- Very dissatisfied
- Not Sure

15. What additional recreation facilities or improvements are needed in Summerset?

Check up to three (3) of the following:

- | | |
|--|---|
| <input type="checkbox"/> Playgrounds | <input type="checkbox"/> Biking and walking paths |
| <input type="checkbox"/> Picnic shelters | <input type="checkbox"/> Summer programs/activities |
| <input type="checkbox"/> Athletic fields (e.g. baseball, football, soccer, etc.) | <input type="checkbox"/> Winter programs/activities |
| <input type="checkbox"/> Outdoor exercise stations | <input type="checkbox"/> None of the above |
| <input type="checkbox"/> Community gardens | <input type="checkbox"/> Not sure |
| <input type="checkbox"/> Other (please specify) | |

16. Please provide any comments you have about parks and recreation in Summerset.

Summerset Comprehensive Plan Survey

Land Use & Development

17. Which of the following statements best describes your opinion about the future growth and development of Summerset?

- Growth and development should be encouraged as much as possible.
- Limited growth and development should be encouraged.
- Minimal (or no) growth and development should be encouraged.
- Not Sure

18. If Summerset were to grow in the future, which direction would you prefer?

- Northwest
- East
- South
- Southwest
- West
- All directions
- Not sure
- Other (please specify)

19. What types of development are most needed in Summerset? Check up to three (3) of the following:

- Residential (e.g. housing developments, apartments, assisted living facilities, etc.)
- Local commercial (e.g. businesses primarily serving residents, such as grocery and clothing stores, offices, etc.)
- Tourism-oriented commercial (e.g. businesses primarily serving visitors, such as hotels, attractions, etc.)
- Community facilities (e.g. schools, museums, medical centers, etc.)
- Recreational (e.g. parks, trails, etc.)
- Mixed-use (e.g. both residential and commercial uses in one building)
- Industrial (e.g. manufacturing and warehouse facilities)
- Parking areas
- None of the above
- Not sure
- Other (please specify)

20. How important are each of the following as they relate to the future development of Summerset?

	Very Important	Somewhat Important	Not Very Important	Not Important	Not Sure
Encouraging infill development within city limits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expanding city limits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Updating land use regulations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensuring new buildings fit with the character of the community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating a city center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Preserving space for cultural and public services (library, schools, museums...)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Preserving natural areas and open spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. What other items or issues are important to you relating to the future growth and development of Summerset?

Summerset Comprehensive Plan Survey

Economic Development

22. Which of the following are most important relating to future economic development in Summerset? Check up to three (3) of the following:

- | | |
|--|---|
| <input type="checkbox"/> Planning more community events in Summerset | <input type="checkbox"/> Improving tourism activities |
| <input type="checkbox"/> Creating more job opportunities for local residents | <input type="checkbox"/> Providing more parking |
| <input type="checkbox"/> Attracting more businesses to locate in Summerset | <input type="checkbox"/> Developing the area's workforce |
| <input type="checkbox"/> Helping existing businesses to expand and grow | <input type="checkbox"/> Providing opportunities and guidance for young/new entrepreneurs |
| <input type="checkbox"/> Providing more shopping opportunities for locals | <input type="checkbox"/> Not sure |
| <input type="checkbox"/> Other (please specify) | |

23. What types of businesses or services are most needed in Summerset? Check up to four (4) of the following:

- Retail(e.g. coffee shops, clothing stores, hardware stores, etc.)
- Entertainment(e.g. restaurants, theaters, etc.)
- Business and personal services(e.g. banks, attorneys, salons, florists, etc.)
- Social services(e.g. food and housing assistance, non-profits, etc.)
- Childcare(e.g. day care centers, preschools, after-school programs, etc.)
- Healthcare(e.g. doctors, dentists, physical therapy, etc.)
- Recreation and wellness(e.g. gym, yoga studio, nutritionist, etc.)
- Cultural and educational(e.g. museums, community education, trainings, etc.)
- Tourism-related(e.g. gift shops, hotels, etc.)
- Agricultural(e.g. equipment sales and service, animal feed stores, etc.)
- Construction and repair services(e.g. contractors, auto repair, etc.)
- Manufacturing(e.g. industrial warehouses, factories, etc.)
- Local Food Networks (e.g. farmers' market, urban farming, local food bank, community garden, etc.)
- Not Sure
- Other (please specify)

24. Please provide any comments you have about how to improve the economy in Somerset.

Summerset Comprehensive Plan Survey

Final Comments

25. What do you like most about Summerset?

26. What improvements would make Summerset even better?

27. What are the biggest challenges facing Summerset?

28. Please provide any final comments, concerns, or suggestions related to the future growth and development of Summerset.

Summerset Comprehensive Plan Survey

Thank You!

Thank you for completing this survey.

For more information about the Summerset Comprehensive Plan, please visit:

www.summersetdplan.com