

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
MARCH 25th, 2025 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

Roll Call: Brody Oldfield, Dustin Hirsch, Casey Kenrick, and Brittnei Bjorum. Absent: Mitchell Woldt. Also present was the City Finance Officer Brielle Schrock.

Call for Changes: Motion by Kenrick, second by Hirsch to approve the agenda of the meeting for March 25th, 2025. Motion carried.

Consent Calendar: Motion by Bjorum, second by Kenrick to approve the minutes of the regular meeting of March 11th, 2025. Motion carried.

Variance Hearing – Matt Leon/Leon Holdings.

Motion by Bjorum, second by Hirsch to open discussion. Motion carried.

City Finance Officer Brielle Schrock presented the variance application to the Board. Notice had been sent to the paper, a variance sign was posted on the property, and proof of certified mailings was received. Mr. Leon is asking for a variance to not put in a hard surfaced parking area below the retaining wall. Mr. Leon has hard surfaced and handicapped parking on both sides of the building.

The Board asked Mr. Leon about the available spaces for parking. Mr. Leon stated that he has five employees and 8 to 9 spaces available. The area below the retaining wall would be gravel for his construction equipment.

Motion by Hirsch, second by Bjorum, to close discussion. Motion carried.

Motion by Kenrick, second by Bjorum to recommend to the Board of Commissioners approval of the variance. Motion carried.

ADJOURNMENT

Motion by Bjorum, second by Kenrick to adjourn the meeting at 6:04 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman