



City of Summerset
Regular Commission Meeting
Agenda

7055 Leisure Lane
Summerset, SD 57718
(605)718-9858

Date: April 3rd, 2025 @ 6:00 p.m.

1) Roll call

Osten, Markham, Reade, Hirsch, and Kitzmiller.

2) Pledge of Allegiance

3) Invocation

4) Call for Changes

- a) Declaration of any potential conflict of Interest.
- b) Approval of the Agenda of the regular meeting of the Summerset City Commission for April 3rd, 2025 as presented or amended.

5) Citizen Input

6) Consent Calendar

- a) **Approval of the Minutes**
Approval of the Minutes of the regular meeting held on March 20th, 2025 as presented or amended.
- b) **Approval of the Claims**
Approval of the claims in the amount of \$64,639.78 from March 20th, 2025 to April 2nd, 2025.
- c) **Approval of Payroll – March 2025 (SDCL 6-1-10)**

Dept. 4000 - \$13,118.30 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$11,978.20 Finance
Dept. 4210 - \$39,804.13 Police
Dept. 4310 - \$14,008.95 Streets
Dept. 4652 - \$1,600.00 Planning & Zoning

7) Utility Billing Adjustments

Approval of utility billing adjustments of \$4,487.92 for the period of March 1st – March 31st, 2025.

8) *Noted for the record-Commission Reports are in the packet for viewing.

9) SDDOT Disposal of Land – Scott Pretzer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

10) Variance – Matt Leon/Leon Holdings

*Planning and Zoning recommended a unanimous do pass.

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

11) Public Hearing on Grant Application to the Land and Water Conservation Fund for the Leisure Lane Park Playground Equipment.

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

12) 2025 FEMA Generator Grant Application for Wastewater and Maintenance Buildings - Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

13) Discussion on Amending Ordinances 31.082 and 31.080 Parks and Recreation Board

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

14) Parks and Recreation Board Resolution 2025-06 To Decrease Size to Five Members – Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

15) Parks and Recreation Board Attendance Policy – Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

16) Discussion on Ordinances 50.09 and 50.10 Notice/Assessment and Filing of Assessment – Lisa Schieffer

- a) Open Discussion.
- b) Close Discussion.
- c) Motion T/B/D.

17) Second Reading of TSO 2025-01 Tom Norman Property

- a) Open Discussion.
- b) Close Discussion.
- c) Motion to approve/deny the second reading of TSO 2025-01.
- d) Motion to adopt Ordinance TSO 2025-01.

18) City of Summerset and City of Sturgis Animal Shelter Agreement

- a) Open Discussion.
- b) Close Discussion.
- c) Motion to approve/deny the Animal Shelter Agreement.

19) Upcoming Events

- a) City Offices will be closed Good Friday, April 18th thru Monday, April 21st for Easter Monday.

20) Executive Session

- a) Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

21) Adjournment

*ADA Compliance: The City of Summerset fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Officer at least 24 hours prior to the meeting. Notification can be done in person, by phone, or by email as listed below.

- Phone: (605)718-2164
- Email: bschrock@summerset.us



City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Apr 3, 2025 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84065917190?pwd=4liFbFb7VB1JqKv7rme9P0wtmhTINj.1>

Meeting ID: 840 6591 7190

Passcode: 369766