

Michael Kitzmiller,
Mayor

Commission:
Clyde Hirsch
Gwenn Markham
Michael Osten
Sidney Reade

City of
SUMMERSET



City Hall
7055 Leisure lane
Summerset, SD 57718

Tel: 605.718.9858
Fax: 605.718.9883

www.summerset.us

New Resident WELCOME PACKET

Welcome to the City of Summerset! We welcome all visitors, new residents and businesses who choose to become a part of this great community.

Summerset began as the Summerset and Sun Valley Subdivisions. Incorporated in July 2005, Summerset has a small-town atmosphere and is one of the best places to raise a family. Summerset's population in the 2020 census was 2,972 and is steadily growing. Once you visit our City and meet its residents and business owners, we think you will agree!

Summerset City Hall is open weekdays from 8:00 a.m. to 4:00 p.m. City Hall is located at 7055 Leisure Lane.

Summerset operates under a commission form of government. Summerset's Commission are elected positions, which are of a 3-year term. These individuals put forth their best efforts to ensure a quality standard of living for every citizen who lives in Summerset.

We are pleased to welcome you to our city and look forward to helping you become acquainted with your new community. Moving can be a difficult and an overwhelming experience, whether it is across town or across the country.

www.summerset.us



Our City website is where you can find more useful information including our code of ordinances, forms, and much more.

CITY OF SUMMERSET MUNICIPAL INFORMATION:

Mayor:

Michael Kitzmiller

mkitzmiller@summerset.us

Commissioners:

Clyde Hirsch

chirsch@summerset.us Public Utility Commissioner

Gwenn Markham

gmarkham@summerset.us Public Safety Commissioner

Michael Osten

mosten@summerset.us Public Works Commissioner

Sidney Reade

sreade@summerset.us Finance Commissioner

Staff:

City Administrator: Lisa Schieffer

lschieffer@summerset.us

Finance Officer: Brielle Schrock

bschrock@summerset.us

Public Works Director: Anthony Kayl

akayl@summerest.us

Chief of Police: Rich Nasser

rnasser@summersetpd.org

Waste Water Superintendant: Jon Ambrose

jambrose@summerset.us

All City Departments can be reached by calling City Hall at (605)718-9858, Monday through Friday 8:00 a.m. to 4:00 p.m.

For emergencies, please call 911.

For the City Police Department call (605)721-6806.



Helpful Information

ESSENTIAL MONTHLY DATES

Commission meetings

- Regular meetings are held the first and the third Thursday of each month. Meetings begin at 6:00 p.m. at City Hall.

Planning and Zoning Meetings

- Regular meetings are held the second and fourth Tuesday of each month. Meetings begin at 6:00 p.m. at City Hall.

AREA UTILITY INFORMATION

Water:

Black Hawk Water (Summerset Subdivision Residents).....(605)787-5777
 Diamond D Water (Sun Valley Subdivision Residents)(605)716-7771

Phone & Internet:

Blue Peak.....(605)721-2000
 Midcontinent Communications(800)888-1300

Electric:

Black Hills Energy.....(888)890-5554

Gas:

Montana Dakota Utilities.....(800)638-3278

Area Schools:

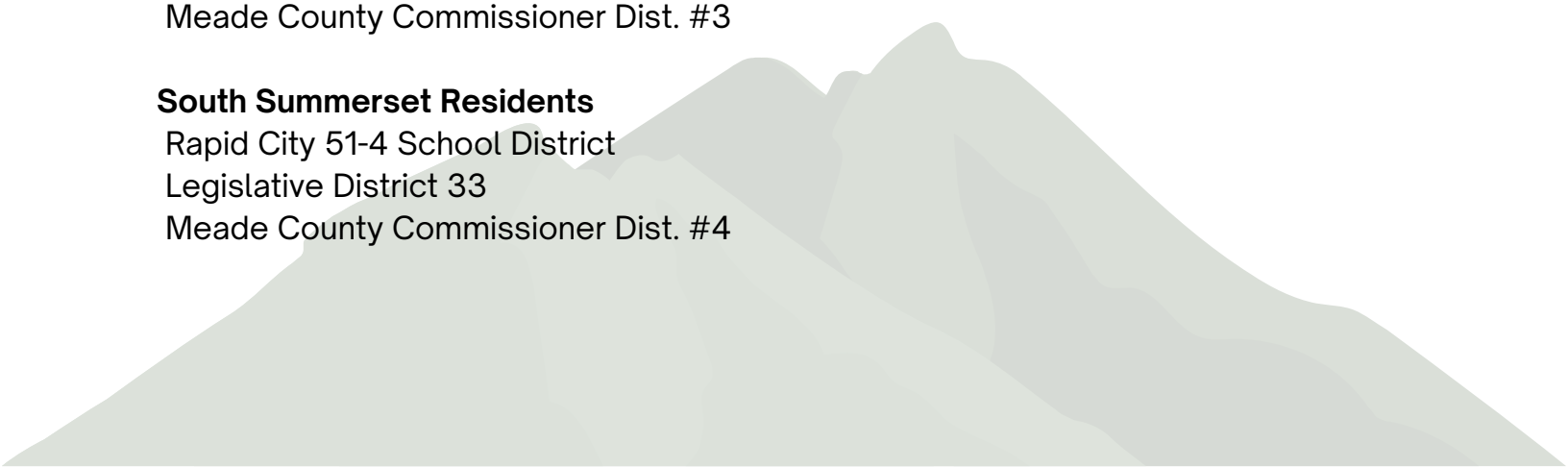
Meade 46-1 School District Business Office.....(605)347-2523
 Rapid City Area 51-4 School District Officer.....(605)394-4031

Sun Valley Residents

Meade 46-1 School District
 Legislative District 29
 Meade County Commissioner Dist. #3

South Summerset Residents

Rapid City 51-4 School District
 Legislative District 33
 Meade County Commissioner Dist. #4



Sewer Services and Garbage Collection



Security Deposits:

Per City Ordinance 30, Article IV, Section 30.01.440(C)- Services will not be initiated until the deposit requirement is paid in full, based on the type of service required.

- Residential Owners- \$50.00
- Residential Rental- \$100.00
- Commercial- \$100.00

Billing and Late Fees:

The sewer use and solid waste disposal billing shall be monthly and shall be based on the current rate as set forth by the City Commission. Per City Ordinance 30, Article IV, Section 30.01.450, the City shall assess a fifteen dollar (\$15.00) penalty for payments received after the 20th of each month. Each customer shall be notified by mail of the delinquent account after the 1st of the month. Overdue accounts are subject to solid waste disposal services being discontinued until the account is brought current. During the time of the disconnection the full fee will still continue to be billed.

Rates and Monthly Charges:

Per City Ordinance 30, Article IV, Section 30.01.440(A), all wastewater and industrial waste discharged to the wastewater facilities shall be paid by the tenant or owner of the premises served, according to the following schedule:

- Sewer Service Charge- \$36.00
- Sewer Maintenance Reserve Fee- \$4.50
- Sewer Debt Reserve Fee- \$2.20
- SRF Fee- \$7.90
- Solid Waste Collection Fee- \$18.00
- Tax-\$1.12
- Total- \$69.72

Bills will be mailed by the 1st of each month.

We offer paperless billing as well as automated ACH withdrawal. Contact City Hall to sign up.

If you leave for the winter we do offer a discounted “snow bird rate.” Please contact City Hall for more information.



City of
Summerset
A GREAT PLACE TO CALL HOME

CITY UTILITY APPLICATION
TRASH COLLECTION SERVICE & SEWER/WASTEWATER SERVICE

General Information (Please Print)

Move in Date: _____

Customer Name _____ Phone # _____

Business Name if applicable _____ Business FEIN# _____

Spouse
 Significant Other
 Roommate _____ Phone # _____

Service Address _____

Mailing Address _____ Same as above

Yes! Paperless Billing (E-billing) Yes! Text for alerts
Email for E-billing _____ Phone # _____

I am the Owner Agent Tenant (if you are renting, please complete the following)

Name of Property Owner/Landlord _____ Landlord's Phone _____

Landlord's Address _____ Landlord's Email _____

Deposit:

A deposit is required for all customers (see fee schedule). This deposit will be held by the City until the account is closed. If the account is current at the time of closing, the deposit will be refunded to the customer upon approval of the claim by the City Commission. **If there is a balance on the account, this deposit will be applied to the outstanding balance.** A \$15 late fee will be assessed to your account each month payment is not received by the due date. A \$30 return check fee will apply.

Fee Schedule:	
<input type="checkbox"/> Commercial Account	\$100
<input type="checkbox"/> Residential Owner Account	\$50
<input type="checkbox"/> Residential Rental Account	\$100

Acknowledgement:

I have read and understand the above billing process summary.

Signature _____ Date _____

FOR OFFICE USE ONLY

Amount of Deposit _____	Date Paid _____	Payment Type: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card
Account Changes/Disconnect:		Effective date: _____
Forwarding Address _____		
Notes: _____		



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HOME

Race and Ethnicity Data Collection

In accordance with Federal Law and US Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability (Not all prohibited bases apply to all programs). To file a complaint of discrimination, write to the USDA Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice or TDD) . USDA is an equal opportunity provider and employer .

The Civil Rights Act of 1964 requires Race and Ethnicity Data Collection for beneficiaries for federally assisted programs. Please read disclosure below.

"The following information is requested by the Federal Government for certain types of loans and grants, in order to monitor compliance with civil rights laws. You are not required to furnish this information but are encouraged to do so. The law requires that a program recipient may neither discriminate on the basis of this information nor on whether you choose to furnish it. However, if you choose not to furnish it, under federal regulations, this program representative is required to note race/ethnicity on the basis of visual observation or surname"

_____I do not wish to furnish this information

Ethnicity:

_____Hispanic or Latino

_____Not Hispanic or Latino

Race (mark one or more):

_____White

_____Black or African American

_____American Indian/Alaska Native

_____Asian

_____Native Hawaiian or other Pacific

Gender:

_____Male

_____Female

_____Information provided by Management



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**ACH DEBIT AUTHORIZATION FOR
AUTOMATIC PAYMENTS OF SUMMERSET UTILITY BILL**

I authorize **BankWest Bank**, on behalf of the City of Summerset Finance Department to initiate a monthly ACH automatic debit from my account for the payment of my City Utility Bill: trash service, and wastewater/sewer fee rate charges. The amount withdrawn will be the total amount due as reflected on the billing statement prepared by the City of Summerset Finance Department. The debit entry will have an effective date the 20th of the month during which the bill is due. If this day falls on a non-business day, the effective date will be the following business day. If all or any portion of the ACH Debit should be returned or dishonored by my bank for any reason, I understand that I must submit that payment along with any applicable fees and interest to the City of Summerset by check, cash, or money order. I further understand that I can revoke this authorization through my bank and the City of Summerset at any time within a 10-day notification.

I have provided the appropriate bank information by attaching a copy of a voided check.

PLEASE PRINT

Yes! Text for alerts

Customer Name _____ Phone # _____

Service Address _____

Yes! Email my City Utility Bill (E-billing)

Email Address _____

Bank Name _____

Bank Address _____

Checking Account Information:

Bank Routing/Transit Number _____

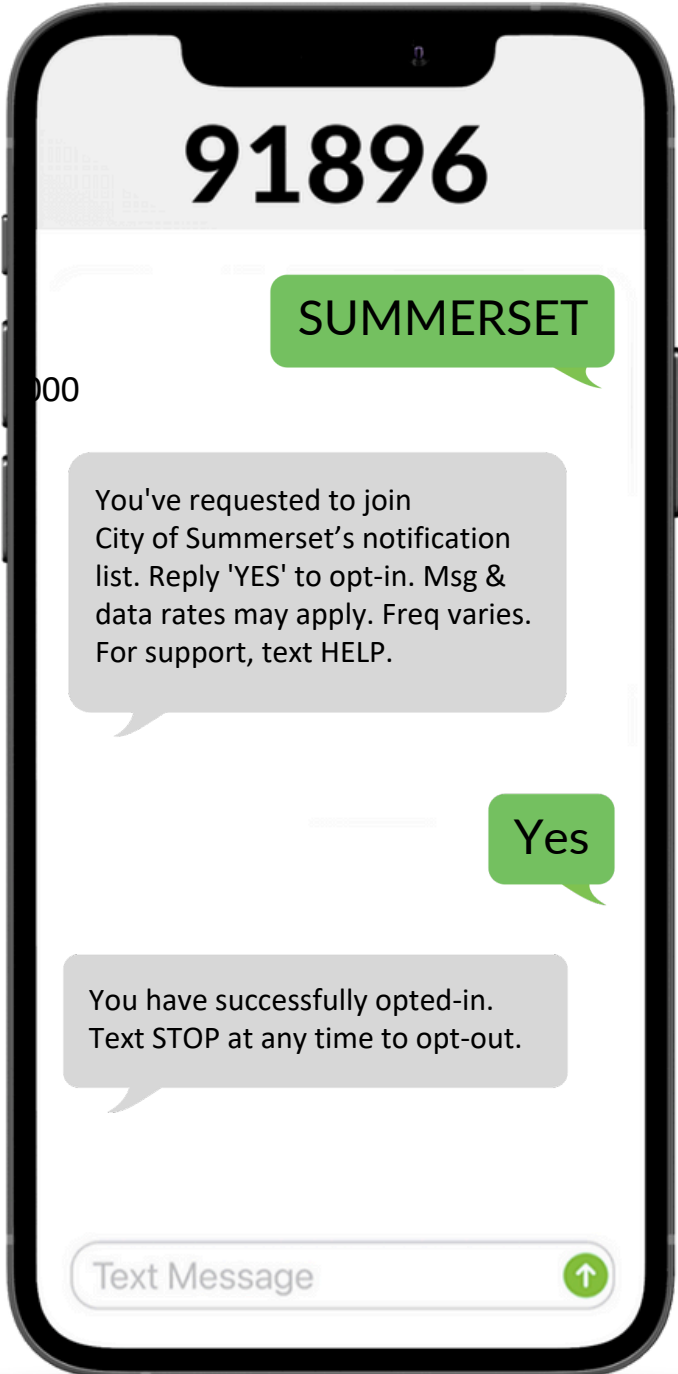
Bank Account Number _____

Signature _____

Date _____

Please attach a voided check or deposit slip to this form. Personal and Financial information provided herein will be kept strictly confidential. Thank you!

! Summerset Alerts



Sign up to receive city text message notifications!

Opt-in today,

Text **SUMMERSET**

To: **91896**

What to Expect:

After the initial keyword is sent, you will receive a confirmation message asking you to reply YES to verify opt-in.

View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions Msg & Data rates apply. Msg frequency varies. Text STOP at any time to opt-out. Text HELP for contact info.