

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
Thursday, January 16, 2024, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Markham, Hirsch, and Reade were present. The City Finance Officer and City Administrator were also present. Commissioner Osten was absent.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Markham gave the invocation.

CALL FOR CHANGES

There were no declarations of Conflict of Interest.

Motion by Markham, second by Reade to approve the agenda of the regular meeting of the Summerset City Commission for January 16, 2025, as presented or amended. Motion carried.

CITIZEN INPUT

Laurie Potthoff spoke regarding contractor licensing.

CONSENT CALENDAR

APPROVAL OF THE MINUTES

Motion by Reade, second by Hirsch to approve the minutes of the Special Meeting held on December 30, 2024, as presented or amended. Motion carried.

APPROVAL OF THE MINUTES

Motion by Hirsch, second by Markham to approve the minutes of the Regular Meeting held on January 2, 2025, as presented or amended. Motion carried.

APPROVAL OF THE CLAIMS

Motion by Reade, second by Markham to approve the claims in the amount of \$108,118.29 from January 1, 2025, to January 15, 2025. Motion carried.

American Legal	\$ 525.00
Axon Enterprise, Inc.	\$11,585.70
Black Hawk Fire Department	2,000.00
Black Hawk Water Users District	\$39.75
Black Hills COUNCIL OF LOCAL GOVERNMENT	\$1,605.00
CBH CO-OP	\$3,798.65
City of Rapid City	\$4,584.51
Demersseman Jensen Tellinghuisen & Huffman, LLP	\$1,177.50
Golden West Technologies	\$3,983.98
LEADS ON LINE	\$2,219.00
Meade County Register of Deeds	\$30.00
NTEC	\$7,331.98
SD One Call	\$15.75
Sturgis Economic Development Corp	\$50,000.00
Western Truck & Equipment, LLC	\$5,580.00
DOT Marketing	\$10,400.00

NOTED FOR THE RECORD - Department Head Reports are in the packet for viewing.

BLACK HAWK FIRE DEPARTMENT QUARTLY UPDATE

Kurt Klunder was not present at this time. The Board moved forward with the rest of the agenda.

SEDC UPDATE

Brenna Block gave updates on recent meetings, upcoming events, and business visits for Summerset. SEDC will be holding their business connections event at Summerset City Hall on January 23rd @ 5:00 p.m.

ASSET MANAGEMENT

Motion by Markham, second by Reade to take the matter off the table from the January 2nd meeting and open discussion. Motion carried. Public Works Director Anthony Kayl presented updated information to the Board regarding the Asset Management system.

Motion by Hirsch, second by Markham to close discussion. Motion carried.

Motion by Markham, second by Reade to approve GIS for 1 year, and revisit the same annually. Motion carried.

BULK SEWER RATE- STAGE BARN

Motion by Reade, second by Markham to open discussion. Motion carried. Commissioners discussed a suitable rate. No residents attended the meeting.

Motion by Hirsch, second by Reade to close discussion. Motion carried.

Motion by Hirsch, second by Markham to increase bulk rate by 8%. Mayor Kitzmiller called for a roll-call vote. Markham, aye. Reade, nay. Hirsch, aye. Kitzmiller, aye. Motion carried.

NUISANCES

Motion by Hirsch, second by Markham to open discussion. Motion carried. City Attorney Mike Wheeler gave updates on a few areas of concern.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Markham, second by Hirsch to mail notices to properties of concern. Motion carried.

BLACK HAWK FIRE DEPARTMENT QUARTLY UPDATE

Fire Chief Kurt Klunder arrived, and Mayor Kitzmiller gave him an opportunity to give the commission an update regarding current events. On February 20th at 7p.m. the Fire Department will be holding their Annual Fire District Meeting. They are encouraging everyone to attend.

BLACK HAWK WATER AGREEMENT/DIAMOND WATER AGREEMENT

Motion by Reade, second by Markham to open discussion. Motion carried. City Attorney Mike Wheeler and City Administrator Lisa Schieffer presented information on the agreements for Black Hawk Water and Diamond Water which are to be updated and reinstated.

Motion by Markham, second by Hirsch to close discussion. Motion carried.

No action taken

SAFETY BENEFITS REPORT

Motion by Reade, second by Hirsch to open discussion. Motion carried. Finance Officer Brielle Schrock spoke on the findings from the report and actions to move forward.

Motion by Reade, second by Markham to close discussion. Motion carried.

TRASH SERVICE FOR SUMMERSET MOBILE HOME PARK

Motion by Hirsch, second by Reade to open discussion. Motion carried. Public Works Director Anthony Kayl presented his findings on the possible route for garbage collections through the area. Commission discussed waiting and notifying the mobile home park's owner.

Motion by Markham, second by Reade to close discussion. Motion carried.

UPCOMING EVENTS

City Offices will be closed on Monday, January 20th in observance of Martin Luther King Day.

EXECUTIVE SESSION

Motion by Hirsch, second by Reade to enter an executive session at 7:12pm. Motion carried.

Motion by Hirsch, second by Markham to exit executive session at 7:56 pm. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Markham to adjourn at 7:57 p.m. Motion carried.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

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