

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, DECEMBER 5th, 2024 5:30 P.M.**

AGENDA

- 1) **ROLL CALL**
Osten, Markham, Reade, Hirsch, and Kitzmiller.
- 2) **EXECUTIVE SESSION SDCL 1-25-2 – LEGAL/CONTRACTUAL**

6:00 P.M.

- 3) **PLEDGE OF ALLEGIANCE**
- 4) **INVOCATION**
- 5) **CALL FOR CHANGES**
Approval of the Agenda of the regular meeting of the Summerset City Commission for December 5th, 2024 as presented or amended.
- 6) **CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 6A) Approval of the minutes of the Regular Meeting November 21st, 2024 as presented or amended.

APPROVAL OF THE CLAIMS

- 6B) Approval of claims and hand checks in the amount of \$207,725.82 from November 21st, 2024 through December 4th, 2024 as presented or amended.

APPROVAL OF PAYROLL – NOVEMBER 2024 (SDCL 6-1-10)

- 6C) Dept. 4000 - \$12,929.07 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$11,634.74 Finance
Dept. 4210 - \$44,385.77 Police
Dept. 4310 - \$13921.05 Streets
Dept. 4652 - \$500.00 Planning & Zoning

(NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING)

- 7) **UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$75.57 for the period November 1st – November 30th, 2024.

8) DESIGN EXCEPTION REQUEST/PRELIMINARY PLAT FOR NORMAN RANCH – VANOCKER DEVELOPMENT

***See Recommendations on next page from Planning & Zoning**

8A) Open discussion

1) Design Exception Request

2) Preliminary Plat

8B) Close discussion

8C) Motion T/B/D.

***Recommendations from Planning & Zoning Meeting 11/26/2024**

Contingencies related to accepting the pipeline velocity design exception include:

- The pipeline will be designed by Norman Ranch to accommodate pigging operations. A pig launch facility will be provided at the lift station. A hydrant and watermain extension will be provided at the lift station for a high-volume source of water.
- The force main will be downsized from 10” to 8” to increase the velocities in the pipe. The third phase will not be able to accommodate in this force main velocity compromise.
- Extend Warranty on Force main and Lift Station to 3 years.

Contingencies related to accepting the Norman Ranch plat (plans and specifications):

- The City will monitor wastewater levels in the Summerset Lift Station.
- The Norman Ranch Lift Station should be Designed to IDCM standards.
- A flow meter will be provided on the discharge line of the Norman Ranch Lift Station and flow data will be integrated into the City’s SCADA system.
- Proper air valves will be specified.
- Project specifications will be provided to the City for review and approval.
- Proposed equipment and building materials that are not covered by the standard specifications will be submitted to the City for review and approval. Any equipment or building materials not approved by the City are subject to rejection.
- USACE approval is required for work in the existing drainage.

9) BLACK HILLS COUNCIL OF LOCAL GOVERNMENTS – PERFORMANCE AGREEMENT

9A) Motion to open discussion.

9B) Motion to close discussion.

9C) Motion T/B/D.

10) FIRST READING FOR SUPPLEMENTAL ORDINANCE 2024-13

10A) Motion to open discussion

10B) Motion to close discussion.

10C) Motion to approve/deny the first reading and set the second reading for December 19th @ 6:00 p.m.

11) FIRST READING FOR ORDINANCE 2024-14 APPENDIX A: ROUTE MAP – CHAPTER 50 SNOW AND ICE REMOVAL ROUTES AND POLICIES

11A) Motion to open discussion

11B) Motion to close discussion.

11C) Motion to approve/deny the first reading and set the second reading for December 19th @ 6:00 p.m.

- 12) **SUMMERSET CITY WEBSITE – GWENN MARKHAM/LISA SCHIEFFER**
 12A) Motion to open discussion
 12B) Motion to close discussion.
 12C) Motion to T/B/D.
- 13) **PARKS AND RECREATION BOARD APPLICATION**
 Approve/Deny Shawn Kohl to the Parks and Recreation Board.
- 14) **SET LAST MEETING IN DECEMBER FOR BILLS**
 December 30th @ 7:30 a.m. or 5:30 p.m.
- 15) **CITIZENS INPUT**
 Eddie Herz – Parking and Speeding
- 16) **UPCOMING EVENTS:**
 City Offices are closed December 23 – 25th, 2024 for Christmas per Governor Kristi Noem.
- 17) **ITEMS FROM CITY ATTORNEY**
 Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 18) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

City of Summerset is inviting you to a scheduled Zoom meeting.

*Topic: City of Summerset's Zoom Meeting
 Time: Dec 5, 2024 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting
<https://us02web.zoom.us/j/83242381292?pwd=j02tOV6owEAI6jN78hyFjyqccCsQdb.1>*

Meeting ID: 832 4238 1292

Passcode: 046279

One tap mobile

*+16699009128,,83242381292#,,,,*046279# US (San Jose)*

*+17193594580,,83242381292#,,,,*046279# US*

Dial by your location

• +1 669 900 9128 US (San Jose)

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 669 444 9171 US

• +1 564 217 2000 US

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 689 278 1000 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

- *+1 360 209 5623 US*
- *+1 386 347 5053 US*
- *+1 507 473 4847 US*

Meeting ID: 832 4238 1292
Passcode: 046279

Find your local number: <https://us02web.zoom.us/j/kdKEKDC9JI>