

MICHAEL KITZMILLER,  
MAYOR

COMMISSION:  
CLYDE HIRSCH  
GWENN MARKHAM  
MICHAEL J. OSTEN  
SIDNEY READE

CITY OF  
**SUMMERSET**



CITY HALL  
7055 LEISURE LANE  
SUMMERSET, SD 57718

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**SUMMERSET CITY COMMISSION  
SUMMERSET CITY HALL  
THURSDAY, DECEMBER 19th, 2024 6:00 P.M.**

**AGENDA**

- 1) **ROLL CALL**  
Osten, Markham, Reade, Hirsch, and Kitzmiller.
  - 2) **PLEDGE OF ALLEGIANCE**
  - 3) **INVOCATION**
  - 4) **CALL FOR CHANGES**  
Approval of the Agenda of the regular meeting of the Summerset City Commission for December 19th, 2024 as presented or amended.
  - 5) **CONSENT CALENDAR**  
**APPROVAL OF THE MINUTES**
    - 5A) Approval of the minutes of the regular meeting held on December 5th, 2024 as presented or amended.**APPROVAL OF THE CLAIMS**
    - 5B) Approval of claims and hand checks in the amount of \$182,757.92 from December 5th, 2024 through December 18th, 2024.
- \*\*NOTED FOR THE RECORD – DEPARTMENT HEAD REPORTS ARE IN PACKET FOR VIEWING.**
- 6) **APPLICATION FOR ABATEMENT/REFUND OF PROPERTY TAXES – FRED & SHERRY PASSANANTI**
    - 6A) Motion to open discussion.
    - 6B) Motion to close discussion.
    - 6C) Motion to approve/deny the application.
  - 7) **SEDC UPDATE – BRENNA BLOCK**

- 8) **DOT MARKETING WEBSITE DESIGN**
  - 8A) Motion to open discussion.
  - 8B) Motion to close discussion.
  - 8C) Motion T/B/D.
  
- 9) **VARIANCE– LYON LLC**

\*Planning & Zoning Board recommended unanimously a do pass.

  - 9A) Motion to open discussion.
  - 9B) Motion to close discussion.
  - 9C) Motion to approve/deny the variance.
  
- 10) **PRELIMINARY PLAT – TOM NORMAN**

\*Planning & Zoning Board recommended unanimously a do pass.

  - 10A) Motion to open discussion.
  - 10B) Motion to close discussion.
  - 10C) Motion to approve/deny the preliminary plat.
  
- 11) **HDR 2025 GENERAL ENGINEERING SERVICES – TASK ORDER**
  
- 12) **SECOND READING FOR SUPPLEMENTAL ORDINANCE 2024-13**
  - 12A) Motion to approve/deny the second reading of Ordinance 2024-13.
  - 12B) Motion to adopt Ordinance 2024-13.
  
- 13) **SECOND READING FOR ORDINANCE 2024-14 APPENDIX A: ROUTE MAP – CHAPTER 50 SNOW AND ICE REMOVAL ROUTES AND POLICIES**
  - 13A) Motion to approve/deny the second reading of Ordinance 2024-14.
  - 13B) Motion to adopt Ordinance 2024-14.
  
- 14) **LIGHTING MAINTENANCE – MIKE KITZMILLER**
  - 14A) Motion to open discussion.
  - 14B) Motion to close discussion.
  - 14C) Motion T/B/D.
  
- 15) **2025 SDML WORKERS COMPENSATION FUND TRENCHING AND CONFINED SPACE ENTRY SAFETY EQUIPMENT GRANT APPLICATION – LISA SCHIEFFER**
  - 15A) Motion to open discussion.
  - 15B) Motion to close discussion.
  - 15C) Motion T/B/D.
  
- 16) **SUMMERSET CITY AGENDA TEMPLATE – BRIELLE SCHROCK**
  - 16A) Motion to open discussion.
  - 16B) Motion to close discussion.
  - 16C) Motion T/B/D.
  
- 17) **GRANT AWARD COMMUNITY FORESTRY – BEAUTIFICATION CITY HALL CAMPUS**
  
- 18) **CITIZEN INPUT**

**19) UPCOMING EVENTS:**

City Offices are closed December 23 – 25<sup>th</sup>, 2024 for Christmas per Governor Kristi Noem.  
Year-end Commission Meeting (bills only) will be held Monday, December 30<sup>th</sup> @ 5:30 p.m.

**20) ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

**21) ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

**City of Summerset is inviting you to a scheduled Zoom meeting.**

**Topic: City of Summerset's Zoom Meeting**

**Time: Dec 19, 2024 06:00 PM Mountain Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82380237038?pwd=iZBd977d3Fqzh7XnAAegURU47Nbvsy.1>**

**Meeting ID: 823 8023 7038**

**Passcode: 856743**

**One tap mobile**

**+16699009128,,82380237038#,,,,\*856743# US (San Jose)**

**+17193594580,,82380237038#,,,,\*856743# US**

**Dial by your location**

- **+1 669 900 9128 US (San Jose)**
  - **+1 719 359 4580 US**
  - **+1 253 205 0468 US**
- **+1 253 215 8782 US (Tacoma)**
- **+1 346 248 7799 US (Houston)**
  - **+1 669 444 9171 US**
- **+1 301 715 8592 US (Washington DC)**
  - **+1 305 224 1968 US**
  - **+1 309 205 3325 US**
- **+1 312 626 6799 US (Chicago)**
  - **+1 360 209 5623 US**
  - **+1 386 347 5053 US**
  - **+1 507 473 4847 US**
  - **+1 564 217 2000 US**
- **+1 646 558 8656 US (New York)**
  - **+1 646 931 3860 US**
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