

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, OCTOBER 17th, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Markham, Osten, Hirsch, and Reade were present. The City Attorney, City Finance Officer, and City Administrator were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Hirsch, second by Reade to approve the agenda of the regular meeting of the Summerset City Commission for October 17th, 2024 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Osten, second by Markham to approve the minutes of the regular meeting held on October 3rd, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Markham to approve the claims and hand checks in the amount of \$44,606.36 from October 3rd, 2024 through October 16th, 2024, as presented or amended. Motion carried.

Cardmember Services	14571.9
SD State Treasurer	976.03
Black Hawk Water Users District	331
CBH CO-OP	4342.23
City of Rapid City	4664.07
City of Sturgis	135
Demersseman Jensen Tellinghuisen & Huffman, LLP	2452.5
Diamond Water Company	149.65
Golden West Technologies	3983.98
Greenapsis	515
HDR Engineering, Inc	6558.75
Hermanson Egge Engineering, Inc.	600
Kieffer Sanitation	350
Midcontinent Communications	185.05
Midwest Radar & Equipment	328
Schieffer, Lisa	555.5
SCHROCK, BRIELLE	555.5
SD One Call	26.25
Servall Uniform & Linen Supply	195.16
TRANSOURCE TRUCK & EQUIPMENT, INC.	2763.29
Tyler Technologies	367.5

****NOTED FOR THE RECORD – DEPARTMENT HEAD REPORTS ARE IN THE PACKET FOR VIEWING.**

BLACK HAWK VOLUNTEER FIRE DEPARTMENT UPDATE – KURT KLUNDER

Fire Chief Kurt Klunder presented information pertaining to the Black Hawk Volunteer Fire Department. The FD currently has 22 volunteer firefighters. Over the summer they assisted all around the US including CA, ID, IN, and

MN on wildland fires. ISO evaluation is approaching. The fire department's goal is to receive a rating of 4 (currently a 5). The only other department that scores a 4, in the area, is Rapid Valley. Sioux Falls scores a 1 and Rapid City a 2.

Note: Nov. 2nd from 4-7p is the annual pancake feed at the fire station. Please attend.

SEDC UPDATE – BRENNA BLOCK

Brenna Block presented the results to her survey. Submitted answers came from Piedmont, Summerset, and Black Hawk residents. Results showed residents love living here. Requests for more options on childcare, retail, and health care.

BLACK RIVER RE, LLC ZONING HEARING/C-1 GENERAL COMMERCIAL

*Planning & Zoning Board recommended unanimously a do pass.

Motion by Osten, second by Reade to open discussion. Motion carried. City Administrator Lisa Schieffer presented the zoning information to the Board and explained it will fit in the current area of development.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Reade, second by Hirsch to approve the C-1 General Commercial Zoning. Motion carried.

WITHDRAWAL – MICHAEL GOOSEN

Michael Goosen has withdrawn all variances and minor plat.

SPECIAL ASSESSMENTS TO BE SENT TO MEADE COUNTY AUDITOR – B. SCHROCK

Motion by Markham, second by Reade to open discussion. Motion carried. City Finance Officer Brielle Schrock presented a list, by parcel, of homeowners who have outstanding code violation and mitigation fines. These will be assessed to the 2024 pay 2025 tax roll.

Motion by Reade, second by Osten to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the special assessments be sent to Meade Co. Auditor. Motion carried.

SET FIRST READING FOR ORDINANCE TSO 2024-03

Motion by Osten, second by Hirsch to set First Reading for November 7th, 2024 @ 6:00 p.m. Motion carried.

SDCL 32-11-35 UPDATE – L. SCHIEFFER

City Administrator Lisa Schieffer presented a law that disperses road revenue funds to counties and cities. Since it's incorporation Summerset has not been included to receive these funds. Schieffer is working with legislation and legal for Summerset to be added to SDCL 32-11-35.

CITIZEN INPUT

Shane Shuman came forward to speak on concerns he has with the distance driven by police officers in their take home vehicles. City Administration will be following up with Shane, per Mayor Kitzmiller, in the following weeks.

UPCOMING EVENTS: NONE

ITEMS FROM CITY ATTORNEY: NONE

ADJOURNMENT

Motion by Hirsch, second by Reade to adjourn at 6:43p.m. Motion carried.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

Published once _____, 2024, at a cost of \$_____.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1098 - A&B Business Solutions										Vendor Total: 474.05
<u>IN1200454</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	45.00	0.00	0.00	0.00	45.00
Monthly water usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly water usage	NA	0.00	0.00	45.00	0.00	0.00	0.00	45.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4192-43400</u>	Equip Expense				45.00	100.00%				
Vendor: 11201257										Vendor Total: 429.05
<u>IN1201257</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	429.05	0.00	0.00	0.00	429.05
Copy machine usage	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Copy machine usage	NA	0.00	0.00	429.05	0.00	0.00	0.00	429.05		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4192-43400</u>	Equip Expense				429.05	100.00%				
Vendor: 1111 - Ambrose, Jonathan										Vendor Total: 50.00
<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone Stipend	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>604-4000-42810</u>	Phone				50.00	100.00%				
Vendor: 1808 - Anglin, Mitch										Vendor Total: 118.00
<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4310-42810</u>	Phone				50.00	100.00%				
Vendor: 11-2.2024										Vendor Total: 68.00
<u>11-2.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	68.00	0.00	0.00	0.00	68.00
LTap Conference Reimbursement	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LTap Conference Reimbursement	NA	0.00	0.00	68.00	0.00	0.00	0.00	68.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4320-42730</u>	Training Expense				68.00	100.00%				
Vendor: 1816 - AT&T Mobility										Vendor Total: 652.98
<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	652.98	0.00	0.00	0.00	652.98
FirstNet PD	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code		On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FirstNet PD	NA	0.00	0.00	652.98	0.00	0.00	0.00	652.98		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>101-4210-42810</u>	Phone			652.98	100.00%					

Vendor: 1906 - Birgen, Nicholin										Vendor Total:	50.00
<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00	
Phone Stipend		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>101-4140-42810</u>	Phone			50.00	100.00%					

Vendor: 0808 - Black Hills Energy										Vendor Total:	7,126.35
<u>10.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	7,126.35	0.00	0.00	0.00	7,126.35	
Govt building electric usage		BANKW - BANK WEST		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Govt building electric usage	NA	0.00	0.00	7,126.35	0.00	0.00	0.00	7,126.35		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
<u>101-4192-42800</u>	Utility Expense			638.20	8.96%					
<u>101-4310-42800</u>	Utility Expense			1,144.26	16.06%					
<u>101-4520-42800</u>	Utility Expense			53.67	0.75%					
<u>604-4000-42800</u>	Utility Expense			5,290.22	74.23%					

Vendor: 1665 - Cardmember Services										Vendor Total:	6,201.34
<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	6,201.34	0.00	0.00	0.00	6,201.34	
City credit card charges		BANKW - BANK WEST		No							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
City credit card charges	NA		0.00	0.00	6,201.34	0.00	0.00	0.00		6,201.34

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42300	Publishing Exp		530.65	8.56%
101-4140-42150	Postage		27.27	0.44%
101-4140-42600	Supply/Material Exp		68.57	1.11%
101-4140-42700	Travel/Conf Expense		719.20	11.60%
101-4192-42600	Supply/Material Exp		514.04	8.29%
101-4210-42150	Postage		21.90	0.35%
101-4210-42500	Repair/Maint Expense		169.97	2.74%
101-4210-42600	Supply/Material Exp		40.33	0.65%
101-4210-42730	Training Expense		-250.00	-4.03%
101-4210-42900	Other Expense		30.48	0.49%
101-4310-42510	Street Snow Removal		1,129.45	18.21%
101-4310-42600	Supply/Material Exp		579.15	9.34%
101-4320-42600	Supply/Material Exp		463.78	7.48%
101-4320-42610	Auto Expense		110.00	1.77%
101-4520-42600	Supply/Material Exp		106.99	1.73%
101-4520-42600	Supply/Material Exp		184.65	2.98%
101-4652-42150	Postage		38.72	0.62%
101-4652-42300	Publishing Exp		486.09	7.84%
604-4000-42150	Postage		563.60	9.09%
604-4000-42150	Postage		223.89	3.61%
604-4000-42150	Postage		19.24	0.31%
604-4000-42600	Supply/Material Exp		147.33	2.38%
101-4310-42300	Publishing Exp		241.04	3.89%
101-4140-42900	Other Expense		35.00	0.56%

Vendor: 1083 - CASEY PETERSON & ASSOC., LTD Vendor Total: 53,940.00

178008	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	53,940.00	0.00	0.00	0.00	53,940.00
2022-2023 Audit		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2022-2023 Audit	NA	0.00	0.00	53,940.00	0.00	0.00	0.00	53,940.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42200	Prof Fees Expense		53,940.00	100.00%

Vendor: 1830 - Clarity Telecom Vendor Total: 1,239.06

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	1,239.06	0.00	0.00	0.00	1,239.06
Phone, fax, internet		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone, fax, internet	NA	0.00	0.00	1,239.06	0.00	0.00	0.00	1,239.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4192-42800	Utility Expense		1,239.06	100.00%

Vendor: 1957 - Complete HVAC Service & Installation LLC Vendor Total: 294.71

12332	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	294.71	0.00	0.00	0.00	294.71
Air handler service		BANKW - BANK WEST		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Air handler service	NA	0.00	0.00	294.71	0.00	0.00	0.00	294.71

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
604-4000-42500	Repair/Maint Expense		294.71	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1093 - Dakota Pump, Inc										Vendor Total: 355.23
18700	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	355.23	0.00	0.00	0.00	355.23
Mixer 4 parameters	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Mixer 4 parameters	NA	0.00	0.00	355.23	0.00	0.00	0.00	355.23		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-4000-42500	Repair/Maint Expense		355.23	100.00%						

Vendor: 0765 - Demersseman Jensen Tellinghuisen & Huffman, LLP										Vendor Total: 1,537.66
38994	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	1,537.66	0.00	0.00	0.00	1,537.66
Professional Services	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Professional Services	NA	0.00	0.00	1,537.66	0.00	0.00	0.00	1,537.66		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4141-42200	Prof Fees Expense		1,537.66	100.00%						

Vendor: 1452 - Fire Pro										Vendor Total: 873.70
9156	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	843.70	0.00	0.00	0.00	843.70
Public works fir extinguisher	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Public works fir extinguisher	NA	0.00	0.00	843.70	0.00	0.00	0.00	843.70		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4310-42500	Repair/Maint Expense		843.70	100.00%						

Vendor: 1452 - Fire Pro										Vendor Total: 873.70
9157	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	30.00	0.00	0.00	0.00	30.00
Admin office fire extinguisher	BANKW - BANK WEST				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Admin office fire extinguisher	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
101-4192-42500	Repair/Maint Expense		30.00	100.00%						

Vendor: 1125 - First National Trust & Investment Management Services										Vendor Total: 24,975.77
2024.11	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	24,975.77	0.00	0.00	0.00	24,975.77
ACH Payment and P&I	BANKEFT - BANK WEST EFT				No	Payment Date: 11/15/2024			Bank Draft: DFT0000203	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ACH Payment and P&I	NA	0.00	0.00	24,975.77	0.00	0.00	0.00	24,975.77		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
604-4700-47100	Swr SRF Principal		20,676.25	82.79%						
604-4700-47120	Swr SRF Interest		4,299.52	17.21%						

Vendor: 0246 - Golden West Technologies										Vendor Total: 3,983.98
430259	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	572.00	0.00	0.00	0.00	572.00
E1/E3 Subscriptions	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
E1/E3 Subscriptions	NA	0.00	0.00	572.00	0.00	0.00	0.00	572.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42201	Dues/Subscriptions				572.00	100.00%				

430260	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	3,411.98	0.00	0.00	0.00	3,411.98
Comp Managed Services		BANKW - BANK WEST			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Comp Managed Services	NA	0.00	0.00	3,411.98	0.00	0.00	0.00	3,411.98		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42201	Dues/Subscriptions				3,411.98	100.00%				

Vendor: 1986 - Goosen, Michael Vendor Total: 75.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	75.00	0.00	0.00	0.00	75.00
Variance Sign Refund		BANKW - BANK WEST			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Sign Variance Refund	NA	0.00	0.00	75.00	0.00	0.00	0.00	75.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4652-42900	Other Expense				75.00	100.00%				

Vendor: 1513 - Hirsch, Clyde Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone Stipend		BANKW - BANK WEST			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: 0324 - Kayl, Anthony Vendor Total: 118.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKW - BANK WEST			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				

11-2.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	68.00	0.00	0.00	0.00	68.00
LTap Conference Reimbursement		BANKW - BANK WEST			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LTap Conference Reimbursement	NA	0.00	0.00	68.00	0.00	0.00	0.00	68.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4320-42730	Training Expense				68.00	100.00%				

Vendor: 1103 - Kitzmiller, Michael Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKW - BANK WEST			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description		Bank Code	On Hold								
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00			
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
<u>101-4120-42810</u>	Phone		50.00	100.00%							

Vendor: 1787 - Macrander, Matthew **Vendor Total: 100.00**

<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	100.00	0.00	0.00	0.00	100.00
LECC Travel Reimbursment		BANKW - BANK WEST	No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LECC Travel Reimbursment	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4210-42700</u>	Travel/Conf Expense		100.00	100.00%						

Vendor: 1970 - Markham, Gwenn **Vendor Total: 50.00**

<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKW - BANK WEST	No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4110-42810</u>	Phone		50.00	100.00%						

Vendor: 0937 - MDU **Vendor Total: 285.33**

<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	285.33	0.00	0.00	0.00	285.33
Govt Bldg Utilities		BANKW - BANK WEST	No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Govt Bldg Utilities	NA	0.00	0.00	285.33	0.00	0.00	0.00	285.33		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4192-42800</u>	Utility Expense		27.08	9.49%						
<u>604-4000-42800</u>	Utility Expense		66.96	23.47%						
<u>101-4310-42800</u>	Utility Expense		23.36	8.19%						
<u>604-4000-42800</u>	Utility Expense		63.04	22.09%						
<u>604-4000-42800</u>	Utility Expense		104.89	36.76%						

Vendor: 1101 - Meade County Auditor **Vendor Total: 1,614.19**

<u>11.2024</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	1,614.19	0.00	0.00	0.00	1,614.19
Sept Dispatch Expenses		BANKW - BANK WEST	No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Sept Dispatch Expenses	NA	0.00	0.00	1,614.19	0.00	0.00	0.00	1,614.19		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>101-4210-42820</u>	Dispatch Expense		1,614.19	100.00%						

Vendor: 1110 - Mid-American Research Chemical **Vendor Total: 1,479.79**

<u>0832189-IN</u>	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	1,479.79	0.00	0.00	0.00	1,479.79
WWTP Supplies		BANKW - BANK WEST	No							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
WWTP Supplies	NA					1,479.79	0.00	0.00	0.00	1,479.79
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42500	Repair/Maint Expense				1,479.79	100.00%				

Vendor: 1157 - Midcontinent Testing Laboratories, Inc. Vendor Total: 360.00

129620	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	360.00	0.00	0.00	0.00	360.00
WWTP Testing Supplies	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP Testing Supplies	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42630	Chemicals and Lab Supplies				360.00	100.00%				

Vendor: 1730 - Nasser, Rich Vendor Total: 100.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	100.00	0.00	0.00	0.00	100.00
LECC Travel Reimbursement	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LECC Travel Reimbursement	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42700	Travel/Conf Expense				100.00	100.00%				

Vendor: 1971 - Osten, Michael Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor: 1291 - RCS Construction Inc Vendor Total: 9,852.67

19-F	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	9,852.67	0.00	0.00	0.00	9,852.67
Pay App #19- Final	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pay App #19- Final	NA	0.00	0.00	9,852.67	0.00	0.00	0.00	9,852.67		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
502-4850-48500	Construction Costs				9,852.67	100.00%				

Vendor: 1732 - Schieffer, Lisa Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend	BANKW - BANK WEST				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1976 - Schmagel, David Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
phone stipend		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>604-4000-42810</u>	Phone		50.00	100.00%

Vendor: 1746 - SCHROCK, BRIELLE Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4140-42810</u>	Phone		50.00	100.00%

Vendor: 1820 - Smith, Jeff Vendor Total: 50.00

11.2024	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	50.00	0.00	0.00	0.00	50.00
Phone stipend		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Phone stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4310-42810</u>	Phone		50.00	100.00%

Vendor: 0951 - Solar Sound Corp. Vendor Total: 9,045.60

103546	Invoice	11/7/2024	11/7/2024	11/7/2024	11/7/2024	9,045.60	0.00	0.00	0.00	9,045.60
Streetlight repair		BANKW - BANK WEST			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Streetlight repair	NA	0.00	0.00	9,045.60	0.00	0.00	0.00	9,045.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4310-42500</u>	Repair/Maint Expense		9,045.60	100.00%

Payable Summary

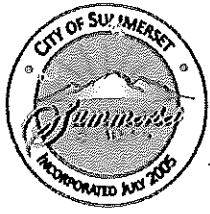
Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	38	125,303.41	0.00	0.00	0.00	125,303.41	24,975.77	100,327.64
	Grand Total:	125,303.41	0.00	0.00	0.00	125,303.41	24,975.77	100,327.64

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-4110-42300</u>	Publishing Exp	530.65
<u>101-4110-42810</u>	Phone	150.00
<u>101-4120-42810</u>	Phone	50.00
<u>101-4140-42150</u>	Postage	27.27
<u>101-4140-42200</u>	Prof Fees Expense	53,940.00
<u>101-4140-42600</u>	Supply/Material Exp	68.57
<u>101-4140-42700</u>	Travel/Conf Expense	719.20
<u>101-4140-42810</u>	Phone	150.00
<u>101-4140-42900</u>	Other Expense	35.00
<u>101-4141-42200</u>	Prof Fees Expense	1,537.66
<u>101-4192-42201</u>	Dues/Subscriptions	3,983.98
<u>101-4192-42500</u>	Repair/Maint Expense	30.00
<u>101-4192-42600</u>	Supply/Material Exp	514.04
<u>101-4192-42800</u>	Utility Expense	1,904.34
<u>101-4192-43400</u>	Equip Expense	474.05
<u>101-4210-42150</u>	Postage	21.90
<u>101-4210-42500</u>	Repair/Maint Expense	169.97
<u>101-4210-42600</u>	Supply/Material Exp	40.33
<u>101-4210-42700</u>	Travel/Conf Expense	200.00
<u>101-4210-42730</u>	Training Expense	-250.00
<u>101-4210-42810</u>	Phone	652.98
<u>101-4210-42820</u>	Dispatch Expense	1,614.19
<u>101-4210-42900</u>	Other Expense	30.48
<u>101-4310-42300</u>	Publishing Exp	241.04
<u>101-4310-42500</u>	Repair/Maint Expense	9,889.30
<u>101-4310-42510</u>	Street Snow Removal	1,129.45
<u>101-4310-42600</u>	Supply/Material Exp	579.15
<u>101-4310-42800</u>	Utility Expense	1,167.62
<u>101-4310-42810</u>	Phone	150.00
<u>101-4320-42600</u>	Supply/Material Exp	463.78
<u>101-4320-42610</u>	Auto Expense	110.00
<u>101-4320-42730</u>	Training Expense	136.00
<u>101-4520-42600</u>	Supply/Material Exp	291.64
<u>101-4520-42800</u>	Utility Expense	53.67
<u>101-4652-42150</u>	Postage	38.72
<u>101-4652-42300</u>	Publishing Exp	486.09
<u>101-4652-42900</u>	Other Expense	75.00
	Total:	81,406.07

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>502-4850-48500</u>	Construction Costs	9,852.67
	Total:	9,852.67

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>604-4000-42150</u>	Postage	806.73
<u>604-4000-42500</u>	Repair/Maint Expense	2,129.73
<u>604-4000-42600</u>	Supply/Material Exp	147.33
<u>604-4000-42630</u>	Chemicals and Lab Supplies	360.00
<u>604-4000-42800</u>	Utility Expense	5,525.11
<u>604-4000-42810</u>	Phone	100.00
<u>604-4700-47100</u>	Swr SRF Principal	20,676.25
<u>604-4700-47120</u>	Swr SRF Interest	4,299.52
	Total:	34,044.67



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00103 - PYPKT00174 - October 2024 Payroll

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 0322 - AFLAC Remittance Processing										Vendor Total:	96.72
<u>INV0000175</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	96.72	0.00	0.00	0.00	96.72	
AFLAC Disability		BANKEFT - BANK WEST EFT			No			Payment Date: 10/29/2024	Bank Draft:	DFT0000197	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AFLAC Disability	NA	0.00	0.00	96.72	0.00	0.00	0.00	96.72

Distributions		Project Account Key	Amount	Percent
Account Number	Account Name			
<u>998-0000-21840</u>	Accident Insurance		96.72	0%

Vendor: 1952 - Child Support Payment Center										Vendor Total:	442.00
<u>INV0000176</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	442.00	0.00	0.00	0.00	442.00	
Child Support Garnishment		BANKW - BANK WEST			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Child Support Garnishment	NA	0.00	0.00	442.00	0.00	0.00	0.00	442.00

Distributions		Project Account Key	Amount	Percent
Account Number	Account Name			
<u>998-0000-21810</u>	Garnishment Payable		442.00	0%

Vendor: 0468 - Delta Dental										Vendor Total:	1,177.40
<u>10.2024</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	1,177.40	0.00	0.00	0.00	1,177.40	
Employee Dental Insurance		BANKW - BANK WEST			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee Dental Insurance	NA	0.00	0.00	1,177.40	0.00	0.00	0.00	1,177.40

Distributions		Project Account Key	Amount	Percent
Account Number	Account Name			
<u>998-0000-21800</u>	Dental & Vision Ins Payable		1,177.40	100.00%

Vendor: 0041 - Health Pool of SD										Vendor Total:	17,203.57
<u>10.2024</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	17,203.57	0.00	0.00	0.00	17,203.57	
Employee Health/ Life Insurance		BANKW - BANK WEST			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee Health/ Life Insurance	NA	0.00	0.00	17,203.57	0.00	0.00	0.00	17,203.57

Distributions		Project Account Key	Amount	Percent
Account Number	Account Name			
<u>998-0000-21830</u>	Medical Ins Payable		17,203.57	100.00%

Vendor: 0011 - SDRS										Vendor Total:	11,864.86
<u>INV0000177</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	4,724.14	0.00	0.00	0.00	4,724.14	
SDRS 6%		BANKEFT - BANK WEST EFT			No			Payment Date: 10/29/2024	Bank Draft:	DFT0000198	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 6%	NA	0.00	0.00	4,724.14	0.00	0.00	0.00	4,724.14

Distributions		Project Account Key	Amount	Percent
Account Number	Account Name			
<u>211-0000-21910</u>	SDRS Payable		205.24	4.34%
<u>101-0000-21910</u>	SDRS Payable		2,931.30	62.05%
<u>604-0000-21910</u>	SDRS Payable		1,587.60	33.61%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<u>INV0000178</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	7,140.72	0.00	0.00	0.00	7,140.72
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/29/2024		Bank Draft:		DFT0000199

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8%	NA	0.00	0.00	7,140.72	0.00	0.00	0.00	7,140.72

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21910</u>	SDRS Payable		7,140.72	0%

Vendor: 1022 - SDRS-SUPPLEMENTAL RETIREMENT PLAN (SDSRP)

Vendor Total: 775.00

<u>INV0000179</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	775.00	0.00	0.00	0.00	775.00
SDRS Supplemental	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS Supplemental	NA	0.00	0.00	775.00	0.00	0.00	0.00	775.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21910</u>	SDRS Payable		495.02	0%
<u>604-0000-21910</u>	SDRS Payable		279.98	0%

Vendor: 0128 - United States Treasury

Vendor Total: 19,683.81

<u>INV0000180</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	6,552.71	0.00	0.00	0.00	6,552.71
Federal W/H	BANKEFT - BANK WEST EFT				No	Payment Date: 10/29/2024		Bank Draft:		DFT0000200

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	6,552.71	0.00	0.00	0.00	6,552.71

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		183.04	0%
<u>604-0000-21710</u>	Payroll Tax Payable		1,069.18	0%
<u>101-0000-21710</u>	Payroll Tax Payable		5,300.49	0%

<u>INV0000181</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	10,642.20	0.00	0.00	0.00	10,642.20
Social Security	BANKEFT - BANK WEST EFT				No	Payment Date: 10/29/2024		Bank Draft:		DFT0000201

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	10,642.20	0.00	0.00	0.00	10,642.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		209.80	0%
<u>101-0000-21710</u>	Payroll Tax Payable		8,868.94	0%
<u>604-0000-21710</u>	Payroll Tax Payable		1,563.46	0%

<u>INV0000182</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	2,488.90	0.00	0.00	0.00	2,488.90
Medicare	BANKEFT - BANK WEST EFT				No	Payment Date: 10/29/2024		Bank Draft:		DFT0000202

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	2,488.90	0.00	0.00	0.00	2,488.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>211-0000-21710</u>	Payroll Tax Payable		49.06	0%
<u>604-0000-21710</u>	Payroll Tax Payable		365.64	0%
<u>101-0000-21710</u>	Payroll Tax Payable		2,074.20	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	10	51,243.36	0.00	0.00	0.00	51,243.36	31,645.39	19,597.97
	Grand Total:	51,243.36	0.00	0.00	0.00	51,243.36	31,645.39	19,597.97

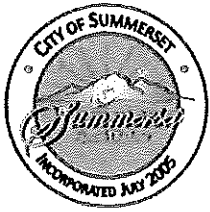
Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-0000-21710</u>	Payroll Tax Payable	16,243.63
<u>101-0000-21910</u>	SDRS Payable	10,567.04
	Total:	26,810.67

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>211-0000-21710</u>	Payroll Tax Payable	441.90
<u>211-0000-21910</u>	SDRS Payable	205.24
	Total:	647.14

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>604-0000-21710</u>	Payroll Tax Payable	2,998.28
<u>604-0000-21910</u>	SDRS Payable	1,867.58
	Total:	4,865.86

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>998-0000-21800</u>	Dental & Vision Ins Payable	1,177.40
<u>998-0000-21810</u>	Garnishment Payable	442.00
<u>998-0000-21830</u>	Medical Ins Payable	17,203.57
<u>998-0000-21840</u>	Accident Insurance	96.72
	Total:	18,919.69



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00102 - PYPKT00175 - C Juso correction

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 0011 - SDRS Vendor Total: 63.04

<u>INV0000171</u>	Invoice	9/27/2024	9/27/2024	9/27/2024	9/27/2024	63.04	0.00	0.00	0.00	63.04
SDRS 8%		BANKW - BANK WEST			No	Payment Date: 9/27/2024			Bank Draft:	DFT0000193

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS 8%	NA	0.00	0.00	63.04	0.00	0.00	0.00	63.04

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21910</u>	SDRS Payable		63.04	100.00%

Vendor: 0128 - United States Treasury Vendor Total: 103.78

<u>INV0000172</u>	Invoice	9/27/2024	9/27/2024	9/27/2024	9/27/2024	43.50	0.00	0.00	0.00	43.50
Federal W/H		BANKEFT - BANK WEST EFT			No	Payment Date: 9/27/2024			Bank Draft:	DFT0000194

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	43.50	0.00	0.00	0.00	43.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21710</u>	Payroll Tax Payable		43.50	0%

<u>INV0000173</u>	Invoice	9/27/2024	9/27/2024	9/27/2024	9/27/2024	48.86	0.00	0.00	0.00	48.86
Social Security		BANKEFT - BANK WEST EFT			No	Payment Date: 9/27/2024			Bank Draft:	DFT0000195

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	48.86	0.00	0.00	0.00	48.86

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21710</u>	Payroll Tax Payable		48.86	0%

<u>INV0000174</u>	Invoice	9/27/2024	9/27/2024	9/27/2024	9/27/2024	11.42	0.00	0.00	0.00	11.42
Medicare		BANKEFT - BANK WEST EFT			No	Payment Date: 9/27/2024			Bank Draft:	DFT0000196

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	11.42	0.00	0.00	0.00	11.42

Distributions

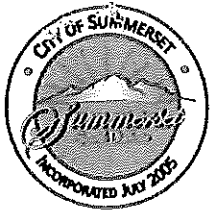
Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-0000-21710</u>	Payroll Tax Payable		11.42	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	166.82	0.00	0.00	0.00	166.82	166.82	0.00
	Grand Total:	166.82	0.00	0.00	0.00	166.82	166.82	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-0000-21710</u>	Payroll Tax Payable	103.78
<u>101-0000-21910</u>	SDRS Payable	63.04
	Total:	166.82



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00104 - Jamie Steele- out of cycle

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 1984 - James Steele									Vendor Total:	8,094.98
<u>2087</u>	Invoice	10/29/2024	10/29/2024	10/29/2024	10/29/2024	8,094.98	0.00	0.00	0.00	8,094.98
Deposit for pillar repair		BANKW - BANK WEST		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Deposit for pillar repair	NA	0.00	0.00	8,094.98	0.00	0.00	0.00	8,094.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>101-4192-42500</u>	Repair/Maint Expense		8,094.98	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	8,094.98	0.00	0.00	0.00	8,094.98	0.00	8,094.98
	Grand Total:	8,094.98	0.00	0.00	0.00	8,094.98	0.00	8,094.98

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-4192-42500</u>	Repair/Maint Expense	8,094.98
	Total:	8,094.98

OCTOBER COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 - COMMISSIONER MEETINGS

POLICE DEPARTMENT:

- WEEKLY TOUCH BASE WITH CHIEF NASSER
 - DAY TO DAY OPERATIONS

OTHER BUSINESS:

- ATTENDED SEDC INVESTOR APPRECIATION SOCIAL
- CONVERSATIONS WITH COMMISSIONER OSTEN
- MEETING WITH L. SHIFFER REGARDING NEW WEBSITE
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - MAYOR KITZMILLER
- EMAILS WITH FOOTHILLS MONTHLY REGARDING ARTICLE
- MONITORED FACEBOOK PAGES

Required Report

October 2024 Mayor Kitzmiller

MEETINGS

- Attended required Commission Meeting
- Attended all Special Meeting
- Attended Planning and Zoning meeting

PUBLIC WORKS

Almost daily calls or text messages with our City Administrator. Weekley visits with department heads and Commissioners.

- Budget: Funding for Signs
- Lighting: Streetlights
- Code Enforcement Ordinances
- Building Permits
- Parks: Contractor volunteering services
- City Building maintenance: Funding for repairs

Monitored my Facebook page providing information and taking phone calls from our citizens

Sid Reade
Finance Commissioner

Month of: October, 2024

Meetings:

- Attended two regular Commission meetings
- Attended meeting at Black Hills Energy as a local review committee member for a new natural gas power generation plant pre-permit process

Contacts:

- Several visits with the City Finance Officer
- Several visits with the City Administrator

Michael Osten
Commission Report

11-04-24

Meetings:

Attended the Summerset regular commission meetings on 10-03-2024, and 10-17-24.

Met with Mayor Kitzmiller, Leah Berg with Aces Engineering, and equipment on site at Castlewood Park to discuss grading options for the park on 10-16-24.

Met with Brielle and Tony to discuss personnel dispute.

Public Works:

Called/texted/emailed and received the same with/from Director of Public Works several times to discuss daily operations, monthly expenditures, and personnel issues.

Checked on status of the public works office/shop building and visited with Mitch on 10-11-24. Found everything to be in very good order.

RECEIVED

OCT 31 2024

BY: _____

427 SOUTH CHAPELLE
C/O 500 EAST CAPITOL
PIERRE, SD 57501-5070
(605) 773-3595



RUSSELL A. OLSON
AUDITOR GENERAL

October 29, 2024

Stephany Baumeister, Finance Officer
City of Summerset
7055 Leisure Lane
Summerset, SD 57718

We have reviewed and accepted your audit report on the:

City of Summerset
(For the Two Years Ended December 31, 2023)

Our review was limited to the report and did not include a review of the working papers. Our limited review does NOT constitute a pre-issuance review.

It is our understanding that the Rapid City Journal is the official newspaper for the City of Summerset. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson
Auditor General

RAO:sld

cc: Casey Peterson, Ltd.
Certified Public Accountants
PO Box 8127
Rapid City, SD 57709



Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards*

Honorable Mayor and City Commissioners
City of Summerset, South Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Summerset, South Dakota (the City), as of and for the years ended December 31, 2022 and 2023 and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated October 15, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Audit Findings and Questioned Costs, as items 2023-001, 2023-002, and 2023-003 to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2023-001 and 2023-003.

City of Summerset, South Dakota's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Management's Responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. As required by South Dakota Codified Law 4-11-11, this report is a matter of public record and its distribution is not limited.

Casey Peterson, LTD

Casey Peterson, LTD

Rapid City, South Dakota
October 15, 2024



Independent Auditor's Report on Compliance for Each
Major Program and Report on Internal Control over
Compliance in Accordance with the Uniform Guidance

Honorable Mayor and City Commissioners
City of Summerset, South Dakota

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Summerset, South Dakota's (the City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the years ended December 31, 2022 and December 31, 2023. The City's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the years ended December 31, 2022 and December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Casey Peterson, LTD

Casey Peterson, LTD
Rapid City, South Dakota
October 15, 2024

City of Summerset, South Dakota
Schedule of Findings and Questioned Costs
December 31, 2022 and 2023

SUMMARY OF THE INDEPENDENT AUDITOR'S RESULTS

- a. The Independent Auditor's Report expresses an unmodified opinion on the financial statements of the City of Summerset, South Dakota (the City).
- b. Instances of material weaknesses related to the audit of the financial statements were reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* was noted during the audit.
- c. Instances of noncompliance material to the financial statements, which would be required to be reported in accordance with *Government Auditing Standards* were noted during the audit.
- d. The Independent Auditor's Report on Compliance for Each Major Program and Report on Internal Control over Compliance Required by the Uniform Guidance for the City expressed an unmodified opinion on all major programs.
- e. Our audit did not disclose any audit findings that are required to be reported in accordance with 2 CFR 200.516(a).
- f. The federal award tested as a major program was:
 Assistance Listing #21.027 Coronavirus State and Local Fiscal Recovery Funds
- g. The dollar threshold used to distinguish between Type A and Type B federal award programs was \$750,000.
- h. The City of Summerset, South Dakota did not qualify as a low-risk entity.

FINDINGS - FINANCIAL STATEMENT AUDIT

Material Weakness and Noncompliance
Internal Control over Financial Reporting
Statutory Noncompliance

2023-001 *Condition:* During our review of statutory compliance, we noted the City had over-expended the budgets in the General and Sewer Funds for 2022 and over-expended the budget in the Sewer Fund for 2023.

Criteria: Management and the City Commission should monitor budget-to-actual expenses by fund and department to ensure compliance with the approved budget. Amendments to the budget should be created when new funding sources, such as grants or loans, are identified.

Cause: The City did not appropriately budget for current year expenses.

Effect: The City is not in compliance with South Dakota state statutes.

Auditor's Recommendation: We recommend City management review State statutes regarding budgeting and monitor the budget throughout the year to determine if budget amendments are needed.

View of Management: Management agrees with the finding. A response can be found in the Corrective Action Plan.

See independent auditor's report.

City of Summerset, South Dakota
Schedule of Findings and Questioned Costs
December 31, 2022 and 2023

Material Weakness

Internal Control over Financial Reporting

Drafting the Schedule of Expenditures of Federal Awards

2023-002 *Condition:* The City requests its auditor to draft the Schedule of Expenditures of Federal Awards.

Criteria: Establishing internal controls over the preparation of the Schedule of Expenditures of Federal Awards and drafting the Schedule of Expenditures of Federal Awards are the responsibility of management. The City should have a system of internal control in place related to the preparation of the Schedule of Expenditures of Federal Awards.

Cause: The City does not have a system of internal control in place to prepare the Schedule of Expenditures of Federal Awards.

Effect: The City engages its auditor to draft the Schedule of Expenditures of Federal Awards and related notes. There is a risk that errors may occur and not be detected.

Auditor's Recommendation: It is the responsibility of management and those charged with governance to decide whether to accept the degree of risk associated with the City's auditor drafting the Schedule of Expenditures of Federal Awards because of cost or other considerations. If the City chooses not to accept this risk, a third-party accountant should be engaged to prepare the draft Schedule of Expenditures of Federal Awards and related notes.

View of Management: Management agrees with the finding. A response can be found in the Corrective Action Plan.

Material Weakness and Noncompliance

Internal Control over Financial Reporting

Late Filing of Data Collection Form

2023-003 *Condition:* The audit was not completed, and the Data Collection Form and reporting package were not submitted within the required timeframe.

Criteria: Per Uniform Guidance 200.512, the audit must be completed, and the Data Collection Form and reporting Package must be submitted either 30 calendar days after the receipt of the auditor's report or nine months after the end of the audit period, whichever is earlier.

Cause: Delays in the issuance of the audit caused the delay in the filing of the Data Collection Form. These delays were due to staffing turnover in the City's finance office resulting in delays in beginning the audit.

Effect: The City is not in compliance with federal regulations

Auditor's Recommendation: We recommend management monitor the filing deadlines for future periods that may require a Single Audit.

View of Management: Management agrees with the finding. A response can be found in the Corrective Action Plan.

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAM AUDIT

No findings related to the major federal award audit were reported in the current year.

See independent auditor's report.

MICHAEL KITZMILLER,
MAYOR

COMMISSION:
CLYDE HIRSCH
GWENN MARKHAM
MICHAEL J. OSTEN
SIDNEY READE

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

PRIOR AUDIT FINDINGS AND QUESTIONED COSTS

There were no prior audit findings.

See independent auditor's report.

MICHAEL KITZMILLER,
MAYOR

COMMISSION:
CLYDE HIRSCH
GWENIN MARKHAM
MICHAEL J. OSTEN
SIDNEY READE

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CORRECTIVE ACTION PLAN (UNAUDITED)

The City of Summerset, South Dakota respectfully submits the following corrective action plan for the years ended December 31, 2022 and 2023.

Name and address of independent public accounting firm:

Casey Peterson, LTD
909 Saint Joseph Street, Ste
101 Rapid City, SD 57701

FINDINGS - FINANCIAL STATEMENT AUDIT

Material Weakness
Internal Control over Financial Reporting
Statutory Noncompliance

2023-001 *Condition:* During our review of statutory compliance, we noted the City had over-expended the budget in the General and Sewer Funds.

Criteria: Management and the City Commission should monitor budget-to-actual expenses by fund and department to ensure compliance with the approved budget. Amendments to the budget should be created when new funding sources, such as grants or loans, are identified.

Auditor's Recommendation: We recommend City management review State statutes regarding budgeting and revise the method for preparing the annual budget to include funds and departments. The budget should be monitored throughout the year and in the month of June to determine if budget amendments will be needed for the revenue stream and expenditures.

Management's Response: Management will provide the City Commission a budget-to-actual report monthly and determine if budget amendments need to be proposed by management and approved by the City Commission. City staff responsible for these actions would be the City's Finance Officer and these changes will be ongoing.

Material Weakness
Internal Control over Financial Reporting
Drafting the Schedule of Expenditures of Federal Awards

2023-002 *Condition:* The City requests its auditor to draft the Schedule of Expenditures of Federal Awards.

Criteria: Establishing internal controls over the preparation of the Schedule of Expenditures of Federal Awards and drafting the Schedule of Expenditures of Federal Awards are the responsibility of management. The City should have a system of internal control in place related to the preparation of the Schedule of Expenditures of Federal Awards.

See independent auditor's report.

MICHAEL KITZMILLER,
MAYOR

COMMISSION:
CLYDE HIRSCH
GWENIN MARKHAM
MICHAEL J. OSTEN
SIDNEY READE

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

CORRECTIVE ACTION PLAN (UNAUDITED) (CONTINUED)

Auditor's Recommendation: It is the responsibility of management and those charged with governance to decide whether to accept the degree of risk associated with the City's auditor drafting the Schedule of Expenditures of Federal Awards because of cost or other considerations. If the City chooses not to accept this risk, a third-party accountant should be engaged to prepare the draft Schedule of Expenditures of Federal Awards and related notes.

Management's Response: This is a common condition for cities of similar size and management feels comfortable with the practice. The City will implement suggested controls wherever cost-effective by December 31, 2024.

Material Weakness and Noncompliance
Internal Control over Financial Reporting
Late Filing of Data Collection Form

2023-003 *Condition:* The audit was not completed, and the Data Collection Form and reporting package were not submitted within the required timeframe.

Criteria: Per Uniform Guidance 200.512, the audit must be completed, and the Data Collection Form and reporting Package must be submitted either 30 calendar days after the receipt of the auditor's report or nine months after the end of the audit period, whichever is earlier.

Auditor's Recommendation: We recommend management monitor the filing deadlines for future periods that may require a Single Audit.

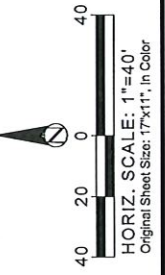
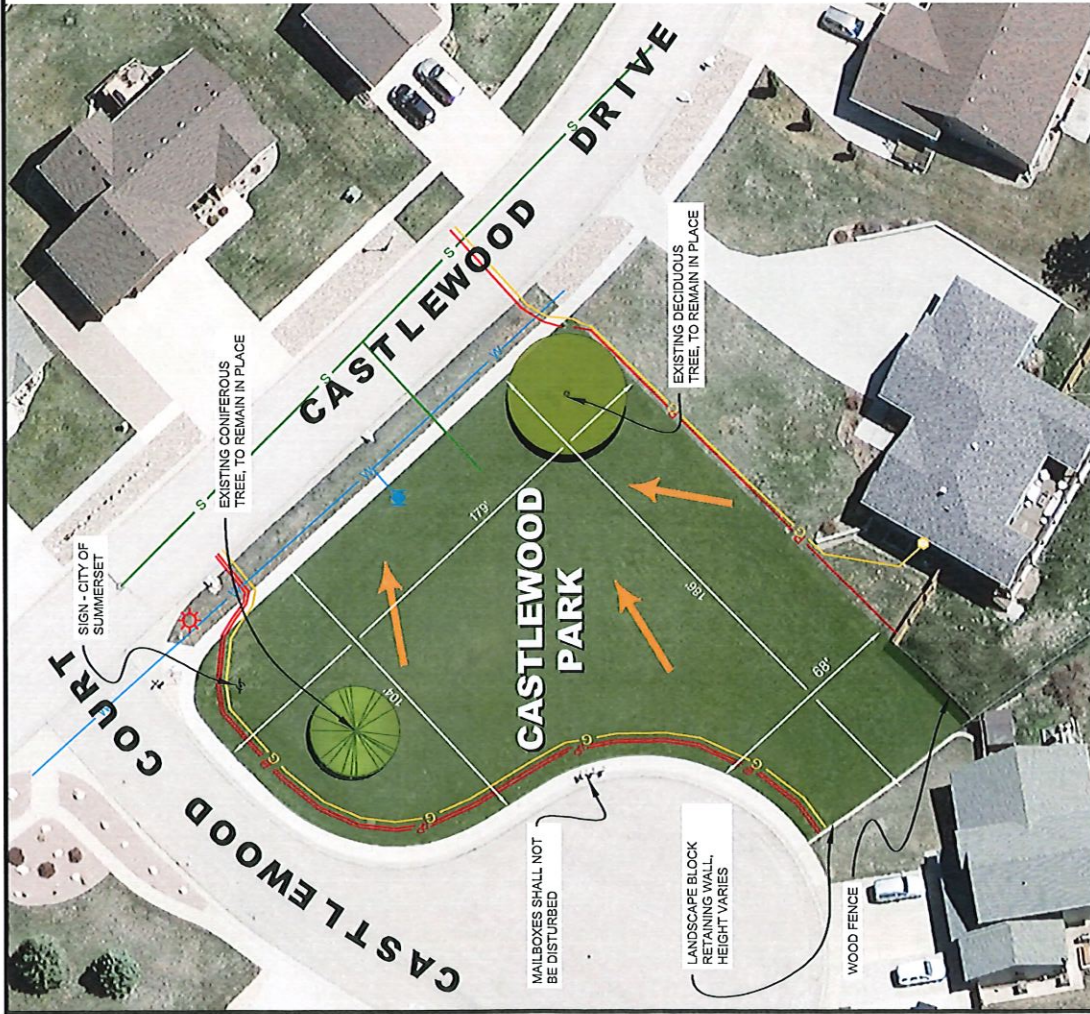
Management's Response: Management will more closely monitor the filing deadlines for future periods where a Single Audit is required. These changes will be ongoing.

If there are any questions regarding this plan, please contact Brielle Schrock, Finance Officer, at the City of Summerset, South Dakota, 7055 Leisure Lane, Summerset, SD 57718, or at (605) 718-9858.

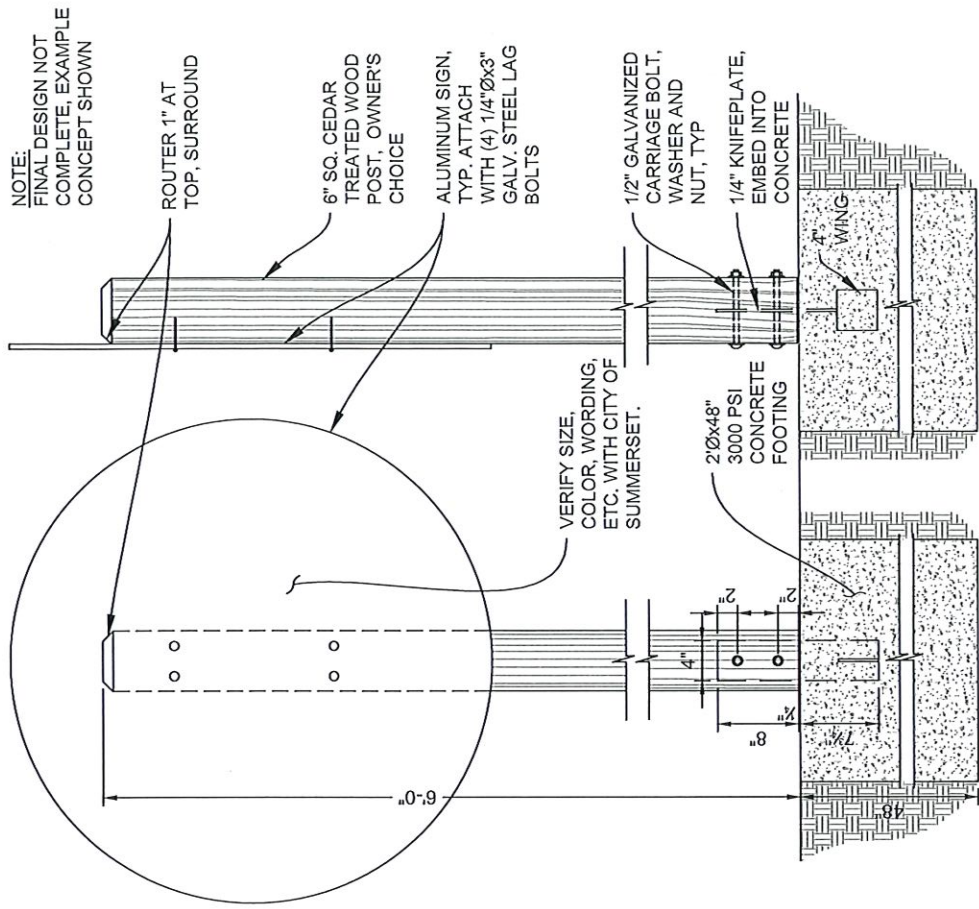
Sincerely,

Brielle Schrock, Financial Officer
City of Summerset, South Dakota

See independent auditor's report.



- LEGEND**
- HYDRO-SEEDED TURF - 2,920 SY
 - EXISTING DRAINAGE ARROW



SIGN DETAIL - CITY OF SUMMERSET

SCALE: 1" = 1'-0"



AFFORDABLY CREATIVE ENGINEERING SERVICES, INC.
201 South Johnson Street, Suite 200, Spring City, MO 65757
(660) 714-6641 Fax (660) 714-1144

October 2024

SHEET 1 of 2

LEGEND

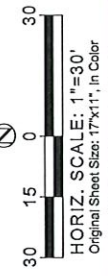
- - - 3715 - EXISTING 1' CONTOUR INTERVAL
- - - 3715 - PROPOSED 1' CONTOUR INTERVAL
- S - EXISTING SANITARY SEWER MAIN AND SERVICE STUB OUT
- W - EXISTING WATER LINE & CURB STOP
- (M.P.) - PROPOSED METER PIT
- P - EXISTING POWER LINE
- G - EXISTING GAS LINE AND GAS METER - MDU
- T - EXISTING COMMUNICATIONS LINE - MIDCO
- T - EXISTING COMMUNICATIONS LINE PEDESTAL
- ↑ - PROPOSED DRAINAGE ARROW
- ☀ - EXISTING SOLAR STREET LIGHT
- SF - SNOW FENCE - QTY. 417 LF

NOTES

1. CASTLEWOOD PARK SHALL BE RE-SHAPED AND GRADED TO CREATE AS MUCH LEVEL AREA AS POSSIBLE. WITHOUT STRUCTURAL ITEMS OR EXISTING HARDSCAPE ITEMS BEING MODIFIED. THE LAYOUT SHOWS THE TURF AREA ANTICIPATED FOR RE-SHAPING.
 - 1.1. SOME FILL MATERIAL WILL BE ADDED TO CREATE AS MUCH LEVEL AREA AS POSSIBLE, WITHOUT IMPACTING THE SURFACE DRAINAGE PATTERNS OR USE OF THE PARK SITE.
2. DRAINAGE CURRENTLY APPEARS TO POND IN THE LOW AREA OF THE LOT. THE DRAINAGE AREA SHALL BE RE-SHAPED TO ALLOW FOR SOME SURFACE DRAINAGE STORAGE CAPACITY ON THE LOT BUT WILL ALLOW LARGE FLOW EVENTS TO BE CONVEYED TO THE CASTLEWOOD DRIVE GUTTER FLOWLINE BY FLOWING OVER THE SIDEWALK.
3. ONCE THE LOT IS SHAPED, AN IRRIGATION SYSTEM SHALL BE INSTALLED TO COVER THE ENTIRE LOT AREA. THE EXISTING CURBSTOP ALONG CASTLEWOOD DRIVE SHALL BE UTILIZED AND A METER PIT IS ANTICIPATED IN ORDER FOR THE CONNECTION AND CONTROLS TO BE LOCATED ONSITE.
4. UPON COMPLETION OF THE LOT RE-SHAPING AND IRRIGATION SYSTEM BEING INSTALLED, THE LOT SHALL BE HYDRO-SEEDED.
 - 4.1. IF PROJECT IS COMPLETED IN THE FALL OF 2024, THE CITY OF SUMMERSET SHALL INSTALL SNOW FENCE AROUND THE LOT TO ENSURE HYDRO-SEED DOES NOT GET DISTURBED PRIOR TO TURF ESTABLISHMENT.
5. PLAN BACKGROUND AERIAL IMAGERY AND EXISTING CONTOURS ARE FROM BEST AVAILABLE SOURCES. RAPIDMAP AND MEADE COUNTY GIS BEACON. EXISTING UTILITIES WERE MARKED THROUGH SD 811 LOCATES.



CASTLEWOOD PARK SITE PLAN

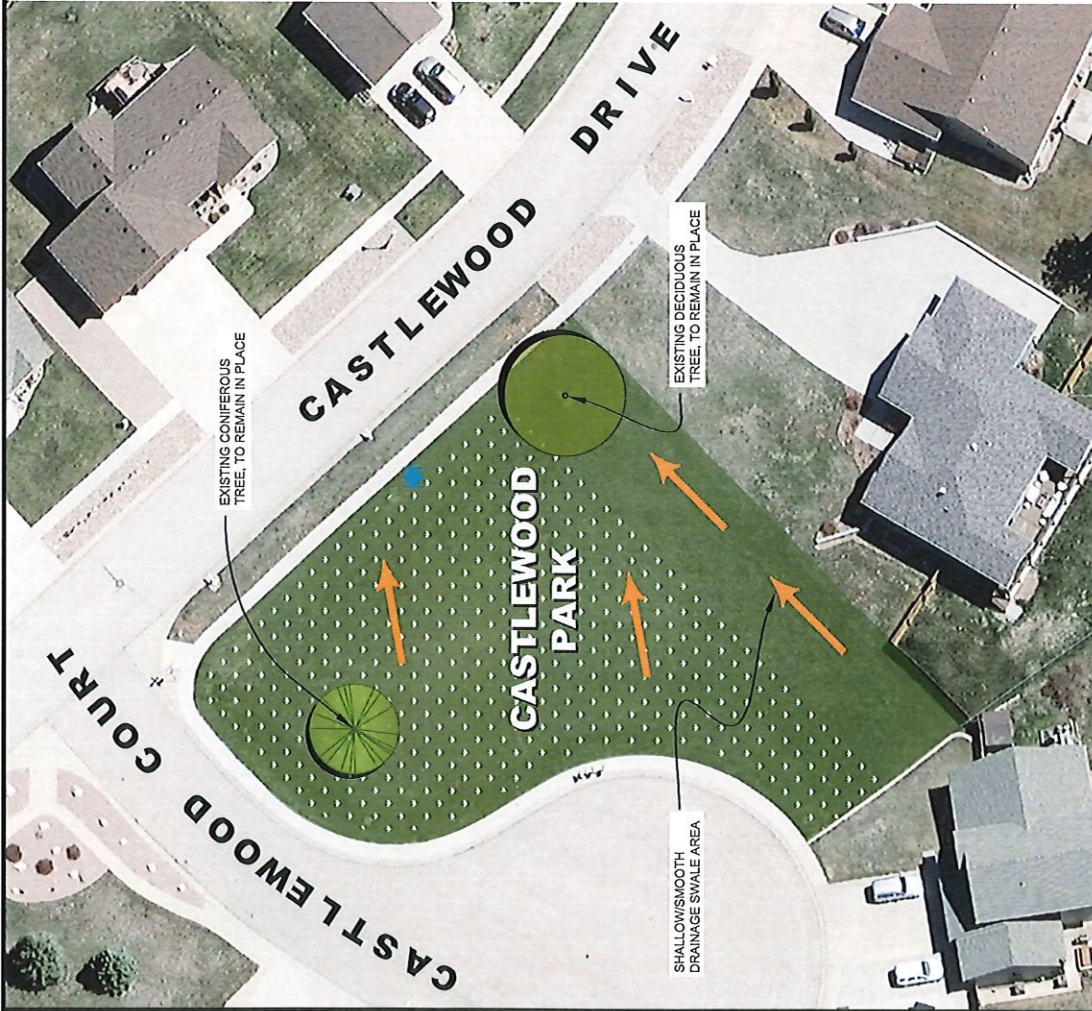


October 2024



NOTES

1. CASTLEWOOD PARK SHALL BE GRADED TO CREATE AS MUCH LEVEL AREA AS POSSIBLE, WITHOUT STRUCTURAL ITEMS OR EXISTING HARDSCAPE ITEMS BEING MODIFIED. THE LAYOUT SHOWS THE TURF AREA ANTICIPATED FOR LEVEL AREA.
2. DRAINAGE CURRENTLY APPEARS TO POND IN THE LOW AREA OF THE LOT. THE DRAINAGE SHALL BE RE-SHAPED TO ALLOW FOR SOME SURFACE DRAINAGE STORAGE CAPACITY ON THE LOT BUT WILL ALLOW LARGE FLOW EVENTS TO BE CONVEYED TO THE CASTLEWOOD DRIVE GUTTER FLOWLINE BY FLOWING OVER THE SIDEWALK.
3. ONCE THE LOT IS SHAPED, AN IRRIGATION SYSTEM SHALL BE INSTALLED TO COVER THE ENTIRE LOT AREA. THE EXISTING CURBSTOP ALONG CASTLEWOOD DRIVE SHALL BE UTILIZED AND A METER PIT IS ANTICIPATED IN ORDER FOR THE CONNECTION AND CONTROLS TO BE LOCATED ONSITE.
4. UPON COMPLETION OF THE LOT RESHAPING AND IRRIGATION SYSTEM BEING INSTALLED, THE LOT SHALL BE HYDRO-SEEDED.
 - 4.1. IF PROJECT IS COMPLETED IN THE FALL OF 2024, THE CITY OF SUMMERSET SHALL INSTALL SNOW FENCE AROUND THE LOT TO ENSURE HYDRO-SEED DOES NOT GET DISTURBED PRIOR TO TURF ESTABLISHMENT.



LEGEND

-  HYDRO-SEEDED TURF - 2,924 SY
-  LEVEL AREA THROUGH EARTHWORK GRADING
-  CURB STOP



HORIZ. SCALE: 1"=40'
Original Sheet Size: 17"x11", In Color

SIGN DETAIL - CITY OF SUMMERSET



ACES

APPROXIMATELY DETERMINED CHANGING SERVICES
AFFORDABLY CREATIVE ENGINEERING SERVICES, INC.
324 East Johnson Street, Suite 200, Fargo, ND 58101
(701) 784-8811 Fax (701) 784-1144

October, 2024



PROFESSIONAL SERVICES AGREEMENT

- 1. Parties:** The parties to this Professional Services Agreement (“Agreement”) are the Sturgis Economic Development Corp., whose address is at 2885 Dickson Drive, PO Box 218, Sturgis, SD 57785, (“Consultant”) and the City of Summerset, a South Dakota municipality whose address is 7055 Leisure Lane, Summerset, SD 57718, (“City”).
- 2. Purpose:** The purpose of this Agreement is to define the terms and conditions under which the Consultant agrees to provide the services described in section 3.
- 3. Consultant Services:** Consultant will provide the following services:

 - A. Consultant must work to secure and advance economic development, expansion, growth and retention in retail, commercial, and industrial development to benefit the City.
 - ~~B. Consultant must designate a representative to take an active part in the Piedmont Valley Chamber of Commerce.~~
 - ~~C.~~ B. Consultant shall conduct visitation outreach and retention campaigns with community employers, both established and future business prospects.
 - ~~D.~~ C. Consultant must be a catalyst for growth in retail, commercial, and industrial growth in the City.
 - ~~E.~~ D. Consultant will be one of the primary economic development advocates for the City and advise the City as to the opportunities for all types of development as well as threats to our economy.
- 4. Compensation:** In consideration of the Consultant’s services, the City shall pay the Consultant up to fifty (50) percent of the salary and benefits for the Economic Development Coordinator not to exceed the sum of ~~Thirty-five~~Fifty Thousand Dollars (~~\$3550,000.00~~). These funds are for the salary and benefits of the Coordinator and will be paid in one lump sum to SEDC to be paid to the Coordinator pursuant to the terms of employment. In the event that the Economic Development Coordinator position is vacant for any reason during the course of a year, there will be a pro-rated refund to the City of any unused amount of the salary/benefit deposit.
- 5. Direction and Coordination:** If the Consultant has concerns with the performance of the City staff under the terms of this Agreement, Consultant must first address such issues to the City Administrator and/or Mayor.
- 6. Term:** This Agreement will commence on January 1, 202~~5~~4 and terminate on December 31, 202~~5~~4.

7. Non-Discrimination: The Parties must not provide any services under this agreement in any manner that discriminates with regard to race, color, sex, creed, religion, ancestry, national origin, or disability.

8. Independent Contractor: Consultant is an independent contractor, and neither Consultant nor Consultant's employees or contract personnel are, or shall be deemed, employees of the City. Neither party shall have the authority or right legally to bind the other in contract, debt or otherwise, and neither party shall be liable for any obligation acquired or incurred by the other, except as might otherwise be provided herein.

9. Insurance: Consultant and the City must obtain insurance specified below. All such insurance must be issued coverage by an insurance company licensed to do business in the State of South Dakota. The required may be in one or more of insurance, primary or excess. Certificates of all required insurance must be provided by each party to the other within 15 days of a request for the same.

A. Consultant must obtain Workers' compensation insurance providing the statutory limits required by South Dakota law.

B. Consultant must maintain liability insurance providing occurrence basis coverage for any claim arising from the use or occupancy of Consultant's building and premises in the amount of \$1,000,000 per occurrence and \$1,000,000 annual aggregate, naming the City as an additional insured.

C. Consultant notify must the City with at least thirty (30) days' written notice of an insurer's intent to cancel or not renew any of Consultant's insurance policies.

D. The City shall require that all persons providing services at the premises to be owned or leased by Consultant are in full compliance with the City's volunteer policies and any reasonable request of Consultant's insurers.

10. Notice: Notification required pursuant to this Agreement shall be made in writing and mailed by regular U.S. mail, postage prepaid, to the following addresses. Such notification shall be deemed complete upon receipt by the Consultant at:

STURGIS ECONOMIC DEVELOPMENT CORP:
Sturgis Economic Development Corp
Attn: Executive Director
PO Box 218
2885 Dickson Drive
Sturgis, SD 57785-1244

IF SENT TO CITY:
City of Summerset
Attn: City Administrator
7055 Leisure Lane
Summerset, SD 57718

Either party may change the address or addresses for notice on ten (10) days written notice.

11. Termination: This Agreement may be terminated for Cause on 30-days notice, and either Party may terminate this Agreement by giving written notice of termination to the other, upon the occurrence of any of the following events:

A. A party breaches a material obligation under this Agreement. If such a breach occurs the non-breaching party must give written notice of the breach and allow the other party thirty (30) days from the date of said Notice within which to cure the breach.

B. A party dissolves or liquidates or otherwise discontinues substantially all its business operations.

C. In the event of termination, Consultant must compensate or assume payment for any expenses incurred by City in performing its work under this Agreement.

12. Confidential Information: The parties recognize their officers, directors, employees, and agents, may have access to confidential information and that disclosure of such information could violate rights of others. Consultant must not disclose any confidential information it obtains and acknowledges that the public records requirements of SDCL ch.1-27 govern the parties' obligations under this provision. Consultant will take appropriate action to prevent any disclosure. This section will survive termination or cancellation of this Agreement. Confidential Information is any information from or relating to the City which is confidential or proprietary in nature or that is treated as being

confidential by the City, regardless of how Consultant learns of the information. Confidential Information includes trade secrets, technical, operational, financial, or business information, plans, prospects, ideas, concepts, or know-how of or relating to the City's economic development and promotion efforts, or to the City, as well as any notes, work papers or other documents by whomever prepared that are based on Confidential Information. If Consultant is compelled to disclose Confidential Information, Consultant must, before disclosing such information, notify City in writing and cooperate with the City in any effort to obtain a protective order or other remedy and cooperate with the City to limit disclosure of the Confidential Information. Consultant must take appropriate action to prevent disclosure of Confidential Information officers, directors, employees, and agents. The confidentiality covenants contained herein will survive termination or cancellation of this Agreement.

13. Modification: Any amendments, changes, modifications, or revisions to the terms of this Agreement must be in writing and signed by both Parties with the same formality as the original Agreement.

14. Assignment: Consultant may not assign or subcontract any rights or delegate any of its duties under this Agreement without the City's prior written approval and the decision on whether to grant such approval shall be in the City's sole discretion.

15. Governing Law, Jurisdiction and Venue: The validity, performance, and enforcement of this Agreement are governed by the laws of the State of South Dakota. Jurisdiction and venue of any legal proceeding involving the parties in connection with this Agreement will lie exclusively in the Circuit Court, Fourth Judicial Circuit, Meade County, South Dakota.

16. Entire Agreement: This Agreement constitutes the entire agreement between the parties relating to this matter. This Agreement supersedes all prior agreements, negotiations, and representations, written or oral, relating to the subject matter hereof, notwithstanding any oral representations or other writings to the contrary.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

Sturgis Economic Development Corporation

Dated this ___ day of _____ 2024

Amanda Anglin, Executive Director
Sturgis Economic Development Corporation

State of South Dakota)
) ss
County of Meade)

On this the ___ day of _____ 2024, before me, the undersigned officer, personally appeared Amanda Anglin who acknowledged herself to be the Executive Director of Sturgis Economic Development Corporation and that she, as such Executive Director, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Sturgis Economic Development Corporation by herself as Executive Director.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(S E A L)

Notary Public – South Dakota
My Commission Expires: _____

CITY OF SUMMERSET

Dated this ___ day of _____ 2024

Michael Kitzmiller, Mayor
City of Summerset

ATTEST:

Brielle Schrock, Finance Officer

(CITY SEAL)

September 19, 2024 Minutes

LIGHTING MAINTENANCE CO. QUOTE/ ELECTRICAL SIGN – M. KITZMILLER

Motion by Reade, second by Markham to open discussion. Motion carried. Mayor Kitzmiller spoke to the need of informational digital signs both on the north side and south side of Summerset for its citizens.

Motion by Markham, second by Reade to close discussion. Motion carried. No action taken.

Lighting Maintenance Co.

2221 Bridge View Drive
Rapid City SD 57701

(P) 605-343-1386
(F) 605-343-1836



QUOTATION

DATE	QUOTE#
8/5/2024	31720

Name / Address
CITY OF SUMMERSET 7055 LEISURE LANE SUMMERSET SD 57718

SALESPERSON	DD
DESCRIPTION	TOTAL
PER MIKE K. PROVIDE AND INSTALL NEW LED DISPLAY SIGNS AT THE CITY HALL OFFICE AND AT THE ENTRANCE TO THE SUN VALLEY SUB.	
LOT PRICE TO PROVIDE AND INSTALL ONE NEW DOUBLE FACED SIGN AT THE CITY OFFICES. - Includes any and all applicable use taxes, labor, equipment, mileage, and disposal charges.	48,168.48
LOT PRICE TO PROVIDE "WEDGE" SHAPED MONUMENT SIGN WITH TWO NEW LED DISPLAY SIGNS INSTALLED AT THE EAST ENTRANCE TO THE SUN VALLEY SUB - Includes any and all applicable use taxes, labor, equipment, mileage, and disposal charges.	56,907.40
TOTAL	\$105,075.88

(P) 605-343-1386

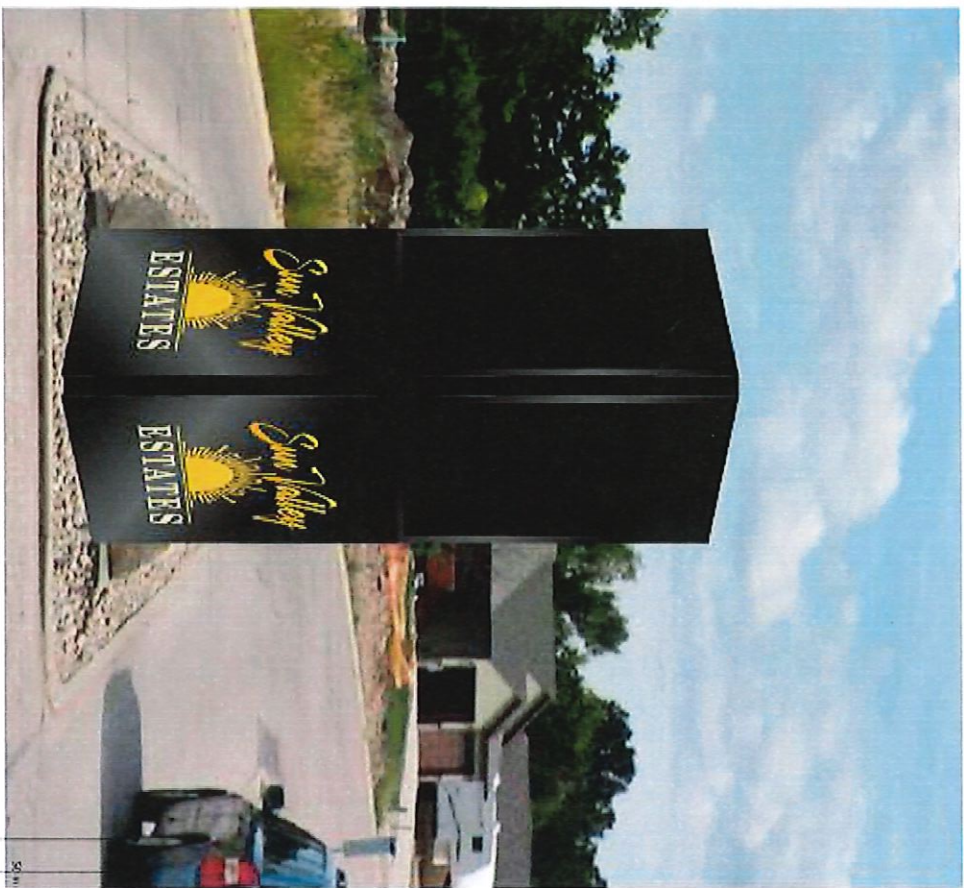
(F) 605-343-1836

Sales@solarsoundcorp.com

BY SIGNING TO THE RIGHT, PURCHASER ACCEPTS THE QUOTATION ABOVE AND AGREES TO PAY THE TOTAL PURCHASE PRICE STATED AND IN ACCORDANCE WITH THE TERMS ABOVE.

SIGNATURE _____

PRINTED NAME _____

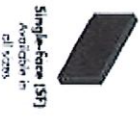


TECHNICAL SPECIFICATIONS

Display Height: 2.9' (7 panel total)
 Led Facing: 10.16 mm (3/4")
 Panel Configuration: 3x4, SMD
 Maximum Brightness: 8,000 nits
 Color Capability: 291 million colors
 Optical Viewing Angle: 160 degrees horizontal x 70 degrees vertical
 Min Viewing Distance: 21'

DISPLAY CONFIGURATION

All sizes are available in single-view (SV) or two-view (TV) configurations.



DISPLAYS ANGLE FOR BEST VIEWING



2221 Bridge View Dr.
 Rapid City, SD 57701
 605.343.1386

Client: City of Summerset

Contact:

Phone:

Project Description: EMC

Location: Summerset, SD

Date: 06/28/2024

Client: Paul W. Designer: Daniel L

File: COS_emc L1

SCALE: N/A

© 2024

Colors represent one's graphic representation. Refer to color chart for actual colors to be used.

Customer Approval

Customer Signature

Date:

**CITY OF SUMMERSET
RESOLUTION 2024-20
LIQUOR LICENSE RENEWAL RESOLUTION**

WHEREAS, the City of Summerset, Meade County, a South Dakota municipal corporation having the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding legal issues concerning the municipality.

AND WHEREAS, The City of Summerset Council of Commissioners has duly reviewed and examined renewal applications in a Regular Meeting held on November 7, 2024.

NOW THEREFORE, BE IT RESOLVED by the City of Summerset Council of Commissioners that the following licenses be approved and renewed for the 2025 license year:

Renewal of a Package Off Sale Liquor License #PL-4993 for 2025 with Sunday Sales, from Eaglecav, LLC, 3435 West Main, Rapid City, SD 57702, DBA: Lynn's Dakotamart, 8031 Stagestop Rd., Lot 2R of Tract 1R, 25-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota

Renewal of a Retail On Sale Liquor License #RL-5278 for 2025 with Sunday Sales and Ten Video Lottery Terminals, from MG Oil, 8074 Stagestop Rd., Summerset, SD 57718, DBA Happy Jacks – Summerset 2, at 8074 Stagestop Rd., Lot SC4 & SC5, 23-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.

Renewal of a Package Off Sale Liquor License #PL-19301 for 2025 with Sunday Sales, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of a Retail On Sale Liquor License #RL-20903 for 2025 with Sunday Sales and Eight Video Lottery Terminals, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of Retail On-Off Sale Wine License #RW-24486 for 2025 with Sunday Sales, from Dollar General Store #18299, 12000 Sturgis Road, Summerset, SD 57718, Lot C of Tract 1R of Siouxland Estates Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of On Sale Liquor License #RL-26888 for 2025 with Sunday Sales, from Aces LLC, 12340 Jenter Road Summerset SD 57718, DBA Angel's Catering and Receptions, at 12340 Jenter Road, Summerset SD, 57718, STAGE STOP SUB LOT B OF LW-1 24-3-6, City of Summerset, Meade County South Dakota.

Renewal of Retail On Sale Liquor License #RL-24438 for 2025 with Sunday Sales, from Neighbors, 7280 Freedom Lane, Summerset, SD 57718, at Lot 24 BLK 9, Summerset USA Subdivision, City of Summerset, Meade County, South Dakota.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Revenue and Regulation, Special Tax Division along with the applications and fees for the 2025 license term.

Dated this 7th day of November 2024.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Mike Kitzmiller
Mayor

Published November _____ in the amount of \$

JAN-DEC 12-31-2025
Date Received 10/29/24
Date Issued _____

SUMMERSET CITY OF
7055 LEISURE LANE
SUMMERSET, SD 57718

License No. RW-24486

Uniform Alcoholic Beverage License Application

Separate Check(s)
Please return to Tracy Givens

A. Owner Name and Address

Dolgen Midwest, LLC
100 Mission Ridge
Goodlettsville, TN 37072

Owner's Telephone #: 615-855-4000

B. Business Name and Address

Dollar General Store # 18299
12000 STURGIS RD
SUMMERSET, SD 57718

Business Telephone #: 605-519-5770

Place of business is located in a municipality? Yes No

County: MEADE

Do you own or lease this property? Own Lease

Are real property taxes paid to date? Yes No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

Is this license in active use? Yes No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

Yes No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

Please see attached.

Have you ever been convicted of a felony? Yes No

E. State Sales Tax Number 1032-2660-STC

F. New license Transfer? (\$150) Re-issuance

D. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-29-24 Print Name Steve Deckard Signature 

E. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held
Amount of fee collected with application \$ 500
Amount of fee retained \$ 500
Forwarded with application \$ _____

Vendor #354065
Invoice #202518299STABCWINE44
Batch #28396 \$500.00

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Date Received 10/25/24
Date Issued _____

2025

License No. PL-19301

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # PL-19301
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: 605-381-9876

Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for (submit separate application for each class of license).

Place of business is located in a municipality? Yes [] No

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

County: Meade

Do you own or lease [] this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

OC. 60.02R
lot 2R
23-3-6

Is this License in active use? Yes [] No

E. State Sales Tax Number: 1022-9364-ST

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? Yes [] No If Yes, please list on the back page

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-23-24 Print Name Martene Kullbom Signature Martene Kullbom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held
Amount of fee collected with application \$ 400^{SE}
Amount of fee retained \$ 100^{SE}
Forwarded with application \$ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Date Received 10/25/24
Date Issued _____

2025

License No. RL-20903

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # RL-20903
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: 605-381-9876

Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for (submit separate application for each class of license).

Place of business is located in a municipality? Yes [] No

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

County: Meade

Do you own or lease [] this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

00.60.02R
lot 2R
23-3-6

Is this License in active use? Yes [] No

E. State Sales Tax Number: 1022-9364-ST

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? Yes [] No If Yes, please list on the back page

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-23-24 Print Name Marlene Kuubom Signature Marlene Kuubom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held
Amount of fee collected with application \$ 1200⁰⁰
Amount of fee retained \$ 1200⁰⁰
Forwarded with application \$ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10/18/24
Date Issued _____

2025

License No. RL-24438

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

NEIGHBORS GRUB-N-PUB LLC
7280 FREEDOM LANE
SUMMERSET, SD 57718

Lic # RL-24438
NEIGHBORS GRUB-N-PUB
7280 FREEDOM LANE
SUMMERSET, SD 57718

Owner's Telephone#: 605-415-5219

Business Telephone #: 605-716-7688

C. Indicate the class of license being applied for (submit separate application for each class of license).

Place of business is located in a municipality? Yes [] No

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

County: Meade

Do you own or lease [] this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

OC. 51. 09. 24
Summerset USA
lot 24 Blk 9

Is this License in active use? Yes [] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes No If Yes, please list on the back page

E. State Sales Tax Number: 1037-9003-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/18/2024 Print Name James Schwas Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held
Amount of fee collected with application \$ 1200
Amount of fee retained \$ 200
Forwarded with application \$ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Date Received 10/10/24
Date Issued _____

2025

License No. RL-5278

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

M G OIL COMPANY
PO BOX 1006
RAPID CITY, SD 57709-1006

Lic# RL-5278
HAPPY JACKS - SUMMERSET 2
8074 STAGESTOP RD
SUMMERSET, SD 57718

Owner's Telephone#: (605) 342-0527

Business Telephone#: 605-718-9639

C. Indicate the class of license being applied for (submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

Place of business is located in a municipality? Yes [] No

County: Meade

Do you own [] or lease this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

23-3-6 Siouxland Estate Lot SC4-SC5, Sec 23, T3N, R6E, BHM Summerset, Meade County, SD

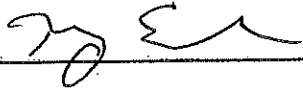
Is this License in active use? Yes [] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? Yes [] No If Yes, please list on the back page.

E. State Sales Tax Number: 1032-4289-STC

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/11/24 Print Name Troy Erickson Signature 

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held
Amount of fee collected with application \$ 1200
Amount of fee retained \$ 200
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10/15/24
Date Issued _____

2025

License No. PL-4993

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

EAGLECAV, LLC
3435 WEST MAIN ST
RAPID CITY, SD 57702

Lic # PL-4993
LYNN'S DAKOTAMART
8031 STAGESTOP RD
SUMMERSET, SD 57718-9141

Owner's Telephone#: 605-388-8948

Business Telephone #: 605-787-6645

C. Indicate the class of license being applied for (submit separate application for each class of license).

Place of business is located in a municipality? Yes [] No

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

County: Meade

Do you own [] or lease this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

Lot 2 R2 of Tract 1R Sioux Land Estates
City of Summerset, Located in Section 25
Township 3 North, Range 6 East of
the BHM, Meade County, South Dakota

Is this License in active use? Yes [] No

E. State Sales Tax Number: 1038-0626-ST

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
 Yes [] No If Yes, please list on the back page

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-7-24 Print Name DUNN P. Feis? Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held
Amount of fee collected with application \$ 400.00
Amount of fee retained \$ 400.00
Forwarded with application \$ _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10/10/24
Date Issued _____

2025

License No. RL-26888
RECEIVED

Uniform Alcoholic Beverage License Application

OCT 10 2024

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

BY: _____

ACES LLC
12340 JENTER DR
SUMMERSET, SD 57718-8806

Lic # RL-26888
ANGEL'S CATERING AND RECEPTIONS
12340 JENTER DR
SUMMERSET, SD 57718-8806

Owner's Telephone#: 605-721-9229

Business Telephone #: 605-721-9229

C. Indicate the class of license being applied for (submit separate application for each class of license).

Place of business is located in a municipality? Yes [] No

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

County: Meade

Do you own or lease [] this property? (Check one)

Are real property taxes paid to date? Yes [] No

Are you of good moral character having never been convicted of a felony? Yes [] No

D. Legal description of licensed premise:

Reception Hall
12340 Jenter Rd

Is this License in active use? Yes [] No

E. State Sales Tax Number: 1035-9510-ST

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? [] Yes No If Yes, please list on the back page

F. New license? _____ Transfer? (\$150) _____ Re-issuance?

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/07/24 Print Name Amanda Adams Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held
Amount of fee collected with application \$ 1200
Amount of fee retained \$ 1200.00
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

NOTICE FOR PUBLICATION

Ordinance TSO 2024-03

CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND MAP INCORPORATED
AT TITLE 155, CHAPTER 021**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on Ordinance #TSO 2024-03 An Ordinance Amending Zoning Ordinance and Map Incorporated at Title 155, Chapter 021.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on November 7th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance on the following described property:

Plat of Lot A1 of the Black Rock Subdivision and dedicated 10' public right of way to Norman Avenue. Formerly a portion of the N1/2 of the SW1/4 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian and Lot U3 all located in the N1/2 of the SW1/4 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota.

Said property zoned C1- General Commercial

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 17th day of October, 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

TSO 2024-03
CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND
MAP INCORPORATED AT TITLE 155, CHAPTER 021**

BE IT ORDAINED BY THE CITY BOARD OF COMMISSIONERS OF THE CITY OF SUMMERSET, Meade County, South Dakota that the following changes and amendments be made to the City of Summerset Zoning Ordinance, Title 155, Chapter 021.

BE IT ORDAINED that the zoning map referenced at Title 155, Chapter 155.021, and incorporated herein by this reference, shall be amended as it pertains to the following property:

Plat of Lot A1 of the Black Rock Subdivision and dedicated 10' public right of way to Norman Avenue. Formerly a portion of the N1/2 of the SW1/4 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian and Lot U3 all located in the N1/2 of the SW1/4 of Section 5, Township 2 North, Range 7 East, Black Hills Meridian, Meade County, South Dakota.

which property shall be zoned from to C-1 (General Commercial) and that the zoning map shall be amended accordingly, which amendments are incorporated herein.

Dated this 21st day of November, 2024.

CITY OF SUMMERSET

Michael Kitzmiller, Mayor

ATTEST:

Brielle Schrock, Finance Officer

(Seal)

Vote: Kitzmiller: Osten: Hirsch: Markham: Reade:
First Reading: November 7, 2024
Second Reading: November 21, 2024
Adopted:
Publication:
Effective:

Lisa Schieffer

From: Yvonne Carter <yecarter@yahoo.com>
Sent: Sunday, October 27, 2024 9:23 PM
To: Lisa Schieffer
Subject: Resignation

Please accept my resignation from the Summerset Parks and Recreation Board effective immediately. It has been a good experience, but, I am no longer able to continue.

Sincerely,

Yvonne E Carter

[Sent from Yahoo Mail for iPad](#)



City of Summerset, SD

Balance Sheet

Account Summary

As Of 11/04/2024

Account	Name	Balance
Fund: 302 - USDA/TIF #1 Fund		
Assets		
302-0000-10100	Cash	568,953.68
302-0000-10400	Cash in Savings	271,820.07
302-0000-10700	RestCash/Debt Serv Svgs - 6821	1,734,386.29
302-0000-10800	Rest Cash/Asset Res Svgs	20,977.40
	Total Assets:	<u>2,596,137.44</u>
		<u><u>2,596,137.44</u></u>
Liability		
302-0000-21000	Accounts Payable	0.00
	Total Liability:	<u>0.00</u>
Equity		
302-0000-25000	Fund Balance	2,092,165.78
302-0000-25200	Reserved Fund Balance	160,550.40
302-0000-26000	Change In Fund Balance	0.00
	Total Beginning Equity:	<u>2,252,716.18</u>
Total Revenue		491,821.26
Total Expense		<u>148,400.00</u>
Revenues Over/Under Expenses		343,421.26
	Total Equity and Current Surplus (Deficit):	<u>2,596,137.44</u>
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>2,596,137.44</u></u>

898,910.75
to move to
502 Fund

Balance Sheet

As Of 11/04/2024

Account	Name	Balance	
Fund: 502 - Improvement Projects			
Assets			
502-0000-10100	Cash	-889,058.08	
	Total Assets:	<u>-889,058.08</u>	<u>-889,058.08</u>
Liability			
502-0000-21000	Accounts Payable	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
502-0000-25000	Fund Balance	-386,878.42	
502-0000-26000	Change In Fund Balance	0.00	
502-2500-25200	Reserved Fund Balance	0.00	
	Total Beginning Equity:	<u>-386,878.42</u>	
Total Revenue		4,721,973.00	
Total Expense		<u>5,224,152.66</u>	
Revenues Over/Under Expenses		-502,179.66	
	Total Equity and Current Surplus (Deficit):	<u>-889,058.08</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>-889,058.08</u></u>

NOTICE FOR PUBLICATION

Ordinance 2024-13

A CITY OF SUMMERSET ORDINANCE SUPPLEMENTAL APPROPRIATION.

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on Ordinance #2024-13 Supplemental Appropriation.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 5th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 7th day of November 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

NOTICE FOR PUBLICATION

ORDINANCE 2024-14

**AN ORDINANCE AMENDING TITLE V- PUBLIC WORKS; CHAPTER 50- SNOW
AND ICE REMOVAL ROUTES AND POLICIES; APPENDIX A: ROUTE MAP**

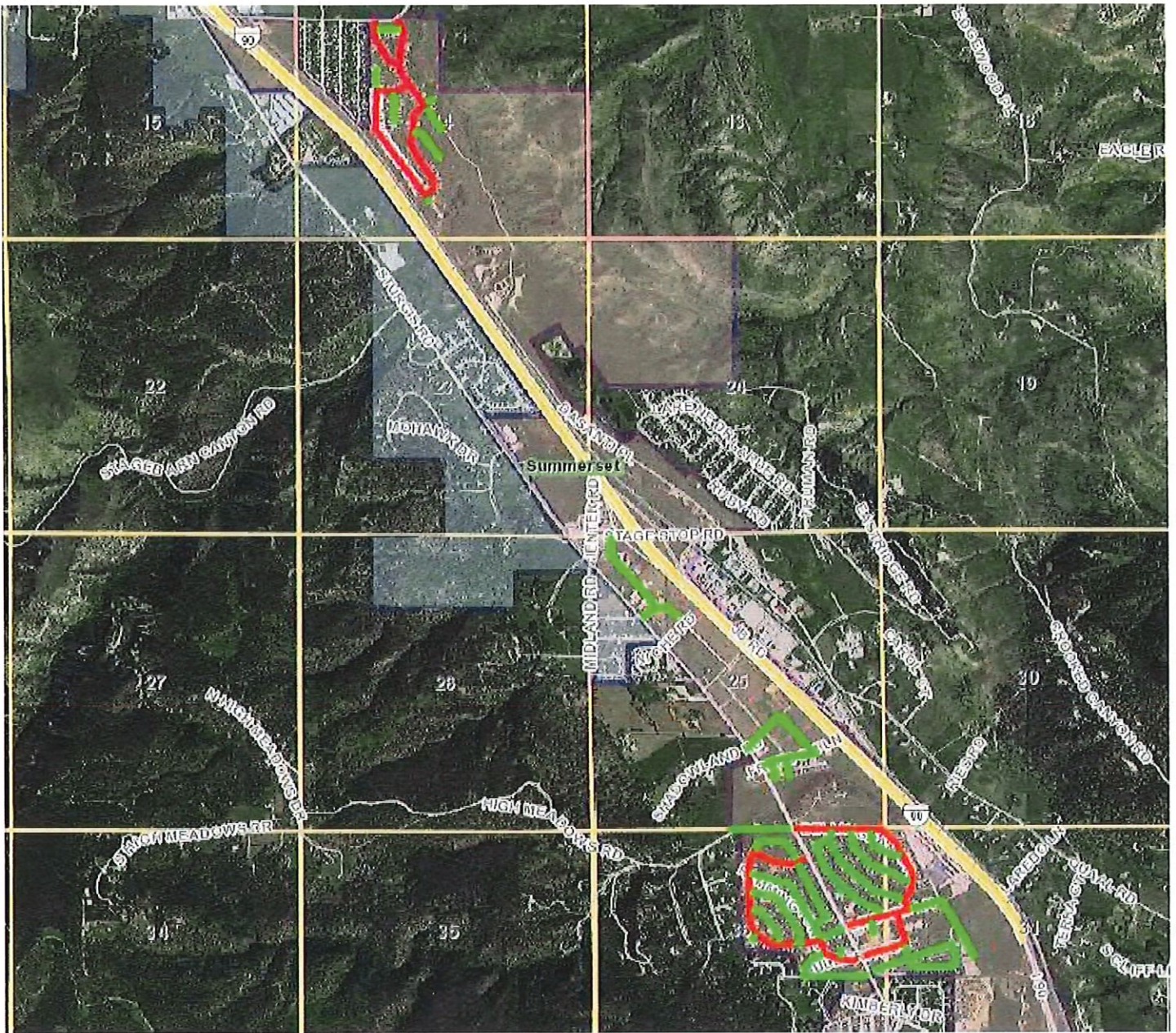
NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2024-14 Amending Appendix A: Route Map. Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 5th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance. Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 7th day of November, 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

APPENDIX A: ROUTE MAP



Lisa Schieffer

From: Jonas, Blaire <Blaire.Jonas@state.sd.us>
Sent: Tuesday, November 5, 2024 7:58 AM
To: Lisa Schieffer; Kailey Snyder
Cc: Sean Henderson; Petersen, Brandy; Poppen, Jim; Kafka, Kyle; Jonas, Blaire
Subject: Reimbursement Notification: 4527-05F Summerset Police Station Generator SRMC
Attachments: 4527-05F Summerset Generator Pmt #SRMC Letter.pdf; Exhibit a.1.pdf

Good morning,

Please see attached Notification of Reimbursement/Payment Letter #SRMC for:
4527-05F Summerset Police Station Generator

*Print the attached letter for your records. Reimbursement/Payment will take approximately 3-4 weeks to process. Also included in this email is an updated Exhibit A for the grant award reflecting the recent award of Sub-Recipient Management Costs.

Let me know if you have any questions!



BLAIRE JONAS | NFIP/MITIGATION SPECIALIST

PRONOUNS: SHE/HER

SD Dept. of Public Safety | Office of Emergency Management

[\(605\) 773-3231](tel:6057733231)



[Customer Experience Survey](#)

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SOUTH DAKOTA
DEPARTMENT
OF PUBLIC SAFETY

prevention → protection → enforcement
EMERGENCY MANAGEMENT

November 4, 2024

Lisa Schieffer
City Administrator
7055 Leisure Lane
Summerset, SD 57718

Dear Ms. Schieffer:

A request has been forwarded to our auditor's office for a payment of the Hazard Mitigation Grant funding for DR-4527-05F-SD, City of Summerset Police Station Generator grant payment #SRMC. The check that you will be receiving will be for \$1,024.64 (\$1,024.64 federal and \$0.00 state shares) for completing the installation of a generator located in Meade County. It will be your responsibility to document, on your quarterly report form, that all payments requested and received have been completed and no other funding requests will be made. Our records indicate that you have \$0.00 federal share in grant funds remaining.

Federal regulations in 2 CFR 200.333, requires that all recipients of federal grants maintain those records required by state or federal law so that an audit can be done. Original or source documents must be available for audit purposes, and documentation must be available to auditors at one central office of record. If you receive over \$1,00,000 in Federal funds in any fiscal year, then a single audit or a program specific audit must be performed in accordance with Office of Management and Budget (OMB) Circular A-133. A program specific audit may be conducted when an applicant expends federal awards under ONLY one federal program (excluding Research and Development awards) and the federal program laws, regulations, or grant agreements do not require a financial statement audit of the applicant. Audits shall be conducted in accordance with OMB Circular A-133 by an auditor authorized by the Auditor General to perform the audit. Authorization may be obtained by forwarding a copy of the audit engagement letter to the Director of External Audits, Department of Legislative Audit, 427 South Chapelle, c/o 500 East Capitol, Pierre, South Dakota 57501-5070. On continuing engagements, the Auditor General's authorization should be obtained annually. Audits shall be completed and filed with granting agencies by the end of the ninth month following the end of the fiscal year being audited. Within nine months of the completion of your fiscal year, all state agencies contributing federal money to your organization must receive a copy of the completed audit, including the South Dakota Office of Emergency Management.

If you have any questions, please feel free to contact me at (605) 773-3231.

Sincerely,

Blaire Jonas
Hazard Mitigation Specialist

CC: Brandy Petersen, Regional Coordinator
Sean Henderson, Meade County Emergency Manager

<https://www.facebook.com/SDPublicSafety>
221 SOUTH CENTRAL AVENUE • PIERRE, SOUTH DAKOTA 57501
W: dps.sd.gov
<https://twitter.com/SDPublicSafety>
P: 605.773.3231
F: 605.773.3580

Exhibit A.1

FEDERAL AWARD IDENTIFICATION

- a. Sub-recipient's name (which must match the name associated with its Unique Entity Identifier (SAM)) number:
City of Summerset
- b. Sub-Recipient's unique entity identifier Unique Entity Identifier (SAM) number: X5BWCAJGRK98
- c. Federal Award Identification Number (FAIN): 4527-HM-0005F
- d. Federal Award Date: 11/04/2024
- e. Sub-award Period of Performance: 09/14/2023 - 01/02/2027
- f. Amount provided by State/Grantor: \$29,099.64 (Project \$28,075.00 & SRMC \$1,024.64)
- g. Amount matched by Sub-Recipient: \$0.00
- h. Total Grant Amount: \$29,099.64 (Project \$28,075.00 & SRMC \$1,024.64)
- i. Amount of federal funds obligated to the Sub-Recipient by this agreement: \$1,024.64 (Project \$0.00 & SRMC \$1,024.64)
- j. Total amount of federal funds obligated to the Sub-Recipient: \$26,292.14 (Project \$25,267.50 & SRMC \$1,024.64)
- k. Total amount of the federal award committed to the Sub-Recipient: \$26,292.14 (Project \$25,267.50 & SRMC \$1,024.64)
- l. The federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA), is as follows: to acquire and install a backup generator Summerset's city hall and police station
- m. Name of Federal awarding agency: Federal Emergency Management Agency (FEMA)
Pass-through entity: South Dakota Office of Emergency Management
Contact information for awarding official of the Pass-through entity: 118 W. Capitol Ave., Pierre, SD 57501-2479
ATTN: SHMO 605-773-3231
- n. CFDA No(s) and Name(s): 97.039 - Hazard Mitigation Grant Program
- o. Is the grant award for research and development (R&D)? YES ___ NO XX
- p. Indirect Cost Rate for federal award: N/A

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Summerset
7055 Leisure Lane
Summerset, SD 57718

PROJECT: Summerset WWTP Expansion

FROM: RCS Construction, Inc
PO Box 9337
Rapid City, SD 57709

ARCHITECT:

FED ID # 46-0418677

HDR Engineering
703 Main St, Suite 200
Rapid City, SD 57701

APPLICATION No. #19 - F	DISTRIBUTION TO:
PERIOD TO: 10/31/24	OWNER <input checked="" type="checkbox"/>
PROJECT NOS.: 202257	ARCHITECT <input type="checkbox"/>
CONTRACT DATE: 1/6/2023	CONTRACTOR <input checked="" type="checkbox"/>
	ENGINEER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the attached Contract Continuation Sheet:

1 ORIGINAL CONTRACT SUM	\$ 10,322,000.00
2 Net Change by Change Orders	\$ 37,001.33
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 10,359,001.33
4 TOTAL COMPLETED & STORED TO DATE	\$ 10,359,001.33
(Column G on G703)	
5 RETAINAGE on COMPLETED WORK:	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that payment shown herein is now due.

Retainage for Punch List \$ -

6 TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 10,349,148.66
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 10,349,148.66
8 CURRENT PAYMENT DUE	\$ 9,852.67
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ -

State of: South Dakota
County of: Pennington
Subscribed and sworn to before me this 29th day of October, 2024
Notary Public: Stephanie Newman
My Commission expires: March 16, 2028

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	37,148.66	0.00
Total approved this Month	0.00	-147.33
TOTALS	37,148.66	-147.33
NET CHANGES by Change Order		37,001.33

**** Contract Total Reduced by Change Order #01 as Valued Engineering during Contract Approval Process

Payment of: \$ 9,852.67
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 11/1/24
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date)
(Owner)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)

emailed 10/30/24



CONTINUATION SHEET
 AIA Document G702, APPLICATION AND CERTIFICATE, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES
 APPLICATION NUMBER: #19
 APPLICATION DATE: 10/29/2024
 PERIOD TO: 10/31/2024

A DIV. NO.	B DESCRIPTION OF WORK Summeret WWTP Expansion	C SCHEDULED VALUE	D WORK		E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E.)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	COMPLETED THIS PERIOD					
1	Mobilization	\$ 150,000.00	\$ 150,000.00	\$ -	-		\$ 150,000.00	100.0%	\$ -
2	Demobilization	\$ 27,000.00	\$ 27,000.00	\$ -	-		\$ 27,000.00	100.0%	\$ -
3	Bonds & Insurance	\$ 150,000.00	\$ 150,000.00	\$ -	-		\$ 150,000.00	100.0%	\$ -
5	Submittals	\$ 125,000.00	\$ 125,000.00	\$ -	-		\$ 125,000.00	100.0%	\$ -
6	General Conditions	\$ 200,000.00	\$ 200,000.00	\$ -	-		\$ 200,000.00	100.0%	\$ -
7	SBR Foundation Slab and Excavation	\$ 1,700,000.00	\$ 1,700,000.00	\$ -	-		\$ 1,700,000.00	100.0%	\$ -
8	SBR Walls, Elevated Slabs	\$ 750,000.00	\$ 750,000.00	\$ -	-		\$ 750,000.00	100.0%	\$ -
9	Site and Misc Concrete	\$ 50,000.00	\$ 50,000.00	\$ -	-		\$ 50,000.00	100.0%	\$ -
10	Greenhouse	\$ 800,000.00	\$ 800,000.00	\$ -	-		\$ 800,000.00	100.0%	\$ -
11	Furnish and Installation of Process Equipment & Piping	\$ 2,700,000.00	\$ 2,700,000.00	\$ -	-		\$ 2,700,000.00	100.0%	\$ -
12	Mechanical	\$ 350,000.00	\$ 350,000.00	\$ -	-		\$ 350,000.00	100.0%	\$ -
13	Electrical	\$ 2,645,000.00	\$ 2,645,000.00	\$ -	-		\$ 2,645,000.00	100.0%	\$ -
14	High Performance Coatings	\$ 30,000.00	\$ 30,000.00	\$ -	-		\$ 30,000.00	100.0%	\$ -
15	Demolition/Removals	\$ 35,000.00	\$ 35,000.00	\$ -	-		\$ 35,000.00	100.0%	\$ -
16	Seeding/Erosion Control	\$ 10,000.00	\$ 10,000.00	\$ -	-		\$ 10,000.00	100.0%	\$ -
17	Site Blower Piping	\$ 140,000.00	\$ 140,000.00	\$ -	-		\$ 140,000.00	100.0%	\$ -
18	Site Process Piping	\$ 185,000.00	\$ 185,000.00	\$ -	-		\$ 185,000.00	100.0%	\$ -
19	Misc Site Utilities	\$ 20,000.00	\$ 20,000.00	\$ -	-		\$ 20,000.00	100.0%	\$ -
20	Site Grading/Restoration	\$ 255,000.00	\$ 255,000.00	\$ -	-		\$ 255,000.00	100.0%	\$ -
21	Change Order #02 (\$10,857.49)								
22	- Cost Proposal #02: Reed Bed Drain Pipe Revision	\$ 384.03	\$ 384.03	\$ -	-		\$ 384.03	100.0%	\$ -
23	- Cost Proposal #03: Add Three Access Hatches	\$ 10,473.46	\$ 10,473.46	\$ -	-		\$ 10,473.46	100.0%	\$ -
24	Change Order #03 (\$17,121.26)								
25	- Cost Proposal #04: Sludge Loadout Revisions	\$ 8,699.51	\$ 8,699.51	\$ -	-		\$ 8,699.51	100.0%	\$ -
26	- Cost Proposal #05: Replace Electrical Room Door	\$ 4,264.94	\$ 4,264.94	\$ -	-		\$ 4,264.94	100.0%	\$ -
27	- Cost Proposal #06: Culvert Extensions	\$ 2,138.23	\$ 2,138.23	\$ -	-		\$ 2,138.23	100.0%	\$ -
28	- Cost Proposal #07: Abandon and Seal Old Duct	\$ 2,018.58	\$ 2,018.58	\$ -	-		\$ 2,018.58	100.0%	\$ -
29	Change Order #04 (\$9,169.91)								
30	- Cost Proposal #08: SCADA Tag Count Upgrade	\$ 4,637.08	\$ 4,637.08	\$ -	-		\$ 4,637.08	100.0%	\$ -
31	- Cost Proposal #09: Various Revisions	\$ 4,532.83	\$ 4,532.83	\$ -	-		\$ 4,532.83	100.0%	\$ -
32	Deduct for filters purchased by owner	\$ (147.33)	\$ -	\$ (147.33)			\$ (147.33)	100.0%	\$ -

CONTINUATION SHEET
 AIA Document G702, APPLICATION AND CERTIFICATE, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES
 APPLICATION NUMBER: #19
 APPLICATION DATE: 10/29/2024
 PERIOD TO: 10/31/2024

A DIV. NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E		F MATERIALS PRESENTLY STORED (NOT IN DOR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)
			WORK FROM PREVIOUS APPLICATION (D+B)	COMPLETED THIS PERIOD						
33	Summerat WWTP Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	
SUBTOTALS		\$ 10,359,001.33	\$ 10,359,148.66	\$ (147.33)	\$ -	\$ -	\$ 10,359,001.33	100.00%	\$ 0.00	

NOTICE OF ACCEPTABILITY OF WORK

Owner:	City of Summerset, SD	Owner's Project No.:	
Engineer:	HDR	Engineer's Project No.:	10333843
Contractor:	R.C.S. Construction, Inc.	Contractor's Project No.:	
Project:	Wastewater Treatment Plant Capacity Expansion		
	Effective Date of the Construction		
Notice Date:	November 4, 2024	Contract:	December 23, 2022

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents") and of the Agreement between Owner and Engineer for Professional Services dated January 3, 2023 ("Owner-Engineer Agreement"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

1. This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer

By (signature):



Name (printed):

Chris Robinson

Title:

HDR Project Manager