

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, NOVEMBER 7th, 2024 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Osten, Markham, Reade, Hirsch, and Kitzmiller.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the regular meeting of the Summerset City Commission for November 7th, 2024 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting October 17th, 2024 as presented or amended.

APPROVAL OF THE CLAIMS

- 5B)** Approval of claims and hand checks in the amount of \$184,808.57 from October 17th, 2024 through November 6th, 2024 as presented or amended.

APPROVAL OF PAYROLL – OCTOBER 2024 (SDCL 6-1-10)

- 5C)** Dept. 4000 - \$13,230.84 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$11,790.52 Finance
Dept. 4210 - \$45,085.42 Police
Dept. 4310 - \$14,347.01 Streets
Dept. 4652 - \$500.00 Planning & Zoning

****NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$127.18 for the period October 1st – October 30th, 2024.
- 7) CASEY PETERSON & ASSOCIATES – AUDIT REVIEW FOR 2022/2023**
*A copy of the full audit can be found on the website.
7A) Motion to open discussion.
7B) Motion to close discussion.
7C) Motion T/B/D.

- 8) **CASTLEWOOD PARK – LEAH BERG**
 - 8A) Motion to open discussion.
 - 8B) Motion to close discussion.
 - 8C) Motion T/B/D.

- 9) **SEDC PROFESSIONAL SERVICES CONTRACT – AMANDA ANGLIN**
 - 9A) Motion to open discussion.
 - 9B) Motion to close discussion.
 - 9C) Motion T/B/D.

- 10) **LIGHTING MAINTENANCE QUOTE/ELECTRICAL SIGN – M. KITZMILLER**
 - 10A) Motion to open discussion.
 - 10B) Motion to close discussion.
 - 10C) Motion T/B/D.

- 11) **LIQUOR LICENSING/RESOLUTION 2024-20**
 - 11A) Motion to open discussion.
 - 11B) Motion to close discussion.
 - 11C) Motion T/B/D.

- 12) **FIRST READING OF ORDINANCE TSO 2024-03**
 - 12A) Motion to open discussion
 - 12B) Motion to close discussion.
 - 12C) Motion to approve or deny the first reading and set the second reading for November 21st @ 6:00 p.m.

- 13) **RESIGNATION OF PARKS AND RECREATION BOARD MEMBER YVONNE CARTER**
 Motion to accept the resignation of Yvonne Carter.

- 14) **TRANSFER OF CASH FROM 302 FUND TO 502 FUND**
 - 14A) Motion to open discussion
 - 14B) Motion to close discussion.
 - 14C) Motion to approve or deny the first reading and set the second reading for November 21st @ 6:00 p.m.

- 15) **SET FIRST READING FOR SUPPLEMENTAL ORDINANCE 2024-13**
 Set first reading for December 5th @ 6:00 p.m.

- 16) **SET FIRST READING FOR ORDINANCE 2024-14 APPENDIX A: ROUTE MAP – CHAPTER 50
 SNOW AND ICE REMOVAL ROUTES AND POLICIES**
 Set first reading for December 5th @ 6:00 p.m.

- 17) **NOTIFICATION OF REIMBURSEMENT/PAYMENT LETTER #SRMC – L. SCHIEFFER**
 (Information only)

- 18) **APPLICATION AND CERTIFICATE FOR PAYMENT #19-F (FINAL ON WWTP PROJECT)**

- 19) **CITIZENS INPUT**

- 20) **UPCOMING EVENTS:**
 City Offices are closed Monday, November 11th in honor of Veteran’s Day.
 City Offices are closed Thursday and Friday, November 28th and 29th for Thanksgiving per Governor Kristi Noem.

21) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

22) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Nov 7, 2024 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83124056358?pwd=hML8OQfNbqzkJnj1BtvBIDo5RbghQ8.1>

Meeting ID: 831 2405 6358

Passcode: 620309

One tap mobile

*+12532050468,,83124056358#,,, *620309# US*

*+12532158782,,83124056358#,,, *620309# US (Tacoma)*

Dial by your location

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)

• +1 719 359 4580 US

• +1 646 931 3860 US

• +1 689 278 1000 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 360 209 5623 US

• +1 386 347 5053 US

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