

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, SEPTEMBER 19th, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Markham, Hirsch, and Reade were present. The City Attorney, City Finance Officer, and City Administrator were also present. Commissioner Osten was absent.

Mayor Kitzmiller led in the Pledge of Allegiance.

Mayor Kitzmiller gave the invocation.

CALL FOR CHANGES

Motion by Reade, second by Hirsch to approve the agenda of the regular meeting of the Summerset City Commission for September 19th, 2024 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Markham, second by Reade to approve the minutes of the regular meeting held on September 5th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by Reade to approve the claims and hand checks in the amount of \$143,985.72 from September 5th, 2024 through September 18th, 2024, as presented or amended. Motion carried.

American Legal	150.00
Black Hawk Water Users District	302.55
Black Hills Community Economic Development	500.00
Cardmember Services	8,211.52
CBH CO-OP	4,986.61
City of Rapid City	5,366.34
City of Sturgis	116.00
Dakota Pump, Inc	5,430.82
Demersseman Jensen Tellinghuisen & Huffman, LLP	4,737.70
Diamond Water Company	185.00
Golden West Technologies	3,983.98
Greenapsis	350.00
HDR Engineering, Inc	13,382.80
Hermanson Egge Engineering, Inc.	1,080.00
Hirsch, Clyde	50.00
Iron Outfitter Waste Services, Inc.	30.72
Kieffer Sanitation	515.00
MDU	253.66
Meade County Register of Deeds	90.00
Mid-American Research Chemical	207.73
Midcontinent Communications	184.40

Midcontinent Testing Laboratories, Inc.	360.00
Renatus Exteriors	39,112.50
RCS Construction Inc	95,169.91
Schmagel, David	50.00
SD Local Transportation Assistance Program	250.00
SD One Call	18.90
SD State Treasurer	972.62
Servall Uniform & Linen Supply	195.16
Sturgis Police Reserves	375.00
USA Bluebook	5,663.44

****NOTED FOR THE RECORD – DEPARTMENT HEAD REPORTS ARE IN THE PACKET FOR VIEWING.**

SEDC UPDATE – AMANDA ANGLIN/BRENNA BLOCK

Motion by Reade, second by Markham to open discussion. Motion carried. Amanda Anglin and Benna Block gave an overview of economic development and current happenings for the City.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

LIGHTING MAINTENANCE CO. QUOTE/ ELECTRICAL SIGN – M. KITZMILLER

Motion by Reade, second by Markham to open discussion. Motion carried. Mayor Kitzmiller spoke to the need of informational digital signs both on the north side and south side of Summerset for its citizens.

Motion by Markham, second by Reade to close discussion. Motion carried. No action taken.

QUOTE FROM JAMIE STEELE CONSTRUCTION ON BUILDING – M. KITZMILLER

Motion by Hirsch, second by Markham to open discussion. Motion carried. Mayor Kitzmiller informed the Board that the stonework on City Hall’s pillars is starting to come off. Quotes were pursued and most could not get to it until next year. One quote did come in from Jamie Steele Construction. The Board suggested that the Finance Officer review the budget to see if there are monies available to complete the same.

Motion by Hirsch, second by Reade to close discussion. Motion carried.

Motion to table until October 3rd, pending review of budget by Finance Officer. Motion carried.

EVERGREEN SOLUTIONS BREAK-FIX MANAGED SERVICE AGREEMENT.

Motion by Markham, second by Reade to open discussion. Motion carried. Lisa Schieffer spoke on duties to be carried out. The Board ensued discussions on qualifications.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Markham, second by Hirsch to approve. Motion carried.

DISCUSSION ON SDDOT JOINT POWERS AGREEMENT

Motion by Hirsch, second by Reade to open discussion. Motion carried. Lisa Schieffer spoke to the agreement and discussions with other entities. The item is still pending further review.

Motion by Reade, second by Markham to close discussion. Motion carried.

APPLICATION AND CERTIFICATE OF PAYMENT #18 – WWTP EXPANSION.

Motion by Markham, second by Hirsch to approve. Motion carried.

RESOLUTION 2024-16 ESTABLISHMENT OF CAPITAL OUTLAY FOR STREET IMPROVEMENTS

Motion by Reade, second by Markham to open discussion. Motion carried. Lisa Schieffer presented the Resolution to the Board with the changes that were discussed.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Reade, second by Markham to rescind Resolution 2023-12. Motion carried.

Motion by Markham, second by Reade to approve Resolution 2024-16. Motion carried.

SECOND READING ON ORDINANCE 2024-12 BUILDING CODE AND CONSTRUCTION STANDARDS/BUILDING INSPECTOR AND BUILDING PERMIT ORDINANCES

Motion by Markham, second by Hirsch to approve the second reading of amended Ordinance 2024-12. Motion carried.

Motion by Hirsch, second by Markham to adopt Ordinance 2024-12. Motion carried.

SECOND READING OF AMENDED ORDINANCE 2024-11 - CHAIRPERSON, VICE CHAIRPERSON, SECRETARY OF PARKS & RECREATION BOARD

Motion by Reade, second by Markham to approve the second reading of amended Ordinance 2024-11. Motion carried.

Motion by Markham, second by Reade to adopt Ordinance 2024-11. Motion carried.

SECOND READING OF ORDINANCE 2025 – AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2025

Motion by Reade, second by Markham to approve the second reading of amended Ordinance 2025. Motion carried.

Motion by Hirsch, second by Reade to adopt Ordinance 2025. Motion carried.

Motion by Markham, second by Reade to approve Fiscal Year Budget 2025 for the City of Summerset. Motion carried.

BLACK RIVER RE, LLC DEVELOPER’S AGREEMENT

Motion by Hirsch, second by Reade to open discussion. Motion carried. Lisa Schieffer gave a brief outline on the requests in the developer’s agreement.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Reade, second by Markham to approve the Developer’s Agreement with Black River RE, LLC. Motion carried.

BLACK RIVER RE, LLC PRELIMINARY/FINAL PLAT – RESOLUTION 2024-17

*Planning & Zoning Board recommended unanimously a do pass.

Motion by Hirsch, second by Markham to open discussion. Motion carried. Lisa Schieffer presented the preliminary/final plat to the Board and went over the review from Planning & Zoning.

Motion by Hirsch, second by Reade to close discussion. Motion carried.

Motion by Reade, second by Hirsch to approve the preliminary-final plat of Black River RE, LLC. Motion carried.

BLACK RIVER RE, LLC VOLUNTARY ANNEXATION – RESOLUTION 2024-18

*Planning & Zoning Board recommended unanimously a do pass.

Motion by Markham, second by Reade to open discussion. Motion carried. Lisa Schieffer presented the petition to the Board.

Motion by Reade, second by Hirsch to close discussion. Motion carried.

Motion by Hirsch, second by Markham to approve the annexation of Black River RE, LLC. Motion carried.

CITIZEN INPUT- none

UPCOMING EVENTS:

South Dakota Municipal League Conferences will be held October 8th – 11th in Sioux Falls, SD.

City Offices will be closed Monday, October 14th in observance of Native American Day.\

ITEMS FROM CITY ATTORNEY

Motion by Markham, second by Reade to enter Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues at 7:02pm. Motion carried.

Motion by Reade, second by Hirsch to exit Executive Session at 7:24pm. Motion carried.

ADJOURNMENT

Motion by Reade, second by Markham to adjourn at 7:24p.m. Motion carried.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

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