

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, SEPTEMBER 5th, 2024 6:00 P.M.**

**AGENDA**

- 1) ROLL CALL**  
Osten, Markham, Reade, Hirsch, and Kitzmiller.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**  
Approval of the Agenda of the regular meeting of the Summerset City Commission for September 5th, 2024 as presented or amended.
- 5) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 5A)** Approval of the minutes of the Regular Meeting August 15th, 2024 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 5B)** Approval of claims and hand checks in the amount of \$241,660.16 from August 15th, 2024 through September 4th, 2024 as presented or amended.

**APPROVAL OF PAYROLL – AUGUST 2024 (SDCL 6-1-10)**

- 5C)** Dept. 4000 - \$12,968.00 Wastewater  
Dept. 4110 - \$1,749.99 Commission  
Dept. 4120 - \$1,916.67 Mayor  
Dept. 4140 - \$11,694.47 Finance  
Dept. 4210 - \$45,978.02 Police  
Dept. 4310 - \$14,147.56 Streets

**\*\*NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

- 6) UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$505.71 for the period August 1<sup>st</sup> – August 31st, 2024.
- 7) MINOR PLAT RESOLUTION 2024-15 – STAN JONES**  
\*Planning and Zoning Board recommended unanimously a do pass.  
**7A)** Motion to open discussion.  
**7B)** Motion to close discussion.  
**7C)** Motion to T/B/D.

- 8) **VARIANCE FOR NON-ANNEXATION – STAN JONES**  
 \*Planning and Zoning Board recommended unanimous approval of the variance.  
 8A) Motion to open discussion  
 8B) Motion to close discussion.  
 8C) Motion to T/B/D.
- 9) **PARKS AND RECREATION SIGNS – JORDAN PULSCHER**  
 9A) Motion to open discussion.  
 9B) Motion to close discussion.  
 9C) Motion T/B/D.
- 10) **RESOLUTION 2023-12 ESTABLISHMENT OF CAPITAL OUTLAY FOR STREET IMPROVEMENTS**  
 10A) Motion to open discussion.  
 10B) Motion to close discussion.  
 10C) Motion T/B/D.
- 11) **CHANGE ORDER ASTORIA COURT/LANE**  
 11A) Motion to open discussion.  
 11B) Motion to close discussion.  
 11C) Motion to T/B/D.
- 12) **CONTRACTOR’S APPLICATION FOR PAYMENT – ASTORIA COURT/LANE**  
 12A) Motion to open discussion.  
 12B) Motion to close discussion.  
 12C) Motion to T/B/D.
- 13) **ROOFING PERMIT**  
 13A) Motion to take the matter off the table from the August 1st Commission meeting and open discussion.  
 13B) Motion to close discussion.  
 13C) Motion to T/B/D.
- 14) **DISCUSSION ON AIRBNB/VRBO HOMES IN SUMMERSET**  
 14A) Motion to open discussion.  
 14B) Motion to close discussion.  
 14C) Motion T/B/D.
- 15) **FIRST READING ON ORDINANCE 2024-12 BUILDING CODE AND CONSTRUCTION STANDARDS/BUILDING INSPECTOR AND BUILDING PERMIT ORDINANCES**  
 15A) Motion to open discussion.  
 15B) Motion to close discussion.  
 15C) Motion to approve/deny the first reading of amended Ordinance 2024-12 and set the second reading for September 19<sup>th</sup> @ 6:00 p.m.
- 16) **FIRST READING OF AMENDED ORDINANCE 31.083 - CHAIRPERSON, VICE CHAIRPERSON, SECRETARY OF PARKS & RECREATION BOARD**  
 16A) Motion to open discussion.  
 16B) Motion to close discussion.  
 16C) Motion to approve/deny the first reading of amended Ordinance 31.083 and set the second reading for September 19<sup>th</sup> @ 6:00 p.m.

- 17) **FIRST READING OF ORDINANCE 2025 – AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2025**  
 17A) Motion to open discussion.  
 17B) Motion to close discussion.  
 17C) Motion to approve/deny the first reading of amended Ordinance 2025 and set the second reading for September 19<sup>th</sup> @ 6:00 p.m.
- 18) **CITIZENS INPUT**
- 19) **UPCOMING EVENTS:**
- 20) **ITEMS FROM CITY ATTORNEY**  
 Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 21) **ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting*

*Time: Sep 5, 2024 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/89983179717?pwd=BKNZJP0QGvyHNBZIB4K4iQZmiPG3aw.1>*

*Meeting ID: 899 8317 9717*

*Passcode: 414727*

*One tap mobile*

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*+16699009128,,89983179717#,,,,\*414727# US (San Jose)*

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*• +1 689 278 1000 US*

*• +1 301 715 8592 US (Washington DC)*

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