

**OFFICIAL MINUTES**  
**SUMMERSET PLANNING AND ZONING COMMISSION**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 27th, 2024 @ 6:00 P.M.**

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

**ROLL CALL:** Dustin Hirsch (via telephone), Mitchell Woldt (via zoom), Mike Martin, Casey Kenrick and Brody Oldfield were present. Also present was the City Administrator.

**CALL FOR CHANGES:** Motion by Kenrick, second by Martin to approve the agenda of the meeting for August 27th, 2024. Motion carried.

**CONSENT CALENDAR:** Motion by Kenrick, second by Martin to approve the minutes of the regular meeting of July 9<sup>th</sup>, 2024. Motion carried.

**MINOR PLAT – STAN JONES**

City Administrator Lisa Schieffer presented the minor plat to the Board. Schieffer stated that the two parties would like to swap land due to the terrain of the property. A creek channel runs along the edge and both parties would then take in that portion of the creek with their property.

Motion by Martin, second by Kenrick to close discussion. Motion carried.

Motion by Kenrick, second by Martin to recommend approval of the minor plat to the Board of Commissioners. Motion carried.

**VARIANCE REQUEST – NON-ANNEXATION STAN JONES**

Motion by Martin, second by Kenrick, to open discussion on the variance. Motion carried.

City Administrator Lisa Schieffer stated that due to the proximity of the land it fell under ordinance 151.020 (E) to be annexed due to subdividing, but the location is within Black Hawk. Schieffer stated to the Board that this would cause a doughnut hole if Black Hawk ever incorporated and at this time it is not in the best interest of Summerset to annex the same.

Motion by Martin, second by Hirsch to close discussion. Motion carried.

Motion by Martin, second by Kenrick to approve the variance to not be annexed into the city limits of Summerset to the Board of Commissioners.

**ADJOURNMENT**

Motion by Martin, second by Kenrick to adjourn the meeting at 6:07 p.m. Motion carried.

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Brielle Schrock, Finance Officer

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Brody Oldfield, Chairman

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