

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, AUGUST 15th, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00p.m. Commissioners Osten, Markham, and Reade were present. The City Attorney, City Finance Officer, and City Administrator were also present. Commissioner Hirsch was absent.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Osten, second by Markam to approve the agenda of the regular meeting of the Summerset City Commission for August 15th, 2024 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Reade, second by Markham to approve the minutes of the special budget meeting of July 30th, 2024, as presented or amended. Motion carried.

Motion by Markham, second by Osten to approve the minutes of the regular meeting of August 1st, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Osten to approve the claims and hand checks in the amount of \$638,792.39 from August 1st, 2024, through August 14th, 2024, as presented or amended. Motion carried.

A&B Business Solutions	\$414.87
Auto Value	\$255.14
Baumeister, Stephany	\$1968.75
Black Hawk Water User District	\$516.20
Black River Contracting	\$75.00
CBH CO-OP	\$8221.71
City of Rapid City	\$5043.78
Demersseman Jensen Tellinghuisen & Huffman, LLP	\$2347.50
Diamond Water Company	\$275.10
Fire Pro	\$73.00
Golden West Technologies	\$3970.98
Greenapsis	\$690.00
Gunderson & Palmer LLP	\$1300.00
Haveman Business Services LLC	\$637.50
HDR Engineering, Inc	\$14571.55
Hermanson Egge Engineering, Inc.	\$240.00
Kieffer Sanitation	\$590.00
Meade County Auditor	\$2180.79
Meade County Register of Deeds	\$90.00
Meade County Register of Deeds	\$185.29
Muth Electric	\$1803.05
On-Site First Aid & Safety	\$153.87
Rapid Rooter	\$371.70

RCS Construction Inc	\$548098.94
SD One Call	\$42.00
SDARWS	\$815.00
First National Trust & Inv Management Services	\$24975.77
Cardmember Services	\$11152.87
SD State Treasurer	\$975.69

*NOTED FOR THE RECORD- DEPARTMENT HEAD REPORTS ARE IN THE PACKET FOR VIEWING

CITY OF SUMMERSET CAPITAL IMPROVEMENT PLAN (FINAL DRAFT) – BARRETT HUBBARD

Motion Markham, second by Reade to open discussion. Motion carried.

Barrett Hubbard presented the plan to the Board and went over the highlights on the same.

Motion by Reade, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Markham to adopt the Capital Improvement Plan for the City of Summerset. Motion carried.

TIF DEVELOPMENT AGREEMENT – MIKE WHEELER

Motion by Markham, second by Osten to open discussion. Motion carried.

City Attorney Mike Wheeler went over the additions to the same regarding covenants and park space.

Motion by Markham, second by Reade to close discussion. Motion carried.

Motion by Markham, second by Osten to approve the TIF Development Agreement with proposed revisions 2.02 and park space. Motion carried.

APPLICATION AND CERTIFICATE FOR PAYMENT #17 WASTEWATER TREATMENT PROJECT

Motion by Reade, second by Markham to approve. Motion carried. Noted for the record, Commissioner Osten abstained.

CHANGE ORDER NO. 4 – WASTEWATER EXPANSION PROJECT

Wastewater Supervisor Jon Ambrose gave an update.

Motion by Markham, second by Reade to approve. Motion carried. Noted for the record, Commissioner Osten abstained.

SET FIRST READING OF ORDINANCE #2025 FY BUDGET

Motion by Osten, second by Markham to set first reading for September 5th at 6:00 p.m. Motion carried.

CITIZENS INPUT

None

UPCOMING EVENTS:

Public Safety Day will be Saturday, August 17th from 11:00 a.m. to 2:00 p.m. at Summerset City Hall.

City Offices will be closed Monday, September 2nd for observance of Labor Day.

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

None

ADJOURNMENT

Motion by Reade, second by Markham to adjourn at 6:25 p.m. Motion carried.

(SEAL)

Michael Kitzmiller, Mayor

ATTEST:

Brielle, Schrock, Finance Officer

Published once _____, 2024, at a cost of \$_____.