

**SUMMERSET CITY COMMISSION  
SPECIAL BUDGET MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 15th, 2024 continued after Commission Meeting**

Mayor Kitzmiller called the special budget meeting to order at 6:32 p.m. Commissioners Osten, Markham, and Reade were present. The City Attorney and City Administrator were also present. Commissioner Hirsch was absent.

**CALL FOR CHANGES**

**Motion** by Osten, second by Markam to approve the agenda of the Special Budget Meeting of the Summerset City Commission for August 15<sup>th</sup>, 2024 as presented or amended. Motion carried.

**3% COST OF LIVING RAISES FOR EMPLOYEES – LISA SCHIEFFER**

Motion by Reade, second by Markham to open discussion. Motion carried.

City Administrator Lisa Schieffer spoke to the grade/scale adopted by the Board and informed them that CPI for 2025 was at 3%.

Motion by Reade, second by Osten to close discussion. Motion carried.

Motion by Markham, second by Reade to approve raises for the employees at 3%. Motion carried.

**BUDGET DISCUSSIONS FY2025 – BRIELLE SCHROCK**

Motion by Markham, second by Osten to open discussion. Motion carried. Finance Officer, Department Heads, and Commissioners discussed items on the budget.

Motion by Reade, second by Markham to close discussion. Motion carried. No action taken.

**UNIFORM STIPENDS – BRIELLE SCHROCK**

Motion by Reade, second by Osten to open discussion. Motion carried. Finance Officer Brielle Schrock spoke on such.

Motion by Reade, second by Osten to close discussion. Motion carried. No action taken.

**CAPITAL IMPROVEMENT RESOLUTION**

Motion by Markham, second by Reade to open discussion. Motion carried.

City Administrator Lisa Schieffer reviewed three (3) different options for the Board in moving forward. Schieffer asked if the resolution could be placed on the next regular meeting of the Commission for September 5<sup>th</sup>.

Motion by Osten, second by Reade to close discussion. Motion carried. No action taken.

**ADJOURNMENT**

**Motion** by Osten, second by Markham to adjourn at 8:39 p.m. Motion carried.

(SEAL)

\_\_\_\_\_  
Michael Kitzmiller, Mayor

ATTEST:

\_\_\_\_\_  
Brielle, Schrock, Finance Officer

Published once \_\_\_\_\_, 2024, at a cost of \$\_\_\_\_\_.

