

**SUMMERSET CITY COMMISSION  
SPECIAL BUDGET MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
TUESDAY, July 30th, 2024 6:00 P.M**

Mayor Kitzmiller called the special meeting to order at 6:00 p.m. Commissioners Markham, Osten, Hirsch, Kitzmiller and Reade were present. The City Administrator and City Finance Officer were also present.

Mayor Kitzmiller led the Pledge of Allegiance.

Commissioner Osten gave the invocation.

**CALL FOR CHANGES**

**Motion** by Osten, second by Hirsch to approve the agenda for the special meeting of the Summerset City Commission for July 30th, 2024 as presented or amended. Motion carried.

**OVERVIEW OF THE FY 2025 BUDGET/CAPITAL IMPROVEMENT PLAN/COST OF LIVING WAGE**

City Administrator spoke on same.

**SEDC – AMANDA ANGLIN/BRENNA BLOCK**

Amanda Anglin spoke on 211 Fund – Economic Development and budget request.

**PUBLIC WORKS DIRECTOR - ANTHONY KAYL**

Department head gave overview of requested items and general budget for the following  
General Government Buildings (Department 4192)  
Public Works – Streets (Department 4310)  
Code Enforcement & Sanitation (Department 4320)  
Parks and Recreation (Department 4520)  
Capital Outlay Resolution - Streets

**LAW ENFORCEMENT – RICH NASSER**

Department head gave overview of requested items and general budget for the following  
Law Enforcement (Department 4210)  
Animal Control (Department 4410)

**WASTEWATER SUPERINTENDENT – JON AMBROSE**

Department head gave overview of requested items and general budget for the following  
Wastewater (Fund 604/Department 4000)

**FINANCE DEPARTMENT – BRIELLE SCHROCK**

Department head gave overview of requested items and general budget for the following  
Finance (Department 4140)  
Elections (Department 4130)

**COMMISSION BUDGET**

City Administrator gave overview of requested items and general budget for the following  
Commission (Department 4110)

**MAYOR BUDGET**

City Administrator gave overview of requested items and general budget for the following  
Mayor (Department 4120)

**PLANNING & ZONING & MISCELLANEOUS**

City Administrator gave overview of requested items and general budget for the following  
Planning & Zoning (Department 4652)  
City Attorney (Department 4141)  
City Engineer (Department 4196)  
Inspections (Department 4232)  
Fire Department (Department 4220)  
Miscellaneous (Department 4900)  
Contingency (Department 4115)

**FUNDS 302, 305 LOAN PAYMENTS**

City Administrator gave overview of same

**REVENUE FUNDS 101, 211, 302, 305 & 604**

City Administrator gave overview and discussion on impact of IM 28 if passed.

Mayor requested Department Heads their and Commissioners review department budget for next meeting.

**CITIZEN INPUT**

None

**ADJOURNMENT**

**Motion** by Hirsch, second by Reade to adjourn the meeting at 7:48 p.m.

(SEAL)

\_\_\_\_\_  
Michael Kitzmiller, Mayor

ATTEST:

\_\_\_\_\_  
Brielle, Schrock, Finance Officer

Published once \_\_\_\_\_, 2024, at a cost of \$\_\_\_\_\_.