

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 1st, 2024 6:00 P.M.**

**AGENDA**

- 1) ROLL CALL**  
Osten, Markham, Reade, Hirsch, and Kitzmiller.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**  
Approval of the Agenda of the regular meeting of the Summerset City Commission for August 1st, 2024 as presented or amended.
- 5) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 5A)** Approval of the minutes of the Regular Meeting July 18th, 2024 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 5B)** Approval of claims and hand checks in the amount of \$91,717.29 from July 18th, 2024 through July 31st, 2024 as presented or amended.

**APPROVAL OF PAYROLL – JULY 2024 (SDCL 6-1-10)**

- 5C)** Dept. 4000 - \$12,825.20 Wastewater  
Dept. 4110 - \$1,749.99 Commission  
Dept. 4120 - \$1,916.67 Mayor  
Dept. 4140 - \$11,759.38 Finance  
Dept. 4210 - \$43,111.38 Police  
Dept. 4310 - \$15,146.04 Streets  
Dept. 4652 - \$900.00 Planning & Zoning

**\*\*NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

- 6) UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$0.00 (no adjustments) for the period July 1<sup>st</sup> – July 31st, 2024.
- 7) ROOFING QUOTES – ANTHONY KAYL**
  - 7A)** Motion to open discussion.
  - 7B)** Motion to close discussion.
  - 7C)** Motion to T/B/D.

- 8) **FENCE PERMIT**
  - 8A) Motion to take the matter off the table from the July 18<sup>th</sup> Commission meeting and open discussion.
  - 8B) Motion to close discussion.
  - 8C) Motion to T/B/D.
  
- 9) **ROOFING PERMIT**
  - 9A) Motion to take the matter off the table from the July 18<sup>th</sup> Commission meeting and open discussion.
  - 9B) Motion to close discussion.
  - 9C) Motion to T/B/D.
  
- 10) **DISCUSSION ON TIF DEVELOPMENT AGREEMENT**
  - 10A) Motion to open discussion.
  - 10B) Motion to close discussion.
  - 10C) Set adoption date for August 15<sup>th</sup>, 2024 @ 6:00 p.m.
  
- 11) **DISCUSSION ON ORDINANCE 31.083 – CHAIRPERSON, VICE CHAIRPERSON, SECRETARY OF PARKS & RECREATION BOARD**
  - 11A) Motion to open discussion.
  - 11B) Motion to close discussion.
  - 11C) Set first reading for September 5<sup>th</sup> @ 6:00 p.m.
  
- 12) **DISCUSSION ON BUILDING CODE AND CONSTRUCTION STANDARDS/BUILDING INSPECTOR AND BUILDING PERMIT ORDINANCES**
  - 12A) Motion to open discussion.
  - 12B) Motion to close discussion.
  - 12C) Set first reading for September 5<sup>th</sup> @ 6:00 p.m.
  
- 13) **DISCUSSION ON AIRBNB/VRBO HOMES IN SUMMERSET**
  - 13A) Motion to open discussion.
  - 13B) Motion to close discussion.
  - 13C) Motion T/B/D.
  
- 14) **CITY OF SUMMERSET CAPITAL IMPROVEMENT PLAN**
  - 14A) Motion to open discussion.
  - 14B) Motion to close discussion.
  - 14C) Set adoption date for August 15<sup>th</sup>, 2024 @ 6:00 p.m.
  
- 15) **BLUE PEAK FRANCHISE AGREEMENT – ORDINANCE 2024-10**
  - 15A) Motion to approve/deny the second reading of Ordinance 2024-09.
  - 15B) Motion to adopt Ordinance 2024-10.
  
- 16) **DISCUSSION ON SDCL 9-9-20 through 9-9-24 RESPONSIBILITIES & DUTIES – M. WHEELER**
  - 16A) Motion to open discussion.
  - 16B) Motion to close discussion.
  
- 17) **SEPTIC PERMITS/911 ADDRESSING UPDATE – LISA SCHIEFFER**
  
- 18) **CITIZENS INPUT**
  
- 19) **UPCOMING EVENTS:**

Public Safety Day will be Saturday, August 17<sup>th</sup> from 11:00 a.m. to 2:00 p.m. at Summerset City Hall.

**20) ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

**21) ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Somerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*City of Somerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Somerset's Zoom Meeting*

*Time: Aug 1, 2024 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/89076912685?pwd=I964NWNdsHkhfYlTeu3uG64XEzBWZg.1>*

*Meeting ID: 890 7691 2685*

*Passcode: 529140*

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*• +1 646 931 3860 US*

*• +1 689 278 1000 US*

*• +1 301 715 8592 US (Washington DC)*

*• +1 305 224 1968 US*

*• +1 309 205 3325 US*

*• +1 312 626 6799 US (Chicago)*

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*• +1 386 347 5053 US*

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