

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, June 20th, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Osten, Hirsch, and Reade were present. Commissioner Markham joined via Zoom. Absent: City Attorney. Also present was the Finance Officer and City Administrator.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Reade, second by Osten to approve the agenda for the regular meeting of the Summerset City Commission for June 20th, 2024. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Reade to approve the minutes of the regular meeting of June 6th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Osten to approve the claims and hand checks in the amount of \$752,955.66 from June 6th, 2024 through June 19th, 2024. Motion carried.

| | |
|--|-----------|
| Ambrose, Jonathan | 389.08 |
| Black Hawk Water Users District | 39.25 |
| Black Hills COUNCIL OF LOCAL GOVERNMENT | 1000 |
| CBH CO-OP | 2975.52 |
| City of Rapid City | 5870.97 |
| Demersseman Jensen Tellinghuisen & Huffman, LLP | 3330 |
| Golden West Technologies | 3970.98 |
| HDR Engineering, Inc | 18797.75 |
| Hermanson Egge Engineering, Inc. | 720 |
| JUSO, COLTON | 522.48 |
| Kieffer Sanitation | 625 |
| Meade County Auditor | 3213.22 |
| Midcontinent Communications | 182.51 |
| Midcontinent Testing Laboratories, Inc. | 360 |
| Rapid City Journal | 334.52 |
| RCS Construction Inc | 521739.61 |
| SD One Call | 23.1 |
| SD State Treasurer | 976.6 |
| Servall Uniform & Linen Supply | 195.16 |
| Simon Contractors | 179561.23 |

****NOTED FOR THE RECORD – DEPARTMENT HEAD REPORTS ARE IN THE PACKET FOR VIEWING.**

RESIGNATION – OWEN DAVIS/WASTEWATER OPERATOR

Motion by Hirsch, second by Reade to accept the resignation of Owen Davis. Motion carried.

PAYROLL CHANGE – CITY ADMINISTRATOR

Motion by Reade, second by Hirsch to approve payroll change for Lisa Schieffer \$6,841.57/month (23B to 23C) effective May 26th, 2024. Motion carried.

NEW HIRE – POLICE DEPARTMENT

Motion by Hirsch, second by Markham to approve the hire of Anna Hamelin @ \$24.09 (uncertified). Motion carried.

SECOND READING OF TSO ORDINANCE 2024-02

Motion by Hirsch, second by Reade to approve the second reading of TSO Ordinance 2024-02. Motion carried.

Motion by Osten, second by Reade to adopt TSO Ordinance 2024-02. Motion carried.

APPROVAL OF PAYMENT- CONTRACTOR'S APPLICATION FOR PAYMENT IN THE AMOUNT OF \$179,561.23 TO SIMON, FOR ASTORIA COURT AND ASTORIA LANE DRAINAGE AND ROADWAY IMPROVEMENTS.

Motion by Osten, second by Reade to take the matter off of the table from the June 6th Commission Meeting. Motion carried.

Motion by Reade, second by Hirsch to open discussion. Motion carried. Public Works Director Anthony Kayl spoke to the matter.

Motion by Reade, second, by Osten to close discussion. Motion carried.

Motion Osten, second by Reade to approve payment. Motion carried.

APPLICATION AND CERTIFICATE OF PAYMENT #15 FOR WWTP EXPANSION

Motion by Hirsch, second by Reade to approve payment. Motion carried.

BLUE PEAK FRANCHISE AGREEMENT – ORDINANCE 2024-10

Motion by Osten, second by Reade to set first reading for July 18th @ 6:00 p.m. Motion carried.

TRAVEL REIMBURSEMENT RATES – EFFECTIVE JULY 1st 2024

Motion by Hirsch, second by Reade to approve the travel reimbursement rates effective July 1st. Motion carried.

CITIZEN INPUT- none

UPCOMING EVENTS:

- 1) The first Commission meeting of July has been changed to Tuesday, July 2nd @ 6:00 p.m.
- 2) Food Truck Night will be Wednesday, June 26th @ Summerset City Hall – sponsored by Piedmont Valley Chamber of Commerce.
- 3) Summerfest will be held Saturday, July 13th from 4:00 p.m. to 7:00 p.m.

ITEMS FROM CITY ATTORNEY- not present

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

ADJOURNMENT

Motion by Reade, second by Osten, to adjourn at 6:12 p.m. Motion carried.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.



| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |

Vendor: [1111 - Ambrose, Jonathan](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|-------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 604-4000-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1808 - Anglin, Mitch](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|-------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4310-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1906 - Birgen, Nicholin](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|-------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4140-42810 | Phone | | 50.00 | 100.00% |

Vendor: [0808 - Black Hills Energy](#) Vendor Total: 5,878.53

| | | | | | | | | | | |
|----------------------------|-------------------|----------|----------|----------|----------|----------|------|------|------|----------|
| 7.2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 5,878.53 | 0.00 | 0.00 | 0.00 | 5,878.53 |
| Govt bld electric services | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|----------------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Govt bld electric services | NA | 0.00 | 0.00 | 5,878.53 | 0.00 | 0.00 | 0.00 | 5,878.53 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-----------------|---------------------|----------|---------|
| 101-4192-42800 | Utility Expense | | 538.46 | 9.16% |
| 101-4310-42800 | Utility Expense | | 1,032.94 | 17.57% |
| 101-4520-42800 | Utility Expense | | 52.13 | 0.89% |
| 604-4000-42800 | Utility Expense | | 4,255.00 | 72.38% |

Vendor: [1665 - Cardmember Services](#) Vendor Total: 117.17

| | | | | | | | | | | |
|-------------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| 07.2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 117.17 | 0.00 | 0.00 | 0.00 | 117.17 |
| PD CC charges | BANKW - BANK WEST | | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|----------------------|---------------------|--------------|----------|---------------|---------|----------|----------|----------|-------|
| | | Bank Code | | | On Hold | | | | | |
| Payable Description | | | | | | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| PD CC charges | NA | | 0.00 | 0.00 | 117.17 | 0.00 | 0.00 | 0.00 | 117.17 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4210-42500 | Repair/Maint Expense | | | | 117.17 | 100.00% | | | | |

Vendor: [0120 - City of Sturgis](#) Vendor Total: 40.00

| | | | | | | | | | | |
|-----------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| 16196 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 40.00 | 0.00 | 0.00 | 0.00 | 40.00 |
| Shelter Fees | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|----------------|---------------------|-------|-------|--------|---------|----------|----------|-------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Shelter Fees | NA | | 0.00 | 0.00 | 40.00 | 0.00 | 0.00 | 0.00 | 40.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4410-43350 | Humane Society | | | | 40.00 | 100.00% | | | | |

Vendor: [1830 - Clarity Telecom](#) Vendor Total: 1,226.37

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|----------|------|------|------|----------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 1,226.37 | 0.00 | 0.00 | 0.00 | 1,226.37 |
| Govt Bld phone/ internet | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|-----------------|---------------------|-------|-------|----------|---------|----------|----------|----------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Govt Bld phone/ internet | NA | | 0.00 | 0.00 | 1,226.37 | 0.00 | 0.00 | 0.00 | 1,226.37 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4192-42800 | Utility Expense | | | | 1,226.37 | 100.00% | | | | |

Vendor: [1093 - Dakota Pump, Inc](#) Vendor Total: 9,500.00

| | | | | | | | | | | |
|-----------------------------------|---------|-------------------|----------|----------|----------|----------|------|------|------|----------|
| 18254 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 9,500.00 | 0.00 | 0.00 | 0.00 | 9,500.00 |
| Equipment Sun Valley Lift Station | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|-----------------------------------|---------------|---------------------|-------|-------|----------|---------|----------|----------|----------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Equipment Sun Valley Lift Station | NA | | 0.00 | 0.00 | 9,500.00 | 0.00 | 0.00 | 0.00 | 9,500.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 604-4000-43400 | Equip Expense | | | | 9,500.00 | 100.00% | | | | |

Vendor: [0468 - Delta Dental](#) Vendor Total: 1,084.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|----------|------|------|------|----------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 1,084.00 | 0.00 | 0.00 | 0.00 | 1,084.00 |
| Employee Dental | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|-----------------------------|---------------------|-------|-------|----------|---------|----------|----------|----------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Employee Dental | NA | | 0.00 | 0.00 | 1,084.00 | 0.00 | 0.00 | 0.00 | 1,084.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 998-0000-21800 | Dental & Vision Ins Payable | | | | 1,084.00 | 100.00% | | | | |

Vendor: [0544 - Gunderson & Palmer LLP](#) Vendor Total: 2,830.00

| | | | | | | | | | | |
|------------------------|---------|-------------------|----------|----------|----------|----------|------|------|------|----------|
| 133285 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 2,830.00 | 0.00 | 0.00 | 0.00 | 2,830.00 |
| Legal Services | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|-------------------|---------------------|-------|-------|----------|---------|----------|----------|----------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Legal Services | NA | | 0.00 | 0.00 | 2,830.00 | 0.00 | 0.00 | 0.00 | 2,830.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4141-42200 | Prof Fees Expense | | | | 2,830.00 | 100.00% | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |

Vendor: [1133 - HDR Engineering, Inc](#) **Vendor Total: 4,872.50**

| | | | | | | | | | | |
|--|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| 1200628116 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 910.00 | 0.00 | 0.00 | 0.00 | 910.00 |
| 2024 General City Engineering Services | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--|-----------|-------|-------|--------|------|----------|----------|--------|
| 2024 General City Engineering Services | NA | 0.00 | 0.00 | 910.00 | 0.00 | 0.00 | 0.00 | 910.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4196-42200 | Prof Fees Expense | | 910.00 | 100.00% |

[1200628117](#) Invoice 7/2/2024 7/2/2024 7/2/2024 7/2/2024 3,962.50 0.00 0.00 0.00 3,962.50

Professional Services Task Order #2023-004 BANKW - BANK WEST No

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---|-----------|-------|-------|----------|------|----------|----------|----------|
| Professional Services Task Order #2023- | NA | 0.00 | 0.00 | 3,962.50 | 0.00 | 0.00 | 0.00 | 3,962.50 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|----------|---------|
| 101-4196-42200 | Prof Fees Expense | | 3,962.50 | 100.00% |

Vendor: [1513 - Hirsch, Clyde](#) **Vendor Total: 50.00**

[July 2024](#) Invoice 7/2/2024 7/2/2024 7/2/2024 7/2/2024 50.00 0.00 0.00 0.00 50.00

Cell phone stipend BANKW - BANK WEST No

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4110-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1953 - I&S Group, Inc.](#) **Vendor Total: 1,000.00**

[106080](#) Invoice 7/2/2024 7/2/2024 7/2/2024 7/2/2024 1,000.00 0.00 0.00 0.00 1,000.00

Capital Improvement Planning BANKW - BANK WEST No

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Capital Improvement Planning | NA | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|----------|---------|
| 101-4110-42200 | Prof Fees Expense | | 1,000.00 | 100.00% |

Vendor: [1622 - Johnson, Scott](#) **Vendor Total: 400.00**

[July 2024](#) Invoice 7/2/2024 7/2/2024 7/2/2024 7/2/2024 400.00 0.00 0.00 0.00 400.00

Uniform Stipend BANKW - BANK WEST No

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% |

Vendor: [1936 - Jonas, Corey](#) **Vendor Total: 400.00**

[July 2024](#) Invoice 7/2/2024 7/2/2024 7/2/2024 7/2/2024 400.00 0.00 0.00 0.00 400.00

Uniform Stipend BANKW - BANK WEST No

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total | | | | | | | | | | | | | | | | | | |
|---|-------------------|---------------------|--------------|----------|---------------|----------|----------|----------|----------|--------|------------------|--------------|---------------------|--------|---------|--------------------------------|-------------------|----------|--------|-----------------|----|------|------|--------|------|------|------|--------|
| Payable Description | Bank Code | | | | On Hold | | | | | | | | | | | | | | | | | | | | | | | |
| Uniform Stipend | NA | | | | | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | | | | | | | | | | | | | | | | | | |
| Items <table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Uniform Stipend</td> <td>NA</td> <td>0.00</td> <td>0.00</td> <td>400.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>400.00</td> </tr> </tbody> </table> | | | | | | | | | | | Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total | Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total | | | | | | | | | | | | | | | | | | | | |
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | | | | | | | | | | | | | | | | | | | | |
| Distributions <table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>101-4210-42850</td> <td>Uniform Allowance</td> <td></td> <td>400.00</td> <td>100.00%</td> </tr> </tbody> </table> | | | | | | | | | | | Account Number | Account Name | Project Account Key | Amount | Percent | 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% | | | | | | | | |
| Account Number | Account Name | Project Account Key | Amount | Percent | | | | | | | | | | | | | | | | | | | | | | | | |
| 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | |

Vendor: [1566 - JUSO, COLTON](#) Vendor Total: 400.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Uniform Stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% |

Vendor: [0324 - Kayl, Anthony](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4310-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1103 - Kitzmiller, Michael](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4120-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1787 - Macrander, Matthew](#) Vendor Total: 400.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Uniform Stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% |

Vendor: [1970 - Markham, Gwenn](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4110-42810 | Phone | | 50.00 | 100.00% |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---|-------------------|-----------|--------------|----------|---------------|--------|------|----------|----------|-----------------------------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Vendor: 0937 - MDU | | | | | | | | | | Vendor Total: 436.27 |
| 44803668274 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 436.27 | 0.00 | 0.00 | 0.00 | 436.27 |
| Government building utilities | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Government building utilities | NA | 0.00 | 0.00 | 436.27 | 0.00 | 0.00 | 0.00 | 436.27 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-----------------|---------------------|--------|---------|
| 101-4310-42800 | Utility Expense | | 31.53 | 7.23% |
| 604-4000-42800 | Utility Expense | | 347.36 | 79.62% |
| 101-4192-42800 | Utility Expense | | 57.38 | 13.15% |

Vendor: [1730 - Nasser, Rich](#)

| | | | | | | | | | | |
|-----------------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| Vendor Total: 400.00 | | | | | | | | | | |
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Uniform Stipend | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4210-42850 | Uniform Allowance | | 400.00 | 100.00% |

Vendor: [1971 - Osten, Michael](#)

| | | | | | | | | | | |
|----------------------------|-------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| Vendor Total: 50.00 | | | | | | | | | | |
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell Phone Stipend | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell Phone Stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4110-42810 | Phone | | 50.00 | 100.00% |

Vendor: [0008 - Rapid City Journal](#)

| | | | | | | | | | | |
|-----------------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| Vendor Total: 277.60 | | | | | | | | | | |
| 0017 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 242.19 | 0.00 | 0.00 | 0.00 | 242.19 |
| Publishings | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Publishings | NA | 0.00 | 0.00 | 242.19 | 0.00 | 0.00 | 0.00 | 242.19 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|----------------|---------------------|--------|---------|
| 101-4110-42300 | Publishing Exp | | 147.37 | 60.85% |
| 101-4652-42300 | Publishing Exp | | 42.27 | 17.45% |
| 101-4110-42300 | Publishing Exp | | 52.55 | 21.70% |

| | | | | | | | | | | |
|----------------------|-------------------|----------|----------|----------|----------|-------|------|------|------|-------|
| 0019 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 35.41 | 0.00 | 0.00 | 0.00 | 35.41 |
| Publishings | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Publishings | NA | 0.00 | 0.00 | 35.41 | 0.00 | 0.00 | 0.00 | 35.41 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|----------------|---------------------|--------|---------|
| 101-4310-42300 | Publishing Exp | | 35.41 | 100.00% |

Vendor: [1967 - Regan, Tennesa](#)

| | | | | | | | | | | |
|-----------------------------|-------------------|----------|----------|----------|----------|--------|------|------|------|--------|
| Vendor Total: 400.00 | | | | | | | | | | |
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| July 2024 | BANKW - BANK WEST | | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|---------------------|--------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| July 2024 | NA | | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4210-42850 | Uniform Allowance | | | | 400.00 | 100.00% | | | | |

Vendor: [1732 - Schieffer, Lisa](#)

Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4140-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1746 - SCHROCK, BRIELLE](#)

Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell Phone Stipend | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Cell Phone Stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4140-42810 | Phone | | 50.00 | 100.00% |

Vendor: [1318 - SDML](#)

Vendor Total: 155.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| 200001055 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Brielle HR School | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Brielle HR School | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|--------|---------|
| 101-4140-42700 | Travel/Conf Expense | | 50.00 | 100.00% |

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| 200001056 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 75.00 | 0.00 | 0.00 | 0.00 | 75.00 |
| Brielle FO School | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Brielle FO School | NA | 0.00 | 0.00 | 75.00 | 0.00 | 0.00 | 0.00 | 75.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|--------|---------|
| 101-4140-42700 | Travel/Conf Expense | | 75.00 | 100.00% |

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| 200001077 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 30.00 | 0.00 | 0.00 | 0.00 | 30.00 |
| Brielle Budget Training | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| Brielle Budget Training | NA | 0.00 | 0.00 | 30.00 | 0.00 | 0.00 | 0.00 | 30.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|--------|---------|
| 101-4140-42700 | Travel/Conf Expense | | 30.00 | 100.00% |

Vendor: [1328 - Servall Uniform & Linen Supply](#)

Vendor Total: 195.16

| | | | | | | | | | | |
|-------------------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| 0929645 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 195.16 | 0.00 | 0.00 | 0.00 | 195.16 |
| Monthly Services | | BANKW - BANK WEST | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|----------------------|-----------|--------------|-------------|---------------|---------|----------|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Monthly Services | NA | | 0.00 | 0.00 | 195.16 | 0.00 | 0.00 | 0.00 | 195.16 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | | Project | Account Key | Amount | Percent | | | | |
| 101-4192-42500 | Repair/Maint Expense | | | | 195.16 | 100.00% | | | | |

Vendor: [1900 - Siferd, Kaleb](#) Vendor Total: 400.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Uniform Stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|-------|---------|-------------|--------|----------|----------|--------|
| Uniform Stipend | NA | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project | Account Key | Amount | Percent | | |
| 101-4210-42850 | Uniform Allowance | | | | 400.00 | 100.00% | | |

Vendor: [1820 - Smith, Jeff](#) Vendor Total: 50.00

| | | | | | | | | | | |
|---------------------------|---------|-------------------|----------|----------|----------|-------|------|------|------|-------|
| July 2024 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Cell phone stipend | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|--------------|-------|---------|-------------|--------|----------|----------|-------|
| Cell phone stipend | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project | Account Key | Amount | Percent | | |
| 101-4310-42810 | Phone | | | | 50.00 | 100.00% | | |

Vendor: [1024 - USA Bluebook](#) Vendor Total: 435.29

| | | | | | | | | | | |
|-----------------------------|---------|-------------------|----------|----------|----------|--------|------|------|------|--------|
| INV00383839 | Invoice | 7/2/2024 | 7/2/2024 | 7/2/2024 | 7/2/2024 | 435.29 | 0.00 | 0.00 | 0.00 | 435.29 |
| Testing Supplies | | BANKW - BANK WEST | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|----------------------------|-------|---------|-------------|--------|----------|----------|--------|
| Testing Supplies | NA | 0.00 | 0.00 | 435.29 | 0.00 | 0.00 | 0.00 | 435.29 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project | Account Key | Amount | Percent | | |
| 604-4000-42630 | Chemicals and Lab Supplies | | | | 435.29 | 100.00% | | |

Payable Summary

| Type | Count | Gross | Tax | Shipping | Discount | Total | Manual Payment | Balance |
|---------------------|-------|------------------|-------------|-------------|-------------|------------------|----------------|------------------|
| Invoice | 36 | 31,397.89 | 0.00 | 0.00 | 0.00 | 31,397.89 | 0.00 | 31,397.89 |
| Grand Total: | | 31,397.89 | 0.00 | 0.00 | 0.00 | 31,397.89 | 0.00 | 31,397.89 |

Account Summary

| <u>Account</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------|----------------------|------------------|
| 101-4110-42200 | Prof Fees Expense | 1,000.00 |
| 101-4110-42300 | Publishing Exp | 199.92 |
| 101-4110-42810 | Phone | 150.00 |
| 101-4120-42810 | Phone | 50.00 |
| 101-4140-42700 | Travel/Conf Expense | 155.00 |
| 101-4140-42810 | Phone | 150.00 |
| 101-4141-42200 | Prof Fees Expense | 2,830.00 |
| 101-4192-42500 | Repair/Maint Expense | 195.16 |
| 101-4192-42800 | Utility Expense | 1,822.21 |
| 101-4196-42200 | Prof Fees Expense | 4,872.50 |
| 101-4210-42500 | Repair/Maint Expense | 117.17 |
| 101-4210-42850 | Uniform Allowance | 2,800.00 |
| 101-4310-42300 | Publishing Exp | 35.41 |
| 101-4310-42800 | Utility Expense | 1,064.47 |
| 101-4310-42810 | Phone | 150.00 |
| 101-4410-43350 | Humane Society | 40.00 |
| 101-4520-42800 | Utility Expense | 52.13 |
| 101-4652-42300 | Publishing Exp | 42.27 |
| Total: | | 15,726.24 |

| <u>Account</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------|----------------------------|------------------|
| 604-4000-42630 | Chemicals and Lab Supplies | 435.29 |
| 604-4000-42800 | Utility Expense | 4,602.36 |
| 604-4000-42810 | Phone | 50.00 |
| 604-4000-43400 | Equip Expense | 9,500.00 |
| Total: | | 14,587.65 |

| <u>Account</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------|-----------------------------|-----------------|
| 998-0000-21800 | Dental & Vision Ins Payable | 1,084.00 |
| Total: | | 1,084.00 |



| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |

Vendor: [0322 - AFLAC Remittance Processing](#) Vendor Total: 96.72

| | | | | | | | | | | |
|----------------------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|------|-------------|------------|
| INV0000132 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 96.72 | 0.00 | 0.00 | 0.00 | 96.72 |
| AFLAC Disability | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 6/26/2024 | | | Bank Draft: | DFT0000149 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| AFLAC Disability | NA | 0.00 | 0.00 | 96.72 | 0.00 | 0.00 | 0.00 | 96.72 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------------|---------------------|--------|---------|
| 998-0000-21840 | Accident Insurance | | 96.72 | 0% |

Vendor: [1952 - Child Support Payment Center](#) Vendor Total: 517.00

| | | | | | | | | | | |
|----------------------------|-------------------|-----------|-----------|-----------|-----------|--------|------|------|------|--------|
| INV0000133 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 517.00 | 0.00 | 0.00 | 0.00 | 517.00 |
| Child Support Garnishment | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Child Support Garnishment | NA | 0.00 | 0.00 | 517.00 | 0.00 | 0.00 | 0.00 | 517.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|--------|---------|
| 998-0000-21810 | Garnishment Payable | | 517.00 | 0% |

Vendor: [0041 - Health Pool of SD](#) Vendor Total: 16,867.30

| | | | | | | | | | | |
|---------------------------|-------------------|-----------|-----------|-----------|-----------|-----------|------|------|------|-----------|
| June 2024 | Invoice | 6/25/2024 | 6/25/2024 | 6/25/2024 | 6/25/2024 | 16,867.30 | 0.00 | 0.00 | 0.00 | 16,867.30 |
| Employee Health Insurance | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---------------------------|-----------|-------|-------|-----------|------|----------|----------|-----------|
| Employee Health Insurance | NA | 0.00 | 0.00 | 16,867.30 | 0.00 | 0.00 | 0.00 | 16,867.30 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|-----------|---------|
| 998-0000-21830 | Medical Ins Payable | | 16,867.30 | 100.00% |

Vendor: [0011 - SDRS](#) Vendor Total: 11,238.32

| | | | | | | | | | | |
|----------------------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|------|-------------|------------|
| INV0000134 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 4,683.36 | 0.00 | 0.00 | 0.00 | 4,683.36 |
| SDRS 6% | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 6/26/2024 | | | Bank Draft: | DFT0000150 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| SDRS 6% | NA | 0.00 | 0.00 | 4,683.36 | 0.00 | 0.00 | 0.00 | 4,683.36 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|----------|---------|
| 211-0000-21910 | SDRS Payable | | 205.24 | 0% |
| 101-0000-21910 | SDRS Payable | | 2,882.66 | 0% |
| 604-0000-21910 | SDRS Payable | | 1,595.46 | 0% |

| | | | | | | | | | | |
|----------------------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|------|-------------|------------|
| INV0000135 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6,554.96 | 0.00 | 0.00 | 0.00 | 6,554.96 |
| SDRS 8% | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 6/26/2024 | | | Bank Draft: | DFT0000151 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| SDRS 8% | NA | 0.00 | 0.00 | 6,554.96 | 0.00 | 0.00 | 0.00 | 6,554.96 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|----------|---------|
| 101-0000-21910 | SDRS Payable | | 6,554.96 | 0% |

Vendor: [1022 - SDRS-SUPPLEMENTAL RETIREMENT PLAN \(SDSRP\)](#) Vendor Total: 625.00

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|----------------------------|--------------|-------------------|--------------|-----------|---------------|--------|------|----------|----------|--------|
| INV0000136 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 625.00 | 0.00 | 0.00 | 0.00 | 625.00 |
| SDRS Supplemental | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| SDRS Supplemental | NA | 0.00 | 0.00 | 625.00 | 0.00 | 0.00 | 0.00 | 625.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-0000-21910 | SDRS Payable | | 470.02 | 0% |
| 604-0000-21910 | SDRS Payable | | 154.98 | 0% |

Vendor: [0128 - United States Treasury](#)

Vendor Total: 18,554.82

| | | | | | | | | | | |
|----------------------------|---------|-------------------------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000137 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6,054.70 | 0.00 | 0.00 | 0.00 | 6,054.70 |
| Federal W/H | | BANKEFT - BANK WEST EFT | | | No | Payment Date: 6/26/2024 | | Bank Draft: | | DFT0000152 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Federal W/H | NA | 0.00 | 0.00 | 6,054.70 | 0.00 | 0.00 | 0.00 | 6,054.70 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|----------|---------|
| 604-0000-21710 | Payroll Tax Payable | | 666.80 | 0% |
| 101-0000-21710 | Payroll Tax Payable | | 5,204.86 | 0% |
| 211-0000-21710 | Payroll Tax Payable | | 183.04 | 0% |

| | | | | | | | | | | |
|----------------------------|---------|-------------------------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000138 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 10,130.82 | 0.00 | 0.00 | 0.00 | 10,130.82 |
| Social Security | | BANKEFT - BANK WEST EFT | | | No | Payment Date: 6/26/2024 | | Bank Draft: | | DFT0000153 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|-----------|------|----------|----------|-----------|
| Social Security | NA | 0.00 | 0.00 | 10,130.82 | 0.00 | 0.00 | 0.00 | 10,130.82 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|----------|---------|
| 211-0000-21710 | Payroll Tax Payable | | 209.80 | 0% |
| 101-0000-21710 | Payroll Tax Payable | | 8,347.36 | 0% |
| 604-0000-21710 | Payroll Tax Payable | | 1,573.66 | 0% |

| | | | | | | | | | | |
|----------------------------|---------|-------------------------|-----------|-----------|-----------|-------------------------|------|-------------|------|------------|
| INV0000139 | Invoice | 6/26/2024 | 6/26/2024 | 6/26/2024 | 6/26/2024 | 2,369.30 | 0.00 | 0.00 | 0.00 | 2,369.30 |
| Medicare | | BANKEFT - BANK WEST EFT | | | No | Payment Date: 6/26/2024 | | Bank Draft: | | DFT0000154 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Medicare | NA | 0.00 | 0.00 | 2,369.30 | 0.00 | 0.00 | 0.00 | 2,369.30 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|----------|---------|
| 604-0000-21710 | Payroll Tax Payable | | 368.00 | 0% |
| 211-0000-21710 | Payroll Tax Payable | | 49.06 | 0% |
| 101-0000-21710 | Payroll Tax Payable | | 1,952.24 | 0% |

Payable Summary

| Type | Count | Gross | Tax | Shipping | Discount | Total | Manual Payment | Balance |
|---------|---------------------|------------------|-------------|-------------|-------------|------------------|------------------|------------------|
| Invoice | 9 | 47,899.16 | 0.00 | 0.00 | 0.00 | 47,899.16 | 29,889.86 | 18,009.30 |
| | Grand Total: | 47,899.16 | 0.00 | 0.00 | 0.00 | 47,899.16 | 29,889.86 | 18,009.30 |

Account Summary

| Account | Name | Amount |
|--------------------------------|---------------------|------------------|
| 101-0000-21710 | Payroll Tax Payable | 15,504.46 |
| 101-0000-21910 | SDRS Payable | 9,907.64 |
| Total: | | 25,412.10 |

| Account | Name | Amount |
|--------------------------------|---------------------|---------------|
| 211-0000-21710 | Payroll Tax Payable | 441.90 |
| 211-0000-21910 | SDRS Payable | 205.24 |
| Total: | | 647.14 |

| Account | Name | Amount |
|--------------------------------|---------------------|-----------------|
| 604-0000-21710 | Payroll Tax Payable | 2,608.46 |
| 604-0000-21910 | SDRS Payable | 1,750.44 |
| Total: | | 4,358.90 |

| Account | Name | Amount |
|--------------------------------|---------------------|------------------|
| 998-0000-21810 | Garnishment Payable | 517.00 |
| 998-0000-21830 | Medical Ins Payable | 16,867.30 |
| 998-0000-21840 | Accident Insurance | 96.72 |
| Total: | | 17,481.02 |



City of Summerset, SD

Refund Check Register

Refund Check Detail

UBPKT00276 - Refunds 0 UBPKT00274 Regular

| Account | Name | Date | Check # | Amount | Code | Receipt | Amount | Type |
|-------------------------|----------------|-----------|---------|-------------------------------|--------------|---------|--------|------------------------|
| 01-0186-09 | Marling, David | 6/28/2024 | 27467 | 20.67 | | | 20.67 | Generated From Billing |
| 01-0292-00 | Owan, Toni | 6/28/2024 | 27468 | 13.43 | | | 13.43 | Generated From Billing |
| 02-0134-00 | Thomson, Frank | 6/28/2024 | 27469 | 26.26 | | | 26.26 | Generated From Billing |
| Total Refunds: 3 | | | | Total Refunded Amount: | 60.36 | | | |

Revenue Code Summary

| Revenue Code | Amount |
|-----------------------------|--------------|
| 996 - 996 Unapplied Credits | 60.36 |
| Revenue Total: | 60.36 |

Required Report

June 2024 Commissioner Kitzmiller

MEETINGS

- Attended 2 Commission Meeting
-

SUMMERSET ADMINISTRATION

Almost daily calls or text messages with our City Administrator. We discussed the following:

- Information on programmable LED signs. City Hall and Sun Valley
- Reviewing City Ordinance for LED signs.
- Updated information on Streetlights. Public Works
- Audit for finance is underway. Waiting for results
- Parks Board has proposals for signs, benches, and bike racks
- Information has been provided to board.... reviewing Sun Valley surface and ground water agenda by HD&R.
- Checking into our IT contract. Proposals are being reviewed

I am working directly with City department Commissioners and Department heads on Citizen input/concerns.

- Budget sheets have been provided to Department heads.

Monitored my Facebook page providing information and taking phone calls from our citizens

Commission Report

Meetings:

Attended the Summerset regular commission meeting on 06-06-2024.

Attended the monthly Parks and Rec board meeting on 06-18-2024.

Attended the Summerset regular commission meeting on 06-20-2024.

Public Works:

Met with Director of Public Works on 06-19-2024 to review and discuss the proposed 2025 budget.

Called Director of Public Works several times to discuss daily operations, storm impact, and upcoming cleanup day preparations.

Met with residents Mary Kay Vetch and Betty Bryant on Mulberry Dr. regarding the storm water drainage behind their properties.

Discussed storm drainage issues with Mayor Kitzmiller.

Scheduled meeting with Lindsay Shagla with HDR for 07-01-24 to review storm drainage issues.

JUNE'S COMMISSION REPORT

COMMISSIONER MARKHAM

MEETINGS:

- 2 COMMISSIONER MEETINGS
 - ONE MEETING VIA ZOOM
- 1 PARKS BOARD MEETING

POLICE DEPARTMENT:

- WEEKLY TOUCH BASE WITH CHIEF NASSER
 - BUILDING BUDGET
 - DAY TO DAY OPERATIONS

OTHER BUSINESS:

- VARIOUS CONVERSATIONS WITH THE MAYOR
- CONVERSATION WITH COMMISSIONER OSTEN
- CONVERSATION AND EMAILS WITH J. PULSCHER - VICE PRESIDENT OF PARKS BOARD
 - REGARDING CAMERAS IN THE PARKS
- JUNE 26TH ATTENDED FOOD TRUCK NIGHT
- VARIOUS EMAILS WITH:
 - CHIEF NASSER
 - LISA SCHIFFER
 - COMMISSIONER HIRSCH
 - COMMISSIONER OSTEN
 - COMMISSIONER READ
 - MAYOR KITZMILLER
- MONITORED FACEBOOK PAGE

Sid Reade
Finance Commissioner

Month of: June, 2024

Meetings:

- Attended two regular commission meetings
- Budget email/discussion with the Mayor and Finance Officer

Contacts:

- Received inquiry from one Summerset resident
- Check-in with Finance Officer and Assistant Finance Officer
- Two contacts with City Administrator

Required Report

June 2024 Commissioner Clyde Hirsch

MEETINGS

- Attended 2 () Commission Meetings
- Attended _____ () Special Meetings.

POLICE DEPARTMENT

6-12-24 Talked to John about Job Vac.
6-20-24 Visited with John about Daily
operation and applicants for opening.
6-27-24 Talked to John about New Hire

NOTICE FOR PUBLICATION

Ordinance 2024-09

**AN ORDINANCE AMENDING TITLE XV- LAND USAGE CHAPTER 153- LICENSING
AND CONSTRUCTION REGULATIONS – FENCES 153.190, 153.191, 153.195.**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2024-09 Amending Title XV - Chapter 153, Subsections 153.190,153.191 and 153.195.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on July 2nd, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 13th day of June 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

FENCES

§ 153.190 MATERIAL REQUIREMENTS.

Fences may be constructed of natural material in its living state or the following factory- manufactured materials.

(A) *Wood*. Subject to the following conditions or limitations:

(1) Wood which has a natural resistance to decay or treated wood may be used;

(2) Wood in its natural state shall not be used;

(3) Plywood or other solid sheeting materials which are two feet or wider shall not be permitted;

(4) Spacing of support posts on wood fences shall be no more than eight feet on center. Such supports shall be embedded below grade not less than three feet unless the post is embedded in concrete. If concrete is used, the post may be embedded below grade no less than two feet and one cubic foot of concrete;

(5) (a) All wood in contact with the ground shall be treated; and

(b) Chemical retention shall meet the American Wood Preservers Association Standard C23-92 for round poles and C24-93 for sawn timber. In no case shall there be less than 0.6 pounds of chemical retention per cubic foot of material.

(B) *Hedges*. Subject to the following conditions or limitations.

(1) Hedges shall not be located in the first 25 feet of any required front yard on an interior lot.

(2) Hedges located on a corner lot shall not be located within 25 feet of the property corner abutting the right-of-way intersection.

(3) All hedges shall be maintained in a neat and orderly fashion and must be kept clean of all trash and other materials.

(4) ~~When the City Forestry Board advises the Planning Commission of a dead hedge, the~~A property owner shall ~~be ordered to~~ remove ~~said any dead~~ hedge within 30 days of ~~written~~ notice given to the owner ~~by the City~~.

(5) When the Police Chief finds a hedge is causing a public safety hazard (visibility), the hazard shall be removed.

(C) *Metal*. Subject to the following conditions or limitations.

(1) (a) Metal fences may be of any manufactured metal product except barbed wire.

(b) An exception to the above shall exist for security fences when approved by the City Planning Commission. Security fences may be constructed with barbed wire if the lowest strand of barbed wire is not less than ~~eight~~ six feet from the existing grade.

(2) Spacing of support posts for metal fences shall be no more than eight feet on center.

(3) All supports shall be embedded in not less than one cubic feet of concrete and extend below grade a minimum of two feet.

(D) *Concrete, masonry, or rock.* Subject to the following conditions or limitations.

(1) Concrete, masonry, or rock fences may be constructed of cast in place concrete or any manufactured concrete product.

(2) Fences or walls constructed of concrete products shall be designed with reinforcement. Such design shall be in compliance with Building Code and approved by Engineering and Inspections Office.

(E) *Poly vinyl chloride.* Subject to the following conditions or limitations.

(1) Fences constructed of PVC must meet or exceed the following ASTM requirements:

(a) ASTM D256 Izond Impact (23°C: five feet lbs.) (0°C: two feet lbs.);

(b) ASTM D638 Tensile Strength;

(c) ASTM D648 Deflection Temp;

(d) ASTM D695 Compressive Yield (8,780 psi);

(e) ASTM D696 Thermal Expansion; and

(f) ASTM D732 Shear Strength (6,870 psi).

(2) Posts for PVC fencing shall not be spaced more than eight feet.

(3) Posts shall be installed not less than two feet below grade and imbedded in not less than one cubit foot of concrete.

(F) *Other.* Other materials may be approved by the Planning Commission and the engineering office when it has been determined that the alternate material meet or exceed the requirements of the above materials.

§ 153.191 HEIGHT, SETBACK, AND CONSTRUCTION REQUIREMENTS.

The following requirements shall apply to all fences located within the city.

(A) No fence, wall, or hedge shall be permitted over the height of six feet unless approved by the Planning Commission and Board of Commissioners.

(B) On any interior lot, a fence, wall, hedge, or lawn ornament which is above the height of three feet and six inches and is opaque in nature shall not be permitted within the first 25 feet of any required front yard.

(C) On any corner lot, a fence, wall, hedge, or lawn ornament which is above the height of two feet and six inches and is opaque in nature shall not be permitted within a

site triangle which measures 25 feet back in both directions from the property corner abutting an intersection.

(D) All fences must be constructed to manufacturer's recommendations or to industry standards and shall be capable of withstanding an 80 mph wind, as per the Building Code.

(E) Location with respect to sidewalk. Fences may not be constructed within two feet of any sidewalk or two feet from the property survey pin, whichever distance is greater. Fences may not be constructed in any right of way.

§ 153.192 PERMIT REQUIRED.

(A) Before any person may erect or cause to be erected or constructed a fence within the city, he or she must first obtain a building permit from the Building Inspector.

(B) Two exceptions to this requirement shall exist in cases where the fence being erected will be taken down within a period of six months or less or where the fence is being erected in conjunction with a construction project.

§ 153.193 APPLICATION FOR PERMIT.

(A) To obtain a building permit for a fence from the Building Inspector, the applicant must make application to the Inspection office in duplicate on forms to be furnished by the city.

(B) The permit application shall include the following information:

- (1) The name of the owner of the property on which the fence is to be erected;
- (2) The legal description and address of the property on which the fence is to be erected;
- (3) The proposed height of the fence, wall, or hedge;
- (4) The type of material to be used in constructing the fence; and
- (5) The name and address of the person who will be erecting the fence.

§ 153.194 FEE FOR PERMIT.

Upon making application for a permit to build a fence, said applicants shall pay the applicable fee as set forth in the fee schedule adopted by resolution. The Board of Commissioners may revise the fees as set forth herein from time to time by resolution.

§ 153.195 UNSAFE OR HAZARDOUS FENCES.

(A) If at any time, in the opinion of the city, a fence, wall, or hedge becomes unsafe to the public or person occupying the property, the city shall order the fence removed. The time given to remove an unsafe fence, wall, or hedge shall not exceed 30 days from the date of notice.

(B) A fence shall be considered to be an unsafe or hazardous under the following circumstances; however, the city may find a fence is unsafe or hazardous under other circumstances not specifically listed herein:

(1) Whenever any portion of the fence, its appurtenance, or its members has been damaged by fire, wind, flood, or other cause to such an extent that the structural strength or stability thereof is materially less than it was before such catastrophe;

(2) Whenever any portion of the fence, its appurtenance, or its members is likely to fail, become detached or dislodged, or collapse and thereby injure persons or damage property;

(3) Whenever any portion of the fence, its appurtenance, or its members or ornamentation on the fence is not of sufficient strength or stability, or is not so anchored, attached, or fastened in place so as to be capable of resisting wind pressure as is stated in the Building Code for new structures;

(4) Whenever any portion of the fence, its appurtenance, or its members has cracked, warped, buckled, or settled to such an extent that the fence or portions of the fence are materially less resistant to wind;

(5) Whenever the fence, its appurtenance, or its members or any portion thereof, because of dilapidation, deterioration, or decay; faulty construction; the removal, movement, or instability of any portion of the ground necessary for the purpose of supporting such fence; the deterioration, decay, or instability of its foundation; or any other cause is likely to partially or completely collapse;

(6) Whenever the fence, its appurtenance, or its members list, lean, or buckle to such an extent that the plumb line passing through the center of gravity does not fall inside the middle one third of the base of the fence;

(7) Whenever the fence, its appurtenance, or its members or a portion thereof has been constructed in violation of any specific requirements of the Building Code, the city's ordinances, or the state's laws; and

(8) Whenever the fence, its appurtenance, or its members or portion thereof is creating a traffic hazard because of visibility as determined by the Police Chief.

(C) (1) If any owner of record fails to abate a nonconforming or unsafe fence, wall, or hedge within 30 days after receipt of written notice from the Building Inspector, certified mail, return receipt requested, the city shall have the right to go upon the property and abate the violation without further notice to the owner or occupant of record.

(2) The city may recover its costs of abatement in any court of competent jurisdiction.



City of
SUMMERSET
A GREAT PLACE TO CALL HOME

RECEIVED

JUN 25 2024

BY: _____

Agenda Item Request Form

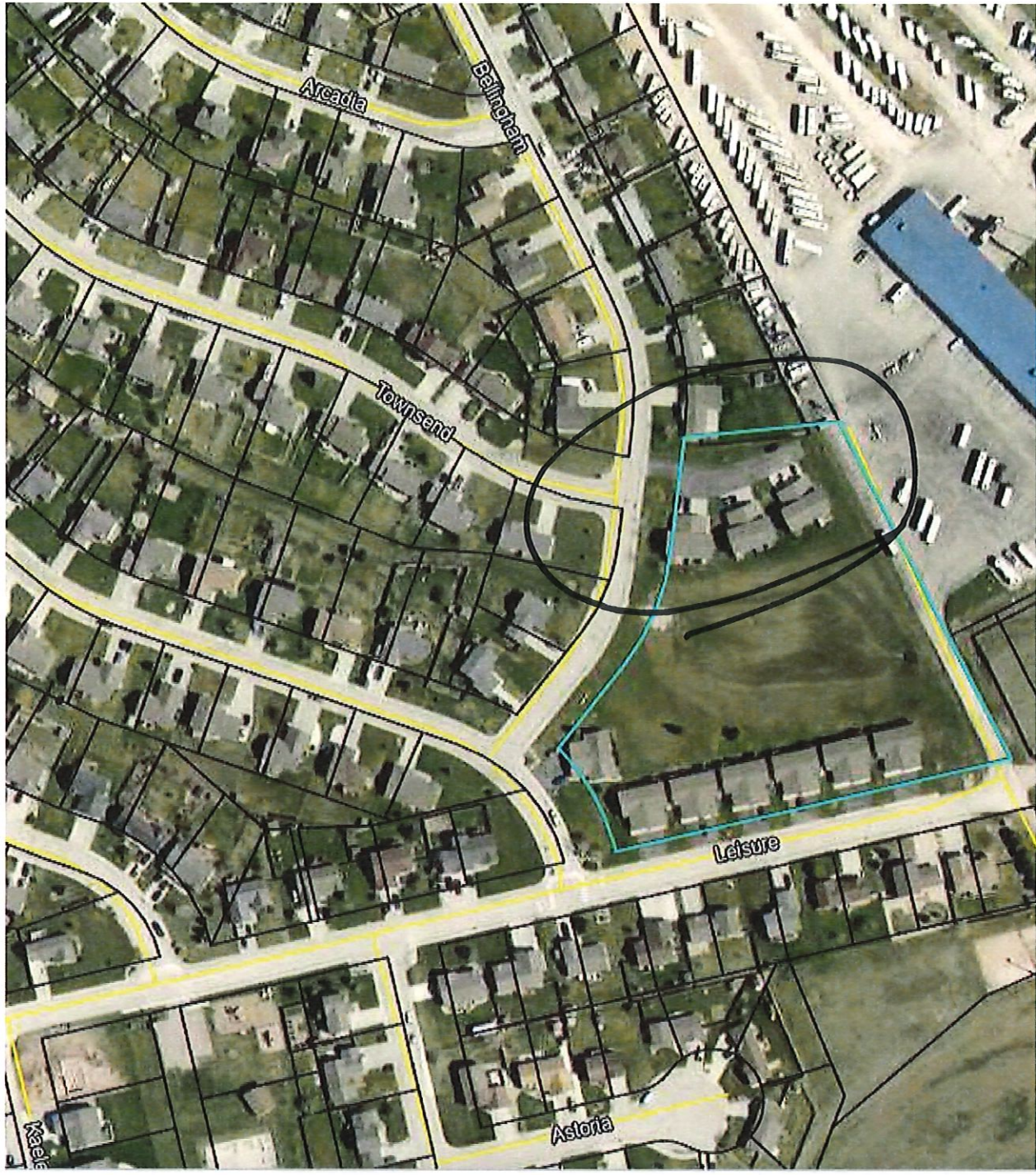
This Request Form is required in the Finance Office no later than Monday at noon prior to the Thursday Commission Meeting (1st and 3rd Thursdays of the month). The City will contact you confirming the suitability and placement of the requested item. We encourage you to resolve any issues by contacting the Finance Office prior to requesting placement on the agenda.

PLEASE PRINT

Name Reta Welsh Phone Number 605-545-1053
Address 10010 Bellingham Drive, Summerset SD 57718

Item to be Discussed
line in the cul-de-sac of Bellingham @ 10010-
10020-10030-10040-10050-10060(?), these
addresses are hard to find because people
drive right by. It would be nice to have
Bellingham Court for the cul-de-sac
people would know to turn in.

Signature Reta Welsh Date 6-25-24



NOTICE OF PUBLIC HEARING

**NOTICE OF HEARING APPLICATIONS FOR VARIANCES BEFORE THE
CITY OF SUMMERSSET BOARD OF ADJUSTMENTS**

Notice is hereby given that the following petitioner has applied to the City of Summersset Board of Adjustments under the provisions of the City of Summersset Zoning Ordinance as follows:

Applicant: BLACK RIVER INC.

Legal Description:

Existing: Portion of N2SW (FKA Lot A PB 22 PG 158; and Lot U3 PB 22 PG 333)
Section 5, Township 2 North, Range 7 East, Black Hills Meridian, Meade County SD.

Variance:

Variance request for ordinance 155.256(B)(1) Drainage and Surfacing.
Variance request for ordinance 151.020(E) Annexation.

Notice is further given that said applications will be heard and considered by the City of Summersset Planning & Zoning Board at Summersset City Hall, 7055 Leisure Lane, Summersset, SD 57718 at 6:00 p.m. on the 25th day of June 2024. At that time, any person, persons, or their attorney who are interested in the approval or rejection of said application may appear and be heard at said scheduled public hearing.

Dated this 11th day of June, 2024.

City of Summersset

Published once _____, at an approximate cost of \$_____.



COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset
7055 Leisure Lane, Summerset, SD 57718
Phone: (605) 718-9858 Fax: (605) 718-9883

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply)

- Annexation
- Comprehensive Plan Amendment
- Fence Height Exception
- Planned Development (Overlay)
 - Designation
 - Initial Plan Final Plan
 - Major Amendment
 - Minimal Amendment
- Subdivision
 - Layout Plan
 - Preliminary Plat
 - Final Plat
 - Minor Plat
- Variance
- Rezoning
- Road Name Change

- Conditional Use Permit
 - Major Amendment
 - Minimal Amendment
- Vacation
 - Utility / Drainage Easement
 - R.O.W. / Section Line Highway
 - Access / Non-Access
 - Planting Screen Easement
- OTHER (specify) _____

LEGAL DESCRIPTION (Attach additional sheets as necessary)

| | | |
|--|----------------|-----------------------------|
| EXISTING | | |
| Parcel ID 20.05.311 | | |
| PROPOSED Portion of N2SW (FKA Lot A PB 22 PG 158; and Lot U3 PB 22 PG 333) | | |
| LOCATION TBD Norman Ave | | |
| Size of Site - Acres | Square Footage | Proposed Zoning |
| 6.3 | | Commercial |
| DESCRIPTION OF REQUEST: To not have any paved surfaces/parking - want to just have gravel surfacing instead | | Utilities: Private / Public |
| HARDSHIP: Heavy equipment we have will damage paved surfaces | | Water |
| | | Sewer |

APPLICANT

Name Black River Inc. Phone 605-396-2903
 Address 623 Dakota Dr E-mail ethan@blackrivercontracting.net
 City, State, Zip Rapid City, SD 57702

PROJECT PLANNER - AGENT

Name _____ Phone _____
 Address _____ E-mail _____
 City, State, Zip _____

OWNER OF RECORD (If different from applicant)

Name _____ Phone _____
 Address _____ E-mail _____
 City, State, Zip _____

| | | | |
|---|------------------------|--------------------------|------|
| Property Owner Signature <u>Ethan Peterson</u> | Date <u>5-30-24</u> | Property Owner Signature | Date |
| Signature | Date | Signature | Date |
| Print Name: <u>Ethan Peterson</u> | Date | Print Name: | Date |
| Title*: <u>Vice President</u> | Date | Title*: | Date |

*required for Corporations, Partnerships, etc.

FOR STAFF USE ONLY

| ZONING |
|--------------|
| Current |
| North |
| South |
| East |
| West |
| Planner |
| File No. |
| Comp Plan |
| Received By: |

- | | | |
|--|---|--|
| <input type="checkbox"/> Sewer Utility | <input type="checkbox"/> BHP&L | <input type="checkbox"/> Diamond D Water |
| <input type="checkbox"/> Fire Department | <input type="checkbox"/> Finance Officer | <input type="checkbox"/> Black Hills Water |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Register of Deeds | <input type="checkbox"/> |
| <input type="checkbox"/> Planning | <input type="checkbox"/> County - Planning | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Building Inspector | <input type="checkbox"/> SD DOT | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> SD DENR | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> City Code Enforcement | <input type="checkbox"/> Auditor - Annexation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Police | <input type="checkbox"/> Drainage | <input type="checkbox"/> |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Parks & Recreation | |

Board of Adjustments Meeting Date: _____
 Date Paid: _____
 Sign Deposit Received: _____ Amount: _____ Sign returned: _____ Payment Type: Cash Credit Check 02/2024

§ 155.256 MINIMUM REQUIREMENTS.

(A) *Standards.*

(1) Each off-street parking space shall be an area of not less than 171 square feet, exclusive of access or maneuvering area, ramps, and other appurtenances as per the following standards.

| <i>Required Minimum Off-street Parking Dimensions</i> | | | | |
|---|----------------------------|---------------------------|------------------------------------|------------------------------------|
| <i>Parking Angle (Degrees)</i> | <i>Stall Length (Feet)</i> | <i>Stall Width (Feet)</i> | <i>Aisle Width, One-Way (Feet)</i> | <i>Aisle Width, Two-Way (Feet)</i> |
| 90 | 19 | 9 | 25 | 25 |
| 60 | 19 | 9 | 18.5 | 20 |
| 45 | 19 | 9 | 13.5 | 20 |
| 30 | 19 | 9 | 1 | 20 |
| 0 (parallel) | 21 | 9 | 12 | 20 |

(2) Off-street parking facilities shall be located on the site on which the use or structure for which they are provided is located except as otherwise permitted under a special plan for location or sharing of facilities.

(B) *Maintenance.* Off-street parking facilities shall be constructed, maintained, and operated in accordance with the following specifications.

(1) *Drainage and surfacing.* They shall be properly graded for drainage, surfaced with concrete or asphalt, and maintained in good condition, free of weeds, dust, trash, and debris.

(2) *Protective barriers.* They shall be provided with barriers of such dimensions those occupants of adjacent structures are not unreasonably disturbed, either by day or night, by the movement of vehicles.

(3) *Outdoor lighting.* When provided, outdoor light shall comply with §§ 155.195 through 155.204.

(4) *Entrances and exits.* They shall be provided with designated entrances and exits so located as to minimize traffic congestion.

(5) *Prohibition of other uses.* They shall not be used for the sale, storage, repair, or dismantling of any vehicles, equipment, materials, or supplies.

(6) *Permanent barrier.*

(a) In the event they are designed such that the facility abuts a public sidewalk and vehicle parking is diagonal or perpendicular to the sidewalk, a permanent barrier shall be installed three feet from the interior edge of the sidewalk to prevent vehicle encroachment over the sidewalk.

(b) If the facility abuts and faces a street and there is no sidewalk, permanent barriers shall be installed seven feet from the curb to provide for a pedestrian way and to prevent vehicle encroachment.

(7) *Compliance.* All parking facilities shall comply with § 155.182.

(8) *Parking space design.* In residential districts, parking spaces accessed by local roads and required by this chapter shall be located and designed with a minimum of 23 feet or sufficient depth



COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset
7055 Leisure Lane, Summerset, SD 57718
Phone: (605) 718-9858 Fax: (605) 718-9883 Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply)

- Annexation
- Comprehensive Plan Amendment
- Fence Height Exception
- Planned Development (Overlay)
 - Designation
 - Initial Plan Final Plan
 - Major Amendment
 - Minimal Amendment
- Subdivision
 - Layout Plan
 - Preliminary Plat
 - Final Plat
 - Minor Plat
- Variance
- Rezoning
- Road Name Change

- Conditional Use Permit
 - Major Amendment
 - Minimal Amendment
- Vacation
 - Utility / Drainage Easement
 - R.O.W. / Section Line Highway
 - Access / Non-Access
 - Planting Screen Easement
- OTHER (specify) _____

LEGAL DESCRIPTION (Attach additional sheets as necessary)

| | | |
|---|----------------|-----------------------------|
| EXISTING | | |
| Parcel ID 20.05.311 | | |
| PROPOSED Portion of N25W (FKA lot A PB 22 P6 158; lot U3 PB 22 P6 333) | | |
| LOCATION TBD Norman Ave | | |
| Size of Site-Acres 6.3 | Square Footage | Proposed Zoning commercial |
| DESCRIPTION OF REQUEST: 151.020(E) Annexation | | Utilities: Private / Public |
| HARDSHIP: | | Water |
| | | Sewer |

APPLICANT

Name Black River Inc Phone 605-396-2903
 Address 623 Dakota Dr E-mail ethan@blackrivercontracting.net
 City, State, Zip Rapid City, SD 57702

PROJECT PLANNER - AGENT

Name _____ Phone _____
 Address _____ E-mail _____
 City, State, Zip _____

OWNER OF RECORD (if different from applicant)

Name _____ Phone _____
 Address _____ E-mail _____
 City, State, Zip _____

Property Owner Signature _____ Date 5-30-24
 Signature _____ Date _____
 Print Name: Ethan Peterson
 Title*: Vice President

Property Owner Signature _____ Date _____
 Signature _____ Date _____
 Print Name: _____
 Title*: _____

*required for Corporations, Partnerships, etc.

FOR STAFF USE ONLY

| ZONING |
|--------------|
| Current |
| North |
| South |
| East |
| West |
| Planner |
| File No. |
| Comp Plan |
| Received By: |

- Sewer Utility
- Fire Department
- Public Works
- Planning
- Building Inspector
- Engineering
- City Code Enforcement
- Police
- City Attorney
- BHP&L
- Finance Officer
- Register of Deeds
- County - Planning
- SD DOT
- SD DENR
- Auditor - Annexation
- Drainage
- Parks & Recreation
- Diamond D Water
- Black Hills Water
- Other: _____
- Other: _____
- Other: _____
- Other: _____

Board of Adjustments Meeting Date: _____
 Date Paid: _____
 Sign Deposit Received: _____ Amount: _____ Sign returned: _____

Payment Type: Cash Credit Check 02/2024

§ 151.020 GENERAL REQUIREMENTS.

(A) *Violation.* It shall be a violation of this chapter for any person having an interest in any land within the jurisdiction of the city to subdivide or resubdivide such land into lots other than in accordance with the provisions of this chapter.

(B) *Subdivision plats subject to review.* Any subdivision of land within the platting jurisdiction of the city containing two or more lots, no matter how described, shall be platted or replatted, and said plat must be submitted to the Planning Commission for its consideration and recommendation to the Board of Commissioners for approval or rejection.

(C) *Platting required prior to sale/transfer.* Any parcel of land of less than 40 acres which is located within the extraterritorial platting jurisdiction of the city must be platted prior to the sale or transfer of the land. The Register of Deeds may not record any document of any sale or transfer of unplatted property that does not comply with this chapter.

(D) *Minimum lot sizes.* The subdivider shall conform to lot densities established by Chapter 155 or, if the subdivision is outside of the city's municipal limits, not be less than the minimum lot sizes established by SDAR 74:53:01, which establishes regulations for individual and small on-site wastewater systems.

(E) *Annexation.* The subdivider shall be required to submit a petition for voluntary annexation of his or her subdivision into the city with the final or minor plat application if any portion of the subdivision is adjacent to the city's municipal boundary. For the purposes of this chapter, the term "adjacent" ignores any right-of-way or dedication that lies between the municipal boundary and the subdivision boundary.

(F) *Adjacent access and street extension.* Land adjacent to a proposed subdivision shall not have its access left land-locked by a proposed subdivision. Sufficient proposed streets shall be extended as far as the boundary line of the parcel being subdivided, and provided with a temporary cul-de-sac in order to ensure normal circulation of traffic within the vicinity.

(G) *Street maintenance.* Maintenance of public streets that have not been accepted for maintenance purposes by the city shall be the responsibility of the subdivider until said maintenance is accepted by the Board of Commissioners, in the case of streets outside of the municipal limits of the city, the Board of Commissioners approves a street maintenance plan that provides for said maintenance.

(H) *Lot monuments, numbering, and naming.* All property corners, including the beginning (point of curvature) and ending (point of tangency) of curves along property lines, shall be accurately marked on the ground with a five-eighths inch to one-and-one-quarter-inch diameter iron rod at least 18 inches in length. Each bar is to be capped with an aluminum or plastic cap indicating the license number of the surveyor who placed the bar in the ground. The monumentation of all corners required by SDCL § 11-3-2 shall be fixed in the ground at the locations shown on the approved preliminary plat before the final plat application is submitted to the Planning Official for review. Lots shall be numbered or named in accordance with SDCL § 11-3-3.

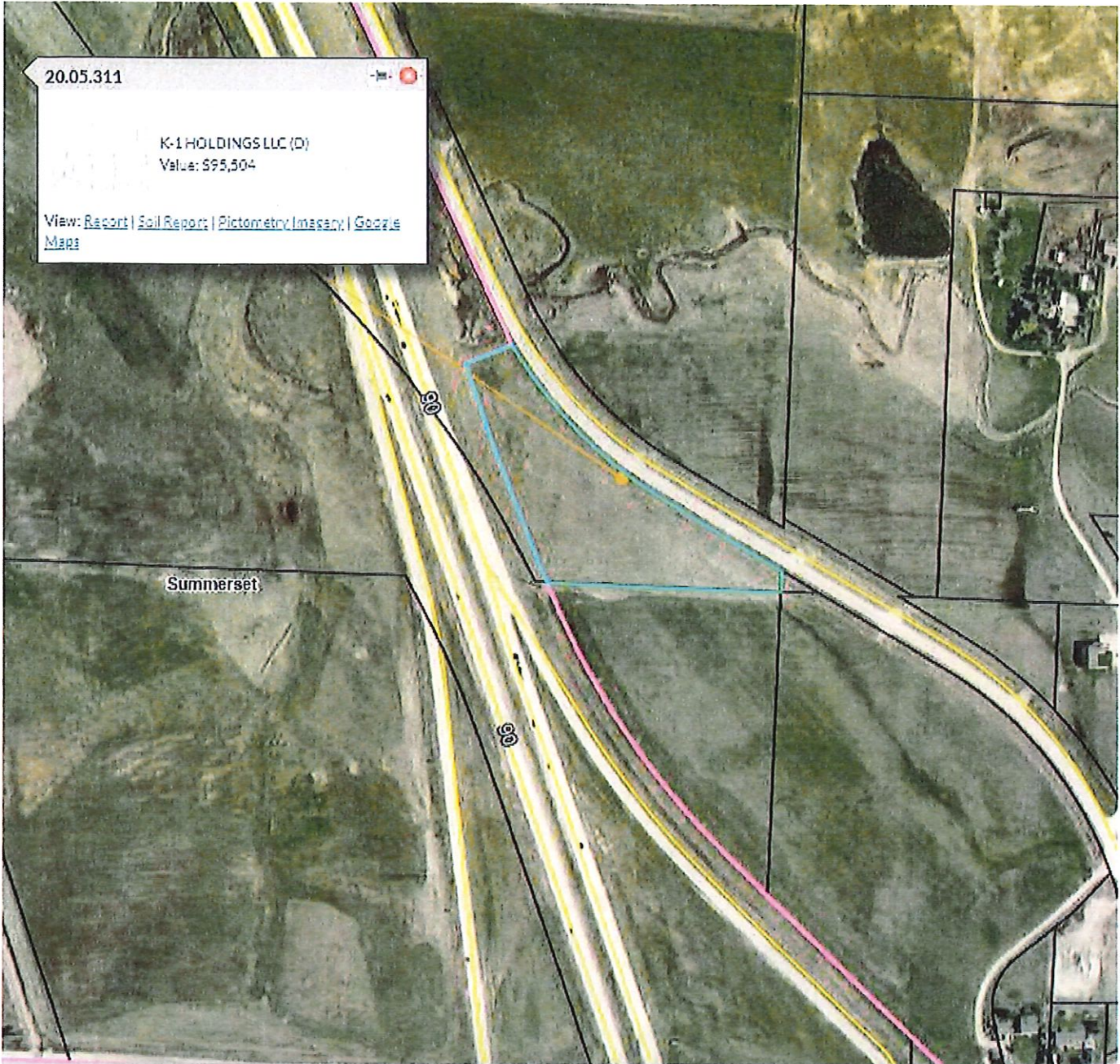
(I) *Ghost platting.* Ghost platting shall be required for all subdivisions within the platting jurisdiction of the city that create one or more lots of one or more acres that may be resubdivided in the future. Those subdivisions utilizing the minor plat procedure that have not previously been subject to ghost platting may be exempted from this requirement by the Board of Commissioners. The ghost plat shall be included as part of the developer's agreement for the proposed subdivision and shall not be subject to expiration.

(J) *Additional administrative rules.* The Board of Commissioners may formulate additional written administrative rules that govern the procedure for processing subdivisions. These procedures may outline the responsibility of parties concerned with subdivisions and subdivision processing, and may contain other information necessary to systematize handling and processing.

20.05.311

K-1 HOLDINGS LLC (D)
Value: \$95,504

View: [Report](#) | [Soil Report](#) | [Pictometry](#) | [Imagery](#) | [Google Maps](#)



Summerset

Alternate ID n/a
Class NAC
Acreage n/a

Owner Address K-1 HOLDINGS LLC
1935 SAMCO RD STE 102
RAPID CITY SD 57702

OFFICIAL MINUTES
SUMMERSET PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, JUNE 25th, 2024 @ 6:00 P.M.

The meeting was called to order by Chairman Brody Oldfield at 6:00 p.m.

ROLL CALL: Dustin Hirsch, Mitchell Woldt, Brittni Bjorum, Casey Kenrick and Brody Oldfield were present. Also present was the City Administrator.

CALL FOR CHANGES: Motion by Kenrick, second by Bjorum to approve the agenda of the meeting for June 25th, 2024. Motion carried.

CONSENT CALENDAR: Motion by Hirsch, second by Kenrick to approve the minutes of the regular meeting of April 8th, 2024. Motion carried.

VARIANCE REQUESTS BLACK RIVER CONTRACTING -HARD SURFACE REQUIREMENT/ANNEXATION

Motion by Kenrick, second by Bjorum, to open discussion on the hard surface requirement. Motion carried.

City Administrator Lisa Schieffer presented the two variances to the Board and gave a brief overview of Black River Contracting and their intent. Sam Crittenden and Ethan Peterson were present from Black River Contracting to answer any questions. Crittenden stated that they will have heavy machinery in and out of the lot and that could potentially damage the hard surface instead they would like to put down gravel. Planning & Zoning Member Mitchell Woldt expressed his concerns regarding the gravel going out onto Norman Avenue which is paved. Meade County would be the authority for approval of the approach. These items will all be addressed when the preliminary plat is turned in.

Motion by Kenrick, second by Woldt to close discussion. Motion carried.

Motion by Kenrick, second by Hirsch to recommend approval of the variance to not have a hard surface to the Board of Commissioners. Motion carried.

Motion by Bjorum, second by Kenrick, to open discussion on the variance for annexation. Motion carried.

Crittenden explained that it is a hardship to have another layer of taxation over the top of the property. Summerset can only give limited services and would not be on sewer, and water does not run all the way down to the property from Black Hawk Water.

Discussion ensued about this being a unique property in that it was platted and then unplatted according to the Meade County Register of Deeds Office. Crittenden will be platting the same and feels he is not subdividing according to the ordinance. The property in question is contiguous to the City of Summerset.

Motion by Hirsch, second by Bjorum to close discussion. Motion carried.

Motion by Kenrick, second by Bjorum to deny the variance regarding not being annexed into the city limits of Summerset to the Board of Commissioners.

ADJOURNMENT

Motion by Bjorum, second by Kenrick to adjourn the meeting at 6:27 p.m. Motion carried.

Brielle Schrock, Finance Officer

Brody Oldfield, Chairman

Published once _____ at a cost of \$ _____.