

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, June 20th, 2024 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Osten, Hirsch, and Reade were present. Commissioner Markham joined via Zoom. Absent: City Attorney. Also present was the Finance Officer and City Administrator.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Reade, second by Osten to approve the agenda for the regular meeting of the Summerset City Commission for June 20th, 2024. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Reade to approve the minutes of the regular meeting of June 6th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Osten to approve the claims and hand checks in the amount of \$752,955.66 from June 6th, 2024 through June 19th, 2024. Motion carried.

Ambrose, Jonathan	389.08
Black Hawk Water Users District	39.25
Black Hills COUNCIL OF LOCAL GOVERNMENT	1000
CBH CO-OP	2975.52
City of Rapid City	5870.97
Demersseman Jensen Tellinghuisen & Huffman, LLP	3330
Golden West Technologies	3970.98
HDR Engineering, Inc	18797.75
Hermanson Egge Engineering, Inc.	720
JUSO, COLTON	522.48
Kieffer Sanitation	625
Meade County Auditor	3213.22
Midcontinent Communications	182.51
Midcontinent Testing Laboratories, Inc.	360
Rapid City Journal	334.52
RCS Construction Inc	521739.61
SD One Call	23.1
SD State Treasurer	976.6
Servall Uniform & Linen Supply	195.16
Simon Contractors	179561.23

****NOTED FOR THE RECORD – DEPARTMENT HEAD REPORTS ARE IN THE PACKET FOR VIEWING.**

RESIGNATION – OWEN DAVIS/WASTEWATER OPERATOR

Motion by Hirsch, second by Reade to accept the resignation of Owen Davis. Motion carried.

PAYROLL CHANGE – CITY ADMINISTRATOR

Motion by Reade, second by Hirsch to approve payroll change for Lisa Schieffer \$6,841.57/month (23B to 23C) effective May 26th, 2024. Motion carried.

NEW HIRE – POLICE DEPARTMENT

Motion by Hirsch, second by Markham to approve the hire of Anna Hamelin @ \$24.09 (uncertified). Motion carried.

SECOND READING OF TSO ORDINANCE 2024-02

Motion by Hirsch, second by Reade to approve the second reading of TSO Ordinance 2024-02. Motion carried.

Motion by Osten, second by Reade to adopt TSO Ordinance 2024-02. Motion carried.

APPROVAL OF PAYMENT- CONTRACTOR'S APPLICATION FOR PAYMENT IN THE AMOUNT OF \$179,561.23 TO SIMON, FOR ASTORIA COURT AND ASTORIA LANE DRAINAGE AND ROADWAY IMPROVEMENTS.

Motion by Osten, second by Reade to take the matter off of the table from the June 6th Commission Meeting. Motion carried.

Motion by Reade, second by Hirsch to open discussion. Motion carried. Public Works Director Anthony Kayl spoke to the matter.

Motion by Reade, second, by Osten to close discussion. Motion carried.

Motion Osten, second by Reade to approve payment. Motion carried.

APPLICATION AND CERTIFICATE OF PAYMENT #15 FOR WWTP EXPANSION

Motion by Hirsch, second by Reade to approve payment. Motion carried.

BLUE PEAK FRANCHISE AGREEMENT – ORDINANCE 2024-10

Motion by Osten, second by Reade to set first reading for July 18th @ 6:00 p.m. Motion carried.

TRAVEL REIMBURSEMENT RATES – EFFECTIVE JULY 1st 2024

Motion by Hirsch, second by Reade to approve the travel reimbursement rates effective July 1st. Motion carried.

CITIZEN INPUT- none

UPCOMING EVENTS:

- 1) The first Commission meeting of July has been changed to Tuesday, July 2nd @ 6:00 p.m.
- 2) Food Truck Night will be Wednesday, June 26th @ Summerset City Hall – sponsored by Piedmont Valley Chamber of Commerce.
- 3) Summerfest will be held Saturday, July 13th from 4:00 p.m. to 7:00 p.m.

ITEMS FROM CITY ATTORNEY- not present

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

ADJOURNMENT

Motion by Reade, second by Osten, to adjourn at 6:12 p.m. Motion carried.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.