

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, JUNE 6th, 2024, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:02 p.m. Commissioners Osten, Markham, Hirsch, and Reade were present. The City Attorney and City Finance Officer were also present. Absent: City Administrator.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

CALL FOR CHANGES

Motion by Hirsch, second by Reade to approve the agenda for the regular meeting of the Summerset City Commission for June 6th, 2024. Motion carried.

CONSENT CALENDAR

Motion by Markham, second by Osten to approve the minutes of the regular meeting of May 16th, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Markham to approve the claims and hand checks in the amount of \$256,888.76 from May 14th, 2024, through June 5th, 2024, as presented or amended. Motion carried.

A&B Business Solutions	486.04
Ambrose, Jonathan	50
Anglin, Mitch	50
AT&T Mobility	607.2
Baumeister, Stephany	2062.5
Birgen, Nicholin	50
Black Hills Energy	6050.48
Clarity Telecom	1226.55
Column Software PBC	259.33
Davis, Owen	50
Foothills Fence LLC	941.91
Golden West Technologies	277
Greenapsis	530.81
Haveman Business Services LLC	525
HDR Engineering, Inc	27235.13
Hermanson Egge Engineering, Inc.	720
Hirsch, Clyde	50
I&S Group, Inc.	2000
Kayl, Anthony	50
Kitzmiller, Michael	50
Markham, Gwenn	50
MDU	820.52
Mid-American Research Chemical	1053.71

Midcontinent Testing Laboratories, Inc.	182.5
Osten, Michael	50
Print Market	139
Rapid Rooter	1385
Schieffer, Lisa	50
SCHROCK, BRIELLE	50
Servall Uniform & Linen Supply	195.16
Smith, Jeff	50
USDA	148400

****NOTED FOR THE RECORD – COMMISSION REPORTS ARE IN THE PACKET FOR VIEWING.**

APPROVAL OF PAYROLL – May 2024 – SDCL 6-1-10

Motion by Hirsch, second by Osten, to approve the following payroll. Motion carried.

- Dept. 4000 - \$14,083.09 Wastewater
- Dept. 4110 - \$1,749.99 Commission
- Dept. 4120 - \$1,916.67 Mayor
- Dept. 4140 - \$12,363.94 Finance
- Dept. 4210 - \$37,539.79 Police
- Dept. 4310 - \$13,894.61 Streets

UTILITY BILLING ADJUSTMENTS

Motion by Reade, second by Markham, to approve the utility billing adjustments of \$57.67 for the period May 1st through May 31st, 2024. Motion carried.

SECOND READING OF TSO ORDINANCE 2024-01

Motion by Markham, second by Reade to approve the second reading of TSO Ordinance 2024-01. Motion carried.

Motion by Markham, second by Hirsch, to adopt TSO Ordinance 2024-01. Motion carried.

FIRST READING OF TSO ORDINANCE 2024-02

Motion by Reade, second by Osten to approve the first reading of TSO Ordinance 2024-02. Motion carried.

Motion by Hirsch, second by Markham, to set the second reading for June 20th @ 6:00 p.m. Motion carried.

SECOND READING MID CONTINENT FRANCHISE AGREEMENT – ORDINANCE 2024-01

Motion by Hirsch, second by Reade to approve the second reading of Ordinance 2024-01. Motion carried.

Motion by Reade, second by Markham, to adopt Ordinance 2024-01. Motion carried.

DRAFT ORDINANCE #2024-09 FENCES – MIKE WHEELER

Motion by Osten, second by Markham to open discussion. Motion carried.

City Attorney Mike Wheeler explained to the Board what changes had been made to the ordinance.

Motion by Markham, second by Reade to close discussion. Motion carried.

Motion by Osten, second by Hirsch, to set the first reading of Ordinance #2024-09 for July 2nd, 2024 @ 6:00 p.m. Motion carried.

APPROVAL OF PAYMENT- CONTRACTOR’S APPLICATION FOR PAYMENT IN THE AMOUNT OF \$179,561.23 TO SIMON, FOR ASTORIA COURT AND ASTORIA LANE DRAINAGE AND ROADWAY IMPROVEMENTS

Motion by Osten, second by Markham to open discussion. Motion carried.

Commissioner Hirsch expressed concern over the work completed on the sod and landscaping.

Motion by Hirsch, second by Osten to close discussion. Motion carried.

Motion by Osten, second by Reade, to hold the payment and table the discussion until June 20th, 2024. Motion carried.

RESIGNATION FROM PARKS & RECREATION BOARD – GWENN MARKHAM

Motion by Osten, second by Reade to accept the resignation of Gwenn Markam from Parks and Recreation Board.
Motion carried.

CITIZENS INPUT- None

UPCOMING EVENTS:

City Offices will be closed Wednesday, June 19th in observance of Juneteenth.
The first Commission meeting of July has been changed from July 4th to Tuesday, July 2nd @ 6:00 p.m.

ITEMS FROM CITY ATTORNEY

No executive session.

ADJOURNMENT

Motion by Osten, second by Reade, to adjourn at 7:19 p.m. Motion carried.

(SEAL)

ATTEST:

Brielle Schrock
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.