

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, MAY 2nd, 2024, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, and Osten were present. The City Attorney, City Administrator and Finance Officer were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Motion by Osten, second by Markham, to approve the agenda for the regular meeting of the Summerset City Commission for May 2nd, 2024. Motion carried.

APPOINTMENT OF COMMISSION

Motion by Osten, second by Markham to appoint Sidney Reade to the City of Summerset Commission until the next annual municipal election (filling the vacancy of Michael Kitzmiller as Commissioner). Motion carried.

Motion by Markham, second by Osten to appoint Sidney Reade as Finance Commissioner. Motion carried.

ADMINISTER OATH OF OFFICE - COMMISSION

Mayor Kitzmiller administered the Oath of Office to Sidney Reade- newly appointed Commissioner until the next annual municipal election.

Motion by Markham, second by Osten, to appoint Sidney Reade as Finance Commissioner. Motion carried.

*The record will reflect that Sidney Reade is present for the rest of the regular business meeting of the Summerset Commission.

CONSENT CALENDAR

Motion by Markham, second by Reade, to approve the minutes of the regular meeting of April 18th, 2024, as presented or amended. Motion carried.

Motion by Hirsch, second by Osten, to approve the minutes of the special meeting of April 23, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Markham, to approve the claims and hand checks in the amount of \$142,551.83 from April 18th, 2024, through May 1st, 2024, as presented or amended. Motion carried.

| | |
|-----------------------------|-----------|
| AFLAC Remittance Processing | 96.72 |
| SDRS | 4,795.60 |
| SDRS | 6,652.82 |
| United States Treasury | 5,998.02 |
| United States Treasury | 10,559.62 |
| United States Treasury | 2,469.62 |
| United States Treasury | 25.00 |
| United States Treasury | 144.68 |
| United States Treasury | 33.84 |
| A&B Business Solutions | 620.82 |
| Ambrose, Jonathan | 50.00 |
| Anglin, Mitch | 104.00 |

| | |
|---|-----------|
| AT&T Mobility | 607.20 |
| Auto Owners Insurance | 100.00 |
| Baumeister, Stephany | 50.00 |
| Birgen, Nicholin | 50.00 |
| Black Hills Energy | 6,359.12 |
| Child Support Payment Center | 517.00 |
| Clarity Telecom | 1,227.01 |
| Column Software PBC | 696.86 |
| Complete HVAC Service & Installation LLC | 2,739.96 |
| Dakota Pump, Inc | 191.33 |
| Davis, Owen | 50.00 |
| Delta Dental | 1,037.30 |
| GenPro Energy Solutions | 41,122.44 |
| Golden West Technologies | 270.00 |
| Health Pool of SD | 17,604.25 |
| Hirsch, Clyde | 50.00 |
| HYDRO-KLEAN, INC | 30,207.29 |
| Iron Outfitter Waste Services, Inc. | 33.24 |
| JJ'S ENGRAVING AND SALES | 20.50 |
| Kayl, Anthony | 50.00 |
| Kitzmiller, Michael | 50.00 |
| Markham, Gwenn | 50.00 |
| MDU | 1,405.84 |
| Meade County Auditor | 1,903.67 |
| Mid-American Research Chemical | 679.92 |
| Osten, Michael | 50.00 |
| Print Market | 124.00 |
| Rapid Rooter | 1,030.00 |
| Schieffer, Lisa | 104.00 |
| SD Department of Revenue | 750.00 |
| SDRS-SUPPLEMENTAL RETIREMENT PLAN (SDSRP) | 625.00 |
| Semmler Mfg. Inc. | 1,000.00 |
| Servall Uniform & Linen Supply | 195.16 |
| Smith, Jeff | 50.00 |

APPROVAL OF PAYROLL – APRIL 2024 – SDCL 6-1-10

Motion by Hirsch, second by Reade, to approve the following payroll. Motion carried.

- Dept. 4000 - \$13,056.60 Wastewater
- Dept. 4110 - \$1,749.99 Commission
- Dept. 4120 - \$3833.34 Mayor
- Dept. 4140 - \$12,033.88 Finance
- Dept. 4210 - \$42,054.99 Police
- Dept. 4310 - \$14,872.86 Streets
- Dept. 4652 - \$1,000.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Reade, second by Markham, to approve the utility billing adjustments of \$140.31 for the period April 1 through April 30, 2024. Motion carried.

COMMISSION REPORTS

The Commission gave reports on their monthly happenings.

NORMAN RANCH R3 ZONING HEARING

Motion by Reade, second by Markham, to take the matter off the table from the April 18th meeting. Motion carried.

Motion by Osten, second by Reade, to open discussion. Motion carried.

Commissioners Osten, Markham and Hirsch walked the development to get a better understanding of the same. Kyle Treloar and Megan Kingsbury from Vanocker Development were present to answer any questions.

Expressing concern were the following citizens:

Joyce Fried – expressed that she would like to see 3+ acre lots,

Ron Fried – expressed that he would like to see it be R1-single family residential.

Motion by Markham, second by Hirsch, to close discussion. Motion carried.

Motion by Osten, second by Reade to approve the R3 zoning for Norman Ranch. A roll call vote was then taken.

Yes: Kitzmiller, Osten, Markham, Reade, and Hirsch. Nay: none. Motion carried.

MALT BEVERAGE LICENSE RENEWALS 2024-2025 – RESOLUTION 2024-11

Motion by Hirsch, second by Markham to approve Resolution 2024-11 Malt Beverage Licenses for the City of Summerset. Motion carried.

Retail On-Off Sale Malt Beverage License #RB-2318 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, LotSC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sales Malt Beverage & SD Farm Wine License #RB-25545 with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6

Retail On-Off Sales Malt Beverage and SD Farm Wine License #RB-25543 with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park, Sub Lot 4.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25544with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R.

CITIZENS INPUT

None.

UPCOMING EVENTS:

City Offices will be closed Monday, May 27th in observation of Memorial Day.

ITEMS FROM CITY ATTORNEY

Motion by Reade, second by Markham, to go into executive session SDCL 1-25-2 for discussing legal, economic development and personnel matters at 6:33 p.m. Motion carried.

ADJOURNMENT

Motion by Osten, second by Markham, to adjourn at 8:59 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.



| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |

Vendor: [1890 - 3RD EYE](#) Vendor Total: 550.00

| | | | | | | | | | | |
|---|-------------------|-----------|-----------|-----------|-----------|--------|------|------|------|--------|
| 12023322 RI | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 550.00 | 0.00 | 0.00 | 0.00 | 550.00 |
| February - December 2024 Monthly Video... | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| February - December 2024 Monthly Vid | NA | 0.00 | 0.00 | 550.00 | 0.00 | 0.00 | 0.00 | 550.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------|---------------------|--------|---------|
| 101-4320-43400 | Equip Expense | | 550.00 | 100.00% |

Vendor: [1683 - ARTISTIC CUSTOM BADGES](#) Vendor Total: 106.50

| | | | | | | | | | | |
|--------------------------------|-------------------|-----------|-----------|-----------|-----------|--------|------|------|------|--------|
| 2659 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 106.50 | 0.00 | 0.00 | 0.00 | 106.50 |
| ACB0000010P Investigator Badge | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| ACB0000010P Investigator Badge | NA | 0.00 | 0.00 | 106.50 | 0.00 | 0.00 | 0.00 | 106.50 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|----------------|---------------------|--------|---------|
| 101-4210-42851 | Duty Equipment | | 106.50 | 100.00% |

Vendor: [1816 - AT&T Mobility](#) Vendor Total: 1,803.24

| | | | | | | | | | | |
|--|-------------------|-----------|-----------|-----------|-----------|----------|------|------|------|----------|
| 287341128363X04232024 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 1,803.24 | 0.00 | 0.00 | 0.00 | 1,803.24 |
| First Net Wireless Service One Year - Polic... | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---|-----------|-------|-------|----------|------|----------|----------|----------|
| First Net Wireless Service One Year - Pol | NA | 0.00 | 0.00 | 1,803.24 | 0.00 | 0.00 | 0.00 | 1,803.24 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------|---------------------|----------|---------|
| 101-4210-42821 | VPN/First Net | | 1,803.24 | 100.00% |

Vendor: [0021 - Black Hawk Water Users District](#) Vendor Total: 36.00

| | | | | | | | | | | |
|--|-------------------|-----------|-----------|-----------|-----------|-------|------|------|------|-------|
| 2024-05 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 36.00 | 0.00 | 0.00 | 0.00 | 36.00 |
| 7055 Leisure Lane Water Monthly Useage | BANKW - BANK WEST | | | | No | | | | | |

Notes: gallons 2900

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| 7055 Leisure Lane Water | NA | 0.00 | 0.00 | 36.00 | 0.00 | 0.00 | 0.00 | 36.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-----------------|---------------------|--------|---------|
| 101-4192-42800 | Utility Expense | | 36.00 | 100.00% |

Vendor: [1665 - Cardmember Services](#) Vendor Total: 18,124.98

| | | | | | | | | | | |
|-------------------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|------|------------------------|-------|
| 2024-04 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 98.98 | 0.00 | 0.00 | 0.00 | 98.98 |
| PD Vehicle CC | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 5/16/2024 | | | Bank Draft: DFT0000138 | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| PD Vehicle CC | NA | 0.00 | 0.00 | 98.98 | 0.00 | 0.00 | 0.00 | 98.98 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|----------------------|---------------------|--------|---------|
| 101-4210-42150 | Postage | | 19.00 | 19.20% |
| 101-4210-42500 | Repair/Maint Expense | | 79.98 | 80.80% |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|-----------------------------|-------------------------|-----------|--------------|-----------|---------------|-------------------------|-------------|----------|------------|-----------|
| 2024-04 REG | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 18,026.00 | 0.00 | 0.00 | 0.00 | 18,026.00 |
| Regular CC | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 5/16/2024 | Bank Draft: | | DFT0000139 | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|-----------|------|----------|----------|-----------|
| Regular CC | NA | 0.00 | 0.00 | 18,026.00 | 0.00 | 0.00 | 0.00 | 18,026.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-----------------------------|---------------------|----------|---------|
| 604-4000-42150 | Postage | | 477.80 | 2.65% |
| 604-4000-42600 | Supply/Material Exp | | 4,871.53 | 27.03% |
| 604-4000-42500 | Repair/Maint Expense | | 10.56 | 0.06% |
| 101-4110-42600 | Supply/Material Exp | | 9.49 | 0.05% |
| 101-4120-42700 | Travel/Conf Expense | | 15.00 | 0.08% |
| 101-4120-42900 | Other Expense | | 105.60 | 0.59% |
| 101-4130-42900 | Other Expense | | 19.22 | 0.11% |
| 101-4140-42150 | Postage | | 136.00 | 0.75% |
| 101-4140-42600 | Supply/Material Exp | | 137.93 | 0.77% |
| 101-4140-42700 | Travel/Conf Expense | | 351.88 | 1.95% |
| 101-4140-43400 | Equip Expense | | 2,618.26 | 14.52% |
| 101-4210-42150 | Postage | | 11.60 | 0.06% |
| 101-4210-42500 | Repair/Maint Expense | | 231.85 | 1.29% |
| 101-4210-42600 | Supply/Material Exp | | 31.96 | 0.18% |
| 101-4210-42601 | Evidence - Supply/Materials | | 36.98 | 0.21% |
| 101-4210-42610 | Auto Expense | | 1,813.97 | 10.06% |
| 101-4210-42611 | Fuel Expense | | 133.92 | 0.74% |
| 101-4210-42700 | Travel/Conf Expense | | 754.58 | 4.19% |
| 101-4210-42810 | Phone | | 1,822.49 | 10.11% |
| 101-4310-42500 | Repair/Maint Expense | | 18.58 | 0.10% |
| 101-4310-42600 | Supply/Material Exp | | 2,031.78 | 11.27% |
| 101-4310-42610 | Auto Expense | | 139.32 | 0.77% |
| 101-4320-42730 | Training Expense | | 249.31 | 1.38% |
| 101-4320-42600 | Supply/Material Exp | | 259.90 | 1.44% |
| 101-4520-42500 | Repair/Maint Expense | | 556.69 | 3.09% |
| 101-4520-42600 | Supply/Material Exp | | 1,179.80 | 6.54% |

Vendor: [1504 - CBH CO-OP](#)

Vendor Total: 4,434.06

| | | | | | | | | | | |
|------------------------|-------------------|-----------|-----------|-----------|-----------|----------|------|------|------|----------|
| 425154 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 1,170.12 | 0.00 | 0.00 | 0.00 | 1,170.12 |
| Government Fuel | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Government Fuel | NA | 0.00 | 0.00 | 1,170.12 | 0.00 | 0.00 | 0.00 | 1,170.12 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|----------|---------|
| 101-4210-42611 | Fuel Expense | | 1,170.12 | 100.00% |

| | | | | | | | | | | |
|------------------------|-------------------|-----------|-----------|-----------|-----------|----------|------|------|------|----------|
| 425199 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 1,717.92 | 0.00 | 0.00 | 0.00 | 1,717.92 |
| Government Fuel | BANKW - BANK WEST | | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|----------|------|----------|----------|----------|
| Government Fuel | NA | 0.00 | 0.00 | 1,717.92 | 0.00 | 0.00 | 0.00 | 1,717.92 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------|---------------------|--------|---------|
| 101-4210-42611 | Fuel Expense | | 791.21 | 46.06% |
| 101-4320-42611 | Fuel Expense | | 926.71 | 53.94% |

| | | | | | | | | | | |
|------------------------|-------------------|-----------|-----------|-----------|-----------|----------|------|------|------|----------|
| 425237 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 1,546.02 | 0.00 | 0.00 | 0.00 | 1,546.02 |
| Government Fuel | BANKW - BANK WEST | | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|---------------------|----------------------------|--------------|--------------|----------------|----------------|-----------------|-----------------|--------------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Gas Public Works | NA | | 0.00 | 0.00 | 1,546.02 | 0.00 | 0.00 | 0.00 | 1,546.02 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4210-42611 | Fuel Expense | | | | 1,032.58 | 66.79% | | | | |
| 101-4320-42611 | Fuel Expense | | | | 513.44 | 33.21% | | | | |

| | | | | | | | | | | | |
|--|---------|-------------------|-----------|-----------|-----------|----------|------|------|------|----------------------|-----------------|
| Vendor: 0036 - City of Rapid City | | | | | | | | | | Vendor Total: | 4,316.13 |
| 2405002 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 4,316.13 | 0.00 | 0.00 | 0.00 | 4,316.13 | |
| Solid Waste Disposal | | BANKW - BANK WEST | | | No | | | | | | |

| | | | | | | | | | | |
|--------------------------------|------------------------|----------------------------|--------------|--------------|---------------|----------------|-----------------|-----------------|--------------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Solid Waste Disposal | NA | | 0.00 | 0.00 | 4,316.13 | 0.00 | 0.00 | 0.00 | 4,316.13 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4320-43230 | Solid Waste Collection | | | | 4,316.13 | 100.00% | | | | |

| | | | | | | | | | | | |
|---|---------|-------------------|-----------|-----------|-----------|-------|------|------|------|----------------------|---------------|
| Vendor: 0120 - City of Sturgis | | | | | | | | | | Vendor Total: | 200.00 |
| 16083 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | |
| Animal Control Shelter Fees | | BANKW - BANK WEST | | | No | | | | | | |

| | | | | | | | | | | |
|--------------------------------|---------------------|----------------------------|--------------|--------------|---------------|----------------|-----------------|-----------------|--------------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Animal Control Shelter Fees | NA | | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4410-43350 | Humane Society | | | | 50.00 | 100.00% | | | | |

| | | | | | | | | | | |
|-----------------------------|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| 16109 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 |
| Animal Control Shelter Fees | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|---------------------|----------------------------|--------------|--------------|---------------|----------------|-----------------|-----------------|--------------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Animal Control Shelter Fees | NA | | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4410-43350 | Humane Society | | | | 150.00 | 100.00% | | | | |

| | | | | | | | | | | | |
|---|---------|-------------------|-----------|-----------|-----------|-------|------|------|------|----------------------|---------------|
| Vendor: 1972 - Column Software PBC | | | | | | | | | | Vendor Total: | 268.47 |
| 0E49229E-0002 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 51.98 | 0.00 | 0.00 | 0.00 | 51.98 | |
| April 4th Commission Min. | | BANKW - BANK WEST | | | No | | | | | | |

| | | | | | | | | | | |
|--------------------------------|---------------------|----------------------------|--------------|--------------|---------------|----------------|-----------------|-----------------|--------------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| April 4th Commission Min. | NA | | 0.00 | 0.00 | 51.98 | 0.00 | 0.00 | 0.00 | 51.98 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 51.98 | 100.00% | | | | |

| | | | | | | | | | | |
|-------------------------------|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| C80A707A-0012 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 154.80 | 0.00 | 0.00 | 0.00 | 154.80 |
| May 2, 2024 Comm. Minutes | | BANKW - BANK WEST | | | No | | | | | |

| | | | | | | | | | | |
|--------------------------------|---------------------|----------------------------|--------------|--------------|---------------|----------------|-----------------|-----------------|--------------|--|
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| May 2, 2024 Comm. Minutes | NA | | 0.00 | 0.00 | 154.80 | 0.00 | 0.00 | 0.00 | 154.80 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 154.80 | 100.00% | | | | |

| | | | | | | | | | | |
|-------------------------------|---------|-------------------|-----------|-----------|-----------|-------|------|------|------|-------|
| C80A707A-0013 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 61.69 | 0.00 | 0.00 | 0.00 | 61.69 |
| Resolution 2024-11 | | BANKW - BANK WEST | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|----------------|-----------|---------------------|----------|---------------|---------|----------|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Resolution 2024-11 | NA | | 0.00 | 0.00 | 61.69 | 0.00 | 0.00 | 0.00 | 61.69 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 61.69 | 100.00% | | | | |

Vendor: [0765 - Demersseman Jensen Tellinghuisen & Huffman, LLP](#) Vendor Total: 2,770.00

| | | | | | | | | | | |
|-----------------------------------|-------------------|-----------|-----------|-----------|-----------|----------|------|------|------|----------|
| 38242 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 2,770.00 | 0.00 | 0.00 | 0.00 | 2,770.00 |
| City Attorney Expenses April 2024 | BANKW - BANK WEST | | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|-------|---------------------|----------|---------|----------|----------|----------|
| City Attorney Expenses | NA | 0.00 | 0.00 | 2,770.00 | 0.00 | 0.00 | 0.00 | 2,770.00 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project Account Key | Amount | Percent | | | |
| 101-4141-42200 | Prof Fees Expense | | | 2,770.00 | 100.00% | | | |

Vendor: [1125 - First National Trust & Investment Management Services](#) Vendor Total: 24,975.77

| | | | | | | | | | | |
|-------------------------|-------------------------|-----------|-----------|-----------|-----------|-------------------------|------|------------------------|------|-----------|
| 2024-02 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 24,975.77 | 0.00 | 0.00 | 0.00 | 24,975.77 |
| May SRF Payment | BANKEFT - BANK WEST EFT | | | | No | Payment Date: 5/16/2024 | | Bank Draft: DFT0000140 | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|-------|---------------------|-----------|---------|----------|----------|-----------|
| May SRF Payment | NA | 0.00 | 0.00 | 24,975.77 | 0.00 | 0.00 | 0.00 | 24,975.77 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project Account Key | Amount | Percent | | | |
| 604-4700-47100 | Swr SRF Principal | | | 20,676.25 | 82.79% | | | |
| 604-4700-47120 | Swr SRF Interest | | | 4,299.52 | 17.21% | | | |

Vendor: [0246 - Golden West Technologies](#) Vendor Total: 3,970.98

| | | | | | | | | | | |
|---|-------------------|-----------|-----------|-----------|-----------|--------|------|------|------|--------|
| 424357 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 559.00 | 0.00 | 0.00 | 0.00 | 559.00 |
| 13 Subscription E-3/26 Subscription E-1 | BANKW - BANK WEST | | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---|--------------------|-------|---------------------|--------|---------|----------|----------|--------|
| 13 Subscription E-3/26 Subscription E-1 | NA | 0.00 | 0.00 | 559.00 | 0.00 | 0.00 | 0.00 | 559.00 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project Account Key | Amount | Percent | | | |
| 101-4192-42201 | Dues/Subscriptions | | | 559.00 | 100.00% | | | |

[424358](#) Invoice 5/16/2024 5/16/2024 5/16/2024 5/16/2024 3,411.98 0.00 0.00 0.00 3,411.98
Comprehensive Managed Services BANKW - BANK WEST No

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|--------------------|-------|---------------------|----------|---------|----------|----------|----------|
| Comprehensive Managed Services | NA | 0.00 | 0.00 | 3,411.98 | 0.00 | 0.00 | 0.00 | 3,411.98 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project Account Key | Amount | Percent | | | |
| 101-4192-42201 | Dues/Subscriptions | | | 3,411.98 | 100.00% | | | |

Vendor: [1369 - Greenapsis](#) Vendor Total: 350.00

| | | | | | | | | | | |
|-----------------------|-------------------|-----------|-----------|-----------|-----------|--------|------|------|------|--------|
| 80 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 350.00 | 0.00 | 0.00 | 0.00 | 350.00 |
| Govt. Bldg Janitorial | BANKW - BANK WEST | | | | No | | | | | |

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|-------|---------------------|--------|---------|----------|----------|--------|
| Govt. Bldg Janitorial | NA | 0.00 | 0.00 | 350.00 | 0.00 | 0.00 | 0.00 | 350.00 |
| Distributions | | | | | | | | |
| Account Number | Account Name | | Project Account Key | Amount | Percent | | | |
| 101-4192-42200 | Prof Fees Expense | | | 350.00 | 100.00% | | | |

Vendor: [0324 - Kayl, Anthony](#) Vendor Total: 130.00

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|----------------------------|--------------|-------------------|--------------|-----------|---------------|--------|------|----------|----------|--------|
| 2024-04-01 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 130.00 | 0.00 | 0.00 | 0.00 | 130.00 |
| FEMA Travel | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| FEMA Travel | NA | 0.00 | 0.00 | 130.00 | 0.00 | 0.00 | 0.00 | 130.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|------------------|---------------------|--------|---------|
| 101-4320-42730 | Training Expense | | 130.00 | 100.00% |

Vendor: [0124 - Kieffer Sanitation](#)

Vendor Total: 275.00

| | | | | | | | | | | |
|------------------------------|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| 13483457T035 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 |
| Portable Toilets | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| Portable Toilets | NA | 0.00 | 0.00 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------|---------------------|--------|---------|
| 101-4520-42900 | Other Expense | | 275.00 | 100.00% |

Vendor: [1433 - Midcontinent Communications](#)

Vendor Total: 183.02

| | | | | | | | | | | |
|---------------------------------|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| 116731730114012 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 183.02 | 0.00 | 0.00 | 0.00 | 183.02 |
| WWTP Telephone/Internet | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|-------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| WWTP Telephone/Internet | NA | 0.00 | 0.00 | 183.02 | 0.00 | 0.00 | 0.00 | 183.02 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-----------------|---------------------|--------|---------|
| 604-4000-42800 | Utility Expense | | 183.02 | 100.00% |

Vendor: [0557 - Northern Balance & Scale](#)

Vendor Total: 496.00

| | | | | | | | | | | |
|---|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| 0140506 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 496.00 | 0.00 | 0.00 | 0.00 | 496.00 |
| Scale/Balance - Calibration of PH Meter | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|---|-----------|-------|-------|--------|------|----------|----------|--------|
| Scale/Balance - Calibration of PH Meter | NA | 0.00 | 0.00 | 496.00 | 0.00 | 0.00 | 0.00 | 496.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|----------------------------|---------------------|--------|---------|
| 604-4000-42630 | Chemicals and Lab Supplies | | 496.00 | 100.00% |

Vendor: [1826 - On-Site First Aid & Safety](#)

Vendor Total: 248.00

| | | | | | | | | | | |
|----------------------------------|---------|-------------------|-----------|-----------|-----------|--------|------|------|------|--------|
| 3932 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 248.00 | 0.00 | 0.00 | 0.00 | 248.00 |
| First Aid Supplies - Public Woks | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|----------------------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| First Aid Supplies - Public Woks | NA | 0.00 | 0.00 | 248.00 | 0.00 | 0.00 | 0.00 | 248.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|---------------------|---------------------|--------|---------|
| 101-4310-42600 | Supply/Material Exp | | 248.00 | 100.00% |

Vendor: [0007 - Print Market](#)

Vendor Total: 293.00

| | | | | | | | | | | |
|------------------------------|---------|-------------------|-----------|-----------|-----------|-------|------|------|------|-------|
| 87755 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 77.00 | 0.00 | 0.00 | 0.00 | 77.00 |
| Business Cards M. Kitzmiller | | BANKW - BANK WEST | | | No | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total | |
|--|---------------------|-------------------|----------------------------|--------------|---------------|----------------|------------|-----------------|-----------------|----------------------|---------------|
| Vendor: 0008 - Rapid City Journal | | | | | | | | | | Vendor Total: | 791.36 |
| 87772 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 216.00 | 0.00 | 0.00 | 0.00 | 216.00 | |
| Business Cards | | BANKW - BANK WEST | | No | | | | | | | |
| Items | | | | | | | | | | | |
| Item Description | | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Business Cards | | NA | | 0.00 | 0.00 | 216.00 | 0.00 | 0.00 | 0.00 | 216.00 | |
| Distributions | | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | | |
| 101-4120-42600 | Supply/Material Exp | | | | 77.00 | 100.00% | | | | | |
| 65505 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 120.77 | 0.00 | 0.00 | 0.00 | 120.77 | |
| Publication - Election Ballot | | BANKW - BANK WEST | | No | | | | | | | |
| Items | | | | | | | | | | | |
| Item Description | | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Publication - Election Ballot | | NA | | 0.00 | 0.00 | 120.77 | 0.00 | 0.00 | 0.00 | 120.77 | |
| Distributions | | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | | |
| 101-4130-42300 | Publishing Exp | | | | 120.77 | 100.00% | | | | | |
| 65561 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 27.42 | 0.00 | 0.00 | 0.00 | 27.42 | |
| Notice of Election | | BANKW - BANK WEST | | No | | | | | | | |
| Items | | | | | | | | | | | |
| Item Description | | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Notice of Election | | NA | | 0.00 | 0.00 | 27.42 | 0.00 | 0.00 | 0.00 | 27.42 | |
| Distributions | | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | | |
| 101-4130-42300 | Publishing Exp | | | | 27.42 | 100.00% | | | | | |
| 65712 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 49.69 | 0.00 | 0.00 | 0.00 | 49.69 | |
| 3/18 Special Meeting | | BANKW - BANK WEST | | No | | | | | | | |
| Items | | | | | | | | | | | |
| Item Description | | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| 3/18 Special Meeting | | NA | | 0.00 | 0.00 | 49.69 | 0.00 | 0.00 | 0.00 | 49.69 | |
| Distributions | | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | | |
| 101-4110-42300 | Publishing Exp | | | | 49.69 | 100.00% | | | | | |
| 65770 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 37.70 | 0.00 | 0.00 | 0.00 | 37.70 | |
| Zoning Designation | | BANKW - BANK WEST | | No | | | | | | | |
| Items | | | | | | | | | | | |
| Item Description | | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Zoning Designation | | NA | | 0.00 | 0.00 | 37.70 | 0.00 | 0.00 | 0.00 | 37.70 | |
| Distributions | | | | | | | | | | | |
| Account Number | Account Name | | Project Account Key | | Amount | Percent | | | | | |
| 101-4652-42300 | Publishing Exp | | | | 37.70 | 100.00% | | | | | |
| 65771 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 40.56 | 0.00 | 0.00 | 0.00 | 40.56 | |
| Land Zoning | | BANKW - BANK WEST | | No | | | | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|--------------------------------|-------------------|---------------------|--------------|-----------|---------------|---------|----------|----------|----------|--------|
| Payable Description | Bank Code | | | | On Hold | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Land Zoning | NA | | 0.00 | 0.00 | 40.56 | 0.00 | 0.00 | 0.00 | 40.56 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4652-42300 | Publishing Exp | | | | 40.56 | 100.00% | | | | |
| 65937 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 110.81 | 0.00 | 0.00 | 0.00 | 110.81 |
| 03/21 Comm. Minutes | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| 03/21 Comm. Minutes | NA | | 0.00 | 0.00 | 110.81 | 0.00 | 0.00 | 0.00 | 110.81 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 110.81 | 100.00% | | | | |
| 66006 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 76.54 | 0.00 | 0.00 | 0.00 | 76.54 |
| P & Z Meeting | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| P & Z Meeting | NA | | 0.00 | 0.00 | 76.54 | 0.00 | 0.00 | 0.00 | 76.54 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4652-42300 | Publishing Exp | | | | 76.54 | 100.00% | | | | |
| 66049 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 34.84 | 0.00 | 0.00 | 0.00 | 34.84 |
| 2024-09 | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| 2024-09 | NA | | 0.00 | 0.00 | 34.84 | 0.00 | 0.00 | 0.00 | 34.84 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 34.84 | 100.00% | | | | |
| 66050 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 18.28 | 0.00 | 0.00 | 0.00 | 18.28 |
| 2023-13 | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| 2023-13 | NA | | 0.00 | 0.00 | 18.28 | 0.00 | 0.00 | 0.00 | 18.28 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 18.28 | 100.00% | | | | |
| 66113 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 162.79 | 0.00 | 0.00 | 0.00 | 162.79 |
| Regular Commission. Min. | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| Regular Commission. Min. | NA | | 0.00 | 0.00 | 162.79 | 0.00 | 0.00 | 0.00 | 162.79 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4110-42300 | Publishing Exp | | | | 162.79 | 100.00% | | | | |
| 66117 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 111.96 | 0.00 | 0.00 | 0.00 | 111.96 |
| 04/08 P & Z Minutes | BANKW - BANK WEST | | | | No | | | | | |
| Items | | | | | | | | | | |
| Item Description | Commodity | | Units | Price | Amount | Tax | Shipping | Discount | Total | |
| 04/08 | NA | | 0.00 | 0.00 | 111.96 | 0.00 | 0.00 | 0.00 | 111.96 | |
| Distributions | | | | | | | | | | |
| Account Number | Account Name | Project Account Key | | | Amount | Percent | | | | |
| 101-4652-42300 | Publishing Exp | | | | 111.96 | 100.00% | | | | |

Payable Register

| Payable # | Payable Type | Post Date | Payable Date | Due Date | Discount Date | Amount | Tax | Shipping | Discount | Total |
|---------------------|--------------|-----------|--------------|----------|---------------|--------|-----|----------|----------|-------|
| Payable Description | Bank Code | | | | On Hold | | | | | |

Vendor: [1291 - RCS Construction Inc](#) **Vendor Total: 1,561,657.00**

| | | | | | | | | | | |
|------------------------------------|---------|-------------------|-----------|-----------|-----------|--------------|------|------|------|--------------|
| #14 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 1,561,657.00 | 0.00 | 0.00 | 0.00 | 1,561,657.00 |
| WWTP Expansion Pay Application #14 | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------------------------|-----------|-------|-------|--------------|------|----------|----------|--------------|
| WWTP Expansion Pay Application #14 | NA | 0.00 | 0.00 | 1,561,657.00 | 0.00 | 0.00 | 0.00 | 1,561,657.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|--------------------|---------------------|--------------|---------|
| 502-4850-48500 | Construction Costs | | 1,117,786.00 | 71.58% |
| 604-4000-42900 | Other Expense | | 443,871.00 | 28.42% |

Vendor: [1245 - SD State Treasurer](#) **Vendor Total: 972.29**

| | | | | | | | | | | |
|----------------------------|---------|-------------------------|-----------|-----------|-----------|-------------------------|------|------|-------------|------------|
| 2024-04 ST | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 972.29 | 0.00 | 0.00 | 0.00 | 972.29 |
| April Sales Tax | | BANKEFT - BANK WEST EFT | | | No | Payment Date: 5/16/2024 | | | Bank Draft: | DFT0000141 |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|--------|
| April Sales Tax | NA | 0.00 | 0.00 | 972.29 | 0.00 | 0.00 | 0.00 | 972.29 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-0000-21700 | Sales Tax Payable | | 972.29 | 100.00% |

Vendor: [0203 - Verizon Wireless](#) **Vendor Total: 50.00**

| | | | | | | | | | | |
|----------------------------|---------|-------------------|-----------|-----------|-----------|-------|------|------|------|-------|
| 9022353135 | Invoice | 5/16/2024 | 5/16/2024 | 5/16/2024 | 5/16/2024 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| case invoice | | BANKW - BANK WEST | | | No | | | | | |

Items

| Item Description | Commodity | Units | Price | Amount | Tax | Shipping | Discount | Total |
|------------------|-----------|-------|-------|--------|------|----------|----------|-------|
| case invoice | NA | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 |

Distributions

| Account Number | Account Name | Project Account Key | Amount | Percent |
|--------------------------------|-------------------|---------------------|--------|---------|
| 101-4210-42200 | Prof Fees Expense | | 50.00 | 100.00% |

Payable Summary

| Type | Count | Gross | Tax | Shipping | Discount | Total | Manual Payment | Balance |
|---------------------|-------|---------------------|-------------|-------------|-------------|---------------------|------------------|---------------------|
| Invoice | 41 | 1,627,001.80 | 0.00 | 0.00 | 0.00 | 1,627,001.80 | 44,073.04 | 1,582,928.76 |
| Grand Total: | | 1,627,001.80 | 0.00 | 0.00 | 0.00 | 1,627,001.80 | 44,073.04 | 1,582,928.76 |

Account Summary

| Account | Name | Amount |
|--------------------------------|-----------------------------|------------------|
| 101-0000-21700 | Sales Tax Payable | 972.29 |
| 101-4110-42300 | Publishing Exp | 644.88 |
| 101-4110-42600 | Supply/Material Exp | 225.49 |
| 101-4120-42600 | Supply/Material Exp | 77.00 |
| 101-4120-42700 | Travel/Conf Expense | 15.00 |
| 101-4120-42900 | Other Expense | 105.60 |
| 101-4130-42300 | Publishing Exp | 148.19 |
| 101-4130-42900 | Other Expense | 19.22 |
| 101-4140-42150 | Postage | 136.00 |
| 101-4140-42600 | Supply/Material Exp | 137.93 |
| 101-4140-42700 | Travel/Conf Expense | 351.88 |
| 101-4140-43400 | Equip Expense | 2,618.26 |
| 101-4141-42200 | Prof Fees Expense | 2,770.00 |
| 101-4192-42200 | Prof Fees Expense | 350.00 |
| 101-4192-42201 | Dues/Subscriptions | 3,970.98 |
| 101-4192-42800 | Utility Expense | 36.00 |
| 101-4210-42150 | Postage | 30.60 |
| 101-4210-42200 | Prof Fees Expense | 50.00 |
| 101-4210-42500 | Repair/Maint Expense | 311.83 |
| 101-4210-42600 | Supply/Material Exp | 31.96 |
| 101-4210-42601 | Evidence - Supply/Materials | 36.98 |
| 101-4210-42610 | Auto Expense | 1,813.97 |
| 101-4210-42611 | Fuel Expense | 3,127.83 |
| 101-4210-42700 | Travel/Conf Expense | 754.58 |
| 101-4210-42810 | Phone | 1,822.49 |
| 101-4210-42821 | VPN/First Net | 1,803.24 |
| 101-4210-42851 | Duty Equipment | 106.50 |
| 101-4310-42500 | Repair/Maint Expense | 18.58 |
| 101-4310-42600 | Supply/Material Exp | 2,279.78 |
| 101-4310-42610 | Auto Expense | 139.32 |
| 101-4320-42600 | Supply/Material Exp | 259.90 |
| 101-4320-42611 | Fuel Expense | 1,440.15 |
| 101-4320-42730 | Training Expense | 379.31 |
| 101-4320-43230 | Solid Waste Collection | 4,316.13 |
| 101-4320-43400 | Equip Expense | 550.00 |
| 101-4410-43350 | Humane Society | 200.00 |
| 101-4520-42500 | Repair/Maint Expense | 556.69 |
| 101-4520-42600 | Supply/Material Exp | 1,179.80 |
| 101-4520-42900 | Other Expense | 275.00 |
| 101-4652-42300 | Publishing Exp | 266.76 |
| Total: | | 34,330.12 |

| Account | Name | Amount |
|--------------------------------|--------------------|---------------------|
| 502-4850-48500 | Construction Costs | 1,117,786.00 |
| Total: | | 1,117,786.00 |

| Account | Name | Amount |
|--------------------------------|----------------------------|------------|
| 604-4000-42150 | Postage | 477.80 |
| 604-4000-42500 | Repair/Maint Expense | 10.56 |
| 604-4000-42600 | Supply/Material Exp | 4,871.53 |
| 604-4000-42630 | Chemicals and Lab Supplies | 496.00 |
| 604-4000-42800 | Utility Expense | 183.02 |
| 604-4000-42900 | Other Expense | 443,871.00 |
| 604-4700-47100 | Swr SRF Principal | 20,676.25 |

Account Summary

| <u>Account</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------|------------------|-------------------|
| 604-4700-47120 | Swr SRF Interest | 4,299.52 |
| | Total: | 474,885.68 |



City of Summerset, SD

Refund Check Register

Refund Check Detail

UBPKT00242 - Refunds 0 UBPKT00240 Regular

| Account | Name | Date | Check # | Amount | Code | Receipt | Amount | Type |
|-------------------------|---------------|-----------|---------|-------------------------------|---------------|---------|--------|------------------------|
| 02-0279-01 | Schmidt, Evan | 5/16/2024 | 27375 | 50.00 | | | 50.00 | Deposit |
| 02-0279-02 | LeRoy, RaeAnn | 5/16/2024 | 27376 | 45.50 | | | 45.50 | Generated From Billing |
| 02-0583-01 | Berger, Kate | 5/16/2024 | 27377 | 11.30 | | | 11.30 | Generated From Billing |
| 02-0681-02 | Ulmer, Jess | 5/16/2024 | 27378 | 26.26 | | | 26.26 | Generated From Billing |
| Total Refunds: 4 | | | | Total Refunded Amount: | 133.06 | | | |

Revenue Code Summary

| Revenue Code | Amount |
|-----------------------------|---------------|
| 996 - 996 Unapplied Credits | 133.06 |
| Revenue Total: | 133.06 |

MARCH

Sanitation

Hauled Solid Waste, Recycling, Cardboard and yard waste. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment. Placed yard waste bins for the season.

Public works

Attended council meeting. Performed maintenance on public works equipment. Had numerous conversations with the Public Works Commissioner, City Staff and Mayor. Met with Simon concerning Astoria Lane and Astoria Court project. Met with USGS concerning weather outlook and Stream gauge installation. Attended Street Maintenance Conference in Chamberlain. Assisted USGS in installation of stream gauge at Sun Valley Lift station. Fixed streetlights. Swept streets in Sun Valley.

Code enforcement

No violations cited this month, conducted follow up on the 11 violations from the previous month.

Parks

Fertilized grass and picked rocks and trash at Sun Valley and Leisure Lane Parks. Opened bathrooms for the season.

Miscellaneous

Re routed water line from the WWTP to City shop as part of the WWTP upgrade. Working on installing conduit and power to the WWTP gate.

Attended Floodplain Administrator training at FEMA in Maryland.

Received Final approval for our new standby Generator at City Hall. Continued to provide information for the Lift Station Generator Grant that the City is Working on.

Assisted the City Administrator with a couple of developer meetings.

April 2024 Wastewater Department report

Daily Operations

4-3 Submitted DMR report to DANR.
4-3 Construction meeting with HDR, RCS, and Muth.
4-4/5 Assisted Public Works with relocating water line.
4-9/10 Hydro Kleen cleaned and televised Sun Valley Estates
4-10 Hydro Kleen cleaned all 3 lift stations.
4-10 Meeting with Brandon Powles
4-17 Construction meeting with HDR, RCS, and Muth.
4-18 Attended commission meeting.
4-19 Attended dept. head meeting.
4-22 Reinstalled U.V. systems and initiated start up for season.
4-24/25 Attended West River Water Expo.
4-25 Repaired SBR #2 Decanter.
4-26 Meeting with Commissioner Hirsch.
Responded to 16 requests for utility location.
Treated 5.1 million gallons of wastewater with a monthly average of 170 thousand gallons per day

Special Projects

Misc

APRIL 2024 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Did a tour with A. Anglin and B. Block on commercial properties available in Summerset.
- Attended the Elevate Small Business Meeting.
- Meeting with potential business owner with A. Anglin, B. Block, and M. Torno.

GRANTS

- Followed up on ISG Grant with Board on priorities.
- Visited with J. Sietsema, C. Robinson on additional grant funding for WWTP.
- Quarterly reporting completed on FEMA GO Generator Grant.
- Visited with L. Shagla regarding the Hazard Mitigation Grant and the FEMA 100 year flood maps.
- Zoom meeting on possible Hazard Mitigation Grant for ground water study/mitigation.
- Visited with K. Snyder on additional items needed for Floodplain Administrator on grant.

PLANNING & ZONING/BUILDING

- Visited with B. Sutton regarding zoning on Norman Ranch.
- Reviewed items with L. Shagla HDR on Norman Ranch.
- Conversation with F. Giodaro on landscaping and rocks in front yard. Sent it to Public Works.
- Visited with A. Cammeron on variances/building permit.
- Visted with M. Martin on Planning Commission regarding variance of BOOM Construction.
- Sent additional information to HDR regarding items for preliminary plat on Norman Ranch.
- Visited with citizen regarding the zoning signs up in the area of Norman Ranch.
- Visited with CAT Construction on additional buildings.
- Visited with D. Hirsch regarding items on agenda.
- Completed agenda/minutes for Planning & Zoning.
- Visited with S. Crittenden regarding plot of land and platting procedures, annexation, etc.
- Visited with potential business that would like to annex into the City, sewer, platting, etc.
- Visited with R. Hook regarding questions on zoning for Norman Ranch.
- Visited with Ken @ Black Hawk Water on Boom Construction.
- Visited with Planning Director T. Vig from Meade County on Norman Ranch.
- Issued Building Permit on remodeling for Lynns Dakota Mart.
- Attended Zoom meeting on Exit 48.
- Received review from HDR on items for Norman Ranch, forwarded them on to appropriate parties.
- Met with J. Weidenbach and A. Kayl regarding potential new subdivision.
- Met with S. Crittenden and A. Kayl about property along the Interstate and Summerset services.
- Returned call to L. Bryant regarding VRBO's. \
- Visited with M. Kingsbury on additional items needed for special meeting.
- Visited with J. Nye regarding zoning signs located on Norman Ranch.
- Received layout plan from Black River Construction.
- Visited with J. Rhodes on stamped plans for JRs BBQ.
- Occupancy Permit done for Hunt Brothers.

*See next page

MISC.

- Visited with M. Wheeler regarding BOOM Construction Building Permit/Water issue.
- Call from J. Vetch regarding election voting.
- Visited with S. Reade regarding voting and election questions.
- Followed up with T. Morris regarding the MOU starting point/new board.
- Phone call from N. Tschetter on when rummage sale was for the City. I directed her to S. Baker.
- Worked on election items to get everything ready for the Tuesday, April 9th election.
- Completed agendas for three meetings.
- Visited with S. White regarding budget and funding for the parks.
- Visited with D. Allen on election questions.
- Attended election school hosted by City of Summerset.
- Visited with G. Markham regarding agendas for the Parks and Rec. Board.
- Visited with S. Reade on requirements for donations. Visited with Legislative Audit for follow up.
- Call to Secretary of State Office regarding residency.
- Met with B. Eldridge, T. Anderson with USGS and A. Kayl regarding ground water outlook in Sun Valley. Discussed water alerts to be put on the website.
- Visited with D. Breneman regarding lots for sale form the City.
- Met with A. Meyer from WBRC on updating SAMS for Police Department.
- Worked Election Day and helped oversee the counting board for the City Election.
- Attended the South Dakota Governor's Office of Economic Development Summit in Sioux Falls.
- Visited with Mary Jean from City of Piedmont on I.T. needs.
- Attended weekly update meeting with S. White, S. Baumeister, R. Nasser.
- Visited with C. Regan from BH Fire on meeting room and questions regarding TIFs.
- Drafted special event license permit (per ordinance).
- Completed election certification forms for City Election.
- Completed minutes for Commission Meeting.
- Submitted annual report to the federal treasury on the ARPA funding.
- Received complaint from citizen regarding snow removal, forwarded the same to Public Works.
- Set up special Commission Meeting agenda
- Visited with Mr. and Mrs. Fried regarding upcoming meeting on Norman Ranch.
- Had job openings put on webpage.
- Visited with S. Reade dropped off application for open position.
- Got set up in Column, new software for publications in Rapid City Journal.
- Made calls to individuals that had turned in comment sheets to make sure they were aware of the special meeting being called.

- Worked on FY 2025 Budget Sheets to get them ready to send out in May.
- Visited with M. Martin on clean up day in the City of Summerset.
- Interviewed by Casey Peterson and Associates on audit for years 2022 and 2023.
- Followed up on franchise agreement with M. Wheeler and S. Baumeister.
- Visited with M. Schmidt on yard waste containers.
- Set up new employees in Incode 10 software. Training continues in Payroll.
- Attended the BHCLG Meeting in Rapid City.
- Started the annual report for Legislative Audit for audit year 2023.
- Received complaint on dog defecating in yard. Sent to appropriate department.
- Visited with citizen on fence question, also visited with A. Kayl on matter.
- Visited with M. Kitzmiller. Went over various topics and updated him on the same.
- Reviewing policies on sick leave banks.
- Helped M. Osten and G. Markham with setup on email with City of Summerset.
- Visited with D. McComb on Go Daddy status.



SUMMERSET POLICE DEPARTMENT

Monthly Report-April 2024

Calls for service

- 375

Training

- Officer Siferd-Handgun Instructor School LET Academy
- Rich Nasser & Sgt Macrander-Chiefs/ Sheriffs Conference-Deadwood

Special Events

Daily

- Regular meetings with Public Safety Commissioner
- Cover patrol shifts and respond to calls for service
- Evidence.com management
- LEOS reports
- LexisNexis reports
- Policy updates
- MIDWEST HIDTA Zoom call
- Completed Flock Safety integration with Axon
- Audit meeting
- Submitted traffic safety report for highway safety grant
- Submitted reimbursement requests for highway safety grants
- Attended E911 user board meeting
- Meetings with citizens
- Meeting with Meade County Sheriff
- Meeting with SDHP Captain
- Meeting with USMS
- AED troubleshooting
- Evidence room management
- NIBRS submissions
- Sent Axon equipment for repairs
- NCIC validations

City of Summerset 2024
Grade & Step Scale

CPI 3.00%

| GRADE | Minimum Step | | | | | | | | | | | | | | | | | | | | Maximum Step |
|-------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | |
| 1 | 23,886.01 | 24,483.15 | 25,085.23 | 25,095.23 | 25,722.61 | 25,722.61 | 26,365.68 | 26,365.68 | 27,024.82 | 27,024.82 | 27,700.44 | 27,700.44 | 27,700.44 | 28,392.95 | 28,392.95 | 28,992.95 | 28,992.95 | 29,102.77 | 29,102.77 | 29,830.35 | |
| 2 | 25,095.23 | 25,722.61 | 26,365.68 | 26,365.68 | 27,024.82 | 27,024.82 | 27,700.44 | 27,700.44 | 28,392.95 | 28,392.95 | 29,102.77 | 29,102.77 | 29,830.35 | 29,830.35 | 30,576.11 | 30,576.11 | 31,340.51 | 31,340.51 | 32,124.02 | 32,124.02 | |
| 3 | 26,365.68 | 27,024.82 | 27,700.44 | 27,700.44 | 28,392.95 | 28,392.95 | 29,102.77 | 29,102.77 | 29,830.35 | 29,830.35 | 30,576.11 | 30,576.11 | 31,340.51 | 31,340.51 | 32,124.02 | 32,124.02 | 32,927.12 | 32,927.12 | 33,750.30 | 33,750.30 | |
| 4 | 27,700.44 | 28,392.95 | 29,102.77 | 29,102.77 | 29,830.35 | 29,830.35 | 30,576.11 | 30,576.11 | 31,340.51 | 31,340.51 | 32,124.02 | 32,124.02 | 32,927.12 | 32,927.12 | 33,750.30 | 33,750.30 | 34,594.05 | 34,594.05 | 35,458.90 | 35,458.90 | |
| 5 | 29,102.77 | 29,830.35 | 30,576.11 | 30,576.11 | 31,340.51 | 31,340.51 | 32,124.02 | 32,124.02 | 32,927.12 | 32,927.12 | 33,750.30 | 33,750.30 | 34,594.05 | 34,594.05 | 35,458.90 | 35,458.90 | 36,345.38 | 36,345.38 | 37,254.02 | 37,254.02 | |
| 6 | 30,576.11 | 31,340.51 | 32,124.02 | 32,124.02 | 32,927.12 | 32,927.12 | 33,750.30 | 33,750.30 | 34,594.05 | 34,594.05 | 35,458.90 | 35,458.90 | 36,345.38 | 36,345.38 | 37,254.02 | 37,254.02 | 38,185.37 | 38,185.37 | 39,140.00 | 39,140.00 | |
| 7 | 32,124.02 | 32,927.12 | 33,750.30 | 33,750.30 | 34,594.05 | 34,594.05 | 35,458.90 | 35,458.90 | 36,345.38 | 36,345.38 | 37,254.02 | 37,254.02 | 38,185.37 | 38,185.37 | 39,140.00 | 39,140.00 | 40,118.50 | 40,118.50 | 41,121.46 | 41,121.46 | |
| 8 | 33,750.30 | 34,594.05 | 35,458.90 | 35,458.90 | 36,345.38 | 36,345.38 | 37,254.02 | 37,254.02 | 38,185.37 | 38,185.37 | 39,140.00 | 39,140.00 | 40,118.50 | 40,118.50 | 41,121.46 | 41,121.46 | 42,149.50 | 42,149.50 | 43,203.24 | 43,203.24 | |
| 9 | 35,458.90 | 36,345.38 | 37,254.02 | 37,254.02 | 38,185.37 | 38,185.37 | 39,140.00 | 39,140.00 | 40,118.50 | 40,118.50 | 41,121.46 | 41,121.46 | 42,149.50 | 42,149.50 | 43,203.24 | 43,203.24 | 44,283.32 | 44,283.32 | 45,390.40 | 45,390.40 | |
| 10 | 37,254.02 | 38,185.37 | 39,140.00 | 39,140.00 | 40,118.50 | 40,118.50 | 41,121.46 | 41,121.46 | 42,149.50 | 42,149.50 | 43,203.24 | 43,203.24 | 44,283.32 | 44,283.32 | 45,390.40 | 45,390.40 | 46,525.16 | 46,525.16 | 47,688.29 | 47,688.29 | |
| 11 | 39,140.00 | 40,118.50 | 41,121.46 | 41,121.46 | 42,149.50 | 42,149.50 | 43,203.24 | 43,203.24 | 44,283.32 | 44,283.32 | 45,390.40 | 45,390.40 | 46,525.16 | 46,525.16 | 47,688.29 | 47,688.29 | 48,880.49 | 48,880.49 | 50,102.51 | 50,102.51 | |
| 12 | 41,121.46 | 42,149.50 | 43,203.24 | 43,203.24 | 44,283.32 | 44,283.32 | 45,390.40 | 45,390.40 | 46,525.16 | 46,525.16 | 47,688.29 | 47,688.29 | 48,880.49 | 48,880.49 | 50,102.51 | 50,102.51 | 51,355.07 | 51,355.07 | 52,638.95 | 52,638.95 | |
| 13 | 43,203.24 | 44,283.32 | 45,390.40 | 45,390.40 | 46,525.16 | 46,525.16 | 47,688.29 | 47,688.29 | 48,880.49 | 48,880.49 | 50,102.51 | 50,102.51 | 51,355.07 | 51,355.07 | 52,638.95 | 52,638.95 | 53,954.92 | 53,954.92 | 55,303.80 | 55,303.80 | |
| 14 | 45,390.40 | 46,525.16 | 47,688.29 | 47,688.29 | 48,880.49 | 48,880.49 | 50,102.51 | 50,102.51 | 51,355.07 | 51,355.07 | 52,638.95 | 52,638.95 | 53,954.92 | 53,954.92 | 55,303.80 | 55,303.80 | 56,686.39 | 56,686.39 | 58,103.55 | 58,103.55 | |
| 15 | 47,688.29 | 48,880.49 | 50,102.51 | 50,102.51 | 51,355.07 | 51,355.07 | 52,638.95 | 52,638.95 | 53,954.92 | 53,954.92 | 55,303.80 | 55,303.80 | 56,686.39 | 56,686.39 | 58,103.55 | 58,103.55 | 59,556.13 | 59,556.13 | 61,045.04 | 61,045.04 | |
| 16 | 50,102.51 | 51,355.07 | 52,638.95 | 52,638.95 | 53,954.92 | 53,954.92 | 55,303.80 | 55,303.80 | 56,686.39 | 56,686.39 | 58,103.55 | 58,103.55 | 59,556.13 | 59,556.13 | 61,045.04 | 61,045.04 | 62,571.17 | 62,571.17 | 64,135.44 | 64,135.44 | |
| 17 | 52,638.95 | 53,954.92 | 55,303.80 | 55,303.80 | 56,686.39 | 56,686.39 | 58,103.55 | 58,103.55 | 59,556.13 | 59,556.13 | 61,045.04 | 61,045.04 | 62,571.17 | 62,571.17 | 64,135.44 | 64,135.44 | 65,738.83 | 65,738.83 | 67,382.30 | 67,382.30 | |
| 18 | 55,303.80 | 56,686.39 | 58,103.55 | 58,103.55 | 59,556.13 | 59,556.13 | 61,045.04 | 61,045.04 | 62,571.17 | 62,571.17 | 64,135.44 | 64,135.44 | 65,738.83 | 65,738.83 | 67,382.30 | 67,382.30 | 69,066.87 | 69,066.87 | 70,791.17 | 70,791.17 | |

| | | | | | | | | | | | | | | | | | | | |
|----|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19 | 58,103.55 | 59,556.13 | 61,045.04 | 61,045.04 | 62,571.17 | 62,571.17 | 64,135.44 | 64,135.44 | 65,738.83 | 65,738.83 | 67,382.30 | 67,382.30 | 67,382.30 | 67,382.30 | 69,066.87 | 69,066.87 | 70,793.54 | 70,793.54 | 72,563.38 |
| | 27.93 | 28.63 | 29.35 | 29.35 | 30.08 | 30.08 | 30.83 | 30.83 | 31.61 | 31.61 | 32.40 | 32.40 | 32.40 | 32.40 | 33.21 | 33.21 | 34.04 | 34.04 | 34.89 |
| 20 | 61,045.04 | 62,571.17 | 64,135.44 | 64,135.44 | 65,738.83 | 65,738.83 | 67,382.30 | 67,382.30 | 69,066.87 | 69,066.87 | 70,793.54 | 70,793.54 | 70,793.54 | 70,793.54 | 72,563.38 | 72,563.38 | 74,377.45 | 74,377.45 | 76,236.89 |
| | 29.35 | 30.08 | 30.83 | 30.83 | 31.61 | 31.61 | 32.40 | 32.40 | 33.21 | 33.21 | 34.04 | 34.04 | 34.04 | 34.04 | 34.89 | 34.89 | 35.76 | 35.76 | 36.65 |
| 21 | 67,382.30 | 69,066.87 | 70,793.54 | 70,793.54 | 72,563.38 | 72,563.38 | 74,377.45 | 74,377.45 | 76,236.89 | 76,236.89 | 78,142.81 | 78,142.81 | 78,142.81 | 78,142.81 | 80,096.38 | 80,096.38 | 82,098.80 | 82,098.80 | 84,151.27 |
| | 32.40 | 33.21 | 34.04 | 34.04 | 34.89 | 34.89 | 35.76 | 35.76 | 36.65 | 36.65 | 37.57 | 37.57 | 37.57 | 37.57 | 38.51 | 38.51 | 39.47 | 39.47 | 40.46 |
| 22 | 74,377.45 | 76,236.89 | 78,142.81 | 78,142.81 | 80,096.38 | 80,096.38 | 82,098.80 | 82,098.80 | 84,151.27 | 84,151.27 | 86,255.04 | 86,255.04 | 86,255.04 | 86,255.04 | 88,411.42 | 88,411.42 | 90,621.71 | 90,621.71 | 92,887.25 |
| | 35.76 | 36.65 | 37.57 | 37.57 | 38.51 | 38.51 | 39.47 | 39.47 | 40.46 | 40.46 | 41.47 | 41.47 | 41.47 | 41.47 | 42.51 | 42.51 | 43.57 | 43.57 | 44.66 |
| 23 | 78,142.81 | 80,096.38 | 82,098.80 | 82,098.80 | 84,151.27 | 84,151.27 | 86,255.04 | 86,255.04 | 88,411.42 | 88,411.42 | 90,621.71 | 90,621.71 | 90,621.71 | 90,621.71 | 92,887.25 | 92,887.25 | 95,209.43 | 95,209.43 | 97,591.61 |
| | 37.57 | 38.51 | 39.47 | 39.47 | 40.46 | 40.46 | 41.47 | 41.47 | 42.51 | 42.51 | 43.57 | 43.57 | 43.57 | 43.57 | 44.66 | 44.66 | 45.77 | 45.77 | 46.88 |



| | |
|-----------------------------------|----------------|
| Customer | |
| Company: <u>City of Summerset</u> | Address: _____ |
| Contact: <u>Anthony</u> | City: _____ |
| Email: <u>akay@summerset.us</u> | State: _____ |
| Phone: <u>605-430-6911</u> | Zip: _____ |
| Fax: _____ | Account: _____ |

| | |
|---------------------|-----------------|
| Dates | |
| Quote Issued: _____ | <u>9-May-24</u> |
| _____ | _____ |

| Unit Number | Product Description | Quantity | List Price | TOTAL |
|-------------|---|----------|-------------|-------------|
| | New Case SL 15 Mini Articulated Loader | | | |
| | Enclosed Cab W/ Heat only | | | |
| | Creep Control- Pro Inching | | | |
| | Beacon Lights | | | |
| | 2 Boom Work Lights | | | |
| | Hand and foot throttle | | | |
| | 2 Hyd functions | | | |
| | Continuous one way Flow, Aux Detent | | | |
| | 3 pin front electrical | | | |
| | 31x 15.5-15 Hybrid Tread | | | |
| | 49" Bucket and 47" forks, CII Hyd Coupler | | \$80,230.00 | |
| | Sourcewell 22% | | \$62,579.40 | |
| | Additional Titan Discount | | \$2,200.00 | |
| | Factory Freight | | \$1,200.00 | |
| | Set up and Delivery | | \$1,000.00 | |
| | | | | \$62,579.40 |
| | Erskine 60" Broom w/ Hyd angle | | | \$6,271.86 |
| | 60" Snow Blade w/ Hyd Angle | | | \$5,818.12 |
| | 48" Snow Blower w/ Hyd Chute | | | \$7,942.81 |
| | | | | |
| | Case CE Contract # 110723 | | | |
| | City of Summerset Member # 174396 | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Sub Total: _____
 Sales Tax _____
 TOTAL: _____

Accepted By: _____ Date: _____

Signature: _____

| | |
|--------------------------|---|
| Order Information | |
| Titan Machinery | Attn: Nick Baxter |
| 1441 Deadwood Ave. | Tel: 605-646-5783 |
| Rapid City, SD 57702 | Fax: _____ |
| | Email: nick.baxter@titanmachinery.com |

| |
|-------------------------------|
| Terms & Conditions |
| Quote Good For 30 Days |

OPERATING WEIGHT

| | |
|--------------|---------------------|
| Open Cab | 3,362 lb (1 525 kg) |
| Enclosed Cab | 3,472 lb (1 575 kg) |

OVERALL DIMENSIONS

| | |
|-----------------------------------|---------------------|
| Overall Height | 87.8 in (2 230 mm) |
| Overall Length: Without Bucket | 107.0 in (2 718 mm) |
| Machine Width | 43.3 in (1 100 mm) |

LOADER PERFORMANCE SPECS

| | |
|-------------------------------|---------------------|
| Lifting Height | 81.4 in (2 067 mm) |
| Tipping load (ISO) – Straight | 3,307 lb (1 500 kg) |
| Lifting Capacity | 3,086 lb (1 400 kg) |

ELECTRICAL

| | |
|----------------|----------------------------------|
| System Voltage | 12 Volts |
| Alternator | 60 amp |
| Battery | 52 AHR 520 cold-cranking amps |

STANDARD EQUIPMENT

OPERATOR ENVIRONMENT

ROPS/FOPS safety roof
Safety entry bar
Key start
Non-suspension vinyl seat
Armrests
Retractable seat belt
Exterior mirrors

ENGINE

Glow plug starting aid
Engine block heater
Locking fuel cap

OPTIONAL EQUIPMENT

OPERATOR ENVIRONMENT

Fold-able open ROPS
Enclosed cab with heat

ENGINE

Hand throttle

ENGINE

| | |
|---|--------------------------------|
| Model | Kubota D1105 |
| Emissions Certification | Tier 4 Final/Stage V |
| Cylinders | 3 |
| Displacement | 68.5 in ³ (1.123 L) |
| Fuel | Diesel |
| Exhaust aftertreatment | N/A |
| Engine speeds Rated – full load | RPM 3000 |
| Horsepower @ 3000 RPM – SAE J1349: Gross | 26 hp (19.4 kW) |
| Peak torque @ 2200 RPM | 52.7 lb-ft (71.5 N-m) |

DRIVETRAIN

| | |
|------------------------|---------------------------|
| Transmission Type | Hydrostatic |
| Differential Type | Hydraulic controlled |
| Parking brake: Type | Hydraulic multidisk brake |
| Max. Travel speed | 11.8 mph (19 kph) |

DRIVETRAIN

Hydrostatic 4-wheel drive
FNR control on joystick
Electro-hydraulic controlled, manually
activated differential
Hydraulic parking brake

HYDRAULICS

3-spool main control valve
1x dual acting auxiliary hydraulics
Attachment case drain return
Loader arm float
Oil cooler

LOADER

Standard lift path
Mechanical self leveling
Loader lift arm support strut
CII mechanical attachment coupler
Additional counterweights

DRIVETRAIN

Pro inching creep control
Oscillation lock-out

HYDRAULICS

2x dual acting auxiliary hydraulics
Auxiliary hydraulic hold function
Continuous flow auxiliary hydraulics
Hydraulic boom suspension (ride control)

HYDRAULICS

| | |
|--|--|
| Control Valve Type | Open Center |
| Pump Type | Fixed Gear |
| Driving Hydraulics: Flow Rate Operating Pressure | 22.2 gpm (84 L/min) 5,100 psi (350 bar) |
| Working Hydraulics: Total Flow Rate Operating Pressure | 11.1 gpm (42 L/min) 2,500 psi (170 bar) |
| Auxiliary 1: Max. Flow Rate Pressure | 11.1 gpm (42 L/min) 2,500 psi (170 bar) |
| Auxiliary 2 – optional: Max. Flow Rate Pressure | 11.1 gpm (42 L/min) 2,500 psi (170 bar) |
| Continuous Flow – optional: Max. Flow Rate Pressure | 8.7 gpm (33 L/min) 2,500 psi (170 bar) |

SERVICE CAPACITIES

| | |
|----------------------|-----------------|
| Fuel Tank | 5.5 gal (21 L) |
| Engine oil w/ filter | 4.6 qt (4.4 L) |
| Hydraulic system | 12.2 gal (46 L) |
| Engine coolant | 1.1 gal (4.4 L) |

ELECTRICAL

12 volt system
52 AHR, 520 CCA battery
60 A alternator
2 front cab work lights
Remote jumpstart provision

OTHER STANDARD FEATURES

Recovery Hook
Lifting eyes
Backup alarm
Horn

WARRANTY

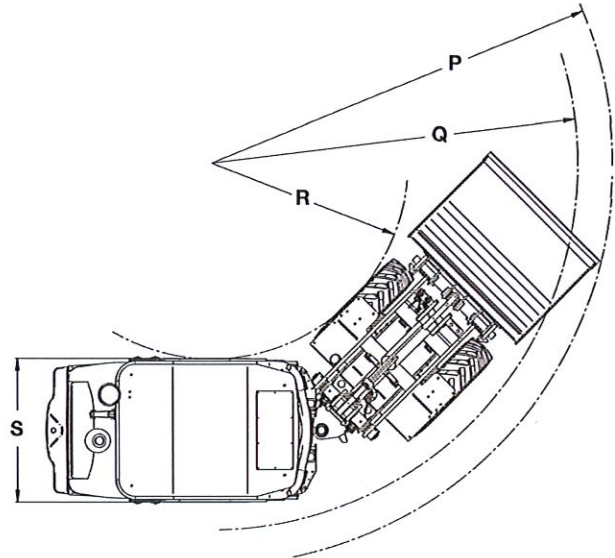
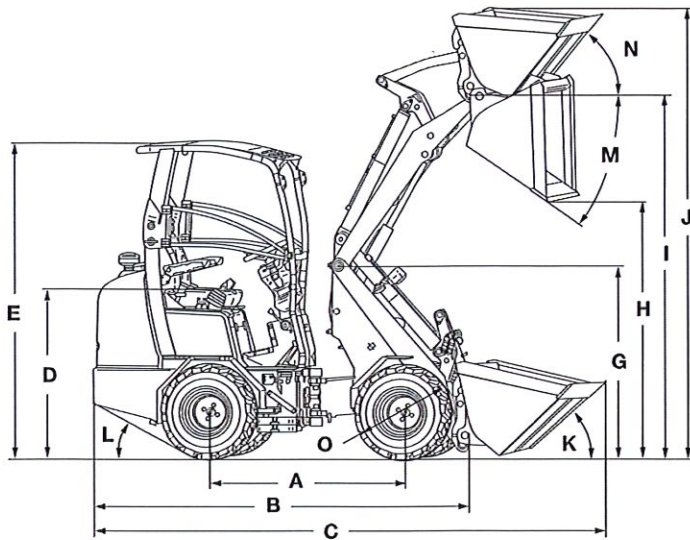
Base warranty coverage: 2-Year/1,000-Hour
Full Machine Limited Warranty

ELECTRICAL

1 boom worklight
2 cab rear work lights
3-pin electrical auxiliary connection
Rotating beacon light
Strobe light

OTHER

English, Spanish, or French Operator Manual



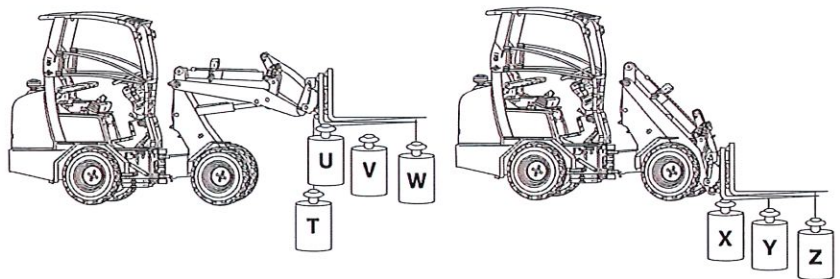
Line drawings are for illustrative purpose only and may not be exact representation of unit.

DIMENSIONS

| | |
|---------------------------------------|---------------------|
| A. Wheelbase | 55.9 in (1 419 mm) |
| B. Total length | 107.0 in (2 718 mm) |
| C. Length with bucket | 133.4 in (3 389 mm) |
| D. Seat height | 44.7 in (1 136 mm) |
| E. Max. height with safety roof | 87.8 in (2 230 mm) |
| F. Max. height with cabin | 87.8 in (2 230 mm) |
| G. Height front frame | 45.2 in (1 148 mm) |
| H. Max. dumping height | 53.5 in (1 360 mm) |
| I. Lifting height | 81.4 in (2 067 mm) |
| J. Height with bucket | 104.0 in (2 641 mm) |
| K. Rollback angle on the ground | 44° |
| L. Rollback angle at max. lift height | 55° |
| M. Max. dumping angle | 41° |
| N. Max. loading angle | 27° |
| O. Outer size of tires | 26.4 in (670 mm) |
| P. Maximum radius external | 97.2 in (2 469 mm) |
| Q. Turning radius on outer edge | 89.1 in (2 263 mm) |
| R. Inner turning radius | 45.8 in (1 163 mm) |
| S. Width on standard tires | 43.3 in (1 100 mm) |

TIPPING LOADS

| | |
|----|---------------------|
| T. | 3,310 lb (1 500 kg) |
| U. | 2,430 lb (1 100 kg) |
| V. | 1,650 lb (750 kg) |
| W. | 1,210 lb (550 kg) |
| X. | 3,310 lb (1 500 kg) |
| Y. | 1,980 lb (900 kg) |
| Z. | 1,430 lb (650 kg) |



CaseCE.com

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IMPORTANT: CASE Construction Equipment Inc. reserves the right to change these specifications without notice and without incurring any obligation relating to such change. Availability of some models and equipment builds vary according to the country in which the equipment is used. The illustrations and text may include optional equipment and accessories and may not include all standard equipment. Your CASE dealer/distributor will be able to give you details of the products and their specifications available in your area.



CASE Construction Equipment is biodiesel-friendly. NOTE: All engines meet current EPA emissions regulations. All specifications are stated in accordance with SAE Standards or Recommended Practices, where applicable.



Always read the Operator's Manual before operating any equipment. Inspect equipment before using it, and be sure it is operating properly. Follow the product safety signs and use any safety features provided.

Form No. CCE202310SL15
Replaces Form No. CCE202307SL15

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is dated _____, 2024, and entered into by and between the CITY OF SUMMERSET, SOUTH DAKOTA (“City), and Norman Ranch Subdivision, LLC, a South Dakota limited liability company (“Developer”) (collectively, the “Parties”).

WHEREAS, the purpose of this MOU is to define the roles and responsibilities of the City of Summerset (City) and Norman Ranch Subdivision, LLC;

WHEREAS, the proposed property is to be used for single and multifamily housing development; and

WHEREAS, the Developer’s intentions are to construct up to approximately 159 housing lots

WHEREAS, both parties recognize that the infrastructure project associated with this private / public partnership will benefit community through affordable housing and economic development.

WHEREAS, certain project costs incurred in the development of the Property would constitute Tax Increment Financing (“TIF”) project costs that would be eligible for reimbursement under SDCL Chapter 11-9;

WHEREAS, the Developer intends to apply for reimbursement of these eligible reimbursement costs through the City of Summerset;

WHEREAS, the goal of the Tax Increment District that will be described in the Project Plan is to perform in a manner that creates enough increment to cover the requested costs.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties recognize and agree as follows:

1. Property Attributes. The land is located within of the City of Summerset. The location of the proposed property can be seen in **Exhibit A**.

2. TIF Eligibility. Economic development within a city is an authorized use of tax increment districts under SDCL Chapter 11-9. Developing the Property into master planned single / multifamily and commercial development is expected to promote economic development within the City. It will also conform to the standards of the comprehensive plan of the City in order to provide for the orderly development of housing within the City.

3. Project Costs and Reimbursable Project Costs. The Developer anticipates the project costs in acquiring, developing, financing and preparing the TIF Property for sale, lease and/or development will qualify for reimbursement within the meaning of SDCL § 11-9-14 and

SDCL § 11-9-15. Developer anticipates requesting reimbursement of those eligible reimbursement costs that relate to land acquisition, site work, street and utility build-out, and engineering, together with financing costs and imputed interest expense. The preliminary TIF request of the developer is \$9,622,682, however it should be noted that this is just estimates and final costs will be certified by the Developer upon bidding and then completion of improvements

4. South Dakota Housing Development Authority Grant Monies. The Developer agrees that any grant funds obtained through SDHDA will be deducted proportionally in relation to eligible Tax Increment costs, thus reducing the eligible reimbursable Tax Increment costs to prevent double reimbursement.

Exhibit B shows the total project costs and the request from the Developer.

Given that the Development may be phased in, and it is too preliminary to estimate the build out schedule, the Developer is requesting this MOU to help secure the overall project financing and perform more due diligence on TIF eligible costs.

Under SDCL 11-9-25 the maximum duration of the Tax Increment is 20 years from year of creation, or until the approved TIF amounts have been reimbursed.

Developer agrees to supervise the construction of the Project and cause the construction to be performed substantially in accordance with the Project Plan and the plans and specifications approved by the appropriate department of City. The developer also agrees to provide periodic reports of such construction to City upon reasonable request.

The City will designate this Tax Increment District as an annual appropriation TIF, thus not counting against Constitutional Debt.

4. Financing of the Project. The cost of the Project and Public Infrastructure Improvements and all other improvement expenses associated with the Project shall be through the use of Developer's own capital or through commercial or private construction loans/lines of credit secured solely by Developer. Developer may use any or part of the TIF Property as collateral for the construction loan or loans as required for the financing of the Project. THESE AVAILABLE TAX INCREMENT FUND PAYMENTS MADE TO DEVELOPER ARE NOT INTENDED TO REIMBURSE DEVELOPER FOR ALL OF ITS COSTS INCURRED IN CONNECTION WITH PERFORMING ITS OBLIGATIONS UNDER THIS AGREEMENT.

The projected development costs that will be presented at a later date in a formal TIF application will be considered preliminary but developed on the good-faith estimate of the Developer following the due diligence completed by Developer. Prior to bringing the proposed TIF to the City Planning Commission, the Parties will further delineate the project costs, eligible project costs and requested reimbursable project costs for the development of the TIF Property. If a TIF is approved along the parameters outlined above, Developer would waive its right to participate in any city tax abatement programs during the duration of the TID.

5. Property and TIF Development Process. City and Developer will work jointly on the preparation of a TIF proposal for presentation to the City Planning Commission. During this period, Developer will also continue to work with City staff and the City Engineer concerning the project and site plans. Prior to the City Council approving the TIF, the City and Developer will work jointly on the drafting of the TIF project plan and an associated development agreement outlining the duties, rights and responsibilities of Developer in connection with the development of the Property. The milestone events and dates the parties will endeavor to achieve for the development of the TIF and project will be decided upon before any formal action is requested. The creation of the TIF requires the approval of the City Council. No representation is being made that the City Council will approve the TIF, the incurrence of a contractual obligation, or the issuance of debt obligations.

6. Cooperation with State and Federal agencies. There is the potential that some of the project's costs could be eligible for State or Federal grants. Typically speaking, to apply for these grants requires the local government to be the applicant. The City and Developer will work jointly on these applications with the intent to minimize the time the City would have to dedicate. The Developer will research potential grants and inform the City of the requirement for application.

7. Assignment, Counsel, Reliance and Severability

- a. Prohibition Against Assignment and Delegation of Duties. No rights under this MOU may be assigned and no duties under this MOU may be delegated without the prior written consent of the Party who is not seeking assignment or delegation, and any attempted assignment or delegation without such consent shall be void.
- b. Independent Advice. Each Party hereby represents and warrants that in executing this MOU it does so with full knowledge of the rights and duties it may have with respect to the other. Each Party also represents and warrants that it has received independent legal advice from its attorney with respect to the matters set forth in this MOU and the rights and duties arising out of this MOU, or that such party willingly foregoes any such consultation.
- c. Reliance on Representations. Each party hereby represents and warrants that all representations and statements made concerning the subject matter of this Agreement are or were materially true at the time conveyed.
- d. Severability. Should any provision herein be found or deemed to be invalid, this MOU shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect. To this end, the provisions of this MOU are declared to be severable.

8. Entire Agreement

- a. Entire Agreement. This MOU is the entire agreement of the parties. There are no understandings or agreements pertaining to this MOU except as are expressly stated in writing in this MOU or in any document attached hereto or incorporated herein by reference.

9. Material, Terms, Waiver and Counterparts

- a. Materiality. The parties consider each and every term, covenant, and provision of this MOU to be material and reasonable.
- b. Waiver. Waiver by either party of a breach of any covenant of this MOU will not be construed to be a continuing waiver of any subsequent breach. A Party's failure or declination to immediately address a violation of a covenant does not waive its right to enforce any covenant of this MOU. The parties shall not waive any provisions of this MOU unless the waiver is in writing and signed by all parties.
- c. Authority and Capacity. The City and Norman Ranch Subdivision, LLC, each warrant and represent that each has full authority and capacity to enter into this MOU.
- d. Cumulative Remedies. All of the various rights, options, elections, powers and remedies of the parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.
- e. Counterparts. This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original. The counterparts shall together constitute one MOU.

Miscellaneous.

- a. The Developer Agreement, when passed, shall be governed and construed in accordance with the laws of the State of South Dakota.
- b. All parties agree to negotiate in good faith using commercially reasonable efforts to achieve the outcomes set forth in this MOU.
- c. The Department of Revenue will classify the tax increment district as Affordable Housing
- d. The City will designate this Tax Increment District as an annual appropriation TIF. Having this designation WILL NOT count towards the Constitutional Debt Limit.
- e. The Developer fully understands the risks associated with this designation.
- f. Construction schedule evidencing the improvements for Phase 1A and Phase 1B will be completed by December 2027
- g. Developer shall provide evidence of development financing including:
 - 1. Signed commitment / term sheet from a financial institution.
 - 2. Name of investors to ensure there is no conflict of interest.
- h. City and Developer agree to a revenue share of Tax Increment #3 - where 90% will be passed on to the Developer and 10% will be paid to the City as an Administration Fee.
- i. The Developer will identify land inside the Norman Ranch Subdivision, LLC to transfer to the City of Summerset to be used for City purposes consistent with zoning and make up of the Development. The City and Developer will work cooperatively to agree upon a value of the land which can be a qualified expense for TIF reimbursement

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date set forth above.

CITY:
CITY OF SUMMERSET

DEVELOPER:
NORMAN RANCH SUBDIVISION, LLC,

By: _____

By _____

Its: _____

Its: _____

Exhibit A

Location of the Proposed Single and Multifamily Development

Legal Description

****RETURN TO****
1ST AMERICAN
FA 149515



Doc #21005308 Recording Fee \$30.00 Transfer Fee \$1840.00
MEADE COUNTY REGISTER OF DEEDS
Deeds Book 934 Page 1757 thru 1758 2 Pages
Recorded 07/15/2021 at 8:55 AM
Lana Anderson, Register of Deeds

Prepared By:
Jeffery D. Collins
Lynn, Jackson, Shultz & Lebrun, P.C.
909 St. Joseph St., Suite 800
Rapid City, SD 57709
Telephone: (605) 343-5292

WARRANTY DEED

THOMAS W. NORMAN, a married person, and **JOSEPH F. NORMAN**, a married person, *Grantors*, of PO Box 767, Black Hawk, SD 57718, for and in consideration of One Dollar and Other Good and Valuable Consideration, **GRANTS, CONVEYS, AND WARRANTS, TO NORMAN RANCH SUBDIVISION, LLC**, a South Dakota limited liability company, *Grantee*, of 1624 Concourse Court, Rapid City, SD 57703 the following described real estate in the County of Meade in the State of South Dakota, to-wit:

Southwest Quarter (SW1/4) of Section 32 in Township 3 North of Range 7
East of the Black Hills Meridian, Meade County, South Dakota

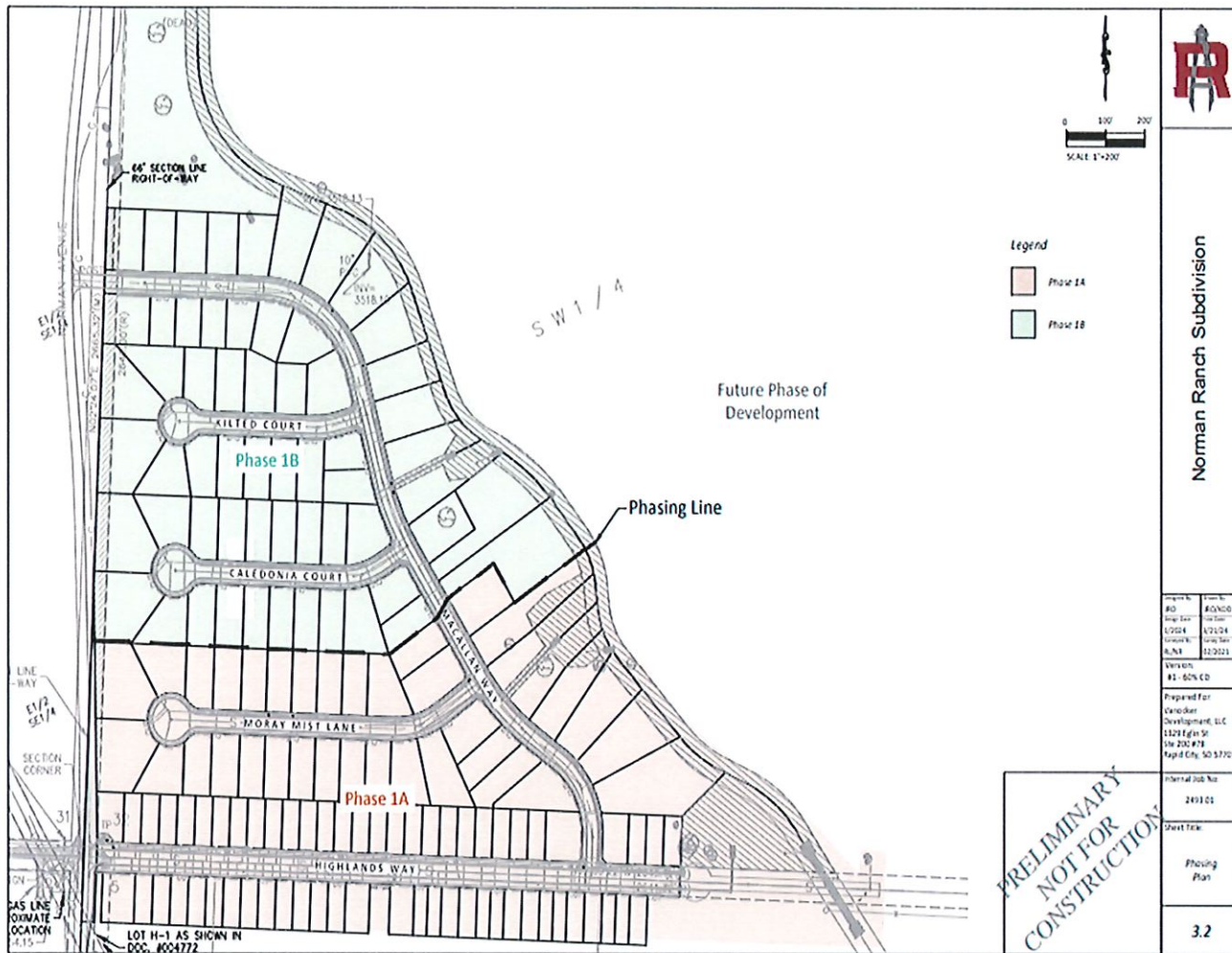
Subject to covenants, conditions, restrictions, easements, reservations, rights of way, agreements and other matters of record in the Office of the Meade County Register of Deeds.

Grantors represent and warrant for themselves and immediate family that the above legally described real property is not currently nor has ever been occupied as a homestead.

SIGNATURE PAGE TO FOLLOW TRANSFER FEE PAID \$ 1840⁰⁰ EXEMPT FROM TRANSFER FEE

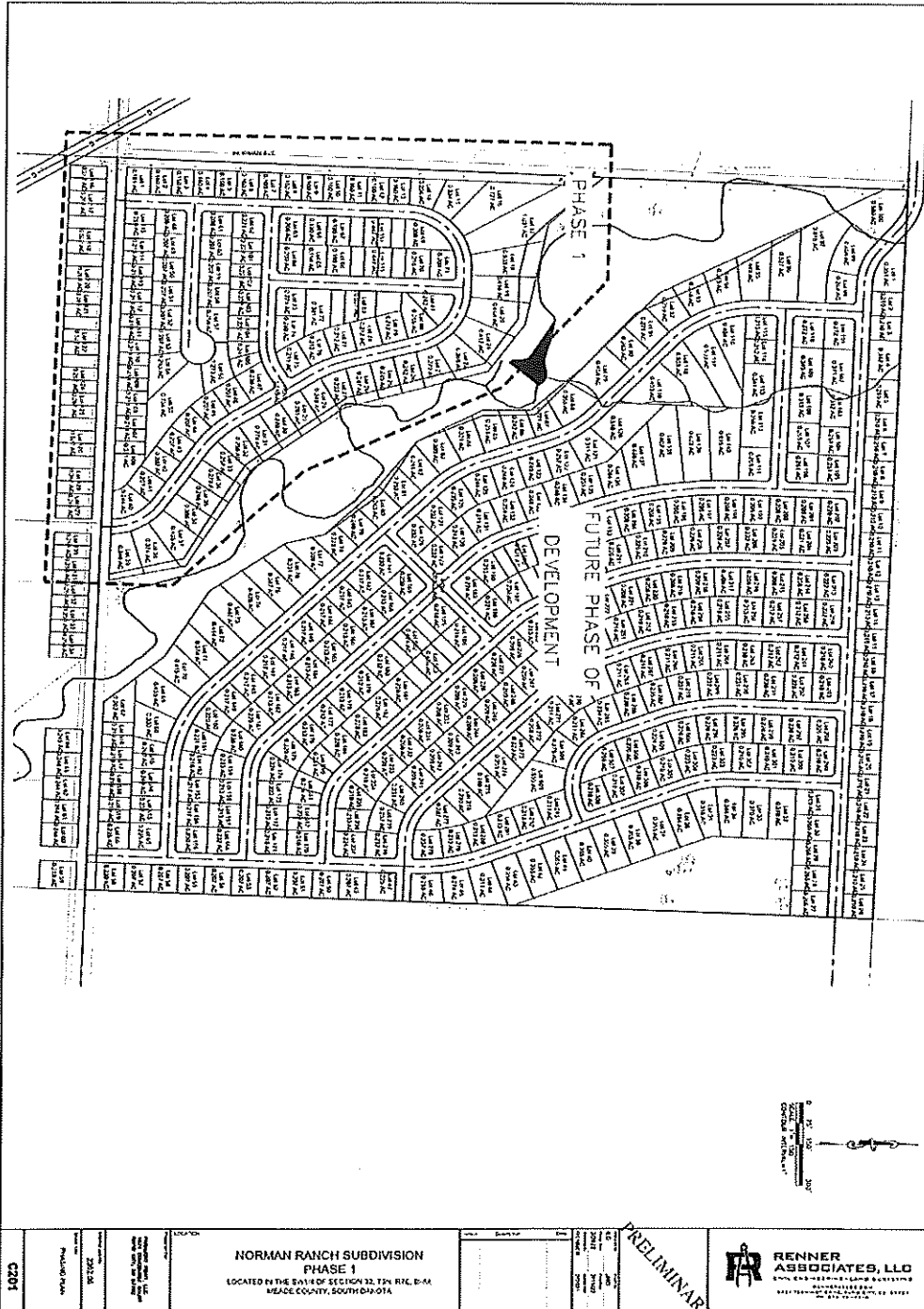
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The following is a conceptual layout of Phase 1A and Phase 1B



S:\2024\11\24\1125 Edin St\1125 Edin St\1125 Edin St.dwg

Conceptual layout of fully built out Norman Ranch Subdivision



| | | | | |
|-------------|----------------|---|---------------------------|---|
| <p>CS01</p> | <p>2013.06</p> | <p>NORMAN RANCH SUBDIVISION PHASE 1 LOCATED IN THE SW1/4 OF SECTION 32, T24N, R12E, E1M MEADE COUNTY, SOUTH DAKOTA</p> | <p>PRELIMINARY</p> | <p>RENNER ASSOCIATES, LLC 505 6th Street, Suite 100 Sioux Falls, SD 57104 605.336.1111</p> |
|-------------|----------------|---|---------------------------|---|

Exhibit B

Estimated Total Project Costs

This is preliminary and final numbers will be agreed upon at a later date, and ultimately certified with the City upon completion.

This does not include the agreed upon value of the land donated to the City

| Project: | Norman Ranch Subdivision - Phase 1A | | | | | | | | |
|---------------------------------|--|------|----------|-------------|---------------|------|-----------------|------|--------------|
| Project No: | 2392.06 | | | | | | | | |
| Date: | 7/20/2023 | | | | | | | | |
| | PHASE 1A TOTAL PROJECT | | | | ARPA ELIGIBLE | | ARPA INELIGIBLE | | |
| ITEM NO. | DESCRIPTION OF ITEM | UNIT | PHASE 1A | UNIT COST | TOTAL COST | UNIT | TOTAL COST | UNIT | TOTAL COST |
| SUBDIVISION IMPROVEMENTS | | | | | | | | | |
| 1 | STRIP AND STOCKPILE TOPSOIL | CY | 1430 | \$3.45 | \$4,933.50 | 0 | \$0.00 | 1430 | \$4,933.50 |
| 2 | REPLACE TOPSOIL | CY | 1000 | \$3.45 | \$3,450.00 | 0 | \$0.00 | 1000 | \$3,450.00 |
| 3 | UNCLASSIFIED CUT/FILL | CY | 4500 | \$5.75 | \$25,875.00 | 0 | \$0.00 | 4500 | \$25,875.00 |
| 4 | FINISH SUBGRADE | SY | 5000 | \$1.44 | \$7,187.50 | 0 | \$0.00 | 5000 | \$7,187.50 |
| 5 | EROSION CONTROL | LS | 1 | \$57,500.00 | \$57,500.00 | 0 | \$0.00 | 1 | \$57,500.00 |
| 6 | TRACKING PAD | EA | 1 | \$1,380.00 | \$1,380.00 | 0 | \$0.00 | 1 | \$1,380.00 |
| 7 | 12" PVC WATER MAIN C-900 DR 18 W/ TRACER | LF | 1715 | \$161.00 | \$276,115.00 | 0 | \$0.00 | 1715 | \$276,115.00 |
| 8 | 8" PVC WATER MAIN C-900 DR 18 W/ TRACER | LF | 1625 | \$126.50 | \$205,562.50 | 0 | \$0.00 | 1625 | \$205,562.50 |
| 9 | 6" FIRE HYDRANT, LEAD, AUXILIARY VALVE | EA | 12 | \$7,475.00 | \$89,700.00 | 0 | \$0.00 | 12 | \$89,700.00 |
| 10 | 1" WATER SERVICE WITH CURB STOP AND | EA | 87 | \$2,012.50 | \$175,087.50 | 0 | \$0.00 | 87 | \$175,087.50 |
| 11 | 8" X8" X6" TEE | EA | 5 | \$862.50 | \$4,312.50 | 0 | \$0.00 | 5 | \$4,312.50 |
| 12 | 8" X8" X8" TEE | EA | 1 | \$862.50 | \$862.50 | 0 | \$0.00 | 1 | \$862.50 |
| 13 | 12" X12" X6" TEE | EA | 5 | \$1,265.00 | \$6,325.00 | 0 | \$0.00 | 5 | \$6,325.00 |
| 14 | 12" X12" X8" TEE | EA | 2 | \$1,667.50 | \$3,335.00 | 0 | \$0.00 | 2 | \$3,335.00 |
| 15 | 12" X12" CROSS | EA | 1 | \$1,667.50 | \$1,667.50 | 0 | \$0.00 | 1 | \$1,667.50 |
| 16 | 8" GATE VALVE W/ BOX | EA | 7 | \$2,875.00 | \$20,125.00 | 0 | \$0.00 | 7 | \$20,125.00 |
| 17 | 12" GATE VALVE W/ BOX | EA | 7 | \$6,325.00 | \$44,275.00 | 0 | \$0.00 | 7 | \$44,275.00 |
| 18 | 8" CAP | EA | 2 | \$575.00 | \$1,150.00 | 0 | \$0.00 | 2 | \$1,150.00 |
| 19 | 12" CAP | EA | 3 | \$747.50 | \$2,242.50 | 0 | \$0.00 | 3 | \$2,242.50 |
| 20 | 8" FITTING (HDC/BEND) | EA | 13 | \$1,092.50 | \$14,202.50 | 0 | \$0.00 | 13 | \$14,202.50 |
| 21 | 8" PVC SANITARY SEWER MAIN SDR-35 (AVG) | LF | 3580 | \$120.75 | \$432,285.00 | 3580 | \$432,285.00 | 0 | \$0.00 |
| 22 | 48" SANITARY SEWER MANHOLE W/ FRAME | EA | 15 | \$8,625.00 | \$129,375.00 | 15 | \$129,375.00 | 0 | \$0.00 |
| 23 | COAT MANHOLES | SF | 2200 | \$10.35 | \$22,770.00 | 2200 | \$22,770.00 | 0 | \$0.00 |
| 24 | 4" SANITARY SEWER SERVICE CONNECTION W/ | EA | 87 | \$2,070.00 | \$180,090.00 | 87 | \$180,090.00 | 0 | \$0.00 |

| | | | | | | | | | |
|------------------------------------|--|----|-------|-------------|-----------------------|-----------------------|-----------------------|------|--------------|
| 25 | TYPE B INLET | EA | 23 | \$6325.00 | \$145,475.00 | 23 | \$145,475.00 | 0 | \$0.00 |
| 26 | TYPE E INLET | EA | | \$11500.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 27 | 36" RCP STORM | LF | 342 | \$138.00 | \$47,196.00 | 342 | \$47,196.00 | 0 | \$0.00 |
| 28 | 36" RCP FLARE END SECTION | EA | 2 | \$1897.50 | \$3,795.00 | 2 | \$3,795.00 | 0 | \$0.00 |
| 29 | CLASS I RIPRAP | CY | 180 | \$86.25 | \$15,525.00 | 180 | \$15,525.00 | 0 | \$0.00 |
| 30 | 12" PVC SDR 35 STORM | LF | 270 | \$97.75 | \$26,392.50 | 270 | \$26,392.50 | 0 | \$0.00 |
| 31 | 15" PVC SDR 35 STORM | LF | 813 | \$109.25 | \$88,820.25 | 813 | \$88,820.25 | 0 | \$0.00 |
| 32 | 18" PVC SDR 35 STORM | LF | 1323 | \$120.75 | \$159,752.25 | 1323 | \$159,752.25 | 0 | \$0.00 |
| 33 | 30" RCP STORM | LF | 400 | \$149.50 | \$59,800.00 | 400 | \$59,800.00 | 0 | \$0.00 |
| 34 | OUTLET CONTROL STRUCTURE | EA | 1 | \$27600.00 | \$27,600.00 | 1 | \$27,600.00 | 0 | \$0.00 |
| 35 | CURB UNDERDRAIN | LF | 3932 | \$17.25 | \$67,827.00 | 3932 | \$67,827.00 | 0 | \$0.00 |
| 36 | UTILITY TRENCHING W/ CONDUITS | LF | 3260 | \$74.75 | \$243,685.00 | 0 | \$0.00 | 3260 | \$243,685.00 |
| 37 | CONCRETE TYPE B CURB & GUTTER | LF | 6010 | \$40.25 | \$241,902.50 | 0 | \$0.00 | 6010 | \$241,902.50 |
| 38 | 6" REINFORCED CONCRETE FILLET AND PAN | SY | 260 | \$143.75 | \$37,375.00 | 0 | \$0.00 | 260 | \$37,375.00 |
| 39 | CLASS G, TYPE I ASPHALT, CLASS G, TYPE I (5") | T | 2932 | \$138.00 | \$404,616.00 | 0 | \$0.00 | 2932 | \$404,616.00 |
| 40 | AGGREGATE BASE COURSE (6") | T | 3440 | \$36.80 | \$126,592.00 | 0 | \$0.00 | 3440 | \$126,592.00 |
| 41 | 4" CONCRETE SIDEWALK W/ 2" GRAVEL | SF | 408 | \$10.35 | \$4,222.80 | 0 | \$0.00 | 408 | \$4,222.80 |
| 42 | DETECTABLE WARNING PANEL (24" wide, 48" | SF | 110 | \$23.00 | \$2,530.00 | 0 | \$0.00 | 110 | \$2,530.00 |
| 43 | REGULATORY SIGN | EA | 5 | \$161.00 | \$805.00 | 0 | \$0.00 | 5 | \$805.00 |
| 44 | STREET NAME SIGN | EA | 5 | \$161.00 | \$805.00 | 0 | \$0.00 | 5 | \$805.00 |
| 45 | LIGHT POLE | EA | 12 | \$1092.50 | \$13,110.00 | 0 | \$0.00 | 12 | \$13,110.00 |
| 46 | STOP DIAMOND SIGN | EA | 6 | \$172.50 | \$1,035.00 | 0 | \$0.00 | 6 | \$1,035.00 |
| 47 | CONTRACTOR MOBILIZATION | LS | 1 | \$86250.00 | \$86,250.00 | 0 | \$0.00 | 1 | \$86,250.00 |
| 48 | TRAFFIC CONTROL | LS | 1 | \$3450.00 | \$3,450.00 | 0 | \$0.00 | 1 | \$3,450.00 |
| 49 | INCIDENTAL | LS | 1 | \$40250.00 | \$40,250.00 | 0 | \$0.00 | 1 | \$40,250.00 |
| FORCEMAIN AND LIFT STATIONS | | | | | | | | | |
| 1 | 8" RJ PVC SEWER FORCEMAIN DR 25 | LF | 13354 | \$126.50 | \$1,689,281.00 | 13354 | \$1,689,281.00 | 0 | \$0.00 |
| 2 | 24" BORE AND JACKING (1-90) | LF | 425 | \$667.00 | \$283,475.00 | 425 | \$283,475.00 | 0 | \$0.00 |
| 3 | 8" FITTINGS | EA | 40 | \$287.50 | \$11,500.00 | 40 | \$11,500.00 | 0 | \$0.00 |
| 4 | STANDARD MANHOLE 48" | EA | 3 | \$9027.50 | \$27,082.50 | 3 | \$27,082.50 | 0 | \$0.00 |
| 5 | AIR RELEASE VALVE VAULT | EA | 5 | \$74750.00 | \$373,750.00 | 5 | \$373,750.00 | 0 | \$0.00 |
| 6 | DRAIN VAULT | EA | 2 | \$80500.00 | \$161,000.00 | 2 | \$161,000.00 | 0 | \$0.00 |
| 7 | TRANSITION MANHOLE & CHECK VALVE | LS | 1 | \$126500.00 | \$126,500.00 | 1 | \$126,500.00 | 0 | \$0.00 |
| 8 | LIFT STATION WET WELL | LS | 2 | \$143750.00 | \$287,500.00 | 2 | \$287,500.00 | 0 | \$0.00 |
| 9 | LIFT STATION VALVE VAULT | LS | 2 | \$86250.00 | \$172,500.00 | 2 | \$172,500.00 | 0 | \$0.00 |
| 10 | LIFT STATION PUMPS | LS | 2 | \$109250.00 | \$218,500.00 | 2 | \$218,500.00 | 0 | \$0.00 |
| 11 | LIFT STATION CONTROLS & SCADA | LS | 2 | \$74750.00 | \$149,500.00 | 2 | \$149,500.00 | 0 | \$0.00 |
| 12 | CONTRACTOR MOBILIZATION | LS | 1 | \$109250.00 | \$109,250.00 | 1 | \$109,250.00 | 0 | \$0.00 |
| 13 | TRAFFIC CONTROL | LS | 1 | \$17250.00 | \$17,250.00 | 1 | \$17,250.00 | 0 | \$0.00 |
| 14 | EROSION CONTROL | LS | 1 | \$13800.00 | \$13,800.00 | 1 | \$13,800.00 | 0 | \$0.00 |
| 15 | GRAVEL SURFACING | T | 400 | \$21.28 | \$8,510.00 | 400 | \$8,510.00 | 0 | \$0.00 |
| 16 | SAW CUT AND REMOVE ASPHALT | SY | 1402 | \$8.63 | \$12,092.25 | 1402 | \$12,092.25 | 0 | \$0.00 |
| 17 | 5" ASPHALT PATCH | T | 400 | \$115.00 | \$46,000.00 | 400 | \$46,000.00 | 0 | \$0.00 |
| 18 | SEEDING, FERTILIZING, & MULCHING | SY | 13000 | \$0.75 | \$9,717.50 | 13000 | \$9,717.50 | 0 | \$0.00 |
| 19 | INCIDENTAL | LS | 1 | \$57500.00 | \$57,500.00 | 1 | \$57,500.00 | 0 | \$0.00 |
| WATERMAIN EXTENSION | | | | | | | | | |
| 1 | 16" RJ PVC WATER MAIN C-900 DR18 | LF | 425 | \$230.00 | \$97,750.00 | 0 | \$0.00 | 425 | \$97,750.00 |
| 2 | Bore and Jacking under Interstate and Railroad | LF | 425 | \$862.50 | \$366,562.50 | 0 | \$0.00 | 425 | \$366,562.50 |
| 3 | 16" PVC WATER MAIN C-900 DR18 | LF | 2000 | \$230.00 | \$460,000.00 | 0 | \$0.00 | 2000 | \$460,000.00 |
| 4 | 16" GATE VALVE W/ BOX | EA | 6 | \$8970.00 | \$53,820.00 | 0 | \$0.00 | 6 | \$53,820.00 |
| 5 | 16" FITTING | EA | 15 | \$4025.00 | \$60,375.00 | 0 | \$0.00 | 15 | \$60,375.00 |
| 6 | 6" FIRE HYDRANT, LEAD, AUXILIARY VALVE | EA | 3 | \$7360.00 | \$22,080.00 | 0 | \$0.00 | 3 | \$22,080.00 |
| 7 | PRV STATION | EA | 1 | \$86250.00 | \$86,250.00 | 0 | \$0.00 | 1 | \$86,250.00 |
| 8 | METER PIT | EA | 1 | \$28750.00 | \$28,750.00 | 0 | \$0.00 | 1 | \$28,750.00 |
| 9 | CONTRACTOR MOBILIZATION | LS | 1 | \$57500.00 | \$57,500.00 | 0 | \$0.00 | 1 | \$57,500.00 |
| 10 | TRAFFIC CONTROL | LS | 1 | \$11500.00 | \$11,500.00 | 0 | \$0.00 | 1 | \$11,500.00 |
| 11 | EROSION CONTROL | LS | 1 | \$5750.00 | \$5,750.00 | 0 | \$0.00 | 1 | \$5,750.00 |
| 12 | GRAVEL SURFACING | T | 200 | \$23.00 | \$4,600.00 | 0 | \$0.00 | 200 | \$4,600.00 |
| 13 | CONNECT TO EXISTING WATER MAIN | EA | 1 | \$6900.00 | \$6,900.00 | 0 | \$0.00 | 1 | \$6,900.00 |
| CONSTRUCTION SUBTOTAL | | | | | \$8,595,165.55 | \$5,181,411.25 | \$3,413,754.30 | | |
| GEOTECHNICAL ENGINEERING | | | | | LS | \$85,000.00 | | | |
| ENGINEERING | | | | | LS | \$515,709.93 | | | |
| SURVEYING | | | | | LS | \$214,879.14 | | | |
| ELECTRICAL/MECHANICAL ENGINEERING | | | | | LS | \$65,000.00 | | | |
| CONSTRUCTION STAKING | | | | | LS | \$128,927.48 | | | |
| ENVIRONMENTAL REPORTS | | | | | LS | \$18,000.00 | | | |
| PROJECT TOTAL | | | | | | \$9,622,682.11 | | | |

Oxford House™

Helping those with substance use disorders and those with co-occurring mental illness

Saving Money – Saving Lives **The Low-Cost Solution for Long-Term Recovery**

WHAT ARE OXFORD HOUSES?

Oxford Houses are self-run, self-supported recovery houses. In June 2023, there are over 3,000 Oxford Houses throughout the United States with over 24,000 recovery beds. Each Oxford House is home to recovering alcoholics, drug addicts, and those with co-occurring mental illnesses. Each house is a rented ordinary single-family house. The residents of each house are the same sex and receive a no-cost charter from Oxford House, Inc. [OHI] – the 501[c][3] national umbrella organization for all Oxford Houses. The charter has three conditions: (1) the group must be democratically self-run following the Oxford House Manual[®]; (2) the group must be financially self-supporting; and (3) the group must immediately expel any member who returns to using alcohol or illicit drugs.

HOW DOES IT WORK?

Each Oxford House is autonomous. Residents govern themselves, electing House officers (with term limits), holding regular House meetings, and following disciplined parliamentary procedures. Residents work and pay their own rent and household expenses. There are no time limits on residency, so residents can stay long enough to build comfortable, continuous sobriety. Furthermore, the system encourages the development of leadership skills and self-efficacy. More than 80 percent of Oxford House residents remain clean and sober for the long term despite the fact that many of them come from backgrounds that have included lengthy alcohol and drug use, periods of homelessness, and incarceration. Slowly but surely, residents learn or relearn values and responsible recovery behavior.

HOW DO WE KNOW IT WORKS?

Evidence-based research has demonstrated that the Oxford House program works. Oxford House, Inc. and the residents of Oxford Houses value transparency and welcome research into the program. Supported by grants by NIAAA and NIDA for the study of recovery, DePaul University in Chicago and other academic researchers have found remarkable recovery success from Oxford House living. In 2011, SAMHSA, a federal agency, listed Oxford House™ on the National Registry of Evidenced-based Programs and Practices [NREPP]. In November 2016, the U.S. Surgeon General's Report, *Facing Addiction in America*, highlighted the effectiveness of Oxford Houses.

HOW DO NEW OXFORD HOUSES GET STARTED?

In AA, it's said that all that's needed to start a new AA meeting is two recovering people with resentments and a coffee pot. Starting an Oxford House™ is a little more complicated, but all it takes is a few recovering people, the support of those who understand the system, and minimal financing. Most new Oxford Houses are started with the help of Oxford House outreach workers (all of whom are recovering individuals who have lived in an Oxford House) and a start-up loan to the new House that the residents pay back over a couple of years. Once started, Oxford Houses are autonomous and run themselves with very little monitoring. Most Oxford Houses belong to Oxford House chapters. Oxford House residents' participation at state workshops and the annual Oxford House World Convention helps assure quality control. These get-togethers also foster community-building and education.

WHAT IS NEEDED TO GET MORE OXFORD HOUSES?

The major barrier to the creation of more Oxford Houses is the need for start-up funding. As the chart on the back page notes, most Oxford Houses exist in states where the state (or a locality) contracts with Oxford House to provide funding for outreach workers and establish a start-up loan fund. Foundations, treatment providers, and drug courts also provide funding. Because of the program's structure, the cost per bed is much lower than for traditional programs, and recovery without relapse is more likely. In today's budget-strapped environment and need to lower healthcare costs, Oxford Houses provide quality control and a low-cost way to improve recovery outcomes.

OXFORD HOUSES BY STATE

The chart below shows Oxford Houses and Oxford House beds by state as of 6/26/23. It also notes whether or not Oxford House receives any financial support to help start and maintain Oxford Houses in a state.

- Most Oxford Houses exist in states where the state supports a start-up loan fund and outreach support. Washington, North Carolina, Texas, and Oregon are home to the most Oxford Houses. Each state provides start-up loan funds and support for OHI-trained outreach workers who start new Oxford Houses and assist existing Oxford Houses. Agreements with 35 states and localities in FY 2022 totaled about \$22.3 million. In that amount are Oxford House voluntary contributions of \$1,479,080.00 in FY 2022 from individual Oxford Houses.
- Both start-up loans and outreach support are critical for expansion. The 1988 Anti-Drug Abuse Act enacted by the 100th Congress at the end of the Reagan Administration fostered national expansion. That Act required states to establish \$100,000 start-up loan funds to make \$4,000 start-up loans to groups of six or more recovering individuals to rent a house and use the Oxford House model. The loan fund requirement has since become discretionary, but some states still provide the funds. Oxford House residents themselves pay back the loans (usually \$4-6,000) over two years. Minimal support for on-site outreach and loans makes all the difference.

| State | #Houses | #Beds | Contract |
|--|---------|-------|---------------|
| Alabama | 58 | 454 | State |
| Alaska | 5 | 41 | None |
| Arizona | 98 | 913 | State |
| Arkansas | 6 | 57 | None |
| California | 14 | 131 | County |
| Colorado | 128 | 1037 | State/Daniels |
| Connecticut | 7 | 63 | Price Fund |
| Delaware | 83 | 697 | State |
| Florida | 137 | 1251 | State |
| Georgia | 3 | 24 | None |
| Hawaii | 24 | 200 | State |
| Idaho | 5 | 39 | State |
| Illinois | 90 | 740 | State |
| Indiana | 95 | 758 | State |
| Iowa | 6 | 49 | None |
| Kansas | 150 | 1,269 | State* |
| Kentucky | 113 | 868 | State |
| Louisiana | 175 | 1,305 | State |
| Maine | 4 | 31 | None |
| Maryland | 47 | 383 | None |
| Massachusetts | 5 | 44 | None |
| Michigan | 2 | 16 | None |
| Minnesota | 2 | 16 | None |
| Mississippi | 18 | 121 | None |
| Missouri | 55 | 499 | Grant |
| *Thru Friends of Recovery [Continued in next column] | | | |

| State | #Houses | #Beds | Contract |
|----------------|---------|-------|----------|
| Montana | 1 | 11 | None |
| Nebraska | 72 | 602 | State |
| Nevada | 0 | 0 | None |
| New Hampshire | 0 | 0 | None |
| New Jersey | 152 | 1,212 | State |
| New Mexico | 19 | 146 | State |
| New York | 34 | 298 | County |
| North Carolina | 304 | 2,357 | State |
| North Dakota | 0 | 0 | None |
| Ohio | 14 | 120 | County |
| Oklahoma | 141 | 1,288 | State |
| Oregon | 240 | 2,012 | State |
| Pennsylvania | 26 | 197 | Grant |
| Rhode Island | 2 | 16 | Grant |
| South Carolina | 108 | 809 | State |
| South Dakota | 16 | 131 | State |
| Tennessee | 144 | 1,074 | State |
| Texas | 318 | 2,530 | State |
| Utah | 1 | 6 | None |
| Vermont | 1 | 8 | None |
| Virginia | 166 | 1,362 | State |
| Washington | 358 | 3,130 | State |
| W. Virginia | 27 | 210 | State |
| Wisconsin | 39 | 319 | County |
| Wyoming | 0 | 0 | None |
| DC | 34 | 284 | State |

Visit the Oxford House website: www.oxfordhouse.org

Oxford House World Services • 1010 Wayne Avenue, Suite 300, Silver Spring, Maryland • Telephone 301-587-2916

OXFORD HOUSE™

2023 FAST FACTS

From March, 2023 to July, 2023, members in Oxford Houses across the country were asked to take a confidential, anonymous survey. 21,586 members were presented with the survey, and 19,651 members responded, resulting in a participation rate of 91%.

| DEMOGRAPHICS | | HOUSES & BEDS | |
|--|-------|---|--------|
| Age | | Houses: Men [2398]; Women [711]; Women/Children [406]; Men/Children [111] | 3,626 |
| Average Age | 40 | Beds: Men [20,838]; Women [9,083] | 29,921 |
| Age Range - Youngest | 17 | New Oxford Houses opened in 2023 | 383 |
| Age Range - Oldest | 81 | BEFORE OXFORD HOUSE | |
| Gender | | Members primary substance of use | |
| Male | 67.1% | Alcohol | 31.1% |
| Female | 30.9% | Methamphetamine | 27.7% |
| Prefer not to answer | 0.7% | Opioids (Heroin) | 21.8% |
| Non-Binary | 0.7% | Cocaine | 8.2% |
| Transitioning - MTF/FTM | 0.5% | Opioids (Prescription) | 5.4% |
| Other | 0.2% | Cannabis | 3.0% |
| Race | | Prescription Medication | 1.9% |
| White (Non-Hispanic) | 69.7% | Hallucinogen | 0.6% |
| Black | 11.5% | Inhalant | 0.2% |
| Hispanic | 6.6% | Jail | |
| Multiple Races | 6.8% | Reported prior incarceration | 65.1% |
| Native American / Alaska Native | 3.6% | Members under state supervision | 34.5% |
| Asian | 0.8% | Average number of times members have been arrested in relation to their addiction | 5 |
| Native Hawaiian / other Pacific Islander | 1.1% | For members that have been incarcerated, average total months spent in jail or prison | 24.1 |
| Marital Status | | Homelessness | |
| Never Married | 58.6% | Reported prior homelessness | 69.6% |
| Divorced | 25.3% | Average number of times members have been homeless | 3.1 |
| Separated | 8.1% | Average longest period of homelessness (months) | 11.6 |
| Married | 5.3% | Residency Prior to Oxford House | |
| Widowed | 2.8% | With Family | 22.9% |
| Employment Status | | Homeless | 17.6% |
| Employed for wages | 77.0% | Rented Home | 13.3% |
| Out of work and looking for work | 8.1% | Apartment | 12.5% |
| Disability/SSI | 6.0% | Half-way House | 10.4% |
| Self-employed | 4.6% | Jail/Prison | 10.8% |
| Retired | 2.2% | Owned Home | 5.9% |
| A student | 1.2% | Hotel/Motel | 5.3% |
| Out of work but not currently looking for work | 0.9% | Psychiatric Hospital | 1.1% |
| Academic Status | | MEMBER RECOVERY | |
| Average Years of Education | 11.9 | Average length of sobriety (days) | 651 |
| Percentage of Highschool Graduates | 73.4% | Members who have reported opioid misuse | 58.3% |
| Percentage With Some College | 33.0% | Members who have ever used Medically Assisted Treatment | 38.6% |
| Percentage of College Graduates | 10.4% | Members who have reported stimulant misuse | 77.1% |
| Monthly Income | | Average Number of times members tried to get clean or sober | 6.1 |
| Under \$500 | 6.4% | Average number of times a member has been to detox without continuing to treatment | 2.1 |
| \$501-\$1,000 | 14.7% | Average amount of 12-Step meetings attended per week | 3.7 |
| \$1,001-\$2,000 | 33.2% | Members attending Counseling AND 12-Step Meetings | 43.2% |
| \$2,001-\$4,000 | 28.7% | Self-Reported Member Health (1 Unhealthy - 5 Healthy) | 3.9 |
| More than \$4,000 | 5.4% | MEMBER EXPERIENCE | |
| Prefer Not to Answer | 11.6% | Average length of stay for current members in an Oxford House (days) | 391.5 |
| Veterans | 7.6% | Importance of Oxford House to members' recovery (1 Unimportant - 5 Important) | 4.7 |



Oxford House, Incorporated

Oxford House, Incorporated (OHI) is the 501 (c) (3) non-profit umbrella organization of the national network of individual Oxford Houses.

The primary purpose of OHI is to establish enough self-run, self-supported recovery houses to provide an opportunity for every recovering individual to learn a new way of life - forever.

Contributions and grants are used to expand the network of Oxford Houses by providing trained outreach workers to establish new houses and to provide ongoing organizational and technical support from a central office.

Time-tested Success

Oxford House has been listed as a best practice on the National Registry of Evidence-based Programs and Practices [NREPP] and was singled out as an effective tool for long-term recovery in the U.S. Surgeon General's report: "Facing Addiction in America: The Surgeon General's Report on Alcohol, Drugs, and Health, 2016."

"A leading example of recovery-supportive housing is Oxford House, which are peer-run, self-sustaining, substance-free residences that host six or more recovering individuals per house and require that all members maintain abstinence."

-U.S. Surgeon General (2016)

Contact Us

Oxford House, Inc.
1010 Wayne Ave. Suite #300
Silver Spring, MD 20910
Phone: 301-587-2916
Fax: 301-589-0302



How Oxford Houses Work

The standardized disciplined system of operations has evolved since the first house opened in 1975, permitting replication of Oxford Houses throughout the country. All Houses are tied together to ensure mutual support and quality control.

Individuals living in an Oxford House™ learn or relearn values and responsible behavior to ensure comfortable sobriety. Some individuals live in Oxford Houses for a few months, others for many years. Applicants are voted in by the House members, and no one is ever asked to leave without cause - either a return to substance use or disruptive behavior.

Each Oxford House™ is granted a charter from the Central Office. The charter has three basic requirements:

- Each house must operate democratically.
- Each house must be financially self-supporting.
- Members who return to substance use must be expelled.

As Oxford Houses fill, more are opened to meet the need. Members inside the home become a family and support each other along their recovery pathway. Structure and safety in each home allow individuals to learn and grow. Oxford House™ provides its members the opportunity to become comfortable enough in sobriety that they never have to return to substance use.



Oxford House™

Est. 1975

Peer-run
Self-sustaining
Substance-free

THE BASICS

OXFORDHOUSE.ORG

National Data & Statistics*

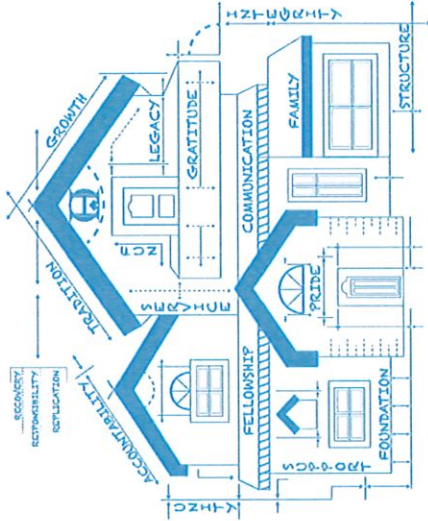
| | |
|--|-----------|
| Abstinence rate of members | 77.1% |
| Members who misused opioids: | 61% |
| OUD members who have used MAR: | 47% |
| The average length of sobriety: | 12.4 mo. |
| The average length of stay in a house: | 9.5 mo. |
| Prior homelessness: | 71.1% |
| Average time homeless: | 2.2 mo. |
| Prior incarceration: | 85.2% |
| Median incarceration time: | 3.2 mo. |
| Members going to counseling & AA/NA: | 38.5% |
| Average 12-step meetings per week: | 3.4 |
| Members employed: | 83.2% |
| Member average monthly earnings: | \$2,145 |
| Average education level: | 12.1 yrs. |
| Veterans living in Oxford House: | 12% |
| The average age of members: | 38.1 yrs. |

*Data collected from state surveys in 2021

The number of states surveyed: 30

Number of members participated: 15,055

The Blueprint for Success



Each Oxford House is autonomous. Members govern themselves through participatory democracy, electing House officers (with term limits), holding regular House meetings, and following disciplined parliamentary procedures. Members work and pay their rent and household expenses. There are no time limits on residency, so members can stay long enough to build comfortable, continuous sobriety.

The system encourages the development of leadership skills and self-efficacy. More than 80 percent of Oxford House members remain substance-free for the long term, even though many come from backgrounds that have included lengthy alcohol and drug use, periods of homelessness, and incarceration. Slowly but surely, members can learn or relearn values and responsible behavior.

Evidence-based research has demonstrated that the Oxford House program works. Oxford House, Inc. and the members of Oxford Houses value transparency and welcome research. Supported by grants from NIAAA and NIDA in the study of recovery, DePaul University in Chicago and other academic researchers have found remarkable recovery success directly related to Oxford House living.

Frequently Asked Questions

Q. What is Oxford House™?

A. Oxford House™ is supportive self-help housing for individuals recovering from substance use disorder. Each House is chartered by Oxford House, Inc., the non-profit umbrella organization. Each House follows a standardized system of operations that has developed since the first House opened in 1975.

Q. How do Oxford Houses get started?

A. The Central Office, when funding is available, can help a new house get started by providing on-site outreach workers who offer technical support by opening houses and training members.

Q. How much does it cost to open Oxford Houses in my area?

A. In places where funding exists through grants and state contracts, the average cost is less than \$120,000 per year. The money is used to pay for a full-time outreach worker to open three houses per year, which includes: finding a suitable place to rent, furnishing the House, networking in the community to educate stakeholders, training new members on the system of operations, and providing ongoing technical support. Contact the Central Office for more details.

Q. How does a group get a charter for a house?

A. Oxford House, Inc. (OHI) provides a charter application that can be filled out and sent to the Central Office for review. Contact us to find out more.

OXFORD HOUSES OF SOUTH DAKOTA

SIOUX FALLS

Men's Houses

Oxford House – Boxcar
614 South Wayland Avenue
605-271-4278

Oxford House – Caroline
1617 South West Avenue
605-271-0925

Oxford House – Meta
719 North Duluth Avenue
605-271-1889

Oxford House – Falls Park
2708 South Norton Avenue
605-271-0631

Oxford House – Silver Valley
1505 South Berkshire Boulevard
605-271-0173

Oxford House – Coyote
905 Southwest Randolph Lane
605-271-5080

Oxford House – Oxbow
3104 South Western Avenue
605-271-2065

Oxford House – Black Tail
829 South Lowell Avenue
605-271-1071

SIOUX FALLS

Women's Houses

Oxford House – Deacon
2509 South Van Eps Avenue
605-274-0619

Oxford House – Walleye
600 South Sneve Avenue
605-271-2997

Oxford House – Dignity
5900 West Essex Drive
605-271-4310

Oxford House – Rodeo
928 South Annway Drive
605-271-4507

Women & Children's House

Oxford House – Emily
904 South Bahnson Avenue
605-271-1810

MITCHELL

Men's House

Oxford House – Seven
415 East Seventh Street
605-990-2999

Oxford House – Sweet Grass
409 East Seventh Avenue
605-990-2997

OXFORD HOUSES OF SOUTH DAKOTA

ABERDEEN

Men's Houses

Oxford House – Dacotah
1106 South Lloyd Street
Aberdeen, SD
605-262-0455

Oxford House – Great Plains
423 North High Street
Aberdeen, SD
605-262-0249

BROOKINGS

Men's Houses

Oxford House – Brookings
908 First Street
Brookings, SD
605-697-7506

Oxford House – Escape
312 8th Avenue
Brookings, SD

YANKTON

Men's House

Oxford House - Yankton
410 Locust Street
Yankton, SD
605-689-0372

RAPID CITY

Women's Houses

Oxford House – Black Hills
3602 Arizona Street
Rapid City, SD
605-791-1188

Oxford House – SoDak
2245 East Philadelphia Street
Rapid City, SD
605-791-0349

Men's Houses

Oxford House – Rushmore
2911 Tomahawk Drive
Rapid City, SD
605-791-0177

Oxford House – New Dreams
818 Sycamore Street
Rapid City, SD
605-791-1682

STURGIS

Men's House

Oxford House – Sturgis
1424 Willard Street
Sturgis, SD
605-561-0214



EPA Climate Pollution Reduction Grant (CPRG)

Summerset City Commission: May 16, 2024

Lysann Zeller
Program Development Manager
Sustainability & Stewardship

EPA CPRG Program

Planning Grant

Funding from the IRA to develop ambitious plans for reducing greenhouse gas (GHG) emissions and other harmful air pollution

Awarded in 2023

To 46 states = \$3 million
Other Metropolitan Statistical Areas (MSAs) = \$1 million

Costs Covered

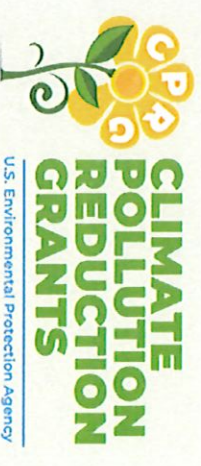
Planning Activities
Supplies, Salaries,
Subawards, & Support

Consultant

RFP in August 2023
Selected Sustainability
Solutions Group (SSG)

Grant Period

2023-2027
Four main deliverables
due to the EPA



EPA Deliverables

March 1, 2024:

Greenhouse Gas (GHG) Inventory
Priority Climate Action Plan (PCAP)

** Focused primarily on Rapid City due to short timeline*

August 9, 2025:

Comprehensive Climate Action Plan (CCAP)
** Focus on "I-90 Corridor" from Spearfish to Box Elder*

August 9, 2027:

Status Report

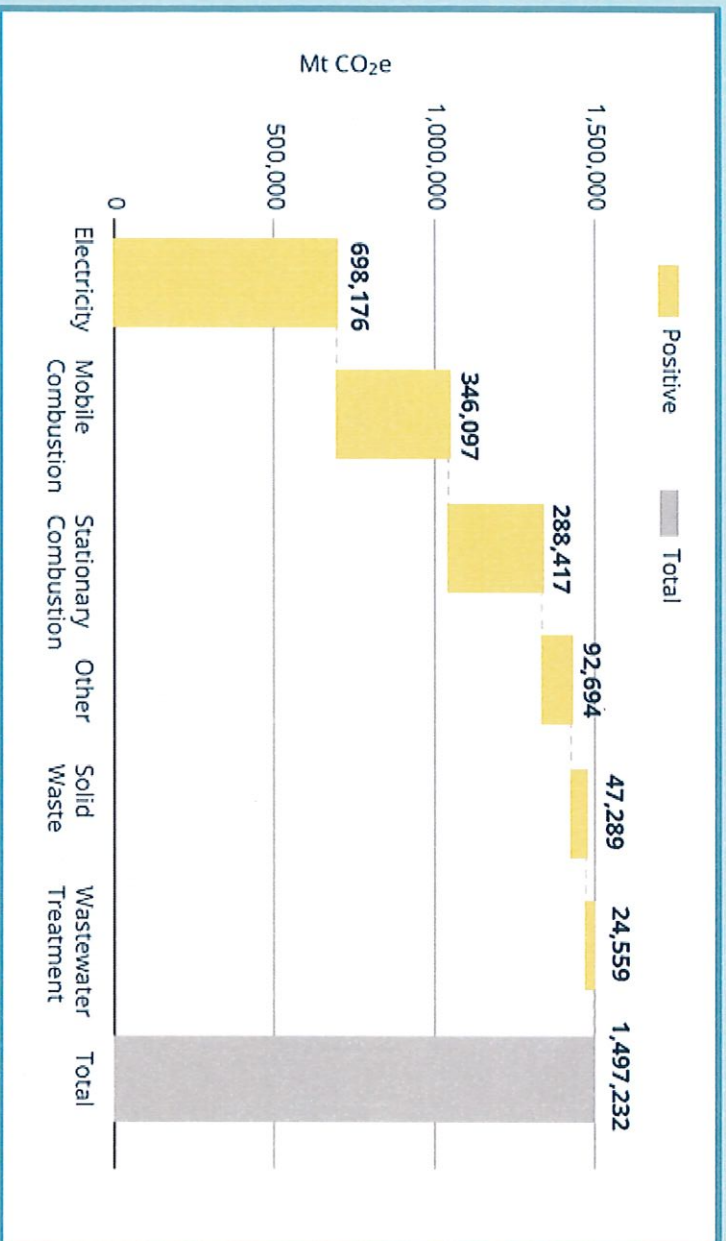
Rapid City

Community Climate Resiliency Plan
A Priority Climate Action Plan for Reducing
Greenhouse Gas Emissions and Improving
Climate Resiliency

Draft
February 2024

www.rapidcity.org/departments/public-works/epa-cprg-12834.html

GHG Inventory for Rapid City



GHG = Greenhouse Gas (carbon dioxide, methane, nitrous oxide)
 CO₂e = carbon dioxide equivalents
 Mt = metric tons

Per Capita GHG Emissions for Rapid City

(Mt CO₂e/person)

19.66

Rapid City Priority GHG Reduction Measures

Low Emission City Facilities & Schools

- Energy efficiency upgrades
- Weatherization improvements



Renewable Rapid City

- Solar & geothermal energy generation
- City buildings & SD Mines



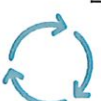
Greenway Climate Resiliency Enhancements

- Tree planting
- Stormwater infiltration & flood mitigation
- Paths & trails to connect more neighborhoods



Low Waste Rapid City

- Expand recycling program
- Food waste diversion
- Landfill gas conversion



Clean Vehicle Readiness

- Regional electric vehicle (EV) charging network
- EV maintenance programs
- Home EV chargers



Multi-modal Transportation Transformation

- Bike path expansion & connections to SD Mines
- Transit service improvements
- E-bike incentives



Efficient, Affordable Home Energy

- Home energy efficiency retrofits
- Energy codes for new buildings
- Public education program
- Residential renewable energy



Invitation: I-90 Corridor Climate Plan

| <u>Who</u> | <u>What</u> | <u>When</u> | <u>Why</u> |
|---|--|---|--|
| Spearfish, Whitewood, Sturgis, Piedmont, Summerset, Rapid City, & Box Elder | Regional GHG Inventory (data request) | Phase 1 - 2024: data collection, initial outreach, task force meetings | "Co-Benefits" (cleaner air, energy cost savings) |
| Lawrence, Meade, & Pennington Counties | Task Force Meetings (staff participation) | Phase 2 - 2025: community questionnaire, focus groups, task force meetings | Increased Climate Resiliency |
| All Invited - Participating Communities Not Yet Finalized | Community Engagement (meetings, questionnaire, etc.) | Phase 3 - 2025: engagement summary, plan draft, community presentations | More Participation = Better Plan |
| Participation is completely voluntary! | Action Planning & Analysis of Future GHG Emissions Scenarios | August 2025: Plan Submitted to EPA | Eligibility for Future Federal Funding Opportunities |

* Plan is not tied to any state or federal regulations to reduce GHG emissions

* Project is entirely grant funded by the EPA - No cost to City



Thank You!

Next Steps

Community Outreach – I-90 Corridor Communities

Data Request – Calculating GHG Emissions

Task Force Meeting – May 30th (tentative date)

Lysann Zeller

City of Rapid City – Public Works

Lysann.Zeller@rcgov.org – 605.394.4165

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is made and entered into to be effective on the 16th day of May, 2024, by and between the City of Summerset ("City"), and Dakota Cable Solutions, Inc., IronOutfitter, Inc., and Chad Gollnick (collectively "Land Owner").

RECITALS

- A. Prior to July 14, 2023, Dakota Cable Solutions, Inc. owned certain property in Meade County, South Dakota, legally described as follows (the "Property"):

Lot N Revised of the East Half (E1/2) of Section 6, Township 2 North, Range 7 East, BHM, Meade County, South Dakota, as shown in Plat Book 18 on Page 32
- B. Dakota Cable Solutions, Inc. transferred a portion of the Property to Chad Gollnick by warranty deed dated July 14, 2023. The parcel transferred is legally described as follows ("East 310 Parcel"):

The East 310 feet of Lot N Revised of the East Half (E1/2) of Section 6, Township 2 North, Range 7 East, BHM, Meade County, South Dakota, as shown in Plat Book 18 on Page 32
- C. Chad Gollnick transferred the East 310 Parcel to IronOutfitter Inc. by quitclaim deed dated September 20, 2023.
- D. Subsequently, Dakota Cable Solutions, Inc. transferred the Property in its entirety to IronOutfitter Inc. by quitclaim deed dated November 28, 2023.
- E. The City filed a civil action in the Fourth Judicial Circuit, Meade County, South Dakota (46CIV24-000041) ("lawsuit") alleging that Land Owner's transfer of the East 310 Parcel violated SDCL 11-6-31 and Summerset Municipal Code (Chapter 151 and other sections). The lawsuit seeks declaratory action, specific performance, a permanent injunction, and the payment of civil fines.
- F. Land Owner disagrees with the City's ability to control transfers of property from one entity wholly owned by Chad Gollnick to another entity wholly owned by Chad Gollnick for the purpose of obtaining financing for his businesses; however, Land Owner wishes to come to an agreement with the City regarding future transfers of the Property in order to come to an amicable resolution.
- G. The parties wish to resolve all claims in the lawsuit and enter into an agreement regarding the future use of the Property.

NOW, THEREFORE, to resolve all disputes, and in consideration of the following terms, conditions, covenants, and promises, the parties agree as follows:

1) Development Agreement. The parties will enter into the Development Agreement, attached as Exhibit A and incorporated into this Agreement, to resolve the future use of the Property.

2) Dismissal of Lawsuit. In consideration for the Development Agreement, the City agrees to dismiss the lawsuit, with prejudice. The parties' counsel will enter into a stipulation for dismissal of the lawsuit upon full execution of all documents and filing of the Development Agreement.

3) Entire Agreement. This Agreement, together with the Development Agreement, represents the entire and integrated agreement between the parties hereto and supersedes all prior representations or agreements, both oral or written. This Agreement may be amended or modified only in writing signed by the party to be bound by such amendment or modification and stating that it is intended as an amendment or modification of this Agreement. The parties waive their rights to amend or modify this Agreement in any other manner.

4) No Admission of Liability. The parties understand and agree that this Agreement is a settlement of a contested claim and that Land Owner disputes liability or wrongdoing as part of this Agreement and that the settlement is being made solely to avoid the cost and inconvenience of litigation.

5) Binding on Successors. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the successors, assigns, heirs, beneficiaries, personal representatives, executors, and administrators of the parties.

6) Severability. If any one or more of the provisions of this Agreement shall be determined to be invalid, illegal or unenforceable in any respect and for any reason, the validity, legality or enforceability of such provision in every other respect and the remaining provisions of this Agreement shall not be in any way impaired.

7) Nonwaiver. Failure of a party to insist upon adherence to any term of this Agreement on any occasion shall not be considered a waiver or deprive that party of the right thereafter to insist upon adherence to that term or any other term of this Agreement.

8) Governing Law. This Agreement shall be governed by and interpreted under the substantive laws of the State of South Dakota without regard to principles of conflicts of law. Any dispute regarding this Agreement must be heard in Meade County, South Dakota.

[signatures on following page]

Dated to be effective this 16th day of May, 2024.

CITY OF SUMMERSET

LAND OWNER

Michael Kitzmiller, Mayor

Chad Gollnick, individually and
as President of DAKOTA CABLE
SOLUTIONS, INC. and IRONOUTFITTER
INC.

Prepared by:
Jessica L. Larson, Esq.
Beardsley, Jensen & Lee, Prof. LLC
P.O. Box 9579
Rapid City, SD 57709-9579
(605) 721-2800

DEVELOPMENT AGREEMENT

This Development Agreement ("Agreement") is made by Dakota Cable Solutions, Inc., a South Dakota corporation, IronOutfitter Inc., a South Dakota corporation, and Chad Gollnick (together "Land Owner") and the City of Summerset, a South Dakota municipality ("City").

Recitals

- A. Chad Gollnick is the sole owner of all shares of stock in Dakota Cable Solutions, Inc. and IronOutfitter Inc.
- B. IronOutfitter Inc. owns certain property in Meade County, South Dakota, legally described as follows (the "Property"):
 - Lot N Revised of the East Half (E1/2) of Section 6, Township 2 North, Range 7 East, BHM, Meade County, South Dakota, as shown in Plat Book 18 on Page 32
- C. The Property is located within the City's extraterritorial boundary, and the Property is currently within the City's platting jurisdiction.
- D. The Property is located within the boundaries of the proposed territory to be incorporated into the municipality of Black Hawk.
- E. City and Land Owner wish to define the terms of the Agreement regarding future transfers and future annexation of the Property.

Now, therefore, in consideration of the terms of this Agreement and other good and valuable consideration, the Property shall be held and subject to the restrictions and conditions as set forth herein.

- 1) Future Transfers.
 - a. Unless Land Owner shall first plat the Property, Land Owner agrees that no future transfer will be made of any part of the Property unless the transfer is for the entirety of the Property.
 - b. Land Owner further agrees that Land Owner will not file any document reporting to transfer or assign an ownership interest in the East 310 feet of Lot N Revised.

- c. Land Owner agrees that no subdivision of the Property or transfer of a portion less than the whole of the Property shall occur without submitting the subdivision for approval of the City, in accordance with City ordinances and receiving and filing of an approved plat.
- d. If any part of the Property is transferred or divided in violation of this Agreement the transfer shall be void and the City may pursue all legal remedies including injunctive relief. Land Owner agrees that City has the power to enter into this agreement under SDCL 9-4-1.1, and as part of it is inherent enforcement rights under SDCL 11-6-26 and the municipal code.

2) Voluntary Annexation. Land Owner agrees to submit an application for voluntary annexation to the City within 60 days of the first to occur of the following:

- a. As part of the subdivision or replat of the Property; or
- b. Following a vote for incorporation by the citizens within the proposed territory of Black Hawk, in which the citizens vote to reject incorporation.

3) Covenants Running with the Land. The foregoing covenants, restrictions, and agreements are imposed upon the Property for the benefit of the City and shall be deemed restrictive covenants running with the land and shall be binding upon the Property, Land Owner and any assigns who may from time to time own, lease, or otherwise have an interest in the Property.

4) Termination. These covenants and restrictions running with the land shall terminate immediately upon the occurrence of the following:

- a. Upon a written agreement signed by Land Owner or any successors in interest to the Property and approved by the City; or
- b. Whether annexation be voluntary or involuntary, upon the annexation of the Property into any municipality.

Termination of these covenants and restrictions will not constitute any waiver or variance of any platting requirements for further subdividing of the Property or part thereof under any City ordinance applicable to the Property.

5) Recording. This Agreement may be recorded with the Meade County Register of Deeds.

6) No Obligation to Annex or Restriction on Annexation. Nothing in this agreement requires the City to annex the Property, limits the City's right to involuntary annex the Property or limits the City's right to approve any voluntary annexation petition that includes the Property except that the City agrees not to attempt any involuntary annexation of the Property prior to January 1, 2025.

7) Amendments. This Agreement may only be waived, amended, modified, or released with the prior written consent of the parties.

Dated to be effective the ____ day of _____, 2024.

Land Owner:

Chad Gollnick

DAKOTA CABLE SOLUTIONS, INC.

Chad Gollnick, President

IRONOUTFITTER INC.

Chad Gollnick, President

STATE OF SOUTH DAKOTA)
) ss.
COUNTY OF _____)

On this the ____ day of _____, 2024, before me, the undersigned officer, personally appeared Chad Gollnick, who acknowledged himself to be the President of Dakota Cable Solutions, Inc. and IronOutfitter Inc. and that he, being authorized to do so, executed the foregoing instrument himself and on behalf of the companies for the purposes therein contained by signing his name, individually and as President of the companies.

In witness whereof I hereunto set my hand and official seal.

Notary Public, South Dakota

My Commission Expires:
(SEAL)

City:
CITY OF SUMMERSET

Michael Kitzmiller, Mayor

STATE OF SOUTH DAKOTA)
) ss.
COUNTY OF _____)

On this the ____ day of _____, 2024, before me, the undersigned officer, personally appeared Michael Kitzmiller, who acknowledged himself to be the Mayor of City of Summerset and that he, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing his name as Mayor.

In witness whereof I hereunto set my hand and official seal.

Notary Public, South Dakota

My Commission Expires:
(SEAL)

NOTICE FOR PUBLICATION

Ordinance TSO 2024-01

CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND MAP INCORPORATED
AT TITLE 155, CHAPTER 021**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on Ordinance #TSO 2024-01 An Ordinance Amending Zoning Ordinance and Map Incorporated at Title 155, Chapter 021.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on May 16th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance on the following described property:

Norman Estates Subdivision, a Plat of Lot 3 of Norman Estates Subdivision located in a portion of Lot U1 in the N1/2 SW1/4 of Section 5 and in the unplatted portion of the NE1/4 SW1/4 of Section 5, Township 2 North, Range 7 East of the Black Hills Meridian, City of Summerset, Meade County, South Dakota.

Said property will be zone C-1 General Commercial

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 18th day of April 2024.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

TSO 2024-01
CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND
MAP INCORPORATED AT TITLE 155, CHAPTER 021**

BE IT ORDAINED BY THE CITY BOARD OF COMMISSIONERS OF THE CITY OF SUMMERSET, Meade County, South Dakota that the following changes and amendments be made to the City of Summerset Zoning Ordinance, Title 155, Chapter 021.

BE IT ORDAINED that the zoning map referenced at Title 155, Chapter 155.021, and incorporated herein by this reference, shall be amended as it pertains to the following property:

Norman Estates Subdivision, a Plat of Lot 3 of Norman Estates Subdivision located in a portion of Lot U1 in the N1/2 SW1/4 of Section 5 and in the unplatted portion of the NE1/4 SW1/4 of Section 5, Township 2 North, Range 7 East of the Black Hills Meridian, City of Summerset, Meade County, South Dakota.

which property shall be zoned from C1 (General Commercial) and that the zoning map shall be amended accordingly, which amendments are incorporated herein.

Dated this ____ day of _____, 2024.

ATTEST:

CITY OF SUMMERSET

Brielle Schrock, Finance Officer

Michael Kitzmiller, Mayor

(Seal)

Vote: Kitzmiller:
Osten:
Markham:
Reade:
Hirsch:

First Reading: May 16th, 2024
Second Reading: June 6th, 2024
Adopted:
Publication:
Effective:

Published once _____ at approximate cost of \$_____.

NOTICE FOR PUBLICATION

Ordinance TSO 2024-02

CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND MAP INCORPORATED
AT TITLE 155, CHAPTER 021**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on Ordinance #TSO 2024-02 An Ordinance Amending Zoning Ordinance and Map Incorporated at Title 155, Chapter 021.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on June 6th, 2024 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance on the following described property:

Southwest Quarter (SW1/4) of Section 32, Township 3 North, Range 7 East of the Black Hills Meridian, City of Summerset, Meade County, South Dakota.

Said property will be zone R-3 Multi Family Residential

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 16th day of May, 2024.

City of Summerset

Published once on _____, 2024, at the total approximate cost of \$ _____ .

ORDINANCE #2024-01
AN ORDINANCE TO AMEND THE
MIDCONTINENT FRANCHISE AGREEMENT (ORDINANCE 3.4 TABLE I)

WHEREAS Midcontinent Communications (“Midco”) holds a communications franchise (“Franchise”) for the construction and operation of a communications system within the City of Summerset, South Dakota (“Grantor”); and

WHEREAS, the Franchise (Ordinance #3.4) expires on or about June 1, 2024; and

WHEREAS, Grantor and Midco have mutually agreed to extend the term of the franchise by adopting this Ordinance Amendment No. 1 (“Amendment”) and to make such other changes as are mutually agreed upon herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SUMMERSET, SOUTH DAKOTA:

1. The term of the Franchise in Section XIII is hereby amended to add an additional Ten (10) years to the term with a new expiration date of June 1, 2034.
2. The Effective Date of this Amendment shall be June 1, 2024.
3. Section XV, Subsection 1 is deleted in its entirety.
4. Section XVII is deleted in its entirety.
5. Except as expressly modified herein all other terms and conditions of the Franchise shall remain in full force and effect. Neither party waives any rights it may have pursuant to applicable law.

Dated this ____ day of June, 2024.

CITY OF SUMMERSET

BY: _____
Michael Kitzmiller, Mayor

ATTEST:

BY: _____
Brielle Schrock, Finance Officer

VOTE:

| | |
|-------------|---------------------------------------|
| Kitzmiller: | First Reading: March 21, 2024 |
| Osten: | Continued First Reading: May 16, 2024 |
| Markham: | Second Reading: June 6, 2024 |
| Hirsch: | Adopted: |
| Reade: | Effective: |

Published once at the approximate cost of _____.



Change Order No. 3

| | |
|--|-------------------------------|
| Project Name: Wastewater Treatment Plant Capacity Expansion | HDR Project No.: 10333843 |
| Project Owner: City of Summerset, SD | Owner's Project No.: |
| | Date of Issuance: May 2, 2024 |
| Project Contractor: (Name, Address) R.C.S. Construction, Inc. 1314 Fountain Plaza Dr, Rapid City, SD 57702 | Date of Contract: |
| | December 23, 2022 |

| CPR # | ITEM AND DESCRIPTION OF CHANGES | CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|-------|----------------------------------|--------------------------|-------------------------|
| 4 | Sludge Loadout Revisions | \$8,699.51 | 0 days |
| 5 | Electrical Room Door Replacement | \$4,264.94 | 0 days |
| 6 | Culvert Extension | \$2,138.23 | 0 days |
| 7 | Abandon and Seal Old Ductwork | \$2,018.58 | 0 days |
| | Difference Net | \$17,121.26 | 0 days |

Summary: It is agreed to modify the Contract referred to above as follows:

| | |
|--|---|
| Contract Price prior to this Change Order | Contract Time prior to this Change Order |
| \$ 10,332,857.49 | July 19, 2024 final completion |
| Net Increase (decrease) of this Change Order | Net Increase (decrease) of this Change Order |
| \$17,121.26 | 0 days |
| Revised Contract Price with all approved Change Orders | Revised Contract Time with all approved Change Orders |
| \$ 10,349,978.75 | July 19, 2024 final completion |

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

| | |
|--|------------------------|
| Accepted for Contractor by: RCS Construction, Inc. <i>Bob Conway</i> , Vice President | Date: 5-2-2024 |
| Recommended for Approval by (HDR Engineering, Inc.): <i>Chad Rob</i> | Date: <i>5/3/24</i> |
| Approved for Owner by: | Attest: Date: |

Distribution: Owner Contractor Office Field Other

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Summerset
 7055 Leisure Lane
 Summerset, SD 57718

PROJECT:
 Summerset WWTP Expansion

Page 1 of 2 Pages

APPLICATION No. #14 DISTRIBUTION TO:
 PERIOD TO: 04/26/24 OWNER
 PROJECT NOS.: 202257 ARCHITECT
 CONTRACTOR
 ENGINEER

FROM
 CONTRACTOR: RCS Construction, Inc
 PO Box 9337
 Rapid City, SD 57709
 FED ID # 46-0418677

CONTRACT DATE: 1/6/2023
 HDR Engineering
 703 Main St; Suite 200
 Rapid City, SD 57701

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the attached Contract Continuation Sheet.

| | |
|--|------------------|
| 1 ORIGINAL CONTRACT SUM | \$ 10,322,000.00 |
| 2 Net Change by Change Orders | \$ 10,857.49 |
| 3 CONTRACT SUM TO DATE (Line 1 +/- 2) | \$ 10,332,857.49 |
| 4 TOTAL COMPLETED & STORED TO DATE (Column G on G703) | \$ 8,945,764.49 |

5 RETAINAGE on COMPLETED WORK:

| | |
|---|-----------------|
| 10% Retainage on 50% of Contract | \$ 5,166,428.87 |
| 6 TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) | \$ 8,429,121.62 |
| 7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ 6,867,464.62 |
| 8 CURRENT PAYMENT DUE (Line 3 less Line 6) | \$ 1,561,657.00 |
| 9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | \$ 1,903,735.87 |

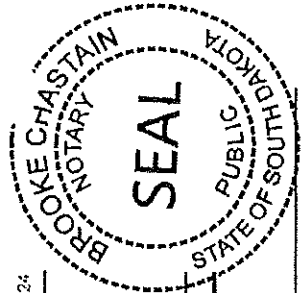
| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|------------------|-------------|
| Total changes approved in previous months by Owner | 10,857.49 | 0.00 |
| Total approved this Month | 0.00 | 0.00 |
| TOTALS | 10,857.49 | 0.00 |
| NET CHANGES by Change Order | | 10,857.49 |

***** Contract Total Reduced by Change Order #01 as Valued Engineering during Contract Approval Process

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that payment shown herein is now due.

CONTRACTOR:

By: Bob Conway Date: April 26, 2024



State of: South Dakota
 County of: Pennington
 Subscribed and sworn to before me this 26th day of March, 2024
 Notary Public: Brooke Chastain
 My Commission expires: February 5, 2030

Payment of: \$ 1,561,657.00
 (Line 8 or other - attach explanation of the other amount)
 is recommended by: [Signature]
 (Engineer) 4/19/24
 (Date)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)
 is approved by: _____
 (Owner) _____ (Date)
 Approved by: _____
 Funding or Financing Entity (if applicable) _____ (Date)

CONTINUATION SHEET
 AIA Document G702, APPLICATION AND CERTIFICATE, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: #14
 APPLICATION DATE: 4/26/2024
 PERIOD TO: 4/26/2024

| A DIV. NO. | B DESCRIPTION OF WORK Summerall WWTP Expansion | C SCHEDULED VALUE | | D WORK COMPLETED THIS PERIOD | | E MATERIALS PRESENTLY STORED (NOT IN D OR E) | F TOTAL COMPLETED AND STORED TO DATE (D + E + F) | G % (G/C) | H BALANCE TO FINISH (C-G) |
|------------------|--|---|--------------------------|---|--------------------------|---|---|-----------------|------------------------------------|
| | | FROM PREVIOUS APPLICATION (D + E) | COMPLETED THIS PERIOD | FROM PREVIOUS APPLICATION (D + E) | COMPLETED THIS PERIOD | | | | |
| 1 | Mobilization | \$ 150,000.00 | \$ 150,000.00 | \$ - | \$ - | | \$ 150,000.00 | 100.0% | \$ - |
| 2 | Demobilization | \$ 27,000.00 | \$ - | \$ - | \$ - | | \$ - | 0.0% | \$ 27,000.00 |
| 3 | Bonds & Insurance | \$ 150,000.00 | \$ 150,000.00 | \$ - | \$ - | | \$ 150,000.00 | 100.0% | \$ - |
| 5 | Submittals | \$ 125,000.00 | \$ 125,000.00 | \$ - | \$ - | | \$ 125,000.00 | 100.0% | \$ - |
| 6 | General Conditions | \$ 200,000.00 | \$ 144,000.00 | \$ 30,000.00 | \$ - | | \$ 174,000.00 | 87.0% | \$ 26,000.00 |
| 7 | SBR Foundation Slab and Excavation | \$ 1,700,000.00 | \$ 1,700,000.00 | \$ - | \$ - | | \$ 1,700,000.00 | 100.0% | \$ - |
| 8 | SBR Walls, Elevated Slabs | \$ 750,000.00 | \$ 750,000.00 | \$ - | \$ - | | \$ 750,000.00 | 100.0% | \$ - |
| 9 | Site and Misc Concrete | \$ 50,000.00 | \$ 47,500.00 | \$ - | \$ - | | \$ 47,500.00 | 95.0% | \$ 2,500.00 |
| 10 | Greenhouse | \$ 800,000.00 | \$ 800,000.00 | \$ - | \$ - | | \$ 800,000.00 | 100.0% | \$ - |
| 11 | Furnish and Installation of Process Equipment & Piping | \$ 2,700,000.00 | \$ 2,430,000.00 | \$ 135,000.00 | \$ - | | \$ 2,565,000.00 | 95.0% | \$ 135,000.00 |
| 12 | Mechanical | \$ 350,000.00 | \$ 255,500.00 | \$ 17,500.00 | \$ - | | \$ 273,000.00 | 78.0% | \$ 77,000.00 |
| 13 | Electrical | \$ 2,645,000.00 | \$ 264,500.00 | \$ 1,366,407.00 | \$ - | | \$ 1,630,907.00 | 61.7% | \$ 1,014,093.00 |
| 14 | High Performance Coatings | \$ 30,000.00 | \$ 15,000.00 | \$ - | \$ - | | \$ 15,000.00 | 50.0% | \$ 15,000.00 |
| 15 | Demolition/Removals | \$ 35,000.00 | \$ 35,000.00 | \$ - | \$ - | | \$ 35,000.00 | 100.0% | \$ - |
| 16 | Seeding/Erosion Control | \$ 10,000.00 | \$ 3,000.00 | \$ - | \$ - | | \$ 3,000.00 | 30.0% | \$ 7,000.00 |
| 17 | Site Blower Piping | \$ 140,000.00 | \$ 133,000.00 | \$ - | \$ - | | \$ 133,000.00 | 95.0% | \$ 7,000.00 |
| 18 | Site Process Piping | \$ 185,000.00 | \$ 185,000.00 | \$ - | \$ - | | \$ 185,000.00 | 100.0% | \$ - |
| 19 | Misc Site Utilities | \$ 20,000.00 | \$ 20,000.00 | \$ - | \$ - | | \$ 20,000.00 | 100.0% | \$ - |
| 20 | Site Grading/Restoration | \$ 255,000.00 | \$ 165,750.00 | \$ 12,750.00 | \$ - | | \$ 178,500.00 | 70.0% | \$ 76,500.00 |
| 21 | Change Order #02 (\$10,957.49) | | | | | | | | |
| 22 | - Cost Proposal #02: Reed Bed Drain Pipe Revision | \$ 384.03 | \$ 384.03 | \$ - | \$ - | | \$ 384.03 | 100.0% | \$ - |
| 23 | - Cost Proposal #03: Add Three Access Hatches | \$ 10,473.46 | \$ 10,473.46 | \$ - | \$ - | | \$ 10,473.46 | 100.0% | \$ - |
| | | \$ - | \$ - | \$ - | \$ - | | \$ - | 0.0% | \$ - |
| | | \$ - | \$ - | \$ - | \$ - | | \$ - | 0.0% | \$ - |
| | SUBTOTALS | \$ 10,392,857.49 | \$ 7,384,107.49 | \$ 1,561,657.00 | \$ - | | \$ 8,945,764.49 | 86.58% | \$ 1,387,093.00 |



State Revolving Fund Loan - Reimbursement Request

Submitted To: SD Dept. of Agriculture and Natural Resources
Environmental Funding Program

| Recipient Identification | | Payment Information | |
|--|---------------------|---|------------------------------------|
| Name: <u>City of Summerset</u> | | CWSRF [<input type="checkbox"/>] | DWSRF [<input type="checkbox"/>] |
| Street or PO Box: <u>7055 Leisure Lane</u> | | Partial [<input type="checkbox"/>] | Final [<input type="checkbox"/>] |
| City, State, ZIP: <u>Summerset, SD 57718</u> | | Payment Request No.: <u>9</u> | |
| SRF Loan ID Number: CWSRF - C461448-03 | | | |
| Payee (Where payment should be sent if different than Recipient) | | | |
| Name: _____ | | Period Covered by this Payment Request | |
| Street or PO Box: _____ | | From: <u>3/27/24</u> To: <u>4/29/24</u> | |
| City, State, ZIP: _____ | | | |
| SRF Eligible Request Cost Breakdown | | | |
| Category | Previous Request(s) | Current Request | Total Requests |
| Administrative Expense | | | |
| Preliminary Expense | | | |
| Land, Structures, Right-Of-Way | | | |
| Architectural & Engineering Basic Fees | \$591,902.99 | | \$591,902.99 |
| Other Architectural & Engineering Fees | | | |
| Project Inspection Fees | | | |
| Land Development | | | |
| Relocation Expenses | | | |
| Relocation Payments to Individuals/Businesses | | | |
| Demolition and Removal | | | |
| Construction & Project Improvement Cost | \$2,795,506.62 | \$1,561,657.00 | \$4,357,163.62 |
| Equipment | | | |
| Miscellaneous Costs | | | |
| Total Cumulative | \$3,387,409.61 | \$1,561,657.00 | \$4,949,066.61 |
| Total Cumulative Rounded Down to Nearest \$1 | | | \$4,949,066.00 |
| Total SRF Payments Previously Drawn | | | \$3,387,409.00 |
| SRF Reimbursement Amount | | | \$1,561,657.00 |
| Percentage of Physical Completion of Project | | | 90% |
| Certifications | | | |
| I certify that to the best of my knowledge that the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the share due which has not been previously requested and that all work is in accordance with the terms of the SRF loan Agreement. | | | |
| _____ Signature of Authorized Certifying Official | | _____ Date | |
| <u>Michael Kitzmiller</u> , Mayor Typed or Printed Name and Title | | <u>(605) 718-2189</u> Telephone No. | |
| DANR Use Only | DANR Use Only | DANR Use Only | DANR Use Only |
| Approve for Payment: \$ _____ | | | |
| Signature: _____ | | Date: _____ | |

FENCES

§ 153.190 MATERIAL REQUIREMENTS.

Fences may be constructed of natural material in its living state or the following factory-manufactured materials.

(A) *Wood*. Subject to the following conditions or limitations:

- (1) Wood which has a natural resistance to decay or treated wood may be used;
- (2) Wood in its natural state shall not be used;
- (3) Plywood or other solid sheeting materials which are two feet or wider shall not be permitted;
- (4) Spacing of support posts on wood fences shall be no more than eight feet on center. Such supports shall be embedded below grade not less than three feet unless the post is embedded in concrete. If concrete is used, the post may be embedded below grade no less than two feet and one cubic foot of concrete;
- (5) (a) All wood in contact with the ground shall be treated; and
(b) Chemical retention shall meet the American Wood Preservers Association Standard C23-92 for round poles and C24-93 for sawn timber. In no case shall there be less than 0.6 pounds of chemical retention per cubic foot of material.

(B) *Hedges*. Subject to the following conditions or limitations.

- (1) Hedges shall not be located in the first 25 feet of any required front yard on an interior lot.
- (2) Hedges located on a corner lot shall not be located within 25 feet of the property corner abutting the right-of-way intersection.
- (3) All hedges shall be maintained in a neat and orderly fashion and must be kept clean of all trash and other materials.
- (4) When the City Forestry Board advises the Planning Commission of a dead hedge, the property owner shall be ordered to remove said hedge within 30 days of notice given to the owner.
- (5) When the Police Chief finds a hedge is causing a public safety hazard (visibility), the hazard shall be removed.

(C) *Metal*. Subject to the following conditions or limitations.

- (1) (a) Metal fences may be of any manufactured metal product except barbed wire.
(b) An exception to the above shall exist for security fences when approved by the City Planning Commission. Security fences may be constructed with barbed wire if the lowest strand of barbed wire is not less than eight feet from the existing grade.
- (2) Spacing of support posts for metal fences shall be no more than eight feet on center.
- (3) All supports shall be embedded in not less than one cubic feet of concrete and extend below grade a minimum of two feet.

(D) *Concrete, masonry, or rock*. Subject to the following conditions or limitations.

- (1) Concrete, masonry, or rock fences may be constructed of cast in place concrete or any manufactured concrete product.

(2) Fences or walls constructed of concrete products shall be designed with reinforcement. Such design shall be in compliance with Building Code and approved by Engineering and Inspections Office.

(E) *Poly vinyl chloride*. Subject to the following conditions or limitations.

(1) Fences constructed of PVC must meet or exceed the following ASTM requirements:

- (a) ASTM D256 Izond Impact (23°C: five feet lbs.) (0°C: two feet lbs.);
- (b) ASTM D638 Tensile Strength;
- (c) ASTM D648 Deflection Temp;
- (d) ASTM D695 Compressive Yield (8,780 psi);
- (e) ASTM D696 Thermal Expansion; and
- (f) ASTM D732 Shear Strength (6,870 psi).

(2) Posts for PVC fencing shall not be spaced more than eight feet.

(3) Posts shall be installed not less than two feet below grade and imbedded in not less than one cubic foot of concrete.

(F) *Other*. Other materials may be approved by the Planning Commission and the engineering office when it has been determined that the alternate material meet or exceed the requirements of the above materials.

§ 153.191 HEIGHT, SETBACK, AND CONSTRUCTION REQUIREMENTS.

The following requirements shall apply to all fences located within the city.

(A) No fence, wall, or hedge shall be permitted over the height of six feet unless approved by the Planning Commission and Board of Commissioners.

(B) On any interior lot, a fence, wall, hedge, or lawn ornament which is above the height of three feet and six inches and is opaque in nature shall not be permitted within the first 25 feet of any required front yard.

(C) On any corner lot, a fence, wall, hedge, or lawn ornament which is above the height of two feet and six inches and is opaque in nature shall not be permitted within a site triangle which measures 25 feet back in both directions from the property corner abutting an intersection.

(D) All fences must be constructed to manufacturer's recommendations or to industry standards and shall be capable of withstanding an 80 mph wind, as per the Building Code.

§ 153.192 PERMIT REQUIRED.

(A) Before any person may erect or cause to be erected or constructed a fence within the city, he or she must first obtain a building permit from the Building Inspector.

(B) Two exceptions to this requirement shall exist in cases where the fence being erected will be taken down within a period of six months or less or where the fence is being erected in conjunction with a construction project.

§ 153.193 APPLICATION FOR PERMIT.

(A) To obtain a building permit for a fence from the Building Inspector, the applicant must make application to the Inspection office in duplicate on forms to be furnished by the city.

(B) The permit application shall include the following information:

- (1) The name of the owner of the property on which the fence is to be erected;
- (2) The legal description and address of the property on which the fence is to be erected;
- (3) The proposed height of the fence, wall, or hedge;
- (4) The type of material to be used in constructing the fence; and
- (5) The name and address of the person who will be erecting the fence.

§ 153.194 FEE FOR PERMIT.

Upon making application for a permit to build a fence, said applicants shall pay the applicable fee as set forth in the fee schedule adopted by resolution. The Board of Commissioners may revise the fees as set forth herein from time to time by resolution.

§ 153.195 UNSAFE OR HAZARDOUS FENCES.

(A) If at any time, in the opinion of the city, a fence, wall, or hedge becomes unsafe to the public or person occupying the property, the city shall order the fence removed. The time given to remove an unsafe fence, wall, or hedge shall not exceed 30 days from the date of notice.

(B) A fence shall be considered to be an unsafe or hazardous under the following circumstances; however, the city may find a fence is unsafe or hazardous under other circumstances not specifically listed herein:

- (1) Whenever any portion of the fence, its appurtenance, or its members has been damaged by fire, wind, flood, or other cause to such an extent that the structural strength or stability thereof is materially less than it was before such catastrophe;
- (2) Whenever any portion of the fence, its appurtenance, or its members is likely to fail, become detached or dislodged, or collapse and thereby injure persons or damage property;
- (3) Whenever any portion of the fence, its appurtenance, or its members or ornamentation on the fence is not of sufficient strength or stability, or is not so anchored, attached, or fastened in place so as to be capable of resisting wind pressure as is stated in the Building Code for new structures;
- (4) Whenever any portion of the fence, its appurtenance, or its members has cracked, warped, buckled, or settled to such an extent that the fence or portions of the fence are materially less resistant to wind;
- (5) Whenever the fence, its appurtenance, or its members or any portion thereof, because of dilapidation, deterioration, or decay; faulty construction; the removal, movement, or instability of any portion of the ground necessary for the purpose of supporting such fence; the deterioration, decay, or instability of its foundation; or any other cause is likely to partially or completely collapse;
- (6) Whenever the fence, its appurtenance, or its members list, lean, or buckle to such an extent that the plumb line passing through the center of gravity does not fall inside the middle one third of the base of the fence;
- (7) Whenever the fence, its appurtenance, or its members or a portion thereof has been constructed in violation of any specific requirements of the Building Code, the city's ordinances, or the state's laws; and
- (8) Whenever the fence, its appurtenance, or its members or portion thereof is creating a traffic hazard because of visibility as determined by the Police Chief.

(C) (1) If any owner of record fails to abate a nonconforming or unsafe fence, wall, or hedge within 30 days after receipt of written notice from the Building Inspector, certified mail, return receipt requested, the city shall have the right to go upon the property and abate the violation without further notice to the owner or occupant of record.

(2) The city may recover its costs of abatement in any court of competent jurisdiction.

§ 155.180 FENCES.

Regulations regarding fences shall be as follows.

(A) The regulation of fences is intended to protect the public safety and welfare while maintaining the integrity of the community; providing privacy; buffering noise; and allowing adequate air, light, and vision.

(B) A building permit is required for all fences except for fences located in the Agricultural District.

(C) Fences not more than four feet in height may be located on any part of the lot except that such a fence may not be more than 30% solid where it is located within 30 feet of a street intersection, measuring along the property lines and connecting these two points by a straight line.

(D) (1) Fences not more than six feet in height may be erected on any part of a lot other than in the required front yard except for fences located in the Agricultural District which are exempt from the fence height requirements.

(2) The following are exceptions.

(a) On double frontage and comer lots used residentially, fences not more than six feet in height may be placed in one of the front yards, provided that the fence is placed from the rear building line to rear property line or portion thereof.

(b) The maximum fence height for golf courses, public swimming pools, school track and field areas, parks, and ballparks shall be eight feet on any portion of the lot. Fences associated with these uses shall not be more than 30% solid.

(c) The maximum fence height for public tennis courts or basketball courts shall be 12 feet and shall not be more than 30% solid on any portion of the lot.

(d) In all commercial and industrial zoning districts, fences not more than eight feet in height may be located on any part of a lot other than the required front yard setback, except when such lot is adjacent to a residential use.

(E) All boundary line fences shall be located entirely upon the private property of the person, firm, or corporation constructing or causing the construction of such fence unless the owner of the property adjoining agrees, in writing, that such fence may be erected on the division line of the respective properties. The Building Inspector or City Planner may require any applicant for a fence permit to cause to establish the boundary lines of her or his property by a survey thereof to be made by a registered land surveyor.

(F) (1) Every fence shall be constructed in a substantial, workmanlike manner and of substantial material reasonably suitable for the purpose for which the fence is proposed to be used. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition of disrepair or danger, or constitute a nuisance, public or private.

(2) Any such fence which is, or has become dangerous to the public safety, health, or welfare, is a public nuisance, Code Enforcement is authorized to commence proceedings for the abatement thereof.

(3) Link fences, wherever permitted, shall be constructed in such a manner that the barbed end is at the bottom of the fence and the knuckle end is at the top thereof.

(Ord. passed 2-3-2011, § 2.26.060; Ord. passed 2-16-2017; Ord. 2023-05, passed 6-15-2023)



Permit #: _____
official use

City of
SUMMERSET
A GREAT PLACE TO CALL HOME

FENCE PERMIT APPLICATION - \$75

General Information (Please Print):

Property Owner Name _____ Date _____

Address _____ City, State Zip+4 _____

Email _____ Phone _____ Cell Phone _____

Address of property, or legal description, on which fence will be placed: Same as above:

Address _____ City, State Zip+4 _____

Proposed Fence:

Type of Fence: _____ Material: _____

Type of Work: New Fence Addition to Existing Fence Replacing Existing Fence

Fence Height: _____ Total Length: _____

Contractor/Installer _____ Phone _____

Instructions/Requirements:

The City of Summerset requires a fence permit for all fence installation on properties within Summerset. The cost of this permit is \$75.00. All fences are to be constructed or installed entirely on the owner's property only.

For your protection, we require fence installation contractors to be licensed by the City. No fence may be placed within a major drainage easement. Fences may not block or hinder the drainage of adjoining property or neighboring properties, either as it currently exists or will potentially exist. No fence may be installed in or encroach on any Right of Way, or on the edge of the road or street, nor along any sidewalk or pathway. Fences may not be constructed closer than two feet from any sidewalk. All fences must follow a reasonable grade in relationship to neighboring properties.

Fences in Sun Valley may not be constructed within 12 ½ feet of the Williston Basin Pipeline Easement. Be sure to check your plat information. Fences in residential areas may not exceed a height of six feet. Residential fences are not permitted in the front yard area. Specifically, residential fences may not be installed forward of the front corner of any home or garage. It is recommended that you contact your Homeowner's Association to verify compliance with their covenants.

Fences are not permitted in major drainage easement areas. Fences installed in minor drainage easements shall be constructed at your own risk and the City shall not be liable. No fence shall be erected or substantially altered without securing a placement permit from the City. All such permits shall be issued upon a written application which shall set forth fence to be constructed, the material to be used, height and exact location of the fence. All fences or walls shall be located entirely within the property of the person, or firm constructing the fence unless the owner of the adjoining property agrees, in writing, and submitted to the City, that such fence may be erected on the common property line of the respective properties. All property line discrepancies shall be handled by the property owners and not by the City. It is the property owner's responsibility to determine where the lot lines are located – the City can assist with this but cannot guarantee the location of lines. If there is any doubt, a survey, at your own cost, is recommended.

Note: The applicant is responsible for the correct placement of the fence. The city can assist in locating property pins if it is deemed necessary, if city staff is available, and requested well in advance. The City does not guarantee placement or assume any liability for missing property pins or mis-located property pins.

Any fencing issues that arise between neighbors become a civil issue between homeowners.

- During this dispute, the City may only provide the original fence permit.

APPLICANT MUST SUBMIT A MAP SHOWING THE FOLLOWING:

- Property Lines
- Location of house and any other buildings on the property
- Exact placement of the fence showing distance from all property lines
- Location of any abutting street or alley

All setback requirements should be measured from the property lines.

Locate all underground services such as water, sewer, gas, electric, and telephone, prior to construction.

Call South Dakota One Call at 1-800-781-7474. Give 48-hour notice for all locates.

CALL 811 BEFORE YOU DIG!

Acknowledgement:

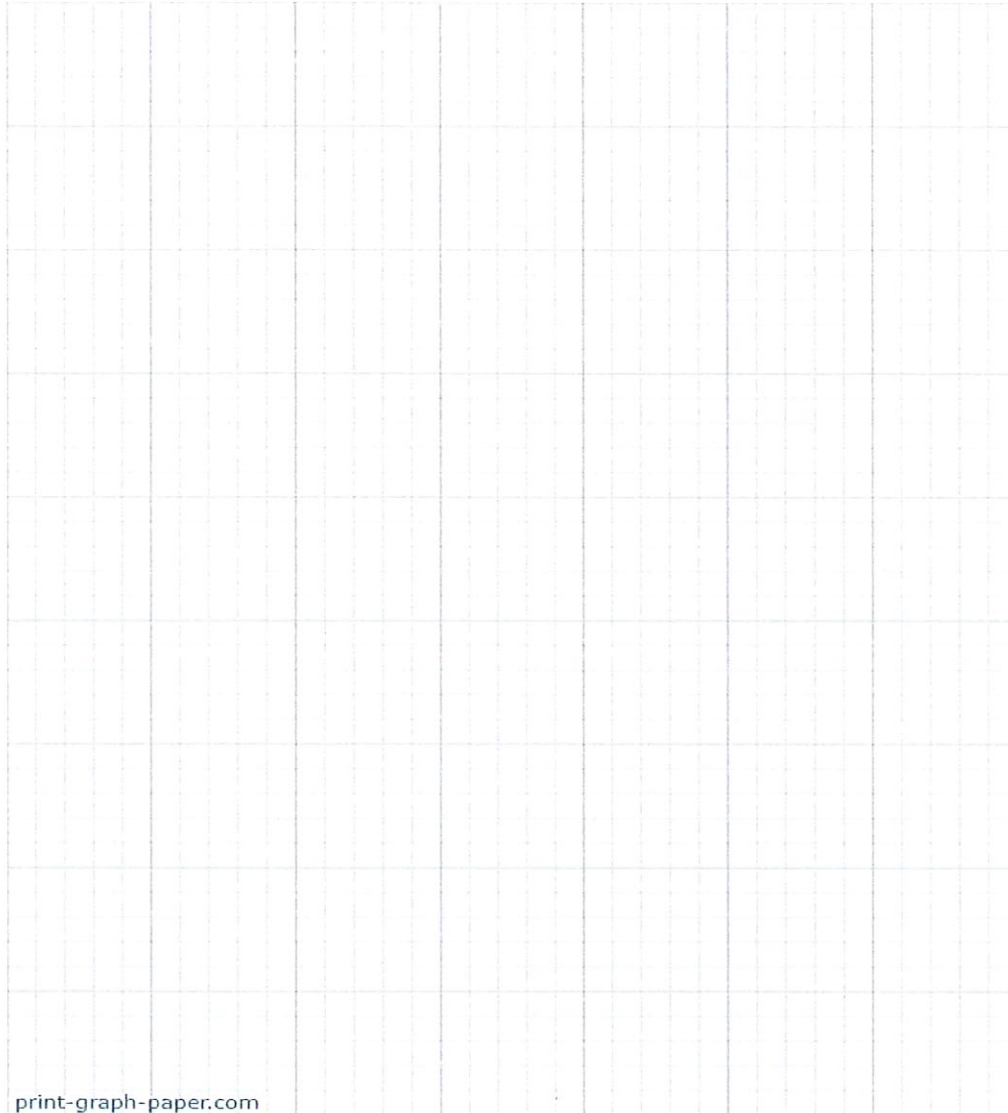
I (we) herby certify that the information given is correct and true and furthermore, I (we) agree to comply with all regulations set forth.

Signature _____

Date _____

Please use this page to show required details of your fencing project:

- Property Lines
- Location of house and any other buildings on the property
- Exact placement of the fence showing distance from all property lines
- Location of any abutting street or alley



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FOR OFFICE USE ONLY

| | | |
|----------------------------------|---|---------------------------------|
| Authorized Representative: _____ | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| Signature: _____ | Date: _____ | |
| Amount of Permit: \$75.00 | Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No | Ref# _____ |
| Date Paid: _____ | Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card | |

SICK LEAVE BANK POLICY

A sick leave bank will be established for use by regular, full-time employees of the City of Somerset. Participation in the sick leave bank is voluntary. When an employee donates days to the bank, an equivalent number of days will be deducted from that employee's accumulated sick leave hours and become the property of the bank. Initial donations of sick leave days will be limited to five (5) days or forty (40) hours by any given employee.

The City of Somerset, or its designees, will have full administrative control over the sick leave bank. In the event a given City employee has exhausted his/her sick leave hours and vacation leave hours and remains incapacitated to the extent that he/she cannot return to work due to illness or injury to themselves or an immediate family member, the City of Somerset may transfer sick leave days from the bank for that employee's use.

SICK LEAVE DONATION FORM

A sick leave bank will be established for use by regular, full-time employees of the City of Summerset. Participation in the sick leave bank is voluntary. When an employee donates days to the bank, an equivalent number of days will be deducted from that employee's accumulated sick leave hours and become the property of the bank. The maximum donation is five (5) days or forty (40) hours of sick leave.

FIRST NAME: _____

LAST NAME: _____

EMAIL ADDRESS: _____

HOURS DONATED: _____

DEPARTMENT/OFFICE: _____

SICK LEAVE BANK REQUEST TO RECEIVE DONATED SICK LEAVE

Employee's Name: _____

Employee's Title: _____

Employee's Hire Date: _____

Employee's Department: _____

*An employee is unable to receive donated sick leave from the Bank if they have applied to receive worker's compensation benefits for the illness or injury or are receiving bay paid disability benefits for the illness or injury.

An employee may request to receive donated sick leave from the sick leave bank if they

- Employed as regular full-time employee of the City of Summerset; and
- are eligible for accumulation of paid leave under the City policy; and
- have exhausted all forms of paid leave benefits for which they are eligible; and meets one of the following conditions (check applicable condition).

Because I am suffering from an illness, injury or surgery which prevents me from working as certified by a licensed physician. (attached medical certification by physician).

Because I am caring for my spouse, child or parent who is suffering an illness, injury or surgery certified by a licensed physician. (attached medical certification by physician). The medical certification form must include the reason your attendance is necessary to provide direct care and the type of direct care required.

Name of employee's family member: _____

Relationship to employee: _____

Employee's Signature: _____ Date: _____

Department Head's Signature: _____ Date: _____

Human Resources Signature: _____ Date: _____

REVIEWED BY:

Date: _____

Date: _____

Date: _____

Approved:

Denied:

ANNUAL REPORT FOR CITY OF SUMMERSET
AS OF AND FOR THE YEAR ENDED December 31, 2023

| GOVERNMENTAL FUNDS--MODIFIED CASH BASIS | | | | | | | | | |
|--|---------------------|--------------------------|----------------------|-------------|-------------|-------------|--------------------------|--------------------------|--------------|
| | General Fund | 302 Tax Incremental Fund | 502 Improvement Fund | Fund | Fund | Fund | Other Governmental Funds | Total Governmental Funds | |
| Auditorium | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Historical Preservation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Museums | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Urban Redevelopment and Housing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Economic Development and Assistance | 14,511.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 26,822.78 | 41,334.75 | |
| Economic Opportunity | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Debt Service | 0.00 | 296,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 296,800.00 | |
| Intergovernmental Expenditures | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Capital Outlay | 0.00 | 0.00 | 4,740,355.42 | 0.00 | 0.00 | 0.00 | 0.00 | 4,740,355.42 | |
| Judgments and Losses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Other Expenditures | 2,093.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,093.45 | |
| Liquor Operating Agreements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Discount on Bonds Issued | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Payments to Refunded Debt Escrow Agent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Expenditures and Other Uses | 2,974,080.66 | 296,800.00 | 4,740,355.42 | 0.00 | 0.00 | 0.00 | 26,822.78 | 8,038,058.86 | |
| Transfers In (Out) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Special Item (specify) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Extraordinary Item (specify) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Increase/Decrease in Fund Balance | (575,732.79) | 446,769.85 | (386,878.42) | 0.00 | 0.00 | 0.00 | 199,724.46 | (316,116.90) | |
| Ending Balance: | | | | | | | | | |
| Nonspendable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Restricted | 250,000.00 | 2,252,716.18 | 0.00 | 0.00 | 0.00 | 0.00 | 323,540.86 | 2,826,257.04 | |
| Committed | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Assigned | 1,354.22 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,354.22 | |
| Unassigned | 1,314,537.78 | 0.00 | (386,878.42) | 0.00 | 0.00 | 0.00 | 0.00 | 927,659.36 | |
| Total Ending Fund Balance | 1,565,892.00 | 2,252,716.18 | (386,878.42) | 0.00 | 0.00 | 0.00 | 323,540.86 | 3,755,270.62 | |
| Governmental Long-term Debt | | | | | | | | | 2,583,231.00 |

| PROPRIETARY FUNDS--MODIFIED CASH BASIS | | | | | | |
|---|------------|--------------|------|------|------|--------------|
| | Water Fund | Sewer Fund | Fund | Fund | Fund | |
| Beginning Balance | 0.00 | 882,962.95 | 0.00 | 0.00 | 0.00 | |
| Revenues | 0.00 | 1,221,053.00 | 0.00 | 0.00 | 0.00 | |
| Expenses | 0.00 | 1,017,930.52 | 0.00 | 0.00 | 0.00 | |
| Transfers In (Out) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Ending Balance: | | | | | | |
| Restricted for: | | | | | | |
| Revenue Bond Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Revenue Bond Retirement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Revenue Bond Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Special Assessment Bond Guarantee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Special Assessment Bond Sinking | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Equipment Repair and/or Replacement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Landfill Closure and Post Closure Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Permanently Restricted Purposes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Other purposes | 0.00 | 42,145.53 | 0.00 | 0.00 | 0.00 | |
| Unrestricted | 0.00 | 1,043,939.88 | 0.00 | 0.00 | 0.00 | |
| Enterprise Long-term Debt | | | | | | 1,732,081.00 |

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 605-718-9858

Municipal funds are deposited as follows:

| Depository | Amount |
|------------|--------------|
| Bank West | 4,841,346.13 |
| | |
| | |